

9275

FINANCIAL REPORTING FOR THE QUARTER ENDING 31 MARCH 2014

This report is submitted directly to the Executive Committee with the concurrence of the Mayor, Councillor E F Mbatha.

PURPOSE

To submit to Council the financial position of the uMhlathuze Municipality for the quarter ended 31 March 2014, as required in terms of Section 72 of the Municipal Finance Management Act, 2003 (Act No 56 of 2003). The monthly and quarterly requirements in terms of Section 71 and Section 52(d) respectively are also included in this report.

IDP STRATEGY AND OBJECTIVES

DEVELOPMENT STRATEGY 5: SOUND FINANCIAL MANAGEMENT	
Goal	Objective
1. Compliance with financial legislation and policies	<ul style="list-style-type: none">• Ensure GRAP compliance• Ongoing review of SCM policies and procedures• Ongoing internal and external capacity building in Supply Chain Management and Budgeting Models
2. Sustainable Financial Management	<ul style="list-style-type: none">• Improve internal communication on budget matters• Maintenance of fixed asset register• Credit control and debt collection• Compliant internal controls• Compliant grant reporting• Obtain targeted cash-backed statutory reserves• Development and appropriate training and assistance to employees• Identify and redress water and electricity tampering

BACKGROUND

The Mid-year report, although framed principally in terms of Section 72 of the Municipal Finance Management Act, also simultaneously addresses the Section 71 reporting as allowed in terms of Section 72(2).

In addition, the quarterly reporting as required by the Mayor in terms of Section 52(d) as well as the additional monthly reporting as required by Council is also included herein.

A. SECTION 72 - MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT

“(1) The accounting officer of a municipality must by 25 January of each year

(a) assess the performance of the municipality during the first half of the financial year, taking into account —

(i) the monthly statements referred to in section 71 for the first half of the financial year;

- (ii) *the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;*
- (iii) *the past year's annual report, and progress on resolving problems identified in the annual report; and*
- (iv) *the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and*
- (b) *submit a report on such assessment to—*
 - (i) *the mayor of the municipality;*
 - (ii) *the National Treasury; and*
 - (iii) *the relevant provincial treasury."*

In the discussion that follows, the sections of this report will be divided in order of the prescriptions above.

B. Section 66 of the Municipal Finance Management Act further prescribes that all expenditure incurred by the Municipality on staff salaries, allowances and benefits be reported upon in a format and for the prescribed period. It is considered appropriate to report on this section of the Act on a monthly basis, to coincide with the reporting requirements of Section 71(1) of the Act.

And Section 52 (d) of the Municipal Finance Management Act prescribes that the Mayor of a municipality must within 30 days of the end of each quarter submit a report to the Council on the implementation of the budget and the financial state of affairs of the municipality.

The additional monthly reporting as required by Council is also included herein. The MFMA requires that the reporting of the budget (Annual, monthly, mid-year and Adjustment) be in terms of a prescribed format.

As mentioned above, the MFMA Section 71 (1) refers to a prescribed format according to which the annual budget is required to be prepared. National Treasury has issued MFMA Circular No 51 (**DMS 633560**) in which this prescribed format has been set out.

Furthermore, National Treasury has issued Municipal Budget and Reporting Regulations in terms of Government Gazette Number 32141 dated 17 April 2009. These regulations set out the manner in which Municipalities are required to prepare the 2010/2011 Budget as well as the in-year reporting effective from July 2010.

The objectives of the budget formats reforms in terms of these regulations are:

- ❖ To ensure that the municipal budget and financial reporting formats support the other financial management reforms introduced by the Municipal Finance Management Act (MFMA).
- ❖ To formalise the norms and standards governing municipal budget and financial reporting formats, so as to improve the credibility, sustainability, transparency, accuracy and reliability of budgets and in-year reports of Municipalities.
- ❖ To improve Council's ability to deliver basic services to all by addressing issues of financial sustainability.
- ❖ To facilitate informed policy choices by Council and medium term planning of service delivery by aligning targets to achieve backlog elimination.

Section 1 of the MFMA defines the Service Delivery and Budget Implementation Plan (SDBIP) as:

“A detailed plan approved by the mayor of a municipality in terms of section 53(l)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-*
 - (i) Revenue to be collected, by source; and*
 - (ii) Operational and capital expenditure, by vote.*
- (b) service delivery targets and performance indicators for each quarter.”*

The SDBIP has been segmented into five components. These are:

- ❑ Component 1: Monthly projections of revenue (including capital grants) to be collected for each source **Annexure Z (DMS 951773)**;
- ❑ Component 2: Monthly projections of expenditure (operating and capital) and revenue for each vote **Annexure AA (DMS 951773)**;
- ❑ Component 3: Quarterly projections of service delivery targets and performance indicators for each vote **Annexure AB - AG (DMS 951773)**;
- ❑ Component 4: Ward information for expenditure and service delivery **Annexure AH and AI (DMS 951773)**; and
- ❑ Component 5: Detailed capital works plan broken down by ward over three years **Annexure AJ (DMS 951773)**.

DISCUSSION

This report and the supporting schedules will be forwarded to National and Provincial Treasury as required in terms of Section 71 and Section 74 of the MFMA in both printed and electronic formats.

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1. **MAYOR'S REPORT**

In terms of the Budget Regulations, Part 1 in-year reporting, the Mayor is required to provide a report / comments on:

- “(a) a summary of whether the Municipality’s budget is being implemented in accordance with the service delivery and budget implementation plan and any service delivery agreements with municipal entities;*
- (b) a summary of any financial problems or risks facing the municipality or any such entity; and*
- (c) any other information considered relevant by the Mayor.”*

Monthly Report - March 2014

The monthly budget statement summary (Table C1) for the month of March 2014 (year to date actual), shows a surplus of R136,9 million. This implies that the municipality has been able to raise its budgeted income and has successfully collected such billed income as well.

It is important to note that Council is at the end of the third quarter of the financial year and capital expenditure is only R104,4 million (22%). At the end of March 2014 an amount of R67,7 million for orders that have been placed, but payment will only be made in the following month (as indicated in the table under 3.3 below). Therefore, the revised capital spent as at 31 March 2014 is R172,1 million (37%).

The report is noted with appreciation and it is requested that administration continues to report progress on Council's finances.

2. **RESOLUTIONS**

Refer to the recommendations contained in this report.

3. **EXECUTIVE SUMMARY**

3.1 **Operating Budget**

The following table represents an executive summary for the financial period ended 31 March 2014:

	ADJUSTED BUDGET 2013/2014	PRO-RATA ADJUSTED BUDGET (YTD)	ACTUAL (YTD) FIGURES TO 31/03/2014	TARGET ACHIEVED
	R '000	R '000	R '000	%
Revenue (excluding capital grants)	2 178 852	1 634 139	1 666 940	102
Expenditure	2 173 801	1 630 351	1 530 025	94
Surplus	5 051	3 788	136 915	

As can be seen from the table above, Actual Surplus for the month ended 31 March 2014 is higher than the Budgeted Surplus. Actual revenue to Budgeted revenue has exceeded the budget. Actual expenditure to Budgeted expenditure is within budgetary limits.

3.2 Cash Flow Situation

Details of Bank Balances

	CASH ON HAND AT 31 MARCH 2014	CASH OBLIGATIONS	POLICY TARGET	(SHORTFALL) / SURPLUS AT 31 MARCH 2014
	R' 000	R' 000	R' 000	R' 000
Conditional Grants and unspent loans	178 721	178 721	178 721	0
Working Capital	299 279	162 774	325 548	(26 269)
Total	478 000	341 495	504 269	(26 269)

In terms of Council's Adopted Working Capital policy the objective is for Working Capital to be two (2) times the average monthly creditors of the municipality. This ratio sits currently at 1,838:1 (299 279/162 774).

It bears noting that the Chief Financial Officer does not include Grants and Unspent Loans in the above equation in order to ensure that Council's Actual Working Capital is accurately recorded.

Should the calculation be based on total cash on hand the ratio will be 2,937:1 (478 000/162 774). The Chief Financial Officer does not, however, see this as a prudent analysis of liquidity.

The table below reflects the grants gazetted and received as at 31 March 2014 from National and Provincial Treasury.

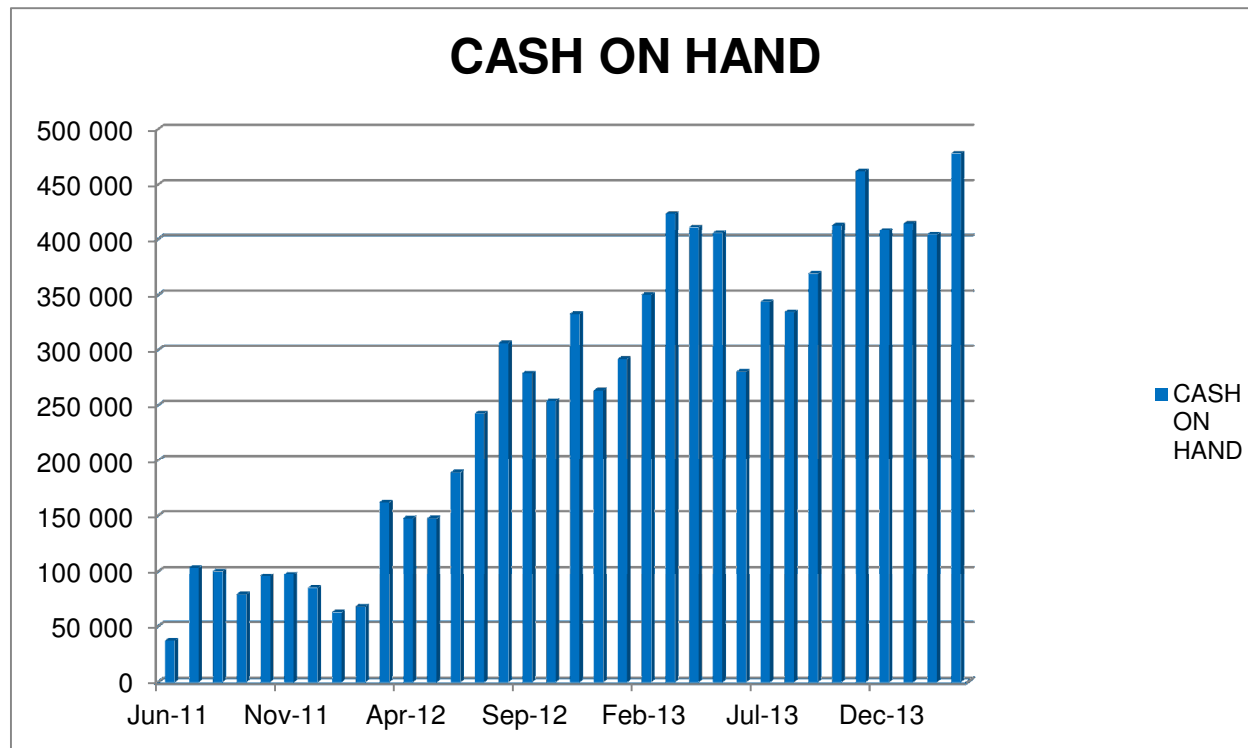
DESCRIPTION OF GRANT	TOTAL AMOUNT GAZETTED UP TO 28 FEBRUARY 2014	AMOUNT GAZETTED FOR MARCH 2014	TOTAL TO BE RECEIVED AS AT 31 MARCH 2014	AMOUNT RECEIVED IN MARCH 2014	TOTAL AMOUNT RECEIVED AS AT 31 MARCH 2014	DIFFERENCE	TOTAL ACTUAL EXPENDITURE AS AT 31 MARCH 2014	% SPENT	COMMENTS
NATIONAL TREASURY									
Equitable Share	142 788 000	47 596 000	190 384 000	47 596 000	190 384 000	0	142 788 000	75%	The grant has been transferred in full
Water Services Operating subsidy	7 210 000	0	7 210 000	5 023 000	7 210 000	0	5 245 668	73%	The grant has been transferred in full
Financial Management Grant	1 550 000	0	1 550 000	0	1 550 000	0	1 670 763	108%	Additional expenditure incurred against prior years grant that has been rolled-over.
Municipal Systems Improvement grant	890 000	0	890 000	0	890 000	0	470 937	53%	The grant has been transferred in full
Infrastructure Skills Development Grant	4 000 000	3 000 000	7 000 000	5 000 000	7 000 000	0	5 360 782	77%	Gazetted an additional R3 million on the 2014 Appropriation Act for this grant. Funds have been received in March 2014.
Extended Public Works programme	1 000 000	0	1 000 000	0	1 000 000	0	805 572	81%	The grant has been transferred in full.
Municipal Infrastructure Grant	60 688 000	26 045 000	86 733 000	26 045 000	86 733 000	0	0	0%	MIG expenditure is shown on the First In First out principle and thus is reflected against the roll-over grant.
Rural Households Grant	1 609 000	0	1 609 000	4 000 000	4 000 000	2 391 000	0	0%	An amount of R1 609 000 was gazetted to be received. However A total of R4 million has been received to date
Municipal Water Infrastructure Grant	0	17 547 000	17 547 000	17 547 000	17 547 000	0	4 782 372	27%	The grant has been transferred in full
Total National Treasury	219 735 000	94 188 000	313 923 000	105 211 000	316 314 000	2 391 000	161 124 094	51%	

DESCRIPTION OF GRANT	TOTAL AMOUNT GAZETTED UP TO 28 FEBRUARY 2014	AMOUNT GAZETTED FOR MARCH 2014	TOTAL TO BE RECEIVED AS AT 31 MARCH 2014	AMOUNT RECEIVED IN MARCH 2014	TOTAL AMOUNT RECEIVED AS AT 31 MARCH 2014	DIFFERENCE	TOTAL ACTUAL EXPENDITURE AS AT 31 MARCH 2014	% SPENT	COMMENTS
PROVINCIAL TREASURY									
Housing Operating account	0	0	0	1 935 640	7 779 080	7 779 080	8 279 000	106%	This amount was not included in the Provincial Budget statements 2013/2014. However, Council has received these funds. Expenditure shown is the total operating cost of the Human Settlement section.
Library Subsidy	5 846 000	0	5 846 000	0	5 846 000	0	12 589 273	215%	Expenditure shown is the total operating cost of the Libraries.
Library Subsidy – Cyber Cadets	720 000	0	720 000	0	720 000	0	405 938	56%	The grant has been transferred in full
Museum Subsidy	143 000	0	143 000	141 000	284 000	141 000	1 022 723	360%	Expenditure shown is the total operating cost of the Museum. An additional amount of R141 000 has been received.
Clinic Services	0	0	0	0	5 158 200	0	15 751 884	305%	Council signed an SLA with the Department of Health for the provision of clinic services for the 2013/14 financial year (DMS 913386). In terms of this SLA the clinic hours need to be extended. The Richards Bay clinic in terms of Council Resolution 9026 dated 3 December 2013 has appointed nursing staff on a temporary basis. This expenditure will be claimed from Province in the quarter ending March 2014.
Upgrade of Alkandstrand Beach – KZN: Economic	0	0	0	400 000	400 000	400 000	0	0%	This amount was not included in the Provincial Budget statements 2013/2014. However, Council has received these funds.
Total Provincial Grants	6 709 000	0	6 709 000	2 476 640	18 467 880	11 758 880	36 351 479	197%	
Total Grants	226 444 000	94 188 000	320 632 000	107 687 640	334 781 880	14 149 880	197 475 573	59%	

Bank Balance Trend since June 2011

Table:

	Jun-11	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	July-13	Aug-13	Sept13	Oct13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14
	R' 000	R' 000	R' 000	R' 000	R' 000	R' 000	R' 000	R' 000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
CASH ON HAND	37 142	263 366	291 714	350 132	423 311	411 345	405 663	280 396	343 845	334 581	368 944	412 940	462 070	408 143	414 642	404 080	478 000



The cash flow situation is still a critical aspect for the municipality and is being constantly monitored. As mentioned previously the situation is gradually improving. However, the liquidity ratios have almost reached the acceptable standard norms but still need to be monitored on a continuous basis.

3.3 Capital Budget Summary

	DRAFT ADJUSTED BUDGET 2013/2014	TOTAL ACTUAL EXPENDITURE AS AT 31 MARCH 2014	ORDERS PLACED - PAYMENTS PENDING	% SPENT / ADJ BUDGET
	R '000	R'000	R'000	%
Executive and Council	450	246	17	55
Budget and Treasury Office	104	56	14	54
Corporate Services	45 325	16 445	7 000	36
Community and Social services	19 444	4 578	713	24
Sport and Recreation	27 369	1 797	3 353	7
Public Safety	14 742	1 472	431	10
Housing	26 244	4 762	0	18
Health	5 838	543	92	9
Planning and Development	112	33	0	30
Road Transport	29 005	15 295	7 157	53
Electricity	81 306	15 358	31 378	19
Water	153 668	28 884	12 092	19
Waste Water Management (Sanitation)	58 079	14 646	4 190	25
Waste Management (Solid Waste)	6 204	302	1 298	5
Total	467 890	104 419	67 735	22

The above table represents Capital Expenditure incurred as at 31 March 2014 (22%). However, with the inclusion of pending payments of R67,7 million the expenditure stands at 37%.

The total adopted capital budget funding structure is as follows:

TYPE OF FUNDING	DRAFT ADJUSTED BUDGET 2013/2014	TOTAL ACTUAL EXPENDITURE AS 31 MARCH 2014	ORDERS PLACED - PAYMENTS PENDING	% SPENT / ADJ BUDGET
	R '000	R '000	R'000	
External loans	122 772	27 831	37 708	23
Capital replacement Reserve	81 388	28 445	8 895	35
MIG	83 697	0	0	0
MIG – Roll over	64 764	33 540	12 275	52
Other Government Grants	49 586	2 378	159	5
Other Government Grants – Roll over	44 605	4 763	0	11
Public Contributions	16 237	7 302	7 828	45
Reserves	4 841	160	870	3
Total	467 890	104 419	67 735	22%

The table below reflects a list of all tenders awarded in March 2014:

Tender Number	RPT Number	Project Description	Date Awarded	Amount (excl VAT)	Vote Number	Budget
				R		R
8/2/1/927	155446	Refurbishment of Ngwelezane Combi Court	12/03/2014	271 628,50	224/632/19	430 000
8/2/1/889	155311	Refurbishment of Veldenvlei Hall	19/03/2014	376 294,38	216/532/36	400 000
8/2/1/915	155677	Supply, Delivery and offloading of LED street light fitting with integrated Luminaire Controller and Telemanagement System for the period 1 March 2014 to 28 February 2016	26/03/2014	7 128 308	241/576/20 241/576/26 241/576/27 241/676/01 Energy/1/0 041/238/3A2 041/238/3B2 041/238/5A2 041/238/5B2 041/238/7A2 041/238/7B2 041/238/15A2 041/238/15B2 041/252/A2 041/252/B2	4 360 500 640 300 2 450 000 500 000 6 683 300 75 000 94 000 75 000 134 000 NIL 200 135 000 151 200 108 000 330 000 It must be noted that these are budget amounts, not available amounts.

3.4 Expenditure per Category

EXPENDITURE PER CATEGORY	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	% OF PRO-RATA ADJ BUDGET
	R'000	R'000	R'000	%
Employee Related Costs	499 490	374 618	359 520	96%
Remuneration of Councillors	21 529	16 147	16 017	99%
Debt Impairment	2 075	1 556	1 232	79%
Depreciation and Offsetting of depreciation	145 218	108 914	108 914	100%
Finance Charges	73 038	54 779	56 654	103%
Bulk Purchases - Water	98 782	74 087	55 905	75%
Bulk Purchases - Electricity	959 186	719 390	692 399	96%
Other Materials	26 943	20 207	16 938	84%
Contracted Services	147 463	110 597	95 720	87%
Transfers and Grants	10 216	7 662	7 389	96%
Other Expenditure	189 861	142 396	119 338	84%
TOTAL	2 173 801	1 630 351	1 530 025	94%

The above table represents operating expenditure per category incurred as at 31 March 2014.

3.5 Revenue per Category

The source of funding for the above comprises the following revenue categories:

REVENUE PER CATEGORY	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA ADJ BUDGET
	R'000	R'000	R'000	%
Rates	280 000	210 000	208 297	99%
Service Charges - Electricity revenue	1 288 622	966 467	1 015 663	105%
Service Charges - Water revenue	174 681	131 011	140 435	107%
Service Charges - Sanitation revenue	72 841	54 631	55 286	101%
Service Charges - Refuse revenue	58 390	43 793	43 917	100%
Service Charges - Other revenue	12 934	9 701	10 959	113%
Rental of Facilities and Equipment	9 086	6 815	10 099	148%
Interest earned - External Investments	10 100	7 575	6 295	83%
Interest earned - Outstanding Debtors	1 673	1 255	1 035	82%
Fines	9 302	6 977	6 595	95%
Licenses and Permits	1 846	1 385	1 313	95%
Agency services	6 200	4 650	4 909	106%
Operating Grants and Subsidies	236 994	177 746	156 116	88%
Other Revenue	16 183	12 137	6 021	50%
TOTAL	2 178 852	1 634 139	1 666 940	102%

The above table represents operating revenue per category as at 31 March 2014.

The revenue illustrated in the above table is performing well when compared with the pro rata budget.

Service Charges – Other revenue: Increased revenue earned from reconnection water and electricity fees.

3.6 Surplus and Deficit by Service Category

FUNCTION	ADJUSTED BUDGET 2013/2014			ACTUAL AS AT 31 MARCH 2014		
	Revenue	Expenditure	Surplus/ (Deficit)	Revenue	Expenditure	Surplus/ (Deficit)
	R'000	R'000	R'000	R'000	R'000	R'000
Rates and General Services						
Executive and Council	565	1 266	(701)	591	1 790	(1 199)
Budget and Treasury Office	302 370	7 056	295 313	221 689	(1 927)	223 615
Corporate Services	8 645	62 854	(54 210)	5 890	41 523	(35 633)
Community and Social services	9 285	47 599	(38 314)	8 093	36 787	(28 694)
Sport and Recreation	2 474	102 965	(100 491)	4 659	76 127	(71 468)
Public Safety	10 644	102 733	(92 088)	7 469	71 936	(64 467)
Housing	6 886	10 281	(3 396)	669	6 582	(5 913)
Health	11 753	30 668	(18 915)	6 881	21 626	(14 745)
Planning and Development	1 563	32 781	(31 217)	1 230	24 094	(22 863)
Road Transport	10 535	154 661	(144 126)	7 704	99 377	(91 673)
Environmental Protection	0	4 555	(4 555)	0	3 413	(3 413)
Other	4 787	12 389	(7 602)	0	7 036	(7 036)
Total Rates and General	369 506	569 807	(200 301)	264 875	388 361	(123 486)

FUNCTION	ADJUSTED BUDGET 2013/2014			ACTUAL AS AT 31 MARCH 2014		
	Revenue	Expenditure	Surplus/ (Deficit)	Revenue	Expenditure	Surplus/ (Deficit)
	R'000	R'000	R'000	R'000	R'000	R'000
Airport	450	344	106	477	65	412
Trading Services						
Electricity	1 296 082	1 064 134	231 947	1 021 098	774 017	247 081
Water	307 685	311 780	(4 095)	231 256	207 857	23 400
Clarified Water	13 840	16 003	(2 163)	6 457	11 629	(5 172)
Sewerage	103 446	118 260	(14 814)	76 778	80 850	(4 072)
Refuse Removal	87 843	93 470	(5 627)	65 999	67 246	(1 247)
Total Trading Services	1 808 896	1 603 648	205 249	1 401 588	1 141 599	259 989
Grand Total	2 178 852	2 173 799	5 054	1 666 940	1 530 025	136 915

The table above sets out the surplus and deficit for each service category. It is important to note that although the trading services namely Electricity, Water, Sewerage and Refuse Removal are supposed to be profitable, only Electricity and Water service is making surpluses.

As part of Council's revenue enhancement policy approved in July 2013, a considerable effort needs to be made to improve the surplus for the remaining trading services by reducing expenditure or increasing revenue.

The main aim of this table is to provide information to departments in order for them to manage their respective services and ensure that revenue and expenditure is in line with budget expectations.

