Circular 88 Quarterly and Annual Planning & Reporting Template

Instructions:

- 1) Use this sheet to navigate to the correct planning & reporting template for your municipality.
- 2) Fill the planning & reporting template as instructed there.
- 3) Use the "Definitions" worksheets should you need to know more information about an indicator reporting data element.

This tool is valid for the 2025/2026 financial year.

Should you have any problems or questions with this reporting tool, please contact: lgindicators@cogta.gov.za

Please do not make changes to the structure of this spreadsheet. The consistent formatting for all municipalities is important for collating this data.

Finding your Municipal Code and Type

Step 1: Find your Municipality Name, Code, and Type in the table below.

Step 2: Use the buttons to navigate to the correct planning & reporting template.

Sheet navigation buttons

Local Municipality Template Intermediate City Template District Municipality Template

Filter the table by Province:										
Kwazulu-Natal	Eastern Cape	Free State								
Gauteng	Limpopo	Mpumalanga								
North West	Northern Cape	Western Cape								

Code	Name	Туре	Province
KZN282	uMhlathuze	Intermediate City	Kwazulu-Natal



cooperative

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA

Circular 88 Planning & Reporting Template 2025/26

This tool is valid only for Local municipalities for the reporting period of 2025/2026. Only complete the tab of this template applicable to your category of municipality, an addition to submission of to your Provincial Department of Cooperative Governance, please CC- Igindicators@cogta.gov.za for all planning & reporting submissions.



Please do not make changes to the structure of this spreadsheet. The consistent formatting for all municipalities is necessary for collating this data.

Step 1: Please ma	Please fill in all your details and all the municipal details in the table below. ke use of the drop down menus to select	
	Report Details	
	Period for this report (The period on which you are reporting)	2023/24 Q1
	Date (i.e. date on which this report was written, DD/MM/YYYY)	
	Name of person completing this report (Person Capturing)	
	Phone number of person completing this report (Person Capturing)	
	Email address of the person completing this report (Person Capturing)	
	Municpal Details	
	Province	
	Name of Municipality	
	Municipal Code (e.g EC141)	C
	Category of Municipality	Local Municipality
	Type of Executive System	(
Step 2: Make use	Please fill in all the required data in the table below. of colour key below, and note the completion percentage above each column to aid in completing the table.	
When Pris	Indicators rity indicators are confirmed, they will be highlighted in orange. These rows are especially important to comperformance assessments. At this time, the Priority Indicators have not been formalised and do not yet reflect	lete as this data is used in the L

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Data to be populated at the point of planning (once annually)

Data to be populated at the point of experting (as at current quarter/annual)

Do not fill. Indicator value based on an automated calculation of the data elements.

Do not fill Black cells not to be populated (last) blank)

<- Expand and collapse the header as needed with the - and +

COMPLANCE INDICATORS FOR QUARTERLY REPORTING DUTFUT INDICATORS FOR ANNUAL REPORTING DUFFCOME INDICATORS FOR ANNUAL REPORTING COMPLANCE INDICATORS FOR ANNUAL REPORTING COMPLANCE QUESTIONS FOR ANNUAL REPORTING

	hapse the header as needed with the - and +																	
			Baseline (Annual	Medium term			2nd Quarter	3r	rd Quarter		4th Quarter/	4th Quarter/						
			Performance previous	target (term of		1st Quarter Planned 1st Quarter Actual	Planned output as	2nd Quarter Actual Pl	lanned output as	3rd Quarter Actual	Annual Planned	Annual Actual			Remedial action/ Steps taken to improve		Steps undertaken, or to be undertaken, to	
C88 Code Descrip	otion JT INDICATORS FOR QUARTERLY REPORTING	Priority Indicator	financial year)	sovernment)	Annual target	output as per SDBIP output	per SDBIP	output pe	er SDBIP	output	performance	performance	Variation v	variation	performance	Reasons for no data. if not provided	provide data in the future	Estimated date when data will be available
EE1.11 Numbe	r of dwellings provided with connections to mains electricity supply by the municipality (1) Number of new residential supply points energised by the municipality																	
																		·
	tage of unplanned outages that are restored to supply within industry standard timeframes																ļ	
	(1) Number of unclanned outsess restored within x hours (2) Total number of unclanned outsess						-										÷	+
EE3.21 Percent	tare of planned maintenance performed																	
EE3.2 EE3.2	(1) Actual number of maintenance 'lobs' for planned or preventative maintenance (2) Budgeted number of maintenance 'lobs' for planned or preventative maintenance						-											
TRS.12 Percent	tare of surfaced municipal road lanes which has been resurfaced and resealed			3														
TR6.1	(1) Kilometres of municipal road lanes resurfaced and resealed						-											<u> </u>
TRS.13 KMs of	(2) Elemetres of surfaced municipal road lanes new municipal road network																	
TR6.1	(1) Number of kilometres of surfaced road network built																	
	(2) Number of kilometres of unsurfaced road network built taxe of reported pothole complaints resolved within standard municipal response time			7														+
TR6.2	(1) Number of pothole complaints resolved within the standard time after being reported			_														
	(2) Number of potholes reported or of new sewer connections meeting minimum standards			1														
WS1.	(1) Number of new sewer connections to consumer units																	1
W51.	(2) Number of new sewer connections to communal tollet facilities.														·			
	r of new water connections meeting minimum standards (1) Number of new water connections to ploed (tap) water			_												ł		
W52.	(2) Number of new water connections to public/communal facilities.			_														
WS3.21 Percent	tare of callouts responded to within 45 hours (sanitation/wastewater) (1) Number of callouts responded to within 45 hours (sanitation/wastewater)													_				
	(2) Total number of callouts (sanitation/wastewater)																	
	tare of callouts responded to within 45 hours (water) (1) Number of callouts responded to within 45 hours (water)																	
	(2) Total water service callouts received																<u> </u>	+
FD1.11 Percent	tare compliance with the required attendance time for structural firefishting incidents																	
FD1.1	(1) Number of structural fire incidents where the attendance time was 24 minutes or less (2) Total number of distress calls for structural fire incidents received						-											
Percent	tage of total municipal operating expenditure spent on contracted services physically residing																	
LED1.11 within	the municipal area (1) R-value of operating expenditure on contracted services within the municipal area																	
LEDI.	(2) Total municipal operating expenditure on contracted services																	
Numbe	r of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and elated employment programmes)	4																
LEDI.	(1) Number of work opportunities provided by the municipality through the Expanded Public			_													ļ	
21(1) UED1.	Works Programme (2) Number of work opportunities provided through the Community Works Programme and oth																	
	(2) Number of work opportunities provided through the Community works Programme and on related infrastructure initiatives.	ser														1		
LED2.12 Percent	tare of the municipality's operating budget spent on indigent relief for free basic services (1) R-value of operating budget expenditure on free basic services																	
LEDZ.	(2) Total operatine budget for the municipality			_														
	e time taken to finalise business license applications (1) Sum of the total working days per business application finalised			3													ļ	
LEDS.	(2) Number of business applications finalised																	
LED3.31 process	e number of days from the point of advertising to the letter of award per 80/20 procurement																	
LEDS.	(1) Sum of the number of days from the point of advertising a tender in terms of the 80/20																	
31(1)	procurement process to the issuine of the letter of award (2) Total number of 80/20 tenders awarded as per the procurement process																ļ	
Percent	tage of municipal payments made to service providers who submitted complete forms within 30			_													-	†
LED3.32 days of	invoice submission																	
32(1)	 Number of municipal payments within 30-days of complete invoice receipt made to service providers 																	1
	(2) Total number of complete invoices received (30 days or older)			,											<u></u>			
GG1.21 Staff va	cancy rate (1) The number of employee posts on the approved presnisational structure																	+
GG1.	(2) The number of permanent employees in the municipality			_														
GG1.22 Percent	tame of vacant posts filled within 3 months (1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to			-														+
22(1)	proceed with filling the vacancy																	
	(2) Number of vacant posts that have been filled																	+
GG2.11 cound!	tage of ward committees with 6 or more ward committee members (excluding the ward lor)															1		1
	(1) Total number of ward committees with 6 or more members																	
GG2. GG2.12 Percent	(2) Total number of words tage of words that have held at least one councillor-convened community meeting			1	_												·	
GG2.	(1) Number of councillor convened ward community meetings																	
	(2) Total number of words in the municipality (3) Reporting quarter																	+
																		†
	tage of official complaints responded to through the municipal complaint management system. (1) Number of official complaints responded to according to municipal norms and standards.								_									
GG2.	(2) Number of official complaints received			_														1
GGS.11 Numbe	r of active suspensions longer than three months																	

