# **ANNUAL PERFORMANCE REPORT**

# 2006 / 2007

# **MUNICIPAL YEAR**



DMS 484847

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#### CHAPTER 1: INTRODUCTION AND OVERVIEW

#### 1.1. FOREWORD

#### 1.1.1. Review by the Mayor

This is sadly my last contribution to the Annual Review as my term of Mayor of the City of uMhlathuze ended in October 2007 following the national floor crossing exercise.

However, I am proud to have been at the helm of this great City when it achieved many milestones that will most surely define uMhlathuze in years to come. I believe that my commitment to economic growth and the development of infrastructure for the betterment of all our citizens has proven to be the correct route and I hope that this commitment prevails under our new leadership.

At the end of the 2006/2007 financial year I am pleased to report that uMhlathuze Municipality is in peak condition and is a deserving benchmark for other local governments in terms of economic development and service delivery.

Although the start of the year was a challenging time for the newly elected Council we soon buckled down to the important work of serving our communities and driving our local economy to greater heights. Council's resilience to political differences is at the core of our success and has built the Municipality into a strong and dynamic force.

This year has been characterised by the coming on-stream of a number of long awaited projects. Construction of the upgraded John Ross Highway is well underway as is the Tata Steel development in Richards Bay. We look forward to the positive impact of this project as well as a number of equally exciting initiatives across the City.

In this regard Pulp United has requested to convert their option to buy the land to the south of Mondi to an Agreement of Sale, which is a strong indication that a new pulp mill will be coming to the City.

The Richards Bay IDZ is finally taking shape. Township establishment of sites 1A to 1E has been approved and we are now in a position to sell this land, which is about 300 hectares.

The City has entered into a Shareholders' Agreement with Ithala Development Corporation, government's representatives in the Richards Bay Industrial Development Zone. In terms of the Agreement the City will sell the IDZ land and become a 40% shareholder in the IDZ Company, with Ithala owning a 60% share. The Shareholders Agreement is absolutely essential for the IDZ – not only legally but so that companies situated in the IDZ can receive the due benefits. The City would then be involved in a viable IDZ and most importantly would be the spin-off to our economy in terms of downstream opportunities.

Importantly residential development and commercial activity are keeping pace with industrial development. From a commercial point of view residents will soon be enjoying the benefit of having a regional shopping mall on their doorstep and the development of the Northern CBD block as a lifestyle centre will not be far behind. I believe both developments will be great assets tour City, providing a first world shopping experience.

Interest in residential developments within the City is at an all-time high, particularly in Empangeni where Council has sold the Empangeni Tennis Club and a portion of the golf course for a development. A number of other private development initiatives are in the pipeline.

Council has prioritised the development of low income housing in the City so it is opportune that private developers are planning to take care of the housing needs of the middle to high-income groups.

For Council's part we have received DFA approval for the extension of Hillview suburb and Phase 4 of uMhlathuze Village, which is affordable bonded housing, has also be given the green light. Furthermore we are looking to accelerate the eSikhaleni Hostel Upgrade Programme and we intend to convert 117 hostel units in eNseleni into family houses.

To support the planned development as well as attract further development in Empangeni, Council will invest in road infrastructure in the amount of R22 million by doubling Main Road from the President Swart intersection through to the P166 or Western Bypass intersection.

Our rural and peri-urban communities are too benefiting from development initiatives including the extension of the eSikhaleni Mall and the establishment of a sub-acute healthcare facility in that suburb, the construction of a shopping complex at eNseleni, a swimming pool in Ngwelezane as well as substantial spending towards upgrading rural roads.

Apart from our own skills development efforts we are also actively involved in facilitating the efforts of other organisations and are working with the Zululand Chamber of Business Foundation regarding the strategic utilisation of the facilities at the Zululand Chamber of Business Community Park to ensure the long-term viability of the project.

We are also in the process of alienating land to the University of Zululand to establish a satellite City Campus in Richards Bay over the next three years.

I am also pleased to report that the Empangeni Arts and Crafts Centre is soon to be given a new lease on life with the awarding of a tender to Zikulise Community Upliftment Project to manage the facility. This means that the facility will finally be used as it was originally intended – to encourage skills development as well as job creation and entrepreneurship among local crafters, while simultaneously creating an tourist attraction for the town.

We are giving serious attention to encouraging further investment in the harbour, a national asset that has such an impact on our local economy. It is clear that if the national economy is to grow we need to be able to trade and, to my mind, no other South African harbour has such potential.

A technical committee has been established comprising top-level representation from the Municipality and Transnet to keep the Council informed about development activities in the Port of Richards Bay and to encourage investment opportunities.

The City of uMhlathuze is in an exciting growth phase and as a Council we want to make the most of the opportunities that come our way in order to provide a better standard of living for our residents and ratepayers. Our staff is our most valued asset and I commend the CEO and his colleagues on their level of professionalism and ability to get the job done. They have been outstanding in their understanding of the challenges we face, and their advice has been superb, well considered and skillfully presented.

I would like to acknowledge the close working relationship with Dr Syd Kelly and his team at the Richards Bay Industrial Development Zone Company that has been instrumental in our efforts to attract new investment. Likewise we value the way in which the captains of industry work with our Municipality and support social investment for the benefit of our broader community.

The commitment of our community has also not gone unnoticed and I thank organisations such as Child Welfare, Hospice and the SPCA for always doing their best and often going that extra mile.

Lastly, as always, I extend my sincere gratitude and thanks to those who have supported me during my term as Mayor. My hope is that the City improves even further on our exemplary track record, so that we can continue to live up to your expectations.

#### Ald DJB Moffatt Mayor, City of uMhlathuze

#### **1.1.2.** Message from the City Manager (Chief Executive Officer)

I am in my tenth year of involvement as a City Administrator in the uMhlathuze area. For a good portion of these years we have had announcements about investments by large companies like Tata Steel and Pulp United, about the establishment and licensing of an Industrial Development Zone Company, and about the establishment of a Container Terminal and Dry Dock at the harbour. Today we stand at a position where Tata Steel, Pulp United and the IDZ Company are a reality. The establishment of a Container Terminal and Dry Dock has never appeared so near to realisation as it does at present. In addition the Boardwalk @ Inkwazi Shopping Centre is taking great shape and form before our eyes. A number of tenders have been advertised for various investment projects in the City. Housing developments in Empangeni is at an all time high with the private sector playing a significant role. All of these developments make the uMhlathuze Municipality special and unique.

The high level of interest rates has depressed the economy of South Africa somewhat. uMhlathuze Municipality remains a growth point and with all of the investments coming on line as described in the previous paragraph the economy in uMhlathuze will remain at a healthy level if not growing in leaps and bounds.

The high growth rate in the economy of our Municipality will be meaningless if we did not also improve the quality of life of our citizens. This is a process which is hardly visible on a month-to-month basis. If, however, you take a step back and you look at the position as it was when the uMhlathuze Municipality was established in December 2000 in comparison with today you can only come to the conclusion that we are making definite progress. This is the nature of successful public interventions all over the world. It takes a couple of years to see the difference but the evidence also provides the proof that progress is indeed being made.

I am grateful for the enthusiastic dedicated staff that uMhlathuze Municipality is blessed with. We were the subject of a Peer Review survey earlier this year performed by representatives from other municipalities throughout the country. The Peer Review Group commented very positively about the technical ability of our Municipality to deliver services and the team spirit and enthusiasm, which they noted amongst our staff. This indicates to me that we have the skills, knowledge and attitude to make a difference in our Municipality. We will continue to stimulate the macro economic growth of the area while we attempt to provide our citizens with a higher standard of living and greater enjoyment in their daily existence.

I also wish to pay tribute to the councillors of the uMhlathuze Municipality. Despite their political differences there is a high degree of agreement on good governance, shared values, maturity and accepted policies and systems. I also value the relationships between the councillors and the staff. Neither the political representatives nor the administration can deliver without working as a team. The results in the City of uMhlathuze speak for themselves.

Dr A W Heyneke CEO/City Manager

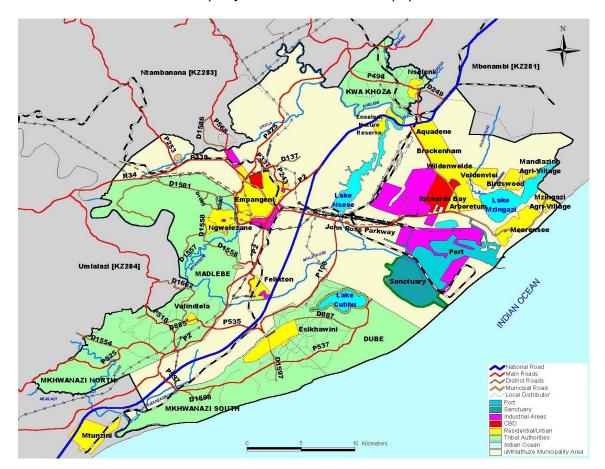
#### 1.2. OVERVIEW OF THE MUNICIPALITY

#### 1.2.1 Municipal Profile

The City of uMhlathuze was formed by amalgamating the Richards Bay and Empangeni municipalities, including Esikhawini, Ngwelezane, Nseleni, Vulindlela and the surrounding rural areas. Being combined into one Municipality and catering for a much larger region, there are obvious historic imbalances that require redressing. The demographic information as recorded during the 2001 national census is reflected as follows:

#### Orientation

The City of uMhlathuze is a local municipality situated within the uThungulu District Council area in KwaZulu-Natal. The area comprises urban settlement, rural settlements, rural areas, farms and nature reserves. The majority of rural settlements are located within Tribal Authority areas. The area has a deep-water port, which is connected by national roads and railway line to the economic heartland of South Africa. Empangeni and Richards Bay are the largest towns forming part of the municipal area and are surrounded by sugar cane fields, timber plantations, wetlands and fresh water lakes. These elements contribute to the scenic tranguility that makes the towns popular tourist attractions.



#### **Municipal Land area**

Area	Km²	%	Area	Km²	%
Richards Bay	289,9966	36,5	Nseleni	1,3325	0,2
Empangeni	28,9386	3,6	Felixton	2,7835	0,3
Esikhawini	6,2304	0,8	Vulindlela	0,8464	0,1
Ngwelezane	3,7001	0,5			
5 Tribal Authority a	areas, 21 rural se	ttlements a	and 61 farms	462,1426	58,0
Total municipal lan	nd area:			795,9707	100,0

Over	view
Area Suburb	Population (N) Households (N
Richards Bay Sub-total	53402 12200
Meerensee	8174 2973
Mzingazi Village	4033 668
Brackenham and Aquadene Arboretum, Veldenvlei, Wildenweide a	10957 2469 and
Birdswood	25218 5337
Mandlazini	5019 753
Empangeni	24119 5605
Felixton	1352 210
Ngwelezane urban	20279
Esikhawini urban	70977 5605
Nseleni urban	14083 1728
Vulindlela	6196
Total urban areas	137005
Esikhawini rural nodes	41118 9047
Nseleni rural node	21165 6065
Ngwelezane rural nodes	17908 3452
Port Durnford	3966 608
Balance of rural and tribal areas	58414
Scattered farmland	883
Total rural areas, tribal areas and farmla	
Total City of uMhlathuze	estimated 333860 742691
Total District Council	924921
Total Province of KwaZulu-Natal	9833767

#### Population of the City of uMhlathuze (2006)

The above table indicates that more than 40% of the residents in the municipal area reside in the non-urban (rural and tribal authority) areas outside Empangeni and Richards Bay, and is indicative of a densely populated rural area. More people reside in Richards Bay than Empangeni, although Richards Bay is a younger town, indicating that this town grew at a faster rate than Empangeni.

# Population groups

	Richards Bay	Empangeni	Esikhawini	Nseleni	Other areas	Total
Black African	19382	13050	70882	14055	171320	288688
Coloured	2040	461	70	28	292	2891
Indian / Asian	10231	1035	18	0	70	11354
White	21343	9437	7	0	141	30927

# Population by gender and age group

Age	Female	Male	Population (N)	Population (%)
0 – 4 years	18028	18028	36056	10,8
5 – 14 years	37392	36724	74117	22,2
15 – 34 years	70778	65103	135881	40,7
35 – 64 years	40062	38394	78456	23,5
Over 65 years	6009	3338	9348	2,8
Total (N)	172271	161587	333858	
Total (%)	51,6%	48,4%		

# Population density

Suburb / area	Persons per km <sup>2</sup>
Felixton, farmland and forestry areas	2 - 525
Empangeni, Richards Bay (excluding Aquadene and Brackenham)	526 - 1192
Vulindlela, Brackenham and Aquadene	1193 - 2084
Ngwelezane	2085 - 3989
Nseleni urban, Nseleni rural and Esikhawini urban	3899 - 6421
Total average for entire municipal area	372

# Level of education

Highest Level of Education attained by over 20 year olds	uMhlathuze (persons)
No Schooling	34887
Some Schooling	25571
Complete primary	9206
Some Secondary	50863
Grade 12 / Standard 10	47612
Higher / Tertiary education	20513
Total	188652

- There are a total of 74 269 households within the municipal area.
- The number of households per geographic area are:
  - Richards Bay 12200, Empangeni 5605, Esikhawini 5605 and Nseleni 1728. The respective numbers of households in each of the other areas are based on calculations only.
- There are 166 indigent households.
- 77% of the total dwellings are of formal type, with 15% being traditional type, and 8% informal type.

# Suburb / areaPersons / householdFarmland0,86 - 2,28Felixton, Empangeni, Meerensee, Birdswood, Veldenvlei, and Vulindlela2,29 - 3,71Arboretum, Brackenham, Aquadene, Wildenweide, and Ngwelezane3,72 - 4,79Mzingazi Village, Mandlazini, Nseleni urban and Esikhawini urban4,80 - 5,98Nseleni rural, Esikhawini rural and tribal areas5,99 - 7,47

# Number of persons per household

# **Household Income**

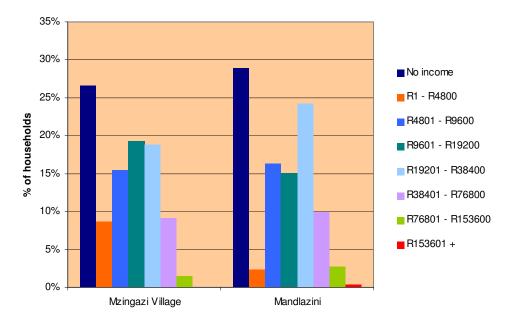
The comparison between annual household income is done according to typical rural, peri-urban and urban areas. Analysis of the overall average annual household income will be misleading as it is directly related to the geographical position and developmental level of a particular area.

#### 45% 40% No income 35% R1 - R4800 30% % of households R4801 - R9600 25% R9601 - R19200 20% R19201 - R38400 R38401 - R76800 15% R76801 - R153600 10% R153601 + 5% 0% Ngw elezane Rural Esikhaw ini Rural Nseleni Rural

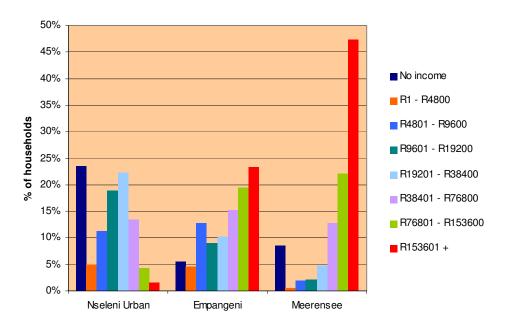
#### Annual Household Income in Rural Areas

- The above chart indicates that the annual household income in the Nseleni rural area is the lowest as over 40% of all households have no income.
- Close to 20% of households in the Ngwelezane, Esikhawini and Nseleni rural areas earn between R9601 and R19200 per annum.

#### Annual Household Income in Peri-urban Areas



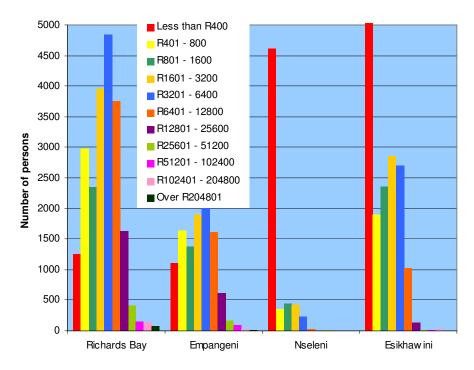
- 27% of households in Mzingazi Village and 29% of those in Mandlazini earn no income. A large portion of the households in these areas earn between R4801 and R38400 per annum.
- On average, the income distribution between households in Mzingazi Village and Mandlazini is similar between the R4801 and R76800 income brackets.



Annual Household Income in Urban Areas

- The comparison of annual household income between typical urban areas reveals that whereas 47% of households in Meerensee and 23% of households in Empangeni earn more than R153601 per annum, only 2% of households in Nseleni Urban earn this annual income.
- 23% of households in Nseleni Urban do not earn any income.
- Overall, annual household income is the highest in Meerensee, although some 8% of households in this area earn no annual income.

#### Individual Monthly Income in Typical Urban Areas



- The above chart indicates that individual monthly income is, on average, higher in Richards Bay than in Empangeni, Nseleni or Esikhawini.
- A large number of individuals in Nseleni and Esikhawini earn less than R400 per month.

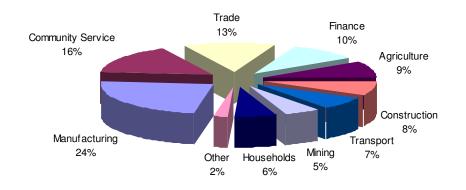
	Richards Bay	Empangeni	Esikhawini	Other areas	Total
Economically active				uicus	
Employed	21029	10423	12485	31986	75924
Unemployed	4181	1372	7767	38578	51898
Unemployment rate	19%	12%	38%	55%	41%
Total Labour Force	25210	11796	20252	70563	127821
Not economically	10890	5168	11671	54360	82089
active*					
Total Labour Market	36100	16963	31923	124924	209910

#### Labour Market Status

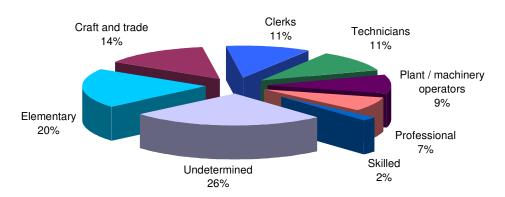
\* Includes students, homemakers, the disabled, those too ill to work and anyone not seeking work

- Unemployment levels in the area are high in comparison to world standards. However, the unemployment levels relate to employment in the formal sector and do not reflect the true situation. For instance, economic activity in tribal areas such as production for own use, arts and crafts, and informal sales are generally disregarded and creates the impression that tribal folk are without a source of income and the means to survive from day to day. This is not the case as the quality of life experienced in tribal areas are preferred by many people provided that the amenities associated with urban areas such as water, electricity, schools and clinics, are available.
- There are still very few economic opportunities and formal employment in the former township areas.

# Distribution of Formal Employment by Economic Activity:



The manufacturing sector is the largest employer, employing 24% of the formally employed, followed by community services at 16% and trade at 13%.



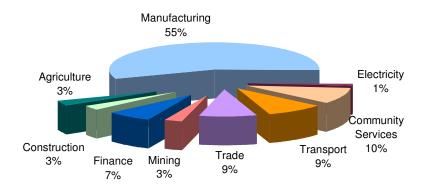
# Percentage of employable workforce with skills:

The dominance of the manufacturing sector in the municipal economy can be clearly seen from the chart above indicating the skills of the employable workforce – a large percentage of the employable workforce has elementary, craft and trade and technical skills. Professional skills also feature, which is reflective of the function of the municipal area as a service centre to the surrounding rural region.

# **Economic Performance**

- The local economy does not exist in isolation but forms an integral part of the international and national economies. The presence of a number of huge exporting and importing industries, notably Billiton's aluminium smelters, Richards Bay Minerals, Mondi Kraft, Foskor, Bell Equipment, Ticor, Richards Bay Coal Terminal, agricultural activity (sugar cane and timber) and the port of Richards Bay, means that the welfare of the region is influenced by international and national market movements.
- 88,6% of economic activity is vested in Richards Bay, Empangeni and Felixton.
- The area is 3<sup>rd</sup> most important in the province of KwaZulu Natal in terms of economic production, contributes 7,6% of the total Gross Geographic Product and 5,5 % of total formal employment.
- The provincial economy makes up 15% of the national economy.

# Percentage Sectoral Contribution to GGP



#### **Business**

- The population is served by 5 business districts with 21 shopping centres and a combined total of 197 227m<sup>2</sup> commercial floor space.
- There are 4 867 businesses in the municipal area.
- The area has 8 post offices, 27 bank branches, 35 government organisations and offices, 5 cinemas, 12 hotels and 74 registered bed and breakfast establishments / guesthouses.
- Industrial floor space totals 477 131m<sup>2</sup>.

#### **Energy sources**

- 70,3% of all households use electricity as energy source for cooking and 86,0% use it as a lighting source. 18,9% of households uses gas or paraffin for cooking. Solar power is used by 0,3% of all households for cooking and lighting.
- 1000 households have access to free basic electricity services.
- An average of 31 903 498 kilowatt electricity is used per day within the municipal area.
- 92,6% of the municipality's 28231 electricity customers has prepaid meters.

#### Water, Sanitation and waste removal

- 87.71% of households have access to running water; and 78.55% of households have piped water to the dwelling or inside the yard.
- The length of water pipes in the municipality adds up to 630 km in urban areas and 1295 km in rural areas. The reservoir capacities add up to 211,5 mega-litres.
- 16 478 mega-litres sewerage were purified in 2006/2007; the length of sewer pipes in the municipal area adds up to 643 km.
- 46 054 of all households have access to free basic water services.
- 43.3% of all households have a flush or chemical toilet on the premises.
- There are 21 504 water meters for households, and 2 500 for businesses.
- There are 30 517 waste collection points for households and 1000 for businesses. The municipality collected 8384 loads of waste in 2003.
- 54.15% of the population has access to waste removal services; approximately 2 500 tons of waste is collected on a weekly basis. 47,6% of waste collected is domestic waste and 12,3% is garden waste.

#### Telecommunication

- 42,5% of all households has a normal telephone or cellular telephone in the dwelling.
- Only 4,4% of all households do not have access to a telephone near the dwelling.

# Transport

- It is estimated that some 250 000 persons commute daily within the municipal area; close to 40 000 of these commuters are from outside the municipal boundary.
- The number of minibus taxis is estimated at 3900 and the number of buses at 130. During 2003, 23802 light passenger vehicles, 1527 motorcycles and 1805 minibuses were registered within the municipal area.
- There are 733 bus routes and 142800 bus commuters.
- On average 400 freight trucks enter and exit the municipal area on a weekly basis.
- Spoornet provides a freight service of close to 750 trains per week, linking the city to Durban and Gauteng; there are 320 km of railway track.
- There are 128 km of tarred national roads and 850 km of tarred secondary roads in the municipal area. The municipality maintains 529 km of tarred roads and streets.
- The Port of Richards Bay consists of 2 157 hectares of land and 1 495 hectares of water area.
- Distance to closest international ports: Maputo 465 km and Durban 160 km.

# Tourism statistics for the province

- 45,8% of land arrival tourists visited the province for holiday purposes, 21,9% for shopping and 6,5% for business.
- The air arrival market primarily visited the following destinations: Durban 72%, Drakensberg 43%, Zululand/Maputaland 31%, Pietermaritzburg/Midlands 37%, North Coast 23%, and Battlefields 8%.
- 70,4% of the air arrival market engaged in game viewing in a nature reserve whilst in the province, and 75,8% of this market engaged in beach activities such as surfing, sunbathing and swimming.

	Cricket	Hockey	Basketball	Netball	Volleyball	Tennis	Softball	Athletics	Soccer	Rugby	Korfbal	Squash	Jukskei	Swimming	Bowls	18 hole gholf	Roller skate
Richards Bay:														10			
Central Sports Complex	1 f	2 f	1 f	8 f	4 f		2	1 f	5 f	2							
Veldenvlei Sports																	
Complex						4 f					4 f	3 f	5 f				
Richards Bay Country																	
Club						4 f								1	2	1	
Fabricius Park	1 f									2 f							
Brackenham			1	1					1								
Aquadene			1	f		1 f											
Esikhawini J1-Section:			1		1	2			1 f								
Esikhawini H2-Section:			1	1	f	2			1 f								
Vulindlela:			1	f		1			1								
Nseleni:				2	-				2 f								
Ngwelezane:	1		2	1		2			3	1							

#### Sport and community facilities

#### Sport and community facilities

		-						· <b>·</b> · · ·			_							
		Cricket	Hockey	Basketball	Netball	Volleyball	Tennis	Softball	Athletics	Soccer	Rugby	Korfbal	Squash	Jukskei	Swimming	Bowls	18 hole gholf	Roller skate
Empangeni:															10			
Erico Park										2								1
Addison Park		1	2															1
Mick Kelly Park											2 f		2					1
Empangeni	Country																	1
Club	-												3			2	1	1
Port Durnford:										1 f								

Key: 1 = number of fields or courts, f = floodlights, o = Olympic size

- There are 809 sport clubs in the municipal area, with amongst others specific facilities for equestrian sport, polocrosse, aerolites, angling, yachting, paddling, and radio flyers.
- Within the municipal area there are 4 hospitals and 23 health clinics, 4 cemeteries, 6 public libraries, 15 community halls, 102 schools, and 3 tertiary educational institutions including a university.
- There are 1,7 police officers per 1000 persons of the population, 5 police stations and 4 law courts.

#### Climate

- An idyllic subtropical, maritime climate prevails almost throughout the year at the coast, seldom lower than 12° or 14°C in winter and reaching 32 35°C during summer months. Summers are hot and humid, and experience majority of annual rainfall, while winters are warm and dry with occasional frost in interior.
- Average daily temperature in summer is 28°C and 22°C in winter.
- Winter sunshine averages almost 7 hours a day, some of the highest in the country. Humidity levels can be high in certain parts. Bathers can enjoy sunshine and beaches throughout year.
- The long term average annual rainfall for the Richards Bay area is approximately 1 200mm decreasing to approximately 1 000mm inland towards Empangeni with most of the rainfall occurring between January and May.
- The area has experienced two periods of prolonged drought (1981-1983) and (1992-1994) in the last 30 years, and has been subjected to the destruction of extreme floods generated by the cyclones Demoina and Mboa in 1984 followed by flood disasters in 1987 and 2000.
- Prevailing winds are north-easterly and south-westerly.

# Port of Richards Bay

- Richards Bay has the country's largest exporting port, handling more than half of all cargo passing through South African ports. The port occupies 2157 ha of land area and 1495 ha of water area at present making it the largest port in the country in terms of area, with the potential of increasing both as required making it potentially one of the largest ports worldwide.
- There are currently 21 berths in service including those at the privately operated Richards Bay Coal Terminal, but excluding the dredger and tug berths.

- The largest ship handled in the port so far was the 372,201DWT Brazilian Pride, which had a length of 363.7m, a beam of 63.4m and a maximum draught of 21.8m. The largest shipment of coal was lifted onto the 206,258DWT bulk carrier Ocean Vanguard.
- In 2002 the Port handled a total of 1673 ships, consisting of 1570 ocean going, 102 coasters and one miscellaneous. The port handled a total of 90675995 tonnes of cargo, of which 85697436 tonnes were exports.
- The Dry Bulk Terminal handles some 12 million tonnes of cargo annually. Current range of commodities handled include:

*Exports:* Andalusite, Chrome, Coppper Concentrate, Ferro Fines, Fertiliser, Rock Phosphate, Rutile, Titanium Slag, Vanadium Slag, Vermiculite, Woodchips, and Zircon *Imports :* Alumina, Coking Coal, Fertiliser products, Metallurgical Coke, Petcoke, Rock Phosphate, Salt, and Sulphur

• The Multi-Purpose Terminal has an annual cargo throughput of 5,6 million tonnes. Commodities handled include Ferro alloys, Granite, Pig Iron, Containers, Steel, Pitch Coke, Aluminium, Loose Bulk, Scrap Steel, Forest Products, Project Cargo and General.

# 1.2.2 Service Delivery Challenges

The key challenges faced by the City of uMhlathuze are:

- Community upliftment and empowerment of rural areas.
- Economic development and attraction of investment focused in specific nodes to benefit the entire area.
- Maintenance of development standards in urban areas.

# 1.2.3 Summary of Development Objectives

The Development Strategies and associated Goals for the uMhlathuze Municipality is set out below:

# DEVELOPMENT STRATEGY 1: GOOD GOVERNANCE

<u>Aim</u>

To ensure democratic, responsible, sustainable and equitable municipal governance

To ensure social upliftment of its communities, in order to achieve a safe, secure and healthy environment.

<u>Goals</u>

Improve liaison, communication and consultation with all stakeholders and roleplayers in order to facilitate effective and efficient provision of infrastructure, services and facilities

Create a Safe and Secure Environment

# DEVELOPMENT STRATEGY 2: INFRASTRUCTURE & SERVICES PROVISION

# <u>Aim</u>

To maintain existing and provide new infrastructure and services, in a sustainable manner.

# <u>Goals</u>

Provision and Upgrading of Basic Infrastructure to address Backlogs Well-timed provision of new infrastructure to attract development Maintenance of Infrastructure to maintain and enhance Service Levels Improve Public Transport Promote a variety of Housing Typologies and Densities to provide for all Demand Categories Formalise Emerging Urban Settlements Maintenance and improvement of development standards

# DEVELOPMENT STRATEGY 3: SOCIAL AND ECONOMIC DEVELOPMENT

# <u>Aim</u>

To improve physical and functional integration within the City of uMhlathuze, whilst protecting the City's natural resources and assets through effective Environmental Management, in order to improve access to opportunities

To create opportunities through economic growth and development within the City of uMhlathuze and to promote economic upliftment of its communities

# <u>Goals</u>

Establish a Hierarchy of Nodes throughout the City of uMhlathuze Improve Access to Social Facilities and Infrastructure for Rural Communities and disadvantaged Groups, particularly Women, Children and the Elderly Promote a Diversity of Land Uses, Activities and Opportunities Implement the outcomes of the Strategic Environment Assessment Promote the Status of the City of uMhlathuze to become a Metropolitan Area Extend the Metropolitan Open Space System Enhance the Tourism Potential of the City of uMhlathuze Promote Local Economic Development Initiatives Promote Primary Industrial Development Support existing local economic development initiatives and encourage new initiatives Create an entry level into the market system for emerging businesses, the informal sector and SMMEs Promote a diversity of economic activities throughout the City

# DEVELOPMENT STRATEGY 4: INSTITUTIONAL DEVELOPMENT

# <u>Aim</u>

To ensure institutional transformation as well as efficient and effective service delivery

# <u>Goals</u>

Maintain and improve the Institutional Capacity of the uMhlathuze Municipality Prepare IDP and facilitate annual review

Ensure continuous Organisational Analysis and Improvement in efficiency and effectiveness

Ensure efficient and effective Secretarial and Administrative Services to the Organization

Ensure efficient and effective Human Resource Management

Promote appropriate Information Management System/s for the Municipality

# DEVELOPMENT STRATEGY 5: SOUND FINANCIAL MANAGEMENT

# <u>Aim</u>

To ensure a healthy municipal revenue base that is aligned with the IDP, in order to ensure efficient, effective and sustainable service delivery and meeting the needs of the City's inhabitants

# <u>Goals</u>

Ensure that Financial Planning, Budgeting & Expenditure aligns with the IDP Increase the Municipal Revenue Base Maintain high levels of Debt Control Implement Revenue Enhancement measures

# 1.2.4 Vision and Mission

The vision for the City of uMhlathuze is as follows:

"The City of uMhlathuze, as a port city, will offer improved quality of life for all its citizens through sustainable development. It will be a renowned centre for trade, tourism and nature-lovers, coastal recreation, commerce, industry, forestry and agriculture."

The uMhlathuze Municipality has set the following mission for itself:

"We aspire to develop uMhlathuze as the industrial, commercial and administrative center within the natural beauty of the region, providing a range of efficient municipal services thereby ensuring economic development, dynamic investment growth and the improvement of the quality of life for all."

# 1.2.5 Goals and Priorities

The following are considered as key issues to be addressed by the Spatial Development Framework:

- Distorted urban form and structure scattered location of settlements and population concentrations;
- Poor accessibility to social and economic activities for rural communities;
- Dependency on the regional nodes with no clear nodal hierarchy or settlement hierarchy;
- Emerging urban settlements with an informal settlement pattern and high population concentrations;
- Protection of the mobility function of the movement network;
- Protection of sensitive environmental areas;
- Promoting connectivity and access;
- Promotion of industrial and commercial potential; and
- Promotion of tourism and recreational potential.

The key community priorities (as contained in previous versions of the IDP) are shown in relation to those identified during the 2006/2007 public participation process in the following table.

Key Community Priorities (as reflected in previous versions of the IDP)		Key Issues (2006/2007)																
				Rura	I					Urban								
	Eng service provision	Access	Economic Development	Agriculture	Community Facilities	Health and Education	Housing		Maintenance of Infrastructure	Economic Development and Training	Housing	Road upgrades and maintenance	Safety and Security	Public Transport Facilities	Employment Creation	Social Welfare	Community Facilities	Accessing Land for Development
Addressing poverty, particularly in rural areas as well as Ngwelezane, Esikhaweni, Nseleni and Vulindlela Service backlogs in rural areas																		
Support of all stakeholders, particularly the Traditional Authorities																		
Pressure on social and community services resulting from backlogs in rural areas. These backlogs specifically affect vulnerable groups – women, children and the elderly																		

Key Community Priorities (as	Key Issues (2006/2007)																	
reflected in previous versions of the IDP)																		
		1		Rura		1	1						Urt	ban	1	1	1	
	Eng service provision	Access	Economic Development	Agriculture	Community Facilities	Health and Education	Housing		Maintenance of Infrastructure	Economic Development and Training	Housing	Road upgrades and maintenance	Safety and Security	Public Transport Facilities	Employment Creation	Social Welfare	Community Facilities	Accessing Land for Development
Increasing population densities in rural areas around urban settlements Demand for affordable housing																		
Distorted spatial structure																		
Need to create a balance between growth, development, expansion and new infrastructure as opposed to upgrading and maintenance of existing infrastructure Balance between development and conservation of the environment Optimizing the tourism potential of the area,																		
to the benefit of urban and rural communities Safety and security are essential to attract tourism and investment Improving public transport and making optimal use of the existing transport network Extension of the																		
Extension of the Metropolitan Open Space System to the entire municipal area to protect sensitive areas Land reform																		
Creating and maintaining institutional capacity to ensure effective and efficient service delivery																		

# 1.2.6 Planned Strategic Outcomes

The following is a list of the planned strategic outcomes as a result of the IDP:

- Promote sub-regional and district nodes
- Prepare development framework plans for the emerging urban settlements
- Extend the metropolitan open space system
- Formulate and implement a coastal management plan and programme
- Formulate and implement a tourism plan
- Provide basic infrastructure
- Formulation of a uniform land use management system for the City of uMhlathuze
- Formulation of a social development plan
- Implementation of an HIV/AIDS awareness and prevention campaign
- Formulate and implement a local economic development strategy
- Stimulate and attract investment
- Land reform and security of tenure
- Formulate a housing strategy for the City of uMhlathuze
- Management of cemeteries
- Solid waste management
- Improve public transport
- Improve safety and security in the City of uMhlathuze
- Implement measures to monitor and improve air quality and monitor land and freshwater resources
- Promotion of biodiversity
- Locate satellite offices in sub-regional and district nodes
- Increase the revenue base
- Establish communication networks to promote the metropolitan status
- Market the City of uMhlathuze and promote the metropolitan status
- Augment the institutional capacity of the municipality
- Implement performance management measures
- Promotion of a hierarchy of nodes
- Promotion of a strong movement network
- Protection of the metropolitan space system and coastal management zone
- Promotion of compact urban form
- Promotion of a diversity of land uses
- Areas of intervention and projects
- Revision of the spatial development framework

# 1.2.7 Financial Health

The City of uMhlathuze is currently not experiencing financial distress. The City has had no imbalances between revenue and expenditure over a number of fiscal years. The City of uMhlathuze reflects a good current cash and investment position and has been meeting its debt obligations.

The City of uMhlathuze has a fully-fledged Credit Control Section. Its responsibility is to effect proper debt management for the whole City. The Credit Control Section is proud to report that a payment percentage of 103,47% was achieved during 2006/2007.

The detailed financial viability figures are illustrated in the financial statements and annual report information.

# 1.2.8 External and Internal Challenges

A series of public participation sessions have taken place during the preparation of the IDP since the first report was submitted during 2002. These sessions have taken place in the form of Public Information Meetings as well as Representative Forum Meetings. Throughout the process it was emphasized that the IDP process should not raise unrealistic expectations and that it be realistic and focused. It was further noted that not all the aspects raised as needs are the Municipality's responsibility in terms of direct delivery. Many of the social aspects, particularly health, education and welfare are provincial mandates and the Municipality could only play a facilitating role in the delivery of such services.

From a Situational Analysis and public participation sessions, it was affirmed during 2006/2007 that the communities residing in the rural areas have a lower income and are more severely affected by aspects such as poverty and deprivation, than the urban communities. Community upliftment and empowerment programmes should therefore be focused on the rural areas. Economic development, attraction of investment and maintenance of development standards in the urban areas remain essential to ensure the overall growth and development of the City of uMhlathuze.

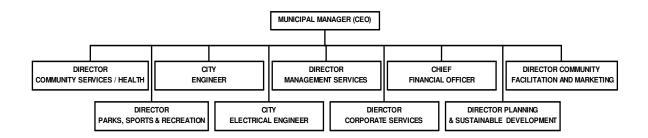
Given the above, the following key challenges faced by the IDP remain:

- Community upliftment and empowerment of rural areas.
- Economic development and attraction of investment that is focused in specific nodes to benefit the entire area.
- Maintenance of development standards in urban areas.

#### **CHAPTER 2: HUMAN RESOURCES**

# 2.1 Municipal Structure

The following diagram indicates the existing nine department functional structure.



The following table contains the core functions and key performance areas for the nine different departments:

DEPARTMENT	CORE FUNCTION	KEY PERFORMANCE AREAS
		Render marketing services
Director: Community Facilitation & Marketing	To Ensure The Rendering Of Effective	Manage public relation matters
	And Efficient Community Facilitation And Marketing Services	Manage housing
	Marketing Cervices	Ensure public participation
Director: Community Services And Health	To Ensure The Rendering Of Effective And Efficient Community and Health Services	Render health services
		Render cleansing services
		Render environmental health services
		Render traffic and licensing services
		Render fire and emergency services
		Render security and community policing services
		Ensure and maintain regular strategic planning
		Ensure the execution of integrated development
1	To Ensure The Rendering Of Effective	planning
Director: Planning and	And Efficient Integrated Development	Coordinate corporate business planning and local economic development services
Sustainable Development	Planning	Ensure strategic Environmental Planning services
		Manage effective town planning
		Ensure appropriate building control
		Render human resource management services
Director: Management	To Ensure Effective And Efficient Management Advisory Services	Render management information systems
Services		Render corporate database system
Director: Parks, Sport And	To Ensure Effective And Efficient	Render horticultural services
Recreation	Horticultural And Recreational Services	Render recreational services
		Provide affordable electricity
City Electrical Engineer	To Ensure Effective And Efficient Rendering Of Electrical Services	Develop and maintain services related to the supply of electricity
		Render an internal fleet management service
City Engineer	To Ensure Effective And Efficient Rendering Of Civil Engineering Services	Build and maintain civil engineering support services related to water, sewerage, roads, storm water and municipal buildings and structures
		Develop and manage civil engineering support services
	To Ensure an Effective And Efficient Administrative Support Service	Administer matters related to estates
Dina atau O ama anata		Render services related to trade licensing
Director Corporate Services		Render diverse administrative services
Services		Render property rates/evaluation services
		Render legal support services
		Manage the revenue collection process
Chief Einensiel Officer	To Ensure An Effective And Efficient	Manage municipal expenditure
Chief Financial Officer	Management Of Financial Matters	Ensure effective financial planning
		Coordinate internal audit

# 2.2 Employment Equity

The Employment Equity Plan for the City of uMhlathuze was reviewed and approved on 26 August 2003 by Council Resolution 1875. The progress report on the Employment Equity as at 30 June 2007 is attached as Appendix C.

#### 2.3 Skills Development

The Skills Development Plan was submitted to the Local Government and Water SETA on 1 Jul 2002. The progress on Skills Development as at 30 June 2007 is also reported on in the Employment Equity Report to the Director-General: Department of Labour. (Appendix C).

# CHAPTER 3: MUNICIPAL PERFORMANCE

#### 3.1 Transformation and Institutional Development

The City of uMhlathuze was constituted from the former entities (refer to the Former Entities Plan for the jurisdictional area of these entities):

- Empangeni Transitional Local Council;
- Richards Bay Transitional Local Council;
- Sections of the uThungulu Regional Council.

These entities were constituted in 1995, after the first democratic national elections in 1994 and local government elections in 1995. Prior to the 2000 local government elections, it was decided to reduce the number of local authorities in South Africa and a new municipal demarcation was undertaken. This resulted in the amalgamation of the former Empangeni and Richards Bay local authorities as well as sections of the former uThungulu Regional Council area that surrounded these towns.

The uMhlathuze Municipality was established at the end of 2000 and consists of 30 wards with 60 Councillors. The Executive Committee of the uMhlathuze Municipality resolved on 21 August 2001 to adopt city status for the area of jurisdiction, by changing the name to the City of uMhlathuze.

The uMhlathuze Municipality has its main office in Richards Bay. It was however decided to retain some services at Empangeni to ensure that such services are available close to the community. The smaller service units in decentralised locations have also been kept, for the same reason.

There are offices in the following locations:

- Richards Bay (Main office)
- Empangeni (Office)
- Ngwelezane
- Vulindlela
- Nseleni
- Esikhawini

The organisational structure of the uMhlathuze Municipality is depicted on the organisational chart (see paragraph 2.1). The current administration was created through the merging of the former Empangeni and Richards Bay Local Council's. The organisational chart reflects the main entities and their functions within the administration, rather than specific hierarchies.

# 3.1.1 Framework, Systems and Policies

# Delegations

The Council approved the bulk of the municipality's delegations on 28 August 2001 and the new Council again confirmed and approved the delegations on 18 July 2006 per resolution 3970. All delegations are consolidated into a single document ready for inspection. Substantial delegation by the Council to the Executive Committee and further to officials of the Council ensures that all decisions are taken expeditiously with the minimum of delays.

A very wide range of policy decisions guides the various delegates in the exercise of the powers delegated to them. In many instances report backs are required in order to control consistency and transparency for those affected by decision making.

#### Rationalisation of By-Laws

The rationalisation of by-laws has been completed. A list of by-laws is available for inspection. As new by-laws were developed the previously existing by-laws of Richards Bay and Empangeni were consolidated into the new by-laws. The old by-laws were repealed at the same time.

#### Performance Management System

The performance management framework was adopted by the uMhlathuze Municipality on 28 May 2002. The framework was reviewed and amended to align with the best practice guidelines suggested by the Department of Provincial and Local Governement and Traditional Affairs of KwazuluNatal and the supporting documentation is available for inspection. The annual performance measurement on the 2006/2007 financial year is completed and attached as Ennexure A to this report and available for auditing.

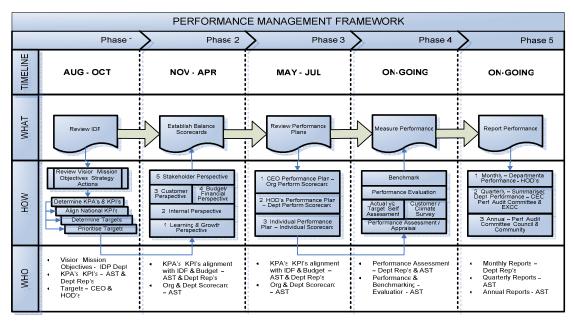
The Performance Audit Committee members are:

Mr. H Oosthuizen – Chairperson from UNIZUL Dr J Sibeko – (from UNIZUL) Clr.AZ Mnqayi. (Mayor) Ald DJB Moffatt (Observer)

A Customer Satisfaction Survey for 2006/2007 was conducted during July 2007 and the results were communicated to the Performance Audit Committee on 30 October 2007. The comprehensive analysis report is attached as Appendix B

Key performance indicators have been re-developed in support of the municipality's development priorities and objectives set out in the revised IDP framework that will remain for the next five years for consistency in measuring and reporting on long terms strategies and projects. Measurable performance targets with regard to each of these development priorities and objectives were established. A process to ensure regular reporting is in place and is fed back to the Council via the Performance Audit Committee. Individual performance agreements and performance plans were re-aligned to adhere to the provisions prescribed in the Performance Regulations (Notice 805, gazetted on 1 August 2006) and signed with the City Manager and Heads of Departments for the new financial year. These agreements are fully implemented and aligned with the Service Delivery and Budget Implementation Plan as required in terms of the Municipal Finance Management Act. Performance Evaluation panels have also been established for the assessment of the City Manager as well as Managers directly accountable to the City Manager per Council Resolution 4120 of 10 October 2006.

The following diagram illustrates the performance management framework developed for the City of uMhlathuze for performance measurement and reporting, adhering to the procedures suggested by the Best Practice Guide for Municipal Organizational Performance Management in KwaZulu Natal Province:



Performance Management Framework

The process to measure, monitor/ track and report performance is in the process to be computerised towards the end of the 2007/2008 financial year, since the manual process became to complex and time consuming for completion within the required timeframes. A computerised performance management system was developed by an external service provider, but for unforeseeable reasons has not succeeded to fully implement the system to an operational state during the 2006/2007 financial year. Council's strategic Information Technology partner, GijimaAst is currently in the process to re-develop the computerised performance management system on the basis of creating internal capacity to develop and support the system on-site in future.

# Local Economic Development

The Municipal Performance Regulation No. 805 gazetted on 1 August 2006 makes specific reference to the criteria upon which performance of the municipal administration must be assessed, consisting amongst others of a component namely Key Performance Areas (KPA's). One of these KPA's directly relates to **Local Economic Development** (LED).

The uMhlathuze Council has determined in terms of CR 4433 of 6 March 2007 to create a dedicated unit to strategically manage the functions relating to LED. Prior to the a foregoing Council had adopted a Preferential Procurement Policy in respect of CR 715 on 20 November 2001, which seeks to support local economic development through social upliftment, empowerment and job creation.

The key performance areas approved in respect of Local Economic Development are as follows:

- Provide strategic guidance to the Municipality on Economic Development matters, and working in relationship with stakeholders on economic initiatives.
- Provide an integrated business support services to existing and potential businesses to enable them to participate in income generating activities resulting in increase income and job creation.
- Provide Integrated Community Skills Development Service to uMhlathuze Municipal Area.
- Provide effective and sustainable trading opportunities throughout uMhlathuze Municipal Area

The specific facilitation role of the uMhlathuze municipality in terms of LED is:

- To create a local socio-economic environment that stimulates and facilitates the creation and the development of local economic activities.
- Plug the leaks in the local economy (retaining income in the local economy).
- Development of social capital (encouraging and developing the presence and capacity of all relevant collective stakeholders in the local economy e.g. chambers of commerce, NGO's, CBO's etc).
- Community economic development (e.g. cooperatives, municipal-community private partnerships).
- SMME development (e.g. business infrastructure, access to finance etc.).
- To identify business clusters and business opportunities and to facilitate the participation of the population in using the opportunities.
- Stimulate the establishment of new businesses or the growth of the existing ones.
- Organise the network of local actors for preparing and elaborating projects and initiatives, which can have access to provincial, national and international resources.
- To support the creation and/or consolidation of chambers of commerce and business associations, the presence of effective business development services, the involvement of organized labour in LED planning and activities.
- To organize the contacts links and exchanges of good, viable and sustainable LED components for their IDP's in alignment with the Provincial Growth and Development Strategy.
- To market the area and to provide marketing assistance and support to businesses from the area.

Council's LED Strategy consists of six key focus areas as follows:

Manufacturing - Clustering for Economic Growth

- Conduct a SMME Clustering Process;
- Build a Competitive Supplier & Service Base;
- Review the Regulatory Environment.

Critical Infrastructure and Services

- Construct Container Handling Facilities;
- Construct a 500 MW Power Station;
- Develop a mechanism to resolve harbour use conflicts;
- Integrated Transportation Plan;
- Address Land Constraints.

Soft infrastructure for Competitive Advantage

- Establish a Strategic Partnership for LED among key role players;
- Establish a Technical Training Centre;
- Establish a "Shannon Model" knowledge network;
- Register uMhlathuze Municipality as an Urban Biosphere Reserve;
- Install CCTV system for crime control;

Jobs from Tourism

- Resource the uMhlathuze Tourism Association to implement the Strategic Tourism Development Plan;
- Develop and implement a tourism marketing strategy;
- Attain Blue Flag Beach Status for Alkant Strand;
- Visitor Information and Signage;
- Tourism bursaries and Training;
- Establish a SA Host Partnership.

Creating Jobs through Agriculture

- Partnership for Agricultural Development;
- Establish a fresh Produce Market System;
- Identify & promote small scale cash crops;
- Improve access to support services;

Strengthening the Local Stake in Commerce

- "Buy Local" campaign;
- Opportunities for locals in new developments;
- Distribution hub feasibility study;
- Graded and regulated informal markets.

The benefits from the creation of a dedicated LED unit will be reported on in the new financial year 2007/2008, once the positions have been filled and the unit operational.

#### **Credit Control Policy**

A credit control policy for the uMhlathuze Municipality was accepted on 12 June 2001 and implemented on 1 July 2001. A copy of the policy is available for inspection. Subsequently the Municipality also adopted Credit Management By-laws on 11 July 2002, which also have been re-affirmed by the new Council.