3.7 Debtors Age Analysis

➤ Debtors age analysis by category

DEBTORS AGE ANALYSIS BY CATEGORY	0 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	TOTAL
	R	R	R	R	R
Government	4 010 512	52 913	79 887	2 301 977	6 445 289
Business	146 714 616	1 170 410	1 107 528	30 403 162	179 395 716
Households	38 541 262	1 357 128	1 1394 629	34 057 775	75 350794
Other	11 265 486	287 625	399 716	6 637 785	18 590 612
Total	200 531 876	2 868 076	2 981 760	73 400 699	279 782 411
%	72	1	1	26	100

➤ Indicator Results

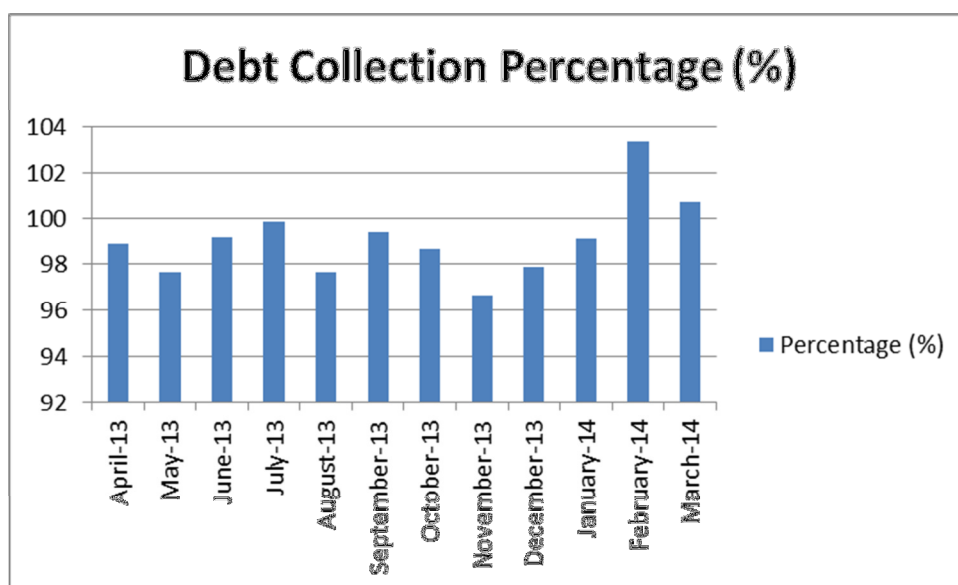
INDICATOR	PERFORMANCE TARGET	RESULT
Collection Rate in days	Below 60 days	43,09
Debtor's Turnover Rate	Below 20 %	11,80%
Average Payment %	Above 98%	100,72%

MONTH	TOTAL CONSUMER DEBTORS
	R '000
March 2014	279,8
February 2014	305,8
January 2014	283,5
December 2013	262,9
November 2013	292,7
October 2013	276,0
September 2013	280,2
August 2013	316,5
July 2013	299,0
June 2013	241,8
May 2013	216,5
April 2013	220,9
March 2013	230,3
February 2013	253,1
January 2013	256,4

➤ **Debt Collection Rate**

The debt collection rate for the previous 12 months is as follows:

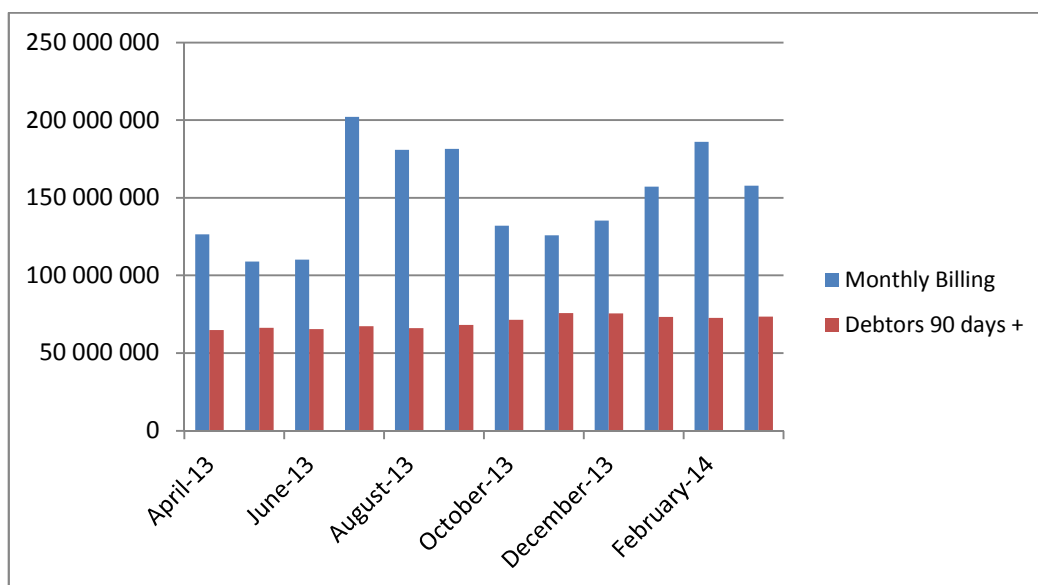
Month	Percentage (%)
April-13	98.88
May-13	97.66
June-13	99.17
July-13	99.85
August-13	97.65
September-13	99.40
October-13	98.69
November-13	96.64
December-13	97.89
January-14	99.14
February-14	103.38
March-14	100.72



The running average achieved over 12 months is now 99.08 %. The performance target is 98 % and has been achieved.

➤ **Monthly Billing compared to Total Debtors 90 days +**

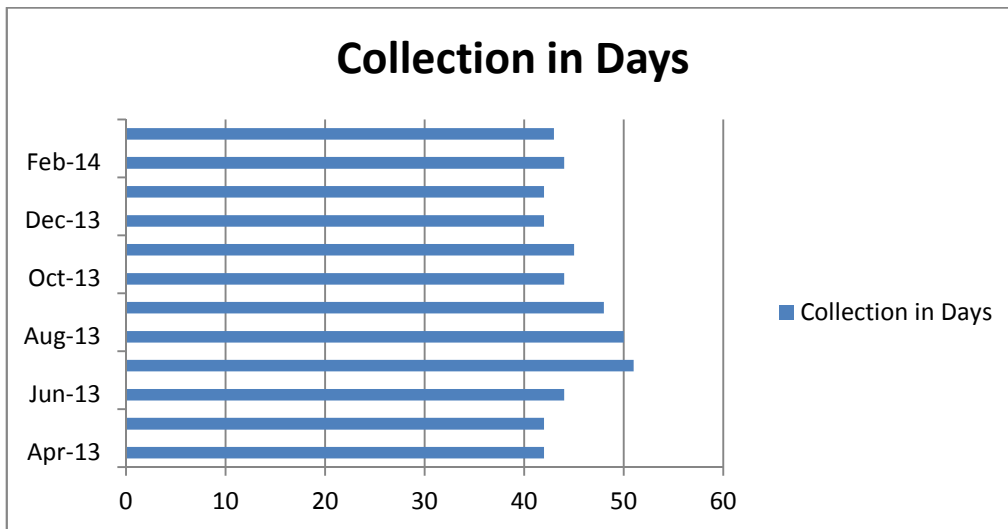
Month	Monthly Billing	Debtors 90 days +
October-13	132 113 815	71 455 602
November-13	125 825 942	75 809 769
December-13	135 287 435	75 500 566
January-14	157 178 445	73 297 807
February-14	186 009 773	72 603 303
March-14	157 793 152	73 400 699



➤ **Debt Collection Ratio – in days**

The debt collection ratio in days should ideally be below 60 days. If the ratio is at 60 days it means that your debt older than 30 days is equal to your monthly billing. There is no other municipality in the country with a debt collection ratio in days, below 60 days.

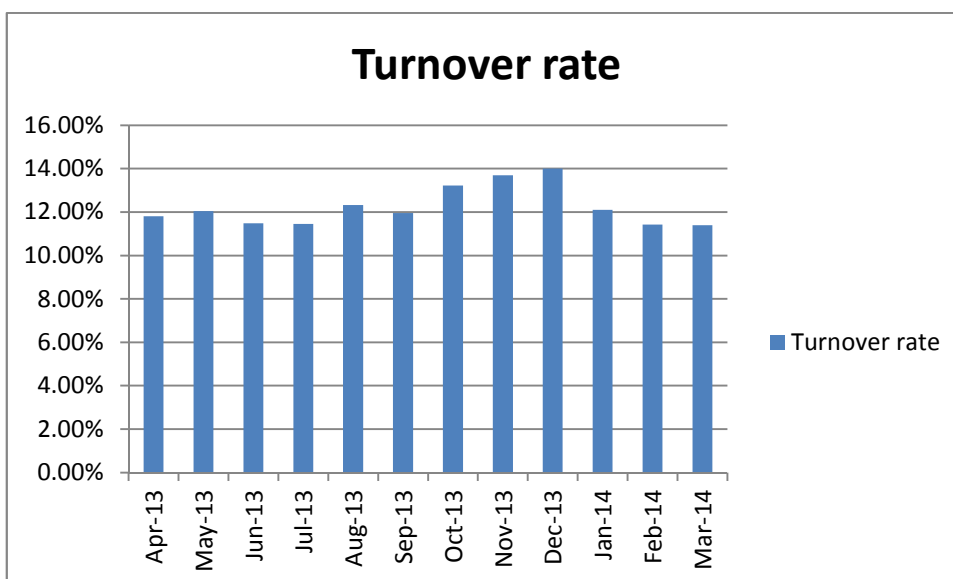
Date	Collection in days
Mar-14	43.09
Feb-14	43.94
Jan-14	41.93
Dec-13	41.83
Nov-13	45.01
Oct-13	43.61
Sep-13	48.30
Aug-13	49.96
Jul-13	51.10
Jun-13	44.15
May-13	41.71
Apr-13	41.58



➤ **Turnover Rate of Debtors (%)**

In terms of the key performance indicators, the turnover rate should be below 20%. If everybody in town pays their debt fully, the turnover rate will be 8.33%. Council's turnover rate is listed below and it shows a very healthy figure(s).

Date	Turnover rate
Apr-13	11.80%
May-13	12.04%
Jun-13	11.49%
Jul-13	11.46%
Aug-13	12.33%
Sep-13	11.95%
Oct-13	13.23%
Nov-13	13.69%
Dec-13	14.00%
Jan-14	12.10%
Feb-14	11.43%
Mar-14	11.39%



➤ **Summary of Credit Control Technical actions performed**

Description	January 2014	February 2014	March 2014
SMS Notification	4718	4302	4853
Final Request - Residential	3363	1830	3532
Final Request - Business	344	140	353
Electricity Disconnection Level 1 (Switch off supply)	153	132	102
Electricity Disconnection Level 2 (Remove circuit breaker)	19	11	22
Illegal Consumption Inspection Electricity Level 1 (Normal inspection)	54	55	40
Illegal Consumption Inspection Electricity Level 2 (Follow up Inspection)	19	13	10
Water Restriction Level 1 (Restrict supply with a flow restriction device)	786	455	391
Water Restriction Level 2 (Install water pressure reducing valve)	17	10	21
Illegal Consumption Inspection Water Level 1 (Normal inspection)	707	602	493
Illegal Consumption Inspection Water Level 2 (Follow up inspection)	52	39	37
Water Disconnection (WD)	53	51	63
Illegal Consumption Inspection Water Level 1 (WD)	4	4	3

➤ **TOTAL ACTIVE DEBTORS**

Total Active Accounts as at end June 2013 = 55 672
 Total Active Accounts as at end March 2014 = 57 430
 Growth in active debtors this financial year = 1 761

3.8 Employee Debt / Councillor Debt

At a previous Financial Services Portfolio Committee meeting, Councillors requested that Official's and Councillor's debt be submitted to Council.

Employee debt amounts to R84 329,15 as per **Annexure AK - DMS 951773**.

Councillor's debt amounts to R391,12 as per **Annexure AL - DMS 951773**.

3.9 Outstanding Creditors

At a previous Financial Services Portfolio Committee meeting, Councillors requested that creditors greater than R100 000 outstanding for 90 days and longer be submitted to Council.

Creditor	90 Days	120 Days	120 Days +	Explanation
Nil				

4. EXCEPTION REPORTING ON OPERATING EXPENSES – FOR ENTIRE MUNICIPALITY

The Chief Financial Officer will highlight what he deems are important observations on the operating expenditure in this Section, where after Departments will provide specific comment on their own sections.

It is very important for Council and the Administration to understand that although the liquidity situation is improving and there is a surplus on the current figures, expenditure has to take place in accordance with the approved budget. **If not, the objective of attempting to create internal reserves for future Capital Expenditure from accumulated cash reserves is not going to materialise.**

4.1 Employee related costs

Although total employee related expenditure is within budgetary limits, overtime expenditure has exceeded its budgetary limits. Below is a table indicating overtime expenditure at the request of Council, which allows this expenditure to be monitored and managed on a monthly basis.

EXPENDITURE PER CATEGORY	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	(OVER) EXPENDITURE	% OF PRO-RATA ADJUSTED BUDGET OVER SPENT
	R'000	R'000	R'000	R'000	%
Overtime	28 251	21 188	22 094	(906)	114

The table below indicates the total number of overtime hours worked and the total number of temporary and permanent employees.

EMPLOYEES	JULY 2013		AUGUST 2013		SEPTEMBER 2013	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	22 582,75	700	24 412,50	645	24 060,50	666
Temporary	80,00	10	58,50	1	50,00	1

EMPLOYEES	OCTOBER 2013		NOVEMBER 2013		DECEMBER 2013	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	25 678	690	26 377	702	21 576	677
Temporary	320	36	8	1	0	0

EMPLOYEES	JANUARY 2014		FEBRUARY 2014		MARCH 2014	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	19 664	650	47 247	754	24 754	717
Temporary	780	50	864	46	582	31

Planned Repairs and Maintenance programmes should be standard practice for both infrastructure and movable assets such as Plant and Vehicles.

The table below represents the expenditure incurred on overtime for each department for the month March 2014. The relevant departments have supplied the comments for the over-expenditures incurred on overtime.

DEPARTMENT	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF PRO-RATA BUDGET SPENT
	R	R	R	R	%
City Development		0	0	0	0
Community Services	14 993 700	11 200 275	12 147 880	(947 605)	108
Corporate Services	301 100	225 825	201 575	24 250	137
Financial Services	106 400	79 800	68 274	11 526	88
Infrastructure and Technical Services	12 909 300	9 681 975	9 676 124	5 851	122
Office of the Municipal Manager	0	0	0	0	0
TOTAL	28 250 500	18 833 667	22 093 853	(905 978)	114

Detailed explanations that have been provided by the departments on the over-expenditure reflected in the table above have been included below (5. Exception Reporting - Departmental).

4.2 Over-expenditure of line items

In terms of Council Resolution 8260 dated 4 December 2012, Council requested that:

- “4. *a Municipal Manager submits to Council, on a quarterly basis, a comprehensive report on all over expenditure incurred within the organisation.*”

In order to provide financial information to Council, the finance department has prepared a table showing over-expenditure of certain line items. In order to provide relevant information only line items with a pro-rata over-expenditure of the budget **exceeding 10%** has been shown. Line items for which an annual expense is paid in a lump sum as a once-off payment, for example SALGA annual levies, have also not been included.

The Chief Financial Officer will not comment on the specific reasons for over expenditures as this will be provided by the Departments themselves. However, with regards to line items highlighted in bold the Chief Financial Officer is able to provide comments. Departments will be expected to provide comments relating to other over expenditure line items.

EXPENDITURE PER LINE ITEM	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET 2013/2014	ACTUAL 31 MARCH 2014 (YTD)	% OF PRO - RATA BUDGET OVERSPENT
	R	R	R	%
Cleaning Services	1 717 600	1 288 200	1 618 351	26
Environmental projects	318 000	238 500	287 285	20
Emergency Subsistence	214 100	160 575	311 994	94
Legal Fees	6 028 500	4 521 375	7 809 204	73
Sports Development	989 000	741 750	943 921	27
Subsistence and Travelling	1 538 900	1 154 175	1 517 401	31
Telephone	1 769 200	1 326 900	1 478 433	11
Meters	12 555 700	9 416 775	10 680 191	13
Storm Water Networks (All P/Lines)	9 453 700	7 090 275	8 337 752	18
Traffic Signs and Road Markings	10 000	7 500	20 381	172
Street Light Poles	1 959 700	1 469 775	3 335 549	127

Cleaning Services – Currently the cleaning services contract with Prestige is on a monthly basis. Therefore the costs are much higher as compared to a long term contract.

Environmental Projects – The line item 013/061 is not over-spent in totality. However the over-spending is against the pro-rata budget. This is due to a payment for the eNseleni Flood line and Geotech Assessment.

Emergency subsistence – The grass cutting at the reservoirs is being done by staff as there is no contract in place. Therefore staff working overtime are being paid for meals.

Legal Fees – The line item 030/088 is over-spent in totality. An additional amount of R3 million was provided for in the adjustment budget. However the vote is currently overspent by R2,5 million. Refer to section 20 in this report for a detailed breakdown of all payments made.

Sport Development - Expenditure has been incurred on the SALGA/Mayoral games that have already taken place. It is envisaged that expenditure will even out during the remainder of the financial year.

Subsistence and Travelling – The table below indicates the adjusted budget and actual expenditure for the line item. It is clearly evident that the expenditure is increasing at an alarming rate over the years.

	2010/2011		2011/2012		2012/2013		2013/2014	
LINE ITEM	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL
164 – SUBS AND TRAVELLING	591 400	754 979	898 000	1 234 638	1 621 200	1 717 714	1 538 900	1 517 401

The spending patterns per department are as follows:

DEPARTMENT	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF PRO-RATA BUDGET SPENT
	R	R	R	R	%
City Development	87 300	65 475	93 570	(28 095)	143
Community Services	280 700	210 525	298 939	(88 414)	142
Corporate Services	458 300	343 725	514 926	(171 201)	150
Financial Services	52 300	39 225	46 371	(7 146)	118
Infrastructure and Technical Services	409 200	306 900	385 980	(79 080)	126
Office of the Municipal Manager	251 100	188 325	177 615	10 710	94
TOTAL	1 538 900	1 154 175	1 517 401	(363 226)	131

Telephone – The table below indicates the adjusted budget and actual expenditure for the line item. It is clearly evident that the expenditure is increasing at an alarming rate over the years.

	2010/2011		2011/2012		2012/2013		2013/2014	
LINE ITEM	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL
170 – TELEPHONE	1 801 500	1 925 496	1 705 000	1 594 821	2 018 400	1 797 692	1 769 200	1 478 433

The spending patterns per department are as follows:

DEPARTMENT	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF PRO- RATA BUDGET SPENT
	R	R	R	R	%
City Development	85 600	64 200	70 795	(6 595)	110
Community Services	531 500	398 625	427 983	(29 358)	107
Corporate Services	307 700	230 775	249 737	(18 962)	108
Financial Services	240 200	180 150	225 815	(45 665)	125
Infrastructure and Technical Services	544 300	408 225	459 784	(51 559)	113
Office of the Municipal Manager	59 900	44 925	44 319	606	99
TOTAL	1 769 200	1 326 900	1 478 433	(151 533)	111

Meters – The line item is not over-spent in totality. Increased expenditure is due to new water connections in the Madlebe area.

Storm Water Networks (All P/Lines) – Increased expenditure on the labour component on storm water pipeline maintenance was mainly due to the excessive rainfall experienced during the periods February – March 2014. Large amounts of soil deposits along the road channels have been collected as well as damages to storm water pipes. Internal staff are responsible for the repairs of damaged storm water manholes as well as the cleaning of storm water pipes.

Traffic Signs and Road Markings

Street Light Poles – The line item 041/252 is over-spent due to job cards being captured incorrectly by the user department. The correction entries will be processed in April 2014.

5. EXCEPTION REPORTING - DEPARTMENTAL

5.1 CITY DEVELOPMENT

5.1.1 OTHER OVER-EXPENDITURE ON LINE ITEMS

CITY DEVELOPMENT					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
013/022	City Development - Advertisements	310 000	232 500	294 659	27
013/044	City Development – Outsourcing	30 000	22 500	27 844	24
013/061	City Development - Environmental Projects	318 000	238 500	287 285	20
013/164	City Development - Subsistence and Travelling	87 300	65 475	88 097	35
028/170	Human Settlements - Telephone	24 700	18 525	23 681	28

5.2 **COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY**

5.2.1 **OVERTIME**

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
OVERTIME					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER/ (OVER) EXPENDITURE
			R	R	R
COMMUNITY SERVICES AND HEALTH					
005	Fire Brigade	1 819 800	1 364 850	1 472 503	(107 653)
006	Traffic	2 922 000	2 191 500	2 225 020	(33 520)
009	Clinic	82 000	61 500	8 867	52 633
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
OVERTIME					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER/ (OVER) EXPENDITURE
			R	R	R
COMMUNITY SERVICES AND HEALTH					
029	Commuter Facilities	115 000	86 250	93 301	(7 051)
032	Street Cleaning	4 329 000	3 246 750	3 354 396	(107 646)
033	Refuse Removal	3 785 400	2 839 050	3 321 834	(482 784)
037	Public Conveniences	132 300	99 225	109 360	(10 135)
Sub - total		13 185 500	9 889 125	10 585 281	(696 156)

□ **Vote 005 – Fire Brigade**

The firefighting services at Vulindlela, eNseleni and surrounding areas has been insourced as from 1 January 2014. Nineteen fire fighters were appointed and twenty EPWP staff. The EPWP staff were placed on learnership programmes. This entailed the EPWP staff had to undergo intensive fire fighting training which resulted in fire fighters working overtime.

□ **Vote 006 – Traffic**

During March 2014, a number of Government events were held within the uMhlathuze Municipality jurisdiction. This resulted in a number of Ministers of different departments including the State President visiting the area. The traffic section had to ensure the safety and security of all the dignitaries. This has contributed to increased overtime-expenditure. Furthermore various accidents during late hours also contributed to the increased expenditure.

□ **Vote 029 - Commuter facilities, Vote 032 - Street Cleaning and Vote 037 - Public Conveniences**

Due to 5 weekends in March 2013 and the public holiday has resulted in increased overtime expenditure.

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
OVERTIME					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER/ (OVER) EXPENDITURE
			R	R	R
RECREATION AND ENVIRONMENTAL SERVICES					
002	Cemetery	681 700	511 275	525 825	(14 550)
024	Sport Development and Sports Field	191 000	143 250	151 407	(8 157)
027	Beach Facilities	381 800	286 350	341 556	(55 206)
042	Swimming Pools	427 800	320 850	516 365	(195 515)
073	Parks Distribution Account	65 900	49 425	27 446	21 979
Sub - total		1 748 200	1 311 150	1 562 599	(251 449)
TOTAL		14 933 700	11 200 275	12 147 880	(947 605)

□ **Vote 27 – Beach Facilities**

The warm season commenced in September. The extreme hot weather conditions experienced has resulted in the public flocking to the beaches. Facilities are available 7 days a week, which has resulted in the increased overtime expenditure. The Blue Flag Status awarded to the City also requires that staff be present at all times to ensure that the facility is kept to the required standard at all times and has thus contributed to the over-expenditure. The festive season demanded an increase in staff head count to work especially during the weekends and public holidays.

□ **Vote 42 – Swimming Pools**

The warm weather experienced during this period resulted in public flocking to the public pools as well. Facilities being available 7 days a week, has resulted in the increased overtime expenditure.