GGS. (1) Simple count of the number of active suspensions in the municipality lasting more than three months. GGS.12 Gourtely sales MII of waveneded efficials.				
GGS.12 Quarterly salary bill of suscended officials	 	•	<u> </u>	
GGS. (2) Sum of the salary bill for all suspended officials for the recording period FM1.11 Total Capital Expenditure as a percentage of Total Capital Budget			<u> </u>	
FM1. (2) Actual Capital Expenditure FM1. (2) Budgeted Capital Expenditure	 	 		
FM1.12 Total Operating Expenditure as a percentage of Total Operating Expenditure Budget FM1. (1) Actual Operating Expenditure				
FM1. (2) Budgeted Operating Expenditure FM1.13 Total Operating Revenue as a percentage of Total Operating Revenue Budget				
FM1. (1) Actual Operatine Revenue FM1. (2) Budested Operating Revenue				
Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates FM1.14 Revenue Budget				
FM1. (1) Actual Service Charges Revenue		 		
FM1. (3) Budgeted Service Charges and Property Rates Revenue				
FM1.21 Funded budget (Y/N) (Municipal) FM1. (1) Municipal funded budget self-assessment outcome				
FM3.11 Cash/Cost coverage ratio FM3. (1) Cash and cash equivalent				
FM3. (2) Unspent Conditional Grants FM3. (3) Overdraft				
FM3. (4) Short Term Investment FM3. (5) Monthly Read Operational Expenditure excluding (Depreciation, Amortisation, Provision for				
11/5) Bad Debts, Impairment and Loss on Disposal of Assets) FM3.13 Trade payables to cash ratio				
PM1. (1) Cash and cash equivalents		 		
FM3.34 Liculativatio				
PM3. (2) Current liabilities	 			
FM4.13 Creditors oswment period FM4. (3) Trade Creditors Outstanding				
FM4. (2) Credit purchases (operating and capital) FM4. (3) Number of days in the reporting year to date		 		
Percentage of total capital expenditure funded from own funding (Internally generated funds + FMS.11 Borrowines)				
PMS. (2) Internally Generated Funds PMS. (2) Borrowinss		 		-
FMS. (II Total Capital Expenditure FMS.12 Percentage of awarded tenders fover R200k1, published on the municipality's website				
FM6. (1) Number of awarded tenders cublished on the municipality's website FM6. (2) Number of awarded tenders		 		
FMS.13 Percentage of tender cancellations EMA. (1) Number of tenders cancelled				
FM6. (2) Total number of tenders advertised and closed				
605. (1) Supplemental Plan Control of the Control of Co				
FM7. (2) Bad Debt Provision FM7. (3) Billed Revenue				
FM7. (4) Number of days in the reporting period year to date FM7.12 Collection rate ratio				
FM7. (2) Gross Debtors Coemine Balance FM7. (2) Billed Revenue				
FM7. (3) Gross Debtors Closine Balance FM7. (4) Bad Debts Written Off				
This could be a final to the country of the country				
C1 Number of sixed outermances arrenments by the MM and section 55 managers: C2 Number of Exc or Number of Number				
C4 Number of MPAC meetings held:		 		
Number of tormal (minuted) meetings between the Mayor, Speaker and MMI were held to deal with C6 municipal matters:				
G mentional materials: I standard of the materials of th				
C9 Number of municipal officials completed training: C30 Number of work stoppages occurring:				
C11 Number of Itization cases instituted by the municipality: C12 Number of Itization cases instituted easiest the municipality:		 		
C13 Number of forensic investigations instituted:	 	 		
C15 Number of days of sick leave taken by employees:				
C15 Number of approved demonstrations in the municipal area:	 	 		
C29 Number of recomised traditional and Khoi-San leaders in attendance (sum off at all council meetings:				
C29 Number of recomised truditional and Khol-San feaders in attendance (sum of) at all council meetines: C20 Number of commanet environmental health practitionens employed by the municipalithe: C22 Number of Council meetings hale:		 		
C19 Number of recentived traditional and IXoo' San leaders in attendance from oil at all council meetines: C20 Number of commences environmental shadh cructitioners removed by the municipality: C21 Number of Canoli meetines held: C21 Number of Canoli meetines held: C21 Number of discriptions cans for miscroduct relative to found and convention: C24 Number of count meeting induceds				
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Windows Wind	TM2. (6) Other provisions			
Windows Wind	FM2. (II) Reserves to be cash backed			
Windows Wind	FM3.12 Current ratio (current assets/current liabilities) FM3. (1) Current assets			
Windows Wind	FM3. (2) Current liabilities			
Windows Wind	FM4.11 Expenditure			
Part	FM4. (1) Irresular expenditure DM4. (2) English and Wasteful expenditure		<u>-</u>	
Part	FM4. (3) Unauthorised expenditure			
Part	FM4. (4) Total Coeratine Expenditure FM5.12 Percentage of total capital expenditure funded from capital conditional grants			
Part	FMS. (1) Total Capital Transfers (provincial and national capital conditional grants)			
Part	FMS.21 Percentage of total capital expenditure on renewal/upgrading of existing assets			
Part	PMS. (1) Total costs of Renewal and Uperadine of Existing Assets DMS. (2) Total Capital Expectiture		<u>-</u>	
Part	FM5.22 Renewal/Upgrading of Existing Assets as a percentage of Depreciation/Asset impairment			
Part	FMS. (1) Total costs of Renewal and Uperadine of Existing Assets FMS. (2) Depreciation			
Part	FMS. (3) Asset impairment)			
Weak	FM5.32 Repairs and Maintenance as a percentage of property, plant, equipment and investment property			
Weak	PMS. (1) Total Repairs and Maintenance Expenditure PMS. (2) Property. Plant and Equipment			
Total Section	PMS. (3) Investment Property (Carryline Value)			
To Providence	FM7. (1) Total Electricity Revenue			
To Providence	FM7. (2) Total Electricity Expenditure EM7.32 Net Surplus / Definit Marris for Water			
To Providence	PM7. (1)Total Water Revenue			
To Providence	FM7.33 Net Surplus / Deficit Marrin for Wastewater			
To Providence	FM7. (1) Total Sanitation and Waste Water Revenue			
To Providence	33(2) Expenditure			
Mary Mary Mary Mary Mary Mary Mary Mary	FM7.34 Net Surphus / Deficit Marsin for Retuse FM7. (1) Total Refuse Revenue			
Section Sect	FM7. (2) Total Refuse Expenditure			
Section Sect	EEA.4 Percentage total electricity losses			
Section Sect	EEAA (1) Electricity Furchases in kWh EEAA (2) Electricity Sales in kWh			
Section Sect	ENVS.2 Recreational water quality (inland) ENVS. (1) Number of inland water sample tests within the humand year of interest and the sample tests within the humand year.			-
Section Sect	2(1) recreational water use			
Section Sect	ENV5 (2) Total number of sample tests undertaken HS3.5 Percentage utilisation rate of community halls			
Section Sect	163.5 (2) Sum of hours booked across all community halls in the period of assessment			
Section Sect	HS3.6 Average number of library shifts per library			
Section Sect	HS3.6 (3) Total number of library visits HS3.6 (2) Count of municipal libraries			
Section Sect	HS3.7 Percentage of municipal cemetery plots available			
Section Sect	roa. / (1) Number of available municipal burial plots in active municipal cemeteries 163.7 (2) Total capacity of all burial plots in active municipal cemeteries			
Section Sect	TRS.2 Number of potholes reported per 10kms of municipal road network			
Section Sect	TRG.2 (2) Nilometres of surfaced municipal road network			
Section Sect	WS3.1 Prequency of sewer blockages per 200 KMs of pipeline WS3. (1) Number of blockages in sewers that occurred			
Section Sect	WS3. (2) Total sewer length in XWs			
Section Sect	WS3.2 Precuency of water mains failures oer 200 KMs of pipeline WS3. (2) Number of water mains failures (including failures of valves and fittings			
Section Sect	WS3. (2) Total mains length (water) in KMs			
Section Sect	WS3. (1) Number of unplanned water service interruptions			
Section Sect	WS3. (2) Total number of water service connections WS4.1 Percentage of drinking water samples complying to SANS241			
Section Sect	WS4. (1) Number of water sample tests that complied with SANS 241 requirements			
Section Sect	WS4. Percentage of wastewater samples compliant to water use license conditions			
Section Sect	WS4. (2) Number of wastewater samples tested per determinant that meet compliance to specified 2(1) water use license requirements			
Section Sect	WS4. (2) Total wastewater samples tested for all determinants over the municipal financial year			
Section Sect	WSS.1 Percentage of non-revenue water WSS. (1) Number of Kilolitres Water Punchased or Purified			
Section Sect	WSS. (2) Number of kilolitres of water sold			
Section Sect	WSS. (1) System input volume			
Section Sect	WSS. (2) Authorised consumption WSS. (3) Number of service connections			
Section Sect	WSS.A Percentage of water reused			
Section Sect	WSS. (2) 1.b Direct use of treated municipal wastewater for irrigation purposes			
Section Sect	WSS. (3) System input volume GG1.1 Percentage of municipal skills development levy recovered			
File	GG1. (1) R-value of municipal skills development levy recovered (1) R-value of the total multi-frame of the municipal skills development levy			
File	GG1.2 Too management stability			
File	(2) Sum of standard working days, in the reporting period, that each 556 and 557 post was GG1. occupied by a fully appointed official (not waspended or vacant) with a valid signed contract and			
File	2(1) performance agreement)	·		
File	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an			
File	GG2. (1) Functional ward committees			
File	GG2. (2) Total number of wards			
File	GG4. (1) The sum total of councillor attendance of all council meetings			
File	GG4. (2) The total number of council meetings GG4. (3) The total number of councillors in the municipality			
File	FM1.1 Percentage of expenditure assimt total budget			
File	FM1. (2) Total budget (coerating + capital)			
File	Percentage of total operating revenue to Snance total debt (Total Debt (Sorrowing) / Total operating FM2.1 revenue)			
File	FM2. (1) Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + 1/1) Long Term Lease)			
File	FM2. (2) Total Operatine Revenue			
File	FM2.2 Percentage change in cash backed reserves reconciliation			
File	FM2. (1) Cash backed reserves (previous year) FM2. (2) Cash backed reserves (current year)			
That I forward a control for significant process was all control for significant process and a control for s	FM3.1 Percentage change in cash and cash equivalent (short term)			
That I forward a control for significant process was all control for significant process and a control for s	PM1. (2) Cash and cash equivalent (Current year)			
That I forward a control for significant process was all control for significant process and a control for s	FM4.1 Percentage change of unauthorised, irregular, fruitless and wasteful excenditure	······································		
Company of the comp	FM4. (2) Fruitless and Wasteful expenditure (previous year)			
This Continued assemble from tward and greatering increases with a continued and antique from the continued and antique	FM4. (4) Irresular expenditure (current war)			
No. 2 Personal and information	FM4. (5) Fruitless and Wasteful expenditure (current year) EM4. (6) Unauthorized expenditure (current year)			
TRIAL (Inflational Inflation Control C	FM4.2 Percentage of total operating expenditure on remuneration			
In the Control Exercision of State Control Exercision of S	FM4. (1) Englished Costs FM4. (2) Councilors' Remuneration			
MA (Command women MA (Command w	FM4. (3) Total Operating Expenditure			
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Mail Testing planged from political planes planes from political planes planes from political planes planes from political planes p	FM4. (2) Total Corratine Expenditure			-
Company Comp	FMS.1 Percentage change of own funding (internally generated funds + Borrowings) to fund capital expenditure			
M.S. (1) Internal formation and previous year) M.S. (1) Internal confirmation and contract and formation and formation and formation and contract and formation and forma	PMS. (2) Borrowinss (current weer) PMS. (2) Borrowinss (current weer)			
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No. 10 Total can be formed and control and formed and control and formed and the control and formed	FMS.2 Percentage change of renewal/upgrading of existing Assets			
NAS Protesta ches of the sixth and ministrates of action for framework of the sixth and ministrates of action for sixth and ministrates of	PMS. (1) Total costs of Renewal and Uperadine of Existine Assets (current year) PMS. (2) Total costs of Renewal and Uperadine of Existing Assets (previous year)			
The state of the s	FMS.3 Percentage change of repairs and maintenance of existing infrastructure			
NOT. Presentate shows in Contract School Contract Value of Contrac	FMS. (2) Repairs and maintenance expenditure (current year)			
DI U Gene comment deleter lacrest ser PRI U Treat de forman de contract quant de c	FM7.1 Percentage change in Gross Consumer Debtors' (Current and Non-current) [NC7 (1) Gross programmer debtors (providing year)			-
M2.2 Permitting of Reviews downs knocking (positing greats) M3.1 (1) To dis Reviews burdiered carled downs the new years M3.2 (1) To dis Reviews burdiered carled downs the new years M3.3 Permitting of the premitting burdiered carled downs the new years M3.1 (1) Total Construction Services M3.2 (1) Total Construction Services M3.3 (1) Total Construction Services M3.4 (1) Total Construction Services M3.5 (1) Total Services M3.5 (1) Total	FM7. (2) Gross consumer debtors (current year			
IN.1. (1) Take former facilitation Carind Gorni Inventors useri Ferrance Former	FM7.2 Percentage of Revenue Growth excluding capital grants FM7. (1) Total Revenue Excluding Capital Grants (current year)			
N.I. (Ditad Contine Issandhue	FM7. (2) Total Revenue Excluding Capital Grants (previous year)			
N.T. Ollide Contribute contribute	PM7. (11Total Coerating Revenue			
	FM7. (2)Total Coeratine Expenditure			

