

COMPONENT 1 - MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH SOURCE													
	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Mar-18	Apr-18	May-18	Jun-18
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Actual	Budget	Budget	Budget
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Property Rates	33 339	33 435	33 104	33 440	33 422	33 457	33 880	33 382	36 230	33 623	36 230	36 230	36 230
Electricity revenue from tariff billings	134 498	140 035	140 065	89 173	91 168	93 955	80 144	93 643	119 139	75 921	119 139	119 139	119 139
Water revenue from tariff billings	29 535	27 452	27 889	28 891	28 345	26 873	26 817	33 667	24 068	40 149	24 068	24 068	24 068
Sanitation revenue from tariff billings	7 707	7 563	7 026	8 375	7 608	7 420	7 904	7 648	7 174	12 770	7 174	7 174	7 174
Refuse revenue from tariff billings	7 651	8 060	6 383	7 069	5 595	6 350	6 313	6 357	5 972	6 380	5 972	5 972	5 972
Rent of Facilities and Equipment	2 068	1 565	443	440	440	1 541	1 539	711	667	478	667	667	667
Interest and Investments income	4 054	6 674	3 326	4 928	5 984	9 589	2 617	4 647	3 495	4 534	3 495	3 495	3 495
Interest earned - Outstanding Debtors	282	245	287	329	365	226	149	179	4	56	4	4	4
Fines	41	80	64	65	29	28	32	90	630	50	630	630	630
Licenses and Permits	261	637	306	351	251	281	385	372	301	257	301	301	301
Income For Agency Services	402	942	557	488	490	481	627	550	616	483	616	616	616
Grants and Subsidies Operating	133 963	1 036	10 526	-	-	29 061	326	5 426	27 197	76 928	27 197	27 197	27 197
Other Revenue	1 419	17 961	3 669	15 250	8 785	45 568	17 215	6 066	2 897	8 602	2 897	2 897	2 897
Grants and Subsidies Capital	16 000	-	-	4 000	-	59 467	20 200		12 275	67 542	12 275	12 275	12 275
Gain on disposal of PPE	-	-	4 300	-	-	-			-	707	-	-	-
<b>BALANCED TO THE CASH REVENUE BUDGET</b>	<b>371 220</b>	<b>245 685</b>	<b>237 945</b>	<b>192 799</b>	<b>182 482</b>	<b>314 297</b>	<b>198 148</b>	<b>192 738</b>	<b>240 665</b>	<b>328 480</b>	<b>240 665</b>	<b>240 665</b>	<b>240 665</b>

COMPONENT 2 - REVISED MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND REVENUE FOR EACH VOTE																
		Total Actual for Quarter ended 30 Sept 2017			Total Actual for Quarter ended 31 December 2017			Jan-18			Feb-18			Mar-18		
		Actual			Actual			Actual			Actual			Projected		
		Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
SENIOR MANAGER - CITY DEVELOPMENT																
FX005001014 Total	Valuation Service	581	-	-	726	-	-	164	-	-	198	-	-	280	-	-
FX007001001	Housing	4 279	-	373	4 633	-	(664)	1 449	-	124	1 470	-	124	1 610	-	344
FX009002006 Total	Tourism	701	-	-	2 078	-	-	244	-	-	231	-	-	363	-	-
FX010001002 Total	Corporate Wide Strategic Planning (IDPs LEDs)	3 676	-	-	4 341	-	-	1 331	-	-	1 036	-	-	1 408	-	-
FX010001004	Development Facilitation	834	-	1 982	887	-	4 670	78	-	99	291	-	125	202	-	-
FX010001005	Economic Development/Planning	4 277	350	-	4 967	4 718	-	1 328	614	-	1 258	379	-	1 741	292	-
FX010001006	Town Planning, Building Regulations and Enforcement, and City Engineer	3 062	-	186	2 861	-	301	966	-	85	1 084	-	75	1 009	-	175
SENIOR MANAGER - COMMUNITY SERVICES																
Community Services, Health and Public Safety																
FX001002008 Total	Disaster Management	265	-	-	423	-	-	103	-	-	89	-	-	188	-	-
FX003001003	Pollution Control	1 958	-	-	2 066	-	-	763	-	-	906	-	-	790	62	1
FX005001006003	Occupational Clinic	53	-	-	205	338	-	33	-	-	78	248	-	86	93	1
FX005001012	Security Services	1 925	-	-	2 112	-	-	732	-	-	771	-	-	637	-	-
FX011001005	Fire Fighting and Protection	12 970	3 244	203	16 143	959	193	6 551	144	96	4 969		36	5 295	23	70
FX012001001	Police Forces, Traffic and Street Parking Control	9 520	-	181	9 619	-	199	4 108	-	39	3 390	-	112	4 017	-	231
FX012001005 Total	Taxi Ranks	616	-	-	626	5 298	-	243	100		212	4 925		320	-	1
FX012002001 Total	Road and Traffic Regulation	2 962	-	2 511	3 080	-	2 342	1 062	-	1 012	1 014	100	923	1 030	50	921
FX014001003 Total	Solid Waste Removal	20 299	-	48 624	22 489	7	43 523	8 029	-	8 478	7 079	274	8 221	7 433	208	11 250
FX014001004 Total	Street Cleansing	7 194	-	-	9 256	-	-	3 773	-	-	2 579	-	-	3 159	-	1
FX015001001	Public Toilets	448	-	-	466	-	-	157	-	-	145	-	-	171	-	-
Recreation and Environmental Services																
FX001001003 Total	Cemeteries, Funeral Parlours and Crematoriums	2 300	-	108	2 636	-	104	1 185	-	34	759	-	31	927	-	46
FX001001005002 Total	Halls	5 309	412	165	6 136	676	198	2 076	-	23	1 427	118	35	1 862	308	56
FX001001006001 Total	Libraries and Archives	5 094	-	8 008	5 233	-	92	1 797	59	38	2 060	101	50	1 757	130	689
FX001001006002 Total	Cyber Cadets	314	-	1 504	337	-	-	177	-	-	104	-	-	125	-	125
FX001001008 Total	Museums and Art Galleries	3 678	-	-	1 026	-	1	181	-	-	165	-	-	499	-	16
FX013001001 Total	Beaches and Jetties	2 692	-	-	3 868	-	-	2 413	-	-	1 175	-	-	1 459	13	4
FX013001002 Total	Community Parks (including Nurseries)	12 723	196	847	15 598	452	847	4 235	-	274	5 083	-	(544)	5 134	246	416
FX013002003001 Total	Recreational Facilities - Caravan Park	12	-	226	12	-	222	4	-	74	4	-	74	4	-	20
FX013002003002 Total	Recreational Facilities - Parks Administration	2 312	-	-	2 287	-	-	770	-	-	767	-	-	885	-	-
FX013002003003 Total	Recreational Facilities - Swimming Pools	4 585	-	32	5 480	-	195	1 996	-	258	1 707	-	16	1 868	75	45
FX013002004001 Total	Sport Development and Sportfields	7 281	2 544	18	9 305	288	-	2 199	70		1 821	602	-	2 465	962	1 301
FX013002004002 Total	Sports Grounds and Stadiums - Stadium	79	653	-	120	124	-	27	-	-	25	-	-	34	-	-
SENIOR MANAGER - CORPORATE SERVICES																
Administration																
FX001001005003 Total	Municipal Buildings	(521)	1 541	509	(347)	530	520	16	540	169	(810)	817	179	(349)	3 570	183
FX004001001001 Total	Mayor and Council	(3 295)	20	39	7 531	53	37	408	-	193	(465)	-	14	45	10	15
FX004001001002 Total	Mayor and Council - Municipal Systems Improvement Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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		Actual			Actual			Actual			Actual			Projected		
		Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
FX005001001 Total	Administrative and Corporate Support	46	-	-	(46)	-	-	(22)	-	-	22	-	-	107	-	-
FX005001007 Total	Information Technology	(833)	-	-	3 224	2 150	-	(999)	4 635	-	1 375	32 584	-	323	3 627	28
FX005001008 Total	Legal Services	1 170	-	-	1 193	-	-	435	-	-	415	-	-	494	-	-
FX005001010 Total	Property Services	508	-	371	338	-	370	176	-	121	125	-	121	145	-	136
FX009001002 Total	Air Transport	201	-	-	201	-	-	67	-	-	67	-	-	67	-	58
FX009001004 Total	Licensing and Regulation	350	-	-	299	-	1	108	-	-	98	-	-	124	-	1
Human Resources																
FX005001006001	Human Resources	63	-	-	71	-	-	119	-	-	(4)	-	-	62	-	-
FX005001006002 Total	Management Services	495	-	-	600	-	-	170	-	-	172	-	-	182	-	-
FX005001006004 Total	Training and Industrial Relations	(25)	-	-	457	-	-	(93)	-	-	154	-	-	95	-	1
SENIOR MANAGER - FINANCIAL SERVICES																
FX005001003001 Total	Financial Management Grant Interns	145	-	-	821	-	189	(280)	-	-	2 187	-	-	221	-	221
FX005001003002 Total	Revenue and Expenditure	(5 733)	-	153 986	(157)	73	122 322	(342)	-	36 838	(878)	42	38 573	536	37	41 991
FX005001004 Total	Finance	1 582	-	-	1 596	-	-	538	-	-	538	-	-	522	-	-
FX005001013 Total	Supply Chain Management	(23)	-	351	363	-	758	52	-	(24)	56	-	(9 048)	63	-	64
FX005002001 Total	Asset Management	326	-	-	344	-	-	119	-	-	103	-	-	115	-	-
SENIOR MANAGER - INFRASTRUCTURE AND TECHNCIAL SERVICES																
Electrical Supply Service																
FX002001001001 Total	Marketing and Customer relations	3 240	-	-	4 213	-	-	1 498	-	-	1 365	-	-	1 727	-	-
FX002001001002 Total	Administration	349 448	-	-	153 971	-	-	58 453	-	-	126 509	-	-	88 495	-	-
FX002001001004 Total	Electricity and Gas Distribution and Planning	31 946	2 322	473 014	34 410	10 848	251 511	11 580	4 389	88 719	11 800	1 801	54 345	11 671	5 279	128 978
FX002001001005 Total	Electricity Planning	14	-	-	3 745	-	-	655	-	-	593	-	-	600	-	-
FX002001002001 Total	Street Lighting	7 254	253	-	8 658	154	-	3 027	25	-	2 761	589	-	2 871	1 441	-
FX002001002002 Total	Process Control Systems	4 378	-	-	11 151	-	-	1 514	-	-	717	-	-	1 885	125	1
Engineering Support Services																
FX001001005001 Total	Buildings Maintenance	3 221	-	-	3 224	-	-	1 431	-	-	988	-	-	1 247	-	-
FX005001005 Total	Fleet Management	12 984	-	3	11 215	789	38	6 409	41	1	4 476	(24)	1	(16)	4 616	23
FX010001007001 Total	Project Management Unit - Administration	1 482	-	-	1 500	-	-	480	-	-	486	-	-	556	-	-
FX010001007002 Total	Project Management Unit - Asset Management	2 483	-	10	2 434	-	16	792	-	2	801	-	3	979	-	5
FX010001007003 Total	Project Management Unit - Expanded Public Works Programme	1 540	-	-	1 156	-	2 037	443	-	-	351	-	-	345	-	345
FX010001007004 Total	Project Management Unit - Infrastructure Sk	700	-	2	804	-	1 175	341	-	-	409	-	-	542	-	542
FX010001007005 Total	Project Management Unit - PMU	(159)	-	-	(253)	-	-	(48)	-	-	(101)	-	-	7	-	454
Transport,Roads and Stormwater																
FX012001004001 Total	Roads - Railway Sidings	312	-	497	154	-	-	22	-	-	226	-	16	112	-	88
FX012001004002 Total	Roads - Urban Roads	37 595	14 972	-	39 026	15 328	-	11 739	3 790	-	13 959	634	-	13 643	5 787	1 492
FX012001004003 Total	Roads - Rural Roads	19 929	-	-	15 257	513	-	3 818	-	-	3 716	321	78	4 646	1 731	-
FX015001003 Total	Storm Water Management	6 657	-	-	7 364	-	-	(714)	-	-	2 848	-	-	2 060	-	-

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		Actual			Actual			Actual			Actual			Projected		
		Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev	Opex	Capex	Rev
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Water and Sanitation																
FX015001002001 Total	Sewerage - Industrial Effluent Pipeline	411	-	514	411	-	489	137	-	163	137	-	163	137	-	179
FX015001002002 Total	Sewerage - Pumpstations	10 358	-	-	13 140	271	-	3 471	357	-	3 706	2 730	-	3 417	1 425	3
FX015001002003 Total	Sewerage - Sewerage Network	23 616	4 993	74 397	29 220	20 219	64 285	8 343	963	8 611	9 107	(1 061)	7 789	10 423	5 787	21 020
FX015001004 Total	Treatment	6 525	-	-	15 414	-	-	14 352	-	-	3 736	-	-	4 488	-	-
FX016001001001 Total	Water Treatment - Clarified Water	11 775	-	6 102	(3 175)	-	1 352	469	-	865	2 083	-	8 014	1 396	-	2 363
FX016001001002 Total	Water Treatment - Purification works	39 258	-	-	60 745	-	-	15 834	-	-	17 913	-	-	15 842	-	1
FX016001001003 Total	Water Treatment - Scientific Services	9 673	-	580	8 503	2 597	3 298	1 296	-	383	1 659	20	397	2 293	292	451
FX016001002001 Total	Water Distribution - Rural Water	17 094	515	-	24 309	13 283	390	3 924	34	-	4 469	(1 241)	(5 583)	3 995	2 636	2 917
FX016001002002 Total	Water Distribution - Urban Water	43 386	1 505	123 965	47 051	20 929	122 836	13 427	2 418	25 246	13 171	4 249	34 100	13 943	4 058	35 711
FX016001002003 Total	Water Distribution - Water Demand Management	4 545	-	-	1 522	-	-	482	-	-	438	466	-	497	358	-
OFFICE OF THE MUNICIPAL MANAGER																
FX004001002001 Total	DMM - Corporate Services	666	-	-	689	-	-	279	-	-	214	-	-	233	-	-
FX004001002002 Total	DMM - ITS	739	-	-	1 030	-	-	365	-	-	360	-	-	396	-	-
FX004001002003 Total	DMM - City Development	728	-	-	649	-	-	229	-	-	222	-	-	239	-	-
FX004001002004 Total	DMM - Community Services	341	-	-	527	-	-	202	-	-	198	-	-	231	-	-
FX004001002005 Total	Municipal Manager	(424)	-	-	(466)	-	-	(197)	-	-	(193)	-	-	-	-	-
FX004001002006 Total	Municipal Demarcation Transition Grant	993	-	-	2 232	-	-	525	-	-	-	-	-	285	-	285
FX004001002007 Total	Performance Management	745	-	-	680	-	-	241	-	-	218	-	-	266	-	-
FX005001009 Total	Marketing, Customer Relations, Publicity and Media Co-ordination	3 000	-	527	2 006	-	760	601	-	237	686	-	238	1 028	-	298
FX005001011 Total	Risk Management	328	-	-	322	-	-	102	-	-	106	-	-	110	15	-
FX008001001	Governance Function	(1 183)	-	-	(338)	-	-	(406)	-	-	(239)	-	-	1	-	-
FX010001001 Total	Billboards	392	-	-	407	6	-	163	-	-	142	8	-	131	108	-
		772 445	33 520	899 835	658 411	100 603	624 607	213 925	18 179	172 158	275 089	48 682	138 678	240 229	43 363	253 562