#### Integration of Plans and Budgets

The municipal financial plan or budget was reconciled with its Integrated Development Plan for the financial year commencing on 1 July 2006, resulting in an outcomes based budget for the 2007/2008 financial year. The CAPEX and OPEX of the municipality directly align with the Integrated Development Plan and monthly progress reported on the financial status as required by the Municipal Finance Management Act and the Service Delivery and Budget Implementation Plan.

# Participative Corporate Governance

There are a multitude of forums were individuals or organisations can convey their needs and their opinions to the municipality. Without attempting to deal with all the opportunities the following are given as examples:

- The IDP forum
- Public meetings
- Council and Committee meetings
- Community talking boxes
- Ward committee meetings
- · Consultative sessions with traditional authorities
- Consultative sessions with community organisations, etc.

# **Policy Directives, By-Laws and Regulations**

Extensive policy determination has taken place since the inception of the uMhlathuze Municipality. A list of all policy directives is available for inspection. This has resulted in what can be called a highly orderly institutional environment.

Policymaking and by-law creation continue as the need therefore arises. A Bylaws Committee consistently deals with the updating/amendment to bylaws, quarterly reports are submitted to Council and it is also available for inspection

# Internal and External Audit Systems

The Municipality's external auditors are Delloitte & Touche and the internal auditor functions are performed by PriceWaterhouseCoopers. Monthly meetings with the internal auditors deal with deviations and planning of further internal auditing functions. An Audit Committee consisting of Councillors and the auditors is operational since January 2001.

#### Information Systems

uMhlathuze has at its disposal a highly evolved and sophisticated computerised information system. Its software programmes fully capacitate the municipality's employees and political leaders to deal with the demands of a modern developing community, yet it is also user friendly, presenting the information drawn from the system in a manner that the less literate members of the community can easily understand.

Regular training sessions ensure that staff are kept abreast of new developments in the field and use the expensive equipment to the municipality's best advantage. uMhlathuze has GijimaAst as a strategic ICT partner since April 2002 when the IT services and Business Analysis and Efficiency units were outsourced. GijimaAst is responsible for the IT strategy roll-out over the next couple of years and supporting all software and on-site IT related hardware.

# **Disclosure Practices**

The bulk of actions requiring public participation are subject to notices in the press inviting contributions. These notices are well known in the local press and residents are aware of the opportunities created in this way. The Council complies in full with the requirements of the Access to Information Act. The Council's manual in compliance with the Act is available for inspection.

#### 3.1.2 Effectiveness of Municipal Transformation

The municipal transformation history since adoption of the amalgamation plan for the former Empangeni and Richards Bay local authorities in 2001 is depicted in Appendix A, Table 1.

#### 3.1.3 Leadership provided by Administrators and Politicians

The interaction between employees, management and council is good, judging from the following:

#### Labour harmony

The municipality has not lost any man-hours due to work stoppages or as result of labour unrest.

#### Formal interaction between Council and its employees

Council allows time off for its union shop stewards to –

- meet with fellow shop stewards
- union members mass meetings
- attendance of union activities

This is in terms of a collective agreement reached with the trade unions. Regular discussion meetings also take place between management and union representatives regarding matters of mutual concern. The City Manager follows an open door policy and regularly meets with union representatives to deal with labour issues.

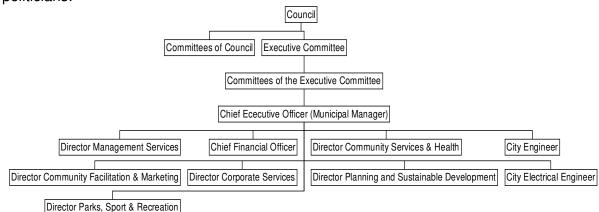
The committee system of the municipality ensures that all Councillors participate in the affairs of several committees. These arrangements compel Councillors to become informed about the problems experienced by management on different issues. Regular discussions take place to clarify uncertainties on reports, prior to meetings leading to further interaction with the management.

Invitations to Councillors serving on the Local Labour Forum to attend personnel interviews are extended on a regular basis and experience has shown that Councillors make use of this opportunity.

Interference in the administration by Councillors is non-existent. Councillors are clear on what their rights are and use their experience and knowledge of local government to deal with the issues that require their attention. Officials respect Councillors and accept that they make the final decisions, as democracy requires.

Councillors agree on the best course of action in 99% of all issues. The members of the Executive Committee are highly capacitated and skilled and they support the policies of the council without fail. Our success rate in collecting such a high percentage of our debts is ample proof of the support and consistency of the uMhlathuze Councillors.

The following diagram represents the leadership provided by administrators and politicians:



Progress on Transformation and Institutional Development - Refer to (Appendix A, table 1)

# 3.2 **Performance and Developmental Priorities**

# 3.2.1 Review of Past Performance by Directorates

# Office of the Director Corporate Services

#### Main responsibilities are:

- Diverse Administration
- Legal Services
- Property Management

# **Diverse Administration**

- Libraries
- Secretariat
- Halls, Registry and Telecommunications

# Libraries

In September 2006, Provincial Library Services initiated the READ AND GROW campaign. The City's libraries participated resulting in a host of children actively reading hundreds of books and experiencing the wonderful world of literature and learning. The libraries strive to maintain their vision of bolstering the education of the community and developing critical thinking skills that come from reading by opening minds to all sorts of knowledge. Libraries are the "universities of the poor" and the City Council is most supportive of ensuring that the libraries cater for the needs of the community. Continual steps are taken to find additional funding so that more libraries can be established.

The libraries are extremely popular as is evident from the following statistics for the period 1 July 2006 to 30 June 2007:-

Library	Circulation	Visitors	Average number of active members	Average Number of members
Richards Bay	190 176	181 940	27 197	27 197
Empangeni	118 217	149 039	24 698	24 713
Esikhaleni	16 616	93 153	8 735	10 338
Ngwelezaqne	9 974	104 362	10 900	13 336
Enseleni	10 154	117 193	8 026	8 762
Brackenham	15 990	22 456	6 128	6 128
Total	361 127	668 143	85 684	90 474

# Halls and Venue Bookings

The following table illustrates the popularity of the halls for the period 1 July 2006 to 30 June 2007 and emphasises the need for more halls to be constructed, to especially serve the rural communities.

Place	Name of venue	No of Days used	No of Bookings made
Aquadene	Aquadene Hall	186	242
Brackenham	Brackenham Hall	307	435
Empangeni	City Hall	235	257
	Supper Room	178	195
	Reception room	183	189
	Conference room	166	216
Library	Group Activities Room	302	365
Esikhawini	New hall	271	313
	Hlanganani hall	183	218
Library	Group Activities Room	198	252
	Seminar room	216	258
Mzingazi	Community hall	233	351
	Community hall	196	198
	Supper hall	203	217
Library	Group Activities Room	178	182
-	Mini auditorium	124	139
Nseleni	Community Hall	196	242
Library	Group Activities Room	220	308
	Study Hall (a/hrs)	27	27
<b>Richards Bay</b>	Auditorium	209	268
-	Bay Hall	324	529
	Veldenvlei Hall	313	574
Library	Group Activities Room	355	772
Vulindlela	Community hall	110	119
Total		5113	6868

#### Secretariat

Two additional committee officers were employed in order for this section to keep pace with the tremendous increase in the workload much of which was generated with the implementation of the bid committees, as required by the Municipal Finance Management Act (Act No 56 of 2003). A total of 163 bid meetings were held where 548 items were considered.

In addition to the many smaller ad hoc committees, task teams, management meetings and steering committees, the following major meetings where councillors and staff are involved were held in the period under review:-

	Meetings held	Items considered
Council	15	624
Executive Committee	23	646
Portfolio Committees	128	588

In the township establishment of Felixton Village, the local authority was allocated the site on which the old community hall is situated. Plans are in place to convert the building to a library, but will incorporate a small community hall.

During the year under review, Council considered a report on rural nodes and the provision of community halls. From an in-depth study conducted, it is evident that community halls are a much needed and sought after facility of the community who utilise them for social gatherings, funerals, meetings, indoor sporting events, etc. and Council recognises the need to assist the community where it can. Further attention is to be given to this matter in the Integrated Development Plan and Council's multi-year budget.

#### Telecommunications

During the latter half of 2005, Council commenced with the amalgamation of all of its switchboards which were scattered over Empangeni, Richards Bay, Ngwelezane and eSikhaleni. Also there were individual telephone lines to various other offices and facilities such as the cemetery, nurseries, libraries, stores, public swimming pools, etc. Although the initial capital cost for this exercise appeared to be very expensive, the past year has revealed a drastic 59% saving in telephone costs – a drop from R2 503 508 in the 2005/2006 financial year to R1 019 087 in the 2006/2007 financial year.

#### **Property Administration**

The very positive property market was reflected in the wide range of issues that were dealt with by the Property Section. A strong emphasis on development of shopping centres, is evident.

The 27 General Residential (flat) sites that were created opposite the Central Sports Grounds were offered for sale by public tender and an overwhelming response was received. All the erven were subsequently sold and some have been cleared in preparation for building operations.

The servicing of the 50 small ±3 000 m<sup>2</sup> General Industrial erven to the west of Tata Steel was completed and will in due course also be offered for sale by public tender.

# **Development of Shopping Centres**

Good progress has been made with the development of a modern shopping complex in Nseleni. The tender was allocated and a Deed of Sale has been concluded. It is envisaged that the following will be provided:

- Banking facilities
- Spar
- Furniture Shop
- Build It
- Restaurants, etc

The local community will enjoy a 30% share in the development.

Construction of what can be regarded as phase 2 of the Esikhawini Shopping Centre has also commenced. This development, situated on J2294 and J2295 will be an extension of the modern facilities on Erf J2293 and will provide for:

- Build It
- Pick 'n Pay
- Banking Facilities
- Restaurants, etc

The owner of the existing mall and the developers of phase two have agreed to combine their efforts into one development which will also include a garage. Twenty percent of the mall is to be allocated to local people.

Erf 245 in Empangeni was sold to the owner of the adjacent Spar supermarket. His intention is to improve the parking and security at the centre.

The most impressive and visible development is taking place in the Richards Bay Central Business District being the new Inkwazi Regional Mall comprising of 65 000 m<sup>2</sup> of shops, restaurants and entertainment facilities. The development will provide for much needed undercover parking as well as secure parking in the remaining open parking areas. It will be two-thirds the size of Gateway (Umhlanga) and double the size of the La Lucia Mall (Durban North).

#### Phase One

Phase one is the revamp of the existing Boardwalk Centre and is scheduled to be completed by November 2007. The work includes the aesthetical upgrade of internal and external features of the existing shopping centre.

#### Phase Two

Phase two includes additions to the Boardwalk and construction of a new entertainment centre on the former Trade Winds Plaza site of approximately 7 000 m<sup>2</sup> lettable area.

#### Phase Three

Phase three includes the development of a skywalk over Mark Strasse and the development of the vacant portion of land south of Mark Strasse. This phase will provide a further 30 000  $m^2$  of lettable space. This phase is scheduled to be completed in March 2008.

A total of 9 ha, comprising of the area known as the Richards Bay Northern Block, has been sold for the development of a lifestyle shopping centre. It will feature a 27 500 m<sup>2</sup> shopping component. Site establishment commenced in July 2007 and the occupational date should be late in 2008.

A unique project is envisaged where the total area will be secured. Provision will be made for basement parking, various banks, a new hotel, restaurants and exciting new lifestyle shops.

The extension of the Essenwood Spar Shopping Centre on Erf 1725, Arboretum was approved at a recent DFA Hearing. The portion of land between the existing centre and the Arboretum Primary School will be utilized for the upgrading of the centre and improved secure parking.

Work on the Tuzi Gazi Esplanade has commenced and will consist of a commercial development in the Small Craft Harbour comprising of restaurants, shops, etc. Development costs are estimated at R10 million and the commencement date is August 2007 with completion date by March 2008.

A local entrepreneur has purchased the Tuzi Gazi Waterfront / Small Craft Harbour area and intends to upgrade the existing Quay Walk complex with substantial expansion to create additional restaurant space and small craft shops.

A tender has also been allocated to renovate and upgrade the Alkantstrand building and to operate a beach restaurant. KRS will operate the restaurant in partnership with SA Food Bank. It is envisaged that the new and improved facilities will be open for business by end of December 2007.

There is also strong interest in the leasing and acquisition of portions of public open spaces, especially walkways and similar areas for improvement of security in residential areas.

#### **Rural Areas**

Administrative procedures have also been put in place regarding the surveying and proper identification of homesteads, businesses, etc. that are located in the tribal areas. Such identification of so-called PTO's (Permission To Occupy) assists with protection of existing services, servitudes and protection of wetlands. High level discussions with the various Amakhosi will pave the way for joint planning and formalised development of the areas.

#### Empangeni

With exciting and extensive residential and infrastructure upgrades in the profile of Empangeni, it appears that this suburb will become the residential hub of Zululand.

The proposed Fairways Estate development includes medium density housing on two sites adjacent to the Empangeni Golf Course. Construction is expected to commence in January 2008, and the sale of its units will commence as soon as the project has the approval of the DFA. There will be 65 residential units of various sizes ranging from 120  $m^2$  to 2 200  $m^2$ .

Although negotiations to acquire suitable portions of farmland adjacent to Empangeni for much needed mixed use developments entailing housing, service industries, shopping centre, office park, etc has so far been unsuccessful, Council is still pursuing other options.

The General Industrial zoned erven situated in Empangeni have been sold and development of the properties will commence soon. Erf 279, situated adjacent to the Eskom Complex, has been sold to Eskom to enable extension of their complex.

Various meetings were held with private township developers. Most developments are focused around Empangeni. The various DFA applications are being prepared and it is envisaged that development will proceed in the new financial year 2007/2008. The DFA in respect of Hillview South has also been approved.

Some of the statistics for land sales for the past year are as follows:

Residential	R 160 200,00
Council Houses	R 11 992 600,00
Public Open Spaces	R 7 157 250,00
Offices	R 386 000,00
Industrial	R 7711400,00
Commercial	R 36 374 778,00
Flat sites	R 45 443 000,00
Total	R109 225 228,00

#### Implementation of the Property Rates Act

The tender for the compilation of a new valuation roll was allocated to CB Richard Ellis Mass Appraisal (Pty) Ltd. The company is far advanced with preparation to collect the required data to value all the properties in the uMhlathuze Area. Data collectors will work through the residential areas during the latter part of 2007. The intention is to implement the new roll by 1 July 2008.

#### Legal Services

This Section is responsible for ensuring that all Council's legal documents compliant with the laws of the land and that Council's interest are adequately protected.

Councillors are also updated whenever new legislation affecting local government is introduced or is due to be introduced, thus giving Council the opportunity to express its view to the Provincial and National Government.

#### Office of the City Treasury (Chief Financial Officer)

Main responsibilities comprise:

- Financial Planning and Budgeting
- Expenditure and related Liabilities
- Income and related Credit Management
- Financial Reporting

#### General Overview and Key Accomplishments

During the past year, the purchase of prepayment vending tokens was extended to various 3<sup>rd</sup> party vendors. Customers now purchase prepayment electricity tokens from various vendors such as Pick and Pay, Checkers, companies such as Boxer and Spar and various private businesses.

With the extension of water services into the rural areas, accounts are now also being rendered to customers in these areas that receive unrestricted water. A total of 5628 rural waters were captured on the financial system, GPS coordinates taken, consumptions read and billed every month. It is expected that a further 3700 meters will be installed and captured in the 2007/2008 financial year.

The Felixton Village was successfully taken over by Council in 2006. Approximately 250 accounts that include property rates and services are billed and delivered on a monthly basis.

Treasury services are still rendered to the public from 8 offices within all the major suburbs of the City. This allows easy access for account payments and good communication with the general public. These offices are all managed by a branch manager or a accountant.

Various new proposed policies will also be submitted to Council for consideration during the next year. It is a legislative requirement that such policies be adopted and implemented. These policies include the property rates policy and a tariff policy.

The program of capacity building within the Department through the process of staff rotation, skills development and internships has continued during the year. The internship process has proved very successful, with the respective candidates sufficiently capable of taking up a number of positions in the Finance Department when the opportunity avails.

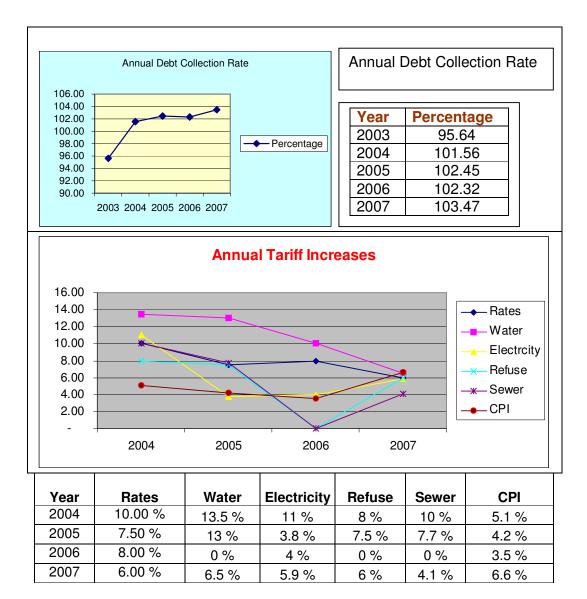
The tariff increases for the new financial year were kept below the annual CPI for all tariffs. The variance between tariffs the last four years are due to the streamlining of tariffs between the different towns. Except for the property rates tariffs, this Municipality has managed to equalize tariffs successfully.

The equalization of rates will be addressed once the new valuation roll, based on market values in terms of the Property Rates Act no 6 of 2004, comes into effect 01 July 2008.

Council's Credit Control & Debt Collection Policy was recently reviewed. The collection of debt has been very successful in the past due and it is believed that the new policy will improve the results even further.

During the financial year Council also adopted a Tariff Policy. In terms of prevailing legislation, the policy are also being converted into bylaws to give effect to the implementation thereof

This Municipality is very proud of its financial management record, which is the only recipe for financial sustainability into the future as reflected in the various statements of performance and position together with the following statistics.



	450,000 400,000 350,000 250,000 200,000 150,000 50,000 50,000						
	0	06/07 Budget	06/07 Adjusted Budget	06/07 Actual	07/08 Budget	08/09 Projected	09/10 Projected
Executive & Council		0	3	2	8,200	8,000	8,000
Waste Management		57,804	31,789	61,364	48,649	71,053	58,190
Public Safety		690	690	324	3,133	6,000	10,000
Health		117	117	101	186	0	0
Planning & Developr	ment	44	37	79	59	15	15
Sport and Recreation	n	8,972	5,968	9,473	17,199	12,394	5,690
Finance & Admin		30,080	35,657	27,972	16,868	17,713	13,471
Housing		29,206	29,206	279	9,500	5,000	5,000
Community & Social	Services	30,450	19,786	13,766	22,705	66,233	14,370
∎Water		73,210	64,659	107,232	82,686	81,595	68,458
Road Transport		84,496	69,507	59,711	90,044	102,689	89,153
Electricity		132,982	93,618	67,350	127,254	45,408	37,650

#### Capital Expenditure for the year ended 30/06/2007 and multi -year budget for 2007/2008

	1,000,000-						
	900,000-						
	800,000-						
	700,000-						
	600,000-						
R('000)	500,000-						
	400,000-						
	300,000-						
	200,000-						
	100,000-						
	0-						
		06/07 Budget	06/07 Adjusted Budget	06/07 Actual	07/08 Budget	08/09 Projected	09/10 Projected
Executive & Counc	sil	6,405	6,821	1,020	7,766	9,174	12,301
Planning & Develop	pment	14,588	15,224	13,025	17,690	18,885	19,936
Health		14,382	13,574	18,527	15,779	16,409	17,316
Housing		4,427	5,342	4,201	6,450	7,095	7,841
Sport and Recreati	ion	53,322	52,996	51,647	63,132	66,240	70,399
Waste Management		96,011	93,756	94,971	107,430	114,918	122,023
Road Transport		51,708	54,824	59,421	94,120	97,010	105,552
Other - Airport		90	75	134	66	74	83
Public Safety		43,383	42,647	38,202	46,457	49,838	50,170
Finance & Admin		50,639	54,917	32,413	54,768	51,709	55,333
Community & Social Services		17,062	15,138	12,693	20,450	21,507	23,871
■Water		122,772	126,920	125,460	142,628	148,918	158,247
Electricity		297,321	289,876	312,933	317,272	333,054	354,771

Operating Expenditure for the year ended 30/06/2007 and multi-year budget for 2007/2008

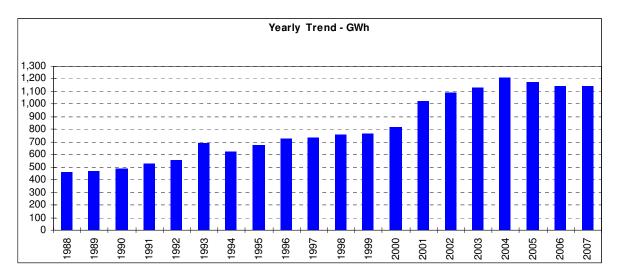
## Office Of The City Electrical Engineer

## Core responsibilities

- Operations and maintenance of the electrical distribution system
- Planning and development & Technical Services of electrical distribution system
- Marketing, Customer services and electricity retail
- Electrical Support services

## Managerial overview

Electricity energy purchases from ESKOM decreased by 0.27% with a simultaneous demand increase of 6.36%. This indicates a third consecutive declining year and change in the previous years' growing trend for the City. The approval of major developments like TATA Steel, Pulp United and RBCT Expansions will have significant growth in energy requirements once these customers come on line. The graph below reflects the total energy purchased from ESKOM and illustrates the trend in energy consumption since 1988.



## **Operations and Maintenance**

A high standard was maintained in the quality of supply to customers that uMhlathuze Electricity exceeded the National Industry performance levels, however the continued theft of cable and earthing copper is jeopardising this performance. This is a National problem that has been receiving attention at the highest level and revised legislation is apparently eminent.

## **Planning Development and Technical Services**

The highlight of the 2006/2007 financial year has seen the commencement of the largest electrical capital project in the history of the City of uMhlathuze, at a total cost of R45 million. The 132kV Dual Circuit Overhead Power Lines between Hercules & Phoenix Substations and Phoenix & Indus Substations has successfully been completed. The design, manufacture, delivery, construction, installation and commissioning of a New 132 kV Phoenix Substation, 132 kV Indus Substation and Two (2) Outgoing 132 kV Feeder Bays at Hercules Substation is in progress and completion of this project is targeted for 1 October 2007. The substations will supply energy to Tata Steel. The Phoenix substation has been designed with future transformers in mind so that it would be able to provide energy in the future to both commercial and residential areas.

Other major projects/initiatives that have commenced or have been completed during the 2006/2007 financial year were:

- General improvement of existing streetlighting was done in all suburbs to the amount of R500 000.
- R180 000 was spent from the capital budget to install new streetlights along Bayview Boulevard road, Meerensee.
- Mzingazi Phase 1 Electrical Reticulation Upgrade Project.
   R432 000 was spent from the capital budget to reinforce the existing medium voltage (MV) and low voltage (LV) electrical networks at Mzingazi Village.
- R1 200 000 was provided on the capital budget to reinforce existing electrical systems and networks in all suburbs as was identified. Reinforcement of existing systems and networks is to provide additional power capacity on the existing systems on demand from customers.
- MV Electricity Reticulation Project West of Empangeni
   A new 11 000 Volt overhead line was constructed west of Empangeni near TICOR
   to provide the required electrical infrastructure for the proposed industrial
   development to the amount of R896 000 funded from the capital budget.
- Wildenweide South MV Electricity Reticulation Project R1 035 000 was provided for on the capital budget to complete the medium voltage (MV) electricity reticulation to the newly developed commercial/domestic erven.
- Veldenvlei South MV Electricity Reticulation Project R1 123 300 was provided for on the capital budget to complete the medium voltage (MV) electricity reticulation to the newly developed domestic erven.

## Customer Services, Marketing and Revenue Protection

The following additional major projects/initiatives have commenced or have been completed during 2006/2007 financial year:

- The installation of check metering in Nseleni (1,414), Aquadene, Birdswood (1,231), eSikhaleni (293) has been completed. Therefore the Check meter customer base increased by 13.8%.
- As customers were changed to pre-payment, their "old conventional meters" were retained in services to be utilised as a check meters or new check meters were installed, thus adding 2,938 check meters to the existing system.
- Due to the Check Meter Principle being applied, for this financial year ± R1m was billed and R800 000 has been recovered.
- To date since inception in year 2000 of the Check Meter Principle, R10m has been billed and R7.2m has been recovered (72%).
- At an International Domestic Use of Energy (DUE) Conference held during April 2007 in Cape Town, an uMhlathuze staff member presented a paper on this issue and the City of uMhlathuze was applauded for their effort to curb Non-Technical electricity losses.

This paper proposed a solution to a worldwide tendency, that of increasing non-technical electricity losses, especially amongst Residential Customers. The primary objective is to prove beyond any doubt that electricity was consumed, doing so with factual evidence, without identifying the manner in which tampering took place, with no photos, no videos or guilty parties and no testifying as to the identity of the actual transgressor or instigator, and finally, to have the proven right to render an account for the consumption.

Free Basic Electricity (FBE) is supplied as per National Government Policy (Free Basic Services) to both uMhlathuze Electricity and Eskom. For the 2006/2007 financial year 17 044 free issues of 50kWh tokens were made.

## Support Services

GEOTAB was awarded a three-year contract for the supply, installation, management and maintenance of a vehicle monitoring and tracking system by the uMhlathuze Municipality. The system will be installed in 285 vehicles and extended to the full fleet increasing cost saving on fuel and maintenance with added increased service delivery. The GEOTAB system provides a true live tracking system that uses typical GPRS communications providing second by second tracking at a capped monthly cost. The management can use the system to effectively control the fleet any time during circumstances and view the current status of the traffic fleet, deploying resources as required.

## Streetlighting

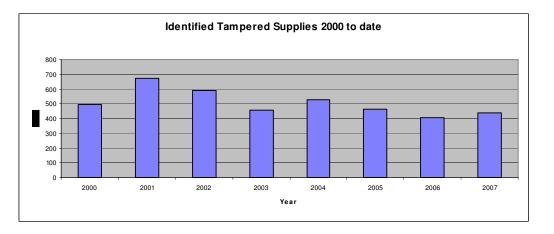
- With regards to streetlighting, to reduce the high theft of underground cables in certain areas, overhead cable with wooden pole structures were erected.
- All redundant streetlights were replaced with new 70, 100 & 250 watt high-pressure sodium light luminares during the year.
- A streetlight complaints system is being investigated to provide a way of processing streetlight complaints. A pre-recorded message will run 24 hours a day.

## **Revenue Protection:**

A joint venture between GijimaAst and uMhlathuze Council has led to the development of IMPI\_ECA. The software is specifically designed to identify installations where tampering might be taking place. Since the original inception of the concept whereby electricity consumption registered by the check / conventional meter is compared to electricity purchases for same installation a total of R10 219 851 has been billed out. From the total billed amount approximately 71 % has been recovered.

The figures for the 2006/2007 financial year were as follow: Revenue billed / recovered

		Revenue	
Month	Revenue Billed	Recovered	Outstanding
Jul-06	98,022	47,981	50,041
Aug-06	164,879	78,324	86,555
Sep-06	120,247	59,934	60,313
Oct-06	77,815	78,055	
Nov-06	56,316	105,941	
Dec-06	25,491	89,236	
Jan-07	64,222	40,158	24,064
Feb-07	77,648	56,789	20,859
Mar-07	129,352	85,467	43,885
Apr-07	61,868	38,671	23,197
May-07	73,093	70,304	2,789
Jun-07	109,806	47,447	62,359
Total 12 months moving	1,058,759	798,307	374,062
Total Since inception			
(2000)	10,219,851	7,297,156	
% Recovered to date		71%	



There are currently 211 houses in the Vending system identified as tampered electricity supplies.

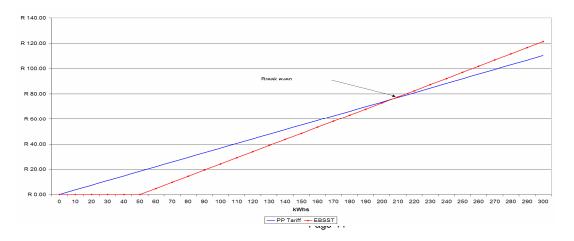
The City Electrical Engineer's Department will continue to install check meters at all installations where there is a prepayment meter for the purpose of monitoring energy losses due to tampering.

#### Free Basic Electricity

The Department of Minerals and Energy (DME) has been mandated to develop Free Basic Electricity (FBE) Services. This initiative is funded by national and provincial government, as allocated through Equitable Share by The Department of Provincial and Local Government (DPLG). The Free Basic Electricity is in line with the DME Policy: Universal Access to Electricity.

FBE is limited to existing domestic electricity customers, approved in December 2002 by Cabinet. It is a social service and thus a responsibility of the national government. FBE is an operational subsidy and is independent from capital funding. The capital funding is done via the DME's Electrification funding.

The present practice is that customer receives 50kWh free and for any purchases above 50kWh per month, the charge is higher than the normal domestic tariff. Customers receiving FBE are charged a different rate to those not on this tariff. The current breakeven point for the domestic prepaid supply and FBE is at 200kWh. This means that a customer who purchases 200 kWhs less the free 50 = 150 kWhs pays less than the normal domestic tariff. Should the customer purchase more than 150 kWhs then the cost is more than the normal domestic tariff. The graph below demonstrates this scenario:



#### Eskom practice

In KZ282, Eskom supplies +/- 2000 customers on FBE. 50kWh free is issued to these customers per month and any purchases after 50kWh is charged at the normal domestic tariff. uMhlathuze Municipality refunds Eskom for the 50kWh offered to Eskom customers from the grant from DPLG. The Municipality currently has entered into an agreement with Eskom to supply 2005 customers with 50 kWhs of electricity free. This agreement is reviewed annually. This figure is based on an average consumption of 150 kWhs/month.

#### Challenges of current practice

The programme is self-targeting, i.e. customers request to be put on FBE. Due to lack of understanding and fear of paying more if consumption is more than 50kWh, customers do not make use of the tariff willingly. The difference in practice with Eskom resulted in customers disfavouring FBE.

It was therefore decided to review the EBSST Policy and create a new tariff and FBE policy. The EBSST tariff had only 216 customers who opted to receive 50 kWh free electricity per month, whilst the Proposed FBE policy could benefit some 3 000 customers.

The implementation of the new FBE policy will become affective on the same date as the annual electricity tariff increases on 1 July 2007.

All customers who are affected were advised accordingly and on each month that they make their first purchase of electricity they will receive their free 50 kWh. Customers are also able to collect their free token at the beginning of every month even if they do not purchase electricity at the time.

## Office of the City Engineer

#### Core responsibilities:

- Water Services Authority
- Water Services Provider
- Project Management Unit
- Roads and Stormwater / Buildings & Structures
- Support Services

#### Water Services Authority

#### **General Overview**

A Water Services Authority is a Municipality that has the Executive Authority to provide water and wastewater services within its area of jurisdiction in terms of the Municipal Structures Act, Act 1997 (Act No 108 of 1997) or the Ministerial Authorities made in terms of this Act. There can only be one Water Service Authority in any specific area. Single consumer interface: Every consumer should always know who their retail water service provider is, and who their retail sanitation supply services provider is.

#### Water Loss Management function

#### Water Meters: Replacement of Old Meters

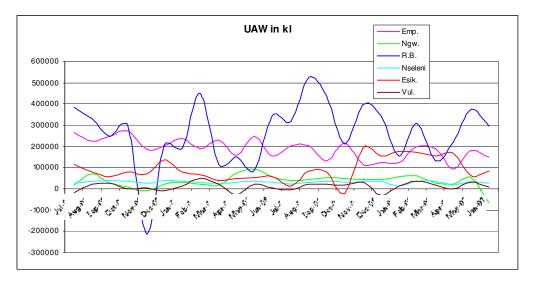
It has been proven that old water meter replacement is an extremely cost effective measure to reduce Non Revenue Water figures, that result in short cost recovery periods.

A total of R2, 9 million was placed on the current budget for the replacement of meters. Orders for the purchasing of meters were placed and all have been delivered and installed at approximate R 3400 per meter. A total of 861 meters were replaced from 1 April up to the end of June.

## Unaccounted for water (UFW) meetings

Meetings were held on 17 May 2007 (36<sup>th</sup>) and 20 June 2007 (37<sup>th</sup>). Minutes were kept, agendas compiled and consumption figures updated for these meetings.

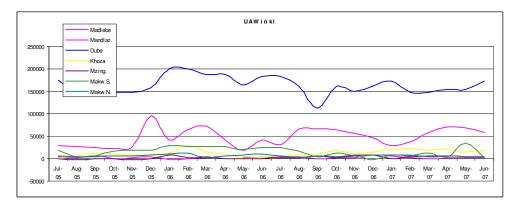
A graph showing unaccounted for water in kilolitre (kl) for the period July 2005 to June 2007 for all the different urban areas is as follows:



The downward trend for Empangeni is continuing. The reason for this is attributed to the current water network replacement programme, pressure management as well as the meter replacement programme. Water sales have shown a dramatic increase with the highest ever figure of 527647kl recorded in April 2007. Unaccounted for water is to be reduced further by the application of pressure management.

A malfunctioning pressure reducing valve caused the sudden escalation in UAW for eSikhaleni. This has been repaired and consumption is back to normal. This incident shows the effect that excess pressure has on unaccounted for water.

The following is a graph showing unaccounted for water in kilolitre (kl) for the period July 2005 to June 2007 for all the different rural areas:



The trend in unaccounted for water for Dube seems to be stabilising and has reduced over the past year. When rural UAW is calculated, a fixed number of households multiplied by 6kl per month are used. The figure for Dube in particular will be revisited with a population and demographic study that will be carried out commencing in October 2007.

4 312 individual domestic meters were installed in rural areas, are reflected in the billing database, and are being read. It is to be expected that rural demand will increase after the network upgrading work that was done.

#### Empangeni water network replacement programme

Because of the high water losses in Empangeni, it was decided to replace all water reticulation in stages.

Since 2001, three phases have been completed and a total of 30% of all water reticulation was replaced. The fourth phase is planned to commence in January 2008, which will bring the percentage of reticulation replaced to approximately 45%.

#### Pressure management by controlled P.R.V. installation

The aim of the installation at the corner of Main and Frank Bull Roads is to lower pressures at periods of low flow when pressures (and therefore leakage) are at their highest.

Pressure control commenced on 30 March 2007. The installation was closely monitored in order to ascertain the flow reduction values (i.e. water savings). Results obtained were as follows:

Month (2007)	Monthly water consumption in	Consumption in cubic metre
	cubic meter	per day for the month
January	196300	6334
February	176500	6300
March	198200	6400
April	166500	5535
May	166700	5541
June	150933	5214

An immediate drop in water consumption was realised. The average consumption from 3 January 2007 to 31 March 2007 was 6358 m<sup>3</sup>/day. The average consumption from 1 April 2007 to 30 June 2007 was 5437 m<sup>3</sup>/day, which equates to a saving of 921 m<sup>3</sup>/day. At a rate of R1,81/kl the savings amount to approximately R50 000,00 per month.

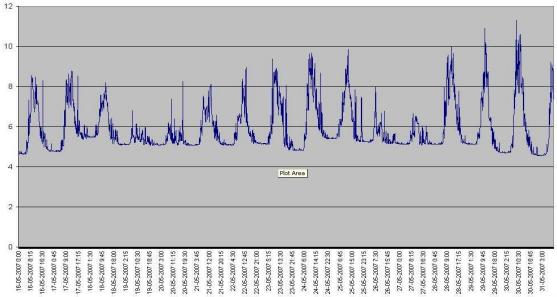
#### Bulk meter installation

An amount of R0,5 m is available on the 2006/2007 budget and R2,86 m on the 2007/2008 budget for the installation of  $\pm$  50 bulk zone meters (2<sup>nd</sup> and final phase). It was decided that the tender for the final phase be dealt with in-house. Installation of zone water meters for the City of uMhlathuze at various locations throughout the municipal area will commence in the 2007/2008 financial year.

## Bulk meter monitoring (logging of flows and pressure)

A number of existing bulk meters are being monitored by continuously logging the flows through them. The following sites are examples of being monitored:

Pearce Crescent gravity feed. This is one area identified where pressure management is urgently needed. The night flows though this meter dropped from almost 200 m<sup>3</sup>/h to 110 m<sup>3</sup>/h and this is the first site where a controlled P.R.V. installation was done. These flows and pressures will be closely monitored to see what effect the installation has had.



Flows in the Thuthukani School water line are being logged and are as follows:

The night flows of just less than 5 m<sup>3</sup>/h with maximum flows of 11 m<sup>3</sup>/h prompted the appointment of a contractor on 28 May 2007 to do leak detection.

## Water Network Replacement Policy

Council adopted a report entitled "THE DEVELOPMENT OF A WATER NETWORK REPLACEMENT POLICY" as a result of the amount of work that is presently being done to replace water reticulation.

## Water Services Development Planning and Water Quality Assurance function

#### **Review of Water Services Development Plan**

It is requirement of the Water Services Act that all Water services Authorities (WSA's) must complete a Water Services Development Plan (WSDP) for their area of jurisdiction. This WSDP must form an integral part of the integrated development planning process. This means that each municipality shall complete an Integrated Development Plan (IDP) and the WSDP will form an integral part of this IDP.

In short the WSDP contains the following:

- Administration details of the WSA, WSDP drafting team, neighbouring WSA's, etc.
- Integrated Development Planning the process, situational analysis, strategic objectives

- Physical and Socio-Economic profile general description, legislative boundaries, physical description, population distribution
- Service Level profile service levels water and sanitation, sanitation assessment in rural areas
- Natural Environment & Water Resources Profiles natural environment, water sources, geology environmental status quo, water quality returned to the environment
- Water Conservation/Demand Management
- Water Services Infrastructure Profile- historical perspective, water supply infrastructure, sanitation infrastructure
- Water Balance water supply, effluent discharges, water resources management and planning, allocations and permits
- Water Institutional Profile legislative provisions, local government, current status of WSA, organised labour, existing service provision, proposed water service provision

## Water Quality Assurance

An extensive monitoring program for **drinking water quality** and **water pollution** has being compiled. This program will include all existing monitoring that's being done by the uMhlathuze Municipality and Mhlathuze Water and additional sampling points will be included. The monitoring program will contain the following:

- Water Treatment Works -
- Enseleni (closed this year)
- Chubu (Esikhawini)
- Mzingazi (RichardsBay)
- Ngwelezane

Reticulation monitoring – include a number of test points in the water networks to assure that the quality of the potable water (to the consumer) in the reticulation complies with the national standard. There are 38 samples tested per week by WSSA (Water and Sanitation Services of South Africa) and 8 sample points Mhlathuze Water. Additional monitoring will take from Councils' own laboratory in order to add to the credibility of the program.

## Water pollution control

Water pollution control includes monitoring of Waste Water Treatment Works, streams and rivers, water bodies and borehole monitoring. These all are influenced by industrial waste, pump station- and sewer overflows and non-compliances of industry and WSP's to national effluent standards.

This monitoring program will enable Council to build up a profile of the quality of all the water resources. Trend analysis will in future enable Council to notice changes on the quality of the water resources. Online effluent monitoring meters will be installed to obtain history of

#### Drinking water quality assurance

Drinking water quality assurance includes the monitoring of Water Treatment Works and reticulation monitoring. This is a legal requirement to report this to DWAF on a monthly basis.

The drinking water quality assurance will in future include the public by means by testing sessions. This will enable Council to establish the view of the consumers of water quality in the whole area.

## Water Services Provider

#### **Operations and Maintenance**

uMhlathuze Municipality has built, owned and operated its own infrastructure since its establishment during which time it has had an unprecedented record of delivery:

## Water statistics:

- Over 1 689 km of pipelines, extending to diameters of 800mm
- Water valves
- Pressure reducing valves
- Air valves
- Scour valves
- Reservoirs 60 storing up to 240MI
- Pumpstations <u>7</u>
- Treatment works 4 treating up to 100Ml per day.
- Meters approximately 30 000 installed, and increasing continuously.

## Waste Water statistics:

- 614 km of sewer pipes
- 2 Macerator stations
- 4 Treatment works treating approximately 25Ml per day
- 60 Pumpstations, including 136 pumps

All the above are maintained, repaired and managed under control of the Water Services Provider Branch and other services include unblocking of sewer mains and odour control at the macerator stations.

The WSP Branch of the department provides the following main functions to the  $\pm 300\ 000$  residents (approximately 75 000 households).

## Review of feasibility study on service delivery for water and sanitation services (section 78 assessment)

Section 77 of the Municipal Systems Act (Act No. 23 of 2000) obliges municipalities to periodically review their service delivery mechanisms to ensure communities are best served. The criteria and process for deciding on mechanisms to provide municipal services are laid down in Section 78 of the same Act.

A previous Section 78 investigation, in terms of the Systems Act in respect of the water and sanitation services of uMhlathuze, which was finalized in 2003, led to the successful outsourcing of the operation and maintenance of all water services treatment works as per a management contract with a private operator. This contract is in accordance with the regulatory framework between the Municipality as the Water Services Authority and the private operator acting as Water Services Provider.

A national company, Messrs WSSA, was appointed for a 5-year contract to manage the operations and maintenance of all nine (9) water services treatment works within the Water Services Authority area.

## Review study in terms of section 78 (Delivery options)

A review study in terms of Section 78 is currently underway to investigate the options in service delivery of the water services delivery of the maintenance and operations of the water services networks.

## Telemetry

A maintenance lease contract with Messrs Exelcom cc was entered into for the maintenance and upgrading/repair of Council's potable water and wastewater telemetry/SCADA system.

#### **Civic Centre replacement of fire water pipes**

This project is currently underway with drawings that are available at present, with specification, advertisement, adjudication, award and implementation to follow.

#### Project Management Unit

The Project Management Unit has 2 main functions:

- The Municipal Infrastructure Grant Funding, including counter funding are spent to ensure backlog eradication in the Traditional Areas, and
- Internal municipal funding are utilized to ensure that new water and waste water projects are built and existing infrastructure are upgraded to ensure that the level of service rendered to the community can be sustained and that any new developments can be served with water and waste water services.

#### Municipal Infrastructure Grant Funding function

Statistics

- Grant Funding spent in the 2006/2007 Government Financial Year (April 2006 to March 2007) = R 28 039 814
- uMhlathuze Municipality Counter funding spent to augment above grant funding = R 13 968 856
- Total budget spent on backlog eradication = R 42 008 670
- Total Number of projects in various stages of completion = 12
- Total number of job opportunities created in the financial year = 99 920 labour days
- Total Capital Budget spent on local labour = R 5 040 015
- Total number of people who received accredited training through the projects = 1210 persons

#### **Project overviews**

Following is a brief description of the projects dealt with under control of the PMU section during the 2006/2007 financial year:

Madlebe Bulk Water Supply Phase 1 Madlebe Bulk Water Supply Phase 2 Madlebe Bulk Water Supply Phase 3.1 Madlebe Bulk Water Supply Phase 3.2

Phase 3.1 of the Madlebe Water Supply Project Commenced in February 2007. The reticulation will be upgraded and meters and yard taps will be installed to all households. Phase 3.2 of the Madlebe Water Supply project will commence in October 2007 and Phase 3.3 of the Madlebe Water Supply project will commence in October 2008.

Mkhwanazi South Bulk Water Supply Phase 3. A total of 21,2km bulk pipeline varying in size from 600 mm diameter to 200mm diameter and 4,65km reticulation pipes was installed under this contract. The bulk pipelines supply water to Mkhwanazi South traditional area and supply water to the boundary of uMlalazi Municipality, from where

uThungulu District Municipality installed a bulk pipeline to Mtunzini. Three reservoirs were also constructed under this contract, the biggest being a 1 Megalitre reservoir at the Port Durnford reservoir site. With the completion of Phase 3, the whole of Mkhwanazi South Traditional Area, Including Port Durnford, now have a reliable water supply system. Phase 4 will address the final shortcomings in the pipe network and the installation of yard taps to the last 10% of residents in this area

## Mkhwanazi North Water Supply Phase 4 Mkhwanazi North Water Supply Phase 4A

Ten Reservoirs, the largest being a 500kl reservoir and 32,67km of reticulation pies was installed under this project. These projects ensured that 90% of Mkhwanazi North Traditional Area is now serviced with reticulation pipe networks. These networks are not adequate to allow yard tap connections as yet but Phase 5 will address this problem. Phase 4A addressed a portion of the bulk supply to the areas next to the R102. Under Phase 4B a 25m high, 500kl concrete reservoir will be installed (November 2007). Phase 5 of this project will address the balance of the bulk supply pipelines to increase the water supply sufficiently for the yard tap installation for all residents in this area.

## Greater Khoza Water Supply Phase 3.2

Under this project, 15km of bulk pipelines varying from 200mm diameter to 75mm Diameter and 96,8km of reticulation pipelines varying from 63mm diameter to 20mm diameter for the yard taps, were installed. At the end of phase 3.2 the whole of Khoza Traditional Area have sustainable water supply and each consumer have a yard tap. On completion of Phase 3.2, small problem areas still exist and that will be completed on quotation basis in the next financial year.

#### Dube/Mkhwanazi South Sanitation Project Phase 1 Dube/Mkhwanazi South Sanitation Project Phase 2

A total of 5000 Ventilated Improved Pit latrines (VIP's) will be installed under each of the 3 phases of the Dube, Mkhwanazi South Sanitation Project. At the end of the financial year 2747 VIP's was completed under Phase 1 of the project and Phase 2 is still under Design. On completion of these 3 Phases all the residents in the Dube and Mkhwanazi South Traditional areas will have access to basic sanitation facilities.

#### Dube Bulk Water Supply Scheme

Funding was obtained to install a bulk water pipeline into the Dube Tribal Area specifically to serve the Gobanglovu and Mandlakala areas. This project will commence in November 2007.

#### Mzingazi Sanitation

Funding was obtained to install a water bourn sewer system in Mzingazi Village. This project will commence in January 2008.

#### **Municipal Funding function**

#### uMhlathuze Low Cost Housing Bulk Sewer Installation

An amount of R922 047 was spent on installing 1 400m of uPVC bulk sewer pipelines ranging from 160mm to 250mm in size. This project will enable the developer of the uMhlathuze Low Cost Housing Scheme to continue with the expansion of the scheme and new housing units will now be able to be served with sanitation facilities.

## Empangeni Water Network Improvements

Reticulation pipes in Empangeni are very old in places and a phased replacement of these pipes is required. Phase 3 was completed in March 2007 at a project cost of R7.529 million. The project team consists of CBI Engineers with Mswane Construction as the contractor. A total of 13,5km of water pipelines have been replaced under phase 3.

#### **R293 Water and Wastewater Works Improvements**

New fencing and upgrading of existing fencing was completed and sludge removal from the existing sludge ponds at Nseleni sewer works took place. This work was done as part of the works transfer grant funding from DWAF that was augmented by internal funding. An amount of R1,285m was spent on these projects.

#### **Replacement of Manifold at Mzingazi Water Works**

An amount of R5,57 m was allocated to replace the pump manifold and start of the rising mains. The existing manifold is more than 30 years old and the risk of failure is high. The new manifold will be completed during October 2007.

#### New Forest Reservoir

A new 20MI reservoir will be built at the Forest Reservoir site in Esikhaleni. The R 15,8m project started in March 2007 and will be complete in March 2008. This project was envisaged due to the increased required storage facilities to satisfy the increasing demand for potable water in the rural areas and the completion of the supply pipeline to Mtunzini.

#### New 9MI Extension to the Esikhaleni Water Treatment Plant

A new 9MI per day extension to the Esikhaleni Water Treatment Plant will be built at a cost of R 17,8m. The project started in March 2007 and will be complete in February 2008. This extension is required to supply enough potable water to the increasing rural communities and to supply Mtunzini with potable water through the newly completed Port Durnford Pipeline discussed under the Mkhwanazi South Water Supply Project above.

#### Roads and Stormwater / Buildings and Structures Branch

The following capital projects were dealt with by this branch during the 2006/2007 financial year:

#### Doubling main road Empangeni

The preliminary design, including the public participation meetings required for eia purposes, was done. By the end of the year, detailed design was at an advanced stage with the view to inviting construction tenders.

#### Ngwelezane swimming pool

Delays were experienced due to difficulties in finding a suitable site and problematic geotechnical conditions. At the close of the year the tender award process was underway.

#### Alton landfill site: closing stage 2 & transfer station

Slow start due to the consultants not performing.

#### Esikhawini section h2: uMnyezane road extension

Slow start due to lack of staff capacity.

## Garden refuse transfer station (Meerensee / Greenhill)

Slow start due to lack of staff capacity.

## Maintenance: rail private sidings

The work was carried out as per budget value r528 000.

## Fencing northern services centre

Slow start due to lack of staff capacity.

## Alton north: phase 3: Helium hoogte - Ferrogang cluster: Richards bay

The project experienced severe delays due to difficulties in obtaining permits to transplant certain trees.

## Upgrading of Arboretum / Aton link: phase 2: Richards bay

Work commenced in January 2007 and is due for completion in May 2008.

## Tarring of a portion of rural road P494

This project was completed, providing a much higher standard of rural road than what existed previously.

## Upgrading of North Central Arterial/Bullion Boulevard intersection: Richards bay

Work commenced in March 2007 and is due for completion in November 2007.

## Upgrade of portions of roads A2503 & A2572 Esikhawini south

Work commenced in May 2007 and is due for completion in September 2007.

## Upgrade of storm water Gemini outfall: Empangeni

Work commenced in March 2007 and is due for completion in September 2007.

## Road safety improvement at Hillside Billiton smelter entrance

Work commenced in May 2007 and is due for completion in August 2007.

#### Ngwelezane: south access (road U252)

Work commenced in May 2007 and is due for completion in September 2007.