5.2.2 OTHER OVER-EXPENDITURE ON LINE ITEMS

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
COMMUNITY SERVICES AND HEALTH					
005/040	Fire Brigade – Consultancy Fee	24 500	18 375	21 000	14
005/044	Fire Brigade – Outsourcing	2 735 900	2 051 925	2 345 005	14
005/046	Fire Brigade – Delegation Fees	7 200	5 400	6 400	19
005/066	Fire Brigade – Emergency Subsistence	1 200	900	1 277	42
005/124	Fire Brigade - Printing and Stationery	31 800	23 850	37 174	56

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
COMMUNITY SERVICES AND HEALTH					
005/164	Fire Brigade – Subsistence and Travelling	44 500	33 375	62 504	87
006/158	Traffic – Small Tools	12 300	9 225	11 800	28
006/164	Traffic – Subsistence and Travelling	12 300	9 225	11 286	22
007/124	Disaster Management – Printing and Stationery	300	225	736	227
008/046	Health Administration – Delegation fees	4 300	3 225	4 254	32
008/158	Health Administration – Small Tools	4 800	3 600	4 054	13
008/164	Health Administration – Subsistence and Travelling	46 600	34 950	40 877	17
009/110	Clinic – Occupational Safety	500	375	444	18
009/124	Clinic – Printing and Stationery	92 000	69 000	80 777	17
009/158	Clinic – Small Tools	14 100	10 575	14 385	36
009/164	Clinic – Subsistence and Travelling	1 000	750	920	23
012/158	Licences – Small Tools	1 800	1 350	1 579	17
012/170	Licences - Telephone	16 700	12 525	20 471	63
032/010	Street Cleaning – PPE	119 000	89 250	110 837	24
033/010	Refuse Removal - PPE	285 900	214 425	273 288	27
033/110	Refuse Removal – Occupational Safety	110 000	82 500	128 213	55
033/164	Refuse Removal – Subsistence and Travelling	2 100	1 575	2 042	30
033/170	Refuse Removal – Telephone	72 500	54 375	70 268	29

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
RECREATION AND ENVIRONMENTAL SERVICES					
002/062	Cemetery – Examination of Samples	1 166	875	15 340	1654
002/068	Cemetery – Fuel and Oil	22 300	16 725	21 790	30
002/110	Cemetery – Occupational Safety	1 000	750	900	20
002/164	Cemetery – Subsistence and Travelling	1 600	1 200	1 598	33
002/170	Cemetery – Telephone	7 600	5 700	6 546	15
002/208	Cemetery – Fire Extinguishers	500	375	420	12
002/222	Cemetery – Machine Tools (Repairs To)	59 600	44 700	62 548	40
002/236	Cemetery – Relocation of Pegs	3 200	2 400	2 855	19
004/022	Library – Advertisements	0	0	3 694	0
004/046	Library – Delegation Fees	9 000	6 750	8 623	28
004/060	Library - Entertainment	7 000	5 250	6 247	19
004/164	Library – Subsistence and Travelling	32 200	24 150	45 799	90
004/170	Library - Telephone	42 000	31 500	35 795	14
018/164	Parks, Sport and Recreation Administration - Subsistence and Travelling	15 000	11 250	12 648	12
018/208	Parks, Sport and Recreation Administration – Fire Extinguishers	0	0	360	0
023/164	Parks and Gardens - Subsistence and Travelling	63 100	47 325	60 989	29
023/208	Parks and Gardens – Fire Extinguishers	1 200	900	1 080	20
024/046	Sport Development – Delegation Fees	3 200	2 400	2 990	25
024/068	Sport Development – Fuel and Oil	46 900	35 175	46 882	33
024/122	Sport Development – Postage and Stamps	500	375	619	65
024/152	Sport Development – Security	1 927 200	1 445 400	1 601 831	11
024/160	Sport Development – Sport Development	989 000	741 750	943 921	27
024/164	Sport Development - Subsistence Travelling	53 000	39 750	55 209	39

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
RECREATION AND ENVIRONMENTAL SERVICES					
024/170	Sport Development - Telephone	23 400	17 550	26 173	49
025/068	Stadium - Fuel and Oil	2 100	1 575	2 092	33
027/068	Beach Facilities – Fuel and Oil	0	0	1 887	0
027/102	Beach Facilities – Membership Fees	22 000	16 500	19 250	17
027/136	Beach Facilities – Refuse Bins	4 000	3 000	6 544	118
027/150	Beach Facilities – Security	779 900	584 925	752 798	29
027/162	Beach Facilities – Stores and Material	25 400	19 050	25 813	36
027/168	Beach Facilities – Sundry Rental	58 000	43 500	50 070	15
042/022	Swimming Pools – Advertisements	15 100	11 325	15 084	33
042/135	Swimming Pools – Refuse Bags	1 500	1 125	1 290	15
042/158	Swimming Pools – Small Tools	3 400	2 550	9 809	285
042/170	Swimming Pools – Telephone	19 800	14 850	17 015	15
064/036	Museums – Cleaning Services	33 100	24 825	100 378	304
064/164	Museums – Subsistence and Travelling	3 300	2 475	3 517	42
073/010	Parks Distribution - PPE	319 500	239 625	301 300	26
073/110	Parks Distribution – Occupational Safety	46 000	34 500	44 762	30
073/158	Parks Distribution – Small Tools	14 600	10 950	16 284	49
073/162	Parks Distribution – Stores and Material	42 800	32 100	47 047	47
073/170	Parks Distribution – Telephone	6 800	5 100	8 390	65

5.3 **CORPORATE SERVICES**

5.3.1 **OVERTIME**

CORPORATE SERVICES					
OVERTIME - ADMINISTRATION					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R	R
001	Administration	82 000	61 500	72 229	(10 729)
016	Municipal Halls	66 900	50 175	35 401	14 774
030	Council general expenditure	83 100	62 325	52 857	9 468
078	Printing and photocopy	69 100	51 825	41 087	10 738
TOTAL		301 100	225 825	201 575	24 250

□ **Vote 001 – Administration**

Increased expenditure on overtime has been incurred as a result of the following:

- after-hours printing and delivery of agendas;
- preparation for Council meetings; and
- items from departments being submitted late to the Committee Section.

5.3.2 **OTHER OVER-EXPENDITURE ON LINE ITEMS**

CORPORATE SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
ADMINISTRATION					
001/022	Administration – Advertisements	50 000	37 500	46 402	24
001/122	Administration – Postage and Stamps	210 000	157 500	174 294	11
001/162	Administration – Stores and Material	300	225	279	24
016/124	Municipal Halls – Printing and Stationery	10 000	7 500	9 998	33
016/158	Municipal Halls – Small Tools	1 600	1 200	1 420	18
016/170	Municipal Halls - Telephone	24 500	18 375	25 736	40
019/022	Municipal Buildings – Advertisements	16 200	12 150	14 168	17
019/036	Municipal Buildings – Cleaning Services	1 517 700	1 138 275	1 436 504	26
019/196	Municipal Buildings – Building Equipment Electrical Repairs	1 152 500	864 375	1 636 966	89
019/198	Municipal Buildings – Building Structural Repairs	3 245 000	2 433 750	3 247 898	33
019/232	Municipal Buildings – Plumbing	1 514 100	1 135 575	1 539 338	36

CORPORATE SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
ADMINISTRATION					
030/021	Council General Expenditure - Acquisition of Books	30 200	22 650	25 785	14
030/022	Council General Exp – Advertisements	42 500	31 875	50 175	57
030/086	Council General Expenditure – Laundry	2 100	1 575	1 780	13
030/088	Council General Expenditure – Legal Fees	3 800 000	2 850 000	5 371 667	88
030/102	Council General Expenditure – Membership Fees	4 723 400	3 542 550	4 657 211	31
030/124	Council General Expenditure - Printing and Stationery	1 246 200	934 650	1 171 912	25
030/158	Council General Expenditure – Small Tools	3 900	2 925	3 845	31
030/162	Council General Expenditure – Stores and Material	3 300	2 475	2 740	11
030/164	Council General Expenditure – Subsistence and Travelling	278 000	208 500	262 937	26
030/216	Council General Expenditure – Grounds and Fencing	70 000	52 500	63 065	20
078/124	Printing and Photocopying – Printing and Stationery	800 000	600 000	725 719	21
082/022	IT Services - Advertisements	45 800	34 350	49 472	44
082/044	IT Services – Outsourcing	160 000	120 000	159 947	33
082/124	IT Services - Printing and Stationery	23 700	17 775	476 778	2582
082/162	IT Services – Stores and Material	400	300	371	24
082/164	IT Services – Subsistence and Travelling	48 800	36 600	65 363	79
082/170	IT Services - Telephone	38 900	29 175	32 314	11

HUMAN RESOURCES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
014/060	Management Services – Entertainment	2500	2 625	4 618	76
014/164	Management Services - Subsistence and Travelling	13 000	9 750	15 773	62
014/170	Management Services – Telephone	3 500	2 625	4 316	64
021/162	Human Resources and Loss Control – Stores and Material	0	0	209	0
021/164	Human Resources and Loss Control – Subsistence and Travelling	50 000	37 500	99 252	165
021/170	Human Resources and Loss Control - Printing and Stationery	22 600	16 950	23 143	37
077/076	Training and Industrial Relations – Delegation Fees	13 500	10 125	14 009	38
077/164	Training and Industrial Relations – Subsistence and Travelling	37 100	27 825	48 504	74
077/170	Training and Industrial Relations - Telephone	30 000	22 500	43 013	91

5.4 FINANCIAL SERVICES

5.4.1 OVERTIME

FINANCIAL SERVICES					
OVERTIME					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R	R
040	Financial Services	32 300	24 225	16 835	7 390
066	Supply Chain Management Unit	74 100	55 575	51 438	4 137
TOTAL		106 400	79 800	68 274	11 526

No comments required.

5.4.2 OTHER OVER-EXPENDITURE ON LINE ITEMS

FINANCIAL SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO-RATA BUDGET OVERSPENT
		R	R	R	%
040/010	Chief Financial Officer – PPE	4 600	3 450	5 449	58
040/077	Chief Financial Officer – Indigent Services Rendered	400 200	300 150	476 867	59
040/088	Chief Financial Officer – Legal Fees	2 120 000	1 590 000	2 354 790	48
040/162	Chief Financial Officer – Stores and Material	9 100	6 825	7 761	14
040/164	Chief Financial Officer – Subsistence and Travelling	42 000	31 500	42 896	36
040/170	Chief Financial Officer – Telephone	200 000	150 000	187 878	25
040/222	Chief Financial Officer – Machine Tools (Repairs To)	500	375	486	30
066/010	SCM – PPE	16 400	12 300	14 848	21
066/162	SCM – Stores and Material	5 900	4 425	5 889	33
066/170	SCM – Telephone	40 200	30 150	37 938	26

5.5 INFRASTRUCTURE AND TECHNICAL SERVICES

5.5.1 OVERTIME

INFRASTRUCTURE AND TECHNICAL SERVICES					
OVERTIME - ELECTRICAL SUPPLY SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R	R
072	Electricity Distribution	3 432 900	2 574 675	2 541 783	32 892
83	Electricity	41 600	31 200	0	31 200
Subtotal		3 474 500	2 605 875	2 541 783	64 092

No comments required.

	OVERTIME - ENGINEERING SUPPORT SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER / (OVER) EXPENDITURE
		R	R	R	R
067	Mechanical services	649 900	487 425	467 675	19 750
Sub-total		649 900	487 425	467 675	19 750

No comments required.

	INFRASTRUCTURE AND TECHNICAL SERVICES				
	OVERTIME - TRANSPORT, ROADS AND STORMWATER				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R	R
068	Roads and Stormwater Distribution	26 800	20 100	58 233	(38 133)
Sub-total		26 800	20 100	58 233	(38 133)

□ **Vote 068 – Roads and Stormwater**

Due to breakdown of plant, only one grader is operating. Weekends were worked to cover up backlogs.

	INFRASTRUCTURE AND TECHNICAL SERVICES				
	OVERTIME - WATER AND SANITATION SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MAR 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R	R
062	Scientific Services	22 200	16 650	881	15 769
074	Water and sewerage distribution	8 210 300	6 157 725	6 214 344	(56 619)
087	Sewerage pump station distribution	525 600	394 200	393 207	993
Sub-total		8 758 100	6 568 575	6 608 433	(39 858)
Total		12 909 300	9 681 975	9 676 124	5 851

□ **Vote 074 - Water and Sewerage Distribution**

Overtime has been incurred due to ageing infrastructure for both drinking water and wastewater. Most of the City's urban reticulation has surpassed its design life capacity and is due for large-scale replacement

5.5.2 OTHER OVER-EXPENDITURE ON LINE ITEMS

ELECTRICAL SUPPLY SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO-RATA BUDGET OVERSPENT
		R	R	R	%
041/252	Street Lighting – Streetlight Poles	1 959 700	1 469 775	3 335 549	127
054/124	Electricity Administration – Printing and Stationery	16 000	12 000	14 094	17
054/164	Electricity Administration – Subsistence and travelling	134 900	101 175	123 119	22
055/022	Electricity Administration – Advertisements	398 800	292 350	327 535	12
055/208	Electricity Administration – Fire Extinguishers	1 500	1 125	3 100	176
055/232	Electricity Administration – Plumbing	27 000	20 250	23 046	14
057/170	Electricity Marketing and Customer Service – Telephone	20 500	15 375	18 828	22
072/068	Electricity Distribution – Fuel and Oil	3 400	2 550	3 797	49
072/090	Electricity Distribution – Licences and Permits	1 500	1 125	1 500	33
072/124	Electricity Distribution - Printing and Stationery	33 100	24 825	29 153	17
072/170	Electricity Distribution - Telephone	18 000	13 500	21 415	59
081/170	Electrical Planning and Development – Telephone	24 000	18 000	20 292	13
083/162	Electrical Support Services – Stores and Material	7 800	5 850	7 697	32

ENGINEERING SUPPORT SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO-RATA BUDGET OVERSPENT
		R	R	R	%
038/040	Engineering Services – Consultancy Fees	126 400	94 800	126 400	33
038/164	Engineering Services - Subsistence and travelling	51 000	38 250	50 934	33
050/124	Process Control Systems – Printing and Stationery	0	0	131	0
050/170	Process Control Systems – Telephone	15 000	11 250	14 147	26
050/257	Process Control Systems – Telemetry	2 432 500	1 824 375	2 201 286	21
065/164	Project Management Services - Subsistence and travelling	13 900	10 426	18 474	77

ENGINEERING SUPPORT SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO-RATA BUDGET OVERSPENT
		R	R	R	%
065/170	Project Management Services - Telephone	16 000	12 000	15 858	32
067/010	Mechanical Workshop - PPE	44 000	33 000	48 952	48
067/158	Mechanical Workshop – Small Tools	6 400	4 800	6 088	27
067/162	Mechanical Workshop – Stores and material	81 000	60 750	72 309	19
067/170	Mechanical Workshop – Telephone	25 300	18 975	30 036	58
067/222	Mechanical Workshop – Machine Tools (Repairs To)	8 100	6 075	7 785	28
070/090	Equipment – Licences and Permits	45 000	33 750	44 395	32
070/158	Equipment – Small Tools	45 000	33 750	42 660	26
071/068	Vehicles – Fuel and Oil	12 509 500	9 382 125	10 545 700	12
071/090	Vehicles – License and Permits	1 212 000	909 000	1 081 832	19
071/138	Vehicles – Rent equipment and Vehicles	204 500	153 375	368 090	140
075/010	Buildings distribution – PPE	24 300	18 225	22 666	24
075/068	Buildings distribution – Fuel and Oil	500	375	458	22
075/158	Buildings distribution – Small Tools	33 800	25 350	29 277	15
075/170	Buildings distribution – Telephone	12 900	9 675	14 340	48

TRANSPORT, ROADS AND STORMWATER					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO-RATA BUDGET OVERSPENT
		R	R	R	%
022/022	Roads Street and Stormwater – Advertisements	79 100	59 325	102 158	72
022/046	Roads Street and Stormwater – Delegation fees	4 000	3 000	5 462	82
022/060	Roads Street and Stormwater – Entertainment	1 100	825	1 074	30
022/124	Roads Street and Stormwater – Printing and Stationery	43 600	32 700	42 629	30
022/158	Roads Street and Stormwater – Small Tools	5 200	3 900	5 088	30

TRANSPORT, ROADS AND STORMWATER					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
022/242	Roads Street and Stormwater - Storm Water Networks (All P/Lines)	9 453 700	7 090 275	8 337 752	18
022/250	Roads Street and Stormwater – Street Names and Traffic Signs	10 000	7 500	20 381	172
056/010	Rural Roads – Uniforms	74 800	56 100	78 364	40
056/022	Rural Roads – Advertisements	0	0	15 200	0
056/110	Rural Roads – Occupational Safety	7 500	5 625	7 481	33
056/124	Rural Roads – Printing and Stationery	0	0	1 853	0
056/158	Rural Roads – Small Tools	2 000	1 500	1 760	17
056/170	Rural Roads – Telephone	5 300	3 975	5 336	34
068/010	Roads Street and Stormwater Distribution - PPE	244 800	183 600	266 681	45
068/068	Roads Street and Stormwater Distribution - Fuel and Oil	29 700	22 275	28 446	28
068/110	Roads Street and Stormwater Distribution - Occupational Safety	35 700	26 775	31 320	17
068/170	Roads Street and Stormwater - Telephone	60 200	45 150	61 993	37

WATER AND SANITATION SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
034/066	Sewerage Networks – Emergency Subsistence	44 700	33 525	103 047	207
034/124	Sewerage Networks – Printing and Stationery	69 500	52 125	64 432	24
035/022	Sewerage Purification - Advertisements	40 000	30 000	39 934	33
035/040	Sewerage Purification – Consultancy Fee	1 300 000	975 000	1 243 885	28
035/060	Sewerage Purification – Entertainment	20 000	15 000	18 414	23
043/066	Sewerage pump stations – Emergency Subsistence	2 400	1 800	3 115	73
043/110	Sewerage pump stations – Occupational Safety	1 800	1 350	1 728	28

WATER AND SANITATION SERVICES					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO-RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
043/162	Sewerage pump stations – Stores and Material	9 000	9 000	6 750	33
043/170	Sewerage pump stations – Telephone	8 000	6 000	7 619	27
046/022	Water Rural area - Advertisements	40 000	30 000	36 786	23
046/066	Water Rural area - Emergency Subsistence	22 300	16 725	65 972	294
046/170	Water Rural area - Telephone	2 200	1 650	3 384	105
049/010	Water Demand Management – PPE	1 100	825	1 045	27
049/124	Water Demand Management – Printing and Stationery	2 000	1 500	3 641	143
049/164	Water Demand Management - Subsistence and Travelling	38 100	28 575	53 983	89
060/066	Water Distribution - Emergency Subsistence	120 000	90 000	131 381	46
060/077	Water Distribution – Indigent Services Rendered	518 100	388 575	539 562	39
060/224	Water Distribution - Meters	10 277 300	7 707 975	9 287 296	20
060/238	Water Distribution – Reticulation maintenance	19 799 400	14 849 550	16 722 989	13
062/022	Water Services Authority – Advertisements	17 000	12 750	41 615	226
062/046	Water Services Authority – Delegations Fees	15 000	11 250	15 000	33
062/124	Water Services Authority – Printing and Stationery	4 500	3 375	3 673	9
062/158	Water Services Authority – Small Tools	26 400	19 800	22 160	12
062/162	Water Services Authority – Stores and Material	300 000	225 000	235 551	5
062/170	Water Services Authority - Telephone	37 700	28 275	34 164	21
074/138	Water and Sewerage Distribution – Rent of Vehicles and Equipment	100 000	75 000	92 385	23
074/164	Water and Sewerage Distribution – Subsistence and Travelling	40 000	30 000	38 212	27
087/110	Sewerage Pumpstation Distribution – Occupational Safety	8 000	6 000	7 697	28
087/124	Sewerage Pumpstation Distribution – Printing and Stationery	0	0	102	0
087/162	Sewerage Pumpstation Distribution – Stores and Material	14 300	10 725	13 593	27

5.6 OFFICE OF THE MUNICIPAL MANAGER

5.6.1 OTHER OVER-EXPENDITURE ON LINE ITEMS

OFFICE OF THE MUNICIPAL MANAGER					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	PRO- RATA BUDGET (YTD)	ACTUAL MARCH 2014 (YTD)	% OF PRO- RATA BUDGET OVERSPENT
		R	R	R	%
011/074	Community Facilitation and Marketing – Grants in Aid	449 000	336 750	393 300	17
039/170	Municipal Manager – Telephone	26 000	19 875	22 120	11
039/222	Municipal Manager – Machine Tools (Repairs To)	0	0	1 051	0
080/046	Internal Audit – Delegation Fees	7 900	5 925	12 929	118
080/124	Internal Audit – Printing and Stationery	1 000	750	1 001	33
080/170	Internal Audit – Telephone	5 000	3 750	5 536	48

6. IN-YEAR BUDGET STATEMENT TABLES

The following monthly budget statement tables (**DMS 953476**) respectively have been prepared in accordance with the Municipal Budgeting and Reporting Regulations:

TABLE NUMBER	DESCRIPTION	ANNEX
Table C1	Monthly Budget Statement Summary	A
Table C2	Monthly Budget Financial Performance (Standard Classification)	B
Table C2C	Monthly Budget Financial Performance (Detail) (Standard Classification)	C
Table C3	Monthly Budget Financial Performance (Revenue and Expenditure by Municipal Vote)	D
Table C3C	Monthly Budget Financial Performance (Detail) (Revenue and Expenditure by Municipal Vote)	E
Table C4	Monthly Budget Financial Performance (Revenue by source and Expenditure by Item)	F
Table C5	Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding	G
Table C5C	Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding	H
Table C6	Monthly Budgeted Financial Position	I
Table C7	Monthly Budgeted Cash Flows	J
Table SC1	Material variance explanations	K
Table SC2	Monthly Performance indicators	L
Table SC3	Aged Debtors	M

TABLE NUMBER	DESCRIPTION	ANNEX
Table SC4	Aged Creditors	N
Table SC5	Investment Portfolio	O
Table SC6	Transfers and grant receipts	P
Table SC7(1)	Transfers and grant expenditure	Q
Table SC7(2)	Expenditure Against Approved Rollovers	R
Table SC8	Councillor and Staff Benefits	S
Table SC9	Monthly actuals and revised targets for cash receipts (cash flow)	T
Table SC12	Monthly capital expenditure trend	U
Table SC13a	Monthly capital expenditure on new assets by asset class	V
Table SC13b	Monthly capital expenditure on the renewal of existing assets by asset class	W
Table SC13c	Monthly repairs and maintenance expenditure by asset class	X
Table SC13d	Monthly depreciation by asset class	Y

PART 2 - SUPPORTING DOCUMENTATION

7. DEBTORS ANALYSIS

Refer to supporting table SC3 - Aged Debtors (**Annexure M**) for the month ended 31 March 2014.

8. CREDITORS ANALYSIS

Refer to supporting table SC4 - Aged Creditors (**Annexure N**) for the month ended 31 March 2014.

9. INVESTMENT PORTFOLIO ANALYSIS

Refer to supporting table SC5 - Investment portfolio (**Annexure O**) for the month ended 31 March 2014.

10. ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

Refer to supporting table SC6 - Transfers and grant receipts (**Annexure P**) and supporting table SC7 - transfers and grant expenditure (**Annexure Q**) for the month ended 31 March 2014.

11. COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

Refer to supporting table SC8 - Councillor and staff benefits (**Annexure R**) for the month ended 31 March 2014.

12. **MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP COMPONENT 5 SUMMARISED)**

The second quarter progress on the quarterly projections of Service Delivery Targets and performance indicators is indicated on **Annexures A1**.

Although the detailed Component 5 is **attached as Annexure A1**, the tables below depict a summary of the most applicable components thereof.

NB: (Please note when looking at the detailed version of Component 5 attached as **Annexure A1** each vote is illustrated in number order on the extreme left, vote detail of which is illustrated over 3 pages).