OFFICE OF THE MUNICIPAL MANAGER

SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

IDP		PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
1	1	Good Governance and Public Participation													
1.1	1.1.2	Ensure the process for the review of a credible and implementable Integrated Development Plan (2019/2020) by 30 June 2019  Ref. (COO: 1.1)	Council meeting and minutes for approval of the IDP	30-Jun-18	Hold one(1) IDP Steering committee meeting  Development and adoption of IDP Process Plan  Hold one consultation session with Amakhosi and Ward Committees	IDP Steering Committee held on 29 August 2017, Agenda DMS 1226705, attendance register on DMS 1225472 and Minutes DMS 1233053  IDP Process Plan for 2018/2019 Adopted by Council, (RPT 162809) DMS (1216901) Council Resolution (11768) and Submitted to COGTA on 28 July 2017  IDP Roadshows for Ward Committees on 31 August 2017, Amakhosi on 01 Sept 2017, Richards Bay Cluster on 03 Sept 2017, Ngwelezane Cluster on 10 Sept 2017, Esikhaleni Cluster on 17 Sept 2017 and Stakeholders on 28 Sept 2017. Approved Schedule (DMS 1225265), Advert on DMS 1225309. Attendance Registers available on DMS 1232344, DMS 1232347, DMS 1232342, DMS 1232346, DMS 1232623, DMS 1227299.	N/A	Hold one(1) IDP Steering committee meeting  Hold four(4) cluster Public participation sessions  Hold one consultation session for Stakeholders	IDP Steering Committee meeting held on 12 December 2017, Agenda DMS1246311, Attendance Register DMS1246614 and MEC Action Plan DMS 1243873.  Target met in Quarter 1.  Target met in Quarter 1.	N/A	Hold one(1) IDP Steering committee meeting  Submission of Draft IDP review (2018/2019) to Council and KZN CoGTA by March 2018	IDP Steering Committee meeting held on 20 March 2018, Attendance Register DMS 1265950, Minutes DMS 1268107  Draft IDP Review 2018/2019 (DMS124246) submitted to Council on 28 March 2018, RPT 164243  The Draft IDP Review2018/2019 was submitted to COGTA KZN on 29 March 2018	N/A	Hold one(1) IDP Steering committee meeting  Submission of Final IDP review (2018/2019) for approval by Council  Credible IDP assessment by KZN CoGTA	
1.2	1.1.3.1	Ensure monitoring, evaluation, measurement and review of performance of the Municipality in terms of the adopted performance management system  Ref. (COO: 2.1)	Progress report	30-Jun-18	Finalisation of organisational key performance indicators for measuring performance with regard to Municipal development priorities set out in the IDP.  Performance agreements and Plans signed by 31 July 2017  Plans published on Councils Website and Copies sent to the MEC by 14 August 2017  Draft Annual Performance Report of 2016/2017 prepared and submitted to AG by 31 Aug 2017	Organisation Performance Scorecard 2017/2018 created in separate tab in existing Excel document DMS 1064996 (included in Annual Performance Report reported in KPI 2.2). Annual targets set and broken down into quarterly targets. Approval in August together with the Draft Organisational Performance report on 2016/2017 since the previous year's results were required as baseline for new targets and also to include additional households from Ntambanana.  Performance agreements and Plans were signed before 31 July 2017, refer to 2017/2018 Index for Section 54A and 56 - Individual Performance documentation of scanned copies on DMS1214622.  Section 54A and 56 managers Performance Agreements and -Plans 2017/2018 published on Council's website on 14 August 2017 per POE e-mail message on DMS1222314.  Memo drafted to KZN CoGTA (MEC) for submission of Performance Agreements and -Plans 2017/2018 with scanned copies electronically on Compact Disc as per DMS1222144.  Section 54A and 56 managers 2017/2018 performance documentation delivered to KZN CoGTA on 11 August 2017 refer to acknowledgement letter on DMS1225645.  Draft Annual Performance Report for 2016/2017 on DMS1214477 served at Performance Audit Committee on 31 August 2017 per item RPT162733. The draft Annual Performance Report 2016/2017 was handed to the Auditor General on 31 August 2017 and acknowledgement letter available on DMS1217558.  POE for the Publishing of the Draft Annual Performance Report and Customer Satisfaction Survey Report on DMS1214687 on Council's website on 6 September is available on DMS1227047.	N/A	Ensure quarter 1 OPMS achievements reported via PAC to Council by 30 November 2017  Report to Council on completed 2016/17 financial year's performance evaluation results  Effective implementation of the adopted PMS framework and policy – ensure 100% compliance	1. PAC meeting was scheduled for the 30 November 2017 but later postponed for the 06 December 2017, Item 233, RPT 163527 was the First quarterly report on achievements of the organisational scorecard.  2. 2016/2017 Financial year Performance evaluations have not yet been conducted as we were busy still dealing with Auditor general. The validation of reported information for the financial year was still being finalised by the Internal Auditors.  3. First quarterly progress report on performance for service delivery targets set in terms of component 3 and a summary of component 5 of the service delivery budget implementation plan (SDBIP) for the 2017/2018 financial year served at the Executive Committee on 07 November 2017, RPT 163263 and subsequently at the Performance Audit Committee on 6 December 2017, RPT 163526	2. The 2016/17 Financial year performance evaluation results to be presented to Council in the 3rd Quarter after the evaluation of senior managers following the tabling of the Annual Report.  Undertake the process of monitoring, evaluation and review performance and ensure that the results thereof are Audited	Ensure quarter 2 OPMS achievements reported via PAC to Council by 31 March 2018  Undertake the process of monitoring, evaluation and review performance and ensure that the results thereof are Audited	1. Second quarterly report (mid-year) on achievements on performance targets set in terms of OPMS Scorecard and amendment of quarter 3 and quarter 4 targets served before the Performance Audit Committee on 5 April 2018 and before Council on 28 March 2018. Refer to CR 12258 on RPT 164051.  2. Second quarterly progress report on performance for service delivery targets set in terms of component 3 and a summary of component 5 of the service delivery budget implementation plan (SDBIP) for the 2017/2018 financial year served at the Council on 24 January 2018, RPT 163263 and subsequently at the Performance Audit Committee on 5 April 2018, RPT 164260.	IDP 2017/2018 Amendment Notice of OPMS targets advertised on Zululand Observer, 16 March 2018 DMS 1266912	Ensure quarter 3 OPMS achievements reported via PAC to Council by 30 May 2018  Ensure preparation of Draft Performance agreements and plans for 2018/2019 prepared within 14 days after approval of the budget	
1.3.1	1.1.7.1	Promote good governance and maintain achieving clean Audit	Clean Audit	30-Jun-18	Audit plan approved by Audit Committee by 31 August 2018 and Quarterly Audit Committee meeting  Ensure that all AG communications are addressed within 3 days (where applicable)	The Internal audit plan for the 2017/18 Financial was approved by the Audit Committee on the 31st August 2017 (Item 448 RPT 163012 dated 31 August 2017)	N/A	Audits performed according to the approved audit plan Quarterly Audit Committee meeting  Ensure that all AG communications are addressed within 3 days (where applicable)	All Internal audit and External audit queries raised were responded to within 5days and 2days respectively	N/A	Audits performed according to the approved audit plan Quarterly Audit Committee meeting  Ensure that all AG communications are addressed within 3 days (where applicable)	All Internal audit and External audit queries raised were responded to within 5 days and 2 days respectively	N/A	Audits performed according to the approved audit plan Quarterly Audit Committee meeting  Ensure that all AG communications are addressed within 3 days (where applicable)	
1.3.2	1.1.7.2	Ensure execution of at least 85% of Internal Audits performed against the approved Internal Audit Plan by 30 June 2018	Approved Audit Plan	30-Jun-18	Quarterly progress report on the status of Internal Audit Plan	Progress on the status of the internal audit plan for 30 June 2017 (DMS 1226577) with the overall annual percentage completion of Internal audits of 87.5% (35 of 40 planned audits complete and 5 deferred to the new financial year). The progress on the status of the Internal audit plan for Q1 of 2017/2018 will be reported in Q2 of the 2017/2018 financial year.	N/A	Quarterly progress report on the status of Internal Audit Plan	Progress on the status of the internal audit plan for 30 September 2017 (DMS 1242349) with the quarterly percentage completion of Internal audits of 59% (10 of 17) planned audits complete and 7 in progress.	N/A	Quarterly progress report on the status of Internal Audit Plan	Progress on the status of the internal audit plan for 31 December 2017 (DMS 1265021) with the quarterly percentage completion of Internal audits of 43% (12 of 28) planned audits complete and 16 in progress.	N/A	85% of Internal Audits completed against the approved internal audit plan	
1.3.3	1.1.7.2	Development of an Internal audit capacitation strategy	Internal Audit insourcing Plan	30-Jun-18	Approval of the Internal Audit Capacitation Strategy/ Internal audit structure	The proposed Internal Audit capacitation report served at Council under the organisational critical vacancies for the 16/17 financial year under RPT 161477 date 20 June 2017 and two positions have been approved to be filled. The balance of the proposed positions will be considered after the organisational work study has been concluded.	N/A	Appointment of Internal audit resources	The proposed Internal Audit capacitation report served at Council under the organisational critical vacancies for the 16/17 financial year under RPT 161477 date 20 June 2017 and two positions have been approved to be filled. The balance of the proposed positions will be considered after the organisational work study has been concluded.	N/A	None	Awaiting completion of organisational work study	N/A	None	
1.3.4	1.1.7.2	Annual Assessment to measure effectiveness of the Audit Committee	Assessment date 30 June 2018	30-Jun-18	N/A	No target for the quarter however the Audit Committee Assessment Questionnaire (DMS 1163372) was approved by the Audit Committee and the Council per CR11745, Item on RPT 161326 on 22 August 2017	N/A	Results of the assessment of the effectiveness of the Audit Committee	No target for this quarter. The assessment will be done after the end of the Financial year		N/A	No target for this quarter. The assessment will be done after the end of the Financial year	N/A	N/A	
1.3.5	1.1.7.2	Quarterly statutory Audit Committee meetings held to ensure compliance with S166 of MFMA	Progress report	30-Jun-18	Quarterly Audit Committee minutes of meetings	Target met: 2 x Audit committee meetings were held as follows: 1) on 31 August 2017, agenda available on RPT 163011 and minutes on RPT 163012 2) on 26 September 2017, agenda available on RPT 163155 and minutes on RPT 163156	N/A	Quarterly Audit Committee minutes of meetings	Target met: Quarterly Audit Committee meeting held as follows: Quarter 2 6 December 2017- Agenda on RPT 163688 and Minutes on RPT 163698	N/A	Quarterly Audit Committee minutes of meetings	Meeting was scheduled for the 27 March 2018 however meeting was rescheduled for the 5th of April 2018 5 April 2018- Agenda on RPT 164307 and the minutes on RPT 164308	N/A	Quarterly Audit Committee minutes of meetings	

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
1.4	1.1.6.1	Ensure continuous improvement of Enterprise Risk Management Policy / Strategy and treatment of risks that may impact on the Municipality  Ref (COO 3.3)	Quarterly report	Quarterly to 30 June 2018	Reviewed: 1. BIA Worksheets & Risk Assessments 2. Business Continuity Strategies 3. Emergency Response Plan 4. BCP's for all departments 5. BCP Validation Readiness Checklists 6. BCP Validation report gap analysis and addressing thereof; and 7. BCM Awareness- management and BCP Team members	1. ACHIEVED. BIA Worksheets & Risk Assessments: DMS 1136965 (All Departments) 2. ACHIEVED. Business Continuity Strategies: DMS 1136960 (All Departments) 3. ACHIEVED. Emergency Response Plan: DMS 1173048 (All ERP Team members eg Fundi, Mr Vumba, Mr Poswa, etc) 4. ACHIEVED. BCP's for all departments as follows: CD: DMS 1173043 COMS: DMS 1173039 CS: DMS 1173042 FS: DMS 1170065 ITS: DMS 1173044 OMM: DMS 1173038 5. ACHIEVED. BCP Validation Readiness Checklists DMS 1173489 (All Departments) 6. ACHIEVED. BCP Validation report gap analysis and addressing thereof DMS 1194895 (All Departments) 7. ACHIEVED. BCM Awareness to Management and BCP Teams 19.09.2017 DMS 1229666, e mail DMS 1232134	N/A	1. Reviewed Crisis Management Plan 2. Reviewed BCM Roles & responsibilities 3. BCM Awareness- management and BCP Team members 4. Formal training- BCM Manager and Co-ordinators	1. Reviewed CMP - DMS 1173049. POE DMS 1252183  2. Reviewed BCM Roles and responsibilities - Financial Services: DMS 1170065 ; Office of the Municipal Manager: DMS 1173038; Community Services: DMS 1173039; Corporate Services: DMS 1173042; City Development: DMS 1173043; Infrastructure & Technical Services: DMS 1173044; POE DMS 1252246  3. 09 November 2017: BCM Awareness- Crisis Communication DMS 1247175  4. NOT ACHIEVED. Deferred to new financial year as part of Phase 2 and 3 of BCP Project (refer to budget motivation in DMS 1233647) (Business case for BCP phases 2 and 3 completed - DMS 1206339)	N/A	1. BCP Validation Readiness Checklists 2. BCP Validation 3. BCM Awareness- management and BCP Team members 5. BCM Awareness- all staff	1. BCP Validation Readiness Checklists - DMS1173489 2. BCP Validation Plan 2018 - DMS 1185679 3. BCM Awareness - DMS 1269905 4. BCM Awareness - DMS 1269906	N/A	1. BCP Validation report gap analysis and addressing thereof 2. BCM Awareness- management and BCP Team members 3. Adoption by Council of the reviewed BCM Policy and Strategy	
1.5	1.1.4.4	Communicate City of uMhlathuze programmes to all communities using multi-pronged platforms (Traditional Media, New Media, Izimbizo, Online Media) on an ongoing bases  Ref. (COO: 4.2)	Communication outcomes	30-Jun-18	Finalise annual communication plan in line with the Reviewed communication strategy  Quarterly communication outcomes and coverage report	Hosting of the State of the City Address on the 19th August 2017 at KwaDlangezwa Sports Ground (DMS 123298). Media Monitoring Report-August-September 2017 (DMS 1181818).	Communications Plan will form part of the implementation process of the Communication strategy under review (DMS1232056). Communication Plan will be done in the 2nd quarter.	Quarterly communication outcomes and coverage report in line with the plan  Monthly Communication Plan	Communication Plan found on DMS 1237763 October until December 2017 Media Monitoring found on DMS 1247848	N/A	Quarterly communication outcomes and coverage report in line with the plan  Monthly Communication Plan	Communication Plan found on DMS 1265640. Quarterly communication outcomes and coverage report found on DMS 1269571.	N/A	Quarterly communication outcomes and coverage report in line with the plan  Monthly Communication Plan	
2		Basic Service Delivery													
2.1	2.1.1.1	To report quarterly progress to Council on provision of basic services to the community: Water 1000 additional households Ref. (DMM IS 1.4.1)	1000 new water connections	30-Jun-18	200 water meters	335 water meter installed. Refer to item on RPT 163300	N/A	300 water meters	Target not met. 107 water meter installed. RPT 163841	Target Not met - Appointed 6 contractors to assist with the meter Installations	200 water meters	200 water meter installed Refer to report on RPT 164295	N/A	300 water meters	
	2.1.1.2	Sanitation 2500 additional households Ref. (DMM IS 1.4.2)	2500 new VIP constructed	30-Jun-18	650 VIP's constructed	734 VIP's constructed. Refer to item on RPT 163300	N/A	300 VIP's constructed	Target met. 751 VIP's constructed which include bottom and top structure.	Target met	500 VIP's constructed	607 VIP's constructed which include bottom and top structure. Refer to report on RPT 164295	N/A	1050 VIP's constructed	
	2.1.1.4	Waste removal 1000 additional households Ref. (DMM COMS 5.1.3)	1000 new households receiving waste removal services	30-Jun-18	0 additional households	No additional Households in this quarter. Skips are being ordered. Refer to RPT 163402	N/A	0 additional households	0 Additional	Receipt of skips are awaited and will be rolled out as soon as delivery take place.	500 additional households	Not achieved. Zero additional households serviced	Skips to be received in the next Quarter and distributed in the Community. Further deployment of EPWP team which will be starting in April 2018. Annual target will be met by end of the year.	500 additional households	
	2.1.1.3	Electricity 120 additional households Ref. (DMM EES 1.1.2)	120 new households connections	30-Jun-18	30 new connections	Target partially achieved 29 new connections	Availability of the materials had a major impact in the slow response to meet the target DMS 812526	30 new connections	46 Target achieved.  Number of new applications received = 27 Remainder were previously processed but not connected due to customers not ready and /or materials. DMS 812526 or RPT 163810	N/A	30 new connections	20 New Houses connected, Refer to RPT 164216	Number of new applications received = 24. Other connections were not completed due to the unreadiness of the Customers. No corrective measure to this target because the target on applicants commitment.	30 new connections	
2.2	2.1.1.7	Ensure adherence to and implementation of the Assets Maintenance Plans as per approved budget (Component 5 of the SDBIP) Ref. (DMM IS 4.1)	Asset Management Plan and quarterly report on Asset Maintenance projects as per SDBIP (Comp 5)	30-Jun-18	Report on approved Asset Management Plan			Report Q 1 on assets management projects in terms of Component 5 of the SDBIP	RPT 163848 contains the maintenance completed against the maintenance plan and budget details.	Target met	Report Q 2 on assets management projects in terms of Component 5 of the SDBIP	RPT 164370 contains the maintenance completed against the maintenance plan and budget details.	N/A	Report Q 3 on assets management projects in terms of Component 5 of the SDBIP	
3		Social and Economic Development													
3.1	6.1.1.1	Implementation of 2018 SDF Review and perform annual SDF review together with IDP for 2018/2019 by 30 June 2018 Ref. (DMM CD: 2.1.2)	Quarterly report	30-Jun-18	SDF gap analysis	SDF Gap Analysis and Action Plan as per DMS 1228591. Registers for consultation meetings held as part of the IDP Roadshows as per DMS 1233452.	N/A	Report on progress with implementation plan	Progress Report on Action Plan as per DMS 1248750.	N/A	Report on consultation process Report on progress with implementation plan	Draft SDF Review as per DMS 1265944 and was submitted to Council for noting on 28 March 2018 as per RPT 164243.	N/A	Review 2018/2019 SDF together with the IDP	
3.2	3.1.4.1	Marketing of uMhlathuze as destination on National and International ATL platforms through:  • Development of a tourism marketing strategy • 2 Advertorials • 2 Trade Exhibitions • Hosting of 2 Tourism Events Ref. (DMM CD: 5.1)	Number of Advertisements and Advertorials	30-Jun-18	Appointment of a service provider to develop a tourism marketing strategy	Appointed Urban Econ (PO 27113) available on DMS1230619 Inception Reports is available on DMS 1229221 Media Tour Service provider appointed. PO available on DMS 1230630. Photographic Evidence on DMS 1230520 Over and above, uMhlathuze hosted the Lilzela Awards & PTIC in partnership with EDTA and TKZN. Evidence available on DMS 1230487 & 1230515	N/A	3 Consultative meetings with the tourism industry  Hosting one tourism event.  1 advertorial on tourism magazine	Tourism Marketing Strategy. PSC Meeting held on 24 October 2017 (Attendance register on DMS1251931) Consultative workshop held on the 17th November 2017 (Attendance Register available on DMS1247486). Draft Situational Analysis Report is available on DMS 1247485.  Beach Festival Deviation is available on DMS 1247420. Event was held on 16 Dec 2017. Photographic Evidence on DMS 1247506 . Tourism Advert RFQ was created for the advert. PO 33296 is available on DMS 1247487.  Advertorial as published on the Zululand Observer of 14 December 2017 is on DMS 1247422.	N/A	Submission of a draft tourism marketing strategy	Service provider presented draft Tourism Marketing Strategy to EMCO on the 5th March 2018. Presentation is available on DMS1262534 Over and above, Council attended Meetings Africa 2018, report available on RPT164222. Photographic Evidence on DMS 1265061	N/A	Submission of a final tourism marketing strategy to council  Exhibition at Tourism Trade shows  1 advertorial on tourism magazine	
3.3	3.1.1	Provide Agricultural Development support through entrepreneurial development, marketing services, value adding, production and resource economics Ref. (DMM CD: 5.3)	Number of cooperatives supported	5 Cooperatives	Update agricultural co-operatives database and conceptualise incubation programme	Agricultural Co-operatives database is available on DMS 1231689 and the profiled Co-operatives source document is available on DMS 1230929. An approved concept plan: Pre-Incubation programme available on DMS 1224936	N/A	Selection and placement of 5 Cooperatives in the Incubation programme	Five Co-operatives were selected for the Pre-Incubation programme, a list of beneficiaries participating in the programme is available on DMS 1249345. Approved Concept Plan is available on DMS 1247935. Shanduka Black Umbrellas pre-incubation programme correspondence is on DMS 1247872 and an approved deviation is available on DMS 1246802. Co-operatives will commence training upon finalisation of the payment to the service provider.	N/A	Report progress on the Incubation programme	Pre-Incubation programme induction took place on the 9th March 2018, attendance register available on DMS 1267780. The programme commenced on the 26th March 2018. A list of beneficiaries participating in the programme is available on DMS 1249345	N/A	Report progress on the Incubation programme	
4		Institutional Development and Transformation													
4.1	4.1.1.1	Ensure implementation of Talent Management strategy to ensure retention of talent Ref. (DMM CS 3.1.1)	Talent management Implementation	Strategy implementation	Workshopping of Talent Management strategy	Target met: Staff workshop took place on 20/04/2016 (Attendance Register – DMS 1200410)	N/A	Identification of key and critical talent in 2 departments	Target met-attendance registers on DMS 1198464 & DMS 1200410	N/A	Identification of key and critical talent in 2 departments	Target met: DMS 1198464 and DMS 1200410.	N/A	Identification of key and critical talent in 1 departments	