#### Pedestrian paving and walkways

Work commenced in February 2007 and is due for completion in August 2007.

## Bus & taxi lay byes and shelters

Work commenced in March 2007 and is due for completion in September 2007.

#### Ngwelezane: Madlebe & Nongweleza roads

This was the second phase, which the first was completed in the previous financial year. Work commenced in April 2007 and is due for completion early in October 2007.

## Maintenance of existing open storm water system: City of uMhlathuze

Two contracts totalling about R1,8 million were completed in this financial year.

## Tanner road upgrade: Empangeni

The project was carried over from the previous financial year and has practically been completed to a value of R5,43 million.

## Support Services Branch

The Design and information Section has continued to provide design input on a number of internally allocated capital projects such as roads, water and sanitation infrastructure. Furthermore the section has also provided extensive assistance to all departments in the organisation with regards to ad hoc surveys, draughting and designs covering a wide range of issues pertinent to specific departments. To date 105 such projects have been attended to in this reporting period.

The acquisition of a Trimble R8 GN55/R6/5800 GPS has also equipped the section with the means to establish survey control in the remote rural areas, which will directly assist with service infrastructure expansion in these areas. The Information subsection successfully completed the installation, implementation and conversion to an electronic plan filing system. This system allows for the conversion of hard copy drawings to an electronic format via a scanning process. The system currently houses approximately 10 000 drawings on a single desktop computer which has realised a substantial saving on floor space made available for other purposes i.e. offices.

## GIS upgrade and expansion project

The GIS Upgrade project commenced in March 2006 as a Phase 1 (P1) and Phase 2 (P2) concentrating primarily on data capturing (P1) and a complete system enhancement (P2). The move from the original GIS system Civil Designer Map and it's associated Microsoft Access database platform to ArcView utilising Oracle as the database warehouse has paved the way for equipping the City of uMhlathuze with a fully functional and integrated corporate GIS. The three pillars of any established system i.e. systems, resources and data has enjoyed specialist attention in that not only has the system's component been addressed but also the "work face" resource team comprising of departmental super users and a functional co-ordinator (GIS User Work Group). GijimaAst will also be part of this team in providing the external IT and network systems support. Heads of Departments (HOD's), Secondary Users, Tertiary Users and Field Operators will also provide vital input to the GISUWG in both establishing and maintaining the corporate GIS. The roles and responsibilities of all the role players has been encapsulated in the Operational Plan and dataset ownership in the User Requirement Specification (URS) documents.

The P1 and P2 phases are nearing completion and it is envisaged that a third phase (P3) will shortly be implemented to further enhance data capture and a minor systems expansion. A revised Digital Orthophoto base covering the whole of KZN282 was acquired in September 2006 and provides valuable information at one's finger tips especially in the more remote rural areas. Council's GIS website has also undergone a redesign and will shortly be made available worldwide. The above GIS initiative forms part of the Council's overall Information Technology Strategy and is the culmination of some 20 years of effort in establishing a fully functional corporate GIS for the City of uMhlathuze which is already the envy of many municipalities in the region.

## GMS upgrade

A new software application system called GMS (Gijima Maintenance System) was successfully commissioned on 01 July 2007. GijimaAst developed the application inhouse. The move from the original Maintenance Logistic System (MLS) to the new opened sourced, web-based application has equipped the City of uMhlathuze with a fully functional and integrated maintenance system. The City Engineers Department has established a GMS User Work Group comprising of the departmental administrator, departmental section heads, assistant city engineers and GijimaAst to determine the roles, responsibilities and user requirement specifications thus providing vital input to the user work group in the both establishing and maintaining the corporate GMS system. As part of the team GijimaAst will provide external IT and network systems support. GijimaAst has also been tasked to submit a proposal for the analysis of the department's maintenance business processes and procedures to further advance service delivery and asset management. It is envisaged that during the second phase of the development, Council's fleet management and Treasury's asset management will also be integrated with GMS. The above GMS project forms part of council's overall IT strategy.

## OFFICE OF THE DIRECTOR PLANNING AND SUSTAINABLE DEVELOPMENT

#### Main responsibilities

- Land Use Management
- Development Planning
- Local Economic Development
- Integrated Development Planning
- Environmental Planning

#### Land Use Management

The compilation of a Land Use Scheme (LUS) is a legal requirement that uMhlathuze Municipality is obliged to meet in terms of the Municipal Systems Act. It will align and translate the Town Planning Schemes of Empangeni and Richards Bay, into a new single system that will not afford lesser land rights to any properties. Furthermore the System will provide a unitary framework for managing development and land use across the entire municipality, including rural areas.

The LUS will be used to implement the strategic vision of the Spatial Development Framework Plan into detailed land uses and development rights as well as to provide for the implementation of national, provincial and local policies affecting land use and development. Importantly it will provide certainty for investment and local economic investment.

The LUS will create better service provision from the Municipality in terms of planning and development. It will be useful in promoting clarity about investment opportunities and the GIS database, which the Scheme makes use of, is interactive and can be used for other mapping and information. The available updated aerial photography provides an accurate aerial backdrop needed for land use monitoring and mapping.

Interested and affected parties including Traditional Authorities, commercial, industrial and environmental interests, farmers' associations, government departments and parastatals and the general public are to be consulted as part of the process to complete the preparation of the LUS. The Department of Local Government and Traditional Affairs has already approached the Traditional Authorities in this regard in preparation for the Municipality's consultation drive.

## Development Planning branch

The following projects have been dealt with by this branch:

#### Proposed residential development of Meerensee 5

Terms of reference have been compiled for the tender process to alienate land to a private developer for the residential development of Meerensee Extension 5. Remainder of Erf 5333, Richards Bay, has the potential to yield 400 erven, being low and medium density residential erven, and a school site.

A sensitive habitat assessment has been conducted to avoid development on environmentally sensitive areas. The tender process will take place during the 2007/2008 financial year.

## Proposed eSikhaleni/Vulindlela Development Corridor

A layout plan has been prepared for the proposed eSikhaleni/Vulendlela Development Corridor, which has been earmarked for land situated south of Felixton, along the P535 provincial road linking Esikhaleni and Vulindlela.

The land is approximately 647,729 hectares in extent and the layout accommodates a mixture of land uses including low to high density residential erven, manufacturing and value adding, commercial, office, civic and social sites, cemetery, commuter transport site, etc. The rationale is to provide residential and work opportunities in close proximity to each other, to accommodate the rapid growth of the City of uMhlathuze as well as to provide an opportunity to relocate residents who are situated in flood line areas.

The land is not in Council ownership and the next challenge would be to acquire the land from private owners.

## Port Durnford Rural Node

The Rural Planning Initiative identified various rural nodes in the City of uMhlathuze. From this a detailed layout plan has been prepared for the Port Durnford Rural Node in conjunction with a community consultation process. The aim is to provide a settlement plan that will ensure the harmonious future growth of Port Durnford and facilitate the future provision of civil services. In addition to formalising the existing residential sites, commercial and retail sites have also been provided to promote opportunities for employment creation.

Negotiations with key government departments and traditional leadership will have to be conducted in order to reach consensus on the formalisation of the node.

## Proposed Waterfront and Marina Development

A Strategic Environmental Assessment (SEA) has been conducted for the proposed Waterfront and Marina Development Precinct. A public participation process with key Interested and Affected Parties has likewise been followed in order to determine issues requiring attention. The SEA process resulted in a terms of reference that has been compiled and approved by the Executive Committee on 22 May 2007 in accordance with resolution 4581. The way forward is to appoint a Waterfront and Marina Marketing and Development Specialist to assist with the compilation and marketing of the tender for a private developer to purchase the land and develop a waterfront and marina.

## Empangeni Rail Renewal and Expansion Plan

Traffic engineers were appointed during the 2006/2007 financial year to conduct a survey of vehicle and pedestrian traffic as well the utilisation of parking areas in the Empangeni Rail area. From this study an Empangeni Rail Renewal Plan was created. A detailed costing of the Empangeni Rail Renewal Plan is to be done and approved by Council before the implementation of the following order of priorities:

- Traffic circle at Tanner Road/bus and taxi rank access incorporating localised traffic calming measures;
- Traffic circle at R102/First Street/Lood street;
- Upgrade of the bus and taxi rank;
- Traffic circle at Tanner Road/Morris Street incorporating pedestrian and parking measures;
- Traffic circle at R102/Morris Street;
- Linking of Fourth and Fifth Streets with a link road to improve traffic flow of heavy vehicles.

## Fairways Estate on the Empangeni Tennis Club and a portion of the Empangeni Golf Course

Council has alienated, by means of a public tender, the Empangeni Tennis Club and a portion of the Empangeni golf course to facilitate development of medium density housing. A private developer was awarded the tender and proposes to create eight types of medium density housing units. A total of 65 dwelling units will be constructed, however, the necessary environmental, zoning and subdivision approvals will have to be obtained by the developer first before construction can commence.

## Local Economic Development branch

The Municipality's Local Economic Development Strategy identified the level of education and skills as an obstacle to investment that also affects the rate at which successful small businesses can be created.

This led the Municipality, during 2006, to carry out a Skills Audit Pilot Study so that we could get a better understanding of the levels of education and skills that exist in the City as well find out where to concentrate out skills development efforts to best support the growth of the area.

The skills audit identified that the greater percentage of the target population group would like to receive training in technical skills (42%) including plumbing, welding, fitting and mechanical engineering. Soft skills such as bookkeeping, secretarial skills and computer literacy were next highest (32%) followed by health and welfare skills such as nursing and social work (9,5%).

As a result of the findings the University of Zululand has been appointed as the preferred service provider in respect of the Municipality's Community Development Initiative and members of the community have already been registered as students at the University to receive computer training.

Apart from our own skills development efforts we are also actively involved in facilitating the efforts of other organizations and are working with the Zululand Chamber of Business Foundation regarding the strategic utilisation of the facilities at the Zululand Chamber of Business Community Park to ensure the long-term viability of the project.

Council has also made land available to the University, which is keen to establish a satellite City Campus in Richards Bay over the next three years. The University sees its future growth in offering career-focused programmes in northern KwaZulu-Natal in general and uMhlathuze, as an aspiring metro council, in particular.

As a Council we believe such a development will be of benefit to our business community in Richards Bay and Empangeni because at present the KwaDlangezwa campus is some distance from the urban centres and therefore not easily accessible to prospective students who wish to study on a part time basis in the evenings. It is envisaged that at first Bachelor's Degrees, Certificates and Diplomas in Business and Law will be offered at the new City Campus and later on programmes in industrial technology and engineering.

#### Integrated Development Planning branch

Since the formulation of the uMhlathuze Integrated Development Plan in 2002 great strides has taken place. Major findings on research on environmental issues have determined a course which the municipality is now plotting to assure sustainable development of the municipal area.

The identification of specific areas for the proclamation of nature reserves and potential urban expansion have placed the local authority on a high course of balanced development with the main drive still being the provision of basic services to all.

More than 90% of the municipality has been provided with potable water according to the set standard provided by government, while the provision of sanitation and waste removal services are being expanded in the municipal area by the day.

Special attention has been given to the public participatory process of the IDP during the 2008/2009 review process with more communities being visited and intensive alignment meetings took place with governmental service providers to express the needs of community. The community needs are ready for Treasury next budget allocations session. This will ensure that the IDP informs the budget. An IDP office will work closely with a Task Team which will see the way forward to the development of strategies for a better developmental local government

The IDP is a blueprint of the desired future state of the Municipality and its community. It identifies objectives and priorities of the Municipality and is closely aligned to the budget process, which then puts forward projects that will achieve these objectives and priorities.

The IDP is reviewed annually. This process includes the IDP Representative Forum, which is a public participation programme providing the public, businesses and other interested and affected parties to discuss their concerns regarding development issues in the City.

Various sectors are included in the IDP. The progress that has been made in each sector is as follows:

 LED Strategy – The LED Strategy has been approved by Council and the Municipality would like to act as a catalyst to enable industries in the area to get the most value for the money their invest annually into local economic development. Added to this the Council has invested in the upgrade of informal trade infrastructure.

- Agricultural Development Strategy The Municipality believe it can make a difference through Local Economic Development to promote horticulture. Council spent R1 million during the past financial year to promote agriculture programmes.
- Strategic Tourism Development Plan The plan is drafted and is in the committee system after which it will be tabled before Council for approval.
- Rural Planning Initiative The Rural Framework Plan has been approved and identifies nodes for development, the first of which will be Port Durnford and the area surrounding Esikhawini.
- Housing Needs Assessment A housing needs assessment was completed and identified the need for new housing developments. Several initiatives in this regard are being pursued.
- Water Services Plan Council has approved this Plan.
- Waste Management The Municipality has outreached into the rural areas and will now address the more remote areas to provide some level of service.

## Environmental Planning branch

In terms of the Strategic Environmental Assessment (SEA), which forms part of the Integrated Development Plan (IDP), various actions have to be undertaken in order to work towards building a sustainable City. In this regard the following projects were initiated by the Environmental Planning Section during the 2006/2007 financial year:

#### Review of the Strategic Development Framework in line with air quality information

Air pollution in the City of uMhlathuze is recognised as one of the most serious environmental issues in this area, and was highlighted as one of the issues that should receive urgent attention in the uMhlathuze State of the Environment Report (2002).

In an effort to ensure that industrial development does not impact on the health and well being of the residents in uMhlathuze, the Council appointed Planning Professionals to initiate a study to:

- Determine ambient air quality limits to be adopted as targets for areas within uMhlathuze;
- Determine areas where local ambient air quality limits are exceeded or in danger of being exceeded;
- Determine buffer / setback zones for existing industrial areas, based on current emission and potential emissions as per individual companies' permits; and
- Determine possible future industrial development areas that would not influence the health and well being of the residents in uMhlathuze or on the sensitive environment.

In order to facilitate the identification of impact areas where local air quality limits are exceeded, or are in danger of being exceeded, it was necessary to understand ambient air quality limits acceptable in the area and the dispersion potential of air pollution. This was achieved by means of using a mathematical dispersion model (HAWK model).

Based on the outcomes of air quality modelling, air quality buffer zones were proposed. Buffer zones or separation distances are typically applied to assess proposed developments to ensure that incompatible land uses are located in a way that minimises impacts caused by noise, odour or polluting air emissions.

Buffer zones were determined to limit the impacts of air pollution on human health, on well being (nuisance factors) and on the environment. These buffer zones would assist planners to better assess the potential impacts of air pollution during location of new

industries. The study concluded with recommendations, which include the drafting and implementation of an Air Quality Management Plan and Emission Reduction Programmes.

Council adopted the study and its recommendations during November 2006.

## OFFICE OF THE DIRECTOR COMMUNITY SERVICES AND HEALTH

#### Main responsibilities

- Waste Management Services
- Environmental Health
- Traffic and Traffic Licencing
- Fire and Rescue Services
- Community Based Crime Prevention

## Waste Management Services

Waste Management Services completed the roll out of the trolley bin system to every household in uMhlathuze urban areas during the 2006/2007 year which has been challenging, rural projects and awareness amongst the youth regarding recycling was emphasised.

## School art competition

Prize money totalling R50 000 – 00 from funds won by the City in the Cleanest Town Competition were presented to schools within the City following an art competition arranged by Waste Management Services. Twenty-four schools took part in the competition, mainly from the rural and deep rural areas of the City. Schools were given an art sketch pad made from recycled paper and pots of paint to use for the competition. The competition had a section for Primary Schools and High Schools and within each section were two categories, namely nature and a cultural theme.

Due to the high standard of artwork received, it was very difficult to select a winner.

Apart from a generous first, second and third prize, merit prizes of hi-fi systems were also awarded to each school.

#### **Recycling initiative**

The Curbside Recycling project in which yellow refuse bags are provided to each household continued with great success. Residents are requested to place their household recyclable materials inside the bag and place the bag alongside the household's trolley bin on refuse collection day.

Approximately fifteen tonnes of clean recyclable material is taken out of the waste stream each month in this way and secures work for six people directly.

There are also drop off points in Meerensee, Arboretum and Alton whereby any reusable and recyclable materials can be taken to.

#### Making waste work for the City

Waste Management started a simple yet resourceful project, which provides an immediate and sustainable win-win solution to all role players – the Municipality, the community, large industry and the environment. A Waste Management task team identified that the cutting down of indigenous trees and plants for firewood is a problem in the rural areas of the City. Although a programme of replanting indigenous trees in these areas is underway, the larger and more mature trees are being chopped down at an n unsustainable rate. Waste Management identified a unique gap in the waste cycle that would combat this by providing the rural communities within alternative source of firewood – wood from pallets and crates used by industry. Many of the industries receive a large amount of goods on pallets or in crates. Once unpacked, these pallets become a waste product and the industries would be required to pay to deliver this waste to the Uthungulu Landfill site. An agreement was reached with the industries to deliver the wood to a centralised area at the old Alton Landfill site. People have been trained and equipment has been purchased to enable them to further process the wood crates and pallets. Damaged pallets and unusable wood is placed in designated skips for distribution to the rural nodes for firewood. Pallets that are not damaged are made available to the community and are used as building material.

The industry at large benefit in terms of their involvement in the recycling projects in terms of their environmental responsibilities and reducing waste to landfill as required by law.

#### Free basic services - waste removal within the indigent community

Waste Management has extended its free basic services into the rural areas. There are 11 286 free informal refuse service points per week in the rural areas where people cannot pay for refuse service. The total cost to Council amounts to R 7,6 million per annum.

#### Waste Management Statistics

Skips serviced	761
Street litterbins	1583
Community skips	72
Loads of waste collected	6 198
Domestic and commercial waste	34 354 tonnes

#### **Environmental Health**

#### Main responsibilities

- Environmental Health
- Health Education
- Air, Water and Land Pollution
- The functional responsibilities of this division includes the effective management and control of all health issues concerning Food Hygiene, Funeral Parlours, Water, Land and Air Pollution, Childcare Facilities, Accommodation Establishments, Control of Tobacco Smoking in Public Places, Food and Water Sampling, Nuisances, infectious and notifiable disease investigations and overgrown properties. This is achieved through regular inspections and the implementation of effective Health Education Programmes.

#### Achievements for 2006/2007

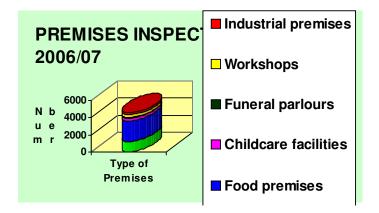
- No local transmission of malaria occurred within the City of uMhlathuze during the period under review. Malaria continues to be closely monitored by all stakeholders and case investigations of the malaria cases revealed that the reported cases were contracted from the far northern areas of Kwa-Zulu Natal and neighboring Southern African countries and were therefore classified as imported cases.
- There has been a vast improvement with regard to industries and workshops' compliance and cooperation with regard to water pollution aspects. This can be attributed to regular monitoring and health education by this office.

- Fourteen (14) positive rabies cases were reported in animals within the jurisdiction of the City of uMhlathuze during the year under review. Sadly a bite from a rabid animal resulted in the death of an Empangeni resident.
- The State Veterinarian, various health departments, and Nuisance officers made concerted efforts to raise public awareness of the dangers of not vaccinating dogs and cats against rabies. In conjunction with the State Veterinarian, the City of uMhlathuze has held bi annual rabies campaigns during the year as well as monthly clinics at various venues throughout the municipal area in an attempt to decrease the number of rabies cases.
- Unfortunately the Air Pollution post, which became vacant during the previous financial year was not filled due to delays in the finalization of the job evaluations.

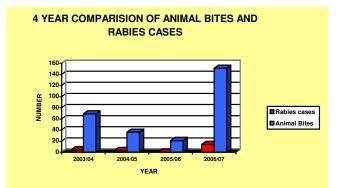
## Statistics

The following inspections and investigations were conducted during the year under review:

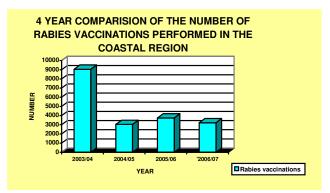
- 674 investigations of Environmental Health complaints were undertaken.
- 1 206 inspections of vacant overgrown properties
- 2 401 inspections of food premises



- 128 samples were taken in terms of the Foodstuffs, Cosmetics and Disinfectants Act.
- 629 water samples were taken of streams, rivers and other water sources with regard to water pollution parameters.
- 64 113 Kg's of unsound foodstuffs were destroyed at the local landfill sites,
- 347 inspections were carried out at the child care facilities
- 206 inspections were carried out at bed and breakfasts establishments.
- 341 inspections of workshops with regard to water pollution aspects.
- 120 building plans were scrutinized from a health point of view.
- 69 inspections at the Funeral Parlours
- 12 investigations of TB defaulters, 29 cases of Malaria, 9 cases of Measles
- The total number of animal bites recorded and investigated was 151.



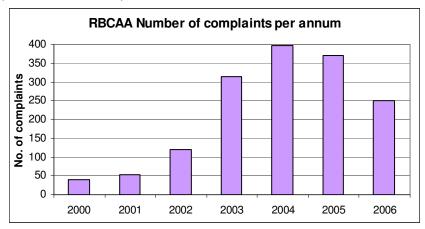
• The total number of rabies vaccinations performed in the coastal region during the rabies vaccination campaigns and the monthly attendance at Veldenvlei Hall totalled 3 224 animals.

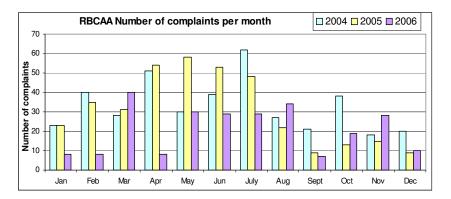


- 43 health education sessions were undertaken with a total of 1 337 people attending the sessions.
- 39 pauper burial applications were approved and burials undertaken by Council.

## **Air Quality**

The City of uMhlathuze is a member of the Richards Bay Clean Air Association, which operates a real-time air quality monitoring system. A total of 250 air quality complaints were received during 2006/2007, a decrease compared to 2005/2006, 370 complaints to 250 complaints = 120 complaints.





The majority of complaints were received from the residential area of Veldenvlei and the Alton area.

Mondi was responsible for almost half of complaints logged. The majority of Mondi complaints were related to odours, eye, nose and throat irritation, nausea and headaches. Foskor was responsible for 10% of complaints, with most related to bad odours, eye irritation, breathing problems and visible stack emissions. There was a notable increase in complaints during 2006 related to Chem Alum and during the latter part of 2006 related to Much Asphalt. The number of unresolved complaints is cause for concern, with some difficulty experienced in determining some of the odour complaints.

#### **Richards Bay Clean Air Association - Technical Report**

#### National SO2 Standard Exceedences:

There were 30-recorded exceedences of the 10-min average SO2 standard, 15-recorded exceedences of the hourly average SO2 standard and 2 exceedence of the daily average SO2 standard.

#### Community Based Crime Prevention

The Victim Empowerment project, one of the ten projects of the Community Based Crime Prevention Strategy, is still in full swing with NICRO co-ordinating such initiatives as youth camps, where youth champions are trained to be a positive influence in their respective communities.

A CCTV Camera proposal was submitted to Council and it was requested that a study be done on the various options related to crime prevention. This will be presented to Council during the 2007/2008 financial period.

#### Clinic Services

Primary Health Care Services

A total of **842 196** clients attended the City's clinics (excluding clinics in Esikhawini, Vulindlela, Ngwelezane and Nseleni) for primary health care services compared to the 188 166 clients that attended the City's clinics during the previous financial year. **The** Empangeni Civic Centre and Richards Bay Civic Cente clinics are the major clinics with satellite clinics at Felixton, Empangeni Baptist Church, Aquadene, Brackenham and Meerensee.

Of the **13 926** clients who visited the clinic for a HIV test, 1084 female clients tested positive to HIV during this period. A further 554 male clients tested positive to HIV during this period. The HIV clinics deliver the following services to patients, visits clinic every 2

months for immune boosters, regular CD4 monitoring according to protocol, monthly follow up on low CD4 Cells, booking low CD4 Cells for ARV with Ngwelezana Hospital and refers all HIV positive children less than 13 years to Ngwelezana Hospital. 1 242 clients received ARV's treatment during this period.

Once placed on the antiretroviral (ARV) programme and stabilised by Ngwelezane's Thembalethu Clinic, clients are referred back to their clinics for easy access to treatment and for continuity of care. The City's civic clinics supervised 1 242 clients on ARV'S during this period compared to 202 clients during the previous year.

28 447 Patients visited the tuberculosis clinic of which 10 003 patients taking daily treatment in the clinic (DOTS), 445 clients had active tuberculosis during this period and 334 were put on treatment while 290 disappeared. 117 Clients who had been on a 6 months TB programme were retreated for TB because they were still infectious.

#### Health Promotion Activities

Clinic Services recognises that to effectively reduce HIV/AIDS and other serious diseases it needs to actively engage the community through community-based organisations and awareness drives. The City is about to launch the newly established City of uMhlathuze AIDS Council (**CouAC**) structure and strategy.

It will be launched at the Civic Hall in Empangeni on 13 July 2007, officially bringing together local government and civil society in a renewed partnership against HIV and AIDS. The primary aim of CouAC is to reduce the rate of new HIV infections and mitigate the impact of AIDS on individuals, families and communities.

CouAC will utilize an intersectoral approach that will enable the success in HIV and AIDS reduction strategies by facilitation of the following interventions:

- Education and Prevention
- Treatment Support
- Care and support (Home Based);
- Care to Orphans and vulnerable children; and
- Provision of income generating projects.

This will not only focus on combating the spread of HIV/AIDS but also in the care and support for people living with HIV/AIDS, orphans and vulnerable children. These community partnerships will also run TB, VCT and STI campaigns and help us improve symptom recognition and treatment of these diseases.

The launch will be attended by local Traditional leaders, leaders from various sectors, local civil society organisations, Traditional Practitioners, People living with HIV/AIDS and special groupings (youth, women, physically challenged).

#### **Traffic Services**

The Traffic Section reached, and in most cases exceeded, the majority of its performance measurement targets. The increased number of roadblocks, speed and alcohol checks have assisted in reducing the number of motor vehicle accidents from 1145 during the previous financial year to 991 accidents for the year under review.

1071 drivers were arrested for driving under the influence of alcohol. This alarming and raises concerns about road accident fatalities as driving under the influence of alcohol is considered to be one of the major factors that contribute towards road fatalities.

7 New Mazda 626 vehicles were also incorporated to enhance the effectiveness of the Traffic Department.

Traffic services statistics

Function performed	Totals 2005 / 2006	Totals 2006 / 2007
Number of vehicles screened for safety, seat belt, alcohol & licence	79 984	215 375
Number of speed checks	82 649	225 822
Number of road blocks	97	119
Number of vehicle accidents attended	1 145	991
Number of fatalities	68	46

## Licensing services

Due to the growth in the people and vehicle population, there is an ever increasing demand for service in the Licensing section.

The number of transactions done for the past year amounted to approximately 105,000 for the two licensing offices. Although a number of new staff members have been appointed, the planned opening of the Drivers licence card renewal section and the incorporation of learner's licence being requirement of a matric certificate as part of the outcomes based education programme the need for service will surely increase considerably in 2008

## Licensing statistics

Function performed	Totals 2005 / 2006	Totals 2006 / 2007
Number of vehicles registered	22351	24536
Number of vehicles licensed	63070	69157
Learners licences tested	5184	7278
Learners licences issued	2592	3198

Additional staff was employed to deal with and prepare for the renewal of license cards, which will be done during the 2007/2008 financial year.

The uMhlathuze City licensing section is still considered a best practice office by KZN Province, and will continue to strive towards providing the best licensing service, not only in respect of customer service, but also in respect of legal compliance as we move forward

#### Fire and Rescue Services

The Fire and Rescue Services excelled once again in the quality and quantity of the service that it provides to the community. This included the manning of the after-hours complaints line, which provides the link between other Council departments and the community pertaining to any after-hours complaints and enquiries. Loss of life and property has been kept to a minimum due to effective fire fighting and fire prevention activities. This is due to the dedication and loyalty of all staff that have once again gone that extra mile for the community that they protect and serve.

## Additional Satellite Fire Stations

Rural Metro is still operating the Vulindlela and Nseleni Fire Stations. Two purpose-built specialised vehicles have been received and once they are fully commissioned, the level of response from those stations into the area will be increased.

During the year the Fire Brigade personnel rendered the following services:

- 1131 Fire related incidents, 630 Rescues, 52 Medical Emergencies,
  - 7 Hazardous Material incidents and 203 Special Services were attended to.
- **2115** Fire Prevention inspections were carried out.
- The Fire Brigade Control Centre processed **21 445** after-hours electrical prepayment sales.
- The Fire Brigade Control Centre processed **25 472** fire related and **17 867** nonfire related telephone calls.
- The total damage caused by fire was **R27 952 720.00** whilst the estimated value of property threatened by fire was **R364 289 150.00**.

# Operational tasks of special interest performed during the 2006/2007 financial year include the following:

## Fires of interest

- Fire and Rescue Services attended to a fire at Mondi in the woodchip cooking plant.
- Fire and Rescue personnel attended to a petrol tanker that was completely gutted by fire
- Fire and Rescue personnel attended to a structural fire at 73 Dollar Drive where one complete Bookstore was gutted by fire.
- Fire and Rescue Services attended personnel attended to a fire in the Power Boilers in the Mondi Business Paper Richards Bay Factory.
- Fire and Rescue Services attended to a light aircraft crash at Richards Bay Airport.
- Fire and Rescue Services attended to a major bagasse fire at Felixton Mill.
- The Fire and Rescue Services attended a major fire on the conveyer system at Foskor due to ignition of sulphur.
- The Fire and Rescue Services attended to a structural fire at Mzingazi where one adult female, one male child and 2 infants passed away due to burns and smoke inhalation.
- Fire and Rescue personnel attended to and extinguished a nickel-copper concentrate fire at Rennies.
- Fire and Rescue personnel attended to a structural fire at 27 Ceramic Curve where a cosmetics factory was completely gutted. The remainder of the building was saved.

## **Rescues of interest**

- Fire and Rescue Services personnel responded to an incident where one male patient was trapped by machinery and his right leg had to be amputated on scene.
- Fire and Rescue Services personnel attended a serious accident involving three minibus taxis where two patients passed away due to injuries.
- The Fire and Rescue personnel attended to a flood disaster due to heavy rains at Esikhawini Reserve 10.

## Hazardous material incidents of interest

None.

## General

• Evacuated Dube Village, Mzingwenya as well as area next to Dlamvuzo High School from floods to New Hall as well as St. Lutheran Church.

Disaster Management co-ordinated relief activities rendered by other relief agencies such as:

- (a) S.A. Red Cross rendered a soup kitchen and donated 300 blankets.
- (b) Uthungulu District Municipality donated 400 sponges.
- (c) Department of Social Welfare registered the victims in order to give them food parcels.
- Standby duties were carried out at Nseleni Sport Grounds for the Indigenous Games.
- Assisted on Kwandaya fire victims with blankets and clothing donated by S.A. Red Cross.
- Standby duties were carried out at the Nseleni Sports Grounds for the Coronation of Chief Khoza.
- Standby duties were carried out at Manunu Sports Grounds for the Premier's Imbizo where 10 000 people gathered.

## OFFICE OF THE DIRECTOR COMMUNITY FACILITATION AND MARKETING

## Main responsibilities

- Marketing Services
- Public Relations and Tourism
- Community Facilitation
- Local Economic Development (new one?)
- Outdoor Advertising
- Low Cost Housing
- Museum
- Access to Information
- Informal trading

#### General overview

The City of uMhlathuze has much to offer to the visitor and investor alike. Strongly positioned in northern Kwazulu-Natal, this vibrant city has seen exceptional development taking place over the years with ever increasing economic and sectoral diversification in the city. Because of the city's industrial muscle, tourism possibilities and extensive cultural heritage it has become a special area and in terms of economic production it is the third most significant in Kwazulu-Natal.

It is essential that the City remains at the forefront of economic development to ensure investment. With the vision of increased economic growth it will bring about sustained improvement in the quality of life of all residents and a bright future lies ahead. The City sees capital intensive industries and related service industries predominating at present with secondary and manufacturing industries increasing.

The department is committed to exploit this potential in a responsible manner to enhance attraction of the area and to place the Municipality as one of the country's fastest growth points with the benefit of improving the lifestyle of all the inhabitants and at the same time ensuring a balance to protect the sensitive environment.

#### Marketing branch

Stimulating the economy and creating job opportunities is of special importance to the City of uMhlathuze. The biggest challenge remains attracting foreign investment to the City in order to broaden the economic base.

The Department of Community Facilitation and Marketing has contributed effectively in marketing and branding the municipality to increase investment opportunities and to improve the quality of life for all the inhabitants. Negotiations have now been successfully concluded with Pulp United and numerous other discussions have resulted with prospective developers

The strategy to brand the image of the municipality as an investment and tourist destination is reaping rewards with an increasing number of enquiries being received in response to the print media advertising campaigns.

A new branding and marketing strategy is at present being compiled, which will focus the objectives of the City to attract investment and impress upon investors, visitors, tourists etc. Council's official website is being updated continuously and the aforementioned marketing and branding strategy will also assist in ensuring the effectives thereof.

The Marketing Section has also been involved in gathering information and providing development advice to various proponent linked to numerous projects and other investment opportunities.

## Outdoor Advertising branch

For the 5<sup>th</sup> consecutive year there has been a steady increase in our income generated for council from Outdoor Advertising opportunities throughout the city.

During the past 2006/2007 financial year R937 630,21 was received in respect of permanent advertising opportunities in the form of application fees, rental and approval fees plus a further R32 891,15 for temporary advertising rights giving us a total of R970 521,36.

The geographical distribution of permanent advertising rights applied for are as follows:

Richards Bay			Empangeni		
Alton	:	14	Empangeni	:	45
CBD	:	30	Esikaleni	:	2
Meerensee	:	8			
Arboretum	:	2			
Birdswood	:	4			
Wildenweide	:	1			
Veldenvlei	:	1			
Not approved	:	18			

Of the 125 applications for permanent advertising sign rights, 107 were approved in accordance with Council's Advertising Signs Bylaws. A number of focused campaigns were launched over the last year, which included the South African Food Bank who are ultimately reaching out to the poor in our city and KZN region, raising public awareness, increasing opportunities for more food, funding and volunteers across the network to solve the problem of domestic hunger.

#### **Tourism section**

2006/2007 Has been an eventful year for the tourism sector. The section continued to provide opportunities for business at all levels, thus ensuring that a stay in the City remains an experience not to be ever forgotten.

Our cultural, heritage and eco-tourism attractions drew many tourists into our area. More effort was also put in promoting rural tourism. Role players were identified and capacity building programmes were put in place. The Rural Tourism Section was also committed to empowering and integrating historically disadvantaged individuals into the tourism sector.

Tourism SMME's have moved to centre stage, having been kick-started by the formation of crafter's committees as well as the establishment of Rural Community Tourism Organizations, the identification of SMME's in B&B establishments, tour operators, tour guides and the formation of their associations. In the period under review, the Rural Tourism Section worked hard to ensure that tourism in rural areas is being clearly seen as a link vehicle to economic development.

There was also successful coordination of schools competition in partnership with Ticor SA. Five schools participated. The purpose of the competition was to promote tourism at schools and was held as part of Tourism Month. Each school was meant to establish a mini-tourism attraction that will attract tourists to visit and spend their money. After the judging process by local tourism role players the winners were awarded with prizes, courtesy of Ticor SA, which included a full set of computers and printers. This event resulted in the Schools Tourism Workshop Programme, which is being held in Empangeni every weekend, targeting schools that have introduced tourism as a subject. The aim of this programme is to assist in the Local Tourism School Curriculum and being organised in partnership with Thembisa Tourism Project (locally based tourism organization). These workshops began in March 2007 and currently about 15 schools from this region have participated and have shown much interest.

The municipality remains committed to promoting sport tourism in the area. Clubs of different sporting codes have partnered with the City of uMhlathuze in promoting the image of City. One of the significant clubs is the Bearing-man Zululand Triathlon club that hosted a successful World Triathlon World Cup event in Richards Bay.

Other events that in, which the City of uMhlathuze participated during the 2006/2007 financial year, include:

- uMhlathuze Fishing Festival
- Fish Eagle Mile Swim
- Beach Festival
- Hippo Rally
- KZN Bonsai Association Regional Annual Convention
- Zululand Expo
- Zulu Dance Competition
- 21 Species Competition
- Music Competition
- Miss City of uMhlathuze
- Formula 1 Power Boating

These events provided opportunities to showcase attractions that our City features. The City of Hope remains committed in providing its citizens and visitors with an experience of a lifetime through building partnerships with relevant stakeholders.

## **Museum Section**

During the past year the Museum was buzzing with exciting workshops and Art Displays. The workshops were held to assist & support the local under privileged community to obtain skills that could benefit them in becoming self employed.

Workshops:

Some of the workshops offered were stone carving and embroidery.

The stone carving courses consisted of beginners, and all students showed an enormous potential to further themselves. These workshops were held at the Community Halls in Ngwelezana and eSikaleni. The embroidery works were a huge success to date as it was selected from the Biennale Exhibition to be included in the Jabulisa Exhibition. Zikhulise has shown an interest in employing these ladies to do contract work for them in designing and supplying works to be sold to the local and international market

## Exhibitions:

The Museum hosted new display every alternate month and sometimes it had to be extended to two months due to public demand. Several local artists displayed their artworks ranging from paintings, drawings and sculptures. Some of these local artists and crafters participated in the Biennale 2006 Art Exhibition. Works of two crafters and 3 artists were chosen to represent the Museum in the Jabulisa Exhibition. This exhibition went on a provincial tour to give them the exposure they need. All but one artist's works were bought privately and by Art Galleries for their collections.

The Bi-Annual Mondi Eisteddfod took place and schools from the uMhlathuze area and as far as Hluhluwe and Pongola participated. This exhibition was a showcase of young talent in our local schools.

A special exhibition from (BAASA., Botanical Artist Association of SA, KZN Region) was displayed at the Museum. Well known artists like MR. Diamond Bozas, Fransie Pretorius etc. were displayed.

#### Projects

#### Municipal housing sector plan

The Municipality has adopted the Municipal Housing Sector Plan for the provision of affordable housing in the municipal area of jurisdiction. The Housing Plan has subsequently been approved by the KZN Housing Department for implementation in the next five years. The main focus of the Plan is the clearance of slums in the areas characterized by slums settlements, namely Dube and Khoza traditional areas.

Funding commitment in the amount of R155 m (one hundred and fifty five million) has been received from the Provincial Department of Housing.

- Aqaudene housing project (1000 units)
- Dube slums clearance and rural housing project (1500 units)
- Khoza slums clearance and rural housing project (1200 units)

# Take-over: implementation of the enhanced extended benefit scheme: R293 suburbs

Council has resolved to take over the Implementation of Enhanced Extended Benefit Scheme in respect of the R293 housing stock. The Enhanced Discount Scheme has in the past been administered by the KZN Housing Department. The Scheme is intended towards the promotion of transfer of old housing stock to individual ownership. A total 907 outstanding Discount Benefit applications will be processed by the Municipality in terms of the Scheme. The areas affected are Enseleni, Ngwelezane, eSikhaleni and Vulindlela.

#### uMhlathuze Village

The municipality remains committed to the delivery of affordable housing, as it is now evident in the progress being made at uMhlathuze Village. A total 420 bonded housing units will be provided in Phase 4 of the project. Progress is also being made in the RDP housing side of the project, which ought to run concurrently with the provision of the bonded housing.

#### State of the Nation address (SONA)

The City of uMhlathuze in partnership with the Department of Government and Information Systems organised this event. The success of this event is always in hands of Council because more resources are from Council. This event was held in KwaBhejane at Mayini sport ground on 9 February 2007. The community attended in numbers this event. The idea behind the exercise is to bring government closer to its people and also to provide information on government programmes.

#### Annual Ward Committee review

The highly interactive year review session was held in Empangeni Civic Centre on 18 July 2007. More than 200 enthusiastic Ward Committee Members together with their ward Councillors from 30 wards attended the event. The event was more of an interactive one critically looking at issues affecting the entire municipality with specific reference to public participation, IDP/Budget and Service delivery, Capacity building Programmes and Relations with Traditional authority. There were four commissions. Most sectors were represented.

Emanating from the discussions held everyone emerged with a better understanding of issues and factors at play and the officials established issues they needed to pay special attention on in terms of various strategic developmental programs.

# Ward Committee training

In realisation of the crucial role played by the Ward Committees, the City of uMhlathuze has successfully organised phase 1 training for the Committees using internal resources. To practise and encourage cross-wards information sharing, Wards were clustered according to their spatial locations. The provided training covered capacity building, managing meetings, a basic understanding of most legislation that inform operations of Council e.g. Municipal System's Act, Municipal Structure's Act, etc. Another workshop especially for the secretaries has also been provided in-house. Again the interactions held proved an eye opener as one could learn of some challenges relating to the working relationship between ward committees and their ward councillors in certain instances. Council is committed to having a working ward committee system, hence research on required improvements as well as the necessary resources are given an utmost attention.

# Senior Citizen

A landmark Senior Citizen took place on 6 June 2007 in Empangeni Civic Centre. The event was the first of its kind to include all racial groups and different cultures. There was music and speeches and presents were given to elderly people above 86 years. The oldest senior citizen in attendance was 106 years old. Such an achievement was well received by everyone in attendance. More than 700 community members coming from different background attended. The motivational speaker of the day was the well known historian Dr Reggie Khumalo. Other Department representatives were SAPS, Department of Health, Department of Welfare, South Africa Security Agency and University of Zululand.

# OFFICE OF THE DIRECTOR MANAGEMENT SERVICES

#### Core responsibilities

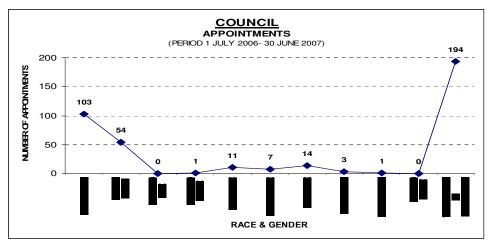
- Personnel Administration
- Safety, Health and Environmental Risk Control
- Industrial Relations
- Training and Development
- Information Technology (Outsourced to GijimaAst)
- Business Analysis and Efficiency (PMS outsourced to GijimaAst)

#### **Personnel Administration Services**

Responsible for the recruitment, selection and placement of all staff, as well as Employment Equity. In addition to this, also responsible for the control of all leave as well as general personnel administration functions, i.e., pension fund, medical aid, group funds, etc.

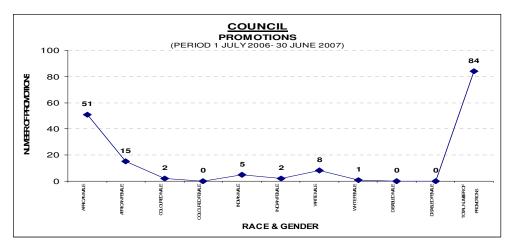
#### Appointments

During the 2006/2007 financial, 194 permanent employees were appointed of which 157 are African, 18 are Indian, 17 are White and 1 is a disabled male (African).



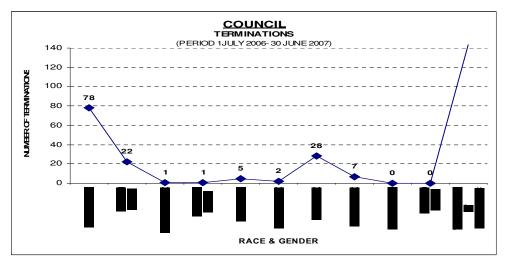
#### Promotions

84 Permanent employees were promoted of which 66 are African, 2 are Coloured, 7 are Indian and 9 are White.



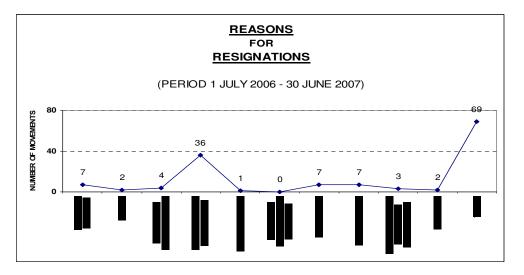
# Terminations

There were 144 terminations of which 100 were African, 2 were Coloured, 7 were Indian and 35 were White.



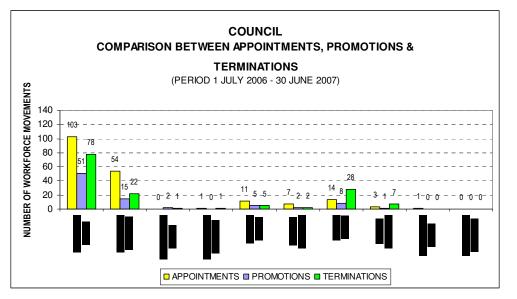
# **Reasons for terminations**

The main reasons for termination of service are attributed to better career opportunities, emigration, own business and personal reasons.



# Comparison between appointments, promotions and terminations

The following graph depicts clearly the progress made in terms of the employment equity plan where 103 African males were appointed and 51 were promoted into the 78 positions that became vacant. 54 African females were appointed and 15 were promoted into the 228 positions that became vacant. 11 Indian males were appointed and 5 were promoted into the 5 positions that became vacant. 7 Indian females were appointed and 2 were promoted into the 2 positions that became vacant. 17 White people were appointed and 9 were promoted into the 35 positions that became vacant.



Difficulty is experienced with sourcing of suitable candidates for filling of numerous vacancies that exist within especially the technical environment. A point of concern is that senior technical positions remains vacant for long periods, placing an even higher workload on the existing staff and could jeopardize service delivery in future if this situation continues.

# Personnel Maintenance and Development Services

Responsible for Training and Development and Occupational Health and Safety and the Demand Management (IT and Business and Efficiency Services) services delivery.

# Training and Development

The City of uMhlathuze, in aspiring to become a metropolitan city, seeks to develop the skills of our employees in our endeavour to offer excellent services in a sustainable manner. This is achieved through providing learning programmes, relevant training interventions and development initiatives to cascade skills to all disciplines, down to the lowest levels, in a sustainable manner.

The Workplace Skills Plan serves as the strategic document that gives directions on training and development within the Municipality.

Training and Development are functioning within the framework of the Skills Development Act and Skills Development Levy Act. This section is responsible for the training and development of officials who are employed by the Municipality.

The section managed to train/facilitate training for a number of its employees in the various disciplines. Training was directed to all occupational levels, but obviously with more focus and expenditure on the lower levels as per the National Skills Development

Strategy and the whole spirit of skills development. To deal with the constraints of scarce skills, the section of training and development embarked on a project to qualify experienced staff.

The annual training budget of R2 000 000.00 were spent on the training of 406 employees in various occupational categories. Training courses such as Groupwise, MS Word, Excel and PowerPoint, GIS, Access, Supervision, Business Management, Fire Fighting, Diving, Skippers Licensing Training, PALS, Occupational Health and Safety, Safety Representatives, Incident Investigation, Labour Relations, Switching Courses for Electricians, etc. were attended by the 406 employees as per the approved Workplace Skills Plan.

Together with training to address the operational requirements of the Municipality, Training and Development embarked on special projects, such as the Section 28 programme. In terms of Section 28 of the Manpower Act, 1981, employees with sufficient hours work on a trade can do a trade test at INDLELA, Olifantsfontein without being indentured in an apprenticeship contract. It is a recognition of prior learning mechanism to assist employees with experience but no formal qualifications.

With this programme, 11 plumbers, 2 bricklayers, 1 carpenter and 1 painter qualified as artisans. Of these employees, 5 advanced in their careers and are now employed as plumbers and superintendents.

In addition to the skills development of the employees, Training and Development is responsible for the allocation and administration of the bursary scheme for employees and dependants of employees. On this programme, 31 employees and 92 dependants of employees benefited from the scheme and were allocated bursaries for the 2006/2007 financial year.

# Safety Health and Environmental (SHE) Risk Control

#### Incidents

Council developed and implemented an electronic incident reporting and investigation system. The electronic reporting and investigation system has ensured that investigations are finalized within acceptable time frames and adhering to legislative requirements. Furthermore, progress with the finalization of investigations can be monitored, while the reduction in paper work has reduced cost to Council.

#### She Training

SHE Training is an essential requirement in terms of the OHS Act 85 of 1993, wherein it is stated that employees have the right to be informed of the hazards and risks in the workplace as well as risk control measures. Employees attended the following: SHE Training programmes, OHS Induction training, Safety Representative training, Incident Investigations, HIRA, OHSAS 18001 and SAMTRAC. Functional training included First Aid, Confined Space Entry and Use of Portable fire extinguishers.

A new and well-received innovation was the introduction of weekly Safety messages being sent out to all employees. The aim of which is to increase OHS awareness in the workplace. The distribution and display of Safety posters is also an exercise aimed at increasing OHS awareness.

#### **Heat Exhaustion Prevention**

The SHE Risk Control section remains active in ensuring the prevention of heat exhaustion in employees. In the event of the Discomfort Level Index exceeding 110, all employees are notified and advised to take caution by taking frequent rests in the shade and consuming the rehydration solution provided by Council.

#### She Workshop

A SHE Workshop was arranged for shop stewards. This workshop was to inform the Unions of the purpose and objectives of the OHS Act. Discussion also included the roles and responsibilities of the employer, employees, contractors, safety representatives and SHE Committees. The workshop highlighted the importance of participation and support of shop stewards in achieving and maintaining a healthy and safe work environment.

#### Information Technology

During the previous financial year, the Auditor General referred to the lack of integration between some of Council's IT Systems. This lack of integration resulted in information being duplicated on different systems and inability to transfer / update information between systems. Besides the fact that it is costly to run two systems with the same information the danger exists that the information on the two systems may not be exactly the same.

The IT Steering Committee identified 12 initiatives that required integration. To support the implementation of these initiatives, and thereby integrating the various IT systems, Novell's Netware Linux as an operating system is utilised, as well as other open source products and tools. Open source programmes are "free for all" and no license fees are payable to suppliers.