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (COMPONENT 5) SUMMARY			
	ADJUSTED BUDGET 2013/2014	ACTUAL EXPENDITURE 31 MAR 2014 (YTD)	% COMPLETED / ORIGINAL BUDGET
	R	R	%
DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT	51 914 700	4 949 442	10%
CITY DEVELOPMENT	51 914 700	4 949 442	10%
DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES	50 906 800	8 591 879	17%
PUBLIC HEALTH AND SAFETY	29 251 900	5 841 931	20%
RECREATION AND ENVIRONMENTAL SERVICES	21 654 900	2 749 949	13%
DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES	15 547 800	8 436 810	54%
ADMINISTRATION	15 513 000	8 432 027	54%
HUMAN RESOURCES	34 800	4 783	14%
CHIEF FINANCIAL OFFICER	629 500	396 086	63%
FINANCIAL SERVICES	629 500	396 086	63%
DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES	348 666 200	81 824 225	23%
ELECTRICAL SUPPLY SERVICES	89 357 900	16 463 579	18%
ENGINEERING SUPPORT SERVICES	171 898 000	40 414 847	24%
TRANSPORT, ROADS AND STORMWATER	30 042 800	15 199 180	51%
WATER AND SANITATION SERVICES	57 367 500	9 746 620	17%
OFFICE OF THE CITY MANAGER	224 900	220 127	98%
CITY MANAGER	224 900	220 127	98%
TOTAL CAPITAL BUDGET	467 889 900	104 418 569	22%

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT										
2	BAR FRIDGE FOR HOD: ECONOMIC DEVELOPMENT	1 900		1 900	1 879		1 879	21	98.89%	Complete
3	COMB BINDER AND A3 LAMINATOR	5 600		5 600	5 590		5 590	10	99.82%	Complete
4	FRIDGE - EMPANGENI OFFICE	2 800		2 800	2 722		2 722	78	97.23%	Complete
5	BAR FRIDGE FOR HOD: URBAN AND REGIONAL	1 700		1 700	-		-	1 700	0.00%	In progress
6	CITY DEVELOPMENT	99 600		99 600	23 287		23 287	76 313	23.38%	Orders placed for furniture required. Awaiting delivery.
10	RE-DESIGNING OFFICE SPACE	42 600		42 600	-	666	666	41 934	1.56%	Office space will be redesigned to accommodate new positions to be filled
15	TOURISM DEVELOPMENT	6 550 000		6 550 000	-		-	6 550 000	0.00%	Only R3, 500,000 has been transferred by COGTA. Tender for Phase one was advertised and closed on 17 Oct 2013. Contractor Rothe Plantscapers has since been appointed as the service provider, Tender no:8/2/1/894.
16		3 371 100		3 371 100	-		-	3 371 100	0.00%	
17	ESIKHALENI REFURBISH HOSTELS	26 244 000		26 244 000	3 371 587		3 371 587	22 872 413	12.85%	Tender Specification for eSikhaleni Hostel – H396 Two Blocks (A and B) and Three Blocks (C, D, E) compiled and submitted to the Department of Human Settlements for inputs DMS920297 (Two Blocks) and DMS 918559 (Three Blocks).
19	CONSTRUCTION OF NEW INFORMAL TRADING STALLS	3 450 000		3 450 000	-		-	3 450 000	0.00%	Two constructors were appointed for construction of informal trading stalls. 1. Richards Bay Taxi City Progress: site establishment, fencing and clearing of the site, Alteration, Earthwork; Contractor : Mkhadi/Fourman Joint Venture. 2. Empangeni A rank Progress: site establishment, fencing and clearing of the site Contractor : Thinasobabili Trading Enterprise.3. Empangeni B Rank Progress: site establishment, fencing and clearing of the site, Alteration, Earthwork; Contractor : Sele and Musa Trading and Tours
20		3 972 900		3 972 900	-		-	3 972 900	0.00%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT										
21	DUMISANI MAKHAYE VILLAGE INTERNAL SERVICES	420 500		420 500	-		-	420 500	0.00%	Counter funding for Phase 7 will not be utilized during 2013/2014 financial year
22	PHASE 7 - SEWER	960 000		960 000	-		-	960 000	0.00%	
23	PROTECTION OF NKOSI MQEDI'S GRAVE	250 000		250 000	-		-	250 000	0.00%	The site has been allocated and the plans have been approved by the committee of Mqedi's grave. Waiting for quote for fencing of the site.
25	MZINGAZI VILLAGE	500 000		500 000	-	290 570	290 570	209 430	58.11%	PDA decision on subdivision as per RPT 155143. Draft progress report with regards to township establishment as pr RPT 155265
26	MUNICIPAL WETLAND MANAGEMENT PLAN PHASE 1	200 000		200 000	-	183 307	183 307	16 693	91.65%	In process of appointing service provider, awaiting order from SCM.
27	STEEL BRIDGE AND MZINGAZI CANAL	2 000		2 000	-		-	2 000	0.00%	Business plan for redesign and preparation of bill of quantities has been prepared for submission to COGTA for funding.
28	ERF 8038 BIRDSWOOD (BHENGU)	15 000		15 000	-		-	15 000	0.00%	The property is still not yet transferred, thus an amount of R15 000.00 is due to Schreiber Smith (Conveyancers)
29	ERF 8038 BIRDSWOOD (BHENGU)	11 000		11 000	-		-	11 000	0.00%	Fencing was finalized and payment of R14 000.00 was made in July 2013 to the contractor.
30	ERF H1766 ESIKHAWINI (INTOKOZO ROAD) (DLAMINI)	86 000		86 000	-		-	86 000	0.00%	The deed of sale has been signed, awaiting transfer. R 86 000.00 is still to be paid upon transfer
31	MANDLAZINI AGRI-VILLAGE	123 100		123 100	-	75 070	75 070	48 030	60.98%	Progress reports with township establishment and beneficiary allocation as per RPT 154777 and RPT 154776. Expenditure/financial implications contained therein.
33	MANDLAZINI AIRPORT BUFFER STRIP	41 100		41 100	-		-	41 100	0.00%	Progress reports with township establishment and beneficiary allocation as per RPT 154777 and RPT 154776. Expenditure/financial implications contained therein.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT										
34	CBD SOUTH EXTENSION SOUTH OF GULDENGRACHT	2 939 500		2 939 500	-		-	2 939 500	0.00%	Grant funding rolled over from 2012/2013 financial year.
35	DUMISANI MAKHAYE VILLAGE INTERNAL SERVICES	1 200 000		1 200 000	153 300	599 203	752 503	447 497	62.71%	Counter funding for Phase 7 will not be utilized during 2013/2014 financial year
36	PHASE 7 - WATER	21 600		21 600	-		-	21 600	0.00%	
37	DOUBLE CAB LDV x 2	819 200		819 200	817 369		817 369	1 831	99.78%	Tender 8/2/1/874 – Supply, delivery and commissioning of various vehicles, plant and equipment replacement programme awarded. Order has been placed. Awaiting delivery
38	4 DOOR SEDAN x 2	575 200		575 200	573 707		573 707	1 493	99.74%	Tender 8/2/1/874 – Supply, delivery and commissioning of various vehicles, plant and equipment replacement programme awarded. Order has been placed. Awaiting delivery
40	IT EQUIPMENT (CITY DEVELOPMENT)	7 400		7 400	-	6 734	6 734	666	90.99%	Funds insufficient to procure IT equipment required. Additional funds will be transferred in.
42		900		900	-		-	900	0.00%	Funds will transferred to vote 282/536/35 (IT Equipment)
TOTAL: CITY DEVELOPMENT		51 914 700	-	51 914 700	4 949 442	1 155 550	6 104 991	45 809 709	11.76%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES										
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY										
44	ESIKHALENI FIRE STATION - PLAN AND CONSTRUCT	1 341 100		1 341 100	-		-	1 341 100	0.00%	RPT 154452 Tender 8/2/1/430 - Specifications 4 November 2013 = R 5 050 000 (2013/14).
45		3 741 900		3 741 900	-		-	3 741 900	0.00%	
46	RICHARDS BAY FIRE BRIGADE - STRUCTURAL UPGRADES, CARPORTS AND ACCESS GATE	460 000		460 000	169 132	-	169 132	290 868	36.77%	Project ongoing - completion expected by April 2014.
47	70 X PERSONNEL LOCKERS	140 000	(40 000)	100 000	59 500		59 500	40 500	59.50%	First Order placed. Remainder of the funds will be utilised for additional lockers.
48	EMPANGENI FIRE STATION -CONSTRUCTION OF ADDITIONAL THREE OFFICES	240 000		240 000	-	48 506	48 506	191 494	20.21%	Preparation of specifications finalised in conjunction with Infrastructure and Technical Services.
49	SHELVING - RICHARDS BAY FIRE STATION	2 900		2 900	2 549		2 549	351	87.90%	Complete
51	JAWS OF LIFE (2), CHEMICAL SUITES (3), GAS MONITOR & POWER CUTTER	11 500		11 500	11 501		11 501	(1)	100.01%	Complete
52	FIRE SERVICES	130 000		130 000	123 540		123 540	6 460	95.03%	Complete
53	GENERAL	3 200	40 000	43 200	-	2 430	2 430	40 770	5.63%	Initial Project Complete. Transferred funds to be spent by June 2014
54	FIRE SERVICES	20 000		20 000	15 735		15 735	4 265	78.68%	Complete
56	2 x CONTAINERS FOR STRUCTURAL FIRE FIGHTING	40 000		40 000	-		-	40 000	0.00%	Adjustment Budget Approved. Specifications finalised - procurement to be finalised by June 2014
59	SAFE STORAGE FACILITY	555 000	(50 000)	505 000	-	269 203	269 203	235 797	53.31%	Complete. Remaining funds to be transferred to supplement another capital project.
62	TRAFFIC	41 800		41 800	35 798		35 798	6 002	85.64%	Complete
64	AIR POLLUTION EQUIPMENT	41 100		41 100	-		-	41 100	0.00%	R41 000 to be transferred for the procurement of Two-way Radios for Waste management. Tender process complete. Award to be done in April for remaining R4 500 000
65		4 500 000		4 500 000	-		-	4 500 000	0.00%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY										
66	FRIDGE/FREEZER, WATER COOLER/CAMERA & LAPTOP	1 100		1 100	-		-	1 100	0.00%	Complete - Savings to be utilised for door and buzzer system
67	HEALTH	27 100		27 100	23 066		23 066	4 034	85.11%	Complete - Savings to be utilised for door and buzzer system
68	STEEL STATIONERY CABINET, STATIONERY CUPBOARD, BANNERS	10 300		10 300	8 981		8 981	1 319	87.19%	Complete - Savings to be utilised for door and buzzer system
69	GAZEBO AND CHAIRS	6 400		6 400	4 968		4 968	1 432	77.63%	Completed. Savings will be utilised to supplement other projects.
71	DARKENING OF WINDOWS - VARIOUS CLINICS	86 300	3 000	89 300	66 275	22 500	88 775	525	99.41%	Completed
73	RENOVATIONS - STAFF TOILET BRACKENHAM CLINIC	70 000		70 000	-		-	70 000	0.00%	Additional funding required to complete project and was re-directed from other capital projects during budget adjustment IT & S indicated in March that a further R2 500 will be required. Savings on completed projects will be identified and transferred to provide for shortfall. Site meeting arranged by IT & S for 19 March 2014
74	EQUIPMENT - ALL CLINICS	338 900		338 900	286 740		286 740	52 160	84.61%	Completed Savings will be utilised to supplement other projects.
75	FURNITURE - RICHARDS BAY CLINIC	70 400		70 400	47 950	14 700	62 650	7 750	88.99%	Completed Savings will be utilised to supplement other projects.
76	FURNITURE - EMPANGENI CLINIC	120 900		120 900	104 983		104 983	15 918	86.83%	Completed Savings will be utilised to supplement other projects.
77	FURNITURE - MZINGAZI CLINIC	60 900		60 900	-		-	60 900	0.00%	Funds to be utilised for the procurement of furniture for proposed TB Clinic. Quotations for furniture requested.. Orders will be placed once the completion date for the Park Home is known as no storage place is available for furniture if delivered prior to completion of Park Home
78	PARK HOME R/BAY CLINIC - TB PATIENTS	505 000		505 000	-		-	505 000	0.00%	New Project. Tender advertised. Site visit on 19 March 2014. Close for submission of tender 28 March 2014 - Tender had no CIDB grading. Process started afresh. Transfer for funds in process to re advertised. Documents amended however not yet submitted. Will be submitted by Tuesday 25 March 2014

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY										
79	UPGRADE ALARMS	64 000		64 000	-		-	64 000	0.00%	New Project - Completion by May 2014
81	AMENDMENTS TO STRONGROOM AND EYE ARE	28 000		28 000	8 000		8 000	20 000	28.57%	Original Project completed. Adjustment Budget Funds to supplement further amendments, i.e. installation of Aluminium Windows in the Eye Area, Glass Doors and Tinting of DLTC Windows
82	CUBICLES - RICHARDS BAY AND EMPANGENI	108 000		108 000	65 400		65 400	42 600	60.56%	Cubicles in Empangeni Completed. Additional funds to be redirected to partition and build Cubicles in Richards Bay Licensing Office
84	UPGRADE OF AIR CONDITIONING SYSTEM IN EMPANGENI	29 000		29 000	28 985		28 985	16	99.95%	Completed.
85	TINT WINDOWS AND GLASS DOOR	17 000		17 000	-		-	17 000	0.00%	Funds allocated in Adjustment Budget
87	FURNITURE FOR LICENSING CUBICLES	171 600		171 600	110 306		110 306	61 294	64.28%	Initial Orders completed. Funds will be redirected from savings on other capital projects in order to procure 5 additional steel drawers for Richards Bay Licensing Offices
88	LICENSING	39 000		39 000	15 400		15 400	23 600	39.49%	Initial Project Completed. Remaining funds to be utilised for the procurement of steel drawer cabinets
89	UPGRADE OF WASTE MANAGEMENT DEPOT AND OFFICES IN EMPANGENI	304 500		304 500	296 491		296 491	8 009	97.37%	Complete
90	AIRCONDITIONERS - VARIOUS CLINICS	196 000	(3 000)	193 000	173 695		173 695	19 305	90.00%	Complete
91	2 X AIRCONDITIONERS FOR COMMUNITY SERVICES	25 000		25 000	13 230		13 230	11 770	52.92%	Due for completion - 03/06/2014
92	6 X AIRCONDITIONERS FIRE STATIONS (R/BAY, VULINDLELA, ENSELENI)	80 000		80 000	59 379	-	59 379	20 621	74.22%	Completion by May 2014
96	PARTIONING AT ALTON DEPOT (WASTE MNGT)	1 000		1 000	-		-	1 000	0.00%	Complete

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY										
97	AIRCONDITIONERS - ALTON DEPOT	2 100		2 100	-		-	2 100	0.00%	Complete - savings to be utilised on other projects.
98	ESTABLISHMENT TRANSFER STATION ESELENI FOR RECYCLING	1 200 000	(900 000)	300 000	-		-	300 000	0.00%	Finalisation of site being negotiated.
99	ESTABLISHMENT TRANSFER STATION ESIKHALENI FOR RECYCLING	1 200 000	(569 200)	630 800	-		-	630 800	0.00%	A contractor has been appointed to do the fencing.
100	ESTABLISHMENT TRANSFER STATION MZINGAZI AGRI- VILLAGE	1 200 000	(569 200)	630 800	-	162 380	162 380	468 420	25.74%	Service provider appointed for fencing. The tender will be tabled at BSC by 21 March 2014.
101	ESTABLISHMENT TRANSFER STATION NGWELEZANE	1 200 000	(569 200)	630 800	71 714		71 714	559 086	11.37%	Fencing has already finishes but still needs gate and plastering. Tender is expected to go to BSC by 21 March 2014
105	SKIPS	1 400 000		1 400 000	230 306	1 135 944	1 366 249	33 751	97.59%	R 600 000 for Skips Tender 913: With 2.5 m 3 and 7 m 3 tender report was tabled at Bid Adjudication on Friday, 14 February 2014 and was approved and awarded. Final delivery expected by 10 June 2014. Remaining funds to be utilised for two-way radios
106	REPLACEMENT OF DESKS AND CHAIRS	300		300	-		-	300	0.00%	Completed
107	7 x TRAFFIC CONTROL SEDANS	2 301 200		2 301 200	2 301 153	33 852	2 335 005	(33 805)	101.47%	Complete
108	1 X FIRE ENGINE	1 500 200		1 500 200	1 500 095		1 500 095	105	99.99%	Complete

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COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY										
109	2 x REFUSE TRUCKS	4 700 000	2 607 600	7 307 600	-		-	7 307 600	0.00%	CR8928 dated 26 November 2013 (RPT 154810) - Reallocation of Funds = R 3m.
110	PERSONNEL CARRIER	490 000	75 000	565 000	-		-	565 000	0.00%	Funds redirected in Adjustment Budget. Tender has already closed and award is expected by end March 2013
111	MINI BUS	-	50 000	50 000	-		-	50 000	0.00%	Funds redirected in Adjustment Budget. Tender has already closed and award is expected by end March 2014
116	1 X MINI BUS (TRAFFIC)	410 000		410 000	-		-	410 000	0.00%	Tender has already closed and award is expected by end March 2014
121	PRINTERS - TRAFFIC	10 000		10 000	7 059		7 059	2 941	70.59%	Complete
122	3 X WORKSTATIONS FOR COMMUNITY SERVICES	9 200		9 200	-		-	9 200	0.00%	Complete
TOTAL COMMUNITY SERVICES, HEALTH AND PUB		29 251 900	75 000	29 326 900	5 841 931	1 689 515	7 531 445	21 795 455	25.68%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES										
RECREATION AND ENVIRONMENTAL SERVICES										
124	R/BAY EXTENSION/DEVELOPMENT OF CEMETARY	595 800		595 800	574 682		574 682	21 118	96.46%	CR8814 Dated 30 October 2013 (RPT 154584) - Tender 8/2/1/882 - Palisade Fencing = R 523 600.
125	ESIKHALENI EXTENSION/DEVELOPMENT OF CEMETARY	100 000		100 000	-	61 500	61 500	38 500	61.50%	Complete. Awaiting final delivery of guard room
126	TELEPHONE SYSTEM FOR ESIKHALENI CEMETERY	100		100	-	-	-	100	0.00%	Complete in 2013.
129	R/BAY LIBRARY - REPL OF CARPET IN GROUP ACTMITY ROOM	4 000	(4 000)	-	-	-	-	-	0.00%	Complete
130	R/BAY LIBRARY - SECURITY FENCE	60 000		60 000	-	45 000	45 000	15 000	75.00%	Site meeting was held on 7 February 2014 and quotations closed on 10 February 2014. Order has been placed - fabrication has commenced. Expected completion end April 2014
131	EMPANGENI LIBRARY - REPL OF CARPET	4 800	(4 000)	800	-	-	-	800	0.00%	Complete
133	NSELENI LIBRARY - AIRCONDITIONERS	5 300	(5 000)	300	-	-	-	300	0.00%	Complete
134	AQUADENE LIBRARY	-	3 000 000	3 000 000	-		-	3 000 000	0.00%	Balance to be carried over to 2014/2015. this is a multi-year project
135	ESIK LIBRARY - REPL TABLES & CHAIRS	3 400	1 500	4 900	-	4 705	4 705	195	96.02%	Complete
136	R/BAY LIBRARY - REPL TABLES AND CHAIRS	1 400		1 400	1 324	-	1 324	76	94.57%	Complete
137	EMP LIBRARY - REPL TABLES, CHAIRS & FRIDGE	1 500	(1 500)	-	-		-	-	0.00%	Complete
141	NSELENI LIBRARY - AIRCONDITIONERS, CARPETS, LIGHTING AND BURGLAR GUARDS	100 000		100 000	87 810		87 810	12 190	87.81%	Complete - remaing funds to be used to supplement shortfalls on other projects

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
RECREATION AND ENVIRONMENTAL SERVICES										
142	NGWELEZANE LIBRARY - AIRCONDITIONERS, CARPETS, LIGHTING AND BURGLAR GUARDS	200 000	(20 000)	180 000	105 684		105 684	74 316	58.71%	Complete - remaining funds to be used to supplement shortfalls on other projects
143	ESIK LIBRARY - EXTENSION	1 490 000		1 490 000	68 000		68 000	1 422 000	4.56%	Project in progress
144	AQUADENE LIBRARY	1 500 000		1 500 000	98 395		98 395	1 401 605	6.56%	Project in progress
147	AIRCONDITIONER - BEACHES OFFICES	14 000		14 000	12 880		12 880	1 120	92.00%	Complete
148	AIR CONDITONER FOR SPORT AND RECREATION	8 000		8 000	-	7 500	7 500	500	93.75%	Complete
150	PARKS DEVELOPMENT	669 600	(75 000)	594 600	164 849	173 800	338 649	255 951	56.95%	Expenditure of allocated budget expected by May 2014. Plans completed for eSikhaleni New Hall, Ngewelezane, eNseleni and Empangeni Halls. Awaiting final plan for eSikhaleni Erf 396.
151	EMPANGENI PARKS DEPT ABLUTIONS - REFURBISHMENT	661 500		661 500	137 435	524 064	661 499	1	100.00%	CR 8809 D 30/10/2013 (RPT 154374) - Tender 8/2/1/822 - Parks Empangeni = R661 500.
154	PLAYGROUND EQUIPMENT	225 300		225 300	16 200	160 600	176 800	48 500	78.47%	Project is complete. Service provider has to re-install some of the equipment since initial installation were not firm and other playground equipment fell down.
155	ESIKHLENI COLLEGE - SPORT FIELDS REHABILITATION	115 100		115 100	-	43 937	43 937	71 163	38.17%	Completed. Savings to be used for renovating buildings at eSikhaleni College Sport Complex. An amount of R200 000 has been redirected from this vote to supplement the eSikhaleni College court upgrade
156	REGIONAL FACILITIES IRRIGATION SYSTEM	200 000		200 000	12 227		12 227	187 773	6.11%	Completed. Wrong cost allocation of final payment to be corrected through journal entry. An amount of R200 000 has been redirected from this vote to supplement the J2 tennis court upgrade

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RECREATION AND ENVIRONMENTAL SERVICES										
157	2 X PORTABLE TOILETS ON A TRAILER	50 000		50 000	-		-	50 000	0.00%	Project abandoned due to insufficient funds - funds to be redirected to the Rural Sportsfield Upgrade
158	ESIKHALENI COLLEGE COURTS UPGRADE	450 000		450 000	(64 839)	250 000	185 161	264 839	41.15%	Tender 8/2/1/926A was awarded to BBNM trading. Site was handed over on 20/02/2014. Construction is in progress.
159	J2 TENNIS COURT - UPGRADE	450 000		450 000	-	250 000	250 000	200 000	55.56%	Tender 8/2/1/926B was awarded to BBNM trading. Site was handed over on 20/02/2014. Construction is in progress.
160	FLOODLIGHTS - VARIOUS SPORTSFIELDS	5 812 400	(3 000 000)	2 812 400	51 331		51 331	2 761 069	1.83%	Tender completed - design and specification to serve before Bid Evaluation during January 2014.
162	UPGRADING SPORT & RECREATION - BRACKENHAM	150 000		150 000	8 880	52 926	61 806	88 194	41.20%	New project - Contractor on site doing rehabilitation . Site meeting for contractor to install flood lights took place on 20 February 2014
163	UPGRADE CHANGEROOMS - NGWELEZANE	79 000		79 000	-		-	79 000	0.00%	New Project - awaiting finalisation of specifications
169	SPORTS FACILITIES - EQUIPMENT	1 610 700		1 610 700	100 315	41 218	141 533	1 469 167	8.79%	Tender Document Completed - to Serve at Bid Specification Committee in Jan/Feb 2014.
170	SPORTSFIELD EQUIPMENT	67 200		67 200	-		-	67 200	0.00%	Requisitions for brush cutters (DPR 296753) has been processed. Awaiting delivery.
171	DESKS, CHAIRS & CUPBOARDS - CIVIC CENTRE	11 300		11 300	7 130		7 130	4 170	63.10%	Complete.
173	LIGHTING SPORTS GROUND	500 000		500 000	-		-	500 000	0.00%	Funds carried over from 2012/2013 Capital Budget for the design of Floodlights at the Central sports Complex Stadium. This project to be transferred to IT&S as it is their project.

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	RECREATION AND ENVIRONMENTAL SERVICES									
174	VARIOUS SPORTSFIELDS - GOAL POSTS	142 000		142 000	124 657	13 500	138 157	3 843	97.29%	Completed
175	REFURBISHMENT OF STADIUM LEAKAGES	300 000		300 000	-		-	300 000	0.00%	Currently finalising specifications and site meeting will be convened.
176	UPGRADING RURAL SPORTSFIELDS	940 000		940 000	-	64 808	64 808	875 192	6.89%	Tender 8/2/1/947 and Tender 8/2/1/946 to serve on the Specifications committee on the 24th March 2014.
177	NEW FIELD COURTS - UPGRADE	430 000		430 000	-		-	430 000	0.00%	Tender 8/2/1/927 documents have served at Bid Committees . Awaiting minutes of Bid Adjudication meeting to appoint. Adjudicated on the 12th March 2014, BAC Item 1406. Appointment will be submitted for authorisation on the 19th March 2014.
180	SHOWER DOORS	3 700		3 700	3 659		3 659	41	98.89%	Complete
181	INFORMATION SIGNAGE	10 000		10 000	9 238		9 238	762	92.38%	Complete
182	BEACH DEVELOPMENT (RESTAURANT)	500 000		500 000	65 729	76 750	142 479	357 521	28.50%	Contractor retracted his quotation for R 56 000realising that he had under-quoted. On 3/03/15, a risk assesment meeting with the second contractor who quoted R 76 000 was held. Work commenced on 10 March. A further site meeting to finalise requirements for the renovation of the upper section of the restaurant was held on 17 March at 12h00.
183	BEACH EQUIPMENT	68 100		68 100	62 650		62 650	5 450	92.00%	Complete
185	DESKS,CHAIRS & CUPBOARDS	30 000		30 000	26 590		26 590	3 410	88.63%	Complete
188	FILTER FOR SWIMMING POOLS	150 000		150 000	142 666		142 666	7 334	95.11%	Complete
189	AIRCONDITIONERS - VARIOUS POOLS	36 000		36 000	32 675		32 675	3 325	90.76%	Complete

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RECREATION AND ENVIRONMENTAL SERVICES										
190	UPGRADE ESIKHALENI POOL (COLLEGE)	57 700		57 700	32 925		32 925	24 775	57.06%	Complete
191	UPGRADE BAY HALL POOL	190 200		190 200	-		-	190 200	0.00%	Fencing Completed - Balance to be utilised for upgrade of sports field.
192	SWIMMING POOLS - COUNTER CUPBOARDS	3 000		3 000	2 150		2 150	850	71.67%	Complete
193	SWIMMING POOLS - EXTRACTOR FANS	5 000		5 000	-	3 643	3 643	1 357	72.86%	In progress. Contractor appointed
194	SWIMMING POOLS - PUMPS	13 000		13 000	6 300		6 300	6 700	48.46%	Complete
195	SWIMMING POOLS - DRAINAGE SYSTEM	25 000		25 000	-	19 742	19 742	5 258	78.97%	Complete
196	SWIMMING POOLS - SIGNAGE	30 000		30 000	4 620		4 620	25 380	15.40%	Ongoing. Appointed Contractor does not have sufficient funds to complete project. Awaiting SCM advice.
197	SWIMMING POOLS - ANTI-TURBULANCE LANES	45 000		45 000	38 020		38 020	6 980	84.49%	Complete
198	SWIMMING POOLS - LAPAS	50 000		50 000	39 773		39 773	10 227	79.55%	Complete
199	SWIMMING POOLS - TOILET SYSTEM	100 000		100 000	22 500		22 500	77 500	22.50%	Complete
200	SWIMMING POOLS - NEW AND REPLACEMENT CHLORINATORS	140 000		140 000	40 502		40 502	99 498	28.93%	Ongoing - expected completion by May 2014.
201	UPGRADE FILTER - NSELENI POOL	60 000		60 000	-		-	60 000	0.00%	Project will commence during the third quarter when swimming season ends.
204	SWIMMING POOLS - EQUIPMENT	100 000		100 000	83 095		83 095	16 905	83.10%	Complete
205	SWIMMING POOLS - REPLACEMENT OF DESKS & CHAIRS	-	9 500	9 500	6 820		6 820	2 680	71.79%	Complete
206	SWIMMING POOLS - NEW AND REPLACEMENT FURNITURE	39 500	(9 500)	30 000	14 513		14 513	15 487	48.38%	Initial order placed for furniture. Balance to be procured by May 2014.