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL		TARGET	ACTUAL
4.2	4.4.2.2	Ensure the execution of Council's Human Resources development in terms of the: 1. Skills development Plan 2. Conditions of service 3. Employment Equity Plan Ref. (CS: 3.3.1 & 3.1.2 & 3.2.1)	Quarterly reports	30-Jun-18	Quarterly report on all training Q 1  Report progress on Employment equity targets	<b>Skills development Plan:</b> Target met: 37 Workplace Skills training programs conducted refer to report on RPT 163208 <b>Conditions of service:</b> Target partially met: 2 LLF meetings were held: 1) one on the 2 August - Agenda on RPT 163107 and Minutes - RPT 163108, 2) and the other on 6 September 2017 - Agenda on RPT 162837 and Minutes - RPT 162838 <b>Employment Equity:</b> Target not met on employing female in strategic positions: The recommendation for the appointment of the female DMM: Community Services was concluded on 7 September and the candidate will resume her duties on 1 November 2017. Target me on employment of youth: 22 Youth employed in the period of July to September 2017. ( Employment list – DMS 1233642) Target met on employing people with disability: 1 person employed during the period of July till September 2017. Details contained in RPT 163232.	N/A	Quarterly report on all training Q 2  Report progress on Employment equity targets	<b>Skills development Plan:</b> Target met: 34 Workplace Skills training programs conducted refer to report on RPT 163622 <b>Conditions of service:</b> Targetnot met: 1 meetings was held for quarter on the 25th of October 2017,Agenda 1236237. December there was no meeting scheduled due to non availability of Councilors and officials. <b>Employment Equity:</b> Target partially met on employing female in strategic positions: - x3 staff resumed on their duties on 1 December 2017 & another 3 employees had to serve a calendar month notice with their current employers (DMS 1250212)  Target met on employment of youth: - 12 youth employed (DMS 1250231)  Target met on employing people with disability: - two employees with disabilities were employed on 1 July 2017 (DMS 1233642)	N/A	Quarterly report on all training Q 3  Report progress on Employment equity targets	<b>Skills development Plan:</b> Target met: The Training and Development Quarterly Report is contained in RPT 164316. All training interventions for Officials and Councilors for the quarter are contained in this Report. There were 16 Training interventions for the quarter. <b>Conditions of service:</b> Target met: 2 LLF Meetings - 7 Feb 2018 (RPT 163977 and RPT 164099), 7 Mar 2018 (DMS 1262173 and RPT 164162). <b>Employment Equity:</b> Target met: 8 Women employed. (DMS 1269463)  Target met: 13 Youth employed (DMS 1269465).  Target not met. No person with disability was appointed in this quarter	A consideration will be given in the next advert for people with Disability	Quarterly report on all training Q 4 Report progress on Employment equity targets	
5		Sound financial Viability and Management													
5.1	5.1.1	Ensure approval of 2018/2019 budget which is credible, transparent and accurate in accordance with the Municipal Finance Management Act by 31 May 2018 Ref (CFO 1.1)	Approval by target date	31-May-18	Submit key deadlines schedule to EXCO before 31 August 2017	Target met: Key budget deadlines schedule served at the Council on 22 August 2017 per CR 11852 on RPT 162854	N/A		No target for this quarter	N/A	Submit Draft Budget to Council for approval by 31 March 2018	CR 12308 Exco 28/03/2018 Council 28/03/2018 RPT 164208, DMS 1263937 (Annexure A), DMS 1247906 (Annexure B - Tables) & DMS 1262556 (Draft Tabled SDBIP)	Monthly Council meeting planned for 28/03/2018 as per Annual meeting dates	Submit Final Budget to Council for approval by 31 May 2018	
5.2	5.1.1.1	Ensure effective implementation of the 2017/2018 Budget (95% Capital budget spent) by 30 June 2018) as approved by Council and  1) Report monthly expenditure to Council 2) Report quarterly progress on SDBIP Ref (CFO 1.4.1. and 1.3.2)	Quarterly report on % spent	95% expenditure	Submit monthly Budget report to council (Capital spend 15%)  Submit 2013/2017 SDBIP quarter 4 report and Submit 2017/2018 SDBIP for approval to council	Monthly budget reports served as follows: 1) Jul 2017 served at Exco on 05 September 2017 and the Council on 19 September 2017 per CR 11869 on item RPT 162884 (DMS 1220613 & DMS 1222446) 2) Aug 2017 served at Exco on 03 October 2017 and the Council on 17 October 2017 per CR 11933 on item RPT 163137 (DMS 1226685 & 1226687) 3) Sept 2017 to serve at Exco in November, including Quarter 1 SDBIP report - Item on RPT 163263 (DMS 1231043 & 1217283)	N/A	Submit monthly Budget report to council (Capital spend 24%)  Submit 2017/2018 quarter 1 SDBIP report to council	Monthly budget reports served as follows:  Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017  Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018  Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018	N/A	Submit monthly Budget report to council (Capital spend 51%)  Submit mid-year budget review report to Council for approval by 31 Jan 2018  Submit 2017/2018 quarter 2 SDBIP report to council	Monthly budget reports served as follows: 1) Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) 03 in progress Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)  2) Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)	N/A	Submit monthly Budget report to council (Capital spend 95%)  Submit 2018/2019 SDBIP to Council for approval  Submit 2017/2018 quarter 3 SDBIP report to council	
5.3	5.1.1.1	To effectively manage the Expenditure in terms of the MFMA regulations and Council's Supply Chain Management (SCM) policy. Ref (CFO 3.1.1 and 3.1.2)	Submission within time-lines	30-Jun-18	Finalisation and submission of SCM policy to council  Ensure submission of in-year reports in terms Section 71 of MFMA reporting  Ensure that all valid payment are processed	5th amendment of the SCM Policy approved on 13 July 2016 per CR 11022 and item on RPT 160404, SCM Policy on DMS 1129246 status quo remains.  The Supply Chain Management information is reported and included in the monthly Section 71 MFMA reporting , including all valid payments processed for: 1) Jul 2017 served at Exco on 05 September 2017 and the Council on 19 September 2017 per CR 11869 on item RPT 162884 (DMS 1220613 & DMS 1222446) 2) Aug 2017 served at Exco on 03 October 2017 and the Council on 17 October 2017 per CR 11933 on item RPT 163137 (DMS 1226685 & 1226687) 3) Sept 2017 to serve at Exco in November, including Quarter 1 SDBIP report - Item on RPT 163263 (DMS 1231043 & 1217283)	N/A	Ensure that approved SCM is communicated to all relevant stakeholders  Ensure submission of in-year reports in terms Section 71 of MFMA reporting  Ensure that all valid payment are processed	The Supply Chain Management information is reported and included in the monthly Section 71 MFMA reporting , including all valid payments processed for: Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018	N/A	Ensure submission of in-year reports in terms Section 71 of MFMA reporting  Ensure that all valid payment are processed	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)	N/A	Ensure submission of in-year reports in terms Section 71 of MFMA reporting  Ensure that all valid payment are processed	
5.4	5.1.1.1	Ensure at 95% spending on MIG funding as per approved business plan by CoGTA by the 30 June 2018 and report quarterly progress to Council	Quarterly report	30-Jun-18	Ensure expenditure between 22.5% – 25%	Target not achieved: Actual claims submitted to the value of R 11 782 104 devided by the annual budget amount of R 103 304 800 = 11.41% Refer to Sept 2017 item to serve at Exco in November per S71 report item on RPT 163263 (DMS 1231043 & 1217283)		Ensure expenditure between 45% - 50%	Target achieved: Actual claims submitted to the value of R 46 487 160 devided by the annual budget amount of R 103 304 800 = 45.0% Refer to December 2017 D71 report, item on RPT 163787 (DMS 1238875)	N/A	Ensure expenditure between 67.5% - 75%	Target not achieved: Actual claims submitted to the value of R 56 862 399 devided by the annual budget amount of R 103 304 800 = 55.0% Refer to March 2018 D71 report, item on RPT 164356 (DMS 1268039 & 1254745)	The annual target will be achieved	Ensure expenditure between 90% - 95%	

## OFFICE OF THE CHIEF OPERATIONS OFFICER

## SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

IDP Steering Committee 3 <sup>rd</sup> QUARTERLY PROGRESS REPORTS OF SERVICE DELIVERY, FINANCIAL AND PERFORMANCE INDICATORS FOR EACH POST															
	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL QUARTER 1	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUALQUARTER 3	CORRECTIVE MEASURE	TARGET	ACTUAL
1	1	Integrated Development Planning													
1.1	1.1.4.2	Manage the process for the review and adoption of a credible Integrated Development Plan (2018/2019) by 30 June 2018	Council meeting and minutes for approval of the IDP	30-Jun-18	Hold one(1) IDP Steering committee meeting  Development and adoption of IDP Process Plan  Hold one consultation session with Amakhosi and Ward Committees	IDP Steering Committee held on 29 August 2017, Agenda DMS 1226705, attendance register on DMS 1225472 and Minutes DMS 1233053 IDP Process Plan for 2018/2019 Adopted by Council, (RPT 162809) DMS (1216901) Council Resolution (11768) and Submitted to COGTA on 28 July 2017 IDP Roadshows for Ward Committees on 31 August 2017, Amakhosi on 01 Sept 2017, Richards Bay Cluster on 03 Sept 2017, Ngqelezane Cluster on 10 Sept 2017, Esikheleni Cluster on 17 Sept 2017 and Stakeholders on 28 Sept 2017. Approved Schedule (DMS 1225265), Advert on DMS 1225309. Attendance Registers available on DMS 1232344, DMS 1232347, DMS 1232342, DMS 1232346, DMS 1232623, DMS 1227299.	N/A	Hold one(1) IDP Steering committee meeting  Hold four(4) cluster Public participation sessions  Hold one consultation session for Stakeholders	IDP Steering Committee meeting held on 12 December 2017, Agenda DMS1246311, Attendance Register DMS1246614 and MEC Action Plan DMS 1243873.  Target met in Quarter 1.  Target met in Quarter 1.	N/A	Hold one(1) IDP Steering committee meeting  Submission of Draft IDP review (2018/2019) to Council and KZN CoGTA by March 2018	IDP Steering Committee meeting held on 20 March 2018, Attendance Register DMS 1265950, Minutes DMS 1268107  Draft IDP Review 2018/2019 (DMS124246) submitted to Council on 28 March 2018, RPT 164243  the Draft IDP Review2018/2019 was submitted to COGTA KZN on 29 March 2018	None	Hold one(1) IDP Steering committee meeting  Submission of Final IDP review (2018/2019) for approval by Council  Credible IDP assessment by KZN CoGTA	
1.2	1.1.4.2	Update 34 Ward Profiles to guide service delivery planning and prioritisation by 30 June 2018	Ward Profile Framework Updated ward profiles linked to GIS	30-Jun-18	Finalise Ward Profile review framework	Ward Profile Review Framework on DMS 1232649	N/A	Update ten(10) ward profile (Ward1 - Ward 10)	All 34 Ward profiles have been updated with recent Information including, ward committees, OSS Representatives, Clis information and Phot. Issues raised during IDP Roadshows, Community Satisfaction Survey issues etc. DMS 1124889 – Ward 1 ; DMS 1124890 – Ward 2 DMS 1124891 – Ward 3 ; DMS 1124892 – Ward 4 DMS 1124894 – Ward 5; DMS 1126448 – Ward 6 DMS 1126449 – Ward 7; DSM 1126450 – Ward 8 DMS 1126451 – Ward 9; DMS 1126452 – Ward 10 DMA 1129232 – Ward 11; DMS 1129233 – Ward 12 DMS 1129234- Ward 13; DMS 1129235 – Ward 14 DMS 1129236 – Ward 15; DMS 1129237 – Ward 16 DMS 1129238 – Ward 17; DMS 1129239 – Ward 18 DMS 1129240 – ward 19; DMS 1143932 – Ward 20 DMS 1143932 – ward 21 ; DMS 1143933 – Ward 22 DMS 1143933 – WARD 23; DMS 1143936 – Ward 24 DMS 1143937 – Ward 25; DMS 1143938 - Ward 26 DMS 1143939 – Ward 27; DMS 1143940 – Ward 28 DMS 1143942 – Ward 29; DMS 1143942 – Ward 30 DMS 1144351 – Ward 31 ; DMS 1144352 – ward 32 DMS 1144350 – Ward 33, DMS 1192634 – ward 34	Ward Profiles still lacks budget information on projects and programs for each ward. The challenge can only be addressed in 2018/2019 Budget, if the budgeting process follows a Ward Base approach. Efforts have been made to include ongoing projects in wards that already have projects for 2017/2018 Financial Year.	Update ten(12) ward profile (Ward 11 – Ward 22)	Target already achieved in quarter 1	None	Update ten(12) ward profile (Ward 23 – Ward 34) Link ward profiles to GIS	
1.3	1.1.4.2	% implementation of year one Council (CoU) Vision 2030 Strategy and Plan by 30 June 2018	CoU) Vision 2030 Strategy and Plan Programme of action Progress report	30-Jun-18	Adoption of strategy and plan by Council	City of uMhlatuze 2030 Draft Strategy Plan available on DMS 1215197.	Final strategy to be submitted to Council in the 3rd Quarter. Extension of time required to finalise a five year operational plan emanating from the strategy.	25% implementation of year one programme of action activities	The 2030 Strategy has been approved by the management brainstorming session for submission to Council in the third quarter DMS 1248658 and Council report RPT 163669.	Final strategy to be submitted to Council in the 3rd Quarter. Extension of time required to finalise a five year operational plans emanating from the strategy. The target to be revised midyear.	50% implementation of year one programme of action activities	City of uMhlatuze Vision 2030 Strategy submitted and approved by Council on the 28th of February 2018, Item no.: 12164, RPT 163669.	None	70% implementation of year one programme of action activities	
2		Performance Management System													
2.1	1.1.2	Manage the adopted performance management system	Progress report	30-Jun-18	Finalisation of organisational key performance indicators for measuring performance with regard to Municipal development priorities set out in the IDP.  Signed Performance agreements and Plans for all filled positions  Plans published on Councils Website and Copies sent to the MEC by 14 August 2017  Draft Annual Performance Report of 2016/2017 prepared and submitted to AG by 31 Aug 2017	Organisation Performance Scorecard 2017/2018 created in separate tab in existing Fiscal document DMS 1064996 (included in Annual Performance Report reported in KPI 2.2). Annual targets set and broken down into quarterly targets. Approval in August together with the Draft Organisational Performance report on 2016/2017 since the previous year's results were required as baseline for new targets and also to include additional households from Ntambanana.  Performance agreements and Plans were signed before 31 July 2017, refer to 2017/2018 Index for Section 54A and 56 - Individual Performance documentation of scanned copies on DMS1214622. Section 54A and 56 managers Performance Agreements and -Plans 2017/2018 published on Council's website on 14 August 2017 per POE e-mail message on DMS1222314. Memo drafted to KZN CoGTA (MEC) for submission of Performance Agreements and -Plans 2017/2018 with scanned copies electronically on Compact Disc as per DMS1222144. Section 54A and 56 managers 2017/2018 performance documentation delivered to KZN CoGTA on 11 August 2017 refer to acknowledgement letter on DMS1225645.  Draft Annual Performance Report for 2016/2017 on DMS1214477 served at Performance Audit Committee on 31 August 2017 per item RPT162733. The draft Annual Performance Report 2016/2017 was handed to the Auditor General on 31 August 2017 and acknowledgement letter available on DMS1217558.  POE for the Publishing of the Draft Annual Performance Report and Customer Satisfaction Survey Report on DMS1214687 on Council's website on 6 September is available on DMS1227047.	N/A	Ensure quarter 1 OPMS achievements reported via PAC to Council by 30 November 2017  Report to Council on completed 2016/17 financial year's performance evaluation results  Effective implementation of the adopted PMS framework/policy – ensure 100% compliance Performance Regulations	1. PAC meeting was scheduled for the 30 November 2017 but later postponed for the 06 December 2017. Item 233, RPT 163527 was the First quarterly report on achievements of the organisational scorecard.  2. 2016/2017 Financial year Performance evaluations have not yet been conducted as we were busy still dealing with Auditor general. The validation of reported information for the financial year was still being finalised by the Internal Auditors.  3. First quarterly progress report on performance for service delivery targets set in terms of component 3 and a summary of component 5 of the service delivery budget implementation plan (SDBIP) for the 2017/2018 financial year served at the Executive Committee on 07 November 2017, RPT 163263 and subsequently at the Performance Audit Committee on 6 December 2017, RPT 163526	2. The 2016/17 Financial year performance evaluation results to be presented to Council in the 3rd Quarter after the evaluation of senior managers following the tabling of the Annual Report.	Ensure quarter 2 OPMS achievements reported via PAC to Council  Undertake the process of monitoring, evaluation and review performance and ensure that the results thereof are Audited	1. Second quarterly report (mid-year) on achievements on performance targets set in terms of OPMS Scorecard and amendment of quarter 3 and quarter 4 targets served before the Performance Audit Committee on 5 April 2018 and before Council on 28 March 2018. Refer to CR 12258 on RPT 164051.  2. Second quarterly progress report on performance for service delivery targets set in terms of component 3 and a summary of component 5 of the service delivery budget implementation plan (SDBIP) for the 2017/2018 financial year served at the Council on 24 January 2018, RPT 163263 and subsequently at the Performance Audit Committee on 5 April 2018, RPT 164260.	IDP 2017/2018 Amendment Notice of OPMS targets advertised on Zululand Observer, 16 March 2018 DMS 1266912  Ensure preparation of Draft Performance agreements and plans for 2018/2019 prepared within 14 days after approval of the budget		
2.2	1.1.2	Number of statutory Performance Audit Committee meetings held to ensure Effective Monitoring of Organisational Performance Management.	Minutes of quarterly meetings	30-Jun-18	Quarterly PA Committee minutes  Quarterly performance evaluation assessment meetings	The Performance Audit Committee held on 31 August 2017 dealt with the following items on the agenda (Vol 1 DMS1224756, Vol 2 DMS1224805, Vol 3 DMS1224761) : 1) Quarter 4 of 2016/2017 SDBIP Component 3 and summary of component 5 on item RPT162874. 2) B2B Quarter 4 assessment and feedback report on item RPT 162946 3) Customer Satisfaction Survey 2017 Analysis feedback report on item RPT 162745 4) Draft Annual performance report 2016/2017 item on RPT 162733 5) Approval of performance agreements and plans for Section 54A and Section 56 Managers for 2017/2018 on item RPT 162732 6) Amendment of Component 3 of the SDBIP for 2017/2018 on item RPT 162875 7) Internal audit report on quarter 4 of 2016/2017 on item RPT 162971  No Performance Evaluation sessions scheduled in this quarter	N/A	Quarterly PA Committee minutes  Quarterly performance evaluation assessment meetings	1. The second quarterly Performance Audit Committee meeting was held on 6 December 2016 per agenda on DMS1243082 -Volume 1 DMS 1244800 - Volume 2  2. Quarterly performance evaluation assessment for senior management held on 28 December 2017.	N/A	Audited and credible quarter 2 OPMS performance report submitted to PAC and Council  Quarterly PA Committee minutes  Quarterly performance evaluation assessment meetings and minutes	1. Performance Audit Committee meeting was scheduled for the 27 March 2018 but postponed to 05 April 2018. The third quarterly Performance Audit Committee agenda is available on DMS 1267323 - Volume 1 and DMS 1267334 - Volume 2. Minutes available on RPT 163630.  2. 2016/2017 Financial year final performance evaluations completed on 1 and 2 February 2018, Agendas on RPT 164256 and RPT 164242 respectively. The results were reported to Council per Council Resolution 12180, on 28 February 2018. Refer to RPT 164117. Results reported to the MEC on 01 March 2018 per Memo on DMS 1264907.  3. Second quarter of 2017/2018 Formal Performance Evaluation Sessions for MM and Section 56 Managers were held on 22 and 23 March 2018. Agendas on RPT 164256 and RPT 164242 respectively.	None	Quarterly PA Committee minutes  Quarterly performance evaluation assessment meetings	