Therefore benefits of open source include:

- Reduced costs and less dependency on imported technology and skills
- Affordable software for individuals, enterprise and government
- Access to government data without barrier of proprietary software and data formats
- Ability to customise software to local languages and cultures
- Participation in global network of software development
- Organisation takes more responsibility for technology decisions and processes

By using the Novell and open source approach, the Municipality aims to eventually provide customers access to their accounts, history and all relevant information available. This approach is known as Business Services Architecture (BSA) and will improve efficiency within the organisation by allowing the full integration of al systems.

The BSA proposal consists of two phases, namely:

#### • Phase I:

The BSA Pilot Study that was based on a Proof of Concept to demonstrate to the City of uMhlathuze the business benefits that can be derived from incorporating the BSA as a solution to address the audit queries and conform to the IT Strategy as a whole. Phase I was completed successfully.

# • Phase II:

Phase 2 consists of three specific areas of development, namely Business Services Architecture (BSA), Identity Management (IDM) inclusive of security and audit services, and Business Process Management (BPM).

The BSA architecture makes provision for the establishment of Citizen and Staff Identity Repositories. This solution will add a business services layer to the existing system architecture and is intended to:

- improve the business processes of the City of uMhlathuze by re-utilising legacy technology investments;
- optimise the existing system processes;
- seamlessly integrate disparate systems and cost effectively renewing existing technologies; and
- provide the City of uMhlathuze with a services layer where all legacy and existing systems are exposed.

The main objectives addressed in the BSA Phase II are to:

- Establish Identity and Security foundations
- Establish Business Process Orchestration foundations
- Establishment of Services Layer Connectors to legacy systems
- Establish staff / citizen portal framework
- Establish audit framework

A new software application system called Gijima Maintenance System (GMS) was commissioned on 01 July 2007. The application was developed in-house by GijimaAst.

One of the main business drivers identified as having an impact on the Information Technology Strategy was the need to support maintenance activities. A large portion of the Municipal budget is spent on maintaining existing infrastructure and facilities and potential benefits could be realised in terms of efficiency gains, improved service levels, quality of service and customer satisfaction by implementing sound information management principles in respect of maintenance management related functions.

What makes GMS so special is that it is based upon open source technology, was tailored for the users by the users and was developed at no cost to Council. It also opens the possibility to extend the application to mobile technologies at a later stage.

Some of the key features of GMS are:

- it is developed in the open-source environment, therefore no licensing fees that might place restrictions on the number of users;
- it is a browser based solution without any licensing costs in terms of server hosting and operating systems;
- no future software upgrade costs;
- on-site expertise for maintenance and further development;
- integrates with other applications such as Metastorm e-Work, ProMIS and PayDay.
- the City of uMhlathuze will be the owner of the Intellectual Property with full access to the source coding.

It is envisaged that during the second phase of development, Council's fleet management and Treasury's asset management will also be integrated with GMS.

#### HR Payroll Integration

The HR and Payroll integration was also one of the 12 initiatives of the IT Strategy. The HR and Payroll systems, Unique and PayDay respectively, utilised till April 2007, had nonintegrated HR and Payroll functions. Employee data was captured and updated in both systems. The information was thus managed in both places and that resulted in the duplication and the loss of integrity of the data. Audit Queries were also raised regarding these un-integrated systems. It is also legally required that leave details should be displayed on pay slips, this was not the case as there was no interface between the HR and Payroll systems.

After workshops that were conducted with the current suppliers of the two systems and an evaluation of the findings from these workshops, the IT Steering Committee approved the implementation of the additional HR modules from PayDay as a solution to the audit query. This is also in line with the IT Strategy to leverage on Council's current IT investments. PayDay has also an established relationship with SALGA that is a further advantage to the City of uMhlathuze. The Employee Self Service (ESS) module that will be rolled out to all users at a later stage, will also be part of the integration, and will benefit all employees' queries regarding leave, IRP5, reprint of pay slips, etc. The only difference that staff members have noticed at this stage is that leave balances are displayed on their pay slips.

The IT Strategy Implementation is also aligned with the IDP's Development Strategy that aims to maintain existing and provide new infrastructure and services, in a sustainable, efficient manner.

#### Business Analysis and Efficiency - Performance Management

The manual process to measure, monitor and report on performance had become too complex and time consuming for completion within the timeframes required by the Auditor General and in terms of the Municipal Financial Management Act, National Treasury's demand with regards to the Service Delivery Budget Implementation Plan and related reporting on progress as well as the requirements in terms of the Performance Regulations, No 805 of 1 August 2006.

GijimaAst has facilitated the project performed by an external service provider (Intermap) for compilation of a User Requirements Specification and a Functional Specification for the development of this computerized system. The computerized system in accordance with the Performance Management Framework ensures the alignment of the Integrated Development Plan, Municipal Budget and the PMS. T he computerization of the PMS for the Municipality has been completed by the service provider, but difficulty was experience with the deployment of the system as result of the uMhlathuze IDP framework that has changed in order to align with the National Key Performance Areas..

Since the service provider went through a major resource turn-over and not been able to meet the requirements in successfully developing and implementing a functional e-PMS, it was agreed that GijimaAst proceeds with re-developing the system by utilising on-site developers and building in-house capacity to assist with meeting the requirements of the uMhlathuze e-PMS and to be able to deliver the required support in future.

GijimaAst is currently in the process of revisiting the e-PMS user requirements and updating the functional requirements, taking into consideration the new Integrated Development Framework, latest updated legislation and relevant regulations as well as newly required annual reporting formats.

The Integrated Development Plan, Council's Budget and Performance Management System are aligned and integrated, despite the difficulty experience to currently manage on a manual basis. Completion of the e-PMS system is envisages during the next financial year.

# **OFFICE OF THE DIRECTOR PARK, SPORTS & RECREATION**

#### Main responsibilities

- Sport and Recreation services
- Horticultural and Cemetery services

#### Sport and Recreation services

Sport teaches the fundamentals of teamwork, dedication and responsibility. It increases self-worth, self-esteem and improves spirit and pride in our communities.

The commitment and dedication of personnel in the division: sport and recreation during the past year has made it possible one again to enrich the lives of our community by encouraging them to be physically active through sport and recreation.

#### Sport development and advancement

Outstanding achievements/highlights of the past year include inter alia the following:

#### Women's sports day

Sport and recreation has been identified as one of government's priorities because of its potential to take a leading role in equalizing opportunities for women, thus the reason for hosting this event. Women from most of the areas within uMhlathuze municipality jurisdiction came in numbers to participate in this event. They took part in different activities ranging from aerobathon, tug-o-war and tenniquoit. The touch-and-run and hoola-hoop events brought back fond memories of the years gone by.

#### Ushaka swim challenge

This event was hosted by uMhlathuze municipality in joint venture with the provincial department of sport and recreation, KZN aquatics and Ushaka swimming club. A record number of entries were recorded with 71 from previously disadvantaged swimmers. History was made as this was the most entries recorded for an event of this nature in Zululand.

#### Fish eagle mile swim

Swimmers from as far as Durban came to participate in the 5<sup>th</sup> annual fish eagle mile swim event, which is one of our city's biggest events on the swimming calendar.

#### Holiday programme/sports road shows

Communities were encouraged to participate in a jam-packed holiday programme during the December holiday period. The programme was designed to encourage ocean awareness and to teach members of the community to swim. Officials also hosted various road shows during this period in order to reach especially rural areas that have never been exposed previously to a variety of sport events such as cricket, rugby, volleyball and hockey.

# Disability sport workshop

The sport and recreation branch hosted a disability sport workshop and official committee launch in an attempt to pave the way for sustainable sport and recreation programmes and activities for the disabled. The department has committed itself by producing a fiveyear plan that serves as a guiding document in addressing the existing backlog by providing opportunities to the disabled groups to partake in modified sport. Disabled people from Enseleni, Esikhaleni, Richards bay and Mzingazi attend this highly successful workshop.

# Senior citizen's fun day

Amongst the responsibilities of the department is to develop and promote the social aspect of life. Senior citizen fun days were presented in different suburbs and rural clubs. One of the main objectives of this programme is to deal with the challenge of loneliness those elders face and also to create a platform for socialization.

# Several other valuable projects and programmes that were presented during the past year include:

- Various sport coaching clinics (soccer, volleyball, cricket, rugby, table tennis & netball)
- Learn to swim instructors courses held for local school teachers (8 teachers from Brackenham and Enseleni attended the first of two courses presented at the arboretum swimming pool)
- University of Zululand volleyball tournament
- Ward elimination and Kwanaloga district games
- Junior national under water hockey tournament.
- Women in sport (South African Olympic swimmer, Charlene Wittstock gave talks on women in sport, organised by the division: sport and recreation)
- Charlene Wittstock : development coaching in Enseleni
- Various sport management courses aimed at local coaches and managers presented at the civic centre in Richards bay
- Indigenous games tournament held in Enseleni
- Zululand boxing tournament in Esikhaleni
- Soccer and netball tournament in Mandlankala
- Rugby development in Mzingazi, Enseleni, Mzingazi, Esikhaleni and Ngwelezane.
- Youth day sports festival central sport complex, Veldenvlei.
- Wheelchair basketball tournament : Esikhaleni
- Midmar mile: 15 local development swimmers were invited for the first time to participate in the Midmar mile at Howick another success story for those officials driving the "learn to swim" programme.
- KZN regional level o development gala

# Swimming pools

Swimming has become a favourite pastime in Enseleni since the opening of the swimming pool on 1 September 2006. This was also the venue visited by Telkom splash to film the televised "learn to swim" programme that swimming South Africa presented to the youth of Enseleni with the assistance of the department.

The first KwaZulu Natal regional level 0 swimming gala was hosted at the arboretum swimming pool to assist the city's development swimmers to qualify for times and to select a team to compete at the KZN championships.

Swimming pools in Empangeni, Arboretum, Brackenham, Aquadene, Esikhaleni, Enseleni and Meerensee were once again extensively used during the past year as venues for school galas and the presentation of the "learn to swim" programmes which are producing more confident swimmers every year.

Progress is being made with the construction of the Ngwelezane pool and members of that community will soon reap the full benefits of having such a facility available on their doorstep.

#### Sport facilities and amenities

Over the years considerable progress has been made in facility provision. It should be accepted that certain constraints e.g. financial resources will remain and will pose a challenge to overcome the shortfalls with creative thinking and constructive management thereof to provide for the ever increasing demand for facility needs and development requirements.

The Ngwelezane regional sport complex was upgraded during the past year with the installation of floodlights and new soccer fields were established in rural areas.

With the establishment of the golf course estate it became necessary to move the Richards bay rugby club and bowling club to the sport complex in Veldenvlei. Relocation of these clubs was successfully completed and the official opening of the new facilities for these clubs will take place in September 2007.

#### Beaches

Unprecedented high tides experienced during March 2007 caused severe damage to Alkantstrand where all efforts are concentrated on getting the beach upgraded to meet international standards and obtain permanent blue flag status.

Through sheer dedication and hard work the beach has once again been restored to its former glory. The ablution facilities and change room have been upgraded and operational plans are in place to continue with the high standard of maintenance. Parking areas have been extended as well which ease access to the recreational areas. Festive lighting provided joy to various people visiting the beach areas at night. Security has been increased to ensure/create opportunities for use of the recreation area at night.

#### Horticultural and cemetery services

#### Cemeteries

Burials were conducted at the newly established Empangeni regional cemetery as well as Richards bay and Enseleni cemeteries. Proudly, the municipality was able to accommodate all requests for internments without having to postpone any burials due to incapacity

Ablution facilities at both the Richards bay and Nseleni cemeteries were upgraded and plans for the improvement of internal roads at Richards bay cemetery and it is anticipated that the project will be completed by the end of the current financial year.

#### Horticultural

The magnificent diversity of fauna and flora reflects the real splendor of the unique coastal environment within uMhlathuze boundaries.

In an effort to create and maintain an acceptable and balanced environment, the department once again increased efforts to control alien and invader plants. 1191 hectares of densely invaded areas were cleared from invader/alien plants during the past year.

Amongst the areas that benefited during the 2006/2007 tree planting period were Esikihaleni, Ngwelezane, Enseleni and uMhlathuze village with a total of 2566 indigenous trees being planted in various suburbs. The targeted areas were public open spaces and road verges with the intention to improve the aesthetic value of the city. Unfortunately illegal dumping and vandalism to property and fauna still remains a problem that this department has to contend with.

#### Community Facilities under control by this department

- Municipal sport and recreation facilities include: four cricket fields (two floodlit), four hockey fields (two floodlit), four floodlit volleyball courts, nine netball courts (eight floodlit), five basketball courts (one floodlit and one indoor), two softball fields, a floodlit grassed athletic track, 17 soccer fields (nine floodlit), five rugby fields (four floodlit), four floodlit korfball courts, 14 tennis courts (nine floodlit), eight squash courts (three floodlit), five jukskei courts, two 18-hole golf courses, a nine hole golf course, three swimming pools (two Olympic size), four bowling greens, a roller skate court, one combination tennisvolleyball court, two combination volley-/netball courts (one floodlit), three combination basket- /netball courts (two floodlit) and two combination basket-/volley-/netball courts.
- There are 809 sport clubs with specific facilities for inter alia equestrian sport, polocrosse, aerolites, angling, yachting, paddling and radio flyers.
- Within the municipal area there are four cemeteries,

# 3.2.2 Strategies in involving Communities in the development and implementation of the IDP

The development and implementation of the IDP is facilitated via an IDP portfolio committee with the following terms of reference:

- Town planning
- Integrated development planning
- Environmental affairs
- Local economic development

The IDP review process is conducted as prescribed in the approved process plan. The public forums create awareness regarding the review, and serve as a vehicle to workshop Sector programs further.

The projects, developmental objectives and performance indicators are continuously reviewed within the IDP re-view process. Table 2 (See Appendix A)

#### 3.3 Financial Management

Refer to the annual financial report containing the Financial Statements for the year ended 30 June 2007 which is attached as Appendix D.

#### 3.4 Municipal Governance

# 3.4.1 Decision Making Models

The following procedure is followed to facilitate the decision making process:

- 1. Receive instruction from Supervisor to write a report.
- 2. Send a GroupWise Mail message to user "Committee Section."
- 3. The Committee Section will create a Macro for you to work in.
- 4. The Committee Section create/originate all Report macros this way they can keep tabs on any reports created, there are no unnecessary duplications and they have full rights at all times. This is also a security measure so that once a report has served before the Portfolio Committee, Exco or Council no changes can be made only View rights are given to all other users in the organisation including the report writer. This means that the report writer will always be able to read the report in future but no changes can be made. This ensures that only one OFFICIAL VERSION is available on the system.
- 5. Once the report writer has finished the report, comments are obtained from all relevant role-players in the organisation (especially Treasury if there are financial implications). The comments need to be discussed with relevant Supervisor and if deemed necessary be included in the report.
- 6. The Supervisor must then be advised that the report is finished the Head of Department may require some further enhancements etc.
- 7. When the Head of Department is satisfied with the contents of the report may be dragged and dropped into the Comments on Reports Folder within GroupWise. The report remains in this folder for a few days (three maximum) for any relevant further comments on the report.
- 8. The HOD's Secretary is then advised that the report is complete. The HOD instructs the Secretary to drag and drop the final report into the Final Reports folder where the Committee Section will collect it and take it to the relevant committee for approval albeit a Portfolio Committee, EXCO or Council.

The abovementioned procedure is facilitated by GroupWise an electronic mail system, which contributes to the effectiveness and efficiency of the decision making process.

# 3.4.2. Mechanisms for ensuring that Councillors adhere to the Code of Conduct

The Standing Orders for the Council and its Committees governs adherence to the Code of Conduct. A copy of the Standing Orders for the Council and its Committees is available for inspection.

#### 3.4.3. Mechanisms for linking Strategies to Administration

An instruction list is utilised as a mechanism for the finalisation of Executive Committee resolutions. This mechanism ensures that the strategy is linked to effective administration.

#### 3.5 Municipal Services

# 3.5.1 Provision of Household Infrastructure

#### Table 5 (See Appendix A)

#### 3.6 Performance against Key Performance Indicators

Tables were prepared for the individual departments and depict their performance/achievements against the targets that were set since 2003/2004 financial year, including the performance targets set for 2006/2007 financial year in the format suggested by the abovementioned guide:

Refer to Table 6 (See Appendix A) for a detailed description of performance against key performance indicators according to the IDP structure and National Key Performance Indicators.

# 3.7 Customer Satisfaction Survey

In terms of the Municipal Systems Act, 2000 (Act No. 32 of 2000), a Customer Satisfaction Survey needs to be conducted annually to obtain statistical data for the quality indicators developed within the Performance Management Framework of the municipality. The customer satisfaction index is further required to review annual performance targets for services delivered by the municipality. Such a survey was once again conducted during July/August 2007.

A total of 3096 households responded to the twenty-four survey questions. The satisfaction level of these households on the most important services is illustrated throughout the attached report. (Appendix B) The following major services were addressed:-

- water supply
- health care
- sanitation/sewerage
- electricity supply
- domestic refuse removal
- condition of roads
- IDP/budget process
- communication with the community
- municipal pay points
- sports facilities
- vehicle licensing services
- traffic law enforcement visibility, and
- emergency after-hour emergency municipal services.

The overall perception during 2006/2007 seems to have a positive trend as to how the public experiences Council's service levels. The survey confirms that in the more developed areas of the Municipality people are, by and large, satisfied with the services they receive. In the less developed areas, levels of satisfaction drop. Dissatisfaction is the highest in the tribal and undeveloped areas.

		AVERAGE PERCENTAGE											
	2002/2003 2003/200			2004	04 2004/2005			/2006	2006/2007				
Excellent	16.2	- 70.3 -	16.9	77.6	25.8	80.3	25.9	82.4	30.38	83.93			
Satisfactory	54.1		60.7	77.0	54.5	00.5	56.5	02.4	53.55				
Not Completely Satisfactory	9.4	29.7	14.4	22.4	12.6	19.7	13.3	17.6	9.0	16.07			
Totally Unsatisfactory	20.3	29.7	8		7.1		4.3		7.07				

A Positive trend is evident over the past five financial years.

The average percentage of satisfaction levels above excludes the responses received on the condition of Provincial Roads (mainly in the rural areas), since maintenance of these roads fall outside the responsibility of uMhlathuze municipality, although these roads fall within the municipal boundaries. (64% dissatisfaction is expressed by respondents.)

However, what are of valuable management information are the comments received during the survey, as reflected towards the end of the comprehensive analysis report. This information could be useful in determining the areas of improvement Council should focus on.

#### CHAPTER 4: PRELIMINARY PLANS FOR NEXT FINANCIAL YEAR (2007/2008)

The goals and major plans of the City Manager (CEO) and different departments, in terms of the IDP, are summarised as follows:

#### Office of the City Manager (Chief Executive Officer)

#### Goals

- Assume all responsibilities of Accounting Officer of the uMhlathuze municipality for the purposes of the Municipal Finance Management Act No 56 of 2003;
- To ensure that a budget with at least a 3 year financial plan be developed timeously for approval by Council and implementation by the beginning of the 2007/08 financial year, that proper books and accounts are kept, income and revenue levels be maintained or improved, and regular internal and external audit reports are obtained for consideration and decision making by Council;
- To head, direct and manage senior staff so that all the issues relating to the strategic survival/ improvement of the Council receive the necessary attention with the objective of providing ratepayers and residents with efficient and affordable services;
- Oversee the strategic planning and IDP for the Municipality, meeting all target dates for the revision of the Integrated Development Plan, identifying all new issues impacting on the achievement of the Council's strategic goals and objectives and implementing action plans to deal with such issues;
- Ensure that the targets are achieved for the National Key Performance Areas and that IDP objectives and targets are achieved;
- Ensure progress in terms of the Council's Employment Equity Strategy;
- Lead and inspire the Management Team and through them the organization, to pursue good governance within the administration by ensuring transparency, public accountability, access to information, administrative justice, responsiveness to needs and complaints and an overall helpful and friendly services to the citizens of uMhlathuze Municipality;
- Develop and maintain good and healthy relations with National and Provincial Government, organised and individual local government, parastatals, the private sector, organs of civil society and the public thereby promoting the interests of the Council to the fullest extent.

# Major Plans for 2007/2008

- Ensure that the targets are achieved for the National Key Performance Areas and that IDP objectives and targets are achieved
- Ensure that all departmental plans are within time and budget as set out per individual department.
- Ensure implementation and adherence to the provisions prescribed in the Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006.

#### Office of the Director Corporate Services

#### Goals

- Provide administrative support to other departments in the City of uMhlathuze
- Provide rental housing for Council employees who qualify in terms of Council's policy.
- Manage Council owned houses and other buildings belonging to Council.
- Coordinate the utilisation of Council buildings and facilities within for the use and benefit of the community.
- Provide a general support service to Councillors.
- Selling of vacant land and existing Council houses.
- Provide a legal services function to the City Council of uMhlathuze.
- Provide public library services to the uMhlathuze community

# Branches

- Diverse Administration.
- Property Administration
- Legal Services

- Refurbish Felixton Library
- Pursue with KZNPLIS the relocation of the Richards Bay library so that a state of the art Library can be built next to the Civic Centre. The intention is that such library will service the whole community and will include an after hours service.
- Pursue with KZNPLIS the building of a second library at Esikhawini because the current library is unable to cope with the huge clientele.
- Install shelves in all libraries to accommodate the additional books that the libraries have acquired.
- Put in vinyl tiles at Nseleni, Vulindlela and Mzingazi halls to to bring these halls to a standard similar to that which is in place at the other halls.
- Install overhead fans at Aquadene and Brackenham halls because the halls are too hot during summer months and to bring these halls to a standard similar to that which is in place at the other halls.
- Build change rooms at Brackenham hall for hall users to change when they have plays or other functions such as weddings. This will also bring this hall to a standard which is similar to that which is in place at the other halls.
- Initiate a study to establish the practicalities of building a community hall within one of the rural nodes which are to be established in terms of Council's Rural Framework Plan.
- Replace carpet with ceramic tiles at the restaurant in the Richards Civic Centre.
- Install & design CCV camera systems

# Office of the Chief Financial Officer

# Goals

- To ensure efficient and effective financial management for City of uMhlathuze as required in terms of the Municipal Finance Management Act, 2003 by:
  - The management of municipal assets and risks.
  - The management of municipal revenue.
  - The management of the municipal budget.
  - The performance of the municipal finance function.
  - The maintenance of internal financial control.
  - The production of financial performance reports.

# Branches

- Income.
- Expenditure.

# Major Plans for 2007/2008

- Processing of a valuation roll in accordance with the new Property Rating Act.
- Raise external loan for capital
- Maintain or improve current collection rate
- Comply with the Municipal Finance Management Act, 2003 especially with regards to the following:
  - Service delivery and Budget Implementation Plan.
  - Annual Financial Statements 2006/2007
  - Annual Report
  - Adjustment Budget
  - Annual Over-sight report
  - Budget 2008/2009

# Office of the City Engineer

# Goals

- Operation and maintenance of Roads and Storm water Services, Water and Wastewater and Buildings and Structures.
- Extension of the abovementioned services to meet the growing needs of the City of uMhlathuze.
- Avail human resources to react effectively to flood and other disasters.
- A rolling works program, based on engineering needs assessment, for the construction and maintenance of infrastructure and services.
- Maintain standards of design and construction that satisfy user demands delivered in a cost effective manner.
- Implementation of an infrastructure strategy, which meets the need of the community.
- Raw water resource management, water purification and usage demand management.
- Treatment of sewerage and disposal thereof to protect the environment and the health of citizens.

#### Branches

- Roads and Storm water, Building and Structures
- Water and Wastewater
- Support Services

# Roads and Storm water, Building and Structures

#### Major Plans for 2007/2008

#### New road and street construction in various areas:

- Continue with doubling of Saligna & Guldengracht pending outcome of studies being done.
- Continue with upgrade of North Central Arterial & Bullion Boulevard intersection pending outcome of studies being done
- Doubling Bullion Boulevard from Krugerrand to NCA
- Main road doubling Empangeni
- Relocation of the Mandlazini access road pending outcome of study
- Traffic calming measures.
- Upgrade roads in the rural areas.
- Upgrading John Ross
- Upgrading of pedestrian paving in all areas
- Upgrading traffic signals

# Installation of civil engineering service in new townships and CBD

- Continue with civil engineering services in:
  - 1. CBD South
  - 2. Alton north
- The following projects pending the outcome of other studies
  - 1. IDZ 1b
  - 2. IDZ 1d
  - 3. Lot 8511 –Birdswood
  - 4. Lot 8552 –Birdswood
  - 5. Sites west of Ticor
  - 6. Portion 55 & 56 titanium tide (sites west of foskor)

# Storm water drainage and structures

• Storm water drainage - Gemini outfall Phase II

# Public transportation amenities

- Pedestrian paving & walkways in rural areas.
- Bus shelters & lay byes all areas

# Project management and construction on behalf of other departments

- Replace fencing at the Richards Bay airport to keep away uninvited guests.
- Alton closure & capping
- Civic centre alterations
- Esikhawini : refurbish hostels
- UMhlathuze social housing?
- Relocation of parks depot Alton service centre
- Alterations to the Alton Services Centre workshops and offices

- Enclosure of redundant equipment yard at the Alton Services Centre
- Replace fire water pipes at the Civic Centre
- Extension of Civic Centre and skills training facilities
- Renewal of Esikhawini rising main
- Ngwelezane swimming pool
- Upgrading macerator stations.
- Upgrading sewerage pump station.
- Refurbishment pump station Electrical
- Transfer station rural areas
- Fencing north, south and west service centres
- CCTV camera system design & installation.
- Reservoir forest third.
- The following projects pending the outcome of other projects/studies
  - Public toilet amenities all areas
  - Informal traders unspecified
  - Civic centre alterations
  - Civic centre clinic add space
  - Empangeni village phase 4 township dev (450 erven)
  - Esikhawini second library

#### Operations budget

- Resealing of roads
- Maintaining the Pavement Management System encompassing all roads in City of uMhlathuze
- Development of maintenance and monitoring strategies for road infrastructure, e.g. storm water systems

# Water Service Provider

- Provision of water services to all 5 surrounding to traditional areas i.e. Dube, Madlebe, Khoza, Mkhwanazi North and Mkhwanazi South, eg Reservoirs and bulk mains.
- Ring fencing of water and wastewater services in terms of Section 78 of the Systems Act to ensure sustainable water services provision
- Feasibility studies, project management, township establishment and installation of infrastructure
- Installation of meters to un-metered consumers as the budget allows
- Replacement of pipes in sewer networks
- Upgrading of Telemetry/Security at all pump stations
- Replacement and upgrading of sewer mains
- Installation of sanitation in local tribal authority
- Improvements or refurbishment of wastewater treatment works
- Upgrading of water treatment works
- Structural repairs to reservoirs
- Construction of new reservoirs
- Water network improvements (urban and rural)
- Replacement and installation of water meters
- Bulk water main improvement in all areas
- Industrial water mains improvement.
- Bulk zone meters installations.

- Ensuring access to water services
- Regulation and Tariffs
- WSA WSP Institutional / Contractual Arrangements
- Management and Monitoring of contracts
- Financial Planning and Management

# Water Service Authority

# Major Plans for 2007/2008

- Responsible for Water Services powers and functions relating to traditional areas and previous R293 townships that were previously administered by others.
- Ring fencing of water and wastewater services in terms of Section 78 of the Systems Act to ensure sustainable water services provision
- Water audits, unaccounted for water, water conservation, industrial effluent, water education and public relations
- Ensuring compliance with the Water Act.
- Implement a system to reduce the volume of "unaccounted for water".
- Research and development
- To reduce water services backlogs.
- Development of a Water Management Programme.
- Water Services Development Plan (Revival)
- Water Policies
- Ensuring access to water services
- Regulation and Tariffs
- Planning and Information Management
- WSA WSP Institutional / Contractual Arrangements
- Management and Monitoring of contracts
- Financial Planning and Management

# **Project Management Unit**

# Major plans for New Works and PMU Section for 2007/2008:

- Water and sanitation projects in the Traditional Areas of the Municipality through the utilization of MIG and internal funding. These projects will enable Council to eradicate water backlogs by 2008 and Sanitation Backlogs by 2010.
- Sanitation in IDT area
- Empangeni WWTW refurbishment
- Madlankala water pipeline.
- MIG counter funding various water projects.
- New 9MI/d extensions to Esikhawini Water Treatment Works and an additional 20MI reservoir at the Forest reservoirs to ensure the supply for the growing demand for water in the Southern area of the Municipality and for assured supply to Mtunzini.
- The extension and possible relocation of the Esikhawini Wastewater Treatment Works and sewerage rising main due to the planned mining operations of RBM in this area.
- Water and sewer pipe replacements in the R293 towns, Empangeni and Richards Bay on an ongoing maintenance plan to ensure a reliable service to all consumers in the municipality.
- Upgrading of Sewer Pump stations in all areas and Macerator stations in Richards Bay to ensure reliable sanitation services and minimise spillages.

- New Magazulu reservoir and the replacement and upgrading of pump stations and rising mains to reservoirs in Empangeni
- Relocation of bulk supply pipelines in Richards Bay for more land to be available for sale in the IDZ area
- Upgrading and repairs to Mzingazi Water Works.
- Finalize investigations for sanitation services in Mzingazi and Mandlazini Areas and apply to MIG for funding of this project.

# Support Services

- MLS upgrade (GEMS) and assuming central co-coordinating functions for department and central complaints hub.
- Co-ordinate and implement an organizational Call Centre and with specific reference to the CE Department.
- Develop and implement an extended departmental Administration function.
- Develop and implement a departmental Financial Management function.
- Develop and implement a departmental Personnel and Performance Management function.
- Develop and implement a departmental Health and Safety function..
- Develop and implement direct and dedicated administration support to PMU, WSP and R&SW Divisions.
- Improvement to the technical library function.
- Develop and refine electronic plan filing system.
- Attend to all requests for assistance generated by other departments.
- Investigation, development and implementation of an organization GIS.
- Development and maintenance of a GIS based water management program.
- Develop and implement an Information Administration function within the GIS section.
- Continue to develop GIS datasets pertaining to rural water, sanitation and roads.
- Develop and maintain the organizations Metadatabase .
- Perform improved GIS liaison with internal and external organizations on a local, regional and national level.
- Continuation with the issuing of digital data to both internal and external organizations.
- Develop and implement a dedicated Survey and Design function for the Department.
- Develop and implement a dedicated Technical Draughting function for the department.
- Develop and implement a dedicated Technical Support function for the department
- Ensure that survey and design capacity of the branch is equipped to meet the additional demands placed on the department and attend to timeous completion of all capital projects allocated to the section inclusive of surveys, drawings, designs and contract specifications.
- Develop and implement a comprehensive and effective maintenance logging system for the department.
- Update digital orthophotos and integrate into Services Register / GIS .
- Improve and expand capacity for survey control and data capture in rural areas.

# Office of the City Electrical Engineer

#### Goals

- Planning and development of electrical infrastructure will be focused on to meet growing needs of the City and specifically to catering for major developments.
- Effective operation and maintenance of the electrical infrastructure will continue to ensure an acceptable quality of supply to our customers and attract investments.
- Maintain standards of electrical network design, construction, operation and maintenance that satisfy user needs, delivered in a cost effective manner.
- Streamline the management processes and projects of non-technical losses that deliver effective results and reduce risks.
- Optimal operation and maintenance of all electrical support services, including management of the City's fleet and plant.
- Manage and maintain the municipal radio communication network.

# Branches

- Planning, Development & Customer Services & Trading
- Operations & Maintenance
- Support Services

- Design, construct and commission new infrastructure to cater for electricity supplies to the IDZ phase 1D to accommodate Pulp United and other developments.
- Design, construct, and commission the new Phoenix 132 kV substation and extend the 132 kV backbone to cater for electricity supplies to TATA Steel and other developments.
- 132KV Neptune substation.
- Impala Polaris 132KV Tower refurbishment & painting.
- Polaris steel structure refurbishment & painting.
- Pantograph replacement at Polaris Phase II.
- Complete the check-metering project in suburbs.
- Reinforce the electricity networks to accommodate fast tracked developments.
- Replace redundant streetlight fittings and poles in Esikhawini & Vulindlela.
- Replacement of redundant streetlights.
- Upgrade/Installation of streetlights at Mandlanzini.
- New John Ross Phase 1 streetlighting.
- R231 to Nseleni/N2 Interchange Installation on streetlights.
- Improve public lighting in Nseleni and Esikawini.
- Design, plan, and install electrical reticulation and street lighting in the following areas:
  - Meerensee ext.5.
  - Northern and southern block development.
  - Madida Phase II electrification.
  - UMhlathuze village electrification.
  - Lot 8552 –Birdswood, domestic development.
  - Lot 8511 –Birdswood, domestic development.
  - Ngwelezane, Greenfields township development.
  - 8 industrial erven Ticor property
  - Empangeni uMhlathuze village phase 4 township development
  - New John Ross Phase 1

- Upgrade existing electrical reticulation in Mandlazini/Mzingazi where load increased.
- Continue with the installation of a new 11kV ring cable circuit from Polaris substation to IDZ area 2B (RBCD Dev).
- Relocate the 11kV cables between circuit Hercules and Centuar as part of the new developments.
- Fees connection extensions (Domestic).
- Fees connection extensions (Industrial & Commercial).
- Design, construct and commission new 11kV supply to uMhlathuze Village.
- Continue with the upgrading of 132kV pantograph isolators at Leo/Taurus substations.
- 132KV supply to CYGNUS substation.
- Installation/upgrading of HYDRA 132KV Transformer.
- Replacement of various redundant/obsolete vehicles and plant to optimize effective service delivery.
- Replacement of various redundant/obsolete air conditioning units.
- Replacement of various redundant/obsolete radio's and the telemetry system.

# Office of the Director Planning and Sustainable Development

#### Goals

• Provide strategic direction to the Municipality with regards to development issues and to ensure that the municipality's vision and strategies are achieved in the fields of future development planning, environmental planning and Land Use Management

# Branches

- Development Planning
- Land Use Planning
- Environmental Planning

- Implementation of the Land Use Management System (LUMS)
- Initiate Community Economic Development:
- Community Capacity building programmes
- Small Business support programmes
- Development and support of markets
- Further development of residential suburbs: Meerensee Extension 5, Hillview extension, Esikhawini Vulindlela Corridor, Aquadene Extension & Ngwelezane Extension, Dune nodes, Meerensee infill developments
- Initiate the formalization of Port Durnford, Gobandlovu & Madlankala Rural Central Nodes
- Implementation of an ISO14001 system
- Annual Integrated Development Planning
- Coastal Management plan
- Establishment of Nature Reserve

# Office of the Director Community Services and Health

# Goals

- Provision of a comprehensive health service.
- Provision of community services.
- Provision of public safety services.
- Provision of emergency services.
- Provision of an efficient and cost effective Waste Management Service.
- Ensure efficient air and water pollution monitoring.

# Branches

- Environmental Health and Pollution Control.
- Clinic Services.
- Traffic and Licensing Services.
- Fire and Rescue Services.
- Waste Management Services.

- Continue with the delivering of environmental health services on behalf of uThungulu District Municipality as required by Section 84 of the Systems Act, 1998.
- The New Air Quality Bill has been promulgated which will replace the APPA of Act 45 of 1965. An Air Quality Management plan will be implemented in terms of the New Air Quality Bill.
- Increased monitoring and control of scheduled processes and other emitters with the assistance of the RBCAA
- Updating emissions inventory on an annual basis.
- Close liaison with the planning department on the placement of future industries in the city.
- Health education programmes will be extended into the tribal areas to inform the communities on health matters e.g. sanitation and the prevention of cholera, rabies, HIV /Aids etc.
- The current programmes to ensure that the communities live in a safe environment will be continued.
- The ongoing provision of a comprehensive and integrated primary health care service catering to all the inhabitants of the City of uMhlathuze.
- Plan and construct new Fire station.
- In order to assist in Council's Crime Prevention Policy, funds have been allocated to fund this initiative.
- CCTV Project
- Provision has been made for the replacement of three 12 cubic meter refuse removal trucks.
- Provision has been made for the refurbishment of one 10.7 cubic meter refuse removal vehicle.
- Improvement of communication between Provincial and local Licensing authorities to improve service delivery.
- Drivers License Renewals
- Continued facilitation between the role the Provincial and local Licensing authorities in terms of the area of jurisdiction.
- A framework and implementation plan has been drafted for the implementation of a recycling at source project.
- Council has approved an illegal waste management strategy for implementation.

- To extension of waste management services to the rural area, namely wards 13 and 24, Mandlazini and Mzingazi will be implemented.
- The Alton drop-off point and the Meerensee drop-off point have been approved and ROD's issues. These drop-off points will now be implemented.

# Office of the Director Community Facilitation and Marketing

#### Goals

- Promotion of investment in the City of uMhlathuze.
- Enhance Tourism potential.
- Improve Public relations and Community facilitation.
- Housing administration.

# Branches

- Marketing, Tourism and Public Relations.
- Community Facilitation and Housing.

#### Major Plans for 2007/2008

- To promote the uMhlathuze area as a water sport and events destination by the hosting of various events, i.e. Sugar Festival, Beach Festival, Zulu Dance Competitions and to assist in hosting the Fish Eagle Mile Swim, Bay-to-Bay Challenge and various sporting events.
- To develop cultural associations for the rural communities.
- Privatise management of the Arts and Craft centre under new management.
- Updating of maps, visitors guides and advertisements in magazines and newspapers.
- Change the perception of the City from an Industrial City to a holiday destination with opportunities.
- To complete the transfer of R293 towns residual housing stock in terms of Discount Benefit Scheme.
- To formulate and implement the Municipal Low Cost Housing Plan and Housing Development Plan.
- Transfer station Rural areas
- To organise the commissioning or launching of Council projects as well as project close out sessions.
- To organise the staging of "The State of the City Address" to provide feedback to the community.
- To provide assistance to Government programmes where necessary.

# Office of the Director Management Services

# Goals

- To provide Human Resources support to the Municipality.
- To provide administrative, logistical, operative, telecommunication and information management support.
- To deliver a Business Analysis & Efficiency Services.

#### Branches

- Maintenance and Development Services
- Personnel Administration Services
- Outsourced Management Information and Corporate Data Base Services.
- Outsourced Business Analysis & Efficiency Services

# Major Plans for 2007/2008

- Improvement of employment equity, recruitment, selection and placement policies
- Skills development plan
- Implementation and maintenance of Employee Assistance Programme
- Implementation of ISO 9001 (quality control)
- Implementation of bargaining council's collective agreements
- Institute adherence to the Disciplinary, Grievance Procedure as well as the new Conditions of service.
- Review/align job descriptions with new requirements from SALGA.
- Workflow enable certain back office processes
- Roll out of IT equipment, hardware and software licenses and maintenance
- Implementation of IT strategy
- To align, measure and report on departmental performance plans against the national key performance areas
- To prepare and submit the Annual Performance Report
- To continue with the development and implementation of a computerized organizational and individual Performance Management System

# Office of the Director Parks, Sport and Recreation

# Goals

• To create an acceptable balanced environment in providing services to the communities through Horticultural, Sports and Recreation Services.

# Branches

- Horticultural Management,
- Sport and Recreation Management

- Extension and Development of Richards Bay Cemetery
- Development of Cemetery in Esikhawini
- Upgrade Parks depot in Empangeni
- Erecting of Concrete Palisade Fencing for the Central Sports Complex
- Development of Beaches
- Upgrading the Ngwelezane Sports fields (phase 2)
- Provisioning of a Swimming Pool at Ngwelezane
- Developing sport and recreational facilities and activities within the rural areas
- Conclude agreement with the uMfolozi College for utilising sports facilities by the community
- Promote skills development and capacity building for sports administrators, technical officials and coaches
- Present sports development programmes in a multiple of codes with emphasis being placed on certain minor sports.

- Present recreation programmes for adolescents, youth, the disabled and the aged.
- Source external funding for the establishment of an indoor sports facility in the City of uMhlathuze.
- Establish closer links and partnerships with the regional sports federations by means of co-operative events.
- Promote community involvement in establishing SMME'S during "outsourcing" certain maintenance functions of the sub directorates.

#### **CHAPTER 5: FINANCIAL STATEMENTS**

The audited annual Financial Statements for the year ended 30 June 2007 will be attached as Appendix D to this report.

#### 5.1 Audit Reports

- 5.1.1 The mentioned financial statements (Appendix D) were audited and the Audit Report is included in this report.
- 5.1.2 This performance report will be made available to the MEC in terms of section 45(b) of the Municipal Systems Act.

# **TABLES FOR ANNUAL PERFORMANCE REPORT**

# 2006 / 2007 Municipal Year



# TABLES FOR MUNICIPAL ANNUAL PERFORMANCE REPORT 2006/2007

# TABLE 1 (Municipal Transformation and Institutional Development)

Key performance Indicators	Progress with Implementation	Achieved in 2003/04	Targets for 2004/05	Achieved in 2004/05	Targets for 2005/06	Achieved in 2005/06	Targets for 2006/07	Achieved in 2006/07	Targets for 2007/08
Amalgamation of the former Empangeni and Richards Bay local authorities	Formulation of amalgamation plan Plan adopted by Council on 15/2/2001	Amalgamated structure completed and in place Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
administration units	Formulate a placement policy, to accommodate the existing personnel of the former Empangeni and Richards Bay local authorities The amalgamated structure was approved on 23/10/2001	Amalgamated structure completed and in place Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
	Draft a staff structure and Organigrams for the newly formed City of uMhlathuze Organigrams approved on 28/5/2002	Amalgamated structure completed and in place Completed	Completed	Completed	Completed	Completed	Completed	Completed	Completed
	<ul> <li>Formalisation of the approved staff structure.</li> <li>13/3/2001 – Appointment of Municipal Manager</li> <li>29/3/2001 – Appointment of 9 Heads of Departments</li> <li>14/8/2001 – Appointment of Senior Personnel – Levels 2 – 4</li> <li>23/10/2001 – Establishment of Placement Committees</li> <li>JAN – AUG 2002 – Placement of majority of Staff</li> <li>JAN 2003 – Einal</li> </ul>	Amalgamated structure completed and in place Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain
	of 9 Heads of Departments 14/8/2001 – Appointment of Senior Personnel – Levels 2 – 4 23/10/2001 – Establishment of Placement Committees JAN – AUG 2002 – Placement of majority of								

#### DMS 468872

Key performance	Progress with Implementation	Achieved in 2003/04	Targets for 2004/05	Achieved in 2004/05	Targets for 2005/06	Achieved in 2005/06	Targets for 2006/07	Achieved in 2006/07	Targets for 2007/08
Indicators	implementation	2003/04	2004/05	2004/05	2005/00	2005/00	2000/07	2000/07	2007/08
	<ul> <li>Drafting of Job Descriptions and Post Specifications for all positions on staff structure.</li> <li>Job Descriptions completed end of June '03 in TASK format for all positions.</li> </ul>	Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain	Completed and maintain	Re-draft and align Job Descriptions into revised TASK format.	Completed the Re- drafting of all Job Descriptions (985) and submitted to PJEC	Await evaluation results from SALGBC for implementation
	Submit Job Descriptions for Job Evaluation	Implement Job Evaluation Results of the TASK evaluation Committee	Job Evaluation Results of the TASK evaluation Committee implemented.				Re-align Job a Descriptions to Generic BC Job Descriptions	Completed the Re- drafting of all Job Descriptions (985) and submitted to PJEC	Await evaluation results from SALGBC for implementation
	Rationalisation investigation taking into account all services to be delivered into the full area of jurisdiction. Investigation in progress 80% completed	Completion of rationalisation investigation by end of September 2003. Implementation of recommendatio ns and investigating possible alternative service delivery options.	Council resolved to accept the recommendati ons of the Rationalisatio n Report (Item 2357) with exceptions on 2004-05-25. Recommenda tions implemented.	Completed	Completed	Completed	Re-align organisational structure to the new IDP	Completed	Re-align the organisational structure with the aim of aspiring metro- status and new Council's vision.
Strategic Planning Framework	<ul> <li>Integrated Development Plan</li> <li>IDP Plan approved by Council</li> <li>Re-view plan annually</li> <li>Align Capital budget with IDP</li> </ul>	Computerisation of the Capital Budget and IDP.	Alignment of Capital Budget, IDP and performance management framework.	Completed	Maintain	Completed	Review annually and Maintain	Completed	Review annually and Maintain

Key performance Indicators	Progress with Implementation	Achieved in 2003/04	Targets for 2004/05	Achieved in 2004/05	Targets for 2005/06	Achieved in 2005/06	Targets for 2006/07	Achieved in 2006/07	Targets for 2007/08
	<ul> <li>Local Economic Development</li> <li>LED Plan approved by Council</li> <li>Re-view on plan in progress</li> <li>Marketing Plan</li> <li>Investment plan</li> <li>Tourism plan</li> <li>Town Planning Scheme</li> </ul>	Completed. Review and maintain the LED Plan	Completed. Review and maintain the LED Plan	Completed. Review and maintain the LED Plan	Completed. Review and maintain the LED Plan	Completed.	Review annually and Maintain	Completed.	Review annually and Maintain.
Environmental Management framework	<ul> <li>Environmental Impact Assessment plan approved.</li> <li>Position created and filled as dedicated Environmental Management co-ordinator.</li> <li>Position created and approved as Environmental Impact officer.</li> </ul>	Legal advise obtained on uMhlathuze responsibilities	Clarify roles and responsibilities of all role- players in terms of Environmental Management.	Commenced with investigation regarding roles and responsibilities of all role- players in terms of Environmental Management.	Complete the investigation , approval of recommend ations by Council and implementati on.	Environmental Management implementation completed	Completed.	Environmental Management implementation completed	Environmental Management implementation completed
Financial Planning Framework	<ul> <li>Drafting of a consolidated financial planning framework</li> <li>Credit Control policy approved</li> <li>Credit Control Bylaws in place</li> <li>Credit Control Related Ordinances and Legislation applied.</li> <li>Asset Management System is being revised to make it GAMAP compliant.</li> </ul>	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP.	Completed. Policies in place Ensure that the budget and financial statements fully comply with GAMAP and per MFMA requirements.

Key	Progress with	Achieved in	Targets for	Achieved in	Targets for	Achieved in	Targets for	Achieved in	Targets for
performance Indicators	Implementation	2003/04	2004/05	2004/05	Targets for 2005/06	2005/06	2006/07	2006/07	2007/08
Public Safety and Security Framework	<ul> <li>Disaster Management framework</li> <li>Position created and incumbent appointed to plan and co-ordinate disaster management.</li> <li>Crime Prevention framework</li> <li>Crime Prevention (Section 79 committee = Steering Committee established for this purpose)</li> </ul>	A Crime prevention co- ordinator has been appointed to facilitate the implementation 10 projects in crime prevention strategy.	Ensure acceptable progress on 10 concurrent crime prevention projects.	In progress	Continuous	In progress	Negotiations with Provincial Government in terms of Public Safety programme. Continuous	In progress	In progress
Determine Council Policies	<ul> <li>Drafting of Council Policies</li> <li>Indigent Policy</li> <li>Establishment of By-laws</li> <li>Code of Conduct for Councillors</li> <li>Official decision making process i.r.o Council Resolutions</li> <li>Execution and adherence to Council Resolutions.</li> </ul>	Completed. Maintain Policies	Completed. Maintain Policies	Completed. Maintain Policies	Review and Maintain Policies	Completed. Maintain Policies	Review and Maintain Policies	Completed. Maintain Policies	Review and Maintain Policies
Develop reporting structures	<ul> <li>Implementation of Sub- Committee and steering committee system.</li> <li>Implementation of a Portfolio Committee system with effect from 1 July 2003</li> </ul>	Completed. Maintain reporting structures	Completed. Maintain reporting structures	Completed. Maintain reporting structures	Completed. Maintain reporting structures	Completed. Maintain reporting structures	Completed. Maintain reporting structures	Completed. Maintain reporting structures	Review and Maintain reporting structures
Human Resource Management	<ul> <li>Conditions of service approved</li> </ul>	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained
	<ul> <li>Skills Development Plan approved</li> </ul>	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Completed and will be maintained	Review and maintain
	<ul> <li>Employment Equity Plan approved</li> </ul>		40% of the 5 year plan to be completed by June 2005.		60% of the 5 year plan to be completed by June 2006.		80% of the 5 year plan to be completed by June 2006.	In progress Progress - reported elsewhere in the report	Maintain momentum on the EEP

Key performance Indicators		Progress with Implementation	Achieved in 2003/04	Targets for 2004/05	Achieved in 2004/05	Targets for 2005/06	Achieved in 2005/06	Targets for 2006/07	Achieved in 2006/07	Targets for 2007/08
	•	Labour relations	Completed. Maintain LL.							
	•	She Risk Management Framework approved	Completed. Maintain							
	•	Occupational Health scheme	Completed. Maintain	Review and Maintain						

Key performance Indicators	Progress with Implementation	Achieved in 2003/04	Targets for 2004/05	Achieved in 2004/05	Targets for 2005/06	Achieved in 2005/06	Targets for 2006/07	Achieved in 2006/07	Targets for 2007/08
Performance Management Framework	<ul> <li>Council adopted the South African Excellence Model (SAEM) for measuring organisational performance during 2001.</li> <li>Develop and implement a</li> </ul>	Organisational Performance – self assessment completed.	Computerisati on of PMS to be completed. New	Council approval for the implementation of computerised PMS.	Implementati on of computerise d PMS. New	Council approval for the implementatio n of computerised	Implementation of computerised PMS.	Development of computerised PMS in progress.	Complete Implementation of computerised PMS.
	<ul> <li>Performance Management Framework approved by Council</li> <li>Individual Performance measurement approved and implemented for Municipal Manager and assessed for 2001\02 as well as for 2002\03.</li> </ul>	Performance contracts and performance plans for CEO and first line managers in place.	Performance contracts and performance plans for CEO and first line managers to be in place.	New Performance contracts and performance plans for CEO and first line managers in place.	Performance contracts and performance plans for CEO and first line managers in place.	PMS. New Performance contracts and performance plans for CEO and first line managers in	New Performance contracts and performance plans for CEO and first line managers in place.	Completed Performance contracts and performance plans for CEO and first line managers in place aligned to the	New Performance contracts and performance plans for CEO and first line managers in place aligned to the
	<ul> <li>Individual Performance measurement approved and implemented for Head of Departments for 2002\03.</li> <li>Customer Satisfaction</li> </ul>	Computerisation of PMS in progress.	Quataman	Quatamor	Quatamar	place.		performance regulations (No 805) of 1 August 2006.	performance regulations (No 805) of 1 August 2006.
	<ul> <li>survey completed during October 2002.</li> <li>Establish a Performance Audit Committee, train members and report on organisational performance. First Performance Audit meeting held in February 2003.</li> </ul>	Customer Satisfaction survey completed in March 2004.	Customer Satisfaction survey to be completed in March 2005	Customer Satisfaction survey completed in March 2005	Customer Satisfaction survey completed by March 2006	Customer Satisfaction survey completed in March 2006	Customer Satisfaction survey completed by March 2007	Customer Satisfaction survey completed in July 2007, Attached to this report.	Customer Satisfaction survey completed by June 2008

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March 2002. been software software software software software software	Roll-out of IT Equipment, hardware and software licenses.