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RECREATION AND ENVIRONMENTAL SERVICES										
207	STAFF REST ROOMS - VARIOUS POOLS	500 000		500 000	-		-	500 000	0.00%	Awaiting designs from IT & S
208	ALARM SYSTEM FOR MUSEUM	6 000		6 000	-		-	6 000	0.00%	In progress. Requisition and deviation processed
209	AIRCOND FOR MANAGER OFFICE H01-07	-	9 000	9 000	-		-	9 000	0.00%	In progress
210	REFRIGERATOR FOR MUSEUM	4 500		4 500	3 999		3 999	501	88.87%	Complete
213	MACHINERY FOR ARTS AND CULTURE	-	4 000	4 000	-		-	4 000	0.00%	Requisition processed awaiting delivery
214	REPLACEMENT OF WINDOWS FOR MUSEUM	-	20 000	20 000	-		-	20 000	0.00%	work to be completed internally - In progress
215	REPLACEMENT SLASHER LAWNMOWERS	202 100		202 100	171 660	25 000	196 660	5 440	97.31%	Complete awaiting final delivery
216	COMPONENTS FOR LAWNMOWER	78 400		78 400	27 472	31 900	59 372	19 028	75.73%	This project is ongoing. Components are procured throughout the financial year as the need arises.
218	UPGRADE ESKHALENI PARKS DEPOT	725 000		725 000	-	648 043	648 043	76 957	89.39%	Empangeni Parks Depot - Resolution No.: Adjudication No.1281, dated 06 September 2013 that - Contract Duration : 5 months - Start Date : 12 November 2013 - Completion Date : 12 April 2014
219	REPLACEMENT RIDE-ON MOWERS	948 000		948 000	-	906 300	906 300	41 700	95.60%	Complete. A further requisition was generated during March to utilise the savings of R41 700
221	HAND MOWERS, CHAIN SAWS, BRUSH CUTTERS, POLE PRUNER	412 700		412 700	398 907		398 907	13 793	96.66%	Requisitions were generated for the remaining balance (DPR 287053 & 287064) and sent to Procurement on Orders have been placed and partly delivered. Project will be completed when full delivery is received.
222	ESKHALENI PARKS DEPOT - STEEL LOCKERS	61 100		61 100	6 528		6 528	54 572	10.68%	Ongoing – first order completed.
223	TELEMETRY (COMMUNITY SERVICES)	100 000		100 000	-		-	100 000	0.00%	In progress
224	WORKSTATION OFFICE H01-07 (COMMUNITY SERVICES)	8 500		8 500	-		-	8 500	0.00%	In progress
TOTAL RECREATION AND ENVIRONMENTAL SERV		21 654 900	(75 000)	21 579 900	2 749 949	3 404 937	6 154 886	15 425 014	28.52%	
TOTAL COMMUNITY SERVICES		50 906 800	-	50 906 800	8 591 879	5 094 451	13 686 331	37 220 469	26.89%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES										
ADMINISTRATION										
227	ADMINISTRATION	136 000		136 000	34 980	27 289	62 269	73 731	45.79%	Orders placed in March 2014 awaiting funds to go on shadow costing to avoid over expenditure before placing final orders by end of April.
229	GOBANDLOVU HALL - UPGRADE (CONSTRUCT GUARD HOUSE, FENCING AND LIFT DISABLED)	586 200		586 200	243 837	2 970	246 807	339 393	42.10%	Completed, awaiting final invoices
231	EMPANGENI HALL - UPGRADE	509 100		509 100	497 120		497 120	11 980	97.65%	Complete
232		420 000	(2 900)	417 100	417 044		417 044	56	99.99%	
233	EMPANGENI HALL - UPGRADE	-	2 900	2 900	-		-	2 900	0.00%	
234	MANDLAKALA HALL - REFURBISHMENT	757 900		757 900	28 807	2 970	31 777	726 123	4.19%	Contractor appointed, observing objection period. Contractor appointed, planned commencement date scheduled for 01 April 2014 for a period of four months
237	AIRCONDITIONER FOR OFFICE B022	14 500		14 500	13 240		13 240	1 260	91.31%	Complete
238	NHLANGENYUKA HALL - REFURBISHMENT	200 000		200 000	-	154 500	154 500	45 500	77.25%	Fencing project awarded to Pallisade Concrete cc at R154 500 and the remaining R45 500 will be moved to 2014/2015 financial year
239	VELDENVLEI HALL - REFURBISHMENT	400 000		400 000	-	-	-	400 000	0.00%	Contractor, Ezekhethelo cc appointed, observing objection period. Contractor appointed, planned commencement date scheduled for 01 April 2014 for a period of three months
240	INDUSTRIAL FLOOR POLISHER/VACCUUM CLEANER	46 000		46 000	44 087		44 087	1 913	95.84%	Complete
241	ELECTRICAL APPLIANCES FOR GOBANDLOVU HALL	9 000		9 000	8 960		8 960	40	99.56%	Complete
242	INDUSTRIAL STOVE FOR EMPANGENI HALL	11 400		11 400	11 352		11 352	48	99.58%	Complete

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	ADMINISTRATION									
243	ELECTRICAL APPLIANCES FOR MANDLANKALA HALL	8 400		8 400	8 373		8 373	27	99.68%	Complete
244	HALLS	90 000		90 000	53 294	36 419	89 713	287	99.68%	Awaiting delivery and final invoice
247	UMSASANDLA THUSONG CENTRE - EXTENSION	430 000		430 000	17 807	124 800	142 607	287 393	33.16%	Dwebela has so far failed to deliver and will be terminated. This project as a pilot project whereby execution will be done using internal (Municipal) human resources as well as EPWP employees. Funds (R287 393) to be moved to 2014/2015 financial year to allow for proper planning.
249	NGWELEZANE HALL - EXTENSION	350 000		350 000	45 540		45 540	304 460	13.01%	Project awarded to Dwebela Business Enterprises for the drawing of the designs of the extension (R41 500). Tender for the actual construction advertised in January 2014 but award delayed because of insufficient funds. This has been sorted (RPT155862), project to commence on 1 May 2014 and carry over to 2014/2015 financial year
250	MADLANZINI HALL - UPGRADE (CONSTRUCT GUARD HOUSE, FENCING AND LIFT DISABLED)	586 000		586 000	585 727		585 727	273	99.95%	Complete
255	RENOVATIONS - CIVIC CENTRE	600 000		600 000	-		-	600 000	0.00%	Ongoing
256	EXECUTIVE AND COUNCIL PROJECTS	173 000		173 000	23 695	51 840	75 535	97 465	43.66%	A few items, under cover beverage cooler, combo laminater machine ordered that do not yet appear on shadow costing
257	COUNCILLORS TOOLS OF TRADE	52 000		52 000	2 615	1 623	4 238	47 762	8.15%	Assessments have been completed with respect to the Councillor tools of Trade and purchases are being carried out during the months of April to May 2014.
264	DATA POINTS	10 000		10 000	7 812	2 067	9 879	121	98.79%	Ongoing
268	UPGRADE TRAINING CENTRE	52 000		52 000	51 927		51 927	73	99.86%	Completed.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
ADMINISTRATION										
269	ICT RESEARCH AND DEVELOPMENT (R&D)	96 300		96 300	1 390	8 701	10 091	86 209	10.48%	Ongoing
270	DMS ARCHIVES COMPLIANCE	168 900		168 900	168 841		168 841	59	99.97%	Completed.
271	REPLACE DELEGATE SYSTEM - COUNCIL CHAMBERS	527 600		527 600	521 000		521 000	6 600	98.75%	Tender 8/2/1/876 equipment has been installed, training provided. SLA signed. Savings to be transferred to 282/532/24
272	FINANCIAL ERP SYSTEM	1 000 000		1 000 000	-		-	1 000 000	0.00%	No progress on project, dependant on SCOA project.
274	NEW & REPLACEMENT OF IT RELATED EQUIPMENT	3 094 600		3 094 600	2 218 370	8 199	2 226 569	868 031	71.95%	Tender 8/2/1/877. Equipment received, rollout in progress.
275	NEW & REPLACEMENT OF IT RELATED EQUIPMENT	104 900		104 900	32 168	13 310	45 478	59 422	43.35%	Ongoing various orders placed.
276	COUNCILLORS TOOLS OF TRADE	598 000		598 000	598 000		598 000	-	100.00%	Completed.
277	INTEGRATED WATER QUALITY MANAGEMENET SYSTEM (ITS WATER & SANITATION)	505 000		505 000	-		-	505 000	0.00%	Feasibility study completed to be tabled at ITSC. This project is multi year approx R11 million project. Funds available will be used to start development of the Permit Module of the system that will be rolled out over this and the next financial year. A mobile GIS application was developed as part of the system under opex funding. Provision made for procurement of 8 mobile devices at R10 000 each (device plus cover and security lock down) for pilot testing of the application to be used by Infrastructure and Technical Services Water and Stormwater in this vote. RFQ being advertised currently.
279	GIS DATABASE ENHANCEMENTS AND CAPTURING	-		-	179 000		179 000	(179 000)	0.00%	
280	REPLACEMENT OFFICE DESKS AND CHAIRS	16 700		16 700	12 544	1 389	13 933	2 767	83.43%	Complete
281	DATA BACKUP SYSTEM (NET BACKUP)	25 700		25 700	-		-	25 700	0.00%	Complete. Savings to be transferred

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
ADMINISTRATION										
288	CALL CENTRE	642 100		642 100	149 199	152 500	301 699	340 401	46.99%	Funds will be 100% spent at the end of May 2014. Contact Centre operational. Order for completion of work flow process and adding of other departments calls placed. Remainder of funds to be used for brand changes on website (part of customer services communication) and transfer as per RPT 1556790 for OrgPlus upgrade. Savings to be transferred for Video Conferencing solution.
289	NETWORK PHYSICAL INFRASTRUCTURE UPGRADE	2 900 000		2 900 000	2 094 675	1 258 690	3 353 365	(453 365)	115.63%	Phase I Completed. Phase II to be completed.
290	IT INFRASTRUCTURE	187 400		187 400	187 359		187 359	41	99.98%	Complete
291	DATA PROJECTOR COUNCIL CHAMBERS	39 300		39 300	8 265		8 265	31 035	21.03%	Project completed awaiting final payment.
292	DATA PROJECTOR/DIGITAL DISPLAY MEDIA COUNCIL CHAMBERS/EXCO/AUDITORIUM	165 000		165 000	165 000		165 000	-	100.00%	Complete
TOTAL ADMINISTRATION		15 513 000	-	15 513 000	8 432 027	1 847 267	10 279 294	5 233 706	66.26%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES										
HUMAN RESOURCES										
293	HUMAN RESOURCES PROJECTS	15 000		15 000	-	11 933	11 933	3 067	79.56%	Fridge returned to supplier, as a larger fridge is required
294	STEEL SHELVING FOR SHE ADMINISTRATOR	2 800		2 800	2 790		2 790	10	99.64%	Complete. Savings
296	GENERAL	400		400	393		393	7	98.25%	Complete. Savings
299	GENERAL	1 600		1 600	1 600		1 600	-	100.00%	Complete
301	LAPTOP - CHIEF LABOUR RELATIONS OFFICER	15 000		15 000	-	10 856	10 856	4 144	72.37%	Complete, funds transferred.
TOTAL HUMAN RESOURCES		34 800	-	34 800	4 783	22 789	27 572	7 228	79.23%	
TOTAL CORPORATE SERVICES		15 547 800	-	15 547 800	8 436 810	1 870 056	10 306 866	5 240 934	66.29%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE CHIEF FINANCIAL OFFICER										
302	AIRCONDITIONERS FOR FINANCIAL SERVICES	90 000		90 000	42 774	45 324	88 097	1 903	97.89%	Portion of order delivered. Awaiting finalisation.
303	INDUSTRIAL FANS X 2 - NGWELEZANE (FINANCIAL SERVICES)	8 000		8 000	-		-	8 000	0.00%	In progress
304	GPS FOR REVENUE SECTION	10 000		10 000	8 800		8 800	1 200	88.00%	Complete - balance savings
310	NOTE COUNTER	32 000		32 000	27 385		27 385	4 615	85.58%	Complete - balance savings
311	FRIDGE x 2	10 000	4 000	14 000	-	13 598	13 598	402	97.13%	Complete - balance savings
312	ALL OFFICES - REPLACEMENT OF OLD FURNITURE - INCOME	24 200	(3 000)	21 200	-		-	21 200	0.00%	Requisition completed. Order in progress.
313	EXPENDITURE - REPLACEMENT OF OLD FURNITURE - EXPENDITURE	27 700	(3 000)	24 700	19 506		19 506	5 194	78.97%	Complete. Balance to be used to replace office chairs.
314	FRIDGE	5 000	2 000	7 000	4 677		4 677	2 323	66.82%	Specifications draft. Requisition completed.
316	BATTERY - HYSTER	40 000		40 000	-	13 650	13 650	26 350	34.13%	Requisition completed. Order in progress.
317	1 X FINANCE EXPENDITURE SECTION	287 600		287 600	286 854		286 854	746	99.74%	Complete
318	DATA POINTS - SCM	45 000		45 000	-		-	45 000	0.00%	Requisition completed. Order in progress.
319	MICROPHONE AND WEBCAM FOR DMMS FINANCIAL SERVICES	10 000		10 000	6 090		6 090	3 910	60.90%	Order placed. Received part of order, awaiting remaining items.
321	BIG SCREEN - FINANCIAL SERVICES	25 000		25 000	-	24 995	24 995	5	99.98%	Order placed. Awaiting delivery.
322	DIGITAL VOICE RECORDING - FINANCIAL SERVICES	15 000		15 000	-		-	15 000	0.00%	Order placed. Awaiting delivery.
TOTAL FINANCIAL SERVICES (CHIEF FINANCIAL OFFICER)		629 500	-	629 500	396 086	97 567	493 652	135 848	78.42%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES										
ELECTRICAL SUPPLY SERVICES										
323	REPLACEMENT OF AIRCONDITIONERS VARIOUS OFFICES	28 400		28 400	-	25 700	25 700	2 700	90.49%	Contractor Bizamina appointed , busy with installations in various offices .
324	AIRCONDITIONERS - ELECTRICAL SUPPLY SERVICES	1 700		1 700	-		-	1 700	0.00%	Contractor Bizamina appointed , busy with installations in various offices .
322	REPLACEMENT OF AIRCONDITIONERS D235 AND D331A (ELECTRICAL)	14 000		14 000	5 700	-	5 700	8 300	40.71%	Contractor Bizamina appointed , busy with installations in various offices .
323	JOHN ROSS/EMPANGENI MAIN STREETLIGHTING	4 360 500		4 360 500	395 232		395 232	3 965 268	9.06%	Specification was amended to incorporate luminaire controllers. Bid Specification report RPT 155113 served at Bid period be provided in a tabular format. The Bid Adjudication committee approved the the report RPT 155677 on 26 March 2014. Appointment and decline letters were prepared and is being circulated for signatures. SLA has also been prepared and is being vetted by Legal section.
324	EMPANGENI MAIN ROAD INTERSECTION	640 300		640 300	-	79 898	79 898	560 402	12.48%	Contractor AC Mthembu has been appointed, construction in progress. 4 intersections with 4 light poles each have been completed. Awaiting LED tender for AC Mthembu to complete installation for all intersections. Sections that have been completed have been handed over. Project file to be discussed.
325	MANDLANKALA STREETLIGHTING PROJECT	2 450 000		2 450 000	194 139	217	194 356	2 255 644	7.93%	Specification has been completed. Bid Specification report RPT 155570 served at the Bid Specification meeting on 04 March 2014. Tender will be advertised in the Mercury and Fever newspapers on 13 March 2014. Site meeting will be held on 19 March 2014 and tender will close on 28 March 2014. Presently issuing tender documents to the public.
326	GENERAL IMPROVEMENT	500 000		500 000	465 353	30 869	496 222	3 778	99.24%	Replacement of 91 rotten poles in eSikhaleni, 14 in Vulindlela and 25 rusted streetlight poles in Empageni. 10 new poles installed in eNseleni.

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	ELECTRICAL SUPPLY SERVICES									
327	ELECTRICAL	1 100		1 100	-		-	1 100	0.00%	Complete
331	MICROWAVE AND FRIDGE	6 800		6 800	5 143		5 143	1 657	75.63%	Complete
332	GENERAL	5 400		5 400	5 302		5 302	98	98.18%	Complete
332	DUMISANE MAKHAYE VILLAGE ELECTRIFICATION	2 970 000		2 970 000	7 050		7 050	2 962 950	0.24%	Specification has been completed. Bid Specification report RPT 155464 served at Bid Specification meeting on 10 February 2014.
333	132 KV SUBSTATIONS	292 400		292 400	159 100		159 100	133 300	54.41%	This vote is for the replacement of aircons and renovations at substations of which 50% is complete still continuing with other subs .
335	11 KV SWITCHING SUBSTATIONS	800 000		800 000	557 712	74 199	631 910	168 090	78.99%	12 substations fencing are completed (80% completed) .Arius, Sirius & Sparta , Empangeni Main, Durnford & Grantham,Formalhaut & Deneb subs,Gemini Altares & Altair and Vega .
335	PROTECTION RELAY - HYDRA SUBSTATION	58 500		58 500	58 436		58 436	64	99.89%	Complete
336	CAPELLA SWITCHING STATION	250 000		250 000	-		-	250 000	0.00%	Funds transferred for the payment of Hydra vote 255/632/42
336	LOAD DISTURBANCE RECORDER	4 700		4 700	-		-	4 700	0.00%	Complete
337	3 x CLAMP ON AMPMETER INSTRUMENTS	90 000		90 000	-		-	90 000	0.00%	For personal & safety protection - Working earths are required for staff working on overhead lines far from the supply source and clamp meters required for load testing and monitoring. DPR 301668 DD 10/3/2014. Advert on website - 10/3/2014. Closing date - 20/3/2014 at 12h00. Suppliers will present on Monday, 31 March 2014.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
	ELECTRICAL SUPPLY SERVICES									
338	PD TESTER AUXILIARY EQUIPMENT	50 000	(25 000)	25 000	-		-	25 000	0.00%	This is the auxiliary device to be used with the Partial Discharged Equipment in order to detect early insulation breakdown from ground level of the electricity networks (11 kV & 132 KV). DPR to be created during the week of 31 March 2014.
338	VULINDLELA 3WAY RMU TOWNSUPPLY	139 800		139 800	139 769		139 769	31	99.98%	Complete
340	CONSULTANT FOR HYDRA SUBSTATION	116 000		116 000	116 000		116 000	-	100.00%	Complete
340	HYDRA SUBSTATION	974 600	1 500 000	2 474 600	1 444 994	750 000	2 194 994	279 606	88.70%	Transformer 3 bus bar 2 open and closed signals not wired in Gerhard still need to sort it out. RBCF feeder 3 and 4 transducer is faulty need to be replaced. Need to run a signal cable from the battery charger room to the PLC. Need to isolate the oil line so that we can install and wire in pressure sensor for cable 2. Still need to install UPS and panel view. The funds available is for payment of Hydra to Capella crisis The amount on the vote is R7 443 505 ,92.
343	INSTALLATION OF POWER MONITORING EQUIPMENT	740 100	(60 000)	680 100	392 082	175 359	567 442	112 659	83.44%	21 Meters to be ordered @ R5300 per installation
344	IMPROVEMENT OF ABLUTION FACILITIES -ELECTRICAL WORKSHOP	880 100		880 100	-	-	-	880 100	0.00%	Funds transferred to Hydra vote 255/632/42
345	DC SYSTEMS REPLACEMENTS (BATTERIES)	840 800		840 800	-	840 725	840 725	75	99.99%	Shadow Costing - R840 725,00 as at 28 February 2014. Contractor anticipated delivery of batteries to be 15 May 2014 and have made arrangements for installation. Expected completion 30 May 2014.
345	UPGRADE SIRIUS SUBSTATION	7 127 300		7 127 300	972 256	6 156 550	7 128 806	(1 506)	100.02%	The installation of the fibre optic cable is 60% complete - Overall project completion - 15% . 14 Panels were delivered to the workshops on 20/3/2014. Invoice submitted - awaiting breakdown of costs from ABB before payment certificate can be done.