	COMPLIANCE INDICATORS FOR ANNUAL REPORTING					
CS.	Number of recomised traditional leaders within your municipal boundary					
C21	Number of approved environmental health practitioner posts in the municipality					
CH	Number of approved posts in the municipality with recard to municipal infrastructure:					
C17	Number of approved posts in the treasury and budget office:					
C29	Number of approved posts in the development and planning department:					
CAI	Number of approved engineer posts in the municipality:					
CAS						
C46	Number of approved waste management posts in the municipality: Number of approved electrician posts in the municipality:					
CSO	Number of approved electrician posts in the municipality: Number of approved water and wastewater management posts in the municipality:					
CS2 CS3	Number of maintained sports facilities Square meters of maintained public outdoor recreation space					
CSS CSA						
	Number of municipality-owned community halls					
CGO	Total number of sewer connections					
C62	Total number of Ventilation Improved Pit Tollets (VIPs)					
C95	Number of residential properties in the billing system					
C96	Number of non-residential properties in the billing system					
C97	Number of properties in the valuation roll					
	COMPLIANCE QUESTIONS FOR ANNUAL REPORTING					
01.	Does the municipality have an approved Performance Management Framework?					
Q2.	Has the IDP been adopted by Council by the target date?					
01.	Does the municipality have an approved UED Strategy?					
04.	What are the main causes of work stoppage in the past quarter by type of stoppage?					
	How many public meetings were held in the last quarter at which the Mayor or members of the				1	
OS.	Mayoral/Executive committee provided a report back to the public?				L	
	When was the last scientifically representative community feedback survey undertaken in the					
OS.	municipality?					
	What are the biggest causes of complaints or dissatisfaction from the community feedback survey?				l .	
Q7.	Indicate the too four issues in order of priority.					
	Please list the locality, date and cause of each incident of protest within the municipal area during the					
QS.	reporting period:				l .	
O9.	Does the municipality have an internal Audit Unit?					
Q10.	Is there a dedicated position responsible for internal audits?					
Q11.	Is the internal audit position filled or vacant?					
012.	Has an Audit Committee been established? If so, is it functional?					
013.	Has the internal audit plan been approved by the Audit Committee?					
Q14.	Has an Internal Audit Charter and Audit Committee charter been approved and adopted?					1
015.	Does the internal audit plan set monthly targets?				I	
Q16.	How many monthly taness in the internal audit clan were not achieved?				T	
	Does the Municipality have a dedicated SMME support unit or facility in place either directly or in				T	
017	partnership with a relevant roleplayer?				I	
016.	What economic incentive policies adopted by Council does the municipality have by date of adoption?				I	
019.	is the municipal supplier database aliened with the Central Supplier Database?					
	What is the number of steps a business must comply with when applying for a construction permit					
020.	before final document is received?				I .	
	Please list the name of the structure and date of every meeting of an official ICR structure that the					
022	municipality participated in this quarter:				I	
	Where is the organisational responsibility for the IGR support function located within the municipality					
023.	(inclusive of the reporting line)?				I	
024	Is the MPAC functional? List the reasons why if the answer is not 'Yes'.					
	Has a report by the Executive Committee on all decisions it has taken been submitted to Council this					
037	financial year?				I	
U.S.	BORFOR WAR	 	 	 		
FORMER, NE	NY INSTANTANA MANAGER	DATE				

ORTE MUNICIPAL MANAGER

Circular 88 Planning & Reporting Template 2025/26

This tool is valid only for intermediate City municipalities for the reporting period of 2025/2026. Only complete the tab of this template applicable to your category of municipality. In addition to submission of to your provincial Department of Cooperative Governance, please CC-ligindicators@cogta.gov.za for all planning & reporting submission.



p 1: Please fill in all your details and all the municipal details in the table below. He make use of the drop down menus to select	
Report Details	
Period for this report (The period on which you are reporting)	2024/25 Q1
Date (i.e. date on which this report was written, DD/MM/YYYY)	
Name of person completing this report (Person Capturing)	
Phone number of person completing this report (Person Capturing)	
Email address of the person completing this report (Person Capturing)	
Municoal Details	
Municipal Details	
Province	Kwazulu-Natal
Name of Municipality	
Municipal Code (e.g EC141)	
Category of Municipality	Intermediate City
Type of Executive System	Collective executive system

Step 2: Please fill in all the required data in the table below. Make use of colour key below, and note the completion percentage above each column to aid in completing the table.
Priority Indicators When Priority indicators are confirmed, they will be highlighted in orange. These rows are especially important to complete as this data is used in the

Quick Links
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OUTPUT WORKATORS
OUTCOME INDICATORS
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		Baseline (Annual	Medium term tares	rt			2nd Quarter				4th Quarter/ Annual						
		Performance previous	(term of		1st Quarter Planned	1st Quarter Actual	Planned output as	2nd Quarter Actual	3rd Quarter Planne	d 3rd Quarter Actual	Planned	4th Quarter/ Annual	Reason(s	for Remedial action/ Steps taken to improve		Steps undertaken, or to be undertaken, to	
C88 Code Description	Priority Indicator	financial year)	eovernment)	Annual tareet	outout as per SDBIP	output	per SDBIP	outout	output as per SDBII	outout	performance	Actual performance	Variation variation	performance	Reasons for no data. If not provided	provide data in the future	Estimated date when data will be availa
OUTPUT INDICATORS FOR QUARTERLY REPORTING																	1
EE1.11 Number of dwellines provided with connections to mains electricity supply by the municipality																	
EE1. (1) Number of new residential supply points energised by the municipality			1					•								+	+
EE3.11 Percentage of unplanned outsess that are restored to supply within industry standard timeframes																	
EE3. (1) Number of unplanned outsies restored within x hours EE3. (2) Total number of unplanned outsies.									-		-					+	
EE3.21 Percentage of planned maintenance performed																	
EE3. (1) Actual number of maintenance 'lobs' for planned or preventative maintenance EE3. (2) Budgeted number of maintenance 'lobs' for planned or preventative maintenance									-		-	l					ļ
												,				-	
HS2.22 Average number of days taken to process building plan applications of less than 500 source meters (1) Sum of the number of days between the date of submission of a complete building plan																	ļ
HS2. application to the municipality and the communication of the adjudication result of the application,																	
22(1) for all applications less than of 500 source meters 1652. (2) Number of building plan applications less than 500 source meters adjudicated																	ļ
TR4.21 Percentage of municipal bus services 'on time'																	ļ
TR4. (1) Scheduled municipal bus departures 'on time' TR4. (2) Total arbaduled municipal has departures																	
TRS.31 Percentage of scheduled municipal but organized: TRS.31 Percentage of scheduled municipal bus trios that are universally accessible																	
TRS. (1) Number of all scheduled municipal bus trips that are universally accessible TRS. (2) Total number of scheduled municipal bus trips																	
TRG.12 Percentage of surfaced municipal road lanes which has been resurfaced and resealed			_													1	
TRG. (1) Kilometres of municipal road lanes resurfaced and resealed TRG. (2) Kilometres of surfaced municipal road lanes																	
TRG.13 KMs of new municipal road network																1	
TRG. (1) Number of kilometres of surfaced road network built TRG. (2) Number of kilometres of unsurfaced road network built																	
TRG.21 Percentage of reported pothole complaints resolved within standard municipal response time																	ļ
TRS. (1) Number of pothole complaints resolved within the standard time after being reported TRS. (2) Number of potholes reported																	
WS1.11 Number of new sewer connections meeting minimum standards																	
WS1. (1) Number of new sewer connections to consumer units WS1. (2) Number of new sewer connections to communal tallet facilities.									-		-						
W52.11 Number of new water connections meeting minimum standards																	
WS2. (1) Number of new water connections to ploted itself water WS2. (2) Number of new water connections to public/communal facilities.							-		-		-						
WS3.11 Percentage of callouts responded to within 48 hours (sanitation/wastewater)																	
WS3. (1) Number of callouts responded to within 48 hours (sanitation/wastewater) WS3. (2) Total number of callouts (sanitation/wastewater)											-					+	ļ
WS3.21 Percentage of callouts responded to within 48 hours (water)																	
WS3. (1) Number of callouts responded to within 48 hours (water) WS3. (2) Total water service callouts received											-						
FD1.11 Percentage compliance with the required attendance time for structural firefighting incidents																	
FD1. (1) Number of structural fire incidents where the attendance time was 14 minutes or less FD1. (2) Total number of distress calls for structural fire incidents received									-		-						·
Percentage of total municipal operating expenditure spent on contracted services physically residing					1												
LED1.11 within the municipal area LED1 (1) R-value of operatins expenditure on contracted services within the municipal area			_									1					ļ
LED1 (2) Total municipal operating expenditure on contracted services. Number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and			-														ļ
LED1.21 other related employment programmes)																	
.21(1 (1) Number of work opportunities provided by the municipality through the Expanded Public Works																	
.21(2 (2) Number of work opportunities provided through the Community Works Programme and other											-						
) related infrastructure initiatives.																	
LED2.12 Percentage of the municipality's operating budget spent on indigent relief for free basic services																	
LED2 (1) R-value of operatine budget expenditure on free basic services LED2 (2) Total operatine budget for the municipality									-		-						
LED3.11 Average time taken to finalise business license applications																	
LED3 (1) Sum of the total working days per business application finalized LED3 (2) Number of business applications finalized									-		-						
Average number of days from the point of advertising to the letter of award per 80/20 procurement LED3.31 process																	
.31/1 (1) Sum of the number of days from the point of advertising a tender in terms of the 80/20												ii			-	+	·
) procurement process to the issuing of the letter of award LED3 (2) Total number of 80/20 tenders awarded as per the procurement process																	
LED3 (2) Total number of 80/20 tenders awarded as per the procurement process Percentage of municipal payments made to service providers who submitted complete forms within 20-										-							
LED3.32 days of invoice submission					1												ļ
.32(1 (1) Number of municipal payments within 10-days of complete invoice receipt made to service) providers																	
LED3 (2) Total number of complete invoices received (30 days or older) GG1.21 Staff vacancy rate																	
GG1. 21 Staff vacancy rate GG1. (1) The number of employee posts on the approved organisational structure												ii			-		·
GG1. (2) The number of permanent employees in the municipality GG1.22 Percentage of vacant posts filled within 1 months			-														
GG1. (1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to															<u> </u>	+	
22(1) proceed with filling the vacancy GG1. (2) Number of vacant posts that have been filled						ļ											
			1					-								+	<u> </u>
GG2.11 Percentage of ward committees with 6 or more ward committee members feachuling the ward councillor	n														_		
GG2. (1) Total number of ward committees with 6 or more members. GG2. (2) Total number of wards						l										1	
GG2.12 Percentage of wards that have held at least one councilior-convened community meeting GG2. (1) Number of councilior convened ward community meetings																+	
GG2. (2) Total number of wards in the municipality																	
GG2. (3) Reporting quarter			1 _												-	-	
GG2.31 Percentage of official complaints responded to through the municipal complaint management system																	
GG2. (1) Number of official complaints responded to according to municipal norms and standards																	