#### TABLE 2 (Performance on Developmental Priorities Identified in the IDP)

#### **TABLE 3 (Municipal financial Management)**

#### **TABLE 4 (Municipal Governance)**

Indicators in process to be re-defined and reviewed during the IDP re-view process.

#### TABLE 5 (Municipal Services – Household Infrastructure)

Programmes and projects were identified and linked to the capital budget. No feedback from the Development Planning: Northern Regional Office on the information required in these tables for future reporting was received since the submission of the previous reports. New and re-defined indicators will be developed over time within the computerised performance management system. The IDP was reviewed and the structure changed from focussing on the Strategic Objectives to align with departmental objectives. The following measurements however are reflecting performance against the reviewed IDP structure for 2006/2007.

# **1 SUSTAINABLE ENVIRONMENT**

NO	OPERATIONAL ACTIVITIES	INDICATOR (KPI)	BASELINE	TARGET 2003/04	ACHIEVED 2003/04	TARGET 2004/05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
1.1	Water pollution prevention	Man hours spent on inspection of factories and workshops	330	480	383	400	384	400	413	400	341	400
1.2	Water pollution	Number of factories and workshops visited	330	480	383	400	384	400	413	400	341	400
1.3	Water pollution	Number of sites transgressing water pollution legislation	3	8	5	5	3	0	1	0	1	0
1.4	Environmental Health – informal traders	Number of informal traders educated	728	800	627	650	880	900	1356	900	1337	900
1.5	Environmental health – informal traders	Percentage of traders showing improvement	541 / 728 = 74.3%	85%	627 / 800 = 78%	85%	750/880 = 85%	85%	49 / 56 = 88%	80%	80%	N/A
1.6	Environmental health – food samples	Percentage of food samples complying with Act	56 / 70 = 80%	85%	102 / 125 = 82%	80%	74/88 =84%	85%	49 / 56 = 88%	85%	85/128 =66%	80%
1.7	Inspection of food formal premises	Percentage of formal food premises complying with legislation	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	70% 1666
1.8	Scheduled Trades	Inspection of scheduled trades	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	90

### 2 SUSTAINABLE INFRASTRUCTURE AND SERVICE PROVISION

NO	PROJECT / ACTIVITY	INDICATOR (KPI)	BASELINE	TARGET 2003/04	ACHIEVED 2003/04	TARGET 2004/05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
2.1	Water Supply Projects	Percentage of households provided with a basic level of service	27 011 / 30 786 = 87%	34 300 / 38 152 = 81%	47 777 / 58 377 = 81%	50 000 / 58 377 = 86%	55 491/ 58 691 = 94.64%	56 500/ 74 269 =76,07	60328/ 74269 = 81,23%	64500/ 74 269 = 86.85	64747	66240
2.2	Water Supply Vote 059,060	Average cost per kilo litre water supplied	R 2.09 per kilo litre	R 2.29 / kl	R 2.29 / kl	R 2.25 / kl	R2.13/ KI	R2.25/ KI	R2.37/ KI	R2.55/ KI	R2.64	R2.75
2.3	Water Supply	Number of kilolitre of water supplied	28 524 185 kl	30 000 000 kl	34 359 640 kl	37 795 604 kl	36 083 535 kl	37 884 560 kl	35 983 153 kl	37 000 000 kl	3550381	38000000
2.4	Water Supply	Percentage of un- accounted for water	22,85%	15%	18.53 %	15 %	19.86%	15%	29,9% New Base	28%	31%	28%
2.5	Wastewater treatment Vote 035	Average cost per kilolitre of wastewater purified	R 1.29 per kilo litre	R 1.19 / kl	R 1.20 / kl	R 1.25 / kl	R1,04/ KI	R1.25/ Kl	R1,16/ Kl	R1.25/ KI	R1.47	R1.60
2.6	Wastewater treatment	Number of kiloliter wastewater purified	13 879 044 kilo litre	13 724 000 kilo litre	15 272 330 kilo litre	16 035 947 kilo litre	17 654 320 kilolitre	18 537 036 kilolitre	15 154 691 kl	18 537 036 kl	16477617	18537036
2.7	Electricity operations and maintenance	Average operational cost per 100kWh	R 224 552 645 / 1 063 295 814 = R 211.19 kWh	R 265 017 100 / 1 312 890 000 = R 202 kWh	R 269 501 859 / 1 155 993 000 = R222.95 kWh	R 242 /kWh	R 84 489 787 / 1 156 427 000 = R246.01 kWh	R 263 /kWh	R185 084 301 / 1 133 492 550 = R16.32 kWh		R189 019 761/1061 769 242 = R 17.80	R 17.50
2.8	Electricity operation	Total energy sold	975 849 919 kWh	1 137 026 990 kWh	1 155 992 782 kWh	1 173 332 674 KWh	1 156 427 452 kWh	1 179 556 000 kWh	1 133 492 550 kWh	1 091 349 678 kWh	10610340 00	10913500 00
2.9	Electricity operation	Percentage of total energy loss	8.22%	5%	4,5%	4,5%	4%	4%	4.2%	4%	7%	4%
2.10	Refuse removal	Total amount of refuse removed annually (Ton)	116 120.20 tonnes	125 030.85 tonnes	134270.64 tonnes	140 000 tonnes	136 680 tonnes	140 000 tonnes	61 590 tonnes new base	65 000 tonnes	46356	48900
2.11	Refuse removal	Percentage of households\premises where refuse is collected	63.4%	68.5 %	68.5%	68.5%	68.5%	68%	53% new baseline	55%	54.7%	58%

### **3 SOCIAL AND ECONOMIC DEVELOPMENT**

NO	PROJECT / ACTIVITY	INDICATOR (KPI)	BASELINE	TARGET 2003/04	ACHIEVED 2003/04	TARGET 2004/05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
3.1	Primary health care	No of patients visiting the clinics	45 075	135 146	143 123	150 000	165509	170 000	188 166	200 000	200702	201000
3.2	Fire and Rescue - operational	Number of fire and rescue incidents	2 866	To reduce by 10%	2 124 (7%)	To reduce by 10%	1901	To attend 100%	2 153	To attend 100%	1856	To attend 100%
3.3	Fire prevention	Number of sites inspected for fire prevention	2 009	To increase by 10%	6 828 (10%)	To increase by 10%	3200	3000	3 871	4 000	2115	4000
3.4	Fire and Rescue - operational	Monetary value of property saved	R 1 102 940 421	KPI to be re-defined	KPI to be re-defined	KPI to be re-defined	736,109,2 70	500,000,0 00	R 521 m	No target	R364 m	No target
3.5	Fire prevention	Percentage of fire prevention inspections completed	2 009 / 5 500 sites = 36.5%	KPI to be reviewed	KPI to be reviewed	KPI to be reviewed	3288/5500 = 60%	60%	3 871/ 5500 = 70.4%	4000 / 5500 = 73%	215/5500= 38%	4000
3.6	Licensing	Number of vehicles registered	46 402	50 509	51 430	54 002	52230	53000	55 182	57 500	24536	N/A
		Number of Vehicle Licence	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	69157	N/A
		Learners licence Tested	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	428	N/A
		Learners licence issued	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	Not reported	214	N/A

NO	PROJECT / ACTIVITY	INDICATOR (KPI)	BASELINE	FARGET 2003/04	ACHIEVED 2003/04	TARGET 2004/05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
3.7	Development Control Services	Total number of plan evaluations (664), consent applications (181),	No. of plan evaluations: <b>1 145</b>	No. of plan evaluations : <b>1 000</b>	No. of plan evaluations : <b>1 663</b>	No. of plan evaluations : <b>1 700</b>	No. of plan evaluations : 1 646	No. of plan evaluations : <b>1 700</b>	No. of plan evaluations : <b>1468</b>	No. of plan evaluations : <b>1500</b>	No. of plan evaluations : <b>1373</b>	No. of plan evaluations : <b>1400</b>
		inspections (628), zonings, certificates, relaxations.	Consent applications: 82	Consent applications : <b>100</b>	Consent applications : <b>116</b>	Consent applications : <b>100</b>	Consent applications : <b>127</b>	Consent applications : 135	Consent applications : <b>100</b>	Consent applications : <b>135</b>	Consent applications : 70	Consent applications : <b>100</b>
			Building inspections: 817	Building inspections: 900	Building inspections: <b>1903</b>	900	Building inspections: 2 378	Building inspections: 2 400	2 754	2 400	Building inspections : <b>2392</b>	Building inspections : <b>2400</b>
			Rezoning applications: <b>18</b>	Rezoning application s: <b>20</b>	Rezoning application s: <b>20</b>	Rezoning applications : <b>20</b>	s: <b>37</b>	Rezoning application s: 4 <b>0</b>	Rezoning application s: <b>24</b>	Rezoning application s: 3 <b>0</b>	Rezoning application s: <b>12</b>	Rezoning application s: <b>15</b>
			Building line and side and rear space	Building line and side and	Building line and side and	Building line and side and	Building line and side					
			relaxations: <b>384</b>	rear space relaxation s: <b>400</b>	rear space relaxation s: <b>406</b>	rear space relaxation s: <b>400</b>	and rear space relaxation s: <b>655</b>	and rear space relaxation s: <b>680</b>	and rear space relaxation s: <b>465</b>	and rear space relaxation s: <b>500</b>	and rear space relaxation s: <b>364</b>	and rear space relaxation s: <b>300</b>
3.8	Building Control	Total value of approved building plans	R 478 362 812	R 500 m	R 250 986 055	R 500 m	R 445 603 826	R 500 m	R 327,40 m	R 350 m	R 360 m	R 400 m

### **4 ORGANISATION DEVELOPMENT**

NO	PROJECT / ACTIVITY	INDICATOR (KPI)	BASELINE	TARGET 2003/04	ACHIEVED 2003/04	TARGET 2004/05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
4.1	Municipal Admin service	Overtime hours per agenda / minutes (production and delivery)	4.24	3.45	7.81	3.45	1080 / 532 = 2.03	3.00	1 184/328 = 3.6	3.5	1190/924 =1.28	2.5
4.2	Personnel services	Percentage personnel turnover per year	3.05%	2%	8.7%	5%	5%	5,5%	6.19%	8.00%	7.9%	9%
4.3	Personnel services	Average cost per recruitment	R 1 930.21	R 1 700.00	R 1 500.00	R 1 700.00	R2 200.00	R2 000.00	R1 826.00	R2 500.00	R1 067	R2 500
4.4	Labour Relations	Number of disciplinary incidents	60	30	31	40	49	50	24	25	35	N/A
4.5	Labour Relations	Average cost per disciplinary investigation	R 1 750.00	R 875.00	R 875.00	R 875.00	R2 000.00	R2 000.00	R2 000.00	R2 100.00	R2 300	N/A
4.6	Library services	Percentage of population using the service	23 891 / 341 250 = 7%	7%	29 686/ 296 339 = 10%	7%	30 127 / 296 339 = 10%	11%	330 000 / 24 377 = 13.54%	14%	21926/33 0000 = 6.6	6.5
4.7	Library Services	Average cost of lending out items	R 3 652 336 / 474 129 = R 7.70	R 7.55 per item	R4 484 572 486 520 = R 9.22	R 7.55 per item	R5 149 141 / 459 646 = R11.20	R10 per item	R5 843 383 / 404 191 = R14.46	R14 per item	6451251/ 361127 =R17.86	R18.00

### **5 SOUND FINANCIAL MANAGEMENT**

NO	PROJECT / ACTIVITY	INDICATOR (KPI)	BASELINE	TARGET 2003/04	ACHIEVED 2003/04	TARGET 2004/05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
5.1	Credit management	Average amount collected per man hour spent	R 2 893 866 / 42 240 = R 68.51	R 6 000 000 / 58 000 = R 103.45	R3 395 207/ 38 666 =R87.81	R4 000 000/ 40 000 =R100.00	5 384 645 / 41 300 = R 141.28	4 500 000 / 40 000 = R 112.50	5613359/4 1400= R 135.60	5500000/4 1500 = R 132.53	6060483/ 41100 = R147.45	6000000/4 2000 = R142.85
5.2	Credit management	Total amount of money collected/Total amount of services billed	R 357 636 270 / R 345 742 402 = 100.82%	R 529 747 420 / R 523 747 420 = 101.14%	R490 338 727/ R 485,294,6 33 =101.04%	R500 000 000/ R500 000 000 =100%	516 458 614/ 481 649 887 107.23%	480 000 000/ 480 000 000 100%	56133597 1/5127612 43 = 109.4%	56000000 0/5600000 00 =100%	60604835 0/540475 757 =112.1%	5800000 0/5800000 00 =100%
5.3	Credit management	Total amount of arrears collected	R 2 893 866	R 6 000 000	R3 395 207	R 4 000 000	5 384 645	4 500 000	5613359	5500000	6060483	6000000
5.4	Creditors payment	Average creditors payment period	48 days	50 days	33.28 days	30 days	41.44	30 days	41.75	30	71.69	30
5.5	Creditors payment	Acid test ratio – Current assets less stock on hand/current liabilities	1.75:1	1.2:1	1,17:1	1,5:1	0.84:1	1,5:1	0.68:1	1.5:1	1.5:1	1.5:1
5.6	Income management	Average amount billed per man hour spent	R 345 742 402 / 111 360 = R 3 185.55 per man hour	R 523 747 420 / 92 000 =R 5 692.91 per man hour	R485 294 633/ 92 000 =R5 274.94 per man hour	R500 000 000/ 92 000 =R5 437.78 per man hour	481 649 887/ 94 000 = R 5 123.94	480 000 000/ 94 000 = 5 106.38	51276124 3/94000 =R5 454.90	5600000 0/94000 =R5 957.44	54047575 7/94000 =R5 749.74	58000000 0/94000 =R6 170.21
5.7	Income management	Total amount of services billed	R 354 742 402	R 523 747 420	R485 294 633	R 500 000 000	481 649 887	480 000 000	51276124 3	56000000 0	54047575 7	58000000 0
5.8	Income management	Percentage variance of the income budget	94.37%	100%	101.7%	100%	98.48%	100%	99.34%	100%	101.81%	100%
5.9	Municipal fleet	Average running cost per vehicle	R 32 000.00	R 35 000.00	R 33 212.00	R 35 000.00	11530645/ 263 = R43 843	R46 035	R 30 274.09	R 32 000.00	R32 687.87	R 32 000.00
5.10	Fleet availability	Percentage availability per vehicle	90.6%	92 %	98%	90%	94%	90%	96%	95%	96%	95%

#### TABLE 6 (Municipal Services – General key performance indicators: GKPI)

# 1 THE PERCENTAGE OF HOUSEHOLDS WITH ACCESS TO BASIC LEVEL OF WATER, SANITATION, ELECTRICITY AND SOLID WASTE REMOVAL

Due to inaccuracy of number of households in the KZ 282 municipality, it is extremely difficult to provide statistics with a proven accuracy level. The information about backlogs to services will therefore be affected. The figure for total number of households was changed previously from 30 786 to 38 152 during the 2002\03 year, and has again been adjusted to 58 377 for the 2003\04 period from figures received by SIVEST. The latest number of households has been adjusted to 74 269, bases on an investigation by SIVEST town planning consultants. This figure is regarded as most as accurate. (Bold text in tables below)

#### WATER

**87,71%** of households have access to the basic RDP level of water supply service. The basic level for the provision of water is communal supply < 200m from a household. The target for 2007/2008 for basic RDP level of water supply service is 90%

SERVICE LEVEL	NO OF HOUSEHOLDS	BASELINE	TARGET 2002\03	ACHIEVED 2002\03	TARGET 2003\04	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
House connections	20 718	67 %	21 000	21 504	21 800	29 053	29 877	31 043	31 500	31 533	32 000	34 643	35 000
	21 504	56%	(68 %)	(56%)	(61.67%)	(49.77%)	(51.18%)	(52.89%)	(53.67%)	(42,46%)	(43.09%)	(46.65%)	(47.13%
	29 053	49.77%											
	31 533	42.46%											
Yard connections	2 771	9 %	3 500	6 464	5 700	12 863	13 794	17 052	19 000	17 532	21 000	23 690	25 000
	6 464	17%	(11 %)	(17%)	(16.12%)	(22.04%)	(23.63%)	(29.05%)	(32.37)	(23.61%)	(28.28%)	(31.90%)	(33.66%)
	12 863	22.03%											
	17 532	23.61%											
Communal supply	3 522	11 %	4 286	7 434	6 800	5 861	6 206	6206	6 000	8 305	8 500	6 804	6842
<200 m	7 434	19%	(14 %)	(19%)	(19.24%)	(10.04%)	(10.63%)	(10.57%)	(10.22%)	(11.18%)	(11.44%)	(9.15%)	(9.21%)
	5 861	10.04%											
	8 305	11.18%											
Communal supply	3 077	10 %	2 000	1 922	1 500	7 850	7 000	3190	3 000	2 950	3 000		
>200 m	1 922	5%	(7 %)	(5%)	(4.24%)	(13.45%)	(11.99%)	(5.43%)	(5.11%)	(5.32%)	(4.04%)		
	7 850	13.45%											
												9 132	7 427
No formal service	698	3 %	0	828	0	2 000	1 500	1200	809	13 941	9 769	(12.30%	(10.00%)
	828	3%		(2%)		(3.43%)	(2.57%)	(2.05%)	(1.38%)	(18.77%)	(13.15%)		
	2 000	3.43%											
	13 941	18.77%											
Previous Total:	30 786												
2002/03	38 152	92 %											
2003/04	58 377	81.85%											
2004/05	58691	92.51											
2005/06	74 269	77.26%											
2006/07	74 269*	87.71%											

Most recent figure, accepted as more accurate All Bold figures are verified and replace previous count.

#### SANITATION

**54.15%** of households have access to the basic level of service for sanitation. The basic (RDP) level is a VIP per household. The target for 2007/2008 for basic RDP level of sanitation service is 61.94%

SERVICE LEVEL	NO OF HOUSEHOLDS	BASELINE	TARGET 2002\03	ACHIEVED 2002\03	TARGET 2003\04	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
Waterborne			20 750	21 010	21 500	28 313	28 500	28 954	28 954	29 444	30 000	32 162	33 000
sewerage	24 034	32.40%	(67 %)	(55%)	(56%)	(48.5%)	(48.82%)	(49.33%)	(49.33%)	(39.65%)	(40.39%)	(43.3%)	(44.44%)
VIP 's ****			*5 000	5 450	7 480	13 836	14 586	23567	4 905	5 205	8 800	8 057	13000
	8 057	10.80%	(16 %)	(14%)	(19%)	(23.7%)	(25%)	(40.37%)	(6.60%)	(7.01%)	(11.85%)	(10.85%)	(17.50%)
									(new				
									baseline)				
No formal service			5 036	11 692	9 662	16 230	15 291	6170	4 670	39 620	35 469	34050	28 269
	34 050	45.80%	(17 %)	(30%)	(25%)	(27.8%)	(26.19%)	(10.51%)	(7.96%)	(53.35%)	(47.76%)	(45.85%)	(38.06%)
Total	30 786***	72%											
2002/03	38 152	69%											
2003/04	58 377	72.2%											
2004/05	58 691	89.5%											
2005/06	74 269	46.65%											
2006/07	74 269	54.15%											

Most recent accurate baseline figure. Bold figures are verified and replace previous count

## SOLID WASTE REMOVAL

**69.90%** of households have access to the basic level of service for solid waste. The basic level is one removal of a 240-litre bin per week per household in urban areas and 1 ship daily serving approximately 2 763 households per skip in the rural areas.

INDICATOR	BASELINE	TARGET 2003\04	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
Basic level of service - urban (240 litre bins)	40 625 = <b>54.70%</b>	Not defined	Not defined	Not defined	Not defined	Not defined	Not defined	Not defined	40 625 bins/ 74 269 hh = <b>54.70%</b>	40 625 bins/ 74 269 hh = 54.70%
Free basic level service - rural (skips)	11 286 = <b>15.20%</b>	Not defined	Not defined	Not defined	Not defined	Not defined	Not defined	Not defined	11 286 skips/ 74 269 hh = <b>15.20%</b>	11 364 skips/ 74 269 hh = 15.30%
Percentage of households with basic solid waste removal service	63,4 % <b>69.90%</b>	66.3%	63.4%	68%	68,5%	68%	53%	55%	69.90%	70%

#### ELECTRICITY

There are currently two licence holders for electricity distribution and reticulation in the KZ 282 area (City of uMhlathuze) namely the City of uMhlathuze Electrical Department and ESKOM. It is therefore very difficult to determine the accuracy of statistics and forecasts provided by ESKOM.

The basic level of service for electricity is 50 kilowatt per month per household.

INDICATOR	BASELINE	TARGET	ACHIEVED	TARGET	ACHIEVED	TARGET	ACHIEVED	TARGET	ACHIEVED	TARGET
		2003\04	2003\04	2004\05	2004/05	2005/06	2005/06	2006/07	2006/07	2007/08
Households with access to Electricity	99%	100%	99%	100%	99%	100%	99%	100%	29 261	30 000
uMhlathuze area of supply									households	households
									99%	100%
Households with access to Electricity	70%	Est. 20 000	17 744	18 000	91%	92%	91%	92%	91%	92%
Eskom area of supply		85%	89%	90%						

Note: It is difficult to reach a target of 100% as there is always development and the aim is to accommodate the supply to the new developments as the need arises.

# 2 THE PERCENTAGE OF HOUSEHOLDS EARNING LESS THAT R 1 100.00 PER MONTH WITH ACCESS TO FREE BASIC SERVICES

There is currently no accurate information available on income below R 1 100.00 per month. The City of uMhlathuze provides 6 kilolitres of water to all residents with access to water services. The 50 kilowatts of basic service level for electricity is not provided free of charge to all consumers.

According to the City Electrical Engineer's Department, it is estimated that approximately 700 households in the area of electricity supply by the Council, can be classified as "the poorest of the poor". These figures were obtained through Ward Committee Meetings. So far, 1000 of these households provided evidence of their financial state, and are now provided with 50 kilowatt electricity free of charge.

According to the City Electrical Engineer's Department, ESKOM estimates that a total of 17 000 households in their area of electricity supply can be described as "the poorest of the poor". However, ESKOM doesn't provide any free electricity as it is still in the process of drafting a uniform policy.

#### 3 THE NUMBER OF JOBS CREATED THROUGH A MUNICIPALITY'S LOCAL ECONOMIC DEVELOPMENT INITIATIVES INCLUDING CAPITAL PROJECTS

Council has adopted a LED policy according to which at least 750 sustainable jobs be created per annum. Each department is responsible for a number of different capital projects taking place throughout the year. Contractors would handle most of these projects. In that way Council will not actively employ more people but would only play a contract management role. The following table depicts the number of jobs created since the 2003\2004 financial year:

INSTITUTION	2003	3/2004	2004/	2005	2005	5/2006	2006	6/2007
INSTITUTION	PERMANENT	TEMPORARY	PERMANENT	PERMANENT	PERMANENT	TEMPORARY	PERMANENT	TEMPORARY
Joint Development Forum	940	456	980	200	1094	586		
Zululand Centre for Sustainable Development	194	0	130	0	234	150	995	1320
TOTAL	1 134	456	1 110	200	1 328	718	995	1 320

#### 4 THE NUMBER OF PEOPLE FROM EMPLOYMENT EQUITY TARGET GROUPS EMPLOYED IN THE THREE HIGHEST LEVELS OF MANAGEMENT IN COMPLIANCE WITH THE MUNICIPALITY'S APPROVED EMPLOYMENT EQUITY PLAN

		s								DESIG	NATED								NC	ON-DES	IGNAT	ED	SN	SN
		OST			M	ALE						FEM	IALE				DISA		WLIT	E MALE	FOR	EIGN		SITIOI VEL
		ANTF	AFF	RICAN	COLO	DURED	INE	DIAN	AFF	RICAN	COLO	DURED	IN	DIAN	WI	HITE	DISA	BLED	wini		NATIO	ONALS	ral positions Filled	TAL POSITION PER LEVEL
OCCUPATIONAL LEVELS	LEVEL	VAC	CUR	NUM GOAL	CUR	NUM GOAL	CUR	NUM GOAL	CUR	NUM GOAL	CUR	NUM GOAL	CUR	NUM GOAL	CUR	NUM GOAL	MALE	FEMALE	CUR	NUM GOAL	MALE	FEMALE	тота	TOTA
	22	0	2	2	0	0	1	1	0	2	0	0	0	0	1	1	0	0	5	3	0	0	9	9
TOP MANAGEMENT	21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL	0	2	2	0	0	1	1	0	2	0	0	0	0	1	1	0	0	5	3	0	0	9	9
	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	19	3	3	8	1	0	1	1	1	6	0	0	0	1	2	4	0	0	16	7	0	0	24	27
	18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SENIOR MANAGEMENT	17	0	2	2	0	0	1	1	0	1	0	0	0	0	2	1	0	0	2	2	0	0	7	7
	16	2	0	2	0	0	0	0	1	1	0	0	0	0	1	1	0	0	2	2	0	0	4	6
	15	3	6	7	0	0	1	1	2	5	0	0	0	1	4	4	0	0	7	6	0	0	20	23
	TOTAL	8	11	19	1	0	3	3	4	13	0	0	0	2	9	10	0	0	27	16	0	0	55	63

#### APPENDIX A

#### 5 FINANCIAL VIABILITY

The regulations on Planning and Performance Management also determine that the financial performance of municipalities have to be reported. Information regarding the following ratios must be provided:

#### A = B-C / D

Where "A" represents debt coverage

"B" represents total operating revenue received

"C" represents operating grants

"D" represents debt service payments

DEBT COVERAGE	BASELINE	TARGET	ACHIEVED	TARGET	ACHIEVED	TARGET	ACHIEVED	TARGET	ACHIEVED	TARGET
		2003\04	2003\04	2004\05	2004/05	2005/06	2005/06	2006/07	2006/07	2007/08
B =Total operating revenue	480,666,482	591 296 290	607 144 421	629 035 170	645 935 056	730 667 900	681 026 739	772 110 100	924 036 400	894 008 400
received										
C = Operating grants	25,930,168	19 440 000	30 725 963	39 163 500	70 482 307	52 985 000	90 339 930	64 984 300	195 634 000	85 749 100
D = debts service payments	47,370,528	58 398 030	59 603 157	31 080 360	54 505 668	44 221 000	59 468 020	64 501 400	57 066 572	118 306 200
(interest & redemption due										
for the year)										
A= (B-C)/D	9.60	9.80	9.67	18.98	10.6	15.32	9.9	10.9	12.76	6.83

A = B/C

Where "A" - represents outstanding service debtors to revenue

"B" - represents total outstanding service debtors

"C"- represents annual revenue actually received for services

OUTSTANDING SERVICE DEBTORS TO REVENUE	BASELINE	TARGET 2003\04	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
B = Outstanding service debtors	38694618.07	55 285 598	81 678 080	92 410 000	66 663 480	82 000 000	62 379 319	88 850 000	82586339	83 000 000
C = Annual revenue actually received for service debtors	-393677485.14	464 068 695	540 356 520	620 371 410	490 531 695	530 000 000	514 842 044	550 264 300	533792284	568 344 900
A = B/C	0.10	0.12	0.14	0.15	0.14	0.16	0.12	0.16	0.15	0.15

#### A = B+C/D

Where "A" – represents cost coverage

"B" - represents all available cash at a particular time

"C" - represents investments

"D" - represents monthly fixed operating expenditure

COST COVERAGE	BASELINE	TARGET 2003\04	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
B = All available cash at a	2 902 175.05	10 000 000	19 881 078	18 324 000	34 311 934	20 000 000		1		
particular time							42 360 274	63 620 000	234980340	143900000
C = Investments	37038303.74	51 000 000	40 857 300	45 502 000	10 453 267	40 000 000	1 12 000 27 1			ļ
D = Monthly fixed operating	38886668.33	47 000 000	49 920 199	52 419 598	51 362 598	56 000 000	55 238 164	64 342 508	61059045	74500700
expenditure										
A = (B + C)/D	1.03	1.03	1.22	1.22	0.87	1.07	0.77	1.09	3.84	1.9

#### 6 THE PERCENTAGE OF THE MUNICIPAL CAPITAL BUDGET ACTUALLY SPENT ON CAPITAL PROJECTS IDENTIFIED FOR A PARTICULAR YEAR IN TERMS OF THE MUNICIPALITY'S IDP.

CAPITAL BUDGET ACTUALLY SPENT ON CAPITAL PROJECTS	TARGET 2003\04	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
Capital Budget amount spend on capital									
project /	100.00%	100.80%	80.00%	81%	80%	84%	85%	81%	90%
Total Capital budget X 100									

## 7 THE PERCENTAGE OF THE MUNICIPAL BUDGET ACTUALLY SPENT ON IMPLEMENTING ITS WORKPLACE SKILLS PLAN

WORKPLACE SKILLS PLAN	BASELINE	TARGET 2003\4	ACHIEVED 2003\04	TARGET 2004\05	ACHIEVED 2004/05	TARGET 2005/06	ACHIEVED 2005/06	TARGET 2006/07	ACHIEVED 2006/07	TARGET 2007/08
Skills Levy	1% of Salaries		R1 189 968,69	R1 000 000.00	R1 077 854.00	R1 800 000.00	R 1 778 464	R 1 903 500	R 2 111 799	R 2 061 700
	Budget	0.07%	0.07%		0.07%		0.07%		0.07%	

# **APPENDIX B**

## **CUSTOMER SATISFACTION SURVEY REPORT**

## 2006 / 2007 Municipal Year



# CUSTOMER SATISFACTION SURVEY ANALYSIS REPORT

# 2006 / 2007



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## 1. BACKGROUND

A customer satisfaction survey needs to be conducted annually to obtain statistical data for the quality indicators developed within the Performance Management Framework of the Municipality. The customer satisfaction index is further required to review annual performance targets for services delivered by the municipality.

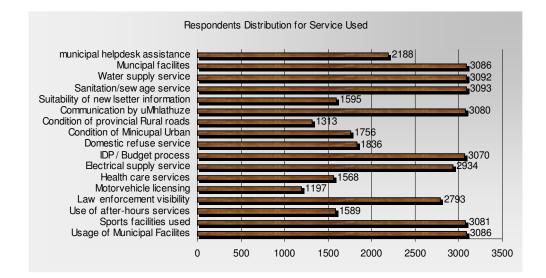
The total number of households in the uMhlathuze area of jurisdiction used for national indicators (38 023 households) according to the uMhlathuze Water Services Development Plan was used as the basis. The Geographical distribution and the following population sample size survey, as reflected in the number of questionnaires, were utilised to ensure the statistical accuracy of the survey:

Urban Areas	Number of households	% of total population	Required Number of questionnaires per area	Actual Number of questionnaires per area
Richards Bay	6142	16.0%	480	488
Empangeni	3529	9.0%	270	272
Nseleni	1872	5.0%	150	166
Esikhawini	7359	20%	600	633
Ngwelezane	2187	6.0%	180	180
Vulindlela	286	1.0%	30	30
	21375	57%	1710	1769
Tribal Areas	Number of households	% of total population	Number of questionnaires per area	Actual Number of questionnaires per area
Bhejane Khoza	3794	10.0%	300	307
Dube	1586	4.0%	120	120
Madlebe	6209	16.0%	520	529
Mkhwanazi North		6.5%	175	184
Mkhwanazi South	5059	6.5%	175	187
	16648	43%	1290	1327
Total	38023	100%	3000	3096

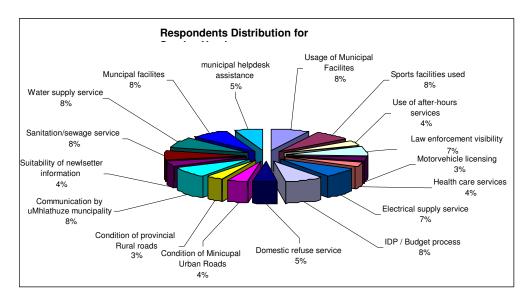
For the purpose of this report the results will be illustrated for the total area of jurisdiction as well as separate responses for the urban areas and for the Tribal areas. Information on all the questions is available on all the different areas, with a further breakdown per suburb in Richards Bay. This information is available upon request.

## 2. SURVEY RESPONSE

A total of 3096 households responded to the twenty-four survey questions. The satisfaction level of these households with regard to the services is illustrated throughout this report. The following services were regarded as high priority: water supply, health care, sanitation/sewerage, electricity supply, domestic refuse removal, condition of roads, communication with the community, municipal assistance, sports facilities, licensing services, law enforcement visibility and after-hours emergency services. Most of these services are also identified to be National Key Performance Indicators. The following figures illustrate the number of responses to the survey's thirteen questions concerning satisfaction with particular services:



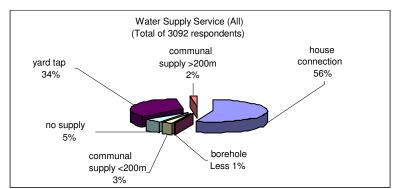
The above figure illustrates the number of respondents for each of the services as well as the percentage contributed towards the total number of the 38 023 population data.



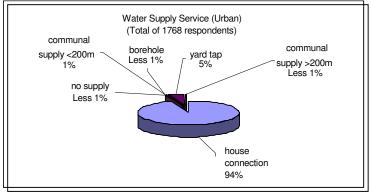
The levels of customer satisfaction with the above services are discussed and illustrated individually as follow:

## WATER SUPPLY SERVICE

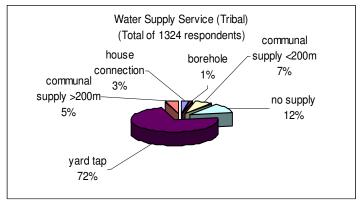
The water supply service currently delivered to the community by the City of uMhlathuze is categorized in terms of National regulations. The categories are divided and measured as follows: house connections, yard connections, communal supply within 200 metres distance (RDP level); communal supply further than 200 metres distance, boreholes. The aim is to improve and upgrade the standard of water supply services level. The survey recorded customer satisfaction with the current service delivered to the community. The following figure illustrates the type of water supply service rendered to the 3092 households that were approached during the survey.



The following figure illustrates the type of water supply service rendered to the households that were approached during the survey in the urban areas. The responses from the 1768 households currently served with water, are expressed as a percentage. 2 respondents do not have water supply.

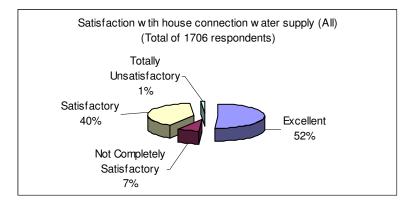


The following figure illustrates the type of water supply service rendered to the households that were approached during the survey in the tribal areas. The responses from the 1324 households currently served with water, are expressed as a percentage. 158 of the respondents do not have water supply.

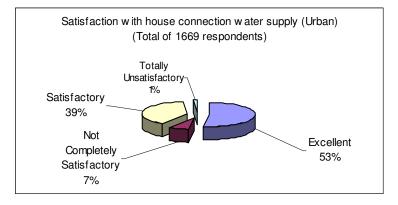


## House connection water supply

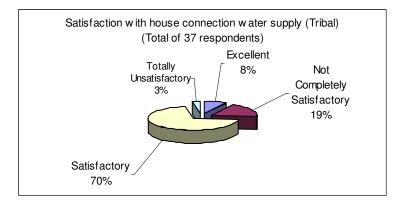
The number of households in the survey with this type of connection was 1706. The following figure illustrates a high satisfaction level among the respondents currently receiving this service. 12 respondents gave no response.



The following figure illustrates the satisfaction level among the 1669 respondents currently receiving this service in the urban areas:-

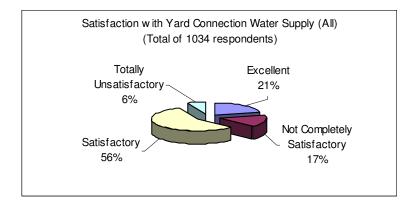


The following figure illustrates the satisfaction level among the 37 respondents currently receiving this service in the tribal areas:-

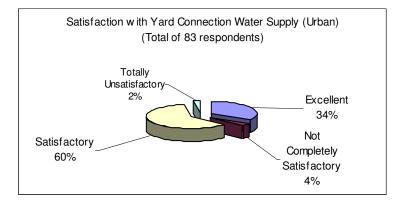


## Yard Connection

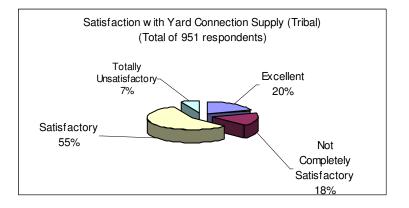
The number of households in the survey with yard connection was 1034. The satisfaction level of the households currently receiving yard connection water supply is illustrated as follows: 8 respondents gave no response.



The following figure illustrates the satisfaction level among the 83 respondents currently receiving this service in the urban areas:-

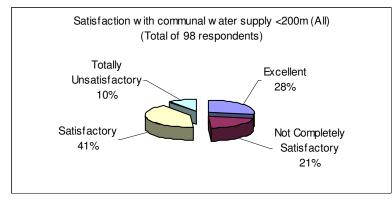


The following figure illustrates the satisfaction level among the 951 respondents currently receiving this service in the tribal areas:-

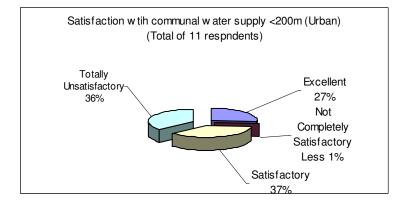


## Communal Water Supply within 200metres

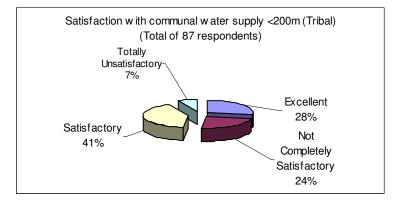
This level of service is as per RDP standard where running water is supplied via a communal water supply of a distance of no more than 200 metres from the residence. The satisfaction level of the 98 respondents currently receiving this service is illustrated as follows.



The following figure illustrates the satisfaction level among the 11 respondents currently receiving this service in the urban areas:-

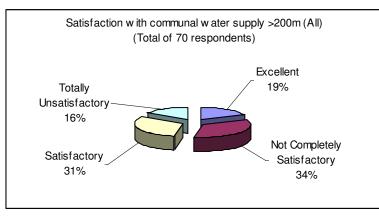


The following figure illustrates the satisfaction level among the 87 respondents currently receiving this service in the tribal areas:-

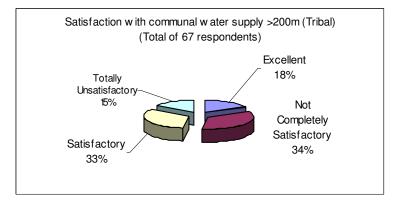


## Communal water supply further than >200metres

The number of households in the survey with communal water supply was 70. <u>There are 3</u> households in the urban area with a water supply further than 200 meters. 0 respondents did not respond.

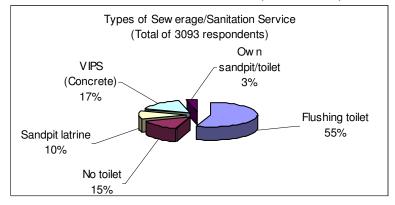


The following figure illustrates the satisfaction level among the 67 respondents currently receiving this service:



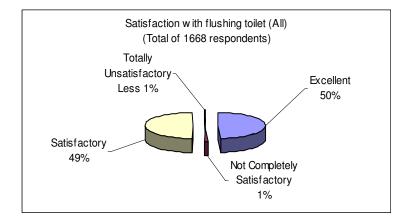
## SANITATION SERVICE

The following figure illustrates the distribution of the type of sanitation service delivered to thehouseholds surveyed. The total number of respondents was 3093. The 15% of households with no sanitation service are from the tribal areas and comprise 450 respondents.

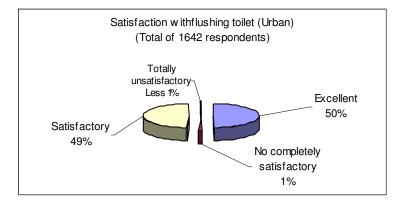


## Flushing toilet service

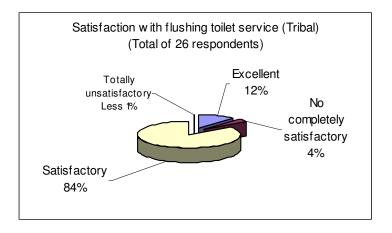
A flushing toilet service is delivered to households in the urban and developed areas. The following figure illustrates the satisfaction rating of the 1668 respondents currently receiving this service. The satisfaction level for this service is exceptionally good.



The following figure illustrates the satisfaction level among the 1642 respondents currently receiving this service in the urban areas:

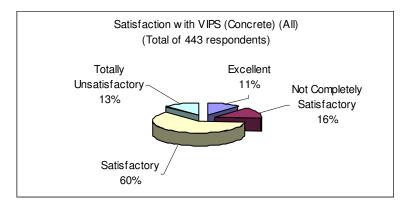


The following figure illustrates the satisfaction level among the 26 respondents currently receiving this service in the tribal areas:

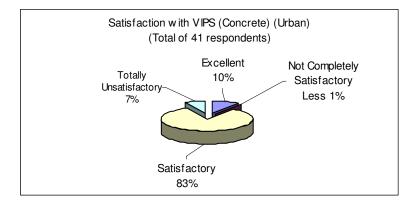


## VIPs (Concrete)

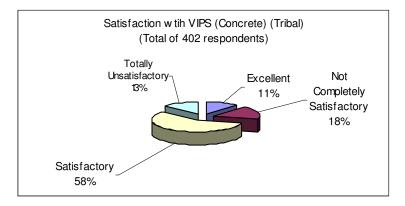
The VIPs (Concrete) service is predominantly delivered in the tribal areas. The number of respondents with this facility is 443.



The following figure illustrates the satisfaction level among the 41 respondents currently receiving this service in the urban areas:



The following figure illustrates the satisfaction level among the 402 respondents currently receiving this service in the tribal areas:

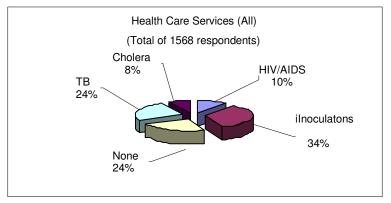


## Sandpit Latrine (Own)

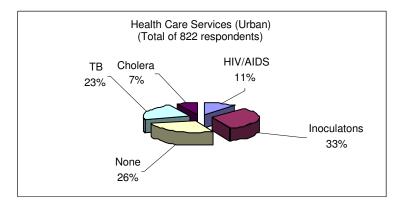
The VIPs (Concrete) service is not delivered to the whole community in the tribal and informal developed areas. Consequently, 432 respondents <u>reported having sandpits or having constructed their own sandpit latrines.</u>

## HEALTH CARE SERVICE

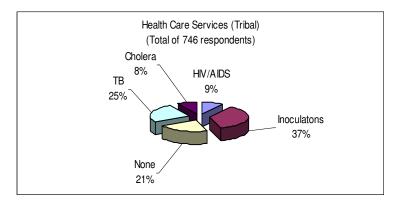
1568 households from the total number of 3096 households approached during the survey reported having made use in the previous 12 months of the health care services provided by the uMhlathuze municipality. 1528 respondents did not make use of any health care services provided by the uMhlathuze municipality. The following figure illustrates the distribution of services used by the 1568 respondents. The services reported on in the survey are TB treatment, HIV/AIDS counseling, cholera treatment, health education (other than HIV/AIDS) and inoculations. Usage of, and satisfaction levels with, these services are illustrated in the next 18 charts.



The following figure illustrates the distribution of health care services used by the 822 respondents in the urban areas.

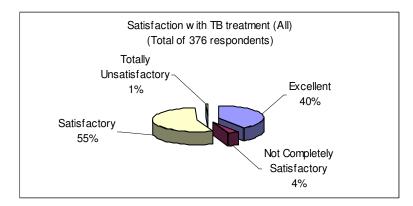


The following figure illustrates the distribution of health care services used by the 746 respondents in the tribal areas.

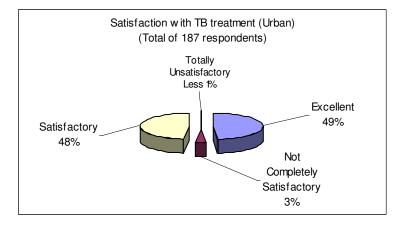


## **TB** Treatment

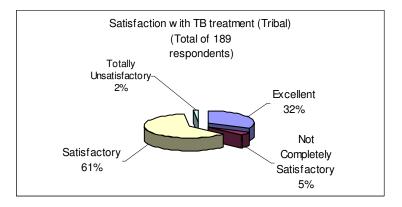
The satisfaction levels of the 376 households which reported having made use of the TB treatment service is as follows:



The following figure illustrates the satisfaction level among the 187 respondents who made use of the TB treatment service in the urban areas:

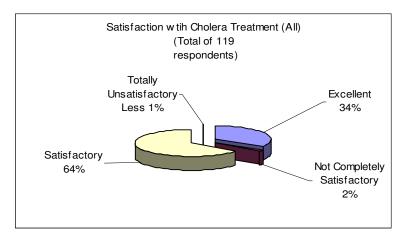


The following figure illustrates the satisfaction level among the 189 respondents who made use of the TB treatment service in the tribal areas:

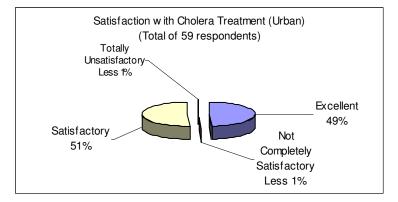


## **Cholera Treatment**

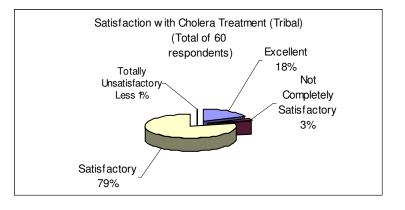
The number of households who reported having used this service was 119. Satisfaction levels are illustrated below:



The following figure illustrates the satisfaction level among the 59 respondents who made use of the cholera treatment service in the urban areas:

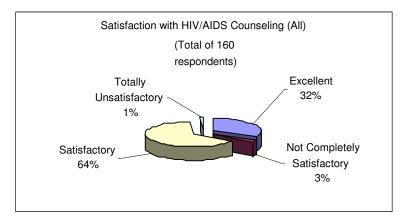


The following figure illustrates the satisfaction level among the 60 respondents who made use of the Cholera treatment service in the tribal areas:

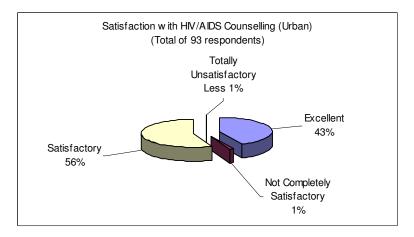


## HIV/AIDS Counseling

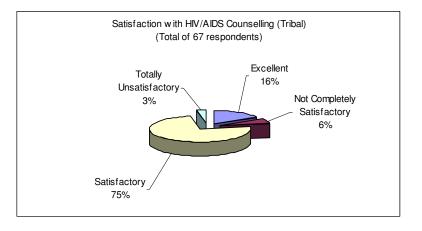
The number of households who reported having used this service was 160. Satisfaction levels are illustrated below:



The following figure illustrates the satisfaction level among the 93 respondents who made use of the HIV/AIDS counseling service in the urban areas:

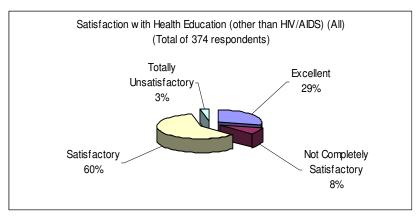


The following figure illustrates the satisfaction level among the 67 respondents who made use of the HIV/AIDS counseling service in the tribal areas:

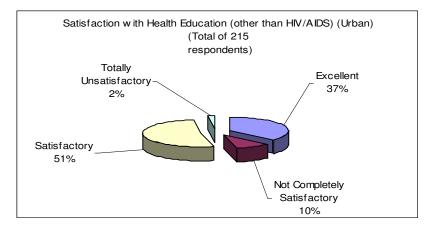


## Health Education (other than HIV/AIDS)

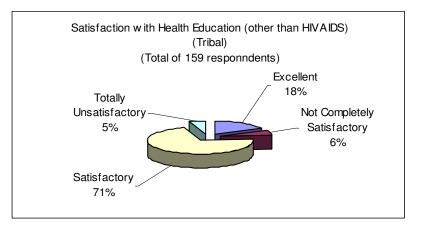
The number of households responding to this question was 374. Satisfaction levels are illustrated below:



The following figure illustrates the satisfaction levels among the 215 respondents who made use of the health education service in the urban areas:

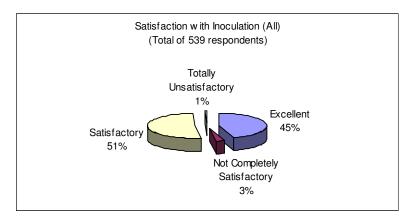


The following figure illustrates the satisfaction level among the 159 respondents who made use of the health education service in the tribal areas:

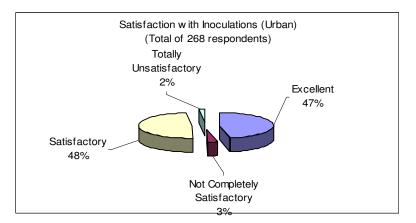


## Inoculations

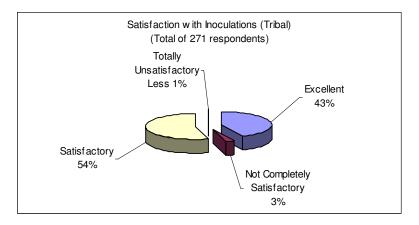
The number of households who responded to this question was 539. Satisfaction levels are illustrated below:



The following figure illustrates the satisfaction level among the 268 respondents who made use of the inoculations service in the urban areas:

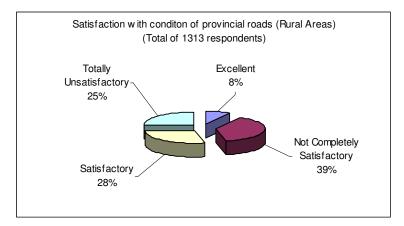


The following figure illustrates the satisfaction level among the 271 respondents who made use of the inoculations service in the tribal areas:



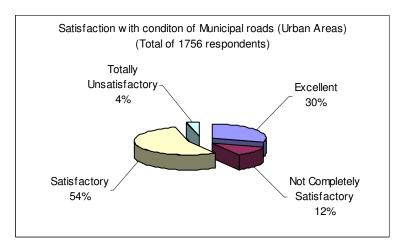
## **PROVINCIAL ROADS**

The perception of the community with regard to their satisfaction with the provincial road infrastructure was measured in general. The number of households that responded to this question in the survey was 1313. The following figure illustrates the satisfaction response received.



