The Municipal Manager
City of Umlathuze
Private Bag X1004
RICHARDS BAY
3900

Sir,

APPLICATION IN TERMS OF SECTION 67*bis* OF THE NATAL TOWN PLANNING ORDINANCE, 1949 READ WITH CLAUSE 1.9.5. OF THE uMHLATHUZE LAND USE SCHEME AND THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 2013 FOR SPECIAL CONSENT

PROPERTY DETAILS:

Erf Number   :…..………………………………………………………….…........

Street Address and Suburb :……………………………………………………………………...

Size of Erf   :…………………………………………………………………………

Proposed use   :………………… …………………………….…………………………

FLOOR AREA DETAILS:

HOME BUSINESS FLOOR AREAS :		**ADDITIONAL DWELLING UNIT** FLOOR AREAS :	
• DWELLING UNIT		• UNIT 1	
• HOME BUSINESS		• UNIT 2	

CONSENT USE FLOOR AREAS :	
• PROPOSED USE(S)	
• REMAINING USE(S)	

CONTACT DETAILS:

Name of the registered owner of the property:

……………………………………………………………………………………………………..

Postal Address:………………………………………………………………………………………..

……………………………………………………………………………………………………..

Telephone number:……………………………………Fax number:……………………………… …

Cellphone Number:………………………………………………………………………………………

Email:…………………………………………………………………………………………………..

Name of the authorised agent acting on behalf of the registered owner (*Power of Attorney attached)*:

……………………………………………………………………………………………………..

Postal Address:………………………………………………………………………………………..

……………………………………………………………………………………………………..

Telephone number:……………………………………Fax number:……………………………… …

Cellphone Number:………………………………………………………………………………………

DECLARATION:

I hereby certify that the information supplied by me, including the documents attached to this application form, is correct. I also acknowledge that the rates applicable to the application property may increase as a result of additional land use rights granted. Such rates will be charged to my account from the date of consent granted, whether all the conditions have been adhered to or not.

SIGNED AT …………………….…… ON THE ……… DAY OF…………………………. 20……

……………………………………
SIGNATURE OF APPLICANT

……………………………………
PRINT NAME

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CHECKLIST : DOCUMENTATION

(Mark with X if applicable and attach proof or n/a if not applicable)

All Applications:

☐ Proof of payment of application fee

☐ Certified copy of the resolution by the Board of Directors, members or trustees if the applicant is a company, closed corporation or trust

☐ Registered owner(s) written consent, if the applicant is not the registered owner of the property (Power of Attorney)

☐ Copy of the most recent Title Deed of the property

☐ A memorandum in support of the application, setting out all relevant facts, circumstances, and matters which a municipality must consider, including:

(i) Description of the nature of and need for the development/proposal - size, hours of operation, machinery to be used, noise levels, period of use, numbers of people who reside, work and frequent there, etc.;

(ii) Compliance with the Municipality's Integrated Development Plan and Spatial Development Framework and development principles outlined in the Spatial planning & Land Use Management Act 16 of 2013 (SPLUMA);

(iii) Description of current zoning, development and land use on site, as well as properties around the application site, and the impact of the proposal on these existing or proposed developments, land uses or developmental rights in the vicinity;

(iv) Description of existing services in the area and responsibilities in respect of provision of additional services and maintenance thereof;

(v) Description of the proposed access/egress points, detail regarding traffic generation, traffic management and parking arrangements;

(vi) Any prejudice to be caused by the proposal, to any person;

(vii) Compliance with the Municipality's Land Use Management Scheme and the regulations of the same subject matter in the scheme or in a by-law; and

(viii) Any other relevant information.

Formal Authority Applications:

☐ All the above information, including written consent of the bondholder

CHECKLIST: PLANS

☐ Locality plan showing the location of the property in relation to the surrounding properties and streets (property lot numbers and street names must be indicated)

☐ To scale drawing showing the existing land use of the property as well as the surrounding properties

☐ Site Development Plan (to scale) showing existing and proposed buildings, bulk factors, access to the site, parking, common areas, building lines, and other matters which the municipality must consider

☐ Building Plans

NOTE: ALL PLANS SHOULD ALSO BE PROVIDED IN ELECTRONIC FORMAT (SHAPEFILES / .DRG / .DWG / .DXF), PLEASE