65. 21 Number of the discussment in created 65. 10. 10 Section of the securities in the security of the securi					
GGS. (1) Simple count of the number of active suspensions in the municipality lasting more than three					
11(1) months GGS.12 Quarterly salary bill of suspended officials		 			
GGS. (1) Sum of the salary bill for all suspended officials for the reporting period FM1.11 Total Capital Expenditure as a percentage of Total Capital Budget					
FM1. (1) Actual Capital Expenditure					
FM1.12 Total Operating Expenditure as a percentage of Total Operating Expenditure Budget		 			
FM1. (2) Sudested Coerating Expenditure	<u> </u>				
FM1.13 Total Operating Revenue as a percentage of Total Operating Revenue Budget FM1. (1) Actual Operating Revenue					
PM1. (2) Budested Operatine Revenue Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates					
FM1.14 Revenue Budnet FM1. (1) Actual Service Channes Revenue					
FM1. (2) Actual Property Rates Revenue FM1. (3) Burdested Carolina Changes and Strongth States Securious		 		 	
FM1.21 Funded budget YYMi (Municipal)		 			
FM3.11 Cash/Cost coverage ratio			<u> </u>		
FM3. (1) Cash and cash equivalent FM3. (2) Unspent Conditional Grants					
FM3. (3) Overdraft FM3. (4) Short Term Investment		 		 	
FM3. (5) Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Ead 11/5) Debts. Impairment and Loss on Disposal of Assets)					
FM3.13 Trade consistes to cash ratio EM3 (1) Cash and rash projections		 			
FM3. (2) Trade payables					
FM3.14 Ulouidity natio FM3. (1) Cash and cash equivalents					
FM3. (2) Current labilities FM4.31 Creditors payment period		 			
FM4. (1) Trade Creditors Outstandine FM4. (2) Credit ourchases (operating and capital)		 		 	
FM4. (3) Number of days in the reporting year to date		 			
FMS.11 Borrowinst)					
FMS. (2) Sorrowines					
FMS. (3) Total Capital Expenditure FMS.12 Percentage of swarded tenders lower R200k1, published on the municipality's website		 			
Description Community Co					
FM6.13 Percentage of tender cancellations FM6. (1) Number of tenders cancelled					
FMG. (2) Total number of tenders advertised and closed FMT.11 Debtors payment period					
FM7. (1) Gross Debtors EM7. (2) Bad Debt Provision		 			
FM7. (3) Billed Revenue					
FM7.12 Collection rate ratio		 			
FM7. (1) Gross Debtors Openins Balance FM7. (2) Billed Revenue					
TABLE PROPERTY OF THE PROPERTY					
DEZ 2 Common Conference Management (Common Manageme					
Comment of State Comment State Comment					
C4 Number of MPAC meetings held:					
Number of formal (minuted) meetings between the Mayor, Speaker and MMI were held to deal with CE municipal matters:		 			
C7 Number of formal iminuted) meetings - to which all senior managers were invited-held: C8 Number of counciliors completed training:					
C9 Number of municipal officials completed training: C10 Number of work stoppages occurring:					
G marchide and ferror Charles of the marchide and controls to which all salest measures was include held. Charles of the marchide and controls to which all salest measures was include held. Charles of moderate and controls to control to the co		 			
C13 Number of forensic investigations instituted:					
C15 Number of days of sick leave taken by employees:					
C17 Number of temporary employees employed: C18 Number of approved demonstrations in the municipal area:					
C19 Number of recomised traditional and thoi-San leaders in attendance (sum of) at all council meetings:					
C2D Number of permanent environmental health practitioners employed by the municipality: C22 Number of Council meetings held:					
C23 Number of disciplinary cases for misconduct relating to fraud and corruption:					
C25 Number of protests reported					
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NSI.21 Number of informal settlements assessed feaumerated and classified)				 	[
HS1. (1) Number of informal settlements enumerated and classified according to the USP categorisation, 31(1) or envirolant					
Number of residential properties developed through state-subsidised human settlements programmes					
HS2. (1) Number of all residential properties that have benefited from state-subsidised human settlements					
TRS.11 Number of scheduled public transport access points added					
TRS. (1) Number of scheduled public transport service access points added TRS.11 Percentage of unsurfaced road graded					
TRE. (1) Kilometres of municipal road eruded TRE. (2) Kilometres of unsurfaced road network				 	
WSS.31 Percentage of total water connections metered WSS (1) Number of water connections metered					
WSS. (2) Number of connections unmetered					
GG1. (1) Number of councillors that have declared their financial interests					
GG3. (2) Total number of municipal councillors FM2.21 Cash backed reserves reconciliation at year end				 	
FM2. (1) Actual Cash and Cash Equivalents					
FM2. (3) Unspent grants					
FM2. (5) Working capital requirements					
FM2. (6) Other provisions FM2. (7) Long term investment committed				 	
FM2. (II) Reserves to be cash backed FM3.12 Current ratio (current assets/current liabilities)				 	
FMS. (3) Current assets					
Irregular, Fruitless and Wasteful, Unauthorised Expenditure as a percentage of Total Operating					
FM4.11 Expenditure FM4. (1) Irresular expenditure				 	
FM4. (2) Fruitless and Wasteful expenditure FM4. (3) Unauthorised expenditure				 	
FM4. (4) Total Coeratine Expenditure EM5.12 Percenting of total coerating appenditure funded from certiful conditional graphs				 	
FMS. (1) Total Capital Transfers (provincial and national capital conditional erants)					
FMS.21 Percentage of total capital expenditure on renewal/upgrading of existing assets					
FMS. (1) Total costs of Renewal and Liberadine of Distine Assets FMS. (2) Total Capital Expenditure					
FMS.22 Renewal/Usersidine of Exhitine Assets as a percentage of Depreciation/Asset Impairment FMS. (1) Total costs of Renewal and Useradine of Exhitine Assets					
FMS. (2) Depreciation EMS. (3) Asset (measurement)				 	
PMS.31 Receipt and mannelsance as a percentase of property, stant, equipment and investment property FMS. (1) Total Receipt and Maintenance Expenditure			· <u></u>	 	
PMS. (2) Property. Plant and Equipment PMS. (3) Investment Property (Carrylos Value)					
FM7.31 Net Suraku /Deficit Marein for Electricity FM7. (1) Total Electricity Revenue					
FM7. (2) Total Electricity Expenditure EM7.32 Net Surphy (field in Marcin for Works					
FM7. (1)Total Water Revenue				 	
FM7.33 Net Surolus /Deficit Marein for Wastewater				 	
FM7. (1) Total Sanitation and Waste Water Revenue FM7. (2) Total Sanitation and Waste Water				 	
23(2) Exceediture FM7.34 Net Surplus /Deficit Marrin for Refuse				 	
FM7. (1) Total Refuse Revenue PM7. (2) Total Refuse Expenditure				 	
OUTCOME INDICATORS FOR ANNUAL REPORTING				 	
EEA.4 Percentage total electricity losses EEA. (1) Electricity Purchases in kWh					
EE4. (2) Electricity Sales in KWh ENVS.2 Recreational water quality (Inland)				 	
ENVS (1) Number of inland water sample tests within the 'targeted range' for intermediate contact					
DNVS (2) Total number of sample tests undertaken					
HS3.5 Percentage utilisation rate of community halls HS3. (1) Sum of hours booked across all community halls in the period of assessment					
HS3. (2) Sum of available hours for all community halls in the parties of assessment. HS3. (1) Total number of liberary visits are Ehrary HS3. (1) Total number of liberary visits HS3. (2) Cleant of encounted liberary visits HS3. (3) Cleant of encounted liberary visits HS4. (3) Cleant of encounted liberary visits HS4. (4) Cleant of encounted liberary visits HS4. (5) Cleant of encounted liberary visits HS4. (6) Cleant of encounted liberary visits HS4. (7) Cleant of encounted liberary visits HS4. (8) Cleant of encounted liberary visits HS5. (8) Cleant of encounted liberary visits HS6. (8) Cleant of encou				 	
HS3. (1) Total number of library visits HS3. (2) Count of municipal libraries					
HS3.7 Percentage of municipal correctory plots available					
HS3. (2) Total capacity of all burial plots in active municipal cometeries					
TRG. 2 Number of potholes reported per 10kms of municipal road network TRG. (1) Number of potholes reported					
TRE. (2) Kilometres of surfaced municipal road network WS3.1 Prequency of sever blocksess per 100 KMs of pipeline				 	
WS3. (1) Number of blockages in severs that occurred WS3. (2) Tetral several severb in WMs				 	
WS3.2 Frequency of water mains failures per 100 KMs of cipeline					
WS3. (2) Total mains length (water) in KMs					
WS3. (1) Number of unclaimed water service interruptions					
WS3. (2) Total number of water service connections WS4.1 Percentage of drinking water samples complying to SANS241					
WS4. (1) Number of water sample tests that compiled with SANS 241 requirements WS4. Total number of water sample tests undertaken					
WS4.2 Percentage of wantewater samples compliant to water use license conditions					
WS4. (1) Number of wastewater samples tested per determinant that meet compliance to specified water 2(1) use license requirements.					
WIA. (13 Number of waterwater samples teeted per determinant that meet compliance to specified water 1711) usel Scream recipiements. WIA. (12) Total waterwater surrollers hashed for all determinants over the municipal financial year WIA.1 Procedure of non-receivant water					
WS. [1] Such do distinguis samples leveled per determinant that meet compliance to specified water 211 on the General Residence of the Compliance of the Co					
Wid. (1) Number of waterware amplication per defendence that next compliance to specified water 2731 out that the state of					
DEA 11. (1.1.) Invalid of a securior analysis has large forming an information of the ment complexes to specific uses WEST 11. (1.1.) Invalid of a securior analysis has large forming and a final mission as on the mission flower of the securior analysis has large former of the securior analysis					
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FM7.1	Percentage change in Gross Consumer Debtors' (Current and Non-current)			
FM3	(1) Gross consumer debtors (previous year)			
FM2	. (2) Gross consumer debtors (current war			
FM7.2	Percentage of Revenue Growth excluding capital grants			
EMT	(1) Total Revenue Excluding Capital Grants (current year)			
EMI	(2) Total Revenue Excluding Capital Grants (previous year)			
EM7 3	Percentage of net operating surplus margin		r	
FM7.2			ļ	
FMO				
	COMPLIANCE INDICATORS FOR ANNUAL REPORTING			
CS	Number of recomised traditional leaders within your municipal boundary			
C21	Number of approved environmental health practitioner posts in the municipality			
CH	Number of approved posts in the municipality with resard to municipal infrastructure:			
C37	Number of approved posts in the treasury and budget office:			
Cap	Number of approved posts in the development and planning department:	······································		
C41	Number of approved entineer posts in the municipality:		ļ	
C46	Number of approved waste management posts in the municipality:			
C48	Number of approved electrician posts in the municipality:			
CSO	Number of approved water and wastewater management posts in the municipality:			
CS2	Number of maintained sports facilities			
CS3	Source meters of maintained public outdoor recreation space			
CS4	Number of municipality-owned community halfs		/	
CSO	Total number of sewer connections			
CEZ	Total number of Ventilation Improved Pit Tollets (VIPs)		·	
CEO	Date of the last Council adopted Development Charges policy	······································		
CNO				
	Value of Commercial Projects Constructed by adding all of the estimated costs of construction values on			
CS2	building permits			
CSS	Number of residential properties in the billing system		i .	
C96	Number of non-residential properties in the billing system			
C97	Number of properties in the valuation roll			
	COMPLIANCE QUESTIONS FOR ANNUAL REPORTING		,	
01.	Does the municipality have an approved Performance Management Framework?			
Q2.	Has the IDP been adopted by Council by the target date?		r	
02.				
	Does the municipality have an approved LED Strategy?		h	
Q4.	What are the main causes of work stoopage in the past ouarter by type of stoopage?		·	
	How many public meetings were held in the last quarter at which the Mayor or members of the			
QS.	Mayoral/Executive committee provided a report back to the public?			
	When was the last scientifically representative community feedback survey undertaken in the			
Q6.	municipality?			
	What are the biggest causes of complaints or dissatisfaction from the community feedback survey?			
Q7.	Indicate the too four issues in order of priority.			
u.	Please list the locality, date and cause of each incident of protest within the municipal area during the		r	
QS.	rease lift the locality, date and cause or each incident of protest within the municipal area during the			
Q9.	Does the municipality have an internal Audit Unit?			
Q10.	Is there a dedicated coultion responsible for internal audits?		<u></u>	
Q11.	Is the internal audit position filled or vacant?			
Q12.	Has an Audit Committee been established? If so, is it functional?			
Q13.	Has the internal audit plan been approved by the Audit Committee?			
Q14.	Has an internal Audit Charter and Audit Committee charter been approved and adopted?			
Q15.	Does the internal audit plan set monthly targets?			
016.	How many monthly targets in the internal audit plan were not achieved?			
	Does the Municipality have a dedicated SMME support unit or facility in place either directly or in		,	
017.	cost the Municipality have a dedicated swint support unit or facility in place either directly or in gartnership with a relevant refeolayer?			
G17.	darthering with a relevant rolection.		r	
Q18.	What economic incentive policies adopted by Council does the municipality have by date of adoption?		h	
Q19.	Is the municipal supplier database allaned with the Central Supplier Database?			
	What is the number of steps a business must comply with when applying for a construction permit before			
Q20.	final document is received?			
	Please list the name of the structure and date of every meeting of an official IGR structure that the			
Q22	municipality participated in this quarter:			
422				
	Where is the organisational responsibility for the IGR support function located within the municipality			
G23.	findusive of the reporting line 17		ļ	
Q24.	Is the MPAC functional? List the reasons why if the answer is not "Yes".		4	
	Has a report by the Executive Committee on all decisions it has taken been submitted to Council this			
Q25.	financial war?			