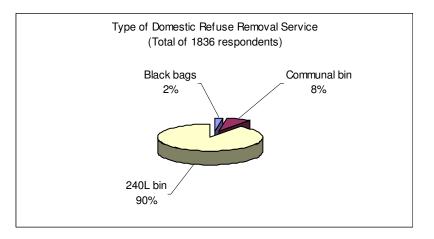
## MUNICIPAL ROADS

The perception of the community with regard to their satisfaction with the roads infrastructure and condition of roads in their immediate vicinity was measured in general. This included tarred as well as gravel roads and streets. The number of households that responded to this question in the survey was 1756. The following figure illustrates the satisfaction response received.



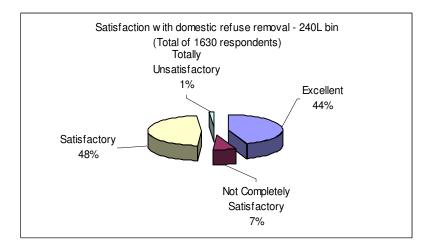
## DOMESTIC REFUSE REMOVAL

The domestic refuse removal service currently delivered by the City of uMhlathuze to households in urban area is either 240-liter bins or communal bins. The total number of respondents to this question was 3093, of which 1836 receive a domestic refuse removal service. Distribution of the type of refuse removal service received by these respondents is illustrated below:



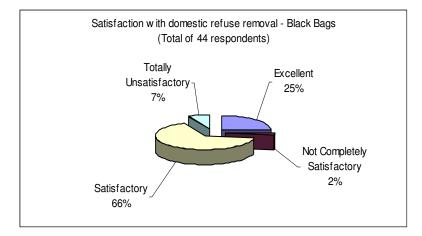
## 240 liter Bin service

This service is delivered predominantly in the Richards Bay area once per week. The service satisfaction level as experienced by the 1630 of the 1836 respondents receiving this service is illustrated below:



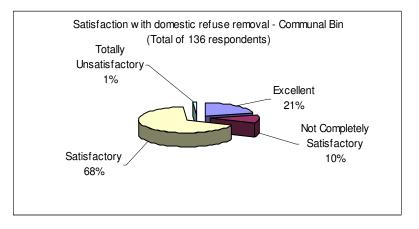
## Black bag service

This service is delivered in Empangeni and other municipal areas once per week. The satisfaction level with this service as experienced by 44 of the 1836 respondents receiving a domestic refuse service is as follows:



## Communal bin service

This service is delivered in some of the tribal municipal areas once per week. The satisfaction level with service delivery as experienced by the 136 of the 1836 respondents receiving a domestic refuse service is as follows:



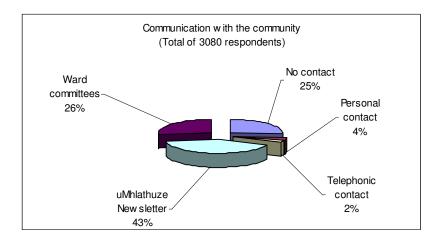
## No Service

1257 of the households who participated in the survey receive no domestic refuse removal service. These households are in the tribal areas.

## COMMUNICATION WITH THE COMMUNITY

Communication between the City of uMhlathuze and the community is very important for public participation. The public needs to be informed regularly on all issues and their inputs and participation must be obtained to make informed decisions for the future.

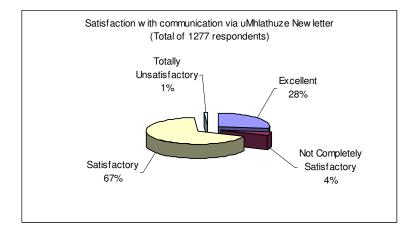
Communication between the Municipality and its inhabitants was classified in the survey as follows: personal contact; telephonic contact; ward committees; the uMhlathuze newsletter; no contact. The following chart illustrates the response distribution per category from the 3080 households that responded to the question:



### uMhlathuze newsletter

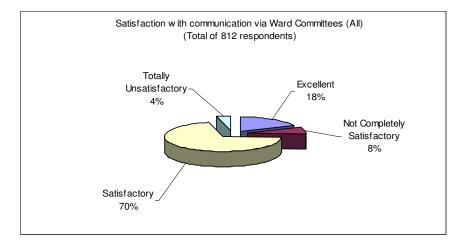
The newsletter seems to be very popular and is generally well accepted. Of the 3080 respondents who indicated that they receive communication from the Municipality, 1277, receive it via the newsletter. However, 1164 of these are from the urban areas, and only 113 are from the tribal areas.

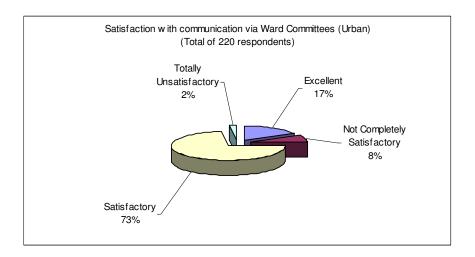
The satisfaction level of the 1277 respondents receiving the newsletter in all areas is as follows:

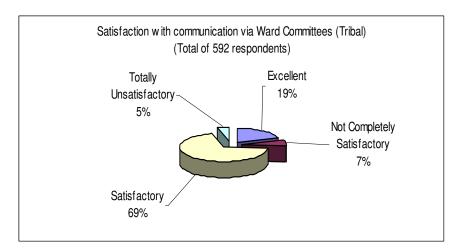


### Ward committees

812, of those who responded to the question on communication receive information from the Municipality via the ward committee system. Of these, 220 live in urban areas and 592 live in tribal areas. Satisfaction levels with this system are as follows:

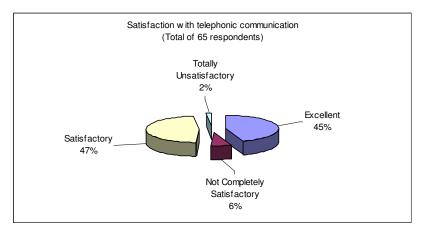






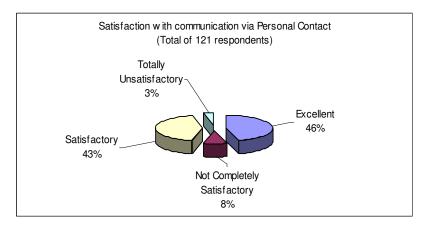
# **Telephonic Communication**

In the survey, 65 of the respondents indicated that they receive communication from the uMhlathuze Municipality telephonically. Of these, 56 live in urban areas and 9 live in tribal areas. Satisfaction levels with this form of communication are recorded below:



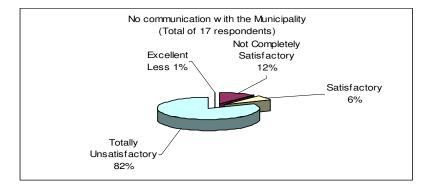
# Personal Contact

121 respondents cited "personal contact" as the means by which the Municipality keeps in touch with them. Of these, 93 live in urban areas. Satisfaction levels with this form of communication are recorded below:



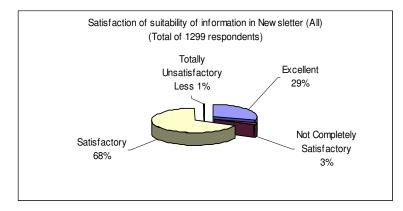
# No communication with the municipality

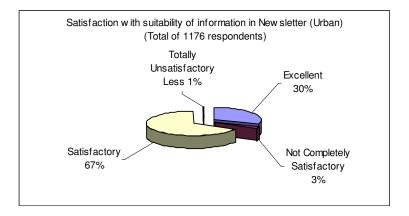
17 respondents do not have any communication with the municipality. Of these, 9 respondents are from urban areas and 8 from tribal areas.

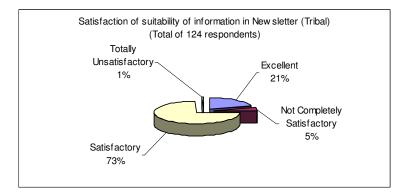


# Suitability of information in the Newsletter

Of the 1299 respondents on the suitability of information in the uMhlathuze Newsletter, only 3 % indicated not completely satisfactory and 1% totally unsatisfactory.

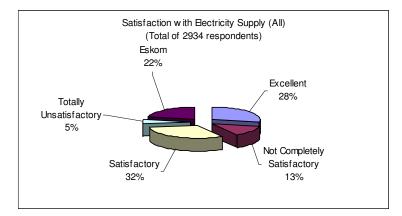


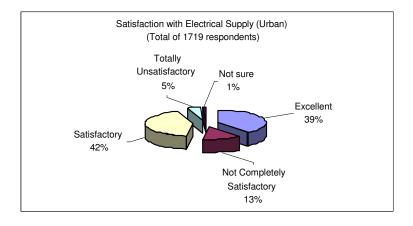


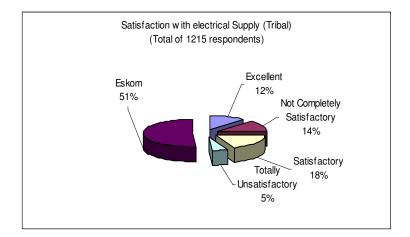


# **ELECTRICITY SUPPLY**

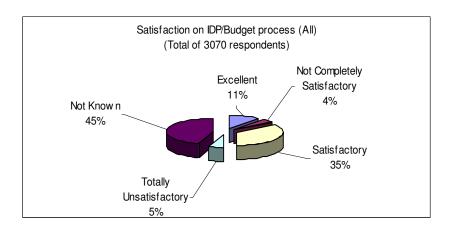
Of the 3096 households surveyed, 2934 reported having electricity. (1719 of these were in the urban areas and 1215 in the peri-urban / tribal areas). Customer satisfaction with the quality of their electricity supply is recorded in the three charts below:

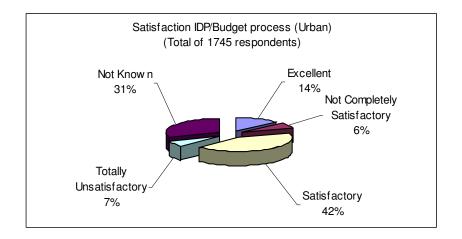


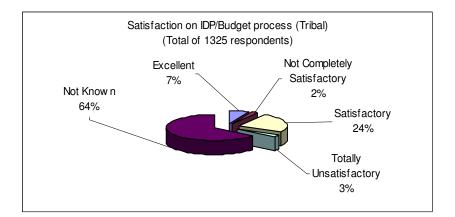




# **IDP / Budget Process**

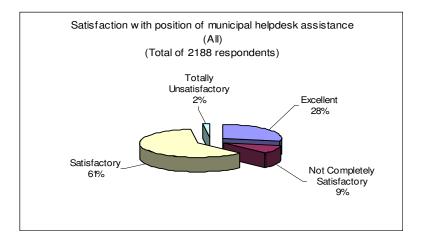


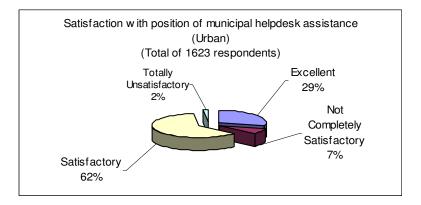


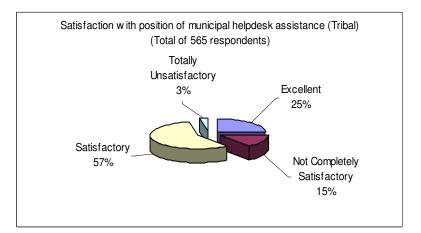


# MUNICIPAL ASSISTANCE FROM HELPDESK

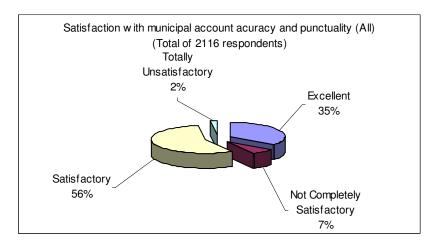
A majority of households surveyed 2188 make use of Municipal pay points. Of these, 1623 are urban dwellers. Satisfaction levels with regard to location and opening times of these pay points are recorded in the charts below:

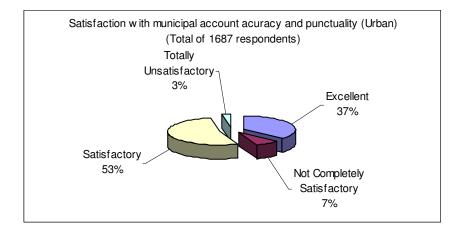


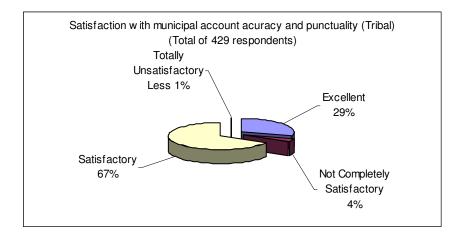




# MUNICIPAL ACCOUNT ACCURACY





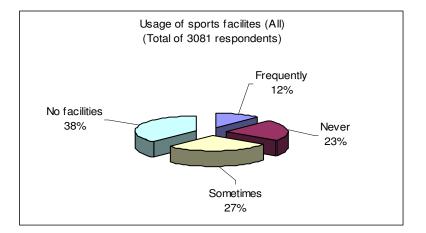


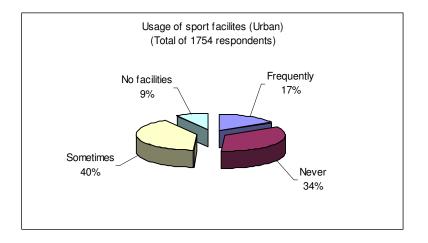
# SPORTS FACILITIES

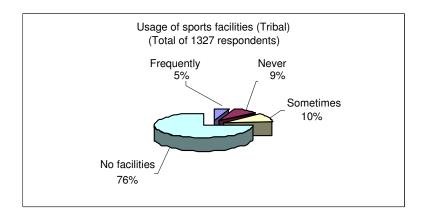
The following charts illustrate levels of respondent satisfaction with the availability and quality of Municipal sports facilities, and usage thereof.

1162 of respondents indicated that there are no sports facilities in their area. Of these responses, 1010 were from the tribal areas.

# Usage of sports facilities

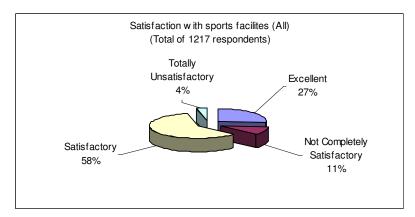




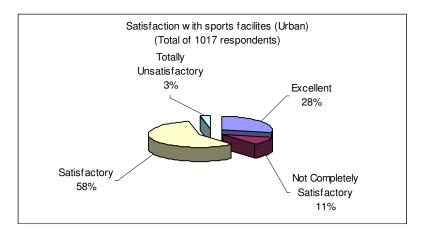


# Satisfaction with sport facilities

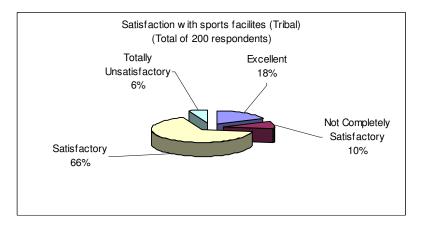
There were 1217 responses regarding the quality of sporting facilities. (1879 respondents did not offer comment, either because there are no facilities, or they do not use them).



The following figure illustrates satisfaction levels among the 1017 respondents in urban areas (752 respondents did not offer comment, either because there are no facilities, or they do not use them):

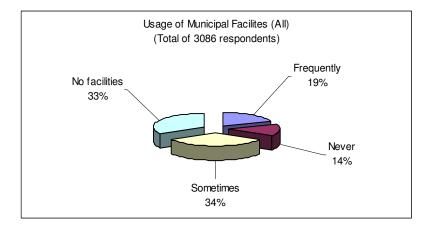


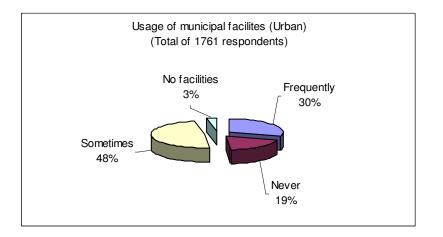
The following figure illustrates the satisfaction level among the 200 respondents in the tribal areas (1127 respondents did not offer comment, either because there are no facilities, or they do not use them):

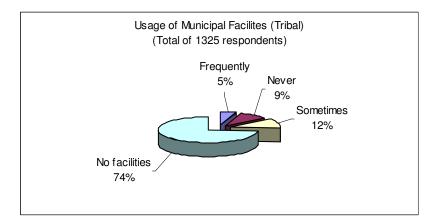


# **Community facilities**

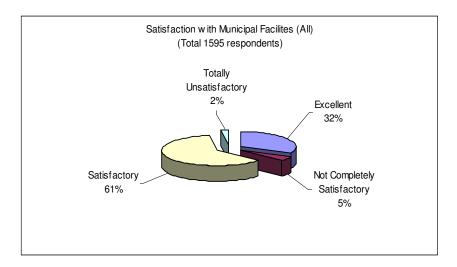
# Usage of facilities

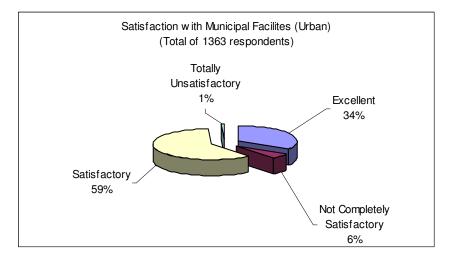


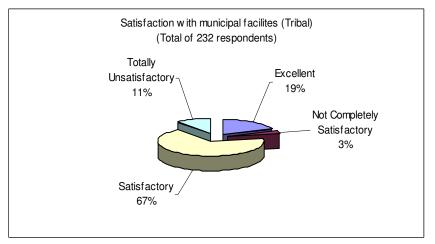




# Satisfaction with municipal facilities

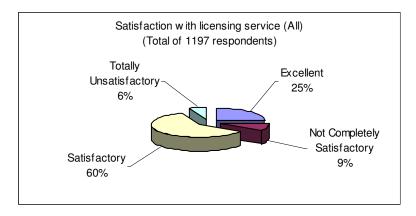




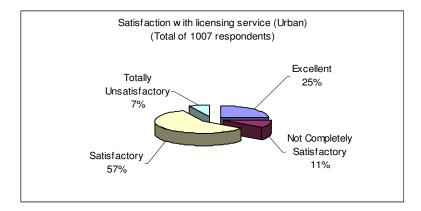


# LICENSING SERVICE

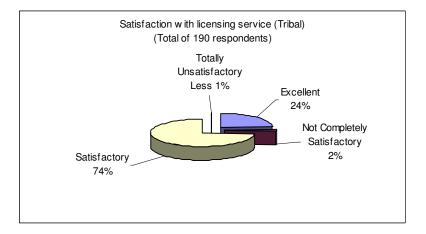
1197 respondents indicated that they had made use of the Municipality's vehicle licensing service. (1899 respondents indicated that they did not make use of the Municipality's vehicle licensing service). The levels of satisfaction with the service are indicated in the following figure:



The following figure illustrates the satisfaction level among the 1007 respondents from the urban areas (762 respondents did not make use of this service):

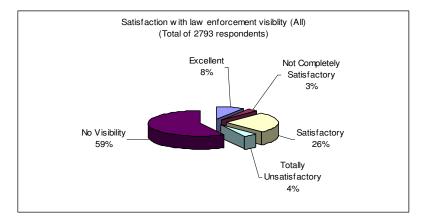


The following figure illustrates the satisfaction level among the 190 respondents from the tribal areas (1137 respondents did not make use of this service):

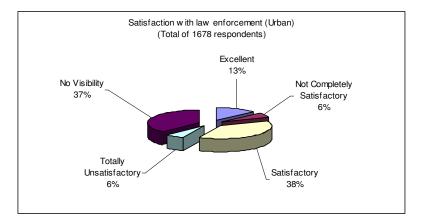


# LAW ENFORCEMENT VISIBILITY

The following figure illustrates the response received from 2793 respondents from all areas expressing their satisfaction level with regard to the visibility of the Municipality's law enforcement service. It is important to note that respondents referred to SAPS personnel as well as to the Municipality's law enforcement service. (*303 respondents did not respond to this question*)



The following figure illustrates the satisfaction level among the 1678 respondents of the total above living in the urban areas:



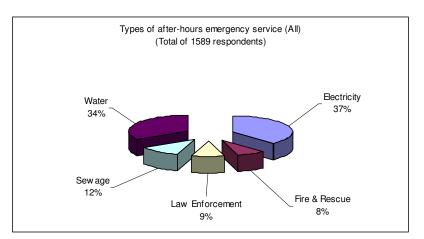
The following figure illustrates the satisfaction level among the 1115 respondents of the total above living in the tribal areas. 212 respondents did not respond:



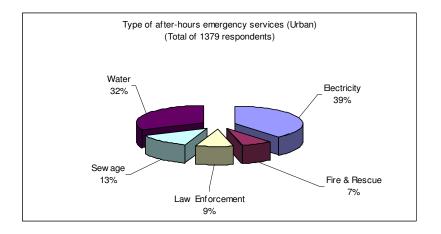
# **AFTER-HOUR EMERGENCY SERVICES**

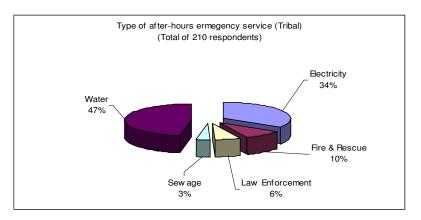
1589 respondents indicated that they had called upon the Municipality's after-hours emergency services in the past 12 months (1989 respondents did not make use of this service). 864 of the responses were received from the urban areas and 1125 from the tribal areas.

It should be noted that the vast majority, if not all, of the responses with reference to use of afterhours emergency services refer to the SAPS rather than to the Municipality's law enforcement.



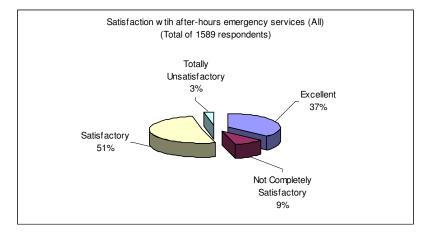
The following figures illustrate the type of after-hours emergency services called upon:

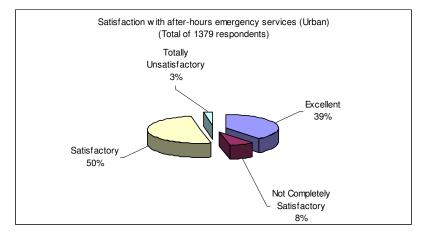


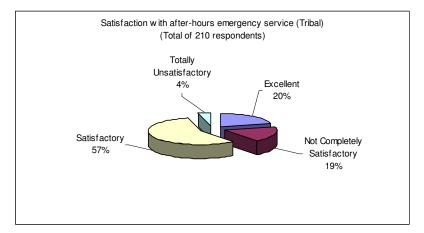


# Satisfaction with after-hours emergency services

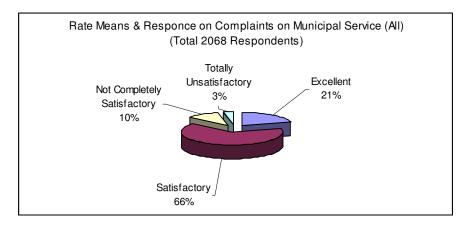
The following figures illustrate the satisfaction level of all responses received, urban and tribal.

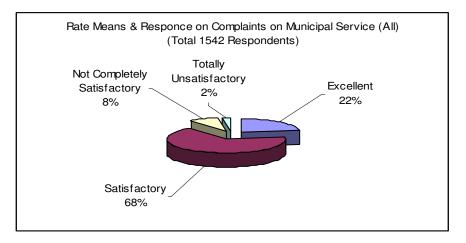


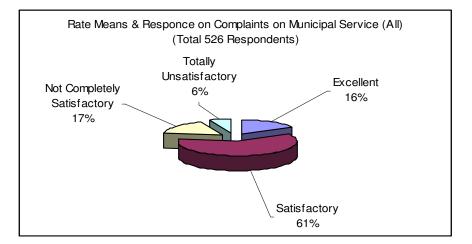




# Means and response on dealing with complaints on municipal services







# 4. CONCLUSION

The survey confirms that in the more developed areas of the Municipality people are, by and large, satisfied with the services they receive. In the less well-developed urban areas, levels of satisfaction drop. Dissatisfaction is greatest in the tribal areas.

A number of respondents in these areas expressed anger that (yet) another survey was being conducted when there had been no noticeable change in response to concerns raised in the previous survey.

# 5. COMMENTS

Respondents to the questionnaire made the following additional comments.

# Water supply

In rural areas, and in urban areas other than Empangeni and Richards Bay, the major complaint is that the water supply is cut off frequently and, moreover, without notice.

Other causes of dissatisfaction are: water pressure which is either too low, or variable – with the latter causing problems with electrical equipment such as geysers; bad taste; dark colour; sand in the water.

There are also complaints about the cost of water, the positioning of meters within property boundaries, and the inconsistency of monthly bills caused by estimated readings.

# Sanitation service

Major complaints about concrete VIPs include dilapidation, malodour, and malfunction (due to age).

In urban areas, some respondents to the questionnaire mentioned the need to cover sewerage manholes and drains.

# Domestic refuse removal

In the rural areas, the major complaint is that there is no refuse removal service, leaving residents to burn their own rubbish or leave it lying around.

In those areas which are serviced by 240 liter bins, complaints are varied, and include the impolite and non co-operative attitude of the Municipality's refuse collectors, their mistreatment of the bins, causing lids an wheels to fall off, their refusal to empty bins which are full over the brim, and their scattering of refuse during the removal process. Some respondents expressed the wish for rubbish to be collected more often per week.

# Municipal health care

Many respondents to the questionnaire express satisfaction with the health care service provided, but concerns raised by others include: center's being located too far away; delays in being attended too, inadequate support and information (e.g. for rape victims and HIV infected persons); the unfriendly attitude of staff.

# **Electrical power supply**

The major complaint, in urban and rural areas, is that power interruptions occur without warning. The perception of some respondents is that electricity costs more than it should, and that they are being charged for more than they have actually used.

# Roads

Roads attract a substantial amount of criticism, both in rural and in urban areas.

In rural areas, where there are streets at all, they are narrow, unacceptably dusty in dry periods and muddy in wet periods. Many respondents to the questionnaire complained about potholes.

In rural areas, residents complain about poor upkeep and maintenance (broken street lights, unkempt verges, dirty streets, potholes), and the absence of pavements (for pedestrian safety) and road humps (to reduce speed). Roads are felt to be too small for the volume of traffic.

# **Communication via the uMhlathuze Newsletter**

Many respondents were satisfied with the suitability of information in the uMhlathuze newsletters. Those who were not as satisfied observed that much of the information is not useful or interesting and, anyway, is available in the press before the newsletter publishes it.

# The IDP/ budget process

Many respondents, particularly in the rural areas, appeared to be mystified by references to the IDP.

# Help Desk

Of those who reported using the Help Desk, a number expressed reservations about tardy, inefficient and unfriendly service and inconvenient opening times.

# Accuracy and punctuality of municipal accounts

Of those respondents who receive a municipal account many expressed satisfaction, but complaints included late arrival (leading to financial penalties) and inaccuracies.

# Sports facilities

Satisfaction with sports facilities is not an easy item to assess. Caution should therefore be exercised in interpreting the findings of the questionnaire. Particularly in the rural areas, the term "sports facilities" might comprise a soccer field or a children's playground. Users' interpretation of what constitutes quality in such facilities is variable. Additionally, a number of respondents reported on facilities they use in areas other than where they are domiciled. In general, however, it still remains the case that urban areas, especially Empangeni and Richards Bay, appear to be advantaged over other urban areas and all rural areas.

# **Community facilities**

The disparity in quality between urban and rural community facilities does not appear to be as pronounced as with sports facilities, but the same basic inequities persist.

# Motor vehicle licensing services

Opinions on the professional knowledge and friendliness of staff vary, but the vast majority of respondents agree that the process takes longer than it should. Suggestions have been made that more counters be open during peak times.

# uMhlathuze traffic law enforcement visibility

A majority of the respondents who answered this question seem to feel that traffic officers are not as visible as they might be. Where they are visible, (particularly in Empangeni and Richards Bay), opinions were expressed that they were keeping an eye out for the wrong people, (i.e. being preoccupied with minor offences while major offenders were going about their unlawful business).

# After-hours emergency services

Whilst a number of respondents reported their satisfaction with these services, others complained about phone lines being engaged, and assistance either not being rendered at all or too late.

# Dealing with complaints about municipal services

Most respondents appear not to have used this service but those that do complain about difficulties in getting through on the telephone (line engaged), and failure to solve the problems reported.

# **APPENDIX C**

# ACHIEVED STATISTICS IN RESPECT OF TRAINING AND SKILLS DEVELOPMENT PLAN AND EMPLOYMENT EQUITY PLAN

2006 / 2007 Municipal Year





### EVENTUAL EQUITABLE REPRESENTATION FOR LOCAL POPULATION IN RESPECT OF THE EMPLOYMENT EQUITY PLAN FOR THE CITY OF uMHLATHUZE

(AS AT 30 JUNE 2007)

### **DEPARTMENT:** CITY OF uMHLATHUZE

			DESIGNATED													NC	N-DES	IGNAT	ED	S	S			
		POSTS	450	ICAN		ALE		DIAN	450		0010	FEN OURED	IALE	IAN	14/1	IITE	DISA	BLED	WHITE	MALE	-	REIGN	OSITIONS	TOTAL POSITIONS PER LEVEL
		VACANT		NUM		NUM		NUM		NUM		NUM		NUM		NUM				NUM			TOTAL PO FILLED	DTAL PO
OCCUPATIONAL LEVELS	LEVEL		CUR	GOAL	CUR	GOAL	CUR	GOAL	CUR	GOAL	CUR	GOAL	CUR	GOAL	CUR	GOAL	MALE	FEMALE	CUR	GOAL	MALE	FEMALE		-
TEMPORARY EMPLOYEES	TOTAL	31	34	0		0	3 3		15	0		0	2	0	4	0	1	0	9 <b>9</b>	•	0	-	70	101
	TOTAL	31	34	0	1	0	<b>3</b>	-	<b>15</b>	0	0	0	<b>2</b> 0	0	4	0	1	0	-	0	<b>0</b> 0	-	70	101
CONTRACTORS	00	3	5		0										0		0	0			0	-	9	12
	TOTAL	3	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	0	9	12
	22	0	2	2	0	0	1		0	2	0	0	0	0	1	1	0	0	-	3	-	-	9	9
TOP MANAGEMENT	21	0	0	0	0	0	0	0	0	0	v	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL	0	2	2	0	0	1	1	0	2	0	0	0	0	1	1	0	0	5	3	0	0	9	9
	20	0	0	0	0	-	0	_	0	0	-	0		0	0	0	-	0	0	0	-	-	0	0
	19	6		8	1	-	1		1	6	0	0	0	2	2	4	0	0	15	6	-	-	21	27
	18 17	0	0	0	0	-	0	-	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
SENIOR MANAGEMENT	17	2	0	2	0	-	1		2	2	0	0	0	0	2		0	0	1	2	-	-	5	7
	15	3	6	8	1	1	2	-	3	6	0	1	1	1	4	3		0	8	6	0	-	25	28
1	TOTAL	14	9	21	2	1	4	4	7	16	0	1	1	3	9	10	0	0	27	17	0	0	59	73
MIDDLE MANAGEMENT, PROF QUALIFIED AND EXP	14	0	0	0.2	0	0	0	0	0	0.2	0	0	0	0	1	0.5	0	0	0	0	0	0	1	1
	13	1	1	3	0	0	2	0	0	3	0	0	0	0	0	1	0	0	4	1	0	0	7	8
	12	1	3	4	0	-	1	1	2	5	-	0	1	1	1	2		0	7	3	0	-	15	16
SPECIALISTS	11	22	24	32	0		1	5	16	32	0	1	2	4	17	17	0	0	26	16	0	-	86	108
	TOTAL	24	28	39	0	1	4	6	18	40		1	3	5	19	21	0	0	37	20	0	-	109	133
	10	13	26	34	0		4		10	20		0	2	2	6	6	-	0	-	10		-	64	77
JUNIOR MANAGEMENT,	9 8	28 17	40 24	55 32	1		3		5	31 19	0		4	3	19 2	10 5	-	0	23 14	<u>16</u> 9	0	-	95 55	123 72
SUPERVISORS, FOREMEN, SUPERINTENDENTS, SKILLED	7	13	24	24	0		4	_	10	19	2		1	2	12	5 4	0	0	5	9	0	-	40	53
TECH AND ACADEMIC	6	18	122	106	0	-	5		44	62	- 1	1	11	7	23	18	-	0	14	31	0	-	220	238
QUALIFIED WORKERS	5	23	106	95	1	2	1	10	42	55	2	2	8	6	18	15	1	0	9	26	0	0	188	211
	TOTAL	112	326	346	4	8	19	36	118	201	6	5	27	21	80	58	1	0	81	99	0	0	662	774
SEMI-SKILLED AND	4	53	146	146	0	3	1	11	70	80	0	1	3	6	2	14	0	0	6	20	0	0	228	281
DISCRETIONARY DECISION MAKING (4)	TOTAL	53	146	146	0	3	1	11	70	80	0	1	3	6	2	14	0	0	6	20	0	0	228	281
	3	61	325	230	0	0	1	2	146	289	0	1	2	3	0	8	0	0	3	5	0	0	477	538
UNSKILLED AND DEFINED DECISION MAKING	2	2	34	18	0	-	0	-	9	23	0	0	0	0	0	1	0	0	0	1	0	•	43	43
(1 - 3)	1	0	6	1	0		0	0	39	2	0	0	0	0	0	0	_	0	0	0	0	Ŭ	45	3
	TOTAL	63	365	249	0	0	1	2	194	314	0	1	2	3	0	9	0	0	3	6	0		565	584
TOTAL PERMANENT EMP		266	876	803	6		30	60	407	653	6	9	36	38	111	113	1	0	159	165	0		1632	1854
TOTAL TEMPORARY EMP		31	34	0	1	0	3	0	15	0	-	0	2	0	4	0	-	0	9	0	0	-	70	101
TOTAL CONTR		3	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	-	9	12
GRAN	D TOTAL	300	915	803	7	13	33	60	422	653	7	9	38	38	115	112.5	2	0	172	165	0	0	1711	1967

NOTE: Where decimal, representation could be 1 person per race / gender

# Section 4: Education and training interventions in terms of the training and skills development priorities for the period 01 July 2006 to 30 June 2007

			10 L										Natu												ration	
			Kind an	a numb	er of benef								interve	ention			NQF	· level	of form	al inter	vention	1		Inte	erventio	'n
						9	Skills Area																			
Employment category	Management / leadership	Project management /planning	Client service	Financial	Corporate, lega and support	Administration	Policy development	Information technology	Special ist technical	Life skills and basic education	Training skills	Social/communi ty/economic dev. and plan.	Informal (defined in guidelines)	Formal (in-house / external)	1	2	3	4	5	6	7	8	Not NQF Linked	Days	Weeks	Months
Leadership & governance SOC 100					0					9		0)													>	2
Executive Mayor																										
Mayor																										
Councillors	2			2			1							5					5					3		18
Chairperson Board Member		<u> </u>																								
Other (specify below)																										
																	_					_		_		
Senior officials and managers SOC 100																										
CEO/MD																										
Executive Directors																										
Directors																										
Financial Directors																										
City/Municipal/District Manager Department/Division Heads				2		3								5						5						
Plant Managers				2		5								5						5						
Information technology																										
Other (specify below)																										
Professionals SOC 200			1.0											10												
Health care			13						13					13 5				5	13					2	1	
Public safety/Emergency services LED									5					5				5						5		
Water conservation/treatment									1					1				1						5		
Waste									1									1						5		
Client services									İ																	
Parks/community facilities	3							4						7				4	3							
Community development																										
Public transport																										
Land management Housing administration																										
Environmental management	1																		1					5		
Roads	1							1					İ						1					3		
Electricity																								-		
Information technology																										
Corporate Services/Core administration					3														3					3		
Core finance				4															4					4		
Technicians/associated professionals SOC Health care	300		0															3						2		
Public safety/Emergency services			3			1								1				3						2		
LED														'										5		
Water conservation/treatment									3				l	3					3					3		
Waste																										
Client services																										
Parks/community facilities		1				2								2				3						5		

			Kind ar	nd numl	ber of bene	ficiaries							Natu				NQF	= level (	of form	nal inter	rventior	ı			ration	
						ç	Skills Area																			
Employment category	Management / leadership	Project management /planning	Client service	Financial	Corporate, legal and support	Administration	Policy development	Information technology	Specialist technical	Life skills and basic education	Training skills	Social/communi ty/economic dev. and plan.	Informal (defined in guidelines)	Formal (in-house / external)	1	2	3	4	5	6	7	8	Not NQF Linked	Days	Weeks	Months
Community development					_																				-	
Public transport																										
Land management Housing administration				<b> </b>	-								<u> </u>	-												
Environmental management					1	<u> </u>							<u> </u>	1												
Roads				1		1			2				ł	2					2					3		
Electricity						1			7	İ				7					7					5		
Information technology Corporate Services/Core administration	2	,			3									5					5					5		
Core finance				5										5					5					Ŭ		
Skilled agric & fishery workers SOC 600																										
Health care																										
Public safety/Emergency services				I	ļ								ļ		ļ				L							
LED Water conservation/treatment																										
Water conservation/treatment Waste					<u> </u>	1							<del> </del>													
Client services				1		1							ł													
Parks/community facilities						1				İ																
Community development																										
Public transport				I	ļ								ļ		ļ				L							
Land management Housing administration																										
Environmental management				1		1							<del> </del>							<u> </u>						
Roads													ł													
Electricity		L	1			1																				
Information technology																										
Corporate Services/Core administration				I	ļ								ļ		ļ				L							
Core finance Clerks SOC 400																										
Health care			1					1						1				1						2		
Public safety/Emergency services			2	2		1		2					ł	2				2						3		
LED		L				1																				
Water conservation/treatment			1					1						1				1						2		
Waste			2	2				2					ļ	2				2						3		
Client services Parks/community facilities			23		<del> </del>	I		23					<u> </u>	23				23					L	5		
Community development		1	23		<u> </u>			23					ł	23				23						5		
Public transport		1		1	1	1							1													
Land management		L	1			1																				
Housing administration																										
Environmental management				<u> </u>									ļ													
Roads Electricity			6		<del> </del>	I		6					<u> </u>	6				6					L	5		
Information technology			6	1		1		6					<del> </del>	6				ь		<u> </u>				5		
Corporate Services/Core administration		1	25		<u> </u>	1		25					<u> </u>	25				25						5		_
Core finance		1	18		1	1		18					t	18				18						5		
Service workers SOC 500																										
Health care									1					1					1					10		
Public safety/Emergency services				<u> </u>	-	<u> </u>			40				ļ	40				40							10	2
LED	I	1	I	I	I	1	I	l	I	I			L	1	I				I	I	1					

			Kind an	id numb	er of bene	ficiaries							Natu interve				NQF	- level (	of form	nal inter	ventior	1			ration	
						ę	Skills Area																			
Employment category	Management / leadership	Project management /planning	Client service	Financial	Corporate, legal and support	Administration	Policy development	Information technology	Specialist technical	Life skills and basic education	Training skills	Social/communi ty/economic dev. and plan.	Informal (defined in guidelines)	Formal (in-house / external)	1	2	3	4	5	6	7	8	Not NQF Linked	Days	Weeks	Months
Water conservation/treatment									1			0,		1				1						_	-	
Waste																										
Client services Parks/community facilities				3										3				3						3		
Community development				3										3				3						3		
Public transport																										
Land management																										
Housing administration Environmental management			<u> </u>			<u> </u>																				_
Roads																										
Electricity																										
Information technology																										
Corporate Services/Core administration Core finance				4		1								1				1						5	2	
Craft & related workers SOC 700				4										4				4							2	
Health care																										
Public safety/Emergency services									1					1			1								10	
LED																									10	
Water conservation/treatment Waste			-						5					5			5								10	
Client services																										
Parks/community facilities																										
Community development																										
Public transport Land management																										
Housing administration																										
Environmental management																										
Roads																										
Electricity Information technology						-			11					11			11								10	
Corporate Services/Core administration									1					1			1								10	
Core finance																										
Plant & machine operators SOC 800																										
Health care Public safety/Emergency services						-								3									3	5		
LED									3					3									3	5		
Water conservation/treatment																										
Waste																										
Client services																							-			
Parks/community facilities Community development									/					/									1	5		
Public transport		1																								
Land management																										
Housing administration																										
Environmental management	L	<u> </u>							-															_		
Roads Electricity		+				<u> </u>			1					1									1	1		
Information technology						1								'												-
Corporate Services/Core administration						1																				
Core finance																										

			Kind ar	nd numb	er of bene	ficiaries							Natu interve				NQF	level	of form	al inte	rventior	1		-	uration erventi	-
Employment category	Management / leadership	Project management /planning	Client service	Financial	Corporate, legal and support	Administration	Policy Policy development	Information technology	Specialist technical	Life skills and basic education	Training skills	Social/communi ty/economic dev. and plan.	Informal (defined in guidelines)	Formal (in-house / external)	1	2	3	4	5	6	7	8	Not NQF Linked	Days	Weeks	Months
Elementary occupations SOC 900																										
Health care										4				4	4											12
Public safety/Emergency services										4				4	4											12
LED																										
Water conservation/treatment										2				2	2											12
Waste										11				11	11											12
Client services																										
Parks/community facilities									43	43				43	43											12
Community development																										
Public transport																										
Land management																										
Housing administration																										
Environmental management																										
Roads									5	5				5	5											12
Electricity									6	6				6	6											12
Information technology																										
Corporate Services/Core administration										4				4	4											12
Core finance										6				6	6											12
Apprentices TOTALS																										
TOTALS	9	1	94	20	7	7	1	83	158	85	0	0	0	305	85	0	18	146	53	5	0	0	12	123	53	128

# **APPENDIX D**

# **PUBLISHED ANNUAL FINANCIAL STATEMENTS**

# 2006 / 2007 Municipal Year



Note:

The annual financial statements including the Auditor General's report on the financial statements and performance management system.



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REPORT OF THE AUDITOR-GENERAL TO THE MUNICIPAL COUNCIL AND KWAZULU-NATAL PROVINCIAL LEGISLATURE ON THE FINANCIAL STATEMENTS AND PERFORMANCE INFORMATION OF THE UMHLATHUZE MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2007

# **REPORT ON THE FINANCIAL STATEMENTS**

# Introduction

1. I have audited the accompanying financial statements of the uMhlathuze Municipality which comprise the statement of financial position as at 30 June 2007, statement of financial performance, statement of changes in net assets, cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes, as set out on pages 4 to 47.

# Responsibility of the accounting officer for the financial statements

- 2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting determined by the National Treasury, as set out in accounting policy note 1 to the financial statements and in the manner required by the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA). This responsibility includes:
  - Designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
  - Selecting and applying appropriate accounting policies
  - Making accounting estimates that are reasonable in the circumstances.

# **Responsibility of the Auditor-General**

- As required by section 188 of the Constitution of the Republic of South Africa, 1996, read with section 4 of the Public Audit Act, 2004 (Act No. 25 of 2004) (PAA) and section 126(3) of the MFMA, my responsibility is to express an opinion on these financial statements based on my audit.
- 4. I conducted my audit in accordance with the International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.
- 5. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

- 6. An audit also includes evaluating the:
  - Appropriateness of accounting policies used
  - Reasonableness of accounting estimates made by management
  - Overall presentation of the financial statements.
- 7. Paragraph 11 et seq. of the Statement of Generally Recognised Accounting Practice, GRAP 1 *Presentation of financial statements* requires that financial reporting by entities shall provide information on whether resources were obtained and used in accordance with the legally adopted budget. As the budget reporting standard is still in the process of being developed, I have determined that my audit of any disclosures made by uMhlathuze Municipality in this respect will be limited to reporting on noncompliance with this disclosure requirement.
- 8. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

# **Basis of accounting**

9. The municipality's policy is to prepare financial statements on the basis of accounting determined by the National Treasury as set out in accounting policy note 1.

### Opinion

10. In my opinion, the financial statements present fairly, in all material respects, the financial position of the uMhlathuze Municipality as at 30 June 2007 and its financial performance and cash flows for the year then ended have been prepared, in all material respects, in accordance with the basis of accounting as set out in accounting policy note 1 and in the manner required by the MFMA.

# **OTHER MATTERS**

I draw attention to the following matters that are ancillary to my responsibilities in the audit of the financial statements:

# Non-compliance with applicable legislation

# Housing Act, 1997 (Act No. 107 of 1997)

11. The municipality did not furnish the MEC of Housing with monthly reports regarding the sale of immovable property by the municipality, including the basis for the determination of selling prices. This was a contravention of section 14(4)(d)(v) of the Housing Act, 1997.

# Municipal Finance Management Act (No. 56 of 2003)

- 12. The municipality did not place the following documents on their website as prescribed by S75 of the MFMA:
  - Annual report for 2005-06 year
  - All supply chain management contracts above a prescribed value
  - An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4).

# Matters of governance

# **Internal policies**

13. The municipality did not have a fraud prevention plan, disaster recovery plan and staff retention policy during the year under review.

# **Revenue and receivables**

14. The municipality had unreconciled differences between the Natis and Promis systems for the year under review.

# Incorrect capitalisation of property, plant and equipment

15. An amount of R1,1 million was erroneously capitalised to property, plant and equipment.

# Infrastructure projects

16. The municipality had not awarded certain infrastructure projects within their validity periods.

# Material corrections made to the financial statements submitted for auditing

- 17. The financial statements, approved by the accounting officer and submitted for auditing on 30 August 2007, have been significantly revised in respect of the following misstatements identified during the audit:
  - Creditors: an adjustment of R6,4 million was made to creditors to include outstanding cheques.
  - The self-insurance reserve has been overstated by R957 756 due to the net of income and expenditure votes not being transferred out of the accumulated surplus.
  - The housing development fund was overstated by R2,7 million due to the net surplus from the housing operating account not being transferred from the accumulated surplus.

# Internal control

18. Section 62(1)(c)(i) of the MFMA states that the accounting officer must ensure that the municipality has and maintains effective, efficient and transparent systems of financial and risk management and internal control. The table below depicts the root causes of the matter indicated, as they relate to the five components of internal control.

Reporting item	Control environment	Assessment of risks	Control activities	Information and communication	Monitoring
Other matters					
Housing Act		$\checkmark$			
MFMA					
Internal policies					
Revenue and receivables					~
Incorrect capitalisation of PPE					$\checkmark$
Infrastructure projects					$\checkmark$

# Unaudited supplementary schedules

19. The supplementary information set out on pages 48 to 59 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and accordingly I do not express an opinion them.