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	ELECTRICAL SUPPLY SERVICES									
347	WORKING EARTHS	-	25 000	25 000	-		-	25 000	0.00%	DMS 901924. Working earths are required for staff working on overhead lines far from the supply source. More funds are required as total funds required are R 39 000.00.
347	DUMISANI MAKHAYE VILLAGE ELECTRIFICATION	432 800		432 800	408 040	15 000	423 040	9 760	97.75%	Specification has been completed. Bid Specification report RPT 155464 served at Bid Specification meeting on 10 February 2014. Tender was advertised in the Natal Mercury and Fever newspapers on 13 February 2014, site meeting was held on 20 February 2014 and tender closed on 28 February 2014. Evaluation of tender has been completed. Bid Evaluation reports RPT 155736, RPT 155737 and RPT 155738 to serve at next Bid Evaluation meeting on 24 March 2014.
348	ESIKHALENI INFILLS	455 100	(16 000)	439 100	59 064	26 835	85 899	353 201	19.56%	Funds transferred to Ngwelezane renovation building vote
350	ENERGY LOSSES PROJECT	4 784 900	(1 580 000)	3 204 900	853 053	433 200	1 286 253	1 918 647	40.13%	(1). Tender 8/2/1/599 - Installation of Minisub bulk meters - R 795 000 (2). Tender 8/2/1/888 - Meter Audits for all 400v Business Customers -R 775 200 (3).DPR 280747 Conduct an audit to identify all the City of Umhlathuze building installations - R 168 200 (4). DPR 305884 - 60 X Lights 22 splash proof 1.5 m with electronic ballast for Municipal Functions - R 80 000 = TOTAL R 1 818 400
350	NYATHI (NDLOVU) S/S TWO 4-WAY RMU'S	355 000		355 000	349 326		349 326	5 674	98.40%	Complete
351	RETICULATION EXTENSIONS	173 800		173 800	-		-	173 800	0.00%	Funds transferred to Hydra vote 255/632/42

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ELECTRICAL SUPPLY SERVICES										
351	RETICULATION EXTENSIONS	173 800		173 800	-		-	173 800	0.00%	Funds transferred to Hydra vote 255/632/42
351	NGWELEZANE MAIN REBUILD - REPLACEMENT OF SWITCHSTATION	8 267 200		8 267 200	-	8 267 120	8 267 120	80	100.00%	Switchgear is expected to be delivered by end of July 2014. Kobus Herbst has been instructed to manage the project. Kobus Herbst to liaise with Sindisiwe for project plan. The Substation building needs to be renovated as it is dilapidated. Quotes for the renovation of the building have to be obtained, Ntando was tasked to obtain quotes for the renovating of the building. R350 000 was transferred for renovations.
352	132 AND 11KV NETWORK PROTECTION GRADING	1 500 000		1 500 000	-	1 382 342	1 382 342	117 658	92.16%	First invoice dated 27 March 2014 in the amount of R169 146.24 (excl. VAT) received from Nkanyezi and payment certificate (DMS 950645 dd 27/3/2014) compiled for approval/signatures. R20 000 of the remaining funds of R117 000 will be transferred for earthing.
353	2 X NEW 132KV BREAKERS	4 733 500		4 733 500	-	4 733 423	4 733 423	77	100.00%	Shadow Costing- R4733 422,97 as at 28 February 2014. New breakers still on order. Approximate delivery date 30 June 2014. Anticipated completion 30 August 2014. (No progress report received from Lieb).
354	NETWORK MASTER PLAN	1 500 000		1 500 000	-		-	1 500 000	0.00%	Bid Specification RPT 153860 is presently with the Acting DMM as there is an issue with the funding. Funding was addressed at Adjustment Budget, to be carried over to 2014/2015 financial year.
354	ELECTRIFICATION OF MANDLAZINI AREA	6 750 000		6 750 000	1 654 442	74 200	1 728 642	5 021 358	25.61%	Specification has been completed. Bid Specification report RPT 155464 served at Bid Specification meeting on 10 February 2014. Tender was advertised in the Natal Mercury and Fever newspapers on 13 February 2014, site meeting was held on 20 February 2014 and tender closed on 28 February 2014. Evaluation of tender has been completed. Bid Evaluation reports RPT 155736, RPT 155737 and RPT 155738 to serve at next Bid Evaluation meeting on 24 March 2014.
355	ELECTRIFICATION OF MZINGAZI AREA	3 000 000		3 000 000	661 966		661 966	2 338 034	22.07%	
355	DUMISANI MAKHAYE VILLAGE ELECTRIFICATION	10 680 000		10 680 000	61 266	84 800	146 066	10 533 934	1.37%	

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	ELECTRICAL SUPPLY SERVICES									
356	CONNECTIONS (FEES) EXTENSIONS DOMESTIC	-		-	1 932 337	7 920	1 940 257	(1 940 257)	0.00%	No budget provision is made on this project as expenditure is incurred as the need arises. Corresponding revenue will be realised.
356	CONNECTIONS (FEES) EXTENSIONS INDUSTRIAL	-		-	1 313 672	17 121	1 330 793	(1 330 793)	0.00%	No budget provision is made on this project as expenditure is incurred as the need arises. Corresponding revenue will be realised.
357	IDZ 1A -10MVA	16 237 000		16 237 000	4 055 927	7 803 400	11 859 327	4 377 673	73.04%	Fencing was put around containers. Bush clearing is being done and is expected to be completed after 2 weeks. Meeting was held with Solethu Energy to sort our issues on the tender document and it was agreed that the cable will be installed on the existing spares to complete the project on time. Expected date for completion of project is end of June 2014.
357	TOOLS (METER INSTRUMENTS)	65 000		65 000	40 178	921	41 099	23 901	63.23%	Complete - Balance is for the Metering Test bench repairs (Still waiting for Alban to allocate space for the Test bench).
358	BAR FRIDGES	8 500		8 500	7 100		7 100	1 400	83.53%	Complete
359	SWITCHING FLASH PROTECTION SUITS	120 000		120 000	79 666	34 488	114 154	5 846	95.13%	First funds were completed . Funds were transferred again from vote 255/536/13 to purchase additional suits. SHADOW COSTING R34 487.90 as at 28 February 2014.
360	FURNITURE - SENIOR ENGINEER AT OPERATIONS	22 000		22 000	18 526		18 526	3 474	84.21%	Complete
360	ELECTRICAL TOOLS	21 300		21 300	5 580		5 580	15 720	26.20%	Quotation with correct information advertised 25/04/2013. RFQ Closed 7 May 2013. Order sent to Kocos measurement control 10 May 2013 - D1306044 - Awaiting delivery. Calibration Equipment arrived 19 June 2013. File closed, sent to Registry File No 8/1/R.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
	ELECTRICAL SUPPLY SERVICES									
361	FURNITURE - NEW PROJECTS MANAGER	31 200		31 200	-		-	31 200	0.00%	Req done DPR 305164 and 305169
362	ENERGY MANAGEMENT	6 683 300		6 683 300	-		-	6 683 300	0.00%	Traffic controllers to be installed by mid March 2014 , Themba Simamane is the new project management for the project .First traffic controller installed on 1 April 2014 to have the project finished mid June .
363	PC FOR SENIOR ENGINEER OPERATIONS & MAINTENANCE	7 600		7 600	7 507		7 507	93	98.77%	Complete
363	LAPTOP MANAGER: ELECTRICTY SUPPLY SERVICES	4 200		4 200	-		-	4 200	0.00%	Laptops purchased . Awaiting delivery.
364	3 x LAPTOP DOCKING STATION AND SCREENS	45 000	140 000	185 000	37 662		37 662	147 338	20.36%	Laptops purchased . Awaiting delivery.
364	SHELTER GLOBE - GLOBE CRUSHING MACHINE	100 000		100 000	-		-	100 000	0.00%	RFQ sent for Contractor to install shelter for globe crusher. Site meeting to be held on 2 April 2014 @9H00
365	STREETLIGHTING SECTION	-	16 000	16 000	-		-	16 000	0.00%	Furniture ordered requisition DPR 304263 and DPR 304305 refers
365	ELECTRICAL TOOLS	38 000		38 000	-	6 500	6 500	31 500	17.11%	Order placed. Awaiting delivery.
	TOTAL ELECTRICAL SUPPLY SERVICES	89 357 900	-	89 357 900	16 463 579	31 020 785	47 484 364	41 873 536	53.14%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES										
ENGINEERING SUPPORT SERVICES										
366	CIVIC CENTRE - ROOFING AND WATER PROOFING	316 100		316 100	-		-	316 100	0.00%	Specification was approved on the 10 March 2014 and tender is currently being advertised.
367	REDESIGN OF OFFICE SPACE FOR ENGINEERING SERVICES	-	150 000	150 000	4 090		4 090	145 911	2.73%	3 % of work completed
381	UPGRADE - HILLVIEW SEWER RISING MAIN	700 000		700 000	398 437		398 437	301 563	56.92%	<p>UWP was appointed for the this scope of the project including the pump station. The pumpstation was upgraded and there is a demand increase due to the Qalakabusha Prison expansion which is continuing from time to time. The gravity main line is also experiencing regular overflow which reflects the capacity problem next to Dumisani Makhaya Village (back side along the stream). The EIA process is conducted by UWP which is estimated around R300 000. The entire project requires attention because we will only see a change once the whole pipe line and manholes are upgraded. A meeting is schedule for Tuesday ?? October 2013 with the user department and UWP Consulting in order to finalize the payment issue.</p> <p>UWP has been instructed to conduct EIA. Expected period for this process is between 6-12 months. Savings will be directed to the upgrade of Vulindlela</p> <p>Previous comments Still stands. A meeting scheduled for the 4th February 2014 to discuss the project and the EIA for the gravity line to Empangeni WWTW.</p> <p>Contractor appointed - busy with EIA process.</p> <p>The EIA process is being carried out hence the funds will be used in planning for the pipeline upgrade. The is als a payment of approximately R 150 000 still to be paid in the next two weeks.</p> <p>EIA Application submitted 24 March 2014.</p>

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ENGINEERING SUPPORT SERVICES										
381	DOUBLING SECTION OF MAIN OUTFALL SEWER ARBORETUM MACERATOR	3 300 000		3 300 000	-		-	3 300 000	0.00%	<p>The project scope is being prepared / packaged to a smaller portion out of the overall scope to suite the available budget of R2 million by Aurecon Engineers who were previously known as Africon Consulting DMS 724402. The EIA was done and approved and the Geotechnical was also done dms 612618 and the layout is found in DMS 612637. The report will table at the BSC on 21 October 2013.</p> <p>Experiencing delays from consultant to base project portion to be conducted. At this stage the report is expected to be ready to serve to BSC on the 11th November 2013.</p> <p>Delays still encountered due to Consultants. Engagements and follow ups are being done to finalise, so that item serves BSC.</p> <p>Meeting with consultant on 30 Jan 2014, the EIA expire on the 13 February 2014, an extension has been requested.</p> <p>EIA extension was approved - awaiting for Tender document from the Consultant.</p>
382	UPGRADE - VULINDLELA SEWER PIPELINE	2 800 000		2 800 000	382 253		382 253	2 417 747	13.65%	<p>The existing sewerage system have not been upgraded since the development of Vulindlela area. The tender spec has been prepared the report will serve at the next BSC meeting the total funding for the whole project is estimated to be R15 000 000,00</p> <p>The project scope has been prepared & packaged to a smaller portion out of the overall scope to suite the available budget of R2.8 million. The project will be submitted for MIG registration. this is the same as Project no. 23. R1.5 million is budget Project no 21 and R1.3 million Project 23. On 11 November item will serve at BSC meeting. Tender closing 6/12/2013 -</p> <p>Evaluation week is the 3rd to 7th of February 2014 to BEC report. BEC on 25 February 2014. Served BEC on 17/3/2014 - referred back, and will be submitted on 19/3/2014.</p> <p>Submitted to BAC on 2 April 2014.</p>

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	ENGINEERING SUPPORT SERVICES									
382	RURAL/SEMI-URBAN AREAS	38 697 400		38 697 400	8 014 459	3 175 339	11 189 798	27 507 602	28.92%	Contractor was appointed for factory contract. 7 other contracts was appointed for the sub- structure which on site.
384	WHEELCHAIR	20 000		20 000	-		-	20 000	0.00%	A doctors analysis is still pending as some recommendation by our doctor supporting or recommending.
385	ENGINEERING SUPPORT	2 800		2 800	-		-	2 800	0.00%	Additional funds required, busy with transfer of funds
385	ENGINEERING SUPPORT	1 200		1 200	-		-	1 200	0.00%	Additional funds required, busy with transfer of funds
386	RURAL AREAS - DUBE TRIBAL AREA NORTH BULK WATER SUPPLY LINE (COUNTER FUNDING)	438 500		438 500	436 403		436 403	2 097	99.52%	Project completed awaiting paper work.
387	RURAL AREAS - MKHWANAZI NORTH PHASE 5 WATER SUPPLY (COUNTER FUNDING)	348 200		348 200	345 208	2 573	347 781	419	99.88%	To assist the rural sanitation, contractor completed on site awaiting final documentation.
387	RURAL/SEMI-URBAN AREAS	45 000 000		45 000 000	25 525 764	10 499 714	36 025 478	8 974 522	80.06%	All 4 contractors are now on site. The 4th contractor has just been awarded and the contract documentation is going through the process of being signed and we have agreed that they can occupy the site whilst contractual obligations is being sorted out. 80% of work completed.
388	RURAL HOUSEHOLDS INFRASTRUCTURE	1 609 000		1 609 000	-		-	1 609 000	0.00%	Human settlement funding which will be addressing rural sanitation. The specification will be serving at BSC on the 07 April. New allocations received on 11 March 2014.
389	RURAL/SEMI-URBAN AREAS (ROLL-OVERS)	64 763 700		64 763 700	-		-	64 763 700	0.00%	New allocations, funds will be spent on both water and sanitation depending which one is moving faster.
390	MUNICIPAL TRACKING SYSTEMS	1 166 800		1 166 800	-	486 167	486 167	680 633	41.67%	42% of work completed.
391	MUNICIPAL ISSUE TRACKING SYSTEMS	1 000 000	(799 500)	200 500	-		-	200 500	0.00%	Busy with SLA and the service provider will start end of March
392	UPGRADE RADIO SYSTEMS TO SUSTAIN NETWORK COVERAGE WITHIN THE CITY	500 000		500 000	81 232	418 768	500 000	0	100.00%	Project completed awaiting paper work.
393	PRESSURE MANAGEMENT THROUGHOUT THE PIPE NETWORK	500 000		500 000	-	498 000	498 000	2 000	99.60%	Project completed awaiting paper work.
393	TECHNICAL OPERATIONAL CENTRE	1 000 000		1 000 000	933 472	30 000	963 472	36 528	96.35%	96% of work completed
394	REPLACEMENT NEXT PHASE MAIN BUILDING FIRE	100 000		100 000	-		-	100 000	0.00%	Awaiting Adjustment Budget approval.

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ENGINEERING SUPPORT SERVICES										
395	UPGRADING OF TELEMETRY	422 800		422 800	339 181		339 181	83 619	80.22%	Project 80% in process payments to follow shortly.
395	UPGRADING OF TELEMETRY (RESERVOIRS)	508 400	799 500	1 307 900	657 578	640 118	1 297 696	10 204	99.22%	Project completed awaiting paper work.
396	ANGUS PUMP (WATER AND SANITATION)	27 000		27 000	-		-	27 000	0.00%	Tender 8/2/1/874, the order has been placed. Awaiting delivery.
398	HEAVY DUTY IMPACT TOOL	6 000		6 000	-		-	6 000	0.00%	Will submit request to CFO to procure Jump Start pack and Mobile charger.
399	REPLACEMENT - ROADS	2 413 000		2 413 000	-	2 413 000	2 413 000	-	100.00%	Grader to be delivered 31 March 2014
399	REPLACEMENT - ENGINEERING SERVICES (PNEUMATIC PUMPS - MECHANICAL WORKSHOP)	30 000		30 000	23 475		23 475	6 525	78.25%	Pump received awaiting installation.
400	REPLACEMENT - ROADS	177 000		177 000	-	177 000	177 000	-	100.00%	Drum roller to be delivered 30 April 2014.
400	REPLACEMENT - ELECTRICITY (AERIAL PLATFORMS V1050,V224,V405)	285 000		285 000	-		-	285 000	0.00%	Tender 8/2/1/874, the order has been placed. Awaiting delivery.
401	REPLACEMENT - ENGINEERING SERVICES (EPOXY FLOOR - MECHANICAL WORKSHOP)	340 000		340 000	168 400		168 400	171 600	49.53%	50% complete, balance to request authority from CFO to procure Mobile trolley jacks x 6, rotating engine stand and engine crane.
401	REPLACEMENT - ROADS	824 400		824 400	-	823 835	823 835	565	99.93%	TLB delivered SLA to be signed.
402	REPLACEMENT - WATER & SANITATION	384 800		384 800	383 603		383 603	1 197	99.69%	Scope includes supply and delivery of 4x4 Double cab LDV complete with canopies and roof racks Budget = R104 000.
404	REPLACEMENT - WATER & SANITATION V1047,V1054,V1079,V1105,V1128,V1129,V1178	2 693 600		2 693 600	2 685 223		2 685 223	8 377	99.69%	Scope includes supply and delivery of 9 off 4x4 Double cab LDV complete with canopies and roof racks Budget = R2 950 000
404	WATER TANKERS	1 412 400		1 412 400	-		-	1 412 400	0.00%	Tender 8/2/1/874, the order has been placed. Awaiting delivery.
405	RADIOS	100 000		100 000	26 220	15 309	41 529	58 471	41.53%	42% of project completed.
406	1 x PC & 1 x FLAT SCREEN FOR MECHANICAL SERVICES	9 900		9 900	9 849		9 849	51	99.48%	Purchased 1 PC and 1 flat screen for the mechanical workshop.
TOTAL ENGINEERING SUPPORT SERVICES		171 898 000	150 000	172 048 000	40 414 847	19 179 822	59 594 669	112 453 331	34.64%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES										
TRANSPORT, ROADS AND STORMWATER										
407	AIRCONDITIONER - TRANSPORT, ROADS AND STORMWATER	67 600	6 500	74 100	67 590		67 590	6 510	91.21%	Complete
408	RESEALING OF ROOF (ROADS)	75 100		75 100	54 450		54 450	20 650	72.50%	90% complete
409	FRIDGE	2 100		2 100	1 623	-	1 623	477	77.28%	Complete
412	ROADS	67 000		67 000	65 578		65 578	1 422	97.88%	Complete
413	ROADS	102 200		102 200	69 238	16 185	85 423	16 777	83.58%	Complete. Awaiting invoices for payment
415	UPGRADING AND WIDENING MAIN ROAD THROUGH EMPANGENI	3 380 200		3 380 200	2 333 333		2 333 333	1 046 867	69.03%	In terms of the settlement agreement between Council and WJ Construction, 3 payments of R1 913 003.00 will be made in 3 installments commencing February 2014 and final payment April 2014.
416		3 619 800		3 619 800	2 333 333	1 809 900	4 143 233	(523 433)	114.46%	
417	WALKWAYS URBAN AREAS	279 000		279 000	230 522	14 861	245 383	33 617	87.95%	90% complete
418	TRAFFIC CALMING	322 100	2 200	324 300	3 134	278 640	281 774	42 526	86.89%	Contractors appointed on quotation- over 30% completed . Slow expenditure - contract cancelled because of funding.
419	TUSK CASINO PEDESTRIAN SAFETY - NEW ROBOTS & ASSOCIATED WORK (COUNCIL CONTRIBUTION)	426 500	(8 700)	417 800	333 693	66 000	399 693	18 107	95.67%	Walkways: 100% completed, Laybys: 100% Completed, Robots: 100% Completed, Bus Shelters: completion date 24 May 2014
420	BUS SHELTERS & LAYBYES - ALL AREAS	325 600		325 600	13 508	96 139	109 647	215 953	33.68%	Ngwelezane: 2 Shelters in Ward 28 - 85% completed Arboretum: 2 Shelters in Ward 3 - 85% completed Brackenham: 2 Bus laybys - 5% complete
421		60 000		60 000	-	55 550	55 550	4 450	92.58%	
422	ESIKHALENI MALL PARKING - TAXI LOADING & HOLDING AREAS	57 200		57 200	-		-	57 200	0.00%	Item to serve at Bid Specification Committee on 20 January 2014 Carry over to 14/15 R57000

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TRANSPORT, ROADS AND STORMWATER										
423	CIVIC SERVICES INFILL AREAS (J2 & H2 AREA)	6 517 600		6 517 600	6 342 628	2 242 935	8 585 563	(2 067 963)	131.73%	8/2/1/743A - 40% completed, 8/2/1/743B - 100% completed - 8/2/1/743C - 30% completed
424	STREET REHABILITATION - TANNER ROAD	6 305 900		6 305 900	-		-	6 305 900	0.00%	Consultant appointed . Appointment of contractor at Bid Spec Stage.
427	ESIKHALENI MALL ROAD SAFETY	1 000 000		1 000 000	184 016	400 000	584 016	415 984	58.40%	Item to serve at Bid Spec on the 20 January 2014. Carry over to 14/15 R800 000
428	ESIKHALENI MALL PARKING - TAXI LOADING & HOLDING AREAS	381 100		381 100	-		-	381 100	0.00%	Carry over to 14/15 R330 000
429	EMPANGENI "A" TAXI RANK	250 000		250 000	250 000	-	250 000	-	100.00%	Consultant busy with MIG Application. 100% complete.
430	CIVIL SERVICES - B1030 NGWELEZANE	3 612 200		3 612 200	2 259 175	1 679 373	3 938 548	(326 348)	109.03%	The contract is 70% complete.
431	RELOCATION OF SW ESIK STAND H4186 (INFILL SITE)	279 200		279 200	206 343	72 800	279 143	57	99.98%	Completed. Retention money.
435	COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP) - COUNTER FUNDING	700 000		700 000	175 439		175 439	524 561	25.06%	Carry over to 14/15 R524 561
436	NKONINGA/ FISH EAGLE FLIGHT - ROAD UPGRADES TRAFFIC INTERSECTION INSTALLATION	885 000		885 000	264 903	340 835	605 738	279 262	68.44%	Carry over to 14/15 R250000
437	INSTALL TRAFFIC CALMING AND SPEED HUMPS	40 000		40 000	-		-	40 000	0.00%	Transferred R15 000 to computers. Contractor appointed. Completion end of May
438	CONCRETE MIXER (TRANSPORT ROADS, WESTERN, SOUTHERN & NORTHERN)	220 800		220 800	-		-	220 800	0.00%	New tender at Bid Evaluation stage
439	ROAD MARKING MACHINE (ROAD MARKINGS AND SIGNAGE SECTION)	357 700		357 700	-		-	357 700	0.00%	New tender at Bid Evaluation stage
440	CRACK SEALING MACHINE	698 000		698 000	-		-	698 000	0.00%	New tender at Bid Evaluation stage
441	DESKTOPS COMPUTERS	10 900		10 900	10 673		10 673	227	97.92%	70% Complete.
TOTAL TRANSPORT, ROADS AND STORMWATER		30 042 800	-	30 042 800	15 199 180	7 073 218	22 272 397	7 770 403	74.14%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES										
WATER AND SANITATION										
442	BUILDING ALTERATIONS - SCIENTIFIC SERVICES BUILDING	1 515 000		1 515 000	795 872	200 000	995 872	519 128	65.73%	SLA sent for DMM (Corporate Services) signature on 02/09/2013. On 20 /09/2013 was the closing date for surity submission. The contractor has notified the Council that he is having challenges obtaining the surity. It has been extended till 04/10/2013 . Staff complement will be determined at first contractor meeting. Retention amount is 10% per certificate with 5% being refunded by end of completion project and the balance of 5 % being returned after retention period of 12 months. An amount of R515 000 be transferred from Vote 260/632/05 - Valves - Upgrade (Potable Water) to Vote 219/632/49 - Building Alterations - Scientific services (EFF) to fund the shortfall. Hand over meeting was on 07 Oct 2013. Contractor on site. Construction in progress
443	INSTALLATION OF GEYSERS AT SERVICE CENTRE (WATER & SANITATION)	129 200		129 200	129 122		129 122	78	99.94%	Completed
445	AIRCONDITIONER FOR ESIKHALENI SUPERINTENDENT (WATER AND SANITATION)	7 700		7 700	7 690		7 690	10	99.87%	Completed
447	AIR CONDITONER FOR ESIKHALENI SUPERINTENDENT	3 300		3 300	-		-	3 300	0.00%	Insufficient funds for airconditioner. Additional surplus funding of R2000 to be transferred.
448	SANITATION PROJECTS	335 000		335 000	334 854		334 854	146	99.96%	The contractor was appointed on the 04/03/2013. There were some delays from the contractor side due to pump suppliers. The

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WATER AND SANITATION										
450	GENERATOR LAKE CUBU WATER TREATMENT PLANT	1 977 800		1 977 800	1 603 005	242 744	1 845 749	132 051	93.32%	In progress, Appointment letter sent to Ukubona 2000 and unsuccessful letters sent to unsuccessful bidders. SLA was vetted and received from Legal Services, Ukubona 2000 signed the SLA on 30 May 2013. Civil works have commenced. Some Contractors are on site. Payment Certificate No. 2 for the Consultant was approved for payment. In addition, Payment Certificate No. 1 for the Contractor was also received and was handed to Creditors section for payment. The transformer will be arriving by 4 Oct 2013 on site. The business plan was submitted to Water Affairs for MWIG approval. Water Affairs has not transferred the 1st transfer yet to the municipality. A letter, DMS 902015, was sent on the 19 September addressed to Chief Director: Regulations. The new transformer have been installed in October 2013. The generator order will be delivered second week February 2014 and complete installation expected end of February 2014. Generator has been installed - Project to be completed by 15/04/2014.
452	VARIOUS	19 000		19 000	16 760		16 760	2 240	88.21%	88% Complete - Remaining funds to be utilised to purchase cupboard. Funds of R3000 from 282/536/62 to be utilised transferred back to furniture Vote (DMS 926075)
453	MZINGAZI VILLAGE SEWER PROJECT (COUNTER FUNDING)	400 000		400 000	310 970		310 970	89 030	77.74%	
454	REPLACEMENT SEWER (A NGWELEZANE)	200 000		200 000	155 000		155 000	45 000	77.50%	The maintenance section has experienced a high number of sewer overflows and leaks at Ngwelezane A section, the pipe age is around 1950s. The appointed consultant must assess the design and the state of the existing network, and then design a new sewer system that will cater for the existing and forecast future developments, basing.

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WATER AND SANITATION										
457	IMPLEMENTATION OF UPGRADES TO EMPANGENI SEWR RETICULATION (ZIDEDELE, LOGANS, KILDARE AND GEMINI)	2 290 000	(1 000 000)	1 290 000	150 000		150 000	1 140 000	11.63%	Appointment of consultant and upgrade of Gemini and Kildare.
459	SEWER LINE UPGRADE - NGWELEZANE B MANHOLES	-	200 000	200 000	172 963		172 963	27 037	86.48%	Complete
460	SEWER LINE UPGRADE - NSELENI	-	200 000	200 000	174 519		174 519	25 481	87.26%	Complete
461	ASSESSING OF RICHARDS BAY MANHOLES	-	200 000	200 000	175 000		175 000	25 000	87.50%	Complete
462	SEWER LINE UPGRADE - H SECTION	-	200 000	200 000	175 000		175 000	25 000	87.50%	Complete
463	REHABILITATION OF MAN HOLES - J SECTION	-	200 000	200 000	173 891		173 891	26 109	86.95%	Complete
464	UPGRADE OF MEERENSEE PUMPSTATION 2	-	260 000	260 000	257 398		257 398	2 602	99.00%	Complete March 2014
465	STANDBY PUMPS	1 048 200		1 048 200	16 100	30 143	46 243	1 001 957	4.41%	Tender has been compiled and report has been submitted to serve before Bid Specification Committee. Will be submitted to Bid Evaluation 24 March 2014 - expected delivery time 6 weeks. Friday 27 March 2014, Adjudication - 6 weeks for deliver
466	SEWER SECTION	35 000		35 000	20 313	1 890	22 203	12 797	63.44%	58 % complete - R12 797, DPR created to purchse furniture for Deputy Manager, Customer Services and Cupboard for Admin Clerk.
469	NEW WATER METERS (RURAL)	1 770 400		1 770 400	572 387	1 271 335	1 843 722	(73 322)	104.14%	4100 Water meters will be installed in these following Wards 12,13 and 14 (KwaDube Traditional Areas). On the 28 January 2014 councillors was introcudes and 04 Feb site handover to contractors will be done. Site establishment was done - complete material on site. contractor busy on site. 700 Water meters installed as at end of March 2014.

