



**APPLICATION FORM 2022/2023
DISPLAY OF POSTERS IN TERMS OF CATEGORY'S**

I, the undersigned, do hereby make application in terms of the Advertising Signs Bylaws for permission to display, erect, alter and/or maintain posters in accordance with the particulars provided hereunder.

Failure to comply with the terms below and display approval stickers will result in your posters being removed and confiscated but not destroyed by Council and may be repurchased by the owner at the cost incurred as a result of such removal and /or storage for not longer than 60 days from date of impound.

APPLICANT DETAILS

NAME / BUSINESS:
IDENTITY NUMBER:
POSTAL ADDRESS
CONTACT TELEPHONE NO.
FAX. NO.

POSTER DETAILS

PURPOSE OF POSTER (Mark with an X)

Category 1) <i>Posters intended mainly for advertising a religious, sporting, educational, cultural, charity or similar event of a non-commercial nature (R6.09) per poster</i>	Category 2) <i>Newspaper headline posters of the day of a daily, weekly or weekend newspaper (R9005.00) per 100 per annum</i>
Category 3) <i>Posters for parliamentary, provincial or municipal elections (including by-elections) and referendums as well as campaigns by state and parastatal institutions to promote democracy, good governance or similar principles, or any national, provincial or municipal imbizos, or similar event</i>	Category 4) <i>Posters for public awareness campaigns and notices of a public meeting (R3.48) per poster</i>
Category 5) <i>Posters of a commercial nature (R20.87) per poster</i>	

NUMBER OF POSTERS TO BE DISPLAYED:
PERIOD TO BE DISPLAYED: From: To:
PURPOSE / TITLE OF POSTERS.....
STREETS TO BE DISPLAYED:

I understand and accept that:

1. Only posters in the above five categories may be displayed:
2. A poster or notice may be permitted in all areas of control and requires the specific consent of the Municipality.
3. A poster or notice may be displayed only on street lamp poles or other structures provided for the express purpose of displaying a poster.
4. A poster may not cover municipal markings or the cover plates on street lamp poles.
5. A poster or notice may not be illuminated or animated unless authorised by the Municipality.
6. A poster or notice must be fixed to a street lamp pole or any other structure in a manner acceptable to the Municipality.
7. The top of a poster must be at least 2 m below any light fixture. The bottom of such poster or notice must be at least 2, 1 m above ground level with, the exception of category two posters, which must be at least 1, 5 m above ground level.
8. All posters in each category in a particular street must be mounted at the same height above ground level.
9. Posters may not be displayed on the road reserve boundaries of freeways.

10. *No posters may be placed on or attached to traffic circles or traffic islands, power masts, road traffic signs, traffic lights, trees, walls, pillars, walls of buildings, flag poles, banner poles, fencing, electrical substations, bridges or any similar structure.*
11. *Posters in category one, category three and category four must be 841 mm x 594 mm (A1 size).*
10. *Posters in category two may not be larger than 600 mm x 450 mm*
11. *All posters, backing boards and cord or string must be removed within three days after the event has taken place.*
12. *Category two posters must be displayed in approved receptacles on the first two street lamp poles from a road intersection on routes approved by the Municipality.*
13. *Only one poster each in category one and two may be displayed facing oncoming traffic on any street lamp pole except where the street lamp pole is in a two-way street, in which case two posters of each category may be displayed back to back.*
14. *The content of category one, category four and category five posters are subject to the approval of the Municipality. The name of the relevant responsible organisation, and the date and place of the occasion or event must be clearly displayed on the poster in letters of not less than 50 mm in height.*
15. *Not more than three hundred (300) posters from category one, category four and category five may be displayed for any single occasion, meeting or campaign, except with the approval of the Municipality.*
16. *Posters in category three may be displayed on street lamp poles in all areas of control.*
17. *In the absence of legislative prescriptions, the Municipality will determine the number and display format of posters in category three by a submission of a report to the Executive Committee*
18. *A parliamentary, provincial or municipal election or referendum poster may not be erected before the date on which the notice or proclamation regarding the election or referendum is published in the Government Gazette or Provincial Gazette, and must be removed not later than twenty-one days (21) days after the date of such election or referendum.*
19. *In the case of poster application outside the jurisdiction of the City of uMhlathuze tariffs will be reviewed during peak seasons of the year.*

APPLICANT'S SIGNATURE..... DATE.....

OFFICIAL USE ONLY

APPROVED.....

DATE.....

AMOUNT PAYABLE:

R178.26 non-refundable application fee to

Sticker fee (category 4 =R3.58, category 1= R6.27 or category 5 =R20.60)

AMOUNT:

AMOUNT:

15% VAT.....

REF NO: Q 54



VAT INVOICE

INVOICE NO.			
COUNCIL'S VAT REGISTRATION NO.		4690193521	
CUSTOMER'S VAT REGISTRATION NO.			
Payment accompanied by this invoice to be made to :			
The Chief Financial Manager uMhlathuze Municipality Private Bag X1004 Richards Bay 3900			
BUILDING INSPECTORATE : SIGNAGE			
BANKING DETAILS ABSA Bank Branch : Richards Bay Branch Code: 623005 Account No: 215 000 00 95 REFERENCE: D/BY7BA1.001 EMAIL PROOF OF PAYMENT TO DanielsS@umhlathuze.gov.za Tel: 0359075401		REASON FOR INVOICE APPLICATION FOR POSTERS ON STREET LIGHT POLES	
ATTENTION			
Company Name :			
Postal Address :			
Postal Code :			
DATE :			
DESCRIPTION	QUANTITY	RATE	AMOUNT
Application fee	1	178.26	
Approval fee			
VALID FOR CURRENT MUNICIPAL FINANCIAL YEAR ONLY. ENSURE THE CORRECT AMOUNT IS PAID. Cash payment will be registered immediately. EFT is subject to verification from Finance Department.	Excluding VAT		
	VAT		
	TOTAL		R 205.00