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## SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL QUARTER 1	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUALQUARTER 3	CORRECTIVE MEASURE	TARGET	ACTUAL
2.3	1.1.2	Manage the Functionality category of the Municipality as per B2B quarterly reporting assessment to KZN CoGTA	Monthly and Quarterly submissions	30-Jun-18	3 x monthly B2B templates submitted to CoGTA 1 x Quarterly B2B template submitted to KZN CoGTA 1 x quarterly progress report on B2B programmes Achieve functionality as per COGTA assessment tool	B2B - Monthly June 2016/17 template on DMS1213916 submitted on 18 July 2017 B2B - Monthly June 2015/16 confirmation of submission to CoGTA (e-mail) on DMS1226521  B2B - Quarter 4 2016/17 template on DMS 1142239 submitted to KZN CoGTA on 20 July 2017 B2B - Quarter 4 of 2016/17 confirmation of submission to KZN CoGTA (e-mail) on DMS1226506  B2B - Monthly July 2017/18 template on DMS1220902 submitted on 15 August 2017 B2B - Monthly July 2017/18 confirmation of submission to CoGTA (e-mail) on DMS1226528  B2B - Q4 2016/17 Assessment feedback workshop hosted for the uMlalazi municipality on 16 August 2017 in Council chambers, refer to meeting report back per DMS1221321 B2B - Q4 2017/2017 quarterly assessments conducted by KwaZulu-Natal Cooperative Governance and Traditional Affairs (KZN CoGTA) and the 2017/2018 support plan on DMS1223754 were reported to the Performance Audit Committee on 31 August 2017 per item on RPT162946 (POE in KPI 2.2)  B2B - Monthly August 2017/18 template on DMS1225831 submitted on 15 September 2017 B2B - Monthly August 2017/18 confirmation of submission to CoGTA (e-mail) on DMS1231053	N/A	3 x monthly B2B templates submitted to CoGTA 1 x Quarterly B2B template submitted to KZN CoGTA 1 x quarterly progress report on B2B programmes Achieve functionality as per COGTA assessment tool	B2B - Monthly September 2017/18 template submitted on 16 October 2017. Confirmation of submission to CoGTA (e-mail) on DMS1246830.  B2B - Monthly October 2017/18 template submitted on 21 November 2016B2B - Confirmation of submission to CoGTA (e-mail) on DMS1246839.  Monthly November 2017/18 template submitted on 18 December 2017 - Confirmation of submission to CoGTA (e-mail) on DMS 1249506		3 x monthly B2B templates submitted to CoGTA 1 x Quarterly B2B template submitted to KZN CoGTA 1 x quarterly progress report on B2B programmes Achieve functionality as per COGTA assessment tool	B2B - Monthly December 2017 template on DMS 1248962 submitted on 16 January 2018 B2B - Monthly December 2017 confirmation of submission to CoGTA (e-mail) on DMS 1252940  B2B - Quarter 2 2017/18 template on DMS 1248966 submitted to KZN CoGTA on 5 February 2018 B2B - Quarter 2 2017/18 confirmation of submission to KZN CoGTA (e-mail) on DMS 1253393  B2B - Monthly Jan 2018 template on DMS 1256079 submitted on 16 February 2018 B2B - Monthly Jan 2018 confirmation of submission to CoGTA (e-mail) on DMS 1259380.  B2B - Monthly Feb 2018 template on DMS 1262295 submitted on 22 March 2018 B2B - Monthly Feb 2018 confirmation of submission to CoGTA (e-mail) on DMS  B2B - Q2 2017/18 Assessment feedback workshop hosted at the Ulundi municipality on March 2018. B2B - Q2 2017/18 Assessments conducted by KwaZulu-Natal Cooperative Governance and Traditional Affairs (KZN CoGTA) and the 2017/2018 support plan on DMS1251925. Quarter 2 of 2017/2018 report submitted via Performance Audit Committee on 5 April per RPT 164311 to Council.	None	3 x monthly B2B templates submitted to CoGTA 1 x Quarterly B2B template submitted to KZN CoGTA 1 x quarterly progress report on B2B programmes Achieve functionality as per COGTA assessment tool	
2.4	1.1.4	Prepare and finalise City of uMhlathuze Monitoring and Evaluation (M&E) Framework by 30 June 2018	Framework Policy	30-Jun-18	Finalise draft M&E framework and Benchmarking	In the process of finalising a draft M&E proposal for uMhlathuze (Draft on DMS 1179393) Benchmarking in progress and proposal in process for a best practice best fit solution that will meet the requirements and needs of the uMhlathuze municipality. Working document available on DMS1231348.	Benchmarking in progress and proposal will be fast tracked for submission to the next performance audit committee in November 2017	Finalise consultation with Departments on the Draft M&E	In order to ensure clear understanding of the Monitoring and Evaluation Framework, Performance Management Unit attended Strategic Planning and Performance Information Learning session organised by Ethekwini Municipality on 31st October - 03 November 2017. Working document available on DMS1231348.	The draft M&E Framework to be presented to the Executive Management Committee in the 3rd quarter.	Conduct workshops with management	The Monitoring and Evaluation Framework working document available on DMS1231348 and was circulated to all Deputy Municipal Managers, seeking input from all stakeholders.	The Management workshop will be conducted in quarter 4.	Finalise M&E framework for adoption by Council	
2.5	1.1.4	Pilot annual assessment tool to measure effectiveness of the Performance Audit Committee and Enterprise Risk Management	Assessment tool Assessment Outcome	30-Jun-18	Design the Assessment tool	In the process of developing an assessment tool together with Internal Audit that will meet the requirements and needs of Performance Audit Committee and Enterprise Risk Management. Assessment tool available on DMS1231213.	Currently engaging with Ethekwini and benchmarking will be completed by the end of October 2017	Submit the draft assessment tool to Performance Audit Committee and ERM for consideration	The Draft Assessment Tool for Performance Audit Committee has been finalised and available on DMS 1231213.	The draft assessment tool for PAC to be considered by the PAC and EMCO meetings in the 3rd quarter.	Administer the annual assessment	The Draft Assessment Tool for Performance Audit Committee has been finalised and available on DMS 1231213.	The assessment is conducted in April 2018 during the PAC meeting.	Administer the annual assessment	
3		Enterprise Risk Management													
3.1	1.1.6.1	Manage the maintenance of an on-going process that enables the identification, analysis, evaluation and treatment of risks that may have an impact on the organization.	Minutes- ERMOC and RC Quarterly meetings Strategic Risk Register with progress report for all due further action plan Sign-off document as proof of endorsement by DMM for Departmental Strategic Risk Register Operational Risk Register list Documentation of ERM awareness and training	Quarterly to 30 June 2018	1. Quarterly organisational ERMOC statutory Meeting 2. Quarterly organisational Risk Champions Quarterly Meeting 3. Signed off updated Strategic Risk Register 4. Ongoing Management ERM awareness and training	1. ACHIEVED. ERMOC meeting held on 14.09.2017 RPT 163161 2. ACHIEVED. Risk Champions meeting held on 17.08.2017 DMS 1233779 3. PARTIALLY ACHIEVED. Risk register updates in progress. Control document DMS 1231953 4. ACHIEVED. ERM Awareness Topics researched, prepared and circulated via e mail as follows: 24.07.2017: How to prevent costly Supply Chain Incidents DMS 1232130 24.07.2017: ICT Risk- Ransomware- What goes around comes around DMS 1232132 30.08.2017: Fraud Risk Management- Scam alert DMS 1232122 19.09.2017: BCM Awareness- Management & BCP Team Awareness DMS 1232134  It must be noted that the implementation of an ERM electronic system will be addressed as part of the ERP project and that the funding allocated to this project in the current financial year will be used for other projects in OMM.	3. From the 2nd quarter there will be one on one meetings with the DMM's to ensure timeous updating of the risk register.	1. Quarterly organisational ERMOC statutory Meeting 2. Quarterly organisational Risk Champions Quarterly Meeting 3. Signed off updated Strategic Risk Register 4. Reviewed Operational Risk Registers 5. Ongoing Management ERM awareness and training.	1. Meeting held on 28 November 2017. RPT 163652 2. Meeting held on 24 November 2017. DMS 1252445 3. Updated Strategic Risk Register CD: DMS 1193815; CS: DMS 1193816, COMS: DMS 1193817; FS: DMS 1193818; ITS: DMS 1193819; OHS: DMS 1193826; ICT: DMS 1193827; OMM: DMS 1193865 4. Reviewed Operational Risk Registers on DMS 1000161 5. 19 October 2017: Risk of re-using plastic bottles DMS 1247177; 27 November 2017: ERM Policy and Strategy Awareness (email and posters) DMS 1247173; 05 December 2017: Reputational risk DMS 1247172; 06 December 2017: Listeriosis Outbreak DMS 1247171; 07 December 2017: Additional information- Listeriosis DMS 1247170	N/A	1. Quarterly organisational ERMOC statutory Meeting 2. Quarterly organisational Risk Champions Quarterly Meeting 3. Signed off updated Strategic Risk Register 4. Ongoing Management ERM awareness and training.	1. Held on 20 March 2018. RPT 164233 2. Meeting postponed. 3. DMS 1269793 4. ERM Awareness topics: * Whistleblower Newsletter - DMS 1269907 * uM-SAP Risk Management - DMS 126 9909 * IRMSA Risk Report - DMS 1269910 * Vendor/Supplier Risk - DMS 1269912 5. ERM Awareness: Risk Appetite/Maturity Workshop - DMS 1269929	2. The postponed meeting will be held in April 2018.	1. Quarterly organisational ERMOC statutory Meeting 2. Quarterly organisational Risk Champions Quarterly Meeting 3. Signed off updated Strategic Risk Register 4. Reviewed Operational Risk Registers 5. Ongoing Management ERM awareness and training. 6. Adoption by Council of the reviewed ERM Policy, Strategy and ERMOC Charter	
3.2	1.1.6.1	Ensure that risk identified in the organisational risk assessment register under the office of the Municipal Manager is attended to, update and report quarterly to the ERMOC	1.) OMM Strategic Risk Register with documented progress reports for all due further action plans (FAP's) 2.) Sign-off document as proof of endorsement by	Quarterly to 30 June 2018	1. Quarterly ERMOC report on OMM risk register 2. Signed off updated OMM Strategic Risk Register	1. ACHIEVED. OMM Risk register updated. Control document DMS 1231953 2. ACHIEVED. OMM Risk register ERMOC Report: RPT 163417	N/A	1. Quarterly ERMOC report on OMM risk register 2. Signed off updated OMM Strategic Risk Register	1. OMM Strategic Risk Register quarter 2 report - RPT 163860 2. OMM Strategic Risk Register sign off - DMS 1193865	N/A	1. Quarterly ERMOC report on OMM risk register 2. Signed off updated OMM Strategic Risk Register	1. RPT 163860 2. DMS 1269887	None	1. Quarterly ERMOC report on OMM risk register 2. Signed off updated OMM Strategic Risk Register	
3.3	1.1.6.3	Manage the coordination, continuous improvement and monitoring of the Organisational Business Continuity Plan program	1.) Updated BCM Programme Maintenance document 2.) Proof of activities as per Maintenance Activity Output	Quarterly to 30 June 2018	Reviewed: 1. BIA Worksheets & Risk Assessments 2. ACHIEVED Business Continuity Strategies: DMS 1136960 (All Departments) 3. ACHIEVED Emergency Response Plan: DMS 1173048 (All ERP Team members eg Fundi, Mr Vumba, Mr Poswa, etc) 4. BCP's for all departments 5. BCP Validation Readiness Checklists 6. BCP Validation report gap analysis and addressing thereof; and 7. BCM Awareness- management and BCP Team members	1. ACHIEVED. BIA Worksheets & Risk Assessments: DMS 1136965 (All Departments) 2. ACHIEVED Business Continuity Strategies: DMS 1136960 (All Departments) 3. ACHIEVED Emergency Response Plan: DMS 1173048 (All ERP Team members eg Fundi, Mr Vumba, Mr Poswa, etc) 4. ACHIEVED. BCP's for all departments as follows: CD: DMS 1173043 COMS: DMS 1173039 CS: DMS 1173042 FS: DMS 1170065 ITS: DMS 1173044 OMM: DMS 1173038 5. ACHIEVED BCP Validation Readiness Checklists DMS 1173489 (All Departments) 6. ACHIEVED. BCP Validation report gap analysis and addressing thereof DMS 1194895 (All Departments) 7. ACHIEVED. BCM Awareness to Management and BCP Teams 19.09.2017 DMS 1229666, e mail DMS 1232134	N/A	1. Reviewed Crisis Management Plan 2. Reviewed BCM Roles & responsibilities 3. BCM Awareness- management and BCP Team members 4. Formal training- BCM Manager and Co-ordinators	1. Reviewed CMP - DMS 1173049. POE DMS 1252183 2. Reviewed BCM Roles and responsibilities - Financial Services: DMS 1170065 ; Office of the Municipal Manager: DMS 1173038; Community Services: DMS 1173039; Corporate Services: DMS 1173042; City Development: DMS 1173043; Infrastructure & Technical Services: DMS 1173044; POE DMS 1252246 3. 09 November 2017: BCM Awareness- Crisis Communication DMS 1247175 4. NOT ACHIEVED. Deferred to new financial year as part of Phase 2 and 3 of BCP Project (refer to budget motivation in DMS 1233647) (Business case for BCP phases 2 and 3 completed - DMS 1206339)	N/A	1. BCP Validation Readiness Checklists 2. BCP Validation 3. BCM Awareness- management and BCP Team members 5. BCM Awareness- all staff	1. BCP Validation Readiness Checklists - DMS 1173489 2. BCP Validation Plan 2018 - DMS 1185679 3. BCM Awareness - DMS 1269905 4. BCM Awareness - DMS 1269906	None	1. BCP Validation report gap analysis and addressing thereof 2. BCM Awareness- management and BCP Team members 3. Adoption by Council of the reviewed BCM Policy and Strategy	
3.4	1.1.1	Develop and co-ordinate tools for management of Ethics and Fraud, Bribery and Corruption Prevention (EFBCP) by 30 June 2018	a.) Updated EFBCP Plan b.) Minutes of ERMOC tabling Whistleblowing reports c.) Documentation of EFBCP awareness and training	Quarterly to 30 June 2018	1. Quarterly updating and approval of the organisational Fraud Risk Register 2. Quarterly tabling of reports from Whistleblowing hotline	1. ACHIEVED. Control document DMS 1231958. 2. ACHIEVED. Contact finalized: DMS 1217406. Go Live was on 24.08.2017. Welcome letter DMS 1232152 (email proof from Whistleblowers SA). Certificate DMS 1226481. Marketing material being finalized. Reports received for August 2017: DMS 1234152; September: DMS 1234148.	N/A	1. Quarterly updating and approval of the organisational Fraud Risk Register 2. Quarterly tabling of reports from Whistleblowing hotline 3. Staff and community Awareness of EFBCP Plan	1. Updated Fraud Risk Register - DMS 1162693 2. Whistleblowing hotline report - RPT 163865 3. 19 October 2017: Scam alert DMS 1247179; 28 October 2017: Whistleblower Program Awareness DMS 1247176; 15 October 2017: International Fraud Awareness Week (12-18 November 2017) DMS 1247174		1. Quarterly updating and approval of the organisational Fraud Risk Register 2. Quarterly tabling of reports from Whistleblowing hotline	1. RPT 163863 2. RPT 163865	None	1. Quarterly updating and approval of the organisational Fraud Risk Register 2. Quarterly tabling of reports from Whistleblowing hotline 3. Staff and community Awareness of EFBCP Plan 4. Adoption by Council of the reviewed EFBCP Policy and Plan	
3.5	1.1.1	Annual assessment to measure effectiveness of the Enterprise Risk Management Committee	a) Enterprise Risk Management Committee Effectiveness Assessment b) Minutes of ERMOC meeting tabling Effectiveness Assessment	Quarterly to 30 June 2018	Approval of ERMOC Effectiveness Assessment tool			No Target	No Target for this quarter		No Target	No Target for this quarter		Completed ERMOC Effectiveness Assessment tool	