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WATER AND SANITATION										
471	BULK AND RETICULATION	745 000		745 000	445 147	237 350	682 497	62 503	91.61%	Finalizing the scope of the works, where reservoir J, K, P & L for 8.1 km of uPVC pipe line varying from 250mm diameter for 3.6 km, 200mm diameter for 1.2km, 160mm diameter for 3.15km and 90mm diameter for 0.15 km in which it will be linking and increasing the existing pipeline capacity. This must be done through the MIG funding together with the counter-funding. It bears noting that this project has been delayed in terms on MIG registration based on the fact that DWA only approved it in December 2012 (but commented very late in the MIG in April 2013), MIG provincial approved it in May 2013 but MIG National only approved it on 21 August 2013. The tender document is expected from the Consultant by 11 October 2013 and it will serve at the BSC on 28 October 2013. It is now on evaluation process. BEC report submitted 16th January to DMM Corporate Services for signature. BAC approved 14 February 2014, awaiting for minutes approval on the 19th February 2013 Contractor appointed on objection period. Objection period elapsed and Surety submitted - SLA ready to be signed by contractor.
475	INSTALLATION BULK METER	1 000 000	(150 000)	850 000	-	169 490	169 490	680 510	19.94%	The verification and redesign of reservoir supply zones within Empangeni and confirmation of the status of all outlet meters for flow logging. Visiting all PRV installation and verification of the operating status of the PRV and maintenance evaluation. The BSC report will serve on the 07 Oct 2013. The project is expected to commence on 20 Jan 2014 and the project duration is 4 months. BSC meeting was cancelled due to quorum, report will serve on the BSC on the 23 October 2013. Closed on 20/11/2013 and is on evaluation stage. Contractor appointed on 14 March 2014 and still on quotation for two other areas. 3 Contractors appointed 31 March 2014 - to be completed by end of May 2014.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
WATER AND SANITATION										
476	FRIDGE - WATER LOSS SECTION	6 000		6 000	3 246		3 246	2 754	54.09%	Complete. Balance savings
478	WATER DEMAND MANAGEMENT	19 000		19 000	15 825		15 825	3 175	83.29%	Furniture received - payment to be processed - on shadow cost at present
479	WATER LOSS INTERVENTION	34 800		34 800	29 683		29 683	5 117	85.30%	To purchase water loss intervention equipment. Project complete
482	BULK MASTER PLAN	700 000	799 400	1 499 400	-		-	1 499 400	0.00%	The WSDP has been completed end of Aug 2013, DMS 900377. The preparation of a Bulk Water Master Plan ongoing fill
483	BULK MASTER PLAN	799 400	(799 400)	-	-		-	-	0.00%	
484	VALVES UPGRADE (POTABLE WATER)	435 000		435 000	159 900	254 686	414 586	20 414	95.31%	Ongoing - Funds will be spent by April 2014 for purchase of Valves. (Project Completed)
485	5 JOJO TANKS	20 100		20 100	16 926		16 926	3 174	84.21%	Project Completed (Remainder funds to be used to purchase fridge for Mr Nxumalo (TOF 274/536/10- R2000)
488	UPGRADE OF MAGAZULU RISER MAIN	500 000		500 000	386 561		386 561	113 439	77.31%	Magazulu Riser Main project has been deferred so as to conduct the cost benefit analysis for the Ngwelezane Water Treatment Works. R1 million will be transferred for the cost benefit analysis. The BSc report is expected to be served on the 28th October 2013 BSc meeting Consultant was appointed and report submitted - Project Completed
489	CONSTRUCTION OF 20ML RESERVOIR EMPANGENI (HILLTOP)	11 000 000		11 000 000	204 997	54 624	259 620	10 740 380	2.36%	Busy with Evaluation Process, BEC report to be submitted on the 04 Oct 2013 BEC Committee. R1 million from the Magazulu Riser main project to be transferred to vote. Appointment done, objection period. 1 Objection received. Appointed Contractor declined and second contractor was proposed and also declined due to financial constraints. a third contractor has been proposed and report will serve at Bid Evaluation on 19/03/2014. Report to serve at BEC 7 April 2014.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
WATER AND SANITATION										
491	RICHARDS BAY WATER IMPROVEMENTS PHASE 1	4 400 000		4 400 000	-		-	4 400 000	0.00%	Report to serve to Bid Specification Committee. MWIG funds will also be used to cater for the improvement.
492	WATER INFRASTRUCTURE PROJECTS	17 547 000		17 547 000	-		-	17 547 000	0.00%	MWIG reports to serve at Bid Specification on week of 21 - 24 January 2014. 1. RPT 155391 - Tender 8/2/1/950 - Provision of professional consulting services for the Ngwelezane water network improvements. 2. RPT 155389 - Tender 8/2/1/948 - provision of professional consulting services for Empangeni water network improvements. 3. RPT 155390 - Tender 8/2/1/949 - provision of professional consulting services for the eNseleni water network improvements. 4. RPT 155281 - tender 8/2/1/907 - the provision of specialised consulting contractor for the non-revenue water reduction program in the City of uMhlathuze.
493	WATER QUALITY COMPLIANCE	2 400		2 400	-		-	2 400	0.00%	Complete
495	SCIENTIFIC SERVICES	35 000		35 000	4 555	1 623	6 178	28 822	17.65%	Furniture to be purchased when office wing of laboratory is completed. Orders to be placed in February 2014.
497	WATER QUALITY COMPLIANCE	855 000		855 000	852 580		852 580	2 420	99.72%	Complete
499	LABORATORY EQUIPMENT	1 171 500		1 171 500	136 448	211 822	348 270	823 230	29.73%	Discrete Analyser for new chemistry laboratory which is part of Tender 8/2/1/813 Building Alterations - Scientific services. Therefore timing of purchase to coincide with completion of building alterations. On the 25 Sep 2013 sent for CFO and SCM comments. BSC report to serve at next BSC meeting. BSC meeting was cancelled due to quorum, report will serve on the BSC on the 23 October 2013. BEC approved on 20 Jan 2014 and BAC approved on the 29 January 2014, awaiting for the minutes to be approved. Contractor appointed - awaiting for delivery, equipment is ordered overseas 6 to 8 weeks. Order awarded - delivery before 30 April 2014.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
WATER AND SANITATION										
501	1 x ANDRAG PUMP (WATER AND SANITATION SERVICES)	508 800		508 800	479 089		479 089	29 711	94.16%	This item is delisted and taken care of by Angus pump (slurry pump). Budget = R340 000. Funds to be transferred to Angus pump (slurry pump) See RPT 154928 - and report to serve BEC 8/12/2013. Angus pump was sacrificed due to cost water and vehicles. Angus Pump was received end of February 2014 - Completed
502	1 x 4x4 TLB (WATER AND SANITATION MECHANICAL)	824 400		824 400	-	823 835	823 835	565	99.93%	Scope includes supply and delivery of 1 x 4x4 Tractor Backhoe Load Budget = R800 000. Tenders received on 13 September 2013. Going on BEC on 14 October 2013. See RPT 154928 - and report to serve BEC 8/12/2013. Delivery 4 to 6 weeks mid March TLB delivered March 2014 - Project Completed
504	3 x WATER TANKER 14000L (WATER AND SANITATION SERVICES)	2 824 800		2 824 800	-		-	2 824 800	0.00%	Scope includes supply and delivery of 3 off 6x4 15 000 litre water tanker - stainless steel Budget = R2 400 000. Tenders received on 13 September 2013. Going on BEC on 14 October 2013. See RPT 154928 - and report to serve BEC 8/12/2013. BEC next week (27 - 31 January 2014), re-evaluation for water tanker no. 2 and no. 3. The supplier has been appointed - awaiting for delivery
505	CLOCKING MACHINES	14 000		14 000	-		-	14 000	0.00%	DPR 285750, 9 October 2013. Completed for Clocking Machine, req was cancelled. There was a shortage of funds - on 27/3/2014 TOF done from Vote 287/536/01 for R21 000 into this Vote For Esikhaleni, Empangeni and Alton depot
507	PLUMBERS TOOL SETS	123 900		123 900	86 120	37 725	123 845	55	99.96%	Orders placed. Awaiting delivery - Project Completed
509	JETTING MACHINE	300 000		300 000	-		-	300 000	0.00%	report has been completed and is expected to serve to BSC on the 11th November 2013 See RPT 154928 - and report to serve BEC 8/12/2013. Awaiting for delivery

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
WATER AND SANITATION										
510	BINDING AND LAMINATOR MACHINE FOR WATER 7 SAN SECTION	9 000		9 000	6 545		6 545	2 455	72.72%	Complete. Balance savings to fund shortfall on 219/636/45.
511	RECORDER - SECRETARY: HEAD OF WATER AND SANITATION	1 500		1 500	-	964	964	536	64.29%	Completed - Recorder received by secretary 1 April 2014
512	NEW STAFF FURNITURE	109 200		109 200	109 056		109 056	144	99.87%	Complete
513	3 X NOTEBOOKS FOR WATER AND SANITATION	37 500		37 500	34 406		34 406	3 094	91.75%	1. Laptops Purchased - On shadow costing presently. 2. R44 200 Tof (DMS 951800) transferred from 287/536/01 to purchase PC's
514	2 x WORKSATIONS & 1 x NOTEBOOK FOR SCIENTIFIC SERVICES	28 500		28 500	26 376		26 376	2 124	92.55%	Complete
518	PUMPSTATIONS	976 000		976 000	144 213	118 159	262 372	713 628	26.88%	Installation specialised covers and security systems are being sort. Specifications are finalised and procurement and installations will be undertaken through the quotation route. 1. Rake screen to be built at Veldenvlei pumpstation 2. Transfer R 21 000 from 287/536/01 for Clocking Machine to 274/532/02 3. R44 200 Transferred for PC's for Supts and Customer Service section (Admin) into Vote 282/536/62
520	BRACKENHAM PUMPSTATION RISER MAIN	912 200		912 200	481 145		481 145	431 055	52.75%	The BAC report was to be served on the BAC meeting 16 Sept 2013 . The BAC meeting was postponed due to quorum. The contract period is six months starting from 01 Nov 2013. BAC approved on the 25th September and notification letters was issued on the 02 October 2013, objection waiting period. Appointment letter issued 22 Oct 2013. SLA sent to DMM corporate services on the 25 October 2013. Job is 99% complete - SLA awaiting signatures from Municipality and Contractor 3/12/2013. Design and drawings expected to be completed on 7th February 2014, The contractor will start installing on the 10th February 2014. Completed December 2013

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
WATER AND SANITATION										
521	KULEKA PUMP STATION - UPGRADE PIPES, VALVES AND PUMPS	265 000	(260 000)	5 000	-		-	5 000	0.00%	On the 27 March 2013 BAC meeting Tender 2/2/1/752: Supply and Delivery of various Sewer Submersible Pumps was referred back and the savings be identified to fund the project as the R919 200 on Vote 243/256/03 as stated in the report is not available. Due to the expiration of compulsory returnables the bidders have contacted to resubmit by 04 October 2013. Information requested was received on the 24 October 2013. The report will serve in the next BAC - 15 November 2013. CFO recommended the tender to start up fresh. the document will be ready to serve BSC after 9/12/2013. The report will be submitted on 29 Oct 2013. On 11 November item will serve at BSC meeting. Will be submitted to Bid Evaluation 24 March 2014 - expected delivery time 6 weeks. To serve at BAC 11 April 2014.
522	MS 10 DOUBLE PUMP PLUS ADDITIONAL PUMP AND ELECTRICAL PANEL SET	869 100		869 100	643 896	225 966	869 862	(762)	100.09%	The BAC report was to be served on the BAC meeting 16 Sept 2013 . The BAC meeting was postponed due to quorum. BAC approved on the 25th September and notification letter was issued on the 02 October 2013, objection waiting period. Appointment letter issued on 22 Oct 2013. Design and drawings expected to be completed on 7th February 2014, The contractor will start installing on the 10th February 2014. Construction was due to start beginning of March, but due to rain, construction commenced 17 March 2014. In progress and projected to finish end of May 2014.

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
WATER AND SANITATION										
523	NORTH ROAD PUMP STATION - COMPLETE UPGRADE	518 700		518 700	207 775	66 560	274 335	244 365	52.89%	The BEC report was referred back, more information was requested for evaluation process. The report has been resubmitted and will serve on the 30 September 2013. The BEC meeting has been postponed due to quorum . BEC approved on the 7th October 2013. BAC approved on the 9th October 2013. Letter of notification issued 10th October 2013. RFQ 286418 for 4 isolation valves (DMS 909425) will be submitted on the 14 October 2013. Waiting for the 14 days of objection. Appointment letter expected to be signed by 01 November 2013. Appointment letter prepared, awaiting for signature from Acting DMM. Contractor on site expected completion time is end February . Completed March 2014
524	FELIXTON PUMPSTATION UPGRADE	24 000		24 000	17 185	4 546	21 732	2 268	90.55%	Construction of access road to the pump station. Project Completed.(Remainder of Funds TOF R2000 for air con Emp 219/636/45)
525	PUMPSTATIONS	20 100		20 100	14 102		14 102	5 998	70.16%	Remainder of funds R5000 transferred to 282/536/62 for additional PC for Mechanical Section PC for Telemetry.
TOTAL WATER AND SANITATION		57 367 500	(150 000)	57 217 500	9 746 620	3 953 462	13 700 082	43 517 418	23.94%	
TOTAL INFRASTRUCTURE AND TECHNICAL SERV		348 666 200	-	348 666 200	81 824 225	61 227 287	143 051 513	205 614 687	41.03%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 31/03/2014	SHADOW COSTING	TOTAL INCL ORDERS	BALANCE UNSPENT	PERCENTAG E SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
	OFFICE OF THE MUNICIPAL MANAGER									
526	RE-DESIGN OF OFFICE FURNITURE	224 900		224 900	220 127		220 127	4 773	97.88%	Complete
	TOTAL OFFICE OF THE MUNICIPAL MANAGER	224 900	-	224 900	220 127	-	220 127	4 773	97.88%	
	TOTAL CAPITAL BUDGET	467 889 900	-	467 889 900	104 418 569	69 444 911	173 863 480	294 026 420	37.16%	

13. **CAPITAL PROGRAMME PERFORMANCE**

Refer to the following tables for the month ended 31 March 2014:

- ❑ Table C5 - Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding (**Annexure G**)
- ❑ Table C5C - Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding (**Annexure H**)
- ❑ Table SC12 - Monthly capital expenditure trend (**Annexure U**)
- ❑ Table SC13a - Monthly capital expenditure on new assets by asset class (**Annexure V**)
- ❑ Table SC13b - Monthly capital expenditure on the renewal of existing assets by asset class (**Annexure W**)
- ❑ Table SC13c - Monthly repairs and maintenance expenditure by asset class (**Annexure X**)
- ❑ Table SC13d - Monthly depreciation by asset class (**Annexure Y**)

Actual capital expenditure which represents payments made during the reporting period, constitutes only 22% (R104,4 million) of the adjusted budget of R467,9 million. However, at the end of March 2014 an amount of R67,7 million for orders that payment will only be made in the following months is shown. Therefore, the revised capital spending at 31 March 2014 is R172 million (37%). Refer to 3.3 above for capital budget summary.

14. **MUNICIPAL MANAGER'S QUALITY CERTIFICATION**

Refer to **DMS 955432 (Annexure AP)**.

PART 3 - OTHER LEGISLATION REQUIREMENTS

15. **WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS**

In accordance with Section 11(4) of the Municipal Finance Management Act 2003 (No 56 of 2003) the Accounting Officer must within 30 days after the end of each quarter table a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter and submit a copy of the report to the relevant Provincial Treasury and the Auditor-General. Refer to **Annexure AO (DMS 951773)** for Form D.

“Withdrawals from municipal bank accounts -

“(b) to defray expenditure authorised in terms of Section 26(4);”

None

“(c) to defray unforeseeable and unavoidable expenditure authorised in terms of Section 29(1);”

The purpose of this section can be divided into two subsections:

- **Unbudgeted, unavoidable expenditure, some of which has, and some of which still needs to be approved by Council.**

Unbudgeted and unavoidable expenditure for the quarter ended 31 March 2014 amounts to **R8 608,70** as indicated below:

Vote number	Description	Amount R	Explanation
028/164/0	Human Settlements – Subsistence and Travelling	5 473,00	Payment to Ginrod Travel for accommodation for Sibiya B
039/222/0	Municipal Manager – Repairs to machine tools	1 051,16	Payment to Bay Power tool for the repairs of a refrigerator
050/124/02	Process Control – printing and stationery – MS Copy charges	130,55	Payment to Nashua for copy charges
056/124/02	Rural roads – printing and stationery – MS Copy charges	1 852,55	Payment to Nashua for copy charges
087/124/02	Sewerage Pumpstations – printing and stationery – MS Copy charges	101,50	Payment to Nashua for copy charges
TOTAL		8 608,70	

➤ **All operating and capital transfers between votes approved by Council and delegated authority.**

The table below depicts all operating and capital budget transfers from 1 January to 31 March 2014:

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DCD	013/043/02	013/060/26	9 000
DCD	013/040/05	013/022/0	50 000
DCD	013/106/0	013/061/0	40 000
DCD	013/106/0	013/046/0	41 700
DCD	013/106/0	013/022/0	40 000
DCD	013/106/0	013/044/03	42 300
DCD	013/106/0	013/022/0	100 000
DCD	013/106/0	003/196/A2	9 000
DCOMMS	004/036/0	064/164/0	7 000
DCOMMS	005/164/0	005/090/0	1 600
DCOMMS	005/162/0	005/066/0	200
DCOMMS	005/162/0	005/164/0	8 000
DCOMMS	006/010/02	010/164/0	5 000
DCOMMS	006/030/0	010/164/0	2 000
DCOMMS	006/066/0	010/164/0	2 000
DCOMMS	006/164/0	010/164/0	2000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DCOMMS	006/158/0	064/124/02	500
DCOMMS	008/021/0	039/060/05	1 000
DCOMMS	009/098/01	009/022/0	9 000
DCOMMS	009/086/0	009/022/0	3 000
DCOMMS	009/124/01	009/022/0	9 000
DCOMMS	012/124/0	010/124/0	3 000
DCOMMS	016/162/14	016/162/06	800
DCOMMS	016/162/15	016/162/11	800
DCOMMS	016/162/16	016/124/0	800
DCOMMS	016/162/18	016/124/0	800
DCOMMS	016/162/09	016/124/0	700
DCOMMS	024/160/02	024/160/01	10 000
DCOMMS	024/160/03	024/160/01	15 000
DCOMMS	024/160/04	024/160/01	5 000
DCOMMS	024/160/05	024/160/01	5 000
DCOMMS	024/160/06	024/160/01	10 000
DCOMMS	024/064/0	024/068/0	12 000
DCOMMS	025/162/0	024/164/0	1 200
DCOMMS	025/170/0	024/046/0	3 600
DCOMMS	027/168/0	027/164/0	7 000
DCOMMS	027/010/01	027/162/0	1 500
DCOMMS	027/158/0	027/162/0	1 300
DCOMMS	033/136/0	033/022/0	15 000
DCOMMS	033/162/0	013/022/0	20 000
DCOMMS	033/162/0	030/094/016	16 000
DCOMMS	042/035/0	042/010/02	4 000
DCS	011/170/0	011/012/0	1 500
DCS	021/099/0	021/164/01	20 000
DCS	021/099/0	021/164/02	2 500
DCS	021/164/01	021/046/0	20 000
DCS	021/046/0	021/164/03	2 500
DCS	030/039/11	030/074/16	61 600
DCS	077/004/01	077/164/01	8 800
DCS	077/072/11	077/046/02	12 000
DCS	077/124/05B	077/124/02	1 000
DCS	077/172/0	030/060/030	5 000
DCS	082/079/01	082/001/0	60 000
DCS	082/162/03	082/022/0	37 000
DFS	040/124/02	040/162/02	2 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DITS	022/110/0	022/022/0	2 600
DITS	022/241/A4	022/022/0	11 000
DITS	022/241/A4	022/022/0	26 100
DITS	022/241/A4	022/254/A2	950 000
DITS	022/162/0	022/158/0	1 100
DITS	022/262/A2	022/262/A4	35 000
DITS	038/124/0	075/222/0	22 000
DITS	045/040/0	013/040/06	200 000
DITS	054/040/0	054/164/0	60 000
DITS	054/040/0	030/094/005	4 000
DITS	054/040/0	081/158/0	15 000
DITS	055/238/1A5	055/238/1A4	21 800
DITS	055/238/5A4	055/238/1A4	25 900
DITS	056/138/0	056/022/0	25 000
DITS	056/068/0	056/010/02	10 000
DITS	057/040/0	057/055/A4	130 000
DITS	062/062/01	062/110/0	2 500
DITS	062/062/01	062/060/01	2 000
DITS	062/062/01	062/164/0	40 000
DITS	081/124/0	081/001/0	6 300
DITS	081/158/0	081/001/0	15 000
DITS	081/158/0	082/158/0	700
TOTAL OPERATING			2 356 700

The table below depicts all Capital Budget transfers from 1 January to 31 March 2014:

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DCOMMS	204/532/19	264/536/05	4 000
DCOMMS	204/532/23	264/532/11	4 000
DCOMMS	204/532/25	264/532/11	5 000
DCOMMS	204/632/03	264/632/05	20 000
DCOMMS	204/544/07	204/544/05	1 500
DCOMMS	205/532/08	205/544/0	40 000
DCOMMS	206/532/01	271/500/336	50 000
DCOMMS	216/632/22	216/632/23	2 900

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DCOMMS	219/532/96	209/532/02	3 000
DCOMMS	223/532/03	271/500/335	75 000
DCOMMS	224/532/23	204/532/27	3 000 000
DCOMMS	233/532/11	271/500/332	900 000
DCOMMS	233/532/12	271/500/332	569 200
DCOMMS	233/532/13	271/500/332	569 200
DCOMMS	233/532/14	271/500/332	569 200
DFS	240/544/03	240/536/08	2 000
DFS	240/544/04	240/536/08	2 000
DFS	240/544/03	266/536/04	1 000
DFS	240/544/04	266/536/04	1 000
DITS	222/572/76	219/532/92	6 500
DITS	222/572/76	222/572/75	2 200
DITS	234/632/25	234/632/34	200 000
DITS	234/632/25	234/632/33	200 000
DITS	234/632/25	234/632/32	200 000
DITS	234/632/25	234/632/31	200 000
DITS	234/632/25	234/632/30	200 000
DITS	249/536/01	219/532/140	150 000
DITS	255/672/19	283/644/05	16 000
DITS	255/632/45	282/636/32	60 000
DITS	255/672/21	282/636/32	80 000
DITS	255/636/02	255/636/10	25 000
DITS	255/672/21	255/632/42	1 500 000
DITS	287/632/03	234/632/35	260 000
TOTAL CAPITAL			8 918 700

“(d) in the case of a bank account opened in terms of Section 12 to make payments from the account in accordance with subsection (4) of that section;”

None

“(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state;”

R20 604 860,54 (NPA vehicle licence pay over).

“(f) to refund money incorrectly paid into a bank account;”

R22 809,57

This type of refund occurs when a company/individual pays funds into Council's bank account in error. This amount is made up as follows:

Amount	Details
R	
4 000,00	Paid in error by Khumalo CBN. Payment due to a different company.
1 674,60	Paid in error by Slabatine Estate CC. Payment due to a different municipality
212,00	Paid in error by Duvenhage Ingelyf.
860,00	Paid in error by Electrotech Electrical CC.
616,00	Paid in by Zuma N P, account closed.
15 447,97	Paid in by Shepstone & Wylie, account closed.
22 809,57	TOTAL

“(g) to refund guarantees sureties and security deposits;”

R832 588,39 (Refund of credit balances and deposits debtors accounts).

“(h) for cash management and investment purposes in accordance with Section 13,”

Refer to **Annexure O** and **Annexure S**.