SGRIO MUNICIPAL MANAGER

Circular 88 Planning & Reporting Template 2023/24

This tool is valid only for District municipalities for the reporting period of 2023/2024, <u>Only</u> complete the tab of this template applicable to your category of municipality. In addition to submission of to your Provincial Department of Cooperative Geverance, please CC-lgindicators@cogta.gov.za for all planning & reporting submissions.



Please do not make changes to the structure of this spreadsheet. The consistent formatting for all municipalities is

,	
Step 1: Please fill in all your details and all the municipal details in the table below. Please make use of the drop down menus to select	
Report Details	
Period for this report (The period on which you are reporting)	2023/24 Q1
Date (i.e. date on which this report was written, DD/MM/YTTY)	
Name of person completing this report (Person Capturing)	
Phone number of person completing this report (Person Capturing)	
Email address of the person completing this report (Person Capturing)	
Municpal Details	
Province	
Name of Municipality	
Municipal Code (e.g.EC141)	
Category of Municipality	District Municipality
Type of Executive System	E
Step 2: Please fill in all the required data in the table below.	

	% Comple		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%						
<- Expand and collapse the header as needed with the - and +			•	•			•		•	•		•	•					
		Baseline (Annual	Medium term				2nd Quarter		3rd Quarter		4th Quarter/	4th Quarter/						
		Performance previous	target (term of		1st Quarter Planned	1st Quarter Actual	Planned output as		Planned output as		Annual Planned	Annual Actual			nedial action/Steps taken to improve		Steps undertaken, or to be undertaken, to	
	ority Indicator	financial year)	sovernment)	Annual target	output as per SDBIP	outout	per SDBIP	outout	per SDBIP	outout	performance	performance	Variation v	rariation perf	formance	Reasons for no data. if not provided	provide data in the future	Estimated date when data will be available
OUTPUT INDICATORS FOR QUARTERLY REPORTING TRE.12 Percentage of surfaced municipal road lanes which has been resurfaced and resealed																		
TRS.1 (1) Kilometres of municipal road lanes resurfaced and resealed																		
TRG.1 (2) Kilometres of surfaced municipal road lanes TRG.13 KMs of new municipal road network																	-	
TRS.1 (1) Number of kilometres of surfaced road network built																		
TRG.1 (2) Number of kilometres of unsurfaced road network built					,													
TRG.21 Percentage of reported pothole complaints resolved within standard municipal response time TRG.2 (1) Number of pothole complaints resolved within the standard time after being reported																	+	
TR.6.2 (2) Number of potholes reported																		
WS1.11 Number of new sewer connections meeting minimum standards WS1. (1) Number of new sewer connections to consumer units																		
WS1. (2) Number of new sewer connections to communal tollet facilities.																		
WS2.11 Number of new water connections meeting minimum standards										_								
WS2. (1) Number of new water connections to piped (tap) water WS2. (2) Number of new water connections to public/communal facilities.																	-	
WS3.31 Percentage of callouts responded to within 45 hours (sanitation/wastewater)																		
WS3. (1) Number of callouts responded to within 48 hours (sanitation/wastewater) WS3. (2) Total number of callouts (sanitation/wastewater)																		
WS3.21 Percentage of callouts responded to within 48 hours (water)																		
WS3. (1) Number of callouts responded to within 48 hours (water) WS3. (2) Total water senior callouts reveiued																		
FD1.11 Percentage compliance with the required attendance time for structural firefighting incidents										_							+	
FD1.1 (1) Number of structural fire incidents where the attendance time was 14 minutes or less																		
FD1.1 (2) Total number of distress calls for structural fire incidents received Percentage of total municipal operating expenditure spent on contracted services physically residing																	+	
LED1.11 within the municipal area																		
 (1) R-value of operating expenditure on contracted services within the municipal area (2) Total municipal operating expenditure on contracted services 									-								-	
Number of work opportunities created through Public Employment Programmes (Incl. EPWP, CWP and																	-	
LED1.21 other related employment programmes)																		
LED1. (1) Number of work opportunities provided by the municipality through the Expanded Public 21(1) Works Programme																		
LED1. (2) Number of work opportunities provided through the Community Works Programme and other																		
22(2) related infrastructure initiatives.																		
LED2.12 Percentage of the municipality's operating budget spent on indigent relief for free basic services																		
LED2. (1) R-value of operatine budget expenditure on free basic services LED2. (2) Total operatine budget for the municipality							-		-								+	
Average number of days from the point of advertising to the letter of award per 80/20 procurement																	+	
LED3.31 process																		
LED3. (1) Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award																		
LEDS. (2) Total number of 80/20 tenders awarded as per the procurement process																		
Percentage of municipal payments made to service providers who submitted complete forms within 30- LED3.32 days of invoice submission																		
LEDS. (1) Number of municipal payments within 30-days of complete invoice receipt made to service																		
32(1) providers LEDS. (2) Total number of complete invoices received (30 days or older)																	+	
GG1.21 Staff vacancy rate																		
GG1. (1) The number of employee posts on the approved presnisational structure GG1. (2) The number of permanent employees in the municipality									-									
GG1.22 Percentage of vacant posts filled within 3 months										_							+	
GG1. (1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to																		
22(1) proceed with filling the vacancy GG1. (2) Number of vacant posts that have been filled																	+	
GG2.31 Percentage of official complaints responded to through the municipal complaint management system GG2. (1) Number of official complaints responded to according to municipal norms and standards		_																
GG2. (2) Number of official complaints received																		
GGS.11 Number of active suspensions longer than three months																		
GGS. (1) Simple count of the number of active suspensions in the municipality lasting more than three 11(1) months.																		
GGS.12 Quarterly salary bill of suspended officials																		
GGS. (1) Sum of the salary bill for all suspended officials for the reportine period FMI.11 Total Capital Expenditure as a percentage of Total Capital Budget										-							+	
FM1. (1) Actual Capital Expenditure					_													
FM1. (2) Sudested Capital Expenditure FM1.12 Total Operating Expenditure as a percentage of Total Operating Expenditure Sudget			-														-	
FM1. (1) Actual Operating Expenditure as a percentage of Local Operating Expenditure subget																	+	
FM1. (2) Budgeted Operating Expenditure			-															
FM1.13 Total Operating Revenue as a percentage of Total Operating Revenue Sudget FM1. (1) Actual Operating Revenue			_													-	+	
FM1. (2) Budgeted Operating Revenue																		
Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates FM1.34 Revenue Budget														1				
FM1. (1) Actual Service Changes Revenue																	1	
FM1. (2) Actual Property Rates Revenue																		
FM1. (3) Budgeted Service Charges and Property Rates Revenue FM1.21 Funded budget (Y/N) (Municipal)		_	1						_				-				+	
FM1. (1) Municipal funded budget self-assessment outcome																		
FM3.21 Cash/Cost coverage ratio																I .	1	1