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	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL QUARTER 1	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUALQUARTER 3	CORRECTIVE MEASURE	TARGET	ACTUAL
4		Public Communication													
4.1	1.1.4.4	Develop and implement Marketing and Brand Plan by 30 June 2018	a) Signed Marketing and Branding Plan b) Copies and evidence of communication platforms used to activate Brand uMhlathuze	Quarterly to 30 June 2018	Develop Marketing and Branding Plan to enhance Brand uMhlathuze	Hosting of Provincial Tourism and Investment Committee(PTIC) meeting (DMS 1232044). Hosting a welcoming dinner for the PTIC addressed by the Mayor & EOTEA MEC (DMS 1232044). Hosting of the 5TH Lilizela Tourism Awards 2017. (DMS 1232043). Hosting of the PTIC Meeting alongside Lilizela Awards. City of uMhlathuze Media Tour to Thuluthula Game Reserve, Water Front, Boat Cruise, Night life and Township experience (DMS 1232036).	To extract and fine tune the Marketing and branding plan from the Communication Strategy under review. This will be done in the 2nd quarter.	Marketing Brand uMhlathuze through different Media platforms and activations	Marketing and Branding Plan found on DMS 1237769; Vodacom next level finals DMS 1247724; SALGA Games 07-10 December DMS 1247729; opening of Medway Road 28 November 2017 (DMS 1247738; Deputy Mayor Visit to South Korea (DMS 124 7734); World Aids Day 01 December (DMS 12477356); Long Service Awards 22 November 2017 DMS1247768); Black Coffee 02 December 2017( DMS1247743); Business Fair 23 November 2017 (DMS 1247744); Transport Month Activation (DMS 1247760); IRMSA Awards 2017 - 03 November (DMS1247749); Mayoral Panel (DMS 1247750); taking council to the community (DMS 1247754); Maskandi Festival 28 October 2017 (DMS 1247757); Gagasi FM 18 October 2017 (DMS 1247758); 16 Days of Activism against Women & Children (DMS 1247761)		Marketing Brand uMhlathuze through different Media platforms and activations	• Marketing and Branding Plan DMS 1237769 • The Action plan DMS 1265572 • Richards Bay Desalination Plant Mayoral interview with ENCA • Deputy Mayor Cir SG Mkhize Back to School Project • Richards Bay Taxi Rank refurbishment • US Consul General and her team visit the City for investment prospects • Tourism Trade "Meetings Africa 2018" • Japanese Company Terumo donates Medical supplies to the City • CONCO group donated sanitary pads and school shoes • Mayoral School uniform project in Empangeni (240 school children) • Mayoral handover of sanitary gloves to traditional health practioners • Mayoress and Deputy Mayor Child awareness campaign • Mayoral Road safety Awareness Campaign ALL AVAILABLE ON DMS 1269761	None	Marketing Brand uMhlathuze through different Media platforms and activations	
4.2	1.1.4.4	Communicate City of uMhlathuze programmes to all communities using multi-pronged platforms (Traditional Media, New Media, Izimbizo, Online Media) on an ongoing bases	a) Communication and Marketing Strategy review adopted by CoU b) Social Media Policy adopted by CoU	Quarterly to 30 June 2018	Finalise annual communication plan in line with the Reviewed communication strategy  Quarterly communication outcomes and coverage report	Hosting of the State of the City Address on the 19th August 2017 at KwaDangeza Sports Ground (DMS 123298). Media Monitoring Report-August-September 2017 (DMS 1181818).	Communications Plan will form part of the implementation process of the Communication strategy under review (DMS1232056). Communication Plan will be done in the 2nd quarter.	Quarterly communication outcomes and coverage report in line with the plan  Monthly Communication Plan	Communication Plan found on DMS 1237763 October until December 2017 Media Monitoring found on DMS 1247748	N/A	Quarterly communication outcomes and coverage report in line with the plan  Monthly Communication Plan	Communication Plan found on DMS 1265640. Quarterly communication outcomes and coverage report found on DMS 1269571.	None	Quarterly communication outcomes and coverage report in line with the plan  Monthly Communication Plan	
4.3	1.1.4.4	Review Communication and Marketing Strategy by 30 June 2018	a) Draft Communication and Marketing Strategy b) Council resolution adopting communication and Marketing Strategy	Quarterly to 30 June 2018	Research and Benchmarking on the best practices	Draft Review Communication strategy is on progress (DMS 1232056)	Benchmarking exercise will be completed in the second quarter.	Finalise first draft reviewed Communication and Marketing Strategy	Benchmarking Exercise was done with GCIS guiding document (DMS 1238782) First Draft of the Reviewed Marketing Communication Strategy is found on DMS 1232056	N/A	Workshop the Draft to Management	Marketing Communication Strategy is found on DMS 1232056	Draft strategy workshop to be held in Quarter 3	Finalise Communication and Marketing Strategy for adoption by Council	
4.4	1.1.4.4	Implement Internal Electronic communication platform in conjunction with Information Technology unit by 30 June 2018	Quarterly report	30-Jun-18	Populating Vibe with contents	Populating Vibe platform with current contents is in progress. DMS 1233252	N/A	Populating Vibe with contents	The Internal Website (VIBE) has been updated for Quarter 2 proof of publication may be found on (DMS 1247110)	N/A	Populating Vibe with contents	The internal website (VIBE) has been updated for quarter 3 proof of publication may be found on DMS 1267823.	None	Populating Vibe with contents	
4.5	1.1.4.4	Functional Events Planning and Management Committee(EPMC)	Quarterly report	Quarterly to 30 June 2018	Maintenance of City's major events calendar  Plan and manage all City events and produce events outcomes and impact report	Vuka Uzithuntuthe and Phila Mama Campaign that took place on the 17 August 2017 (Phila Mama Campaign Concept DMS 1144634; Invitation DMS 1146578 & Programme DMS 1149298). The Mayoral State of the City Address that took place on the 19 August 2017 (Invitation on DMS 1232098 and Programme on DMS 1234364), the Mayoral Sport Day Fixture Draw on 31st August 2017 (DMS 1234366). IDP Meetings with the Amakhosi, Stakeholders and the Public at Empangeni Civic hall, Enseleni Sports grounds & Ngwelenzana. The Department of Public Works Career Expo in partnership with COU took place on the 01 September 2017 (Programme on DMS 1234373) and lastly the Mayoral Sports day took place on Saturday, 02 September 2017. Report on Mayoral Sports Day - DMS 1226300. Photos for Mayoral Sport day Media Launch on DMS 1234360.	N/A	Plan and manage all City events and produce events outcomes and impact report	Events Calendar updated from 01 October until 31 December 2017 (DMS 1165609). Events outcomes and impact report available on DMS 1248479.	N/A	Plan and manage all City events and produce events outcomes and impact report	Events calendar for the year 2018 is updated timeously (DMS 1253292). Events outcomes and impact report on DMS 1269572	None	Finalisation of 2018 calendar events  Plan and manage all City events and produce events outcomes and impact report	
4.6	1.1.4.4	Drafting, adoption and publication of 2016/2017 Annual Report (AR) as required in terms of legislation.	Final Annual Report	31-Mar-18	Creation of AR prototype for all Departments  Circulation of AR prototype	Draft Annual Report for 2016/2017 on DMS1220272 served at the Executive Committee and the Council per CR11853 on 22 August 2017 per Item RPT162876. The draft Annual Report 2016/2017 was handed to the Auditor General on 31 August 2017 and acknowledgement letter available on DMS1225846.	N/A	Submission of draft AR to Council for approval and publication for comments	The 2016/2017 Annual report was sent to a service provider for editing. A report (RPT 163906) will be submitted to Council and Exco in January 2018 whereby the Final Annual Report found on DMS 1246758 will be tabled before Council and Exco for approval. Thereafter the finalised Annual report will be sent for public comments.	N/A	Submission of AR to MPAC  Printing and distribution of AR, including Oversight report.	1) Annual Report for 2016/2017 (DMS 1246758) served before Council on 24 January 2018, Item on RPT 163305. Annual report on DMS 1246758.  2) Oversight report served before MPAC on 27 February 2018 and Council on 28 March 2018 per CR 11305 on RPT 163999. Oversight report on DMS 1257399. Council Resolution DMS 1268287.  The finalised Annual report was sent to the service provider for design, layout and edit. A representation of the completed Annual report will be tabled before Council and Exco for approval.	None	Preparation of 2017/2018 AR	
4.7	1.1.4.4	Develop Social Media Management Framework and Protocol by 30 June 2018	Progress report	30-Jun-18	Research and Benchmarking on the best practices	City's social media pages are all running Facebook, Twitter and Instagram. To work on Developing all of them and constantly populating them with followers.	Benchmarking exercise will be completed in the second quarter.	Finalise first draft of Social Media Management Framework and Protocol	Benchmarking for Social Media Management Framework exercise was done with GCIS guiding document (DMS 1238782). Draft Social Media Management Framework on DMS 1200415.	N/A	Workshop the Draft to Management	The Social Media Management Framework and Protocol (DMS 1200415) was thoroughly scrutinised and sent to the legal section for consideration and vetting, thereafter it will be submitted to Council for Final approval	Social Media Management Framework and Protocol workshop to be held in April after vetting by Legal Services Section.	Finalise Social Media Management Framework and Protocol for adoption by Council	
5		Outdoor Advertising													
5.1	3.1.2	Manage, implement and monitor outdoor advertising contracts in respect of : 1) Illuminated Outdoor Advertising street name signs. 2) Litter bins 3) Street light poles 4) Taxi City branding 5) LED Screen 6) Indoor television screens 7) Composite signs 8) static Billboards 9) Illuminated Billboards 10) SMME Outdoor advertising Platform	Quarterly report on : Contract management	Quarterly to 30 June 2018	Consolidated quarterly report on Outdoor Advertising Contracts	Quarterly Outdoor Advertising contract monitoring report RPT 163215 served at the Corporate Service Portfolio Committee.	Expired contracts which are subject to market research will be extended using other available options in the next quarter.	Supply artwork to service provider for the 5 community based messaging signs.	The following platforms exist for community based messaging signst: 1. Primedia - Illuminated street name signs (DMS 1247900). DMS1247901, DMS1247902, DMS1247903, DMS1247904) 2. Combo signs - litter bins (DMS 1247914) 3. City owned billboards (DMS 1247842 4. Outdoor Network - street pole advertising (DMS 1247919 5. KONIGE Trading - LED Screens (DMS. 1226507 6. Meghan Botha Ads - Indoor TV Screens (DMS.1226507	N/A	Monitor and report project progress on delivery in terms of the service level agreement	The following community based messaging signs exist: 1. Primedia - Illuminated street name signs (DMS 1247900, DMS1247901, DMS1247902, DMS1247903, DMS1247904) 2. Combo signs - litter bins (DMS 1247914) 3. City owned billboards (DMS 1247842 4. Outdoor Network - street pole advertising (DMS 1247919 5. KONIGE Trading - LED Screens (DMS. 1226507 6. Meghan Botha Ads - Indoor TV Screens (DMS.1226507	None	Monitor and report project progress on delivery in terms of the service level agreement	
5.2	3.1.2	Monitor and evaluate outdoor advertising contracts in respect of Revenue Performance	Quarterly report	Quarterly to 30 June 2018	Quarterly report on income generated from all outdoor advertising contracts and credit control implemented	Outdoor Advertising Contracts Revenue Performance available on DMS 1191483. Of the 13 contracts 1 contract is in arrears.	In consultation with Finance Department, an agreement has been finalised with the service provider to make arrangements to settle the debt.	Quarterly report on income generated from all outdoor advertising contracts and credit control implemented	Quarterly report RPT 163693 has been prepared and it will serve in January 2018. Account receivables is available on DMS 1191483	N/A	Quarterly report on income generated from all outdoor advertising contracts and credit control implemented	Quarterly report RPT 164261 has been prepared and it will serve in April 2018. Account rec is available on DMS 1191483	None	Quarterly report on income generated from all outdoor advertising contracts and credit control implemented	
6		Internal Audit													
6.1	1.1.7	Implement all Internal Audit and Auditor General (AG) findings action plans by June 2018, to ensure an unqualified audit report(excluding activities requiring budget)	Quarterly reports to Evaluation panel up to 30 June 2018	Implementation of AG Action Plan	Monitor and report on departmental internal audit and AG action plans and corrective measures.	Follow-Up report on the implementation of Internal and External audit findings with implementation status as at 30 June 2017 is available on DMS 1217425 and Dashboard Report on internal controls is available on DMS 1222069. Both reports have served serve at the Audit Committee meeting held on 26 September 2017 (RPT 163156). Current implementation is 7.14% implemented and 92.86% in progress as at 30 June 2017	Target completion date is set at 30 June 2018. Follow-up with responsible managers will be performed on a monthly basis to respond to AG's findings.	Monitor and report on departmental internal audit and AG action plans and corrective measures.	Follow-Up report on the implementation of Internal and External audit findings with implementation status as at 30 Sept 2017 is available on DMS 1243400 Report will serve at the Audit Committee meeting held on 6 December 2017 (RPT 163606). Current implementation is 69.23% implemented and 23% in progress as at 30 Sept 2017 Dashboard Report for Q1 is in progress and due to serve in the next AC meeting (date still to be confirmed)	Follow-up with responsible managers will be performed on a monthly basis to respond to AG's findings as per the final management letter.	Monitor and report on departmental internal audit and AG action plans and corrective measures.	Follow-Up report on the implementation of Internal and External audit findings with implementation status as at 31 December 2017 is available on DMS 1271664 Report will serve at the Audit Committee meeting to be held on 31 May 2018. Current implementation is (2 out of 3) 66.66% implemented and (1 out of 3) 33.33% in progress as at 31 December 2017  Audit Action plan with AG issues under the COO's office can be viewed on DMS 1254757 that served at the Audit Committee meeting held on 5 April 2018 (RPT 164152). Current implementation is (8 out of 9) 88.89% implemented and (1 out of 9) 11.11% in progress as at 31 December 2017  Dashboard Report for Q2 is available on DMS 1271642 and due to serve in the next AC meeting to be held on 31 May 2018.	In progress findings to be prioritized in the 4th quarter.	Monitor and report on departmental internal audit and AG action plans and corrective measures.	
6.2.1	1.1.7	Respond to all internal and external audit enquiries and other general enquiries relating to the COO area of responsibility within the approved turnaround times	Quarterly Internal Audit reports	Strive to zero queries	1 Quarterly report	The Internal Audit Report on Predetermined Objective (PMS) for Quarter 4 of 2016/2017 is available on DMS1221797 and reported to the Audit Committee on the 31 August 2017 (RPT 162971 item 231) .	N/A	1 Quarterly report	The Internal Audit Report on Predetermined Objective (PMS) for Quarter 1 of 2017/2018 is available on DMS1243832 and is due to be reported to the next Performance Audit Committee in the 3rd quarter All responses on Internal and External audit queries were responded to within 5 days and 2days respectively.	N/A	1 Quarterly report	The Internal Audit Report on Predetermined Objective (PMS) for Quarter 2 of 2017/2018 is in progress and due for finalisation by end of April 2018. All issues raised pertaining to the COO area of responsibility have been responded on within the stipulated timeframes.	None	1 Quarterly report	

OFFICE OF THE CHIEF OPERATIONS OFFICER

SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL QUARTER 1	CORRECTIVE MEASURE	TARGET	ACTUAL		TARGET	ACTUALQUARTER 3		TARGET	ACTUAL
6.2.2	1.1.7	% implementation of Internal and External Audit action Plans relating to the Quarter	% implementation	85%	85% Implementation	Follow- Up report on the implementation of Internal and External audit findings with implementation status as at 30 June 2017 is available on DMS 1217425. Report served at the Audit Committee meeting held on 26 September 2017 (RPT 163156). Current implementation is 7.14% implemented and 92.86% in progress as at 30 June 2017	In progress findings to be prioritized in the 2nd quarter.	85% Implementation	Follow- Up report on the implementation of Internal and External audit findings with implementation status as at 30 Sept 2017 is available on DMS 1243400 Report will serve at the Audit Committee meeting held on 6 December 2017 (RPT 163606). Current implementation is 69.23% implemented and 23% in progress as at 30 Sept 2017 = 92.23%	In progress findings to be prioritized in the 3rd quarter in line with the predetermined action dates.	85% Implementation	Follow- Up report on the implementation of Internal and External audit findings with implementation status as at 31 December 2017 is available on DMS 1271664 Report will serve at the Audit Committee meeting to be held on 31 May 2018. Current implementation is (2 out of 3) 66.66% implemented and (1 out of 3) 33.33% in progress as at 31 December 2017  Audit Action plan with AG issues under the COO's office can be viewed on DMS 1254757 that served at the Audit Committee	In progress findings to be prioritized in the 4th quarter.	85% Implementation	
7		Transversal business operations and strategies													
7.1.1	3.1.1	Implement International Relations Framework (IRF) for the City of uMhlatuze (4 twinning arrangements and 4 international organisation agreements)	Quarterly report	4 twinning arrangements and 4 international organisation agreements	Conclude international relations process with DIRCO for finalisation of twinning arrangements as approved by Council	Directive from DIRCO on City to City Twinning Arrangements available on DMS 1232102  Meetings to formalize working relationship with SALGA (Provincial and National Offices) on International Relations. Attendance registers on DMS 1232727 & DMS 1232725	N/A	Conclude cooperation arrangement with one City and one international organisation	Cooperation arrangement with the City of Milwaukee has been resuscitated DMS 1248876 and membership of UCLG DMS1248891 and completed membership form 1249320	The issue of funding for International Relations and Twinning Arrangements remains a challenge. A proposal has been submitted to Finance for consideration in 2018/19 Financial Year	Conclude cooperation arrangement with one City and one international organisation	* Letters and responses requesting twinning arrangements sent on DMS 1267906 * Sister Cities International Global Membership letter on DMS 1267979 * Visit by US Diplomats to the City of uMhlatuze held on 22 February 2018 (Programme - DMS 1268356 & Attendance register - DMS 1268470)	None	Conclude cooperation arrangement with Two City's and two international organisations	
7.1.2	3.1.1	Conclude Four (4) strategic Partnerships with external partners in support of Municipal Service Delivery Operations.	Quarterly report	Quarterly to 30 June 2018	Conclude 4 partnership	* Letter of Partnership between Fokor and CoU available DMS 1232564 * List of Partnerships (State of the City Address - 12 Partnerships) available on DMS 1222773 * Partnership with Department of Energy on Gas to Power Project. Supporting documentation on DMS 1233286, DMS 1233287	N/A	Conclude one partnership	Target met in Quarter 1	N/A	Conclude one partnership	* List of Partners for the Mayoral Back to School Programme - DMS 1261013 * 2018 Mayoral School Uniform Campaign - agenda on DMS 1264561 * Letters of gratitude sent to the sponsors on DMS 1268002 * Invoices and proof of payments on DMS 1268004 * Photos for the Mayoral School Uniform Campaign - DMS 1264573	None	Conclude one partnership	
7.2	1.1.4	% processing of issues emanating from Operation Sukuma Sakhe structures affecting the Office of the Municipal Manager by 30 June 2017	% processing	100%	100%	No issues referred to the Office of the Municipal Manager during this quarter. OMM attends LTT meetings. Attendance register on DMS 1232411	N/A	100%	No issues raised in OSS structures meeting affecting the Office of the Municipal Manager * 11 October 2017 DMS 1239463 * 08 November 2017 DMS 1244945	N/A	100%	* No issues referred to the Office of the Municipal Manager during this quarter. * OMM attends LTT meetings. Minutes DMS 1257693, DMS 1262674, DMS 1259625. No issues raised that needed OMM attention	None	100%	
7.3.2	5.2.1	% Capital expenditure of approved projects co-ordinated and facilitated by Project Steering Committee	% spent	95%	15% spending	Capital expenditure for Quarter 1 (Component 5) available on DMS 1217283.  Capital Project tracking template available on DMS 1200541	PSC to prioritise and monitor expenditure per project on a monthly basis and where necessary funding to be reallocated to projects ready for implementation.	40% spending	Preliminary expenditure as at the of Quarter 2 = 25%	Measures have been put in place to improve monitoring of expenditure; re-allocation of funding to projects ready for implementation; strict performance management of contractors and improving supply chain management processes turnaround times. The 3rd quarter expenditure to improve drastically	75% spending	39.58 % Spending. DMS 1254745.	Weekly assessment of capital expenditure has been introduced and measures taken to fast track processing of payments and approval of documentation. Expenditure Projections up to June 2018 have been completed	95% spending	
7.3.3	3.1.1	Facilitate Knowledge Management, Exchange, Innovation and Learning (Masterclass, Benchmarking, E-Platform, Best practices, Case studies etc.)	Quarterly report	Quarterly to 30 June 2018	Develop programme implementation plan for promoting a knowledge driven, learning, innovation organisation and business excellence for improved service delivery and governance	Programme Implementation Plan available on DMS 1233561  CoU & UNIZULU meeting held on the 28th of August 2017 to strengthen knowledge management, exchange, innovation and learning. Agenda on DMS1232281, attendance register DMS 1226220 and Minutes on DMS 1232315  Knowledge Management E-Platform is updated regularly with recent research and innovation information.	N/A	Progressive implementation of the plan against set targets	Progress Report on DMS 1249176. Master class held in October 2017, Attendance register DMS 1247388, Agenda Items DMS 1248800, Minutes and action Items DMS 1248388, Presentations DMS 1237691 &1237689 * E-Platform regularly updated with best practices * Batho Pele Benchmarking Exercise at uMsunduzi Municipality 22 September 2017 RPT 163154 * Case study being prepared on Knowledge management * Engagement with UNIZULU on going second meeting for the exchange of areas of collaboration to take place in the Quarter 3.	N/A	Progress implementation of the plan against set targets	* Knowledge Management progress report for Quarter 3 - DMS 1268510	None	Progressive implementation of the plan and progress report for 2017/18	
7.3.4	3.1.1	Facilitate and coordinate progressive implementation of SMART City concept and projects(Free Wi-Fi, Digital Payment system, Investigate CoU App, Rural connectivity)	Quarterly report	Quarterly to 30 June 2018	Report progress on implementation	Letter from Honourable Mayor to the Minister of Telecommunications and Postal Services on DMS 1232652 Approval of Rural Connectivity Project phase 2 by Department of Telecommunication and Postal Services available on DMS 1232653.  Progress report on Smart City Projects focusing on Rural Connectivity RPT 163342	N/A	Report progress on implementation	* Free Wi-Fi: tender to be re-advertised as no suitable service provider could be appointed to provide the necessary hardware and software to provide and manage access to free Wi-Fi in the identified public hotspots RPT 162937 * Digital Payment Solutions: put on hold in order to determine available SAP solutions as part of ERP Project DMS 1249185 * Rural Connectivity: Site visit in partnership with USAASA undertaken at OR Tambo District Municipality as part of benchmarking exercise in preparation for the rollout of COU Rural Connectivity Project DMS 1249171 and DMS 1249172 * COU App: assessment of existing Municipalities Apps such as JRA Find & Fix, eThekweni Smart City App and Ekurhuleni Mobile App ongoing	The implementation of Smart City solutions is a long term process and progress is incremental. The tender for public Wi-Fi to be re-advertised, Digital Payment Solutions to be implemented as part of the ERP Project and proof of concept document to be developed for City of uMhlatuze Smart City App before June 2018	Report progress on implementation	* Rural Connectivity: approval obtained from the Minister of Telecommunication and Postal Services. Awaiting finalisation of Phase 2 SA Connect funding. Project Planning meeting scheduled for the 4th quarter * CoU App: live demonstration by the Ethekweni Municipality Service Provider was conducted on 16 March 2018. Partnership in terms of knowledge exchange has been finalised with Ethekweni Municipality. * Digital Payment System: to be implemented as part of the ERP Project. * Free Wi-Fi Hotspots: The process of installation of the firewall and other software needed to manage the public Wi-Fi hotspots is currently underway. Two new sites to be activated next quarter	None	Report progress on implementation	