# **OTHER REPORTING RESPONSIBILITIES**

# Reporting on performance information

20. I was engaged to audit the performance information.

# Responsibility of the accounting officer for the performance information

21. In terms of section 121(3)(c) of the MFMA the annual report of a municipality must include the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA).

# **Responsibility of the Auditor-General**

- 22. I conducted my engagement in accordance with section 13 of the PAA read with *General Notice 645* of 2007, issued in *Government Gazette No. 29919 of 25 May 2007* and section 45 of the MSA.
- 23. In terms of the foregoing my engagement included performing procedures of an audit nature to obtain sufficient appropriate evidence about the performance information and related systems, processes and procedures. The procedures selected depend on the auditor's judgement.
- 24. I believe that the evidence I have obtained is sufficient and appropriate to report that no significant findings have been identified as a result of my audit.

# Audit finding (performance information)

25. No significant findings were identified as a result of my audit.

# APPRECIATION

26. The assistance rendered by the staff of the uMhlathuze Municipality during the audit is sincerely appreciated.

audeta - Gomand Pietermaritzburg

7 December 2007



A U D I T O R - G E N E R A L

# ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

I am responsible for the preparation of these annual finanancial statements, which are set out on pages 1 to 59, in terms of Section 126(1) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors as disclosed in note 22 of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and The Minister of Provincial and Local Government's determination in accordance with this Act.

DR A.W. HEYNEKE MUNICIPAL MANAGER

30/08/2007

DATE

Restated

	Notes	2007	2006
		R	R
NET ASSETS AND LIABILITIES			
Net assets		721,790,417	562,399,702
Housing Development Fund	1	11,368,273	4,391,375
Capitalisation reserve		229,323,332	272,706,058
Government grant reserve		227,840,359	103,655,222
Donations and public contribution reserves		180,745,002	128,677,452
Self-insurance reserve		217,307	696,185
Accumulated surplus		72,296,144	52,273,410
Non-current liabilities		425,787,160	133,368,662
Long-term liabilities	2	425,787,160	133,368,662
Current liabilities		223,224,247	187,901,146
Consumer deposits	4	27,417,784	27,666,829
Creditors	5	141,478,051	115,086,204
Unspent conditional grants and receipts	6	35,044,179	33,176,369
Current portion of long-term liabilities	2	19,284,233	11,971,744
Total Net Assets and Liabilities	_	1,370,801,824	883,669,510
ASSETS			
Non-current assets		1,025,209,707	748,646,639
Property, plant and equipment	9	1,017,305,111	739,706,782
Investment property	11	1,304,802	1,555,351
Intangible assets	10	2,600,983	837,733
Long-term receivables	13	3,998,811	6,546,773
Current assets		345,592,117	135,022,871
Inventory	8	9,048,272	8,172,636
Consumer debtors	12	74,095,479	72,114,229
Other debtors	14	14,100,925	9,572,113
VAT	7	11,498,702	1,683,616
Current portion of long-term receivables	13	944,173	1,120,003
Call investment deposits	15	150,000,000	-
Bank balances and cash	27	85,904,566	42,360,274

# STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2007

# STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2007

	Notes	2007	2006
		R	R
REVENUE			
Property rates	17	98,103,060	90,061,314
Property rates - penalties imposed and collection charges		1,833,983	2,209,132
Service charges	18	443,962,523	422,571,598
Rental of facilities and equipment		9,695,416	10,242,618
Interest earned - external investments		11,668,451	7,754,253
Interest eamed - outstanding debtors		397,899	501,775
Fines		7,693,948	3,912,992
Licences and permits		1,652,680	630,630
Income for agency services		2,530,988	2,529,087
Government grants and subsidies	19	195,634,002	90,339,930
Public contributions		23,649,299	912,074
Other income	20	28,677,190	20,506,780
Sale of Land		36,289,666	22,881,210
Gains on disposal of property, plant and equipment		9,412,549	5,973,346
Total Revenue	-	871,201,654	681,026,739
	=	01 1,20 1,00 1	00110201100
EXPENDITURE			
Employee related costs	21	223,876,167	215,889,453
Remuneration of Councillors	22	11,343,826	9,642,151
Bad debts		(7,251,567)	8,412,494
Collection costs		89,560	22,635
Depreciation		65,977,410	59,103,475
Amortisation		433,732	287,970
Conditional grant expenditure		2,292,122	5,985,499
Repairs and maintenance		30,204,461	25,155,750
Interest paid	23	42,728,134	14,966,965
Bulk purchases	24	220,726,471	216,431,269
Contracted services		44,392,833	43,585,949
Grants and subsidies paid	25	932,893	1,200,315
General expenses		76,064,897	62,206,678
Total Expenditure	=	711,810,939	662,890,603
SURPLUS FOR THE YEAR	_	159,390,715	18,136,136

Refer to Appendix E(1) for the comparison with the approved budget

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2007

	Housing Development Fund	Capitalisation Reserve	Government Grant Reserve	Donation and Public Contribution Reserve	Self-Insurance Reserve	Accumulated Surplus	Total
<b>2006</b> Balance at 30 June 2005	2 981 264	208 432 338	84 976 756	116 269 360	697 337	25 887 208	520 104 263
Surplus for the year			000	00000		18,136,136	18,136,136
Capital grants used to purchase PPE			25,548,992			(25,548,992)	I
Donated/contributed PPE				21,640,235		(21, 640, 235)	'
Contribution to Insurance Reserve					361,037	(361,037)	( <b>D</b> )
Insurance claims processed					(362,189)	362,189	1
Transfer to Housing Development Fund	1,410,111					(1,410,111)	1
Offsetting of depreciation		(25,726,280)	(6,820,526)	(9,232,143)		41,778,949	I
Balance at 30 June 2006	4,391,375	272,706,058	103,655,222	128,677,452	696,185	37,204,107	547,330,399
2007							
Change in accounting policy (note 3)						15,069,303	15,069,303
Restated balance	4,391,375	272,706,058	103,655,222	128,677,452	696,185	52,273,410	562,399,702
Surplus for the year						159,390,715	159,390,715
Capital grants used to purchase PPE			124,789,145	59,964,573		(184,753,718)	I
Donated/contributed PPE							'
Contribution to Insurance Reserve					2,001,039	(2,001,039)	I
Insurance claims processed					(2,479,917)	2,479,917	ж
Transfer to Housing Development Fund	6,976,898					(6,976,898)	I
Offsetting of depreciation		(43,382,726)	(604,008)	(7,897,023)		51,883,757	( <b>n</b> )
Balance at 30 June 2007	11,368,273	229,323,332	227,840,359	180,745,002	217,307	72,296,144	721,790,417

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2007

	Note	2007 R	2006 R
CASH FLOW FROM OPERATING ACTIVITIES		ĸ	N
Receipts Property rates Sales of services Sale of land Grants Interest received Other receipts		102,133,336 444,951,585 36,289,666 197,501,812 11,668,451 64,352,959	91,669,852 435,129,645 22,881,210 92,042,336 7,754,253 37,219,462
Payments Employee costs Suppliers Interest payments Other payments		(227,967,581) (275,531,226) (42,728,134) (83,471,731)	(212,563,456) (308,662,660) (14,966,965) (87,437,137)
Net cash flows from operating activities		227,199,137	63,066,540
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property plant and equipment Proceeds on disposal of property plant and equipment Decrease in non-current receivables		(347,650,702) 11,541,078 2,723,792	(161,402,661) 9,031,745 1,881,364
NET CASH UTILISED IN INVESTING ACTIVITIES		(333,385,832)	(150,489,552)
CASH FLOWS UTILISED IN FINANCING ACTIVITIES			
Proceeds from borrowings Repayment of borrowings Net cash utilised in financing activities Net increase/(decrease) in cash and cash equivalents Cash and cash equivalents at the beginning of the year Cash and cash equivalents at the end of the year		305,970,755 (6,239,768) 299,730,987 193,544,292 42,360,274 235,904,566	86,037,318 (7,825,453) 78,211,865 (9,211,147) 51,571,421 42,360,274
		193,544,292 193,544,292 -	-9,211,147 (9,211,147) -

#### 1. BASIS OF PRESENTATION

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention.

In accordance with section 122(3) of the Municipal Finance Management Act (Act No. 56 of 2003), the Municipality has adopted Standards of GAMAP and GRAP issued by the Accounting Standards Board during the financial year. The Municipality has availed itself of the exemptions as granted to high capacity Municipalities in Government Gazette 30013 dated 29 June 2007. The exemptions are in respect of the application of certain International Accounting Standards as set out in Note 33 to the Annual Financial Statements.

The Municipality may have transactions, events or balances that are outside the ambit of GAMAP and GRAP but which are included in Standards of International Public Sector Accounting Standards (IPSAS) issued by the International Federation of Accountants — Public Sector Committee, International Accounting Standards (IAS) issued by the International Accounting Standards Board or Generally Accepted Accounting Practice issued by the South African Accounting Practices Board and the South African institute of Chartered Accountants.

The principal accounting policies adopted in the preparation of these annual financial statements are set out below.

Assets, liabilities, revenues and expenses have not been offset except when offsetting is required or permitted by a Standard of GAMAP or GRAP.

#### 2. PRESENTATION CURRENCY

These annual financial statements are presented in South African Rand.

#### 3. GOING CONCERN ASSUMPTION

These annual financial statements have been prepared on a going concern basis.

#### 4. HOUSING DEVELOPMENT FUND

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Housing selling schemes, both complete and in progresses at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

#### 5. RESERVES

#### 5.1 Capitalisation Reserve

On the implementation of GAMAP/GRAP, the balance on certain funds, created in terms of the various Provincial Ordinances applicable at the time, that had historically been utilised for the acquisition of items of property, plant and equipment have been transferred to a Capitalisation Reserve instead of the accumulated surplus in terms of a directive (budget circular) issued by National Treasury. The purpose of this Reserve is to promote consumer equity by ensuring that the future depreciation expenses that will be incurred over the useful lives of these items of property, plant and equipment are offset by transfers from this reserve to the accumulated surplus.

#### 5.1 CAPITALISATION RESERVES (continued)

The balance on the Capitalisation Reserve equals the carrying value of the items of property, plant and equipment financed from the former legislated funds. When items of property, plant and equipment are depreciated, a transfer is made from the Capitalisation Reserve to the accumulated surplus.

When an item of property, plant and equipment is disposed, the balance in the Capitalisation Reserve relating to such Item is transferred to the accumulated surplus.

#### 5.2 Government Grant Reserve

When items of property, plant and equipment are financed from government grants, a transfer is made from the accumulated surplus to the Government Grants Reserve equal to the Government Grant recorded as revenue in the Statement of Financial Performance in accordance with a directive (budget circular) issued by National Treasury.

When such items of property, plant and equipment are depreciated, a transfer is made from the Government Grant Reserve to the accumulated surplus. The purpose of this policy is to promote community equity by ensuring that the future depreciation expenses that will be incurred over the useful lives of government grant funded items of property, plant and equipment are offset by transfers from this reserve to the accumulated surplus.

When an item of property, plant and equipment financed from government grants is disposed, the balance in the Government Grant Reserve relating to such item is transferred to the accumulated surplus.

#### 5.3 Donations and Public Contributions Reserve

When items of property, plant and equipment are financed from public contributions and donations, a transfer is made from the accumulated surplus to the Donations and Public Contributions Reserve equal to the donations and public contributions recorded as revenue in the Statement of Financial Performance in accordance with a directive (budget circular) issued by National Treasury. When such items of property, plant and equipment are depreciated, a transfer is made from the Donations and Public Contributions Reserve to the accumulated surplus. The purpose of this policy is to promote community equity and facilitate budgetary control by ensuring that sufficient funds are set aside to offset the future depreciation charges that will be incurred over the estimated useful life of the item of property, plant and equipment financed from donations and public contributions. This is also applicable to the sale of developed land, as the infrastructure remains the property of the Municipality.

When an item of property, plant and equipment financed from Donations and Public Contributions is disposed, the balance in the Donations and Public Contributions Reserve relating to such item is transferred to the accumulated surplus.

#### 5.4 Insurance Reserve

An insurance reserve is maintained to cover the excess on claims that may occur. Insurance premiums are not charged to the reserve. Contributions are made on an ad hoc basis depending on the status of the reserve.

#### 6. PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment, is stated at cost, less accumulated depreciation. Heritage assets, which are culturally significant resources and which are shown at cost, are not depreciated owing to the uncertainty regarding their estimated useful lives. Similarly, land is not depreciated as it is deemed to have an indefinite life.

Where items of property, plant and equipment have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified except where the impairment reverses a previous revaluation.

Where impaired land and buildings are revalued, the increase in value of land and buildings are recognised as revenue to the extent that it reverses the impairment loss previously recognised as an expense.

The cost of an item of property, plant and equipment acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets was measured at its fair value. If the acquired item could not be measured at its fair value, its cost was measured at the carrying amount of the asset given up.

Subsequent expenditure is capitalised when the recognition and measurement criteria of an asset are met.

Depreciation is calculated on cost, using the straight-line method over the estimated useful lives of the assets. The annual depreciation rates are based on the following estimated asset lives:

	Years		Years
Infrastructure		Other	
Roads and Paving	15-30	Buildings	30
Pedestrian Malls	20	Specialised vehicles	10
Electricity	20-30	Other vehicles	3-7
Water	15-20	Office equipment	3-5
Sewerage	15-20	Furniture and fittings	7
Housing	30	Watercraft	15
Community		Bins and containers	5-10
Buildings	30	Specialised plant and equipment	10-15
Recreational Facilities	20-30	Other items of plant and equipment	2-5
Security	5	Landfill sites	15

The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

#### 7. LEASES

#### The Municipality as Lessee

Leases are classified as finance leases where substantially all the risks and rewards associated with ownership of an asset are transferred to the municipality. Property, plant and equipment subject to finance lease agreements are capitalised at their cash cost equivalent and the corresponding liabilities are raised. The cost of the item of property, plant and equipment is depreciated at appropriate rates on the straight-line basis over its estimated useful life. Lease payments are allocated between the lease finance cost and the capital repayment using the effective interest rate method. Lease finance costs are expensed when incurred.

#### LEASES (continued)

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are expensed as they become due.

#### The Municipality as Lessor

Amounts due from lessees under finance leases or instalment sale agreements are recorded as receivables at the amount of the Municipality's net investment in the leases. Finance lease or instalment sale income is allocated to accounting periods so as to reflect a constant periodic rate of return on the Municipality's net investment outstanding in respect of the leases or instalment sale agreements.

Rental income from operating leases is recognised on a straight-line basis over the term of the relevant lease.

#### 8. INVESTMENTS

Financial instruments, which include listed government bonds, unlisted municipal bonds, fixed deposits and short-term deposits invested in registered commercial banks, are stated at cost.

Where Investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified.

On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

## 9. INVENTORIES

Consumable stores, raw materials, work-in-progress and finished goods are valued at the lower of cost and net realisable value. In general, the basis of determining cost is the first-in, first-out method.

Redundant and slow-moving inventories are identified and written down from cost to net realisable value with regard to their estimated economic or realisable values.

#### 10. RECEIVABLES

Accounts receivable are carried at anticipated realizable value. An estimate is made for doubtful receivables based on a review of all outstanding amounts at year-end. Bad debts are written off during the year in which they are identified. Amounts that are receivable within 12 months from the reporting date are classified as current.

#### 11. **REVENUE RECOGNITION**

#### 11.1 Revenue from Exchange Transactions

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue in the period of consumption. Where meters cannot be read during a particular month, they are provisionally billed with the necessary adjustments made in the month in which they were read. Revenue from the sale of electricity prepaid meter cards are recognised at the point of sale.

#### 11. REVENUE RECOGNITION (continued)

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage are based on the water consumption on each developed property using the tariffs approved from Council and are levied monthly.

Interest and rentals are recognised on a time apportionment basis. Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariffs. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Revenue from the sale of goods is recognised when the risk is passed to the consumer.

Revenue from public contributions is recognised when all conditions associated with the contribution has been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment is brought into use. Where public contributions have been received but the municipality has not met the condition, a liability is recognised.

#### 11.2 Revenue from non-exchange transactions

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportion basis.

Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when payment is received.

Donations are recognised on a cash receipt basis or where the donation is in the form of property, plant and equipment, when such items of property, plant and equipment are brought into use.

Contributed property, plant and equipment are recognized when such items or property, plant and equipment are brought into use.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councilors or officials is virtually certain.

# 12. CONDITIONAL GRANTS AND RECEIPTS

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the Municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

#### 13. PROVISIONS

Provisions are recognised when the Municipality has a present or constructive obligation as a result of past events, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at reporting sheet date and adjusted to reflect the current best estimate.

#### 14. CASH AND CASH EQUIVALENTS

Cash includes cash on hand and cash with banks. Cash equivalents are short-term highly liquid investments that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks and investments In financial instruments, net of bank overdrafts.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdrafts are expensed as incurred.

#### 15. RETIREMENT BENEFITS

The municipality provides retirement benefits for its employees and councilors. The contributions to fund obligations for the payment of retirement benefits are charged against revenue in the year they become payable. The defined benefit funds, which are administered on a provincial basis, are actuarially valued tri-annualy on the projected unit credit method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis to all participating municipalities.

#### 16. BORROWING COSTS

Borrowing costs are recognised as an expense in the Statement of Financial Performance.

#### 17. UNAUTHORISED EXPENDITURE

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003).

Unauthorized expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

#### 18. IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the Municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

#### 19. FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

#### 20. COMPARATIVE INFORMATION

#### 20.1 Current year comparatives:

Budgeted amounts have been included in the annual financial statements for the current financial year only.

#### 20.2 Prior year comparatives:

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are reclassified. The nature and reason for the reclassification is disclosed.

#### 21. INTANGIBLE ASSETS

The acquisition of computer software and expenses on website costs are recognized as intangible assets and are amortised on a straight-line basis over their estimated useful lives.

	2007 R	2006 R
1 HOUSING DEVELOPMENT FUND		
Housing Development Fund	11,368,273	4,391,375
Unappropriated Surplus	11,368,273	4,391,375
The Housing Development Fund is represented by the following assets		
Debtors	(2,780,966)	1,492,161
Bank and cash	14,149,239	2,899,214
Total Housing Development Fund Assets and Liabilities	11,368,273	4,391,375
2 LONG-TERM LIABILITIES		
Annuity Loans Capitalised Lease Liability	445,071,393.00	144,649,410 690,996
Sub-total	445,071,393.00	145,340,406
Less: Current portion transferred to current liabilities	(19,284,233)	(11,971,744)
Annuity Loans	(19,284,233)	(11,644,757)
Capitalised Lease Liability	-	(326,987)
Total External Loans	425,787,160.00	133,368,662

Refer to Appendix A for more detail on long-term liabilities

The capitalised lease liability is secured over the item of infrastructure leased.

An Electrical substation, owned and financed by the RB Equipment Trust is leased by the City of uMhlathuze. This asset has been capitalised in the records of the City of uMhlathuze. A loan of R39 907 462 (2006: R25 088 992) by Rand Merchant Bank to RB Equipment Trust is secured by a sinking fund deposit with Rand Merchant Bank of R38 732 311 (2006: R32 786 438).

# 2 LONG-TERM LIABILITIES(continued)

External Loans repayments-Future years

Totals	0 445,071,395 %	0 62,179,112	0 57,684,081	4 71,816,183	4 71,449,303	4 71,074,290	4 70,966,904	4 70,819,558	4 70,700,063	4 63,312,156	4 42,793,637	4 42,794,637	4 34,771,926
INCA	220,000,000 8.75%	19,302,740	19,250,000	33,473,084	33,473,084	33,472,084	33,473,084	33,473,084	33,473,084	33,472,084	33,472,084	33,473,084	33,473,084
Nedbank	83,246,283 9.75%	14,164,249	14,095,980	14,004,997	13,906,584	13,801,036	13,692,650	13,545,304	13,425,810	13,278,711			
Standard Bank	81,959,464 10.65%	14,479,616	14,479,616	14,479,616	14,479,616	14,479,616	14,479,616	14,479,616	14,479,616	7,239,808			
DBSA (EMP)	1,392,737 16.16%	536,932	536,932	536,932	268,465								
INCA	14,512,245 13.95%	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	2,570,621	1,298,842
Nedbank	3,046,051 15.54%	3,198,872											
RMB	1,175,151 11.78%	1,175,151											
DBSA	7,872,485 14.50%	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	1,403,464	
DBSA	31,866,978 12.00%	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	5,347,468	
	ļ	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019

# Disclosure about the Terms and Conditions of Financial Instruments-Borrowings

Future payments are based on the balances at 30/06/07 (i) The interest rate applicable to the Standard Bank & Nedbank loan is variable and yearly instalments are therefore subject to Interest rate risk

 Lease liability has been settled in full
 (iii) Yearly instalments payable bi-annually, consist of capital redemption and interest due and no other requirements are attached

No early settlement options are profitable to Council

Conversion options are not applicable There is no security given against the loans Receipts or payments of the loans are in South African currency

	2007 R	2006 R
3 CHANGE IN ACCOUNTING POLICY - GAMAP REVERSAL - POST RETIREMENT MEDICAL BENEFITS		
The following adjustment was made to amounts previously reported in the annual		
financial statements of the Municipality arising from the implementation of GAMAP:		
IAS 19 was applied and the estimate provided was based on available surpluses. In		
the absences of an acturial valuation the liability was estimated at R100m and this		
was based on the KwaDukuza's Municipality Actuarial Valuation of post-retirement		
medical benefits of R50m (Staff complement of uMhhlathuze is approximately double). The reversal in respect of this provision for the 2006/07 year resulted from the		
exemption granted in Goverment Gazette 30013. The exemption is in respect of		
various International Accounting Standards which will become applicable with effect		
from the 2008/2009 financial year. (See note 33 for exemptions). 2008/2009 will then		
be the year of initial application at which time the relevant disclosures will be made in		
accordance with paragraph 28 of GRAP 3.		
3.1 Provision for post retirement benefits		
Non-current provision		13,942,803
Current provision		1,126,500
Tranfered to accumulated surplus		15,069,303
4 CONSUMER DEPOSITS		
Electricity and Water	26,769,524	27,311,096
Other	648,260	355,733
Total Deposits	27,417,784	27,666,829
Guarantees held in lieu of Electricity and Water Deposits	47,152,963	45,977,892

	2007 R	2006 R
5 CREDITORS		
<b>T</b> - 1	50 474 405	00 004 070
Trade creditors Year end Creditors	59,471,485	29,334,078 55,656,014
Retentions	51,237,434 15,295,172	10,530,738
Staff leave	10,098,184	14,680,680
Staff Bonuses	5,375,776	4,884,694
Total Creditors	141,478,051	115,086,204
6 UNSPENT CONDITIONAL GRANTS AND RECEIPTS		
Conditional Grants from other spheres of Government		
National Conditional Grants	7,080,533	8,829,919
Provincial Local Government Grants	2,215,370	1,758,239
Provincial Development Planning Grants	37,201	58,717
Provincial Housing Grants	15,510,056	14,774,720
Provincial Library Services Subsidies		14,580
Provincial Community Development Workers Programme	43,433	59,293
Provincial Department of Transport Subsidy	167,279	167,279
Department of Water Affrairs (DWAF) Cleanest Town Award	70,507	139,967
Department of Water Affrairs (DWAF) Water Services Programme	415,937	438,268
Department of Water Affrairs (DWAF) Refurbishment Grant	-	1,672,190
Department of Water Affrairs (DWAF) Institutional Support Programme Grant	1,200,000	1924 - La Carlos
Department of Minerals & Energy	235,000	
Municipal Infrastructure Grant (MIG)	7,743,619	4,797,841
uThungulu District Municipality Capacity Building Grant	240,000	240,000
uThungulu District Council Infrastructure Grant	48,488	188,600
uThungulu District Municipality Museum Operating Subsidy	36,756	36,756
	35,044,179	33,176,369
See Note 19 for reconciliation of grants from other spheres of government.		
7 VAT		
Output Suspense	2,260,410	2,780,659
Input Suspense	(10,220,366)	(6,160,772)
	(3,538,746)	1,696,704
Output Payable		
Input Claim	-	(207)

VAT is payable on the payment basis. Only once payment is made or received is VAT claimed or paid over to SARS. All VAT returns have been submitted by the due date throughout the year.

	2007 R	2006 R
8 INVENTORY		
Consumable stores - at cost	8,462,231	7,409,110
Water - at cost	586,041	763,526
Total Inventory	9,048,272	8,172,636

#### 9 Property, Plant And Equipment

# 30 June 2007

Reconciliation Of Carrying Values	Infrastructure	Community	Heritage	Other	Total
Carrying Values					
At 1 July 2006	572,893,786	51,551,384	49,502	115,212,109	739,706,781
Cost	1,039,949,410	87,738,121	49,502	236,426,719	1,364,163,752
Accumulated Depreciation	(467,055,624)	(36,186,737)		(121,214,610)	(624,456,971)
Acquisitions	161,306,852	9,395,209		37,714,503	208,416,564
Capital Under Construction	129,768,796	2,904,842	-	4,363,518	137,037,156
Depreciation	(47,040,240)	(4,083,178)	-	(14,603,443)	(65,726,861)
Carrying Value Of Disposals	(34,774)		20	(2,093,755)	(2,128,529)
Cost/Revaluation	(55,303)	-	-	(3,866,501)	(3,921,804)
Accumulated Depreciation	20,529	-	) <b>=</b> );	1,772,746	1,793,275
Carrying Values					
At 30 June 2007	816,894,420	59,768,257	49,502	140,592,932	1,017,305,111
Cost	1,330,969,755	100,038,172	49,502	274,638,239	1,705,695,668
Accumulated Depreciation	(514,075,335)	(40,269,915)	140	(134,045,307)	(688,390,557)

#### Property, Plant And Equipment (continued)

Reconciliation Of Carrying Values	Infrastructure	Community	Heritage	Other	Total
Carrying Values					
At 1 July 2005	488,838,664	43,302,458	49,502	108,638,698	640,829,322
Cost	913,122,075	76,004,798	49,502	222,629,621	1,211,805,996
Accumulated Depreciation	(424,283,412)	(32,702,340)	-	(113,990,923)	(570,976,674
Acquisitions	98,494,683	8,299,285	-	20,285,480	127,079,448
Capital Under Construction	28,670,172	3,468,618		1,567,201	33,705,991
Depreciation	(43,106,149)	(3,493,331)	-	(12,250,101)	(58,849,581
Carrying Value Of Disposals	(3,583)	(25,646)	-	(3,029,170)	(3,058,399
Cost/Revaluation	(337,520)	(34,580)		(8,055,583)	(8,427,683
Accumulated Depreciation	333,937	8,934		5,026,413	5,369,284
Carrying Values					
At 30 June 2006	572,893,786	51,551,384	49,502	115,212,109	739,706,781
Cost	1,039,949,410	87,738,121	49,502	236,426,719	1,364,163,752
Accumulated Depreciation	(467,055,624)	(36,186,737)	-	(121,214,610)	(624,456,971

The leased property, plant and equipment is secured as set out in Note 2.

Land originally acquired by the uMhlathuze Municipality is currently carried at the original purchase price and the portions that have been proclaimed as erven and sold have not been excised from the original cost. The current general property valuation being carried out for the purposes of implementing the Municipal Property Rates Act will be used to revalue and restate all property in the Municipality's ownership. This exercise is expected to be completed by February 2008 and the financial statements for the 2007/2008 financial year will correctly reflect the fair value of all land owned by the Municipality. The new valuation roll, asset register and the financial statements will be aligned at 30/06/2008.

#### **10 Intangible Asset**

Reconciliation Of Carrying Values	Total
Carrying Values	
At 1 July 2006	837,733
Cost	5,618,906
Accumulated Amortisation	(4,781,173
Acquisitions	2,196,982
Amortisation	(433,732
Carrying Values	
At 30 June 2007	2,600,983
Cost	7,815,888
Accumulated Amortisation	(5,214,905

Reconciliation Of Carrying Values	Total
Carrying Values	
At 1 July 2005	508,481
Cost	5,001,684
Accumulated Amortisation	(4,493,203)
Acquisitions	617,222
Amortisation	(287,970)
Carrying Values	
At 30 June 2006	837,733
Cost	5,618,906
Accumulated Amortisation	(4,781,173)

# **11 INVESTMENT PROPERTY**

	1 - 4 647 M	Lot 16990/2		
Reconciliation of carrying values	Ext 5-Pick n Pay	Remainder Ext 90- Caravan park	Airport	Total
Carrying Values				
At 1 July 2006	341,611	138,293	1,075,447	1,555,351
Cost	3,001,946	1,460,261	5,588,863	10,051,070
Accumulated Depreciation	(2,660,335)	(1,321,968)	(4,513,416)	(8,495,719
Acquisitions	-	-	-	-
Capital Under Construction	-	de la	-	1.5
Depreciation	(112,797)	(19,717)	(118,035)	(250,549
Carrying Value Of Disposals		-	-	1457.5
Cost	- 	-	-	0.52
Accumulated Depreciation	<u> </u>		-	-
Carrying Values				
At 30 June 2007	228,814	118,576	957,412	1,304,802
Cost	3,001,946	1,460,261	5,588,863	10,051,070
Accumulated Depreciation	(2,773,132)	(1,341,685)	(4,631,451)	(8,746,268

#### 30 June 2006

	star 11 a fata ingan yanta	Lot 16990/2		
Reconciliation of carrying values	Lot 617 Meerensee Ext 5-Pick n Pay	Remainder Ext 90- Caravan park	Airport	Total
Carrying Values				
At 1 July 2005	454,408	161,356	1,193,482	1,809,246
Cost	3,001,946	1,460,261	5,588,863	10,051,070
Accumulated Depreciation	(2,547,538)	(1,298,905)	(4,395,381)	(8,241,824
Acquisitions				
Capital Under Construction	-	-	· •	2.52
Depreciation	(112,797)	(23,063)	(118,035)	(253,895
Carrying Value Of Disposals				-
Cost		-	-	
Accumulated Depreciation		-	ć.	-
Carrying Values				
At 30 June 2006	341,611	138,293	1,075,447	1,555,351
Cost	3,001,946	1,460,261	5,588,863	10,051,070
Accumulated Depreciation	(2,660,335)	(1,321,968)	(4,513,416)	(8,495,719)

# **12 CONSUMER DEBTORS**

As at 30 June 2007		
Service Debtors		82,586,339
Rates		11,867,783
Electricity June consumption billed in July	15,270,915 25,763,785	41,034,700
Water June consumption billed in July	11,174,730 6,296,253	17,470,983
Sewerage Special Sewer charges	7,779,840	7,970,801
Refuse		4,242,072
Rental		998,467
Sundry Gross Balance Less: Provision for Bad Debts Net Balance		7,768,490 91,353,296 (17,257,817) 74,095,479
As at 30 June 2006		
Service Debtors Rates		91,527,296 14,064,076
Electricity June consumption billed in July	20,583,281 25,290,361	45,873,642
Water June consumption billed in July	11,984,165 4,928,127	16,912,292
Sewerage Special Sewer charges	9,619,313 206,998	9,826,311
Refuse		4,850,975
Rental		3,313,960
Sundries Gross Balance Less: Provision for Bad Debts Net Balance		9,734,910 104,576,166 (32,461,937) 72,114,229

		2007 R	2006 R
12 CONSUMER DEBTORS (continued)			
Rates Ageing			
Current (0 - 30) days		6,018,775	6,315,885
31 - 60 days		1,015,958	955,515
61- 90 days		347,430	487,701
91 - 120 days		208,176	233,666
121-360 days		1,894,955	2,083,290
361 + days		2,382,489	3,988,019
Total		11,867,783	14,064,076
Electricity, Water, Sewerage and Refuse: Ageing			
Current (0 - 30) days		54,514,456	51,589,686
31 - 60 days		2,985,819	7,472,787
61- 90 days		1,130,390	2,174,698
91 - 120 days		889,441	1,316,023
121-360 days		4,303,073	4,957,995
361+ days		6,895,378	9,952,031
Total		70,718,557	77,463,220
Rental			
Current (0 - 30) days		327,751	243,526
31 - 60 days		129,878	57,324
61- 90 days		94,671	84,520
91 - 120 days		80,977	20,119
121-360 days		217,471	120,508
361+ days		147,719	2,787,963
Total		998,467	3,313,960
Sundry			
Current (0 - 30) days		(282,123)	244,371
31 - 60 days		(39,037)	644,367
61- 90 days		(76,385)	701,719
91 - 120 days		273,064	163,540
121-360 days		3,355,720	2,471,491
361+ days		4,537,251	5,509,422
Total		7,768,490	9,734,910
Summary of Debtors by Customer classification	Demention	in the second	
30 June 2007	Domestic consumers	Industry/ commercial	Nat / Provincial govt
Current (0 - 30) days	R 14,317,974	R 36,850,279	R 8,637,102
31 - 60 days	1,624,491	1,636,387	828,822
61- 90 days	1,187,857	724,105	509,578
91 - 120 days	754,423	518,403	468,923
121+days	10,949,624	6,502,525	5,842,804
Sub-total	28,834,369	46,231,699	16,287,229
Less provision for bad debt	(10,827,698)	(6,430,119)	10,207,229
Total debtors by customer classification	18,006,671	39,801,580	16,287,229
Total deptors by customer classification	10,000,071	53,001,000	10,201,229

#### 12 CONSUMER DEBTORS (continued)

30 June 2006	R	R	R
Summary of Debtors by Customer classification		12/10/02/01/01/01/02/02	
	Domestic	Industry/	
	consumers	commercial	Nat / Provincial govt
Current (0 - 30) days	15,884,601	42,229,994	9,840,156
31 - 60 days	1,885,143	1,898,948	961,808
61- 90 days	1,378,451	840,289	591,340
91 - 120 days	875,472	601,581	544,162
121+days	12,718,060	7,545,868	6,780,293
Sub-total	32,741,727	53,116,680	18,717,759
Less provision for bad debt	(12,473,996)	(19,987,941)	-
Total debtors by customer classification	20,267,731	33,128,739	18,717,759
Reconciliation of the bad debt provision		2007 R	2006 R
n de la constante		32,461,937	25,179,024
Balance at beginning of the year Contributions to provision			
		(7,251,567)	8,412,494
Bad debts written off against provision		(7,952,553)	(1,129,581)
Balance at end of year		17,257,817	32,461,937
3 LONG-TERM RECEIVABLES			
Housing loans		961,505	1,244,161

Total Receivables	3,998,811	6,546,773
Less: Current portion transferred to Current Assets	(944,173)	(1,120,003)
	4,942,984	7,666,776
Car loans	372,556	1,277,564
Sport & Welfare Organisations	1,685	4,152
Study loans	3,607,238	5,140,899
Housing loans	901,505	1,244,161

#### **14 OTHER DEBTORS**

Payments made in advance	266,333	2,450
Government subsidies Year end debtors	2,156,581 11,678,011	9,443,238 126,425
Total Other Debtors	14,100,925	9,572,113

Housing Loans , car loans and study loans were made in terms of council policies on these schemes. No new housing or car loans have been granted since the effectice implementation date of the Municipal Finance Management Act of 2003. There are no significant terms or conditions that will effect the timeous recovery of these accounts.

	2007 R	2006 R
15 CALL INVESTMENT DEPOSITS		
Short-term investment	150,000,000	<u> </u>
16 BANK, CASH AND OVERDRAFT BALANCES		
Bank accounts The municipality has the following bank accounts: Current Account (Primary Account) ABSA Bank - Richards Bay Current /Cheque Account number 2150000028		
Cash book balance at beginning of year Cash book balance at end of year Bank statement balance at beginning of year Bank statement balance at end of year	16,534,248 20,972,900 16,512,299 27,319,920	12,903,884 16,534,248 12,906,015 16,512,299
Deposit Account ABSA Bank - Richards Bay Current/Deposit Account number 2150000095 Cash book balance at beginning of year Cash book balance at end of year Bank statement balance at beginning of year Bank statement balance at end of year	7,627,559 8,500,114 6,657,995 7,600,525	9,445,582 7,627,559 8,518,679 6,657,995
Hostel Account ABSA Bank - Richards Bay Current/Deposit Account number 90 8291 6767 Cash book balance at beginning of year Cash book balance at end of year Bank statement balance at beginning of year Bank statement balance at end of year	15,277,203 15,393,137 15,277,203 15,393,137	16,016,409 15,277,203 16,016,409 15,277,203
Housing Account - Brackenham ABSA Bank - Richards Bay Current/DepositAccount number 91 2361 5121 Cash book balance at beginning of year Cash book balance at end of year Bank statement balance at beginning of year Bank statement balance at end of year	2,899,214 2,920,494 2,899,214 2,920,494	2,730,079 2,899,214 2,730,079 2,899,214

	2007 R	2006 R
16 BANK, CASH AND OVERDRAFT BALANCES (continued)		
Housing Account - Ngwelezane		
ABSA Bank - Richards Bay		
Current /Cheque Account number 91 7137 3496		
Cash book balance at beginning of year	2	-
Cash book balance at end of year	1,419,616	-
Bank statement balance at beginning of year		-
Bank statement balance at end of year	1,419,616	
Housing Account - Pionierhof		
ABSA Bank - Richards Bay		
Current/Deposit Account number 90 9224 7889		
Cash book balance at beginning of year	-	
Cash book balance at end of year	9,809,129	-
Bank statement balance at beginning of year	-	-
Bank statement balance at end of year	9,809,129	-
Conditional Grants		
ABSA Bank - Richards Bay		
Current/Deposit Account number 91 7137 3917		
Cash book balance at beginning of year	-	
Cash book balance at end of year	20,517,523	
Bank statement balance at beginning of year		-
Bank statement balance at end of year	20,517,523	-

#### 17 PROPERTY RATES

Actual		
Residential	31,258,932	28,333,682
Commercial	60,570,058	55,744,428
State	6,274,070	5,983,204
Total Assessment Rates	98,103,060	90,061,314
Property Valuations		
Residential	771,308,500	753,969,100
Commercial	1,285,757,250	1,231,954,850
State	139,817,000	140,751,510
Total Property Valuations	2,196,882,750	2,126,675,460

Property valuations are performed on land only. The last valuation for the former Richards Bay Administrative Unit came into effect 1 July 1998 and the former Empangeni Administrative Unit came into effect 1 July 1996. Interim valuations are processed to take into account changes to properties. A rate of R0.03718 (R0.03507 - 2006) for residential and R0.07383 (R0.06965 - 2006) for all other properties of Richards Bay area and a rate of R0.04666 (R0.04455 - 2006) for residential and R0.05809 - 2006) for all other properties of Empangeni area, are applied to property valuations to determine property rates. Rates are levied on a monthly basis but upon request can be levied annually. The final date for payment of rates that are levied on an annual basis is,

30 September of each year end and 30 June for monthly ratepayers. Interest of 18% per annum is levied on outstanding rates. An additional 10% collection charge is levied two months after the due date.

#### **18 SERVICE CHARGES**

Total Service Charges	443,962,523	422,571,598
Sewerage and sanitation charges	41,867,904	32,336,349
Refuse removal	27,120,220	24,212,935
Sale of water	75,162,098	74,483,312
Sale of electricity	299,812,301	291,539,002

	2007 R	2006 R
19 GOVERNMENT GRANTS AND SUBSIDIES		
Equitable Share	61,265,646	52,985,497
National Conditional Grants	2,249,386	3,174,031
Provincial Health Subsidies	4,478,340	2,700,847
Provincial Local Government Grants	242,869	506,472
Provincial Development Planning Grants	21,516	397,308
Provincial Housing Grants	425,640	1,789,725
Provincial Library Service Subsidies	14,580	445,395
Provincial Museum Services Subsidies	72,325	60,953
Provincial Arts & Culture Services Subsidies	51,817	
Provincial Community Development Workers Programme	15,860	24,707
Provincial Department of Transport - Relocation of Licensing Offices	-	50,882
Department of Water Affairs - Cleanest Town Award	69,460	10,033
Department of Water Affairs - Water Services Programme	22,331	61,732
Department of Water Affairs - Refurbishment Grant	1,672,190	159,638
Department of Water Affairs - R293 Assets	95,909,000	1.5
Municipal Infrastructure Grant (incl SMIF allocation)	26,320,598	23,082,937
uThungulu District Municipality Environmental Health service	879,612	3,947,496
uThungulu District Municipality Capacity Building Grants	000 2000 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000 - 2000	-
uThungulu District Municipality Management of Cemeteries	725,127	107,741
uThungulu District Municipality Museum Operating Subsidy	-	1,764
uThungulu District Municipality Infrastructure Grant	1,197,705	832,772
Total Government Grants & Subsidies	195,634,002	90,339,930

#### 19.1 Equitable Share

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent communities.

#### **19.2 National Conditional Grants**

Balance unspent at beginning of year	8,829,919	10,648,950
Current year receipts	500,000	1,355,000
Conditions met - transferred to revenue	(2,249,386)	(3,174,031)
Conditions still to be met - transferred to liabilities	7,080,533	8,829,919

National Conditional Grants are allocated in terms of the Division of Revenue Act. The Financial Management Grant is used to promote support reforms to financial management and the implementation of the Municipal Finance Management Act. The Restructuring Grant received in 2002, 2003 & 2004 from National Treasury has been earmarked for certain projects that will imporve the local economy.

	2007 R	2006 R
19 GOVERNMENT GRANTS AND SUBSIDIES (continued)		
19.3 Provincial Health Subsidies		
Balance unspent at beginning of year	an an an an an an an an an an an an an a	-
Current year receipts	4,478,340	2,700,847
Conditions met - transferred to revenue	(4,478,340)	(2,700,847)
Conditions still to be met - transferred to liabilities		-
The municipality renders health services on behalf of the Provincial Government and is refunded approximately 35% of total expenditure incurred. This grant has been used exclusively to fund clinic services. The conditions of the grant have been met. There was no delay or withholding of the subsidy.		
19.4 Provincial Local Government Grants		
Balance unspent at beginning of year	1,758,239	1,974,711
Current year receipts	700,000	290,000
Conditions met - transferred to revenue	(242,869)	(506,472)
Conditions still to be met - transferred to liabilities	2,215,370	1,758,239
Provincial Local Government grants are used to implement, administrative and financial municipal framework and to provide a municipal infrastructure framework. The grants are spent in accordance with a business plan approved by the Provincial Government. Funds allocated for 2006/2007 R 50000 were not received as conditions were not met.		
19.5 Provincial Development Planning Grants		
Balance unspent at beginning of year	58,717	356,025
Current year receipts		100,000
Conditions met - transferred to revenue	(21,516)	(397,308)
Conditions still to be met - transferred to liabilities	37,201	58,717

Provincial Development Planning grants are used to promote informed integrated planning and development in the province. The grants are spent in accordance with a business plan approved by the Provincial Government. Funds allocated for 2006/2007 R 50 000 & R 30 000 were not received as conditions were not met.

	2007 R	2006 R
GOVERNMENT GRANTS AND SUBSIDIES (continued)		
19.6 Provincial Housing Grants		
Balance unspent at beginning of year	14,774,720	15,390,726
Current year receipts		180,000
Conditions met - transferred to revenue Interest Received	(425,640)	(1,789,725)
Conditions still to be met - transferred to liabilities	1,160,976 15,510,056	993,719 14,774,720
Conditions suit to be met - transferred to habilities =	15,510,056	14,774,720
Provincial Housing grants were allocated to assist in the refurbishment of various hostels. The grants are spent in accordance with a business plan approved by the Provincial Goverment. No funds have been withheld.		
19.7 Provincial Library Services Subsidies		
Balance unspent at beginning of year	14,580	14,580
Current year receipts	-	445.395
Conditions met - transferred to revenue	(14,580)	(445,395)
Conditions still to be met - transferred to liabilities		14,580
Provincial Library Grants were allocated to subsidise the purchase of equipment for various libraries. A subsidy was also received to assist in the construction of the Empangeni Library Study Hall. The subsidies are spent in accordance with a business plan approved by the Provincial Government. No funds have been withheld.		
19.8 Provincial Museum Services Subsidies		
Balance unspent at beginning of year	-	
Current year receipts	72,325	60,953
Conditions met - transferred to revenue	(72,325)	(60,953)
Conditions still to be met - transferred to liabilities		•
Department of the Premier allocates a subsidy to assist in the daily running of the Empangeni Museum. No funds have been withheld.		
19.9 Provincial Arts & Culture Services Subsidies		
Balance unspent at beginning of year	-	-
Current year receipts	51,817	60,953
	(51,817)	(60,953)
Conditions met - transferred to revenue	(01,017)	(00,000)

	2007 R	2006 R
19 GOVERNMENT GRANTS AND SUBSIDIES (continued)		
13 GOVERNMENT GRANTO AND GODOIDIEG (CONTINUED)		
19.10 Provincial Community Development Workers Programme		
Balance unspent at beginning of year	59,293	-
Current year receipts		84,000
Conditions met - transferred to revenue	(15,860)	(24,707)
Conditions still to be met - transferred to liabilities	43,433	59,293
Department of Local Government and Traditional Affairs allocated funds to Council for the administration the Community Development Workers Programme. No funds have been withheld.		
19.11 Provincial Department of Transport Subsidy		
Balance unspent at beginning of year	167,279	167,279
Current year receipts		50,882
Conditions met - transferred to revenue	-	(50,882
Conditions still to be met - transferred to liabilities	167,279	167,279
Provincial Department of Transport Subsidy for the reimbursement of expenses paid for the relocation of the Empangeni Licensing Offices. The Department also provided for a subsidy for a Pedestrian Safety Project. No funds have been withheld.		
19.12 Department of Water Affairs (DWAF) Cleanest Town Award		
Balance unspent at beginning of year	139,967	
Current year receipts	-	150,000
Conditions met - transferred to revenue	(69,460)	(10,033)
Conditions still to be met - transferred to liabilities	70,507	139,967
Department of Water Affairs Cleanest Town Award. Funds will be used on a recycling project. No funds have been withheld.		
19.13 Department of Water Affairs (DWAF) Water Services Programme		
Balance unspent at beginning of year	438,268	
Current year receipts		500,000
Conditions met - transferred to revenue	(22,331)	(61,732
Conditions still to be met - transferred to liabilities	415,937	438,268
Department of Water Affrairs Sector Institutional Support and Capacity Building		

Initiatives in support of Water Services Authority and Water Service Provider functions. The grants are spent in accordance with an approved business proposal.

	2007 R	2006 R
19 GOVERNMENT GRANTS AND SUBSIDIES (continued)		
19.14 Department of Water Affairs (DWAF) Refurbishment Grant		
Balance unspent at beginning of year	1,672,190	901,828
Current year receipts		930,000
Conditions met - transferred to revenue	(1,672,190)	(159,638)
Conditions still to be met - transferred to liabilities		1,672,190
Department of Water Affrairs Refurbishment Grant and Subsidy for Water Services Works. The grant is spent in accordance with an approved business plan.		
19.15 Municipal Infrastructure Grant (MIG)		
Balance unspent at beginning of year	4,797,841	738,492
Current year receipts	29,266,376	27,142,286
Conditions met - transferred to revenue	(26,320,598)	(23,082,937)
Conditions still to be met - transferred to liabilities	7,743,619	4,797,841
This grant was used to construct water and sewerage infrastructure as part of the upgrading of informal settlement areas. No funds have been withheld.		
19.16 uThungulu District Municipality Environmental Health Costs		
Balance unspent at beginning of year		-
Current year receipts	879,612	3,947,496
Conditions met - transferred to revenue	(879,612)	(3,947,496)
Conditions still to be met - transferred to liabilities		-

The function to provide environmental health services was transferred to the District Municipality. Council is still performing this function on behalf of the District Municipality.In terms of a service level agreement the District Municipality allocates Council a portion of their Equitable Share allocation.

	2007 R	2006 R
19 GOVERNMENT GRANTS AND SUBSIDIES (continued)		
19.17 uThungulu District Municipality Capacity Building Grant		
Balance unspent at beginning of year	240,000	240,000
Current year receipts	-	-
Conditions met - transferred to revenue	-	-
Conditions still to be met - transferred to liabilities	240,000	240,000
uThungulu District Council allocated funds for capacity building grants.No funds have been withheld.		
19.18 uThungulu District Municipality Administration of Regional Cemeteries		
Balance unspent at beginning of year	-	-
Current year receipts	725,127	107,741
Conditions met - transferred to revenue	(725,127)	(107,741)
Conditions still to be met - transferred to liabilities	182	
Council administers the Regional Cemetery on behalf of uThungulu District Council in terms of a service level agreement. No funds have been withheld.		
19.19 uThungulu District Municipality Museum Operating Subsidy		
Balance unspent at beginning of year	36,756	20,000
Current year receipts		18,520
Conditions met - transferred to revenue	2	(1,764)
Conditions still to be met - transferred to liabilities	36,756	36,756
uThungulu District Council allocated a subsidy to assist in the daily running of the		

uThungulu District Council allocated a subsidy to assist in the daily running of the Empangeni Museum. No funds have been withheld.