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FM1. (3) Overdraft				
FM1. (4) Short Term Investment (5) Monthly Fland Operational Expanditure arrivation (Depratistion Amortisation Provision for		 		
11(5) Bad Debts. Impairment and Loss on Disposal of Assets)				
FM3.23 Trade payables to cash ratio				
PM1. (1) Cash and cash equivalents		 		
FMI. (2) Trade cavables EMI M. Limidity ratio				
FM3. (1) Cash and cash equivalents				
FM3. (2) Current liabilities		 		
FM4.31 Creditors payment period				
FM4. (2) Credit purchases (operating and capital)				
FM4. (3) Number of days in the reporting year to date				
Percentage of total capital expenditure funded from own funding (internally generated funds + EMS 11 Entrywings)				
FMS. (1) Internally Generated Funds				
FMS. (2) Borrowings				
PMS. (3) Total Capital Expenditure	 	 		
PMS. (1) Number of awarded tenders published on the municipality's website				
FM6. (2) Number of awarded tenders				
FM6.13 Percentage of tender cancellations				
PMS. (2) Total number of tenders advertised and closed		 		
FM7.11 Debtors payment period				
PM7. (1) Gross Debbors		 		
FM7. (3) Biled Revenue		 		
FM7. (4) Number of days in the reporting period year to date				
FM7.12 Collection rate ratio				
PM7. (2) Billed Revenue				
FM7. (3) Gross Debtors Closine Balance				
PM7. (4) Bad Debts Written Off				
C1 Number of sizeed performance agreements by the MM and section 56 managers:				
C2 Number of ExCo or Mayoral Executive meetings held:				
C3 Number of Council portfolio committee meetings held:	 	 		
Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with				
C6 municipal matters:		 		
C/ Number of formal (minuted) meetings - to which all senior managers were invited-held: CS Number of munclibra completed training.				
C9 Number of municipal officials completed training:				
C30 Number of work stoppages occurring:		 		
C11 Number of literation cases instituted by the municipality: C12 Number of biteration cases instituted against the municipality:	 	 		
C13 Number of forensic investigations instituted:				
C34 Number of forensic investigations concluded:	 	 		
C17 Number of temporary employees employees:				
C15 Number of approved demonstrations in the municipal area:				
1913 - 10 Counter Constitution Common Technology (1) Counter Constitution Common Technology (1) Counter Counter Counter Common Technology (1) Counter				
C20 Number of permanent environmental health practitioners employed by the municipality:				
C22 Number of Council meetines held:	 	 		
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C25 Number of protests reported		 		
C25 R-value of all tenders awarded	 	 		
C27 Resulations:				
C27 Resulations: R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management C28 Resulations:				
C25 Regulations:	 	 		
C32 Number of positions filed with recard to municipal infrastructure:				
C33 Number of tenders over R200 000 awarded:				
C34 Number of months the Municipal Managers' position has been filled (not Active):	 			
C36 Number of vacant posts of serior managers:				
C3E Number of filled posts in the treasury and budget office:	 	 		
C40 Number of filled posts in the development and planning department C42 Number of registered engineers ampliqued in appropria	 	 		
C43 Number of entineers employed in approved posts:				
C44 Number of disclolinary cases in the municipality:				
C45 Number of finalised disciplinary cases:	 	 		
C49 Number of electricians emolowed in approved posts:				
CS1 Number of filled water and wastewater management posts:	 	 		
CS9 Number of municipal buildings that consume renewable energy CS3 Total number of chamical tailets in operation	 	 		
C63 Total volume of water delivered by water trucks				
CG7 Number of paid full-time firefishters employed by the municipality				
CGS Number of part-time and firefighter reservists in the service of the municipality				
Cor region of distance design in management design and an increase of the contract of the cont		 		
C71 Number of procurement processes where disputes were raised				
C71 Number of occurrence reasonances in the service of the missionalists C71 Number of occurrence reasonances where discustes were related C73 Number of structural fires occurring in informal settlements C84 Number of structural fires occurring in informal settlements C85 Number of structural fires occurring in informal settlements C85 Number of structural fires occurring in informal settlements C85 Number of structural fires occurring in informal settlements C85 Number of structural fires occurring in information in informat				
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FMS. (2) Depreciation FMS. (3) Asset impairment)			
MS.11 Reains and Maintenance as a secretare of encounts client, esubcenet and investment property MS. 13 total feature of Maintenance Scientificare MS. 15 total feature of Maintenance Scientificare MS. 15 booten's Part and Continent M			
FMS. (1) Total Regains and Maintenance Expenditure FMS. (2) Property. Plant and Equipment			
PMS. (3) Investment Property (Carrying Value) EM7.33 Net Surphy / Deficit Marrin for Electricity			-
Mart			
FM7. (2) Total Electricity Expenditure FM7.32 Net Surokus / Deficit Marein for Water			-
PM7. (2)Total Water Revenue			
FM7.33 Net Surplus / Deficit Marein for Wastewater			
PM7. (1) Total Sanitation and Waste Water Revenue PM7. (2) Total Sanitation and Waste Water			-
33(2) Expenditure			
FM7.34 Net Surplus / Deficit Marein for Refuse FM7. (1) Total Refuse Revenue			
PM7. (2) Total Refuse Expenditure			
TRS.2 Number of potholes reported per 10kms of municipal road network			
TR6.2 (1) Number of potholes reported TR6.2 (2) Nilometres of surfaced municipal road network			
WS3.1 Prequency of sewer blockages per 200 KMs of pipeline			
WS3. (3) Number of blockases in sewers that occurred WS3. (2) Total sewer length in KMs			
WS3.2 Frequency of water mains failures per 200 KMs of pipeline			
WS3. (2) Total mains length (water) in KMs			
WS3.3 Frequency of unplanned water service interruptions WS3. (1) Number of unplanned water service interruptions	(-
WS3. (2) Total number of water service connections			
WS4. (1) Number of water sample tests that complied with SANS 241 requirements	(
WS4. Total number of water sample tests undertaken WS4. Percenters of waters samples compliant to water use Bronze conditions			
WS4. (1) Number of wastewater samples tested per determinant that meet compliance to specified			
WS4. (2) Total wastewater samples tested for all determinants over the municipal financial year			
WSS.1 Percentage of non-revenue water			
WSS. (2) Number of kilolitres of water sold			
WSS. (1) System input volume			<u> </u>
WSS. (2) Authorised consumption WSS. (1) Number of service representations		 	
WSS.A Percentage of water reused			
Woo. (3) 1.a Direct use of treated municipal wastewater (not including irrigation) WSS. (2) 1.b Direct use of treated municipal wastewater for irrigation purposes			
WSS. (1) System input volume GG1 1 Percentage of maniping width development less recovered.			+
GG1. (1) R-value of municipal skills development lew recovered			
GG1.2 Too management stability			<u> </u>
The Comment of the Co			
2(1) performance agreement)			
GG1. (2) Agreeable working days for all 556 and 557 Posts. GG4.1 Percentage of councillors attending council meetings			
GG4. (1) The sum total of councillor attendance of all council meetings			
GG4. (3) The total number of council meetings GG4. (3) The total number of councillors in the municipality		 	
FM1.1 Percentage of expenditure against total budget FM1. (1) Total expenditure (operating + capital)	1		-
FM1. (2) Total budget (operating + capital)			
FM2.1 revenue)			
FM2. (1) Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + 1(1) Inne Term Lease)			
FM2. (2) Total Operatine Revenue			
PM2. (II Connatina Conditional Grant FM22 Percentage change in cash backed reserves reconciliation FM2. (II Cash backed reserves (reconciliation			
FM2. (1) Cash backed reserves (previous year)		 	
INAL. 21 Lates Decision Preserved Conversions Versaria INAL. 21 Lates Decision Preserved Conversions Versaria INAL. 21 Lates Decision Preserved Conversions Versaria INAL. 31 Percentage changes in cash and cash equivalent (short term) INAL. 31 Lates And Conversions Versaria INAL. 31 Lat			
FM4.1 Percentage change of unauthorised, irregular, fruitless and wasteful expenditure [M4.4 (1) Irregular expenditure (naminus year)			-
FM4. (2) Prutiless and Wasteful expenditure (previous year)			
PM4. L3 Unauthorised expenditure (cresions year) EM4. (4) Irresultar expenditure (cresions year)			
FM4. (5) Fruities and Wasteful expenditure (current year) EM4. (6) Insurborded expenditure (current year)			
PM4. (3) Pruties and Wastrid expenditure (current year) PM4. (5) Linustronized assenditure (current year) PM4. 2 Percentase of build openities assenditure or remarkation			
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PAM C Trains and Washed regendator (power year)			
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Q15.	What economic incentive policies adopted by Council does the municipality have by date of adoption?	
019	Is the municipal supplier database alimed with the Central Supplier Database?	
O19.		
	What is the organisational location of the disaster risk management function within your municipality?	
021.	(Specify the placement and highest level filled post within it).	
	Please list the name of the structure and date of every meeting of an official XCR structure that the	
022	municipality participated in this quarter:	
	Where is the organisational responsibility for the IGR support function located within the municipality	
23.	(inclusive of the reporting line)?	
4.	Is the MPAC functional? List the reasons why if the answer is not "Yes".	
	Has a report by the Executive Committee on all decisions it has taken been submitted to Council this	
25.	financial year?	

SONIO MUNICIPAL MANAGERI

C88 reporting definitions

Please find in the next three sheets, full descriptions of the three reporting types:

- 1) Circular 88 Outputs and Outcomes
- 2) Circular 88 Compliance Indicators
- 3) Circular 88 Compliance Questions