16. SUPPLY CHAIN MANAGEMENT POLICY

Reporting on the Supply Chain Management Policy in terms of Section 7 (3) in which Council must maintain oversight over the implementation of this policy.

- **Monthly Stock Count**

The current stock at hand is approximately R14 million depending on the usage of the stock. Monthly stock counts are being performed in order to identify any discrepancies. Regular stock counts assist in implementing remedial actions timeously rather than at the end of the financial year. The goal of the stock count is to ensure that all stock records as per the financial system (PROMIS), reconciles to actual stock on the shelf. Should the physical count and the Promis records not balance, the discrepancy is investigated, and any mistakes found will be rectified. Any discrepancies not rectified, will reflect at the end of the financial year. Monthly counts were held on 22 January, 26 February and 24 March 2014.

- **Staffing**

Staffing of a Bid Administration Unit is a requirement that is becoming critical as the financial year progresses. In order for the Supply Chain Management Unit (SCMU) to take control of the Bid Administration and processes linked to it, the establishment of a Bid Administration Unit needs urgent attention.

As it was reported previously in the 2nd quarter, SCMU has accepted 8 students from the Umfolozi FET College, which have been deployed throughout the unit. Their training within the various sub sections is continuing and the additional manpower has assisted greatly.

- **Training**

The SCM policy, clause 8, "*the training of officials involved in implementing the supply chain management policy should be in accordance with National Treasury guidelines on supply chain management training.*"

In this quarter there were two trainings conducted by Provincial Treasury in terms of section 155 (6) of the Constitution, "*each provincial government must establish municipalities in its province in a manner consistent with the legislation enacted in terms of subsections (2) and (3) and, by legislative or other measures, must-*

- (a) *provide for the monitoring and support of local government in the province; and*
- (b) *promote the development of local government capacity to enable municipalities to perform their functions and manage their own affairs. :*

24 February 2014 - Training workshop of SCM Practitioners on Department of Trade and Industry Local Content, held at Capital Towers, Pietermaritzburg, 4 officials attended.

19 March 2014 - Training workshop for SCM Practitioners on Supply Chain Management issues, held at Richards Bay Library, uMhlathuze Municipality and 21 officials attended.

- **Supply Chain Management module**

Currently the Requisitioning system (E Works), and Council's financial system (Promis), are not fully integrated, thus presents several challenges. The system is also very time consuming, as several processes can be automated. However this is not possible due to these two systems that are not integrated. Certain information is captured manually on Excel documents.

- **Capturing of vendors on Council's database**

The total number of vendors captured is currently 2992. The challenge is that the process of "vetting" of Vendors is not currently taking place. Therefore it is extremely vital that the position of the Senior Accounting Clerk on level 6 will be filled in the 4th quarter.

In terms of the SCM policy clause 14(1)(b) *at least once a year through newspapers commonly circulating locally, the website and any other appropriate ways, prospective providers of goods or services, construction works and consultant services must be invited to apply for evaluation and listing as accredited prospective providers;*

The only evaluation taking place is the checking for the completeness of the Vendors Application documents and some of the accompanying documents.

The filling of the position will ensure that Vendors that are registered can indeed perform the categories and services that they are registered for. The capturing of all Vendors on an Excel documents have continued to the second quarter. This will enable the SCMU to have some form of electronic diary, due to the non-existence of a functional SCM module within the current financial system. This document will assist in identifying Suppliers for the various commodities to be procured and assist with rotation of business. This has become necessary as the current SCM module from Fujitsu cannot be effectively utilised.

- **Reporting of supply chain management awards above R100 000 captured on the National Treasury database**

Sections 74(1) and 104(1)(b) of the Municipal Finance Management Act (MFMA) prescribes the following regarding general reporting obligations.

"The accounting officer of a municipality [and municipal entity] must submit to the National Treasury, the provincial treasury, the department for local government in the province or the Auditor-General such information, returns, documents, explanations and motivations as may be prescribed or as may be required."

Since 1 July 2006, in terms of National Treasury Circular MFMA Circular No. 34, municipalities and municipal entities are required to submit a separate report for each contract awarded (and signed) above R100 000, and which must be submitted within 15 days of the end of each month. A backlog still exists with the Capturing of data, mainly due to the fact that the database is very slow during working hours.

A list of orders in excess of R100 000 is included under - **Annexure AM (DMS 951773)**.

- **Orders placed by the Supply Chain Management Unit**

The total value of orders placed over the past three months is as follows (excludes Eskom Account):

MONTH	AMOUNT
	R
January 2014	40 092 491,15
February 2014	120 775 509,79
March 2014	71 107 666,94
Total quarter 3	231 975 667,88

- **Reporting on the Supply Chain Management Policy in terms of Section 36 (2) in which any deviation from the SCM policy must be approved by the Municipal Manager**

The Supply Management Chain Policy, prescribe on clause 36(2) *The accounting officer must record the reasons for any deviations in terms of sub clauses (1)(a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.* The reporting is delegated to User Department to complete this task.

It has been observed that the User Departments are delaying the reporting of these deviations to Council. This will definitely result in an audit query.

The departmental reporting to Council of deviations consisted of only one Report during Quarter 3. This was submitted by corporate services (RPT 155392 25/03/2014).

Number of deviations for Quarter 3 = 47 Annexure AN (**DMS 951773**).

The table below list the number of deviation per user department.

DEPARTMENT	QUANTITY
Corporate Services (CS)	5
Financial Services (FS)	0
Infrastructure and Technical Services (I&TS)	37
City Development (CD)	2
Community Services (CS)	3
TOTAL	47

- **Number of Bid Advertised**

MONTHS	Bid Specifications Approved	Bid Specifications Referred Back
January 2014	12	2
February 2014	22	2
March 2014	11	9

- **Number of Bid Evaluation**

MONTHS	Bid Evaluation Approved	Bid Evaluation Referred Back	Bid Cancellation
January 2014	5	0	2
February 2014	9	0	0
March 2014	11	3	0

- **Number of Bid Awarded**

MONTHS	QUANTITY	VALUE
January 2014	3	R27 296 219,00
February 2014	9	R98 141 005,00
March 2014	3	R 7 128 308,00

- **Report on Objections and Complaints**

In terms of the SCM policy, clause 49, *Persons aggrieved by **decisions** or **actions** taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action,*

- (a) *if the **objection or complain is against the procurement process**, submit a written **objection or complaint against the decision or action** to the accounting officer of the municipality who shall, in turn, within 24 hours refer the written objection or complaint to the dependent and impartial refer the written objection or complaint to the dependent and impartial person referred to in clause 50 for resolution*

REPORT ON OBJECTIONS AND COMPLAINTS <i>(In terms of SCMP, clause 49)</i>	
Details of objections or complains	Letters received during the quarter
<i>These objections and complains were reported on RPT 155554 served on Executive Committee agenda on 27 March 2014.</i>	
Against the procurement process	1 x (Nhlosenhle Investment)
Against the decision or action	2 x (Eyomndeni Survey and Civil CC and Sunset Beach Trading (SBT) 529)
1. Tender 8/2/1/744: <i>Supply and Delivery of Hired Plant as and when required for a period of 24 months.</i> Objection by Nhlosenhle Investment for the fact that the advertisement was not in line with SCM processes, as the tender was being advertised for the second time without informing all bidders about the outcome or the reasons of the cancellation of the first tender.	
2. Tender 8/2/1/894: <i>Expansion of the Alkantstrand Beach Recreation Area into Newark Beach Node.</i> Objection by Eyomndeni Survey and Civil CC for the fact that they were not awarded as they were the lowest bidder.	

3. Tenders 8/2/1/315: Mandlanzini Agri Village Sewer Network Installation: Tender for the Construction of Pump Stations and Rising Mains: Phase 1. Enquiry by Sunset Beach Trading (SBT) 529 why there were not awarded.
4. Tender 8/2/1/92d Esikhaleni Water Improvements: Phase D by Sunset Beach Trading (SBT) 529. Enquiry by Sunset Beach Trading (SBT) 529 why there were not awarded.

RESOLUTION OF DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES (In terms of SCMP, clause 50)	
Details of decision or action and queries.	Cases during the quarter
taken in the implementation of the procurement process in terms of the supply chain management system; or	<ul style="list-style-type: none"> Nhlosenhle Investment on Tender 8/2/1/744
any matter arising from a contract awarded in the course of the supply chain management system;	<ul style="list-style-type: none"> WSSA on Tender 8/2/1/837 Eyomndeni Survey and Civil CC on Tender 8/2/1/894
Queries	<ul style="list-style-type: none"> Sunset Beach Trading (SBT) 529 on Tenders 8/2/1/315 and Tender 8/2/1/92d
Action taken - <ul style="list-style-type: none"> Nhlosenhle Investment on Tender 8/2/1/744 - internal investigations not finalised. WSSA on Tender 8/2/1/837 - referred the matter to Municipal Bid Tribunal (MBT) at Provincial Treasury. Eyomndeni Survey and Civil CC on Tender 8/2/1/894, was referred by municipality to the Municipal Bid Tribunal (MBT) at Provincial Treasury. 	
MUNICIPAL BID APPEALS TRIBUNAL (In terms of SCMP, clause 50A)	
Case referred by Bidder	1 x Objection by WSSA
Tender: (ITS) Tender 8/2/1/837: Management, Operation and Maintenance of Water and Wastewater Treatment Facilities and Associated Bulk Distribution Infrastructure	
Status of the case – the Municipal Bid Tribunal convened on 3 April 2014 and was postponed to 22 April 2014.	

PART 4 - ADDITIONAL REPORTING REQUESTED BY COUNCIL

17. BURSARIES - PERSONNEL

Below is a list of bursaries paid to employees and dependants of employees in terms of Council's various policies. The allocation of the bursaries is the responsibility of the Deputy Municipal Manager: Corporate Services. However, the Chief Financial Officer will be reporting on the quarterly payments as per Councillors' requests made previously.

BURSARIES	
01/01/2014 – 31/03/2014	
Employees	Amount
	R
Aslett J	2 570,00
Buthlezi P	1 170,00
Dlodlo LA	10 000,00
Gwala BS	2 585,00
Gwamanda NS	840,00
Korb JE	10 000,00

BURSARIES	
01/01/2014 – 31/03/2014	
Employees	Amount
	R
Mbatha SM	10 000,00
Mbatha T	6 350,00
Mjexane F	4 290,00
Msweli PT	10 000,00
Mthethwa XN	8 890,00
Mthobeni N	10 000,00
Mzulwini ZS	10 000,00
Ndlovu S	4 588,00
Ngcobo NB	10 000,00
Nsele NS	10 000,00
Radebe M	6 350,00
Reddy E	4 620,00
Shezi TP	6 500,00
Sibisi SQ	2 965,00
Sibiya FN	6 380,00
Sindane C	5 250,00
Valoo KJ	6 350,00
TOTAL	149 698,00
Expenditure previous quarter	63 722,40
TOTAL bursaries paid for period 01/07/2013 to 31/03/2014	213 420,40

18. BURSARIES – DEPENDANTS

BURSARIES	
01/01/2014 – 31/03/2014	
Children	Amount
	R
Blignaut E	14 884,00
Chetty P	5 000,00
Chetty T	5 000,00
Chibi TFC	8 000,00
Dawood M	3 420,00
Dlamini PS	15 000,00
Dubazane KM	15 000,00
Gumede SM	8 180,00
Gwala SQ	15 000,00
Ismail MS	15 000,00

BURSARIES	
01/01/2014 – 31/03/2014	
Children	Amount
	R
Khoza FNL	8 000,00
Korb C	4 047,00
Mabuza TN	15 000,00
Madonsela MS	11 650,00
Magwaza SN	15 000,00
Makhoba MC	2 066,00
Menyuka TA	6 730,00
Mkhonza SCD	15 000,00
Mthembu TA	2 579,00
Mthethwa HB	1 305,00
Mthethwa NN	15 000,00
Mtshali SS	7 420,35
Ngonyama GFN	1 746,95
Nonqandela O	8 000,00
Nzuza BC	8 000,00
Nzuza M	15 000,00
Pillay K	15 000,00
Visagie AM	8 755,00
Zibani AM	783,45
Zimu A	1 240,00
Gumede LN	15 000,00
Mhlongo SN	5 784,00
Mntambo KB	15 000,00
Nhleko MCN	9 294,00
TOTAL	281 806,75
Expenditure previous quarter	102 312,00
TOTAL bursaries paid for period 01/07/2013 to 31/03/2014	384 118,75

BURSARIES SUMMARY - PERSONNEL AND DEPENDANTS

Description	Quarter 1	Quarter 2	Quarter 3	Total
Personnel	65 035,40	(1 313,00)	149 698,00	213 420,40
Dependants	67 646,00	34 666,00	281 806,75	384 118,75
Total	132 681,40	33 353,00	431 495,75	597 539,15

19. **PROFESSIONAL FEES**

Below is a list of professional fees paid to consultants in terms of various tenders during the period 1 January to 31 March 2014:

Consultant	Amount
	R
Aecom	2 144 726,87
Cwaninga Economic and Construction	10 000,00
Delca Systems	200 000,00
Endecon	354 505,60
Igoda Projects	251 142,00
Ilifa Africa Eng	1 544 416,98
Lubela Private Limited	288 000,00
Nkanyezi Consulting (Pty) Ltd	6 904,98
Ulungeni Consulting CC	12 976,16
V & V Consulting Eng	1 106 069,75
ZAI Consultants CC	377 747,65
ZAI Consultants CC (Pty) Ltd	216 057,31
Total	6 512 547,30

20. LEGAL FEES

As per the Financial Services Portfolio Committee (previously Finance, LED, IDP and Marketing Portfolio Committee) meeting held on 1 July 2008 it was agreed that a quarterly schedule of overtime per vote as well as the attorney fees paid by Council for land transfers, etc. be submitted to the Committee. The Department of Corporate Services normally provides details via the Corporate Portfolio Committee. The table below is a list of the legal fees paid for the period 1 January October to 31 March 2014. The total payments column is accumulated expenditure for the month ended 31 March 2014

ATTORNEY	Debt Collection		Conveyance		Litigation		Commercial Law		Disciplinary Hearings		Total Payments
	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	
	R	R	R	R	R	R	R	R	R	R	R
Bothas Inc	0	0	0	0	0	30 496,98	0	0	0	0	30 496,98
Christine Wade & Co	15 972,80	30 567,00	0	0	0	0	0	0	0	0	30 567,00
Dlamini NE	0	0	0	0	0	0	0	0	0	2 944,00	2 944,00
Duvenage Inc	45 747,19	126 557,90	4 789,54	4 789,54	0	83 209,27	5 712,24	11 308,31	0	0	228 865,02
Khumalo CN	0	0	4 073,68	4 073,68	0	0	0	0	0	0	4 073,68
Kloppers Incorporated	94 381,69	275 522,65	0	0	495,20	990,20	0	0	0	0	276 512,85
Masondo SS	0	0	0	0	0	0	0	0	2 396,00	6 018,14	6 018,14
Motala ZH	0	0	0	0	0	0	0	0	6 786,40	12 048,40	12 048,40
MS Gwagwa & Associates	0	0	730,00	8 115,89	0	13 960,42	0	0	0	0	22 076,31
M Magigaba Inc	0	0	0	0	0	68 950,00	0	0	0	0	68 950,00
Ngubane & Co	0	0	0	0	0	35 629,00	0	0	0	0	35 629,00
Ngwenya NP	0	0	0	0	0	0	0	0	0	4 687,00	4 687,00
Nkosi EM	0	0	0	0	0	0	0	0	7 693,38	21 151,52	21 151,52
Perumal K	0	0	0	0	0	0	0	0	7 003,00	25 701,20	25 701,20
Poswa Inc	0	0	0	0	0	334 901,17	6 680,80	6 680,80	0	0	341 581,97

ATTORNEY	Debt Collection		Conveyance		Litigation		Commercial Law		Disciplinary Hearings		Total Payments
	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	01/01/2014-31/03/2014	Total Payments	
	R	R	R	R	R	R	R	R	R	R	R
Randles Attorney	0	0	0	29 403,72	0	0	0	0	0	0	29 403,72
Routledge Modise Trust	0	0	0	0	2 324 500,90	2 324 500,90	0	0	0	0	2 324 500,90
Schreiber Smith	50 087,46	83 587,65	0	1 275,00	52 181,95	145 575,82	98 538,88	98 538,88	0	0	328 977,35
Shepstone and Wylie Attorneys	32 263,85	45 925,85	2 049,30	2 049,30	116 929,55	116 929,55	3 936,45	21 480,30	0	0	186 385,00
Sheriff of Lower Umfolozi	0	0	0	0	1 157 728,50	1 157 728,50	0	0	0	0	1 157 728,50
Sibiya PB	0	0	0	0	0	0	0	0	1 750,00	8 750,00	8 750,00
Strauss Daly Inc	0	0	0	0	2 412 226,13	3 037 300,20	2 056,50	2 056,50	0	0	3 039 356,70
The Arbitration Foundation of SA	0	0	0	0	0	112 500,00	0	0	0	0	112 500,00
Truter James & De Ridder	0	0	0	0	12 000,00	12 000,00	30 753,40	30 753,40	0	0	42 753,40
TOTAL	238 452,99	562 161,05	11 642,52	49 707,13	6 076 062,23	7 474 672,01	147 678,27	170 818,19	25 628,78	81 300,26	8 338 658,64

Legal Fees: Debt Collection

Before an account is handed over to an attorney for collection, the Credit Control and Debt Collection section makes every effort to collect the debt. The account that is then handed over is viewed as an account where there is no other remedy available but the legal process.

All accounts handed over to attorneys for the collection of debt are placed in separate groups on the Financial System. This allows for ease of management thereof and for reporting purposes.

The attorneys correspond on a daily basis regarding the accounts they worked on for that day. All these correspondence are also listed in the Financial System and are copied to the Central Registry section.

The legal fees being charged are based on the Party-and-Party fee structure as per the regulations in the Magistrates Court Act. These legal fees are commonly viewed as being much lower than the fees attorneys would charge on the attorney-and-own-client basis. Party and Party costs are also those costs recoverable from the other side. Attorney and Client costs are the costs which an attorney is entitled to recover from his client for the disbursements made by him on behalf of his client and the professional services rendered by him.

In all the cases of municipal accounts that are handed over for collection, the fees are fully recovered from the debtor.

A report of all accounts handed over to attorneys is drawn monthly and every account is checked to ensure that the attorneys have reported on the progress on that matter within the month. If there has been no movement within that month an immediate progress report is requested from the attorneys.

21. LOAN OF COUNCIL EQUIPMENT OR MATERIAL

In accordance with delegated powers the following Council equipment or material was loaned to outside institutions but on a cost recovery basis:

Nil

22. COURSES, SEMINARS AND WORKSHOPS

In accordance with delegated powers the following courses, conferences, seminars and workshops were approved by the Municipal Manager on behalf of Council:

COURSES	DEPARTMENT
MFMP: Unit Standard 116363 – Prepare and Analyse Municipal Financial Reports	DFS
E-Governance Course	DCS
Basic Switching Course: 6.6 11 KV	DITS
Skills Development Facilitator Course	DITS
MFMP: Unit Standard 116364 – Plan a Municipal Budget and Reporting	DFS
Essential Law Course	DCS
OHSAS 18001:2007 Understanding, Implementation and Auditing of OHSMS	DCS
Special Training Fundamentals of GCC 2010	DCS

COURSES	DEPARTMENT
Human Settlement Training	DCD
MFMP: Unit Standard 116341	DFS
New Planning Legislation Training	DITS
Air Quality Officer Workshop	DCOMMS
Free Labour Law Workshop	DCS
Registry Management Course	DCS
Workshop to Discuss Different IDP'S	OMM
Blue Flag Status Workshop	DCOMMS
Fidic Course	DITS

SEMINARS	DEPARTMENT
Master Class Hosted DWA	DITS
Water Service Master Class	DITS
Health MEC'S Annual Service Excellence Awards	DCOMMS
Local Government Infrastructure Grant Review	DITS
Youth Summit	DCS
SARPA and AMEU Meeting	DITS
Northern Region Skills Development Facilitators Forum	DCS
Technical Munimec	DCS
2 nd South African Economic Regulation Conference	DITS

WORKSHOPS	DEPARTMENT
Basic Auto Electrical Training	DITS
SAESI Accreditation Committee Workshop	DCOMMS
LED Capacity Building Workshop	DCD
National Department of Human Settlements EPHP Policy Workshop	DCD
Project Management Training Session	DCD
HSS Training	DCD
Psychodynamic Workshop	DCS
NUFFIC – HIS Tailure Made Training	DCD
Workshop on Upper Limits of Councillor Salaries, Allowances and Benefits 2013/2014	DFS

WORKSHOPS	DEPARTMENT
Introduction to Human Settlements Training 2014	DCD
SDF WSP/ATR Workshop	DCS
Basic GRAP Accounting 2014 – IMFO	DFS
Department of Trade and Industry Local Content Workshop	DFS
Legal Compliance Workshop	DCS
Introduction to Human Settlements	DCD
National Blue Flag Environmental Education Workshop	DCOMMS

23. LOSSES TO COUNCIL PROPERTY

The table below represents losses to Council property for the period 1 January to 31 March 2014:

Date	Description	Area	Department / Division	V Number	Damage	Excess	SHE No.
					R	R	
13/07/2013	Third party – MA Buthelezi	Richards Bay	COMMS	V397	9 931,02	5 000,00	
08/08/2013	Theft at Ngwelezane Offices	Ngwelezane	Financial Services		202 171,12	20 217,12	16620
29/08/2013	Third party – Frand Beukes	Richards Bay	I&TS		1 633,00	0	
12/11/2013	Vehicle Collision – V249		COMMS	V249	79 130,15	10 000,00	16851
24/10/2013	Vehicle Collision – V1129		I&TS	V1129	32 414,48	10 000,00	16828
09/10/2013	Vehicle Collision – V1166		COMMS	V1166	35 083,49	10 000,00	16767
29/10/2013	Vehicle Collision – V1080		I&TS	V1080	4 897,42	0	16840
25/11/2013	Third party –H Van Deventer	Richards Bay	COMMS		1 271,00	0	16878
21/11/2013	Third party – Moses Mkhwanazi	uMhlathuze Village	I&TS	V1047	23 025,26	5 000,00	16868
13/12/2013	Third Party – Senzo Mthethwa	Richards Bay	I&TS		1 496,89	0	
	TOTAL				391 053,83	60 217,12	

24. ASSETS WRITTEN OFF

In accordance with delegated powers the following assets were written off during the 2013/2014 financial year for the period 1 January to 31 March 2014.

Nil

25. BAD DEBTS WRITTEN OFF

In accordance with delegated powers the following bad debts were written off:

Nil

26. PROCEEDS FROM LAND SALES

As required in terms of the Chief Financial Officer's Performance Plan (**DMS 802754**) the following progress on land sales that have been prepared by City Development and approved by Council for sale, the process followed by Financial Services be noted.

The following table represents actual land sale revenue received to date:

Date received	Amount	Erf Number	Details
	R		
17/07/2013	550 000	Erf 631 Rem Meerensee	Sold to Mr and Mrs Matsho
15/08/2013	140 000	Ptn Adjacent to Erf J662 eSikhawini	Sold to Nembula Enterprises
10/10/2013	54 000	Erf 2281 Arboretum	Sold to JJ and JD Lundie
13/12/2013	1 015 789	Erf 31 The Village	Sold to S&D Haripursad
27/02/2014	2 025 000	Erf 8891 Alton North	Sold to Richards Bay Crane Hire
30/01/2014	7 655 121	Ptn 12 of Lot 22	Sold to OSHO SA Cement (PTY) Ltd
TOTAL	11 439 910		

Refer to RPT 155964 prepared by City Development for a progress report in respect of Land Sales for the period 1 January 2014 to 31 March 2014.

ENVIRONMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

This has been covered in detail throughout the report.

LEGAL IMPLICATIONS

The monthly financial report is prepared in terms of Section 71 of the Municipal Finance Management Act, 2003 (MFMA), (Act 56 of 2003).

COMMENTS OF THE CHIEF FINANCIAL OFFICER

Refer to the Executive summary contained in this report for comments.

RECOMMENDED THAT:

1. the financial position of the uMhlathuze Municipality as at 31 March 2014, as required in terms of Section 71 and Section 66 of the Municipal Finance Management Act, 2003 (Act No 56 of 2003), and as set out in the monthly budget statement tables (DMS 953476) including the quarterly requirements in terms of Section 52(d) be noted;
2. the amount of R 8 608,70 which is recorded as unbudgeted and unavoidable expenditure in the Financial Report for the City of uMhlathuze for the Quarter 1 January 2014 to 31 March 2014 be condoned; and
3. the progress on land sales as contained in the report be noted;