	2007 R	2006 R
19 GOVERNMENT GRANTS AND SUBSIDIES (continued)		
19.20 uThungulu District Council Infrastructure Grant		
Balance unspent at beginning of year	188.600	1,021,372
Current year receipts	1,057,593	-
Conditions met - transferred to revenue	(1,197,705)	(832,772
Conditions still to be met - transferred to liabilities	48,488	188,600
uThungulu District Council provided a grant to partially fund the Nseleni Bulk Water Supply Project and a further grant for capital projects in the IDT area. No funds have been withheld.		
19.21 Depatrment of Minerals & Energy		
Balance unspent at beginning of year		
Current year receipts	235,000	-
Conditions met - transferred to revenue	-	(L)
Conditions still to be met - transferred to liabilities	235,000	•
Department of Minerals & Energy in support of Electrification Projects. The grants are spend in accordance with an approved business proposal.		
19.22 Department of Water Affrairs (DWAF)		
Balance unspent at beginning of year	-	241
Current year receipts	95,909,000	-
Conditions met - transferred to revenue	(95,909,000)	
Conditions still to be met - transferred to liabilities	(93,909,000)	
Conditions still to be met - transferred to liabilities	-	-
Transfer of Sewer and Water Pumpstations assets from the previous R293 Towns to Council.		
19.23 Changes in levels of government grants		
Based on the allocations set out in the Division of Revenue Act, (Act No.2 of 2006), no significant changes in the level of government grant funding are expected over the forthcoming 3 financial years.		
20 OTHER INCOME		

Total Other Income	28,677,190	20,506,780
Other Income	8,932,220	7,655,214
Connection Fees	1,992,672	2,458,178
Extension Fees	16,437,602	8,964,817
Buiding Plans	1,314,696	1,428,571

		2007 R	2006 R
21 EMPLOYEE RELATED COSTS			
Employee related costs - Salaries and Wages		140,780,659	130,241,651
Employee related costs - Contributions for UIF, pensions and medical aids		37,558,939	33,840,726
Travel, motor car, accommodation, subsistence and other allowances		20,357,569	19,458,923
Housing benefits and allowances		8,034,264	8,429,033
Overtime payments		17,520,638	16,231,969
Performance bonus		645,991	569,043
Leave Payments		1,287,466	9,589,162
Less: Employee costs capitalised to Property, Plant and Equipment		(2,309,359)	(2,471,054)
Total Employee Related Costs		223,876,167	215,889,453
There were no advances to employees. Loans to employees are set out in note	13.		
Remuneration of the Municipal Manager			
Annual Remuneration		529,912	478,172
Performance Bonuses		109,724	109,800
Housing Subsidy		65,534	65,534
Travel Allowance		188,294	188,294
Contributions to UIF, Medical and Pension Funds	· · · · · · · · · · · · · · · · · · ·	1,399	1,252
Total		894,863	843,052
Remuneration of Individual Executive Directors	Chief	City	City
Remuneration of individual Executive Directors	Financial	Engineer	Electrical
30 June 2007	Officer	Engineer	Engineer
Annual Remuneration	290.713	374,496	320,074
Annual Bonus	290,713	374,490	18,726
Entertainment	-	-	233
Performance Bonuses	91,129	91,129	49.615
Housing Subsidy	46.674	91,129	38,437
Travel Allowance	241,241	101,590	147,481
Contributions to UIF, Medical and Pension Funds	24,835	127,376	71,951
Total	694,592	694,591	646,517
30 June 2006			
Annual Remuneration	271,542	349,800	282,405
Annual Bonus	271,042	040,000	23,534
Entertainment		2	1,400
Performance Bonuses	84,811	84,811	28,241
Housing Subsidy	46.674	-	15.873
Travel Allowance	225,627	106.349	134,680
Contributions to UIF, Medical and Pension Funds	22,813	110,507	85,611
Total	651.467	651,467	571.744
i otar	001,407	001,407	5/1,/44

#### 21 EMPLOYEE RELATED COSTS (continued)

Remuneration of Individual Executive Directors	Management	Corporate	Planning &
	Sevices	Sevices	Sustainable
30 June 2007	074.400	000 010	Development
Annual Remuneration	374,496	302,343	290,713
Annual Bonus		24,946	5
Entertainment		1,400	
Performance Bonuses	91,129	30,534	91,129
Housing Subsidy	46,674	17,400	46,674
Travel Allowance	92,207	145,315	232,054
Contributions to UIF, Medical and Pension Funds	90,086	106,951	34,022
Total	694,592	628,889	694,592
30 June 2006			
Annual Remuneration	262,350	282,405	271,542
Annual Bonus	-	23,534	
Entertainment		1,400	-
Performance Bonuses	63,608	28,241	84.811
Housing Subsidy	35,005	15,263	46,673
Travel Allowance	64,263	134,680	217,046
Contributions to UIF, Medical and Pension Funds	63,422	91,043	31,395
Total	488,648	576,566	651,467
Remuneration of Individual Executive Directors	Community	Community	Parks
	Facilitation	Services	Sports &
30 June 2007	& Marketing	& Health	Recreation
Annual Remuneration	302,343	302,343	302.343
Annual Bonus	24,946	24,946	24,946
Entertainment	1,400	1,400	1,400
Performance Bonuses	30,534	30,534	30,534
Housing Subsidy	38,189	16,515	19,450
Travel Allowance	143,478	145,044	145,315
Contributions to UIF, Medical and Pension Funds	108,797	97,527	108,084
Total	649,687	618,309	632,072
Total	049,007	010,505	032,072
30 June 2006			
Annual Remuneration	282,405	282,405	282,405
Annual Bonus	23,534	23,534	23,534
Entertainment	1,400	1,400	1,400
Performance Bonuses	28,240	28,241	28,241
Housing Subsidy	23,702	14,535	17,168
Travel Allowance	134,634	134,614	134,680
Contributions to UIF, Medical and Pension Funds	92,674	89,360	91,618
Total	586,589	574,089	579,046

	2007 R	2006 R
22 REMUNERATION OF COUNCILLORS		
Mayor	429,981	425,726
Deputy Mayor	342,381	384,000
Speaker	344,690	347,598
Executive Committee Members	2,544,183	2,283,384
Councillors	6,678,211	5,311,520
Councillors pension contribution	1,004,380	889,923
Total Councillors Remuneration	11,343,826	9,642,151
The Speaker and Executive Committee Members are full-time.Each is provided with an office and secretarial support at the cost of the Council		
23 INTEREST PAID		
Long-term liabilities	42,728,134	14,890,390
Finance leases		76,575
Total Interest on External Borrowings	42,728,134	14,966,965
24 BULK PURCHASES		
Electricity	188,345,409	184,489,499
Water	32,381,062	31,941,770
Total Bulk Purchases	220,726,471	216,431,269
25 GRANTS AND SUBSIDIES PAID		
Richards Bay Country Club	419,946	436,165
SPCA	222,000	212,000
uMhlathuze Tourism Association	200,000	160,000
Independent Development Trust Ngwelazane Housing	27,260	238,000
Sabokwe Community-Removal of Graves	-	87,473
Zululand Expo	17,600	14,183
Sundries	46,087	52,494
Total Grants and Subsidies	932,893	1,200,315

	2007 R	2006 R
26 CASH GENERATED FROM OPERATIONS		
Surplus for the year	159,390,715	18,136,136
Adjustment for:		
Depreciation	65,977,410	59,391,445
Amortisation	433,732	
(Gain)/Loss on disposal of property, plant and equipment	(9,412,549)	(5,973,346)
Movement in bad debt provision	(15,204,119)	7,282,913
Movement in non-current provisions		32,635
Investment income	(11,668,451)	(7,754,253)
Interest paid	42,728,134	14,966,965
Operating surplus before working capital changes:	232,244,872	86,082,495
(Increase)/Decrease in inventories	(875,636)	1,513,428
Decrease/(Increase) in debtors	13,222,870	(2,998,752)
Increase in other debtors	(4,528,812)	(2,569,326)
Increase in conditional grants and receipts	1,867,810	1,702,406
Increase/(Decrease) in creditors	26,391,847	(7,375,440)
Increase in VAT claimable	(9,815,086)	(14,301,683)
(Decrease)/Increase in consumer deposits	(249,045)	8,226,124
Cash generated from operations	258,258,820	70,279,252
27 BANK BALANCES AND CASH		
Cash and cash equivalents included in the cash flow statement comprise the following statement of amounts indicating financial position		
Bank balances and cash	85,904,566	42,360,274
Total bank balances and cash	85,904,566	42,360,274
28 UNAUTHORISED, IRREGULAR AND WASTEFUL EXPENDITURE DISALLOWED		
Unauthorised expenditure		
Reconciliation of unauthorised expenditure		
	452,992	21,668,390
Unauthorised expenditure current year		
Unauthorised expenditure current year Approved by Council or condoned	(452,992)	(21,668,390)

	2007 R	2006 R
29 ADDITIONAL DISCLOSURES IN TERMS OF THE MUNICIPAL FINANCE MANAGEMENT ACT		
20.4 Operteikuttana ta Oplan		
29.1 Contributions to Salga	700 007	4 404 045
Council subscriptions	709,387	1,131,645
Amount paid	(709,387)	(1,131,645)
29.2 Audit fees		
	1 202 949	1 274 400
Amount paid - current year	1,322,848	1,374,499
29.3 PAYE and UIF		
Current year payroll deductions	26,851,860	30,031,158
Amount paid - current year	(26,851,860)	(30,031,158)
29.4 Pension and Medical Aid Deductions		
Opening balance	4,528	106,607
Current year payroll deductions	52,791,449	48,465,990
Amount paid - current year	(52,791,361)	(48,461,462)
Amount paid - previous year	(4,528)	(106,607)
Balance unpaid (included in creditors)	88	4,528

The balance represents continued members contributions received in advance.

#### 29.5 Councillor's Arrear Consumer Accounts

The following Councillors had arrear accounts outstanding for more than 90 days as at 30 June 2007  $\,$ 

	Total	Outstanding Less Than 90 Days	Outstanding More Than 90 Days
None		2000 <u>14</u>	
Total Councillor Arrear Consumer Account			÷
30 June 2006			
Councillor Tshabalala CN*	8,664	372	8,292
Councillor Zulu SM	668	589	79
Total Councillor Arrear Consumer Account	9,332	961	8,371

\*Tshabalala CN is a new Councillor elected in 2006

During the year the following Councillor's had arrears accounts outstanding for more than 90 days.

#### 30 June 2007

Councillor Tshabalala CN	Highest Amount Outstanding Ageing 1,295 300 days		
<b>30 June 2006</b> Councillor Tshabalala CN	3,734	330 days	

2007 R	2006 R
201,277,988	90,624,146
226,704,812	357,426,854
427,982,800	448,051,000
6,310,000	7,412,700
245,044,600	229,570,600
176,628,200	211,067,700
427,982,800	448,051,000
547,085	878,859
80,000	80,000
	R 201,277,988 226,704,812 427,982,800 6,310,000 245,044,600 176,628,200 427,982,800 547,085

#### 32 RETIREMENT BENEFITS

The last actuarial valuations of the Natal Joint Municipal Pension Funds (Superannuation and Retirement) was done at 31 March 2006. These valuations disclosed a deficit for past service of R88,3 million and a deficit for past service of R204,3 million respectively. This shortfall will be met by increased employer contributions, implemented from July 2007. The last actuarial valuation of the Municipal Councillors Pension Fund was done at 30 June 2003. This valuation indicated that the fund is in a sound financial position.

#### 33 EXEMPTIONS FOR IMPLEMENTATION OF GAMAP

33.1) The table below sets out the standards or part of standards that have been exempted by Government Gazette 30013, dated 29 June 2007, of which Council has taken advantage.

Financia	al Reporting Standard	Extent Of Exemption From Standard	Exemption Period
GRAP 3	Accounting policies,	Indentification and impact of GRAP standards	For the 2006/07 and 2007/08
	changes in accounting	that have been issued but are not yet effective	financial years
	estimates and errors	and changes to accouting policies	· · · · · · · · · · · · · · · · · · ·
		[paragraphs 14,19 and 30-31]	
GAMAP 17	Property,plant and	Review of useful life of items of PPE recognised	For the 2006/07 and 2007/08
	equipment (PPE)	in the annual financial statements [paragraphs	financial years
	equipment (FT)	59-61, and 77]	initiariolai youro
		Review of depreciation method applied to PPE	For the 2006/07 and 2007/08
		recognised in the annual financial statements	financial years
			linancial years
		[paragraphs 62 and 77]	Eastha 2000/07 and 2007/08
		Impairment of non-cash generating assets	For the 2006/07 and 2007/08
		[paragraphs 64-69 and 75(5)(4-(vi)]	financial years
		Impairment of non-cash generating assets	For the 2006/07 and 2007/08
	· · · · · · · · · · · · · · · · · · ·	[paragraphs 63 and 75(5)(4-(vi)]	financial years
AS 36	Impairment Of Assets	Entire standard	For the 2006/07 and 2007/08
AC128)			financial years
GAMAP 12	Inventories	The entire Standard as far as it relates to	For the 2006/07 and 2007/08
		immovable capital assets inventory that is for	financial years
		in terms of GAMAP 17	
		The entire Standard as far as it relates to	For the 2006/07 and 2007/08
		water stock that was not purchased by the	financial years
		municipality	
AS 40	Investment Property	The entire Standard to the extent that the	For the 2006/07 and 2007/08
Schief Steeres	investment Property		2. Second and definition of a state of the second secon
AC 135)		property is accounted for in terms of GAMAP 17	financial years
		Disclosure of fair value of investment property if	For the 2006/07 and 2007/08
		the cost model is applied and where the municipality	financial years
		has recognised the investment property in terms of	
The address in Station reco		this standard [paragraphs 79(e)(I)-(iii)]	
AS 17	Leases	Recognising operating lease payments/receipts on	For the 2006/07 and 2007/08
(AC 105)		a straight line basis if the amount are recognised on	financial years
		the basis of the cash flow in the lease agreement.	
		(SAICA circular 33, 34, 50, 51 of IAS 17/AC 105)	
AS 38	Intangible Assets	The entire standard except for the recognition,	For the 2006/07 and 2007/08
AC 129)		measurement and disclosure of computer software	financial years
( ,		and websites costs (SIC 32/AC 432) and all other	·····
		costs are expensed	
AS 19	Employee Benefits	Defined benefit accounting as far as it relates to	For the 2006/07 and 2007/08
AC (116)	Employee Denents	defined benefit plans accounted for as defined	financial years
40 (110)			linalicial years
		contributions plans and the defined benefit obligation	
		dislosed by narrative information. [Paragraphs 29,	
		48-119, 120A(c)-(q)]	
GAMAP 9	Revenue	Initial measurement of fair value discounting all	For the 2006/07 and 2007/08
		future receipts using an imputed rate of interest.	financial years
		(SAICA circular 09/06 and paragraph 12)	
AS 39	Financial instruments:	Initially measuring financial assets and financial	For the 2006/07 and 2007/08
(AC 133)	Recognition and	liabilities at fair value. (SAICA circular 09/06,	financial years
	measurement	paragraph 43, AG 79, AG 64 and AG 65 of IAS 39/	
	a	AC 133)	
FRS 5	Non-current assets	Classification, measurement and disclosure of non-	For the 2006/07 and 2007/08
AC 142)	held for sale and	current assets held for sale [paragrpahs 6-14, 15-29	financial years
(70 142)	discontinued operations	(in so far as it relates to non-current assets held for	
	alsoonunded operations	sale), 38-42]	
EDS 7	Einanoial instruments:		Ear the 2006/07 and 2007/08
FRS 7	Financial instruments:	Entire standard to be repaiced by IAS 32 (AC125)	For the 2006/07 and 2007/08
(AC 144)	Disclosures	issued August 2006 and effective for financial	financial years
		statements covering periods beginninh on or after	
		1-Jan-98	
AS 20	Accounting for	Entire standard excluding paragraph 24 and 26,	For the 2006/07 and 2007/08
(AC 134)	government grants	replaced by paragraph 08 of GAMAP 12, paragraph	financial years
· · · · ·	and disclosure of	25 of GAMAP 17 and paragraphs 42-46 of GAMAP 9	°

### 33 EXEMPTIONS FOR IMPLEMENTATION OF GAMAP(continued)

33.2) The implementation plan for compliance with the exceptions above as required by National Treasury in terms of MFMA circular 44 will be submitted by the required due date i.e 30 October 2007 and 31 March 2008 respectively. The plan will reflect the progress towards full compliance with sections 122(2) and (3) of the MFMA.

33.3) The most significant implication of the application of the standards will result from implementation of GAMAP 17 and IAS 19. The provision for employee benefits for present and retired employees will amount to amount to approximately R100 million. However this will be largely offset by the implementation of GAMAP 17 which will result in significant reversal of depreciation.

### 34 EVENTS AFTER THE REPORTING DATE

No material facts and circumstances have occurred between the accounting date and the date of this report that would have an impact on the financial statements.

### **35 RELATED PARTY TRANSACTIONS**

35.1 MOTOR VEHICLE LOANS			BALANCE 6/30/06	2006/2007 INTEREST	2006/2007 REPAYMENT	BALANCE 30/06/2007
HEYNEKE AW	AW	CEO	214,908.36	15,488.01	62,928.00	167,468.37
STEFFENS	AS	DEP DCSH	28,022.45	1,683.39	17,209.68	12,496.16
VAN ROOIJEN	M	DEP PSD	111,197.50	8,243.63	39,987.00	79,454.13
KLOPPER	JM	DEP CFO	69,688.48	4,673.15	37,428.00	36,933.63
JORDAN	т	DEP PSD	56,941.97	3,702.28	33,503.94	27,140.31
			480,758.76	33,790.46	191,056.62	323,492.60

DATE ISSUED

### **35.2 HOUSING GUARANTEES**

VERSTER	FJ	DEP CE	60,000.00	5/12/00
VUMBA	AP	DEP DIR FIRE	43,500.00	3/31/04
			74,735.00	

### 35.3 POST RETIREMENT CONTRIBUTIONS TO MEDICAL

DREYER	CE	17,463.60
HRAZDILEK	GN	26,593.68
KOTZE	н	19,708.92
MULDER	BF	17,917.20
NORDIN	ED	17,917.20
OOTHUIZEN	PC	19,708.92
ROSSOUW	J	8,586.00
VAN DER WESTHUZEN	JJ	17,463.60
VAN DER WALT	AJ	17,917.20
DE JAGER	AJ	35,123.88
		198,400.20

### 35 RELATED PARTY TRANSACTIONS (continued)

### 35.4 KEY PERSONNEL EMPLOYEE BENEFIT

		BENEFIT	THIRD PARTY TRANSACTIONS
HEYNEKE	AW	894,863.00	70,275.99
BOSMAN	F	694,591.00	15,128.31
PILLAY	J	694,592.00	11,059.07
MASHABANE	TS	694,592.00	-
KHOZA	EL	694,592.00	11,907.08
BAKER	D	558,324.71	1,068.45
VAN WYK	DJ	108,186.34	-
VAN BILJON	EH	632,072.00	6,139.30
ODENDAAL	PE	649,687.00	52,788.83
ERASMUS	SC	628,889.00	56,053.68
PHILLIPS	F	618,309.00	13,748.56
RENALD	н	516,833.41	5,668.30
NEL	MJ	490,218.59	5,652.15
VERSTER	FJ	505,964.76	7,770.56
VOLSCHENK	PN	490,149.15	4,621.58
HINRICHS	RC	449,779.00	5,904.24
FRANCIS	TE	504,222.38	6,399.45
GULLAN	AL	499,646.61	5,579.97
ANGELL-SCHAU	DL	515,278.54	11,292.51
MULLER	SC	497,611.75	43,607.64
DLAMINI	GT	425,862.29	
MULDER	OJH	489,096.87	9,575.95
VAN ROOIYEN	M	496,940.03	4,883.22
KIRSTEN	HAD	497,215.93	10,165.24
PULLEN	WNS	503,436.41	625.17
KLOPPER	JM	503,436.41	42,820.98
KOEKEMOER	CM	513,724.28	×
DLADLA	HR	476,223.76	127,059.82
JORDAN	т	513,828.92	33,504.00
MBATHA	SM	459,065.42	5,582.70
VUMBA	AP	413,314.29	4,668.56
HLELA	SN	432,740.67	-
OLIVER	PM	512,527.67	4,516.13
CRONJE	GP	493,742.45	8,973.57
STEFFENS	AS	493,319.32	17,209.68
DE BEER	A	378,606.59	4,644.84
		18,941,483.55	608,895.53

### 35 RELATED PARTY TRANSACTIONS (continued)

### COUNCILLORS

COUNCILLORS			THIRD PARTY
		BENEFIT	TRANSACTIONS
DUBE	EJB	150,967.60	TRANSACTIONS
FONSECA	Т	150,967.60	-
FOURIE	LCM	352,553.02	18,000.97
GUMBI	NV	147,163.95	2,107.76
GUMEDE	TN	150,967.60	4,679.64
HARVEY	JR		83,719.83
HEANEY	MM	351,917.98	03,719.03
HLOPHE	NS	150,967.61	-
JOSEPH	LS	150,967.61	
	FG	150,340.90	-
KHOZA	M	148,632.15	4 400 20
LOURENS	CQ	351,917.98	4,460.36
MADLOPHA		374,485.43	3,624.55
MAKATINI	MT	150,967.61	-
MBANJWA	NC	270,541.88	-
MBATHA	EF PT	374,485.05	8,089.20
MBATHA		150,967.60	
MBOKAZI	MM	150,967.61	-
MNGOMEZULU	LP	150,967.61	-
MNQAYI	AZ	351,917.98	1,497.72
MNQAYI	MS	150,967.60	171
MOFFATT	DJB	464,856.05	-
MPUNGOSE	VRT	150,967.60	-
MTHEMBU	AH	150,967.61	11,968.16
MTHEMBU	BM	148,939.60	876.07
MTHEMBU	BC	150,967.60	-
MTHIYANE	BM	150,967.61	
MTHIYANE	В	150,967.61	-
MTHIYANE	NP	91,063.80	
MTSHALI	D	150,967.60	2,848.17
MZIMELA	NB	351,479.14	-
NDWANDWE	GB	147,110.70	
NGOBESE	ND	147,734.50	2,070.00
NTANZI	PM	150,967.61	3,284.16
NXUMALO	DA	352,969.58	2,803.70
SHANDU	MF	150,967.60	-
SUKREBEN	К	150,967.61	10,322.77
VAN DER WESTHUISEN	JC	148,091.66	16,468.83
VAN DER WESTHUISEN	JJP	87,206.90	-
VAN HUYSSTEEN	RJ	150,967.61	-
VAN ZYL	JL	351,587.98	7,515.26

### 35 RELATED PARTY TRANSACTIONS (continued)

### COUNCILLORS

			THIRD PARTY
		BENEFIT	TRANSACTIONS
BARNES	IR	149,953.61	
BISSOONDIAL	R	147,925.60	
BUTHELEZI	MJ	50,918.23	-
CALITZ	CF	148,939.61	4,257.04
CELE	NR	150,967.60	-
GUMEDE	BD	216,855.31	-
HERBERT	DM	146,911.60	-
KHUBONI	AP	150,967.60	-
KHUMALO	LM	150,967.62	-
MADONSELA	NE	37,488.18	-
MKHIZE	SG	150,967.60	3,407.68
MTHETHWA	KN	150,967.60	1,149.00
MYENI	MB	150,967.60	20.41
NDLELA	MWN	148,939.60	2,481.03
NTETHA	FF	150,967.60	3,225.05
THUSI	NT	150,967.60	-
TSHABALALA	CN	150,967.62	2,267.48
VILJOEN	A	150,967.61	4,956.89
ZIKHALI	RM	148,967.60	-
ZULU	SM	150,967.61	3,306.16
ZULU	SH	150,967.60	2,227.20
ZULU	TL	150,967.60	2,586.70
		11,343,826.54	214,221.79

### SCM EMPLOYEES

		BENEFIT	THIRD PARTY
VAN STRAATEN	S	392.010.37	36,321.00
AMBROSE	В	297,871.89	22,164.69
DE JAGER	E	405,261.86	58,071.25
GROBLER	AS	366,062.42	-
MBHAMALI	BS	64,198.38	-
PHAHLA	т	404,788.53	×
QULU	S	337,746.10	-
THUSI	S	376,613.29	×
VAN AARDE	L	368,286.43	
		3,012,839.27	116,556.94

### 35.5 OTHER

### Winternights Investment 279 CC

Erf 13447, Pionierhof Flats Complex, was sold to Winter Nights Investments for an amount of R9,800, 000.00, Mr Pillay (CFO) and Mr Renald (Dep. CFO) are members of this Close Corporation, each holding a 1:7 share in the company. Rent paid to Winternight Investments amount to R103 389,43.

### Henque

Mr Pillay (CFO) is a member of this Close Corporation, an amount of R44 386.71 is in respect of third party transactions relating to water and rates.

APPENDIX A

Rate SSA SSA SSA SSA SSA SSA SSA SSA SSA SS	Loan Number 10593	Redeemable	Balance at	Received		-		
ERM LOANS nent Bank of SA nent Bank of SA	10593 10594		30/06/05	during the period	Kedeemed written off during the period	Balance at 30/06/07	carrying value Property, Plant & Equipment	Other Costs In Accordance With The MFMA
nent Bank of SA nent Bank of SA	10594							
nent Bank of SA nent Bank of SA	10594	2018/03/31	6.621.307		268,392	6,352,915	1,559,009	
nent Bank of SA nent Bank of SA		2017/03/31	3,114,143		147,799		2,522,520	
nent Bank of SA rent Bank of SA nent Bank of SA nent Bank of SA nent Bank of SA	10595	2017/03/31	11,692,175		554,917	-		
nent Bank of SA nent Bank of SA nent Bank of SA nent Bank of SA	10596	2017/03/31	2,720,807		129,131		r	
nent Bank of SA nent Bank of SA nent Bank of SA	10597	2018/03/31	8,153,090		280,605		2,631,993	
nent Bank of SA nent Bank of SA	10600	2017/03/31	5,306,378		251,843		1,649,349	
nent Bank of SA	10601	2017/03/31	3,153,992		149,690		123,200	
	10602	2017/03/31	797,812		37,865	759,947	274,354	
			41,559,704		1,820,242	39,739,462	8,760,425	
Nedbank 15.54%		2008/01/30	5,667,413		2,621,362	3,046,051		
INCA 13.95%	UMHL	2019/06/30	15,005,955		493,710	14,512,245	12,217,751	
Development Bank of SA 16.16%	11665	2010/12/31	1,670,057		277,320	1,392,737	426,440	
Standard Bank *1	357636	3/31/15	87,731,555		5,772,091	81,959,464	79,418,869	
Nedbank *2	05/7831	6/30/16		90,000,000	6,753,717	83,246,283	43,680,803	
INCA 8.75%		6/28/19		220,000,000		220,000,000	159,360,769	
Total long-term loans		,	151,634,684	310,000,000	17,738,442	443,896,242	100,823,485	
SALE & LEASE-BACK								
Rand Merchant Bank 11.78%		2007/07/01	37,990,834	1,916,628		39,907,462		
		2007/07/01	(12,189,670)	<ul> <li>South and the second sec</li></ul>	(12,189,670)			
Rand Merchant Bank 17.38%		2007/07/01	(32,786,438)	(5,945,873)		(38,732,311)	12,338,730	
Total		,	(6,985,274)	(4,029,245)	(12,189,670)	1,175,151	12,338,730	
BILITY		2006/10/31	593,877		593,877			
ABSA Bank 9.00%	68281534	2006/10/31	97,119		9/,119	0	/24,230	
Total		,	690,996	τ,	690,996		724,230	
TOTAL EXTERNAL LOANS		,	145,340,406	305,970,755	6,239,768	445,071,393	113,886,445	

\*1 = JIBAR plus 1.218% \*2 = Prime less 3.249%

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## CITY OF UMHLATHUZE : ANALYSIS OF PROPERTY PLANT AND EQUIPMENT AS AT 30 JUNE 2007

		C	Cost/Revaluation				Accumulated Depreciation	Depreciation		
	Opening Balance	Additions	Under Construction	Disposals	Closing Balance	<b>Opening Balance</b>	Additions	Disposals	<b>Closing Balance</b>	Carrying Value
Infrastructure										
Power Stations	60,007,822	19,455,183	32,901,066		112,364,071	23,345,508	2,051,136		25,396,644	86,967,427
Electricity Meters	7,950,288	1,086,932		44,449	8,992,771	4,309,313	270,150	11,484	4,567,979	4,424,792
Electricity Peak Load Equipment	8,476,631	442,448			8,919,079	7,629,634	416,729		8,046,363	872,716
Switchgear Equipment	10,215,575				10,215,575	5,163,645	510,779		5,674,424	4,541,151
Electricity Supply And Reticulation	188,913,745	8,791,625	3,080,592		200,785,962	70,910,724	8,783,756		79,694,480	121,091,482
Electricity Mains	13,136,290				13,136,290	10,982,434	269,859		11,252,293	1,883,997
Street Lights	14,701,780	1,243,010			15,944,790	11,125,063	676,376		11,801,439	4,143,351
Stormwater Drains	30,377,475		2,801,529		33,179,004	20,113,773	2,125,834		22,239,607	10,939,397
Roads	345,600,669	29,618,983	27,011,130		402,230,782	228,593,256	16,481,433		245,074,689	157,156,093
Reservoirs-Water	29,434,407	381,193	6,914,127		36,729,727	9,901,054	1,148,553		11,049,607	25,680,120
Water Meters	8,335,143	168,073	995,417		9,498,633	4,549,293	538,110		5,087,403	4,411,230
Water Mains	16,916,328		826,746		17,743,074	7,138,961	741,420		7,880,381	9,862,693
Water Supply And Reticulation	198,985,897	60,771,585	32,428,666		292,186,148	32,026,503	8,776,920		40,803,423	251,382,725
Water Mains & Purification	102,015,543	39,300,184	22,809,524		164,125,251	27,545,325	3,960,481		31,505,806	132,619,445
Pedestrain Malls	3,033,860				3,033,860	2,589,424	138,427		2,727,851	306,009
Taxiways	360,592				360,592	109,560	18,030		127,590	233,002
Security Measures	1,487,366	47,635		10,854	1,524,147	1,022,154	132,248	9,045	1,145,357	378,790
	1,039,949,411	161,306,851	129,768,797	55,303	1,330,969,756	467,055,624	47,040,241	20,529	514,075,336	816,894,420
Community Assets										
Beach Development	19,792,150		2,455,698		22,247,848	5,467,331	659,738		6,127,069	16,120,779
Cemeteries	3,016,798	283,634	110,300		3,410,732	786,335	97,544		883,879	2,526,853
Clincs	67,293	144,621			211,914	19,398	3,959		23,357	188,557
Community Centres	6,837,739	1,258,488			8,096,227	3,112,154	426,732		3,538,886	4,557,341
Fire Stations	1,781,497	274,573			2,056,070	331,816	57,785		389,601	1,666,469
Libraries	8,225,682	49,750			8,275,432	4,101,326	384,760		4,486,086	3,789,346
Museum	2,097,712				2,097,712	497,729	99,422		597,151	1,500,561
Parks & Gardens	11,194,045				11,194,045	9,379,356	496,690		9,876,046	1,317,999
Public Conveniences	6,214,641	1,637,737			7,852,378	729,968	451,570		1,181,538	6,670,840
Recreation Facilities	28,510,562	5,746,406	338,844		34,595,812	11,761,324	1,404,976		13,166,300	
	87,738,119	9,395,209	2,904,842		100,038,170	36,186,737	4,083,176	×	40,269,913	59,768,257

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CITY OF Umhlathuze : ANALYSIS OF PROPERTY PLANT AND EQUIPMENT AS AT 30 JUNE 2007

		Carrying Value	
		Closing Balance	
Depreciation		Disposals	
Accumulated		b	
		<b>Opening Balance</b>	
		Closing Balance	
		Disposals	
ost/Revaluation	Under	Construction	
ö		Additions	
		<b>Opening Balance</b>	

Heritage Assets Historical Buildings Painting & Art Galleries

Other Assets Housing Schemes Nurseries Office Buildings Tip Sites Workshops & Depots Office Equipment Furniture & Fittings Bins & Containers Emergency Equipment Motor Vehicles Fire Engines Fire Engines Fire Engines
---

Total

1,017,305,111	688,390,557	1,793,275	65,726,861	624,456,971	1,705,695,668	3,921,804	137,037,157	137,0	6,563 13
140,592,932	134,045,308	1,772,746	14,603,444	121,214,610	274,638,240	3,866,501	. I.	4,363,518	37,714,503 4,363,518
16,065,642	49,965,702	ā.	x	49,965,702	66,031,344				
7,408,228	10,920,641	78,655	2,185,583	8,813,713	18,328,869	106,167			4,956,841
4,771,666	1,486,874		328,265	1,158,609	6,258,540				2,400,000
33,890,940	27,843,294	69,890	5,287,880	22,625,304	61,734,234	69,890			15,904,132
22,673	47,035		5,089	41,946	69,708				
2,965,815	1,184,749		220,661	964,088	4,150,564				2,072,313
3,265,017	2,838,278	854	530,670	2,308,462	6,103,295	4,408			1,361,188
7,173,926	5,824,114	28,795	1,782,677	4,070,232	12,998,040	28,795			4,729,983
16,300,846	1,737,798		503,507	1,234,291	18,038,644			3,262,046	
3,328,205	486,516		167,705	318,811	3,814,721			469,576	
39,305,815	30,200,331		3,241,211	26,959,120	69,506,146			353,178	1,149,003 353,178
236,385	90,481		6,527	83,954	326,866				142,794
5,857,774	1,419,495	1,594,552	343,669	2,670,378	7,277,269	3,657,241	3,65	278,718 3,65	
49,502	æ	i.	đ.	ă.	49,502				,
49,502	ĩ	ŕ	,	ŕ	49,502			Ľ	

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CITY OF UMHLATHUZE : SEGMENTAL ANYALYSIS OF PROPERTY, PLANT AND EQUIPMENT AS AT 30 JUNE 2007

			Cost				Accumulated Depreciation	Depreciation		
	Opening		Under							
	Balance	Additions	Construction	Disposals	<b>Closing Balance</b>	<b>Opening Balance</b>	Additions	Disposals	<b>Closing Balance</b>	Carrying Value
Executive & Council	956,278	1,754			958,032	279,003	159,246		438,249	519,783
Finance & Admin	89,142,818	25,774,595		3,307,337	111,610,076	43,865,199	8,675,526	(1,588,833)	50,951,892	60,658,184
Planning & Development	20,489,705	78,620			20,568,325	5,793,244	59,532		5,852,776	14,715,549
Health	638,706	100,689			739,395	379,860	96,332		476,192	263,203
Community & Social Services	119,125,328	10,040,119	3,725,525	35,149	132,855,823	49,167,475	6,211,822	(31,417)	55,347,880	77,507,943
Housing	4,017,149		278,717	509,149	3,786,717	903,827	213,408	(121,698)	995,537	2,791,180
Public Safety	2,466,692	322,939		743	2,788,888	826,363	219,330	(743)	1,044,950	1,743,938
Sport & Recreation	65,431,212	6,678,743	2,794,542	69,426	74,835,071	31,354,057	2,909,062	(50,584)	34,212,535	40,622,536
Waste Management	117,202,230	42,708,280	18,655,583		178,566,093	47,313,797	4,119,697		51,433,494	127,132,599
Road Transport	388,692,966	29,898,595	29,812,659		448,404,220	255,472,419	18,728,347		274,200,766	174,203,454
Water	281,699,506	61,443,461	45,788,473		388,931,440	68,796,532	12,780,734		81,577,266	307,354,174
Electricity	274,297,062	31,368,769	35,981,657		341,647,488	120,305,196	11,553,825		131,859,021	209,788,467
Other	4,100				4,100					4,100
Total	1,364,163,752	208,416,564	137,037,156	3,921,804	1,705,695,668	624,456,971	65,726,861	(1,793,275)	688,390,557	1,017,305,111

APPENDIX D

CITY OF UMHLATHUZE :SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2007

2006 Actual Income	2006 Actual Expenditure	2006 Surplus/(Deficit)		2007 Actual Income	2007 Actual Expenditure	2007 Surplus/(Deficit)
1,177,993	23,028,234	(21,850,241)	Executive & Council	1,046,313	26,419,908	(25,373,595)
197,117,757	177,321,794	19,795,963	Finance & Admin	215,540,754	128,170,114	87,370,640
3,748,636	24,388,828	(20,640,192)	Planning & Development	1,446,546	13,024,579	(11,578,033)
6,656,413	14,468,299	(7, 811, 886)	Health	5,360,528	21,176,392	(15,815,864)
3,416,717	32,099,571	(28,682,854)	Community & Social Services	3,315,396	29,559,215	(26,243,819)
3,660,615	9,093,015	(5,432,400)	Housing	11,177,913	4,201,015	6,976,898
4,929,504	37,612,888	(32,683,384)	Public Safety	8,564,476	38,202,263	(29,637,787)
2,869,328	49,392,541	(46,523,213)	Sport & Recreation	6,258,442	73,238,592	(66,980,150)
78,781,498	90,096,225	(11,314,727)	Waste Management	140,045,700	108,649,192	31,396,508
3,991,900	43,913,673	(39,921,773)	Road Transport	5,309,345	75,108,078	(69,798,733)
114,907,414	106,700,082	8,207,332	Water	178,537,503	135,623,798	42,913,705
315,268,097	322,969,970	(7,701,873)	Electricity	346,602,576	342,673,524	3,929,052
710,085	135,006	575,079	Other	830,908	134,035	696,873
737,235,957	931,220,126	(193,984,169)	Sub Total	924,036,400	996,180,705	(72,144,305)
	(212,120,305)	212,120,305	Less: Inter- Dep Charges		(231,535,020)	231,535,020
737,235,957	719,099,821	18,136,136	Total	924,036,400	764,645,685	159,390,715

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# CITY OF uMHLATHUZE : ACTUAL VERSUS BUDGET(REVENUE AND EXPENDITURE) FOR THE YEAR ENDED 30 JUNE 2007

7 2007 vcE VARIANCE (%) Explanation of significant variance greater than 10% versus budget	2,750,960 3	133,983 8	0,110,467 2	r.	, ,	(85,185) (1)	1,067	60,173 21 Unexpected revenue.		9		(1)	201 0	7,/19 23 Additional revenue for building plan tees and retuse container tees.	9	(32)	~	5,300 20	2 - Vibro den	(6,534,592) (20) Delays in the process to commence municipal valuation roll. Procees to be continued in 2007/2008 financial yr.	(22)	Council decision to delay Crime Prevention project.	(2,356,221) (15) Provisions made for post employment benefits.	(10)	_		(4,629,837) (11) Provisions made for post employment benefits.	(5,780,308) (7)	3		11,530,269) (13) Underspending on repairs and maintenance	~		- -		
2007 BUDGET VARIANCE		1,700,000 13	452,674,700 10,11	- - -		9,780,600 (8	10,6	280,200 6						68,640,900 15,517,719				772,110,100 151,926,300		32,954,500 (6,53	163,341,000 (35,170,886)		15,380,800 (2,35	Ĭ	Ŭ	Ŭ	42,832,100 (4,62	79,018,900 (5,78			~	<u> </u>	ŵ			
2007 ACTUAL 200		1,833,983	462,785,167 45	31	r	9,695,415	11,668,451	340,373	ł	7,693,948	1,652,680	80	- (	84,158,619				924,036,400 77		26,419,908	128,170,114 16		13,024,579				38,202,263	73,238,592				m	_			
REVENUE	Property Rates	Property Rates-Penalties Imposed And Collection Charges	Service Charges	Regional Services Levies-Turnover	Regional Services Levies-Remuneration	Rental Of Facilities And Equipment	Interest Earned-External Investments	Interest Earned-Outstanding Debtors	Dividend Received	Fines	Licences And Permits	Income For Agency Services	Government Grants & Subsidies		Public Contributions, Donated/Contributed PPE	Sale Of Land	Gains On Disposal Of Property, Plant And Equipment	Total Revenue	EXPENDITURE	Executive & Council	Finance & Admin		Planning & Development	Health	Community & Social Services	Housing	Public Safety	Sport & Recreation	Environmental Protection	Waste Management	Road Transport	Water	Electricity	Other	Inter-Departmental Charges	Total Expenditure

# CITY OF UMHLATHUZE : ACTUAL VERSUS BUDGET (ACQUISITION OF PROPERTY, PLANT AND EQUIPMENT) FOR THE YEAR ENDED 30 JUNE 2007

	2007ACTUAL R	CONSTRUCTION	ADDITIONS	2007 BUDGET R	2007 VARIANCE R	VARIANCE %	Explanation of significant variances greater than 5% versus budget (Explanations To Be Recorded)
Executive & Council Finance & Admin	1,754 25,011,602		1,754 25,011,602	2,500 38,756,900	(746) (13,745,298)	(35)	(30) Savings realised on machinery & equipment. (35) Tender for plant & equipment resulted in increase expenditure than was originally budgeted for. Trailers to be purchased in 2007/2008 financial year, as insufficient funds available during 06/07. Savings on vehicle purchases amounted to R3.9m Savings on vehicle purchases amounted to R3.9m Disaster Beroward nan moist. Act Alther & CTV as a comera.
Planning & Development Health Community & Social Services	78,620 100,689 10,040,119	3,725,525	78,620 100,689 13,765,644	20,500 117,200 30,559,700	58,120 (16,511) (16,794,056)	284 (14) (55)	384 Additional office furnity project was encayed understore funds unspent. 385 Additional office furniture purchased for new staff appointments. (14) Savings on office furniture, machinery & equipment. (55) Relocation of laboratory was carried over to 2007/2008 financial year. Savings of R110 000 realised on RBay Extension/Development of Cernetery. Savings explicit on horman Trading Extension/Development of Savings and Information Savings.
Housing		278,717	278,717	29,206,000	(28,927,283)	(66)	(99) Land out on the found adjacent to esikhaleni due to various reasons mainly the long term lease agreement in place with Siqhubeka Consortium. Futhermore an agreement with Sikwiti Farm could not be reached regarding price. Tenders for the Sikhaleni fault withsish hostels could not be finalised due to the finalised due to the finalised due to the finalised due to the final signature or could not be reached regarding social on the tripatite agreement tequirements by the provincial government. Furda not received from provincial government for the could not be final set of the social could not be finalised due to the late imposition of the tripatite agreement requirements by the provincial government.
Public Safety Sport & Recreation Waste Management	322,939 6,678,743 42,708,280	2,794,542 18,655,583	322,939 9,473,285 61,363,863	690,000 8,970,000 42,754,279	(367,061) 503,285 18,609,584	(53) 6 6 6 44 1	
Road Transport	29,898,595	29,812,659	59,711,254	91,937,329	(32,226,075)	(35)	(35) Universarie Road extension-delays and damages caused by excessive rains. Project ongoing in 2007/2008 financial year. Bus shelters & laybyes all areas to be completed in 2007/2008. Industrial and commercial projects development projects to R2.1m did not materialise due to various development delays.

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CITY OF UMHLATHUZE : ACTUAL VERSUS BUDGET (ACQUISITION OF PROPERTY,PLANT AND EQUIPMENT) FOR THE YEAR ENDED 30 JUNE 2007	Explanation Of Significant Variances Greater Than 5% Versus Budget	(Explanations To Be Recorded)	43 Water treatment works transferred from Dwaf to Council. Council resolution 4006	dated 05/09/2006. (48) Streelighting for uMhlathuze Village-delay in taking over network from Eskom-carried	over to 2007/2008 financial year.	Industrial & commercial development projects amounting to R20,8m did not materialise	due to various development delays.	Uevelopment or Alkanstrand/bayside area not realised. Userulise/Cesteur scienction of 41/br ring fooder deletin by Konstene Development	Recures/Centaur relocation or TTKV ring recoer-delays by Neysione Development.	uMhlathuze Village MV ring cable-delay in taking over network from Eskom.	Ngwelezane prepayment meters-delay in taking over network form Eskom.		(23)	Various saving on projects and contingency amounts Delay as a result of development-project - carried over 2006/2007 project Township devlopment projects/public contributions amounting to R20.7m did not materialise due to various development delays.
RTY,PLANT	2007 VARIANCE	%	4									,	(2	
ITION OF PROPE	2007 VARIANCE	ĸ	32,295,142	(62.749.374)								1	(103,360,273)	
DGET (ACQUIS	2007 BUDGET	ĸ	74,936,792	130,099,800									448,051,000	
L VERSUS BUI	2007 TOTAL ADDITIONS	æ	107,231,934	67,350,426								ī	344,690,727	
-ATHUZE : ACTUAI	2007 UNDER CONSTRUCTION	R	45,788,473	35,981,657									137,037,156	
CITY OF UMHI	2007 ACTUAL	æ	61,443,461	31,368,769								1	207,653,571	
			Water	Electricity								Other	Total	

ENDED 30 .ILINE 2007 VEAD

APPENDIX E(2) (continued)

## DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

### **Grants and Subsidies Received**

Name of Grants	Name of organ of state		Quarterly Receipts	Receipts			Quarterly Expenditure	penditure		5	Grants and Subsidies delayed/withheld	s delayed/withhel	E	Reason for delay/ withholding of funds	Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act	Reason for non compliance
		Sept 2006	Dec 2006	Mar 2007	June 2007	Sept 2006	Dec 2006	Mar 2007	June 2007	Sept 2006	Dec 2006	Mar 2007	June 2007		Yes/No	
Museum Subsidy	KZN - Dept of Education & Culture		72,325			216,426	185,728	149,618	152,906					None	Yes	
Primary Health Subsidy	KZN - Dept of Health	1,146,830	1,143,510	1,021,500	1,021,500	2,187,510	2,366,832	2,441,646	2,154,590					None	Yes	
Environmental Health Subsidy	KZN - Dept of Health	72,500	72,500	٠		722,366	1,055,414	ч						None	Yes	
Nseleni Hostels Redevelopment & Lingrade	KZN - Dept of Housing					34 641		3	2					Nono	Vac	
Housing Development KZN - Dept of	t KZN - Dept of	í.	Ū	i.	L	5								NUIG	591	
Plan Feithawini Hostel	Housing K7N - Dent of	¢	ţ	e.	•	50,000		48,000						None	Yes	
Refurbishment	Housing	ĸ	ų	ł		64,319	100,041	42,880	85,759					None	Yes	
Infrastructural Grants Services	KZN - Uept of Library Services					x								None	Yes	
Community															oo taa	
Workers Programme		3		5		12,769	778	166	1,026					None	Yes	
IDP Review	KZN - Dept of Local Gov & Trad Affairs	1	,	5	ı	,	,	r	ĸ				50,000	Conditions not met	No	Conditions not met
Interdepartmental Monitoring Grant	KZN - Dept of Local Gov & Trad Affairs	,				,		а						None	Yes	
Land Use Management	KZN - Dept of Local Gov & Trad Affairs	,		1		28 338		34					30.000	Conditions not met	NO	Conditions not met
GIS Support	KZN - Dept of Local Gov & Trad Affairs						-6,821	л	1					None	Yes	
Facilitate Assessment																
or service Uelivery Mechanism	KZN - Uept of Local Gov & Trad Affairs	аř	3.	æ			114.768							None	Yes	
Facilitate Water KZN - Dept of Loca Service Delivery Plan Gov & Trad Affairs	KZN - Dept of Local Gov & Trad Affairs						19 547	78 005	30.640					None	sey	
Performance	KZN - Dept of Local	t		I.	(		1000	222	200						201	Conditions not
Management Grant	Gov & Trad Affairs	,	,		,	,		ı					50,000	Conditions not met	No	met
Remote Water Reading System	KZN - Uept of Local Gov & Trad Affairs					,	×		,					None	Yes	
Support Integration	KZN - Dept of Local														3	
with Reds	Gov & Trad Affairs	,		'	150,000	,	1	•	,					None	Yes	

**APPENDIX F** 

### CITY OF uMHLATHUZE

# DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003 (continued)

### Grants and Subsidies Received

Did your municipality comply with the grant conditions in terms of grant framework in the Reason for non latest Division of Revenue Act	Yes/No	Yes	8	Yes	Yes		Yes	Yes		res	Yes			Yes	Yes	Yes		Yes		Yes		Yes	Yes		Yes	Yes		Yes	
Did yo combly Reason for delay/ withholding of lates funds Reason		None	2	None	None		None	None		None	None			None	None	None		None		None		None	None		None	None		None	-
Reas	June 2007																												
s delayed/withheld	Mar 2007																												
Grants and Subsidies delayed/withheld	Dec 2006																												
Ø	Sept 2006																												
	June 2007								007	071	891,707	,		4,310,591	97,295	1.119.529				а		667,197	а			140.111		,	
penditure	Mar 2007						•				747,675			10,247,484	123,688	313,488				а		1,063,160	л		T			638,189	
Quarterly Expenditure	Dec 2006			1			1		100 00	03,334	32,808			5,179,880	103,388	172.794		1		n		1,055,414			n.			12,387	
	Sept 2006	,	į	,	1		1	22,331				1		10,101,957	110,464	208.740		¢		,		722,366	a		ÿ			407,017	
	June 2007	500.000	200	50,000	,		,			•	,	1 200 000	000'007'1	5,825,015	,		a second a	235,000		95,909,000		8/9,012	,		x	,		650,576	-
Receipts	Mar 2007			ı			•							6,306,306	,	ĸ		•		ì		ì			к			r	
Quarterly Receipts	Dec 2006	,		ł	ł		x				X	1	,	7,116,093	ł	r		¢		,		ļ	7		y	,		<i>,</i>	
	Sept 2006				ı		ı				,	,		10,012,415	500,000	I.		ı		л		ř	л		т	1		407,017	
Name of organ of state		KZN - Dept of Local Gov & Trad Affairs	KZN - Dept of Local	Gov & Trad Affairs	Transport	Nat - Dept of Prov &	Local Gov Affairs Nat - Dant of Water	Affairs	Nat - Dept of Water	Nat - Dent of Water	Affairs	Nat - Dept of Water Affairs		National Treasury	National Treasury	National Treasury	Nat - Dept of	Minerals & Energy	lat - Dant of Water	Affairs	Thungulu District	Municipality	u i nungulu District Municipality	uThungulu District	Municipality	u mungunu Disunct Municipality	uThungulu District	Municipality	IT hundrilli District
Name of Grants		Technical Support H Grant	Services	Delivery Plan	sidy		Drought Relief		brown on	Refurbishment of	4	Institutional Support		ture Grant	Financial Management Grant	Restructuring Grant		Electrification	Transfer of previous P303 Towns Sewer & Nat - Dent of Water	Water Pumpstations	iental Health	Services	u Museum Subsidy		Capacity Building	Upgrade Nseleni bulk u mungulu Disurci Water Supply Municipality	i Bulk Water		IDT Area (Water & I

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