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	T A1 Indicator name A2 Type of indicat	or A3 Indicator origin A4 Rationale A5 Operational Definition A6 Method of calculation A7 Frequency of re Back-2-Basics framew: This indicator m: This is the count of the total n: (1) Simple count of number of Quarterly	Municipal HR records	A9 Notes Metro reportir	Yes		Yes	pality reporting B CODE C1 (GG)(1)
GG)	Number of signed perf Compliance Number of ExCo or Ma Compliance	Back-2-Basics framewc This indicator mr This is the count of the total nr (1) Simple count of number of Quarterly Back-2-Basics framewc The indicator mr This is the count of the number (1) Simple count of the number Quarterly	Municipal HR records Committee minutes	Cumulative, yes to date. Cumulative, Yes	Yes Yes	Yes Yes	Yes Yes	C1 (GG)(1) C2 (GG)(1)
GG)	Number of Council por Compliance	Back-2-Basics framewr This indicator en This is the count of the number (1) Simple count of the number Quarterly	Committee minutes	Cumulative, Yes	Yes	Yes	Yes	C3 (GG)(1)
GG)	Number of MPAC mee Compliance	Back-2-Basics framew: The indicator mc This is the count of the number (1) Simple count of the number Quarterly	Council minutes	Cumulative, Yes	Yes	Yes	Yes	C4 (GG)(1)
GG)	Number of recognised Compliance	Back-2-Basics framewc This indicator mr This is a count of the number o (1) Simple count of the numbe Annual	Municipal records	None Yes	Yes	Yes	Yes	C5 (GG)(1)
GG)	Number of formal (mir Compliance	Back-2-Basics framewc This indicator m ₁ This is a count of the number o (1) Simple count of the numbe Quarterly	Meeting minutes	Cumulative, Yes	Yes	Yes	Yes	C6 (GG)(1)
GG)	Number of formal (mir Compliance	Back-2-Basics framewc This indicator mr This is a count of the number o (1) Simple count of the numbe Quarterly	Meeting minutes	Cumulative, Yes	Yes	Yes	Yes	C7 (GG)(1)
GG)	Number of councillors Compliance	Back-2-Basics framew: The indicator pr: The number of councillors that (1) Simple count of the numbe Quarterly Back-2-Basics framew: The indicator pr: The number of municipal offici (1) Simple count of the numbe Quarterly	Municipal Human Resource Division	Cumulative, Yes	Yes	Yes	Yes	C8 (GG)(1) C9 (GG)(1)
GG) (GG)	Number of municipal c Compliance Number of work stopp Compliance	Back-2-Basics framewithe indicator pit The number of municipal office (1) Simple count of the number Quarterly Back-2-Basics framewithe indicator me The number of work stoppages (1) Simple count of number of Quarterly	Municipal Human Resource Division Municipal records	Cumulative, Yes Cumulative, Yes	Yes Yes	Yes Yes	Yes Yes	C10 (GG)(1)
GG)	Number of litigation of Compliance	Back-2-Basics framewor The indicator mic The number of litigation cases (1) Simple count of litigation c Quarterly	Municipal Legal department	Cumulative, Yes	Yes	Yes	Yes	C10 (GG)(1)
(GG)	Number of litigation of Compliance	Back-2-Basics framewor The indicator into The number of litigation cases (1) Simple count of the number Quarterly	Municipal Legal department	Cumulative, Yes	Yes	Yes	Yes	C12 (GG)(1)
(GG)	Number of forensic inv Compliance	Back-2-Basics framewc The indicator mc The number of forensic investig (1) Simple count of the numbe Quarterly	Municipal Legal department	Cumulative, Yes	Yes	Yes	Yes	C13 (GG)(1)
(GG)	Number of forensic in Compliance	Back-2-Basics framewc The indicator mc The number of forensic investij (1) Simple count of the numbe Quarterly	Municipal Legal department	Cumulative, Yes	Yes	Yes	Yes	C14 (GG)(1)
GG)	Number of days of sick Compliance	Back-2-Basics framewc The indicator me The number of days sick leave: (1) Sum of the number of days Quarterly	Municipal Human Resource Managen	ne Cumulative, ' Yes	Yes	Yes	Yes	C15 (GG)(1)
GG)	Number of permanent Compliance	Back-2-Basics framewc The number of p The number of permanent em; (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		No	No	No	C16 (GG)(1)
(GG)	Number of temporary Compliance	Back-2-Basics framewor The number of to The number of temporary emp. (1) Simple count of the numb Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C17 (GG)(1)
(GG)	Number of approved d Compliance	C88 Consultations 2021 The indicator mc The number of approved demc (1) Simple count of the numb Quarterly	Municipal records	Cumulative, Yes	Yes	Yes	Yes	C18 (GG)(1)
(GG)	Number of recognised Compliance	C88 Consultations 2021 The indicator mc The number of recognised trad (1) Sum of the number of trac Quarterly	Council meeting minutes	Cumulative c Yes	Yes	Yes	Yes	C19 (GG)(1)
(ENV)	Number of permanent Compliance	C88 Consultations 2021 This indicator mr The number of permanent envi (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		Yes Yes	Yes	Yes	C20 (ENV)(1) C21 (ENV)(1)
(GG)	Number of approved e Compliance Number of Council me Compliance	C88 Consultations 2021 This indicator mt The number of permanent env. (1) Simple count of the numbe Annual C88 Consultations 2021 The indicator mt The number of council meeting (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen Council meeting minutes	The measure Yes	Yes	Yes Yes	Yes Yes	C21 (ENV)(1) C22 (GG)(1)
(GG)	Number of Council the Compliance Number of disciplinary Compliance	C88 Consultations 2021 The indicator mic The number of disciplinary casi (1) Simple count of the numbe Quarterly	Muncipal Legal department	The measure Yes	Yes	Yes	Yes	C23 (GG)(1)
(GG)	Number of council mer Compliance	C88 Consultations 2021 This indicator hit The number of council meeting (1) Simple count of all Council Quarterly	Council Meeting Minutes	Cumulative f Yes	Yes	Yes	Yes	C24 (GG)(1)
GG)	Number of protests rej Compliance	C88 Consultations 202! Protest incidents A protest reported refers to an (1) Simple count of all unauth: Quarterly	Municipal records/ Speaker's office	Cumulative f Yes	Yes	Yes	Yes	C25 (GG)(1)
3G)	R-value of all tenders a Compliance	C88 Consultations 2021 The indicator mc The Cumulative R-value of all t (1) Sum of the R-value of all te Quarterly	Municipal Financial records	Cumulative f Yes	Yes	Yes	Yes	C26 (GG)(1)
GG)	Number of all awards I Compliance	C88 Consultations 2021 The indicator mc The number of tenders awarde (1) Simple count of the numbe Quarterly	Municipal Financial records	Cumulative f Yes	Yes	Yes	Yes	C27 (GG)(1)
GG)	R-value of all awards n Compliance	C88 Consultations 2021 The indicator mc The R-value of all tenders awar (1) Sum of the R-value of all te Quarterly	Municipal Financial records	Cumulative f Yes	Yes	Yes	Yes	C28 (GG)(1)
.ED)	Number of approved a Compliance	C88 Consultations 2021 This indicator mr The number of applications for (1) Simple count of the number Quarterly	Municipal records	Cumulative f Yes	Yes	No	Yes	C29 (LED)(1)
iG)	Number of business lic Compliance	C88 Consultations 2021 This indicator mr The number of business license (1) Simple count of the numbe Quarterly	Municipal records	Cumulative f No	Yes	Yes	Yes	C30 (GG)(1)
5G)	Number of approved p Compliance	C88 Consultations 2021 This indicator mr The number of approved posts (1) Simple count of the numbe Annual	Municipal Human Resource Managen		Yes	Yes	Yes	C31 (GG)(1)
5G)	Number of positions fi Compliance	C88 Consultations 2021 This indicator mt The number of municipal infra: (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C32 (GG)(1)
iG)	Number of tenders ove Compliance Number of months the Compliance	C88 Consultations 2021 This indicator mt The number of tenders over R2 (1) Simple count of the numbe Quarterly C88 Consultations 2021 This indicator mt The number of continuous mor (1) Simple count of the numbe Quarterly	Municipal Financial Records Municipal Human Resource Managen	Cumulative f No	Yes	Yes	Yes	C33 (GG)(1) C34 (GG)(1)
iG)	Number of months the Compliance Number of months the Compliance	C88 Consultations 2021 This indicator mi. The number of continuous mor (1) Simple count of the numbe Quarterly C88 Consultations 2021 This indicator mi. The number of continuous mor (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen Municipal Human Resource Managen		Yes Yes	Yes Yes	Yes Yes	C34 (GG)(1) C35 (GG)(1)
3G)	Number of vacant post Compliance	C88 Consultations 2021 This indicator mr The number of vacant posts an (1) Simple count of the number Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C35 (GG)(1)
3G)	Number of approved p Compliance	C88 Consultations 2021 This indicator mr The number of vacant posts art (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C37 (GG)(1)
GG)	Number of filled posts Compliance	C88 Consultations 2021 This indicator mt The number of filled posts in th (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C38 (GG)(1)
GG)	Number of approved p Compliance	C88 Consultations 2021 This indicator mr The number of approved post i (1) Simple count of the number Annual	Municipal Human Resource Managen	n∈ This indicato No	Yes	Yes	Yes	C39 (GG)(1)
GG)	Number of filled posts Compliance	C88 Consultations 2021 This indicator ms The number of filled posts in th (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen	ne Non-cumulat No	Yes	Yes	Yes	C40 (GG)(1)
G)	Number of approved e Compliance	C88 Consultations 2021 This indicator ms The number of approved engin (1) Simple count of the numbe Annual	Municipal Human Resource Managen		Yes	Yes	Yes	C41 (GG)(1)
GG)	Number of registered (Compliance	C88 Consultations 2021 This indicator mt The number of registered engir (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen			Yes	Yes	C42 (GG)(1)
(GG)	Number of engineers e Compliance	C88 Consultations 2021 This indicator mr The number of engineers empl (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen					
GG)	Number of discliplinan Compliance	C88 Consultations 202I This indicator mr The number of active disciplina (1) Simple count of the number Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C44 (GG)(1)
SG) ENV)	Number of finalised di: Compliance Number of approved v Compliance	C88 Consultations 2021 This indicator mt The number of finalised discipl (1) Simple count of the numbe Quarterly C88 Consultations 2021 This indicator mt The number of approved waste (1) Simple count of the numbe Annual	Municipal Human Resource Managen Municipal Human Resource Managen		Yes Yes	Yes Yes	Yes Yes	C45 (GG)(1) C46 (ENV)(1)
ENV)	Number of waste man Compliance	C88 Consultations 2021 This indicator mr. The number of approved waste (1) Simple count of the number Armual C88 Consultations 2021 This indicator mr. The number of waste manager (1) Simple count of the number Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C47 (ENV)(1)
EE)	Number of approved e Compliance	C88 Consultations 2021 This indicator mr The number of approved electr (1) Simple count of the number Annual	Municipal Human Resource Managen		Yes	Yes	Yes	C49 (ERV)(1)
EE)	Number of electricians Compliance	C88 Consultations 2021 This indicator mr The number of electricians em ₁ (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen					
NS)	Number of approved v Compliance	C88 Consultations 2021 This indicator mr The number of approved water (1) Simple count of the numbe Annual	Municipal Human Resource Managen		Yes	Yes	Yes	C50 (WS)(1)
VS)	Number of filled water Compliance	C88 Consultations 2021 This indicator mr The number of filled water and (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen	ne Non-cumulat No	Yes	Yes	Yes	C51 (WS)(1)
łS)	Number of maintained Compliance	C88 Consultations 2021 This indicator mr The number of sports facilities (1) Simple count of the number of sports facilities r	maintained by/thicipahPaipla ibynd Recreation or rel	e A facility is ir Yes	Yes	Yes	Yes	C52 (HS)(1)
IS)	Square meters of main Compliance	C88 Consultations 2021 This indicator mr Square meters of municipality (1) Sum of the total land area Annual	Municipal Parks and Recreation or rel		Yes	Yes	Yes	C53 (HS)(1)
IS)	Number of municipalit Compliance	C88 Consultations 202I This indicator mr The number of municipality-ov (1) Simple count of the numbe Annual	Municipal Asset Register	The count is Yes	Yes	Yes	Yes	C54 (HS)(1)
S)	Number of housing rec Compliance	C88 Consultations 2021 The provision of The number of registered hous A simple count of the (1) numl Annual	Municipal Housing Department or rel	er The number Yes	No	No	No	C55(HS)(1)
E)	Number of customers Compliance	C88 Consultations 2021 This indicator mr The number of customers provide is interested in the energy Supplied by LPG or p						
	Number of registered (Compliance	C88 Consultations 202! This indicator mr The number of registered consultability to committee this systembrio (transmission) case C88 Consultations 202! This indicator mr Total non-technical electricity (1) The amount of non-technic Quarterly						
E)	Total non-technical ele Compliance Number of municipal L' Compliance	C88 Consultations 202: This indicator mr Total non-technical electricity I (1) The amount of non-technic Quarterly C88 Consultations 202: The indicator der The number of municipal build (1) Simple count of the numbe Quarterly	Electricity department, municipal sup Municipal records/ Electricity departr		Yes Yes	No Yes	Yes Yes	C58 (EE)(1) C59 (EE)(1)
E) (S)	Total number of sewer Compliance	C88 Consultations 202: The indicator deline number of municipal build (1) Simple count of the number Quarterly C88 Consultations 202: This indicator is i The total number of sewer con (1) Simple count of the total n Annual	WSA Electricity departr	Sewer conne Yes	Yes	Yes	Yes	C59 (EE)(1) C60(WS)(1)
/S)	Total number of sewer compliance	C88 Consultations 2021 Many municipali The total number of chemical t (1) Simple count of the total n Quarterly	WSA	The indicator Yes	Yes	Yes	Yes	C61 (WS)(1)
'S)	Total number of Ventil Compliance	C88 Consultations 202! Many municipali A VIP refers to a Ventilation Im (1) Simple count of the total n Annual	WSA	Based on the Yes	Yes	Yes	Yes	C62 (WS)(1)
S)	Total volume of water Compliance	C88 Consultations 2021 With the increas The total volume of water (in k (1) Sum of the volume of wate Quarterly	WSA	This indicato Yes	Yes	Yes	Yes	C63 (WS)(1)
R)	R-value of all direct mt Compliance	C88 Consultations 2021 Provides a meas: The R-value of all direct munici (1) Sum of the R-value spent a Quarterly	Municipal Transport Department	Cumulative r Yes	Yes	No	No	C64 (TR)(1)
)	Total number of sched Compliance	C88 Consultations 2021 This indicator mr The total number of scheduled (1) Simple count of the numbe Quarterly	City GIS	Non-cumulat Yes	Yes	No	No	C65 (TR)(1)
R)	Number of passenger 1 Compliance	C88 Consultations 2021 The number of p The number of operationalised (1) Simple count of the numbe Quarterly	Municipal Transport	Cumulative ii Yes	No	No	No	C66 (TR)(1)
D)	Number of paid full-tir Compliance	C88 Consultations 2021 This indicator mr The number of paid full-time fi (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C67 (FD) (1)
0)	Number of part-time a Compliance	C88 Consultations 2021 This indicator mr The number of part-time and fi (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen		Yes	Yes	Yes	C68 (FD)(1)
0)	Number of 'displaced r Compliance	C88 Consultations 202I This indicator mr The number of displaced perso (1) Simple count of the numbe Quarterly	Disaster Management Centre		t the these of reporting.			of the assistance, or@69r(RD)(1) C70 (FD)(1)
D) ED)	Number of volunteer r Compliance Number of procureme Compliance	C88 Consultations 2021 This indicator mr The number of volunteer respo (1) Simple count of the volunt Quarterly C88 Consultations 2021 This indicator mr The number of procurement pr (1) Simple count of the numbe Quarterly	Municipal Human Resource Managen Supply Chain Management Departme		No Yes	Yes Yes	No Yes	C70 (FD)(1) C71 (LED)(1)
:D)	Date of the last munici Compliance	C88 Consultations 2021 This indicator mi The number of procurement pt (1) Simple count of the number Quarterly C88 Consultations 2021 This indicator mi The date (dd/mm/yyyy) of the (1) Actual date (dd/mm/yyyy) Annual	Municipal Records	Each individu Yes	No Yes	Yes	No Yes	C71 (LED)(1) C72 (FD)(1)
0)	Number of structural f Compliance	C88 Consultations 2021 This indicator fire The indicator measures the nui (1) Simple count of the numbe Quarterly	Fire department	Cumulative f Yes	Yes	Yes	Yes	C73 (FD)(1)
D)	Number of dwellings ir Compliance	C88 Consultations 2021 This indicator tra The indicator measures the est (1) Estimated number of dwel Quarterly	Fire department and relevant municip		Yes	Yes	Yes	C74 (FD)(1)
,	Number of people disp Compliance	C88 Consultations 2021 Displacement is The number of people within tl (1) Simple count of the numbe Quarterly	Municial Disaster Management or rel					
D)	Number of SMMEs and Compliance	C88 Consultations 2021 This indicator mt The number of SMMEs and inft (1) Simple count of the numbe Quarterly	Economic Development Department		Yes	Yes	Yes	C76 (LED)(1)
D)	B-BBEE Procurement S Compliance	C88 Consultations 2021 This indicator mr The B-BBEE Procurement Spen (1) Total R-value of B-BBEE Prr Quarterly	Municipal Financial Records	Cumulative, Yes	Yes	Yes	Yes	C77 (LED)(1)
	B-BBEE Procurement S Compliance	C88 Consultations 2021 This indicator mr The B-BBEE Procurement Spen (1) Total R-value of B-BBEE Prr Quarterly	Municipal Financial Records	Cumulative, Yes	Yes	Yes	Yes	C78 (LED)(1)
ED)	B-BBEE Procurement S Compliance	C88 Consultations 2021 This indicator mr The B-BBEE Procurement Spen (1) Total R-value of B-BBEE Prr Quarterly	Municipal Financial Records	Cumulative, Yes	Yes	Yes	Yes	C79 (LED)(1)
.ED)	Date of the last Counci Compliance	C88 Consultations 2021 A Development (The date of the last Developm (1) dd/mm/yyyy of a Developr Annual	Council records	None. Yes	Yes	No	No	C80 (LED)(1)
ED)	Number of new busine Compliance	C88 Consultations 202I This indicator mr The number of new business lir (1) Simple count of the number Quarterly	Economic Development Department	· · · · · · · · · · · · · · · · · · ·	Yes	No	No	C81 (LED)(1)
LED)	Value of Commercial P Compliance	C88 Consultations 2021 The indicator mc Municipal construction permit: (1) Sum of the R-value of all cc Annual	Planning department	None. Yes	Yes	No	No	C82 (LED)(1)
LED)	Number of building pla Compliance	C88 Consultations 2021 This indicator mr The building plan review proce (1) Simple count of the numbe Quarterly	Building Development Management of		Yes	No	No	C83 (LED)(1)
LED)	Number of building pla Compliance Number of business lic Compliance	C88 Consultations 2021 This indicator mr The total number of building pl (1) Simple count of the number Quarterly C88 Consultations 2021 This indicator mr The number of business license (1) Simple count of the number Quarterly	Building Development Management of Economic Development Department	Cumulative : Yes	Yes Yes	No No	Yes No	C84(LED)(1) C85(LED)(1)
(LED)	Number of business lic Compliance Number of households Compliance	C88 Consultations 2021 This indicator mi. The number of business license (1) Simple count of the number Quarterly C88 Consultations 2021 The number of h This refers to the number of hc Simple count of the number hi Quarterly	Indigent register or relevant department			the end of the Newton	No Yes	C85(LED)(1) C86 (LED)(1)
ED)	Number of firms in the Compliance	C88 Consultations 2021 The number of n This refers to the number of nc Simple count of the number ni Quarterly	National Treasury via SARS	Only availabl Yes	ne poinesor reporting at i	tne end of the quester.	No	C86 (LED)(1)
FD)	Number of hirris in the compliance	C88 Consultations 2021 This indicator mr The number of fourier businesses (2) Simple count of the number Annual	National Treasury via SARS	Only availabl Yes	No	No	No	C88 (LED)(1)
7)				,				
	Number of meetings o Compliance	C88 Consultations 2021 This indicator mr This is the count of the number (1) Simple count of the number Quarterly	Committee minutes	Cumulative f No	Yes	Yes	Yes	C89 (GG)(1)