## DEPARTMENT OF THE DEPUTY MUNICIPAL MANAGER CITY DEVELOPMENT

## SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
1		<b>Land Use Planning and Management</b>													
1.1	6.1.1	Report quarterly to the Planning Portfolio Committee on the number of building plans evaluated and processed. 95% of building plans received must be processed within the prescribed period of 30 days (residential buildings) 60 days (commercial/industrial buildings)  <i>Number of plans received</i> <i>Number of plans finalized</i> <i>Number referred back or rejected</i> <i>Number in circulation</i> <i>Number backlog</i>	Quarterly reports to 30 June 2018	95% building plans processed	95% building plans processed	87 building plans received (66 residential and 21 commercial/ industrial) 107 plans finalised (83 residential and 24 commercial/ industrial) 36 plans referred back/declined (23 residential and 13 commercial/ industrial) 41 in circulation (31 residential and 10 commercial) 0 backlog  NB 99 building plans from the list were submitted in previous Quarters but processed in this Quarter  Building Plans Register: DMS1231490 RPT163260	Standard Operation Procedure is in place. DMS1162720 ; DMS1231490; RPT163260;	95% building plans processed	100% building plan applications processed - 126 building plans received (103 residential and 23 commercial/ industrial) 126 plans finalised (102 residential and 24 commercial/ industrial) 68 plans referred back/declined (57 residential and 11 commercial/ industrial) 42 in circulation (30 residential and 12 commercial) 0 backlog  NB 88 building plans from the list were submitted in previous Quarters but processed in this Quarter  Building Plans Register: DMS1249083 RPT163773	N/A	95% building plans processed	100% building plan applications processed - 112 building plans received (101 residential and 11 commercial/ industrial) 63 plans finalised (59 residential and 4 commercial/ industrial) 48 plans referred back/declined (42 residential and 6 commercial/ industrial) 42 in circulation (27 residential and 15 commercial) 0 backlog  NB 28 building plans from the list were submitted in previous Quarters but processed in this Quarter.  Building Plans Register: DMS1269996 RPT164263	N/A	95% building plans processed	
1.2	6.1.1.6	Ensure 95% of SPLUMA applications (special consent, formal authority and building line relaxation applications) processed within the specified timeframe and report quarterly to the City Development Portfolio Committee  <i>Total number of Applications received</i> <i>Number of consent processed and finalized</i> <i>Number of formal authority applications received</i> <i>Number building line relaxation applications</i> <i>Number of backlogs</i>	Quarterly reports to 30 June 2018	95% of SPLUMA applications processed	95% of SPLUMA applications processed	50 applications received 38 building line relaxation (35 in process; 3 finalised)  8 Special Consent application: All in process  4 Formal Authority Applications: All in process  RPT 163218 Consent Register: DMS 581285 and 1231578) Formal Authority DMS: 1231579 Building Line Relaxation: DMS1231556	Standard Operation Procedure is in place. DMS1137452; DMS1231578; DMS1231579;DMS1231556 . RPT163218	95% of SPLUMA applications processed	100% applications processed - 64 applications received 58 building line relaxation (49 in process; 9 finalised)  6 Special Consent application: All in process  3 Formal Authority Applications: All in process  RPT 163762 Consent Register: DMS 581285 and 1249206) Formal Authority DMS: 1249207 Building Line Relaxation: DMS1249208	N/A	95% of SPLUMA applications processed	49 applications received 37 building line relaxation (26 in process; 11 finalised)  9 Consent application: All in process  34 Formal Authority Applications: All in process  RPT 164229 Consent Register: DMS 581285 and 1270036) Formal Authority DMS: 1270033 Building Line Relaxation: DMS1270037	N/A	95% of SPLUMA applications processed	
1.3	6.1.1.6	Ensure 95% of SPLUMA applications (rezoning, subdivision, consolidation, etc.) processed within the specified timeframe and report quarterly to the City Development Portfolio Committee  <i>Total number of Applications received</i> <i>% applications processed</i>	Quarterly reports to 30 June 2018	95% of planning applications processed	95% of planning applications processed	7 Applications received (1 new and 6 applications cancelled and re-submitted under the new Bylaw); 100% applications processed; Quarterly Report (RPT162926); Applications Register (DMS 698880)	Timeframes according to uMhlathuze SPLUM Bylaw; Timeframes Tracker (DMS 698880)	95% of planning applications processed	100% applications processed - 3 Applications received; Evidence : Quarterly Reports (RPT163622 & 162925); Extract from Applications Register (DMS 698880)	N/A	95% of planning applications processed	100% applications processed - 16 Pre-Applications received; 3 applications processed after being considered complete; Evidence : Quarterly Reports (RPT164189 & 164190); Extract from Applications Register (DMS 698880)	N/A	95% of planning applications processed	
1.4	6.1.1.5	Initiate the review of the uMhlathuze Land Use Scheme and compile a draft Land Use Framework by 30 June 2018	a) Appointment letter of service provider b) Public participation/ Stakeholders Consultation minutes c) Draft Land-use Framework	30-Jun-18	Appointment of the Service Provider/Consultant	Appointment of the Service Provider/Consultant: DMS1231737  Inception meetin was held on 21 September 2017: DMS1229924 and DMS1234318	Project Terms of Reference: DMS1172198	Draft Single Land Use Scheme in place	Project meeting held on 31st October 2017 to discuss and finalize the project approach. Data analysis for part of Ntambanana is underway. However, the process has not been finalised due to the delays related to the Buchananana Human Settlements Development Committee establishment.	N/A	Consultation with stakeholders to obtain buy-in  Draft Status-quo report	Community meeting to present the status of human settlements and address the financial challenges which led to the delays in the Scheme Review Project process was held on 18 February 2018 (DMS127004). The human settlements project update was further presented to Ubuko Traditional Council on 14 March 2018 (DMS1270055). Both meetings were successful. Draft Status Quo Report is available on DMS1270437.	N/A	Draft Land-use framework completed  Stakeholder consultation	
1.5	6.1.1.2	Review the Richards Bay Central Business District (CBD) Framework for approval by Council by 30 June 2018	a) CBD Framework Reviewed b) Council resolution for adoption of Framework Plan c) Public Participation/Stakeholders Consultation Report	Framework for approval by Council by 30 June 2018	Appointment of the Service Provider/Consultant	Bid Evaluation Report finalised: RPT163092	Project Terms of Reference: DMS1200819	Draft Framework Plan in place	The Bid Evaluation Report was submitted to the Bid Evaluation Committee on 14 December 2017 but was referred back due to outstanding documentation. The report will be submitted in January to the Bid Evaluation Committee. Apart from the delays in finalising the Bid process, the project will still be finalized, but in June 2018.	N/A	Processing of objection	Attending to the appeals process in line with the municipal supply chain policy.DMS1270058; DMS1270059	N/A	Appointment of Service Provider Inception Report Draft Central Business District (CBD) Framework Plan	
2		<b>Spatial and Environmental Planning</b>													
2.1.1	6.1.1.4	Report quarterly to the City Development Portfolio Committee on the number of environmental authorisation applications received for comment and the number commented on within the prescribed time frame. 95% of environmental authorisation applications must be commented within the prescribed time frame of 30 days.  <i>Number of environmental authorization applications received.</i> <i>Number of environmental authorisation applications responded within the prescribed time frame of 30 days.</i> <i>Reasons for not responding within the prescribed time frames.</i>	Quarterly progress reports (90% within 30 days) up to 30 June 2018	Quarterly report on statistics	95% of environmental authorisation applications processed within legislated time frames.	100% Target met. 6 Applications received and 6 finalized within prescribed timeframe. Refer to Register as per DMS 1232186.	N/A	95% of environmental authorisation applications processed within legislated time frames.	100% Target met. 6 Applications received and 6 finalized within prescribed timeframe. Refer to Register as per DMS 1237775. Individual response letters as per DMS 1244149, 1240129, 1240126, 1248536, 1248531 and 1248537.	N/A	95% of environmental authorisation applications processed within legislated time frames.	100% Target met. 4 Application were recorded and finalized. Refer to Register as per DMS 1269437. Individual response letters as per DMS 1269421, 1269422, 1269424 and 1269425. Also reported as such in RPT 164276.	N/A	95% of environmental authorisation applications processed within legislated time frames.	
2.1.2	6.1.1.1	Implementation of 2018 SDF Review and perform annual SDF review together with IDP for 2018/2019 by 30 June 2018	SDF review	30-Jun-18	SDF gap analysis	SDF Gap Analysis and Action Plan as per DMS 1228591. Registers for consultation meetings held as part of the IDP Roadshows as per DMS 1233452.	N/A	Report on progress with implementation plan	Progress Report on Action Plan as per DMS 1248750.	N/A	Report on consultation process  Report on progress with implementation plan	Draft SDF Review as per DMS 1265944 and was submitted to Council for noting on 28 March 2018 as per RPT 164243.	N/A	Review 2018/2019 SDF together with the IDP	
3.1.1	6.1.1.3	Preparation of a Rural Development Framework for the Buchananana node	a) Project Inception Plan b) Minutes of consultation meetings c) Detailed Conceptual Approach d) Detailed Settlement Plan	Submit report	Inception Plan and Draft Contextual Approach	Inception meeting held on 21 September 2017. Inception Report as per DMS 1230492.	N/A	Final Conceptual Approach and draft Settlement Plan	Target not met. Challenges with obtaining buy-in from local structures as reported in DMS 1249737.	N/A	Consultation with stakeholders for buy-in.	Target not met. Consultation with local leadership on 18 February 2018 and with Traditional Authority on 13 March 2018 to obtain buy-in for the project. Required buy-in and support has been obtained.	N/A	Conceptual Approach and Draft Development Framework	
3.1.2	6.1.1.2	Preparation of Conceptual Urban Design Plan for Port Durnford Beach Node	a) Project Inception Plan b) Draft Conceptual Urban Design c) Draft Implementation Plan d) Final Urban Design for Port Durnford Beach	Submit report	Inception Plan and Draft Contextual Approach	Inception meeting held on 26 September 2017. Inception Report as per DMS 1231467.	N/A	Final Conceptual Approach and draft Settlement Plan	Target met. Progress reported at Steering Committee meeting of 16 November 2017 (DMS 1244346). Precinct Status Quo Report as per DMS 1237376 and Environmental Status Quo as per DMS 1236834.	N/A	Final Urban Design Concept	On Target. Draft Urban Design Concept was discussed at PSC meeting held on 19 February 2018. Minutes as per DMS 1259976 and draft proposals as per DMS 1259949 and 1259950.	N/A	Project Close-out and adoption	



	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE		
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	
4		Human Settlements														
4.1	6.1.1.3	Conduct Nine (9) Housing Consumer Education Awareness	Number of tenant awareness programmes	9 awareness programme	No Target for the Quarter	No Target for this quarter. Report on RPT 163315	N/A	3 HCE Awareness Programme	The target set was 3 HCE awareness Programme and was met. The Housing Consumer Education (HCE) were conducted in three wards, RPT 163738. Attendance registers DMS 1246176, 1246177, 1246178 and Notices 1246179.	N/A	3 HCE Awareness Programme	The target set was 3 HCE awareness Programme and was met. The Housing Consumer Education (HCE) were conducted in three wards, RPT 164291. Attendance registers DMS 1266757, 1266758, 1259411 and Notices 1255139, 1255175, 1255176.	N/A	3 HCE Awareness Programme		
4.2	6.1.1.3	Transfer of 400 Post-1994 Housing Stock in Dumisani Makhaye Village	Number of Housing transferees	400 Houses Transferred	100 houses	Target Met for this Quarter. A total of 108 houses were transferred, the target was exceeded by 8. Report on RPT163293 and Portfolio of evidence on DMS1231533	N/A	100 houses	The target set was not met only 51 properties were transferred. Please refer RPT 163853 and DMS 1250307 updated register.	The shortfall will be added to the next quarter target.	100 houses	The target was not met due to changes in the agreement with the department. The IA has not been paid for the previous work which they have done.	N/A	100 houses		
4.3	6.1.1.3	Transfer of 80 Pre-1994 Old Housing Stock (Extended Enhanced Discount Benefit Scheme)	Number of Housing transferees	80 houses transferred	20 houses	Target Met for this Quarter. 41 Transferred report on RPT163276 and Portfolio of evidence on DMS1231059	N/A	20 houses	The target set was not met only 8 properties were transferred. Please refer to RPT 163737 and DMS 1249936.	The shortfall will be added to the next quarter target.	20 houses	The target set was 20 and was exceeded by 18 and in total 38 properties were transferred. The 18 also includes the shortfall of 12 transfers from the previous quarter. Please refer to DMS 11267968 updated transfer register and RPT 164289 Quarterly Report	N/A	20 houses		
5		Business Support, Markets & Tourism														
5.1	3.1.1	Marketing of uMhlathuze as destination on National and International ATL platforms through:  • Development of a tourism marketing strategy • 2 Advertorials • 2 Trade Exhibitions • Hosting of 2 Tourism Events	Number of Advertisements and Advertorials	30-Jun-18	Appointment of a service provider to develop a tourism marketing strategy	Appointed Urban Econ (PO 27113) available on DMS1230619 Inception Reports is available on DMS 1229221 Media Tour Service provider appointed. PO available on DMS 1230630. Photographic Evidence on DMS 1230520 Over and above, uMhlathuze hosted the Lilizela Awards & PTIC in partnership with EDTEA and TKZN. Evidence available on DMS 1230487 & 1230515	N/A	3 Consultative meetings with the tourism industry  Hosting one tourism event.  1 advertorial on tourism magazine	Tourism Marketing Strategy. PSC Meeting held on 24 October 2017 (Attendance register on DMS1251931) Consultative workshop held on the 17th November 2017 (Attendance Register available on DMS1247486). Draft Situational Analysis Report is available on DMS 1247485.  Beach Festival Deviation is available on DMS 1247420. Event was held on 16 Dec 2017. Photographic Evidence on DMS 1247506 . Tourism Advert RFQ was created for the advert. PO 33256 is available on DMS 1247487.  Advertorial as published on the Zululand Observer of 14 December 2017 is on DMS 1247422.	N/A	Submission of a draft tourism marketing strategy	Service provider presented draft Tourism Marketing Strategy to EMCO on the 5th March 2018. Presentation is available on DMS1262534 Over and above, Council attended Meetings Africa 2018, report available on RPT164222. Photographic Evidence on DMS 1265061	N/A	Submission of a final tourism marketing strategy to council  Exhibition at Tourism Trade shows  1 advertorial on tourism magazine		
5.2	3.1.1	Prepare and Finalise Agricultural Development Plan by 30 March 2018	progress report	30 March 2018	Finalise draft Agricultural Development Plan and Benchmarking	The Agricultural Support Plan draft is available on DMS 1230885. The benchmarking report is available on DMS 1233382 and the RASET presentation is available on DMS 1233335	N/A	Finalise consultation with Stakeholders on the Agricultural Development Plan	Six consultations were held and the attendance register is available on the following DMS 07/12/2017 DMS 1247853, 11/12/2017 DMS 1247856, 13/12/2017 DMS 1247857, 14/12/2017 DMS 1247858, 15/12/2017 DMS 1247859, 19/12/2017 DMS 1247861	N/A	Finalise Agricultural Development Plan for adoption by Council	Service provider presented draft Agricultural Support Plan to EMCO on the 12th March 2018. Presentation is available on DMS1261618 and the Agricultural Support Plan draft is available on DMS 1261613	N/A	No Target		
5.3	3.1.3	Provide Agricultural Development support through entrepreneurial development, marketing services, value adding, production and resource economics	progress report	30-Jun-18	Update agricultural co-operatives database and conceptualise incubation programme	Agricultural Co-operatives database is available on DMS 1231689 and the profiled Co-operatives source document is available on DMS 1230929. An approved concept plan: Pre-Incubation programme available on DMS 1224936	N/A	Selection and placement of 5 Cooperatives in the Incubation programme	Five Co-operatives were selected for the Pre-Incubation programme, a list of beneficiaries participating in the programme is available on DMS 1249345. Approved Concept Plan is available on DMS 1247935, Shanduka Black Umbrellas pre-incubation programme correspondence is on DMS 1247872 and an approved deviation is available on DMS 1246802. Co-operatives will commence training upon finalisation of the payment to the service provider.	N/A	Report progress on the Incubation programme	Pre-Incubation programme induction took place on the 9th March 2018, attendance register available on DMS 1267780. The programme commenced on the 26th March 2018. A list of beneficiaries participating in the programme is available on DMS 1249345	N/A	Report progress on the Incubation programme		
5.4	3.1.1	Facilitate and support SMME Development	Number of SMME supported		a) Quarterly report b) Report of the hosting of the business fair c) Signed SLAs d) Report on the Launch of SMME one stop shop	Prepare for the hosting of business fair	Project concept plan developed DMS : 1233458	N/A	Host Business Fair	Concept plan was approved and it is on DMS 1233458. Business Fair was on the 23rd and 24th of November 2017 at University of Zululand, Richards bay campus, attendance registers are on DMS 1244243. On day one there were 109 participants and on day 2 there were 51 participants. Advert for the Fair is on DMS 1247665. Requisitions is on DMS 1248080	N/A	Signing of the Service level Agreements for the SMME one stop shop tenants	MOA ( DMS 1268449 ) has been signed with NYDA. For other stakeholders Proposal were sent requesting them to make use of the facility to benefit SMMEs. Proposal is on DMS 1262017. Proposals were sent to Absa Enterprise Development Unit, SEFA, Ithala and NEF. The Department has also partnered with EDTEA and KZN Sharks Board to mentor 20 SMMEs on Maritime Business. The mentorship will run for 3 years. The program started ON March. Attendance registers is on DMS 1266718 and DMS 1267221.	N/A	Launch of the SMME One-Stop-Shop	
					Compile Enterprise Supplier Development Plan	Supplier Development Plan is on DMS 1224244		No target			Stakeholder consultation		Approval of the Enterprise supplier Development Plan			
5.5	3.1.1.3	Number of Informal traders Support programmes facilitated	progress report	30-Jun-18	Financial Literacy Workshop	Approved Concept plan on DMS 1224643. Training date 19/09/2017, Report on DMS 1230316. Attendance Register and evaluation forms available on DMS 1229524. Evidence is available on DMS 1229539.	N/A	Environmental Health Education and Bylaw Training	Approved Concept plan on 1224643. Training date 24/10/2017, Report on DMS 1236651,Attendance register and evaluation forms available on DMS 1236555 Evidence on DMS 1236569 Environmental Health, Informal Trading By-Law and Informal Trading Policy Training workshops held during the renewal of permits. A total Six Hundred and Eighty Four (684) Informal Traders trained. Attendance registers are on DMS 1248097,1248101,1248103,1248106,1248107,1247107. Evidence on DMS 1247029,1247032,1247033,1247034,1247036,1247037	N/A	Informal Trading Policy Workshop	Informal Trading Policy workshop took place during the issuing and renewal of permits which took place on 05 March 2018, the workshop included Environmental health education as well as the By-Law training. Attendance register on DMS 1267575.A total number of Thirty Five (35) Informal Traders were trained.	N/A	Financial Literacy Workshop		
5.6	3.1.5.3	20 unemployed Youth reskilled	Number of Youth	20 Youth	5	Approved Concept Plan on DMS 1222781,Advertisement ( DMS 1228871,Placed on Municipal Website on 14 September 2017 Closing on 22 September 2017,A Service Provider appointed PO is on DMS 1232998,Training to Commence on 6/11/2017-1/12/2017 ,Training Schedule on DMS 1232986.	N/A	10	A total number of 20 Unemployed Matriculated Youth trained on Plumbing Skill as from 6/11/2017- 1/12/2017,Attendance Register on DMS 1245619	N/A	15	Target met in Q2	N/A	20		
5.7	3.1.5.3	1000 job opportunities created by 30 June 2018	Proof of community members trained	Submit report	250	871 job opportunities created Statistics on DMS 1227724	N/A	500	1.EPWP : 72 job opportunities created 2. Council Capital Projects : 7 job opportunities created statistics on DMS 1233087 3. A total number of 19 Interns employed as data collectors in developing of a Skills Audit List on (DMS 1242033	The shortfall on Q2 target is attributed to municipal low capital expenditure. It should however be noted that the department's Q1 over performance addresses the shortfall.	750	1.EPWP : 75 job opportunities created 2. SANRAL : 67 job opportunities created 3. IDZ : 97 job opportunities created Statistics are on DMS 1253168	N/A	1000		

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
6		Property Administration													
6.1	6.2.1.1	Ensure preparation of a Supplementary Valuation Roll by 30 June 2018	% reviewed	95% processing of all received reviews	95% processing of all received reviews	100% processed for inclusion in Supplementary Roll eight (8). See DMS 1233124	N/A	95% processing of all received reviews	100% processed for inclusion in the Supplementary Roll eight (8). See DMS 1233124. Reviews for Supplementary Roll eight (8) to be published in February 2018. See DMS 1249830	N/A	95% processing of all received reviews	Supplementary Valuation Roll submitted by the Municipal Valuer on 28 March 2018 in terms of Section 78 of the MPRA. <b>DMS 1268679</b>	N/A	95% processing of all received reviews	
6.2	6.2.1.1	Prepare and make 3 Land parcels available for Lease through and open Bid process by 30 June 2018	Number of lease agreements	3 leasing agreements signed	Initiate the SCM tender process for advertising of land	Tender specifications for Portion 77 & 88 of ERF 5333 have been finalized and report circulated for signatures. See RPT 163000	N/A	Awarding of one(1) property for leasing purpose	The Tender for the Request for Development Proposals for "The Ridge" Richards Bay has been awarded on 25 August 2017. See RPT 162544.  The Tender for The Expression of Interest on Development and Long-Term Leasing of Greenhills Park has been awarded on 27 October 2017. See RPT 162485 Council Resolution DMS 1252043.  Tender Specification for the Leasing of Erf 9045, Alton has been finalised, the report signed and awaiting presentation to the relevant Committee. See RPT 163524  Tender Specification for the Long-Term Lease and Development of The Harbour Arterial Commercial City on Portions 77& 86 of Rem 5333 has been finalised and the report signed and now awaiting presentation at the relevant Committee. See RPT 163000	N/A	Initiate the SCM tender process for advertising of land	<b>OPEN BID</b> 1) ERF 9045 re-advised DMS 1236390 and tender closed 3 April 2018 with no submission. 2) The Ridge has been awarded DMS 1230370 and the section is currently reviewing the SDP in order to draft the necessary agreements. 3) Greenhills has been awarded subject to acceptance of the award by the bidder. DMS 1268846. Due date for acceptance is 13 April 2018. 4) Portion 77 & 86 of ERF 5333 has been advertised and closing date is 9 April 2018. DMS1203531 <b>COUNCIL APPROVAL</b> 1) Erf 15835 and Rem of 5333, Richards Bay Illegal Sand Mining has been approved by Council November 2017. Approval letter sent to the applicant DMS 1253953. 2) Erf 16990, Richards Bay Alkanstrand Beach Restaurant Building leased out through Council Resolution 11725 of August 2017, DMS 1259409. Draft Lease Agreement in place and not yet signed, awaiting documentation from the applicant. <b>REVIEW OF LEASE AGREEMENTS</b> 1)Richards Bowls Club DMS 1268874 2) Richards Bay Sea Scouts DMS 1268875 3) National Sea Rescue Institute DMS 1268879 4) Zululand Undersea Club DMS 1268880	N/A	Awarding of two properties for leasing purpose	
6.3	6.2.1.1	Ensure 95% of Lease applications processed within 90 days after receipt and report quarterly to Council	% of Lease applications processed	95%	95% of lease applications processed	100% of lease applications received have been processed. See DMS 1224370	N/A	95% of lease applications processed	100% of lease applications received have been processed with 33% approved19% not approved, 5% cancelled by applicant and 43% in circulation and awaiting comments. See DMS 1224370.	N/A	95% of lease applications processed	100% of lease applications received have been processed with 31% approved 15% not approved, 8% cancelled by applicant and 46% in circulation and awaiting comments. See DMS 1224370.	N/A	95% of lease applications processed	
7		Strategically Manage the City Development Department													
7.1	1.1.7	Respond to all internal and external audit enquiries and other general enquiries and implement all approved recommendations within 30 days unless there is reason why implementation is not possible, in which case an agreed extended date to be agreed with and approved by the CM to ensure an unqualified audit report relating to the DMM CD area of responsibility	Quarterly Internal Audit reports	Strive to zero queries	Quarterly report	Responses on Audit findings are done within the 30 days turn-around time.	N/A	Quarterly report	Responses on Audit findings are done within the 30 days turn-around time.	N/A	Implementation of recommendations within 30 days	Responses on Audit findings are done within the 30 days turn-around time.	N/A	Implementation of recommendations within 30 days	
7.2	5.2.1	% Capital expenditure of approved projects co-ordinated and facilitated by Project Steering Committee	% spending	95%	15% spending	4% expenditure on the total capital budget. Please see DMS1233463.		40% spending	23% expenditure on the total capital budget. Please see DMS1249867.		75% spending	49% spending	Re-allocations were done. However, projects are experiencing major delays. There has been consultations with the contractors to possibly increase man power on sites to fast track progress, however, no decisions have been finalized.	95% spending	
7.3	1.1.4	% processing of issues emanating from Operation Sukuma Sakhe structures affecting the City Development Department by 30 June 2017	% processing of issues	100%	100%	Nil issues received	N/A	100%	42 cases have been approved by the KZN Department of Human Settlements and for the appointment of the contractor.  3 cases have been submitted to the KZN Department of Human Settlements and are awaiting approval.  Please refer to RPT 163876 and DMS 125147 report from DoDHS and DMS 1250149 list.	N/A	100%	The municipality is still awaiting for the appointment of the contractor. The department has indicated that the submission has been submitted for Head of Department and MEC signatures.	N/A	100%	
7.4	1.1.1	Ensure that departmental risk identified in the organisation risk assessment register is attended to, update and report quarterly risk assessment register. (i.e. Informal settlements and land invasion outside formalised areas, availability of land for development, informal trading and non-compliance with town planning schemes and regulations)	Quarterly updated risk assessment registers to 30 June 2018	Quarterly report	Quarterly risk assessment register	Strategic Risk register updated quarterly. DMS991738.	N/A	Quarterly risk assessment register	Strategic Risk register updated quarterly. DMS991738.	N/A	Quarterly risk assessment register	Strategic Risk register updated quarterly. DMS991738.	N/A	Quarterly risk assessment register	

DEPARTMENT OF THE DEPUTY MUNICIPAL MANAGER CORPORATE SERVICES

COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT		CORRECTIVE MEASURE	QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
1		<b>Secretariat Services</b>													
1.1.1	1.1.1.1	Provide administrative support for all Council Committees  (1 Portfolio meeting per month, per Portfolio)	number of meetings scheduled	Scheduling of 20 EXCO meetings	Scheduling of 6 EXCO meetings	Target met: 6 Exco meetings were held during the July -Sept 2017 first quarter details contained in RPT 162919	Not Applicable	Scheduling of 4 EXCO meetings	Target met: 4 meetings were held in the quarter  October - RPT163303 - 3/10 RPT163405 -17/10 RPT163428 -17/10 C  November -RPT163493 - 7/11 RPT163582 - 21/11 RPT163613 - 21/11 C  December -  RPT163674 - 8/12 09:00 RPT163676 - 8/12 C RPT163701 - 8/12 12:00	Not applicable	Scheduling of 4 EXCO meetings	4 EXCO Meetings Held  Target Met  24/1 – 163921 14/2 – 164017 and 164039 28/2 – 164109 28/3 – 164111 and 164251	Not Applicable	Scheduling of 6 EXCO meetings	
	1.1.1.1		number of meetings scheduled	Scheduling of 12 Council meetings	Scheduling of 3 Council meeting	Target met: 4 Council meetings were held during July- Sept 2017 details are contained in RPT 162919	Not Applicable	Scheduling of 3 Council meeting	Target met : 5 meetings held  October - RPT163388 - 17/10 RPT163550 - 17/10 C  November - RPT163577 - 21/11 RPT163579 - 21/11 C  December - RPT163678 - 8/12 RPT163680 - 8/12 C-	Not applicable	Scheduling of 3 Council meeting	4 Council Meetings held  Target Exceeded  18/1 – 163796 and 163798 24/1 – 163920 and 163919 28/2 – 164115 and 164117 28/3 – 164253 and 164273	Not Applicable	Scheduling of 3 Council meeting	
	1.1.1.1		number of meetings scheduled	Scheduling of 60 Portfolio meetings	Scheduling of 15 Portfolio meetings	Target met : 33 Portfolios held during July - Sept 2017 details contained in RPT 162919	Not Applicable	Scheduling of 10 Portfolio meetings	Target met :11 portfolio meetings were held in the quarter  <b>Financial Services (2 Meetings)</b> 25/10 – RPT 163451 29/11 - RPT 163584  <b>Corporate Services (2 Meetings)</b> 11/10 – RPT 163379 – OPEN 11/10 – RPT 163120 - CONFIDENTIAL 8/11 – RPT163499 - OPEN 8/11 – RPT 163549 - CONFIDENTIAL  <b>Community Services (3 Meetings)</b> 10/10 – RPT 163340 14/11 – RPT 163570 4/12 – RPT 163695  <b>Infrastructure and Technical Services (2 Meetings)</b> 3/11 – RPT 163444 14/11 – RPT 163565  <b>City Development (2 Meetings)</b> 11/10 – RPT 163377 <del>14/11 – RPT 163567</del>	Not applicable	Scheduling of 15 Portfolio meetings	11 Section 80 Portfolio Meetings held FS -23/1 – 163909 FS - 27/2 – 164113 and 164133 CS - 7/2 – 163951 and 164030 CS -6/3 - 164164 COMMS -21/2 – 164002 COMMS -20/3 – 164198 and 164202 IS - 23/2 – 164077 IS - 20/3 – 164196 EES - 6/2 – 163981 and 164010 CD - 13/2 – 164027 CD - 13/3 – 164185  18 Section 79 and other Meetings were held S/O & DISC -Minutes to be compiled on conclusion of the hearings – 8 sessions held to date LLF - 7/2 – 164099 LLF - 7/3 - 164162 MPAC -27/2 – 164271 MPAC -27/3 - 164366 BOT - 8/3 – 164147 PIAS - 1/2 – 163983 (DMMS) PIAS - 2/1 – 163984 (MM) PIAS - 22/3 – 164284 (DMMS) PIAS - 23/3 – 164283 (MM)  Councilors attended a Municipal Leaders and Media Liaison Workshop on 6 - 8 Feb 2018. (Attendance register is contained in DMS 1267365). Councilors attended LLF training on 26 - 27 March 2018. (Attendance register is contained in DMS 1267679). The Training and Development Quarterly Report is contained in RPT 164316.	Not Applicable	Scheduling of 20 Portfolio meetings	
1.1.2	1.2.1	Strengthen Council Oversight through training on Legislation and Policies	number of Council Training scheduled	2 Council Training sessions		Councillors attended MPAC Training and Salga Induction training during this quarter. The Training and Development Quarterly Report is contained in RPT 163208.	Not Applicable	Council Training	Target met. Councilors attended a Policies and By-law Workshop on 4 Oct 2017. (Attendance register is contained in DMS 1233636). Councilors attended Group/Wise training on 5/8 Oct 2017. (Attendance register is contained in DMS 1248224). The Training and Development Quarterly Report is contained in RPT 163522.	Not applicable			Not Applicable	Council Training	
1.2	1.1.4	% processing of issues emanating from Operation Sukuma Sakhe structures affecting the Corporate Services Department by 30 June 2017	% processing	100%	100%	Target met detailed report is contained in RPT 163217	Not Applicable	100%	Target met : RPT 163765	Not applicable	100%			100%	
1.3	1.1.1.4	To provide a wide spectrum of advice, services and assistance on legal matters affecting the operation and activities of the Municipality	Quarterly report	30-Jun-18	Litigations report considered by Portfolio	Target met : Detailed litigation report for the period July - Sept 2017 quarter ending is contained RPT 163038	Not Applicable	Litigations report considered by Portfolio	Target met : <b>Q1</b> RPT. Portfolio Meeting date: 17/10/2017 Council Meeting date: 8/12/2017  <b>Q2</b> RPT 163828 Litigation against Council = Nil Litigation by Council = Nil	Not applicable	Litigations report considered by Portfolio	Target will be met : Q2RPT. Portfolio Meeting scheduled for 9 May 2018 RPT 164084 being Litigation Report to be considered then.	Not Applicable	Litigations report considered by Portfolio	
	1.1.1.4		Quarterly report	30-Jun-18	Report on litigations, contract management and legislation	Target met - RPT 163061: 68 Agreements were drafted and vetted 28 Service Level Agreement Templates were created 46 Documents were signed by the DMM: CS 1 road closure was registered on behalf of Council 33 Business Licenses were issued and/or renewed Business Licenses penalties with a value of R912 was received	Not Applicable	Report on litigations, contract management and legislation	Target met - RPT 163770 (Contracts, Conveyancing & Business Licenses) 37 Service Level Agreement Templates were created 65 Documents were signed by the DMM: CS3 registration of Council owned properties were effected 23 Business Licenses were issued and/or renewedBusiness Licenses penalties with a value of R2 736 was received	Not applicable	Report on litigations, contract management and legislation	Target met: RPT 164332 (Contracts, Conveyancing & Business Licenses) 52 Service Level Agreement Templates were created 82 Documents were signed by the DMM: CS 7 registration were effected 15 EEDBS Properties were registered 17 Business Licenses were issued 242 Business Licenses were re-nued 133 Agreements were drafted and/or vetted Business Licenses penalties with a value of R6 156,00 was received	Not Applicable	Report on litigations, contract management and legislation	
1.4.1	1.1.1.4	Facilitate the Functionality of Ward Committees through continued capacitation	Number of ward committee meeting	30-Jun-18	102 Ward committee meetings  34 Ward public meetings	Target not met: 90 Ward Committees were held in the quarter from July - Sept 2017 details contained in RPT 162989 Target met : 73 Public Meeting were held during the period July- Sept 2017 details contained in RPT 162989.	Office of the Speaker has been informed and the matter will be addressed accordingly to ensure that Cllrs abide by the stipulated regulations of ensuring that public meetings do convene as stipulated.	102 Ward committee meetings  34 Ward public meetings	Target not met: 92 Ward Committees were held in the quarter from Oct - Dec 2017 details contained in RPT 163506  Target met : 56 Public Meeting were held during the period Oct- Dec 2017 details contained in RPT 163506.		102 Ward committee meetings  34 Ward public meetings			102 Ward committee meetings  34 Ward public meetings	
1.4.2	1.1.1.4	Develop and finalise Policy on Women empowerment and gender equality with terms of reference for both Men and Women forums	Adopted Policy	30-Jun-18	Draft Women Empowerment and Gender Equality Policy	Target not met: Policy has not been completed, due to some teething problems encountered	It is envisaged that in the next quarter the policy will be completed.	Conduct workshop on Women Empowerment and Gender Equality Policy with stakeholders	Target not met as the workshop was not done. It was recommended that the workshops be conducted in April 2018.	Workshop for Women Empowerment and Gender Equality will take place in April 2018				Finalise Women Empowerment and Gender Equality Policy for adoption by Council	