C91 (ENV)	Date of the last Climat Compliance	C88 Consultations 2021 This indicator rei A Climate Change Needs and R (1) DD/MM/YYYY of the last C Annual	Council Records	The indicator Yes	No	Yes	No	C91 (ENV)(1)
C92(GG)	Number of agenda iter Compliance	CoGTA Back to Basics. This indicator sh The number of agenda items th (1) Sum total number of all co Quarterly	Council Records	Cumulative ii Yes	Yes	Yes	Yes	C92(GG)(1)
C93(FM)	Number of awards ma Compliance	Financial Management To determine wh This indicator measures the nu Simple count of the number of Quarterly	SCM Reporting	The indicator Yes	Yes	Yes	Yes	C93(FM)(1)
C94(FM)	Number of requests ar Compliance	Financial Management This measures the heunidipality is easilize to the morphism phe cooputes to trappose the process that process the heunidipality is easily to easily the cooputes to the process that the proc	ipaáltyle sighjuðu þidaþsogussersætit epleffectivenes	s offietiexticationYes ls that ensures co	mpdete adherence to	all SCM prestepts.	Yes	C94(FM)(1)
C95(FM)	Number of residential Compliance	Financial Management The indicator prα The indicator mesaures the nuı Simple count of the number ol Annual	Municipal billing system	If C95 and C5 Yes	Yes	Yes	Yes	C95(FM)(1)
C96(FM)	Number of non-resider Compliance	Financial Management The indicator pro The indicator measures the nur Simple count of the number of Annual	Municipal billing system	If C95 and C5 Yes	Yes	Yes	Yes	C96(FM)(1)
C97(FM)	Number of properties i Compliance	Financial Management The indicator proof The indicator measures the null Simple count of the properties Annual	Municipal valuation roll	This complia: Yes	Yes	No	Yes	C97(FM)(1)
C98(LED)	Number of building pla Compliance	C88 Task Team Consult This indicator m: The number of building plans a (1) Simple count of the numbe Quarterly	Building Development Management o	r Cumulative, Yes	Yes	No	Yes	C98(LED)(1)
C99(EE)	Number of electricity c Compliance	C88 TWG Consultation: This indicator mr The number of new electricity (1) Simple count of the numbe Quarterly	Electricity Department	Cumulative, Disaggregation note	Yes	Yes	No	C99(EE)(1)

No.	Compliance questions	M	1	D	L
Q1.	Does the municipality have an approved Performance	: N	Υ	Υ	Υ
Q2.	Has the IDP been adopted by Council by the target of	l; Y	Υ	Υ	Υ
Q3.	Does the municipality have an approved LED Strateg	, N	Υ	Υ	Υ
Q4.	What are the main causes of work stoppage in the p	ίΥ	Υ	Υ	Υ
Q5.	How many public meetings were held in the last qua	ıΥ	Υ	Υ	Υ
Q6.	When was the last scientifically representative comm	۲ Y	Υ	Υ	Υ
Q7.	What are the biggest causes of complaints or dissati	5 Y	Υ	Υ	Υ
Q8.	Please list the locality, date and cause of each incide	1 N	Υ	N	Υ
Q9.	Does the municipality have an Internal Audit Unit?	N	Υ	Υ	Υ
Q10.	Is there a dedicated position responsible for interna	l N	Υ	Υ	Υ
Q11.	Is the internal audit position filled or vacant?	N	Υ	Υ	Υ
Q12.	Has an Audit Committee been established? If so, is in	t N	Υ	Υ	Υ
Q13.	Has the internal audit plan been approved by the Au	ı·N	Υ	Υ	Υ
Q14.	Has an Internal Audit Charter and Audit Committee	c N	Υ	Υ	Υ
Q15.	Does the internal audit plan set monthly targets?	N	Υ	Υ	Υ
Q16.	How many monthly targets in the internal audit plan	n N	Υ	Υ	Υ
Q17.	Does the Municipality have a dedicated SMME supp	¢Υ	Υ	Υ	Υ
Q18.	What economic incentive policies adopted by Counc	i Y	Υ	Υ	Υ
Q19.	Is the municipal supplier database aligned with the O	Υ	Υ	Υ	Υ
Q20.	What is the number of steps a business must comply	/ Y	Υ	N	Υ
Q21.	What is the organisational location of the disaster ris	s Y	N	Υ	N
Q22	Please list the name of the structure and date of eve	Υ	Υ	Υ	Υ
Q23.	Where is the organisational responsibility for the IGI	Υ	Υ	Υ	Υ
Q24.	Is the MPAC functional? List the reasons why if the a	Υ	Υ	Υ	Υ
Q25.	Has a report by the Executive Committee on all deci	s Y	Υ	Υ	Υ