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT		CORRECTIVE MEASURE	QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
1.5	1.1.4.5	An effective ICT Systems that enables efficient decision making and communication to support a sound and effective governance	100% availability	100% availability	100% availability	Target achieved  MONTHLY ICT STEERING COMMITTEE REPORTS  The monthly report containing the statistics on calls logged and resolved as well as the system availability is submitted to the ICT Steering Committee on a monthly basis for consideration. The following reports were submitted to the ICT Steering Committee for the first quarter of the financial year 2017/2018:  1. 27 July 2017 : Agenda DMS 1218792. Minutes in RPT 162847  2. 24 August 2017 : Agenda DMS 1224389. Minutes in RPT 162992.  3. 28 September 2017 : Agenda DMS 1230962. There are no minutes as the meeting was postponed due to it clashing with the IDP Stakeholders Meeting attended by the same Executive Management that are the ICT Steering Committee Members. The agenda for the postponed meeting will serve at the next ICT Steering Committee scheduled for 26 October 2017.	Not Applicable	100% availability	Target Partially achieved  MONTHLY ICT STEERING COMMITTEE - AVAILABILITY REPORT  The monthly report containing the statistics on calls logged and resolved as well as the system availability is submitted to the ICT Steering Committee on a monthly basis for consideration. The following reports detaining the systems availability were submitted to the ICT Steering Committee for the second quarter of the financial year 2017/2018, ending 31 December 2017:  1. 26 October 2017: Agenda DMS 1236874. Minutes in RPT 163468  2. 23 November 2017. Meeting postponed. Reports for November 2017 will be included in the January 2018 meeting as there are no meetings held in the December month. The report to be incorporated into the January 2018 agenda pack is available in RPT 163571.	Not Applicable	100% availability	Target Achieved  MONTHLY ICT STEERING COMMITTEE - SYSTEMS AVAILABILITY REPORT  The ICT Steering committee meets on a monthly basis to consider the reports submitted to it by the ICT Section and also assess the performance of the section including the availability of systems and projects statuses. The report also among others contain the statistics on calls logged and resolved. The following reports were submitted to the ICT Steering Committee for the third quarter of the financial year 2017/2018, ending 31 March 2018. Availability of systems forms part of the content:  1. 30 January 2018: Agenda is contained in DMS 1255050, and Minutes in RPT 163961  2. 27 February 2018. Agenda is contained in DMS 1259362 (volume 1), 1260863 (volume 2) and 1261098 (volume 3), and Minutes in RPT 164050.  3. 22 March 2018 - Agenda is contained in DMS 1265894, and Minutes in RPT 164258		100% availability	
	1.1.4.5		% spending	100% completed projects	5% spending on all Capital projects	Target Partially Achieved  As per ICT Steering Committee Report for August 2017 (DMS 1224389). Spending breakdown for the Quarter 1 is as follows:  1. There are two cancelled tenders amounting to R3 780 000.00. To be readvertised in Quarter 2 as the cancellation has been advertised. These equate to 29% of the total ICT Capital Budget.  2. Three tenders are at Bid Adjudication stage amounting to R 908 030.00 which equates to 7% of the ICT Capital Budget.  3. Two Requests for Quotations (RFQ) advertised and appointments in progress for the amount of R 260 000.00 equating to 2% of the ICT Capital Budget.  4. Three deviations in progress amounting to R 368 000.00 equating to 29% of the ICT Capital Budget.	Not Applicable	35% spending on all Capital projects	Target Achieved - 84% committed funds on projects  As per ICT Steering Committee Report for October 2017 (RPT1241581). Total budget allocated for current projects under ICT Project Management is R39 944 251. Tender, Quotation and Deviation orders amount to R 33 638 144 at the end of Quarter 2. Cancelled tenders have been readvertised or alternative procurement methods followed and spending will reflect in next quarter. Remaining project to start in Quarter 3.	Not Applicable	75% spending on all Capital projects	Target Achieved - by end of March 2018, 86% of Capital Projects funds, either committed and already spent.  As per ICT Steering Committee Report for February 2018 (RPT1263605). Total budget allocated for current projects under ICT Project Management after adjustment budget has increased with R 5 000 000 due to two new projects to be initiated in Quarter 3. For the reporting period, additional invoices for projects were received and loaded on the system for payment and released for payment on 6 April 2018 to the amount of R4 341 783.30. Public Wi Fi equipment order for R 91 953.76 was also placed in March to be invoiced in April.		100% spending on all Capital projects	
	1.1.4.5		Number of meetings	12 Meetings	3 ICT committee meetings	Target Achieved  The monthly reports and attendance Registers for the ICT Steering Committee are available as follows for the first quarter of 2017/2018 financial year:  1. 27 July 2017 : Attendance Register in page 1 of DMS 1231864, Agenda in DMS 1218792, and Minutes in RPT 162847  2. 24 August 2017 : Attendance Register in page 2 of DMS 1231864, Agenda in DMS 1224389. Minutes in RPT 162992.  3. 28 September 2017 : Agenda DMS 1230962. There are no minutes as the meeting was postponed due to it clashing with the IDP Stakeholders Meeting attended by the same Executive Management that are the ICT Steering Committee Members. The agenda for the postponed meeting will serve at the next ICT Steering Committee scheduled for 26 October 2017.  The ICT Steering Committee reports for a quarter also serve at the Corporate Services Portfolio, Executive Committee and Council.	Not Applicable	3 ICT committee meetings	Target Partially Achieved  The monthly report and attendance register for the ICT Steering Committee are available as depicted below for the second quarter of 2017/2018 financial year ended 31 December 2017:  1. 26 October 2017 : Attendance Register in page 1 of DMS 1250308, Agenda in DMS 1236874. Minutes in RPT 163468  2. 23 November 2017: Meeting was postponed. Reports for November 2017 will be included in the January 2018 meeting as there are no meetings held in the December month. The report to be incorporated into the January 2018 agenda pack is available in RPT 163571.  3. There are no meetings held during the December month as per the approved ICT Steering Committee Terms of Reference DMS 749507.  The monthly ICT Steering Committee reports also serve at the Corporate Services Portfolio, Executive Committee and Council.	Not Applicable	3 ICT committee meetings	Target Achieved  MONTHLY ICT STEERING COMMITTEE MEETINGS  In line with the target, 3 ICT Steering Committee meetings were convened during the reporting period where various matters impacting on ICT were discussed, and those ICT matters affecting the entire organisation. During the same meeting, the performance of ICT including calls logged and resolved, availability of systems, project statuses, security and risk matters are discussed. Where a follow-up action is required, the matter is assigned to an individual and added to the instruction list.  The following meetings took place during the reporting period:  . 30 January 2018: Agenda is contained in DMS 1255050, and Minutes in RPT 163961  2. 27 February 2018. Agenda is contained in DMS 1259362 (volume 1), 1260863 (volume 2) and 1261098 (volume 3), and Minutes in RPT 164050.  3. 22 March 2018 - Agenda is contained in DMS 1265894, and Minutes in RPT 164258		3 ICT committee meetings	
1.6	1.1.5.1	Ensure adherence to the requirements of the National Archives and Records Service of South Africa Act (Act 43 of 1996) as amended as well as KwaZulu-Natal Archives and Records Service Act No 8 of 2011, Promotion of Access to Information Act 2 of 2000	a) Disposal Plan Approved b) Access to Information manual c) Section 32 report d) Destruction Certificates	100% compliance	1 Quarterly report to Portfolio committee	Target met: See Rpt 163242 Awaiting response from Provincial Archives for retention periods	Not applicable	1 Quarterly report to Portfolio committee	Q1 Rpt 163242 served before Portfolio on 8 November 2017, Exco 21 November 2017 and Council 8 December 2017.  Q2 Rpt 163804 is being submitted to portfolio- deals with stats re incoming and outgoing mail and awaiting approval for disposal authority -reminder was submitted to Provincial Archivist	Not Applicable	Approval of records Disposal Plan Update information manual and Advertise Section 15 Report	Disposal authority has been received from the Provincial Archivist –Promotion of Access to Information Act Manual has been updated-Section 15 report advertised. –Rpt 164301	Not Applicable	Disposal Certificates Section 32 Report to be submitted to Human Rights Commission	
2		Risk Governance													
2.1	1.1.1.4	Ensure facilitation of review of Municipal by-laws annually	minutes of meetings	4 By-laws committee meetings	1 By-laws committee meeting	Details contained in RPT 163317	Not Applicable	1 By-laws committee meeting	Target not met: Reports have been prepared, Legal section is attending to the amendments and inputs made by the Acting Head of Section. By Laws Committee to sit before the end of the third quarter	Meeting has been moved to the next quarter	1 By-laws committee meeting	Target met: 1 By-laws meeting is yet to sit on the 19 April 2018	Not Applicable	1 By-laws committee meeting	
2.2.1	1.1.1.5	Ensure safe working conditions for employees by conducting 60 safety inspections by 30 June 2017	Number of inspections	60 inspections	18 inspections	Target met: 19 Inspections conducted. OHS quarterly Report contained in RPT 163246.	Not applicable	12 inspections	Target met: 17 OHS inspections done for the quarter  Dates and Reports : 10/10/2017 -DMS 1234811, 10/10/207 - DMS 1248296, 16/10/2017 - DMS 1235172, 16/10/2017 - DMS 1235171, 17/10/2017- DMS 1235167, 19/10/2017 - DMS 1238227, 19/10/2017 - DMS 1238222, 19/10/2017 - DMS 1238226, 19/10/2017 - DMS 1238225, 01/11/2017 - DMS 1238388, 21/12/2017 - DMS 1248309, 21/12/2017 - DMS 1248307, 21/12/2017 - DMS 1248305, 21/12/2017 - DMS 1248300, 21/12/2017 - DMS 1248362, 21/12/2017 - DMS 1248364, 21/12/2017 - DMS 1248366, More details on OHS Quarterly report RPT 163587, Section 8	Not applicable	12 inspections	Target met: 19 OHS inspections done for the quarter  Dates and Reports : 18/01/2018 - DMS 1266438, 18/01/2018 - DMS 1266421, 30/01/2018 - DMS 1256274, 15/02/2018 - DMS 1259629, 15/02/2018 - DMS 1268059, 16/02/2018 - DMS 1259627, 21/02/2018 - DMS 1267757, 21/02/2018 - DMS 1266419, 28/02/2018 - DMS 1266420, 28/02/2018 - DMS 1266417, 06/03/2018 - DMS 1263339, 08/03/2018 - DMS 1268340, 09/03/2018 - DMS 1268688, 15/03/2018 - DMS 1268752, 19/03/2018 - DMS 1268160, 19/03/2018 - DMS 1268726, 22/03/2018 - DMS 1268162, 26/03/2018 - DMS 1268730, 28/03/2018 - DMS 1268735, More details on OHS Quarterly report RPT 164239, Section 8	Not Applicable	18 inspections	



	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
2.2.2	1.1.1.5	Ensure functioning of occupational health and safety committee responsible to initiate, promote, maintain and review measures of ensuring the health and safety of workers	Number of meetings	44 OHS meetings	11 OHS committee meetings	Target met: 12 OHS meetings conducted. OHS quarterly Report contained in RPT 163246.	Not applicable	11 OHS committee meetings	Target Exceeded: 12 OHS committee meetings were held in the quarter  Dates and Minutes: 24/10/2017 - DMS 1240248, 30/10/2017 - DMS 1232115, 08/11/2017 - DMS 1241547, 15/11/2017 - DMS 1244369, 15/11/2017 - DMS 1242264, 16/11/2017 - DMS 1244278, 16/11/2017 - DMS 1241809, 17/11/2017 - DMS 1241929, 21/11/2017 - DMS 1244198, 05/12/2017 - DMS 1246252, 14/12/2017 - DMS 1247862, 19/12/2017 - DMS 1251833 More details on OHS Quarterly report RPT 163587, Section 2	Not applicable	11 OHS committee meetings	Target Exceeded: 13 OHS committee meetings were held in the quarter  Dates and Minutes: 30/01/2018 - DMS 1255619, 07/02/2018 - DMS 1258433, 09/02/2018 - DMS 1249663, 09/02/2018 - DMS 1259821, 12/02/2018 - DMS 1258431, 15/02/2018 - DMS 1260787, 15/02/2018 - DMS 1258841, 20/02/2018 - DMS 1260049, 22/02/2018 - DMS 1261012, 27/02/2018 - DMS 1261430, 07/03/2018 - DMS 1268097, 28/03/2018 - DMS 1268072 29/03/2018 - DMS 1267646 More details on OHS Quarterly report RPT 164239, Section 2	Not Applicable	11 OHS committee meetings	
2.2.3	1.1.1.5	Number of Occupational Hygiene surveys conducted by 30 June 2018	Number of surveys		Draft specifications for Occupational Hygiene survey	Target met: Draft specifications for Occupational Hygiene survey is contained in DMS 1231201. OHS quarterly Report contained in RPT 163246.	Not applicable	Appoint a service provider. (AIA Approved inspection authority)  Conduct an Occupational Hygiene survey	Target Exceeded: Service provider - Gijima AST Holdings ( Approved Inspection Authority) was appointed : Purchase Order Number 000 31176 (signed on 02/11/2017). The Occupational Hygiene survey for City of uMhlathuze was conducted from 14 - 22 November 2017 as per the schedule found on DMS 1240618. More details on OHS Quarterly report RPT 163587, Section 3	Not applicable	Report survey results to EMCO and for noting to the CS Portfolio Committee and OHS Management review committee	Survey Reports can be found on: 1. DMS1259307 - Stores (SCM) Survey 2. DMS1259316 -Noise Survey 3. DMS1259323 - Hazardous Biological Agents (HBA) Survey and Risk Assessment 4. DMS1259333 – Hazardous Chemical Substances (HCS) Survey	Survey Reports to be presented at EMCO in Quarter 4	Draft implementation/action plan based on the survey results	
2.3	4.1.1.3	Ensure implementation of EAP programs that promote and support health and well-being of employees	minutes of programmes	2 programmes	1 Quarterly report on EAP programs	Target met: Quarterly report on EAP contained in RPT 163237.	Not applicable	1 Quarterly report on EAP programs  1 EAP Wellness day	Target met 1 program conducted, Employee Wellness day event took place on 2 and 3 November 2017	Not applicable	1 Quarterly report on EAP programs  1 EAP Wellness day	Target met: 1 Prayer Programme conducted. RPT 164378.	Not Applicable	1 Quarterly report on EAP programs	
3		Institutional Development (Human resources)													
3.1.1	4.1.1.1	Implementation of Talent Management strategy to ensure retention of talent	Number of departments	30-Jun-18	Workshopping of Talent Management strategy	Target met: Staff workshop took place on 20/04/2016 (Attendance Register – DMS 1200410) 1 – Heritage Day celebration (Invitation DMS 1228293)	Not applicable	Identification of key and critical talent in 2 departments	Target met-attendance registers on DMS 1198464 &DMS 1200410	Not applicable	Identification of key and critical talent in 2 departments	Target met: DMS 1198464 and DMS 1200410.	Not Applicable	Identification of key and critical talent in 1 departments	
3.1.2	4.1.1.2	Ensure implementation of affirmative action measures to redress the imbalances of the past in employment opportunities by designated groups	Number of female employed	14 woman employed	2 Strategic positions Women employed	Target not met: The recommendation for the appointment of the female DMM Community Services was concluded on 7 September and the candidate will resume her duties on 1 November 2017	More strategic female positions will be advertised during the next quarter	4 Technical positions Women employed	Target partially met- x3 staff resumed on their duties on 1 December 2017 & another 3 employees had to serve a calendar month notice with their current employers (DMS 1250212)	Not applicable	4 Operational positions Women employed	Target met: 8 Women employed. (DMS 1269463)	Not Applicable	4 Operational positions Women employed	
	4.1.1.2		Number of youth employed	30 youth employed	5 Youth employed	Target met: ( Employment list –DMS 1233642) 22 Youth employed in the period of July to September 2017. Details contained in RPT 163232.	Not applicable	5 Youth employed	Target met - 12 youth employed (DMS 1250231)	Not applicable	10 Youth employed	Target met: 13 Youth employed (DMS 1269465).	Not Applicable	10 Youth employed	
	4.1.1.2		Number of people with disability employed	4 people with disability employed	1 people with disability employed	Target met 1 persons employed during the period of July till September 2017 details contained in RPT 163232.	Not applicable	1 people with disability employed	Target met- two employees with disabilities were employed on 1 July 2017 (DMS 1233642)	Not applicable	1 people with disability employed	Target not met. No person with disability was appointed in this quarter	A consideration will be given in the next advert.	1 people with disability employed	
3.2.1	4.1.1.5	Developing good working relationships among workers, organised labour and managers.	Minutes of meetings	10 LLF meetings	3 LLF meetings	Target partially met: 2 LLF meetings were held: 1) one on the 2 August - Agenda on RPT 163107 and Minutes - RPT 163108. 2) and the other on 6 September 2017 - Agenda on RPT 162837 and Minutes - RPT162838	Target not met due to non availability of Councilors	2 LLF meetings 1 Supervisory training	Target not met: 1 meetings was held for quarter on the 25th of October 2017. Agenda 1236237. December there was no meeting scheduled due to non availability of Councilors and officials.	Not applicable	2 LLF meetings	Target met: 2 LLF Meetings - 7 Feb 2018 (RPT 163977 and RPT 164099), 7 Mar 2018 (DMS 1262173 and RPT 164162).	Not Applicable	3 LLF meetings 1 Relationship building session 1 training	
3.2.2	4.1.1.5		Number of Roadshows	4 Labour relations Roadshow	1 Labour relations Roadshow	Target met: one workshop/relationship building was held on the 14 of July 2017 with fleet management section details available on DMS NO 1233898.	Not applicable	1 Labour relations Roadshow	Target not met		1 Labour relations Roadshow	Target met: HR Roadshows - 14/15/16 March 2018. Attendance Registers contained in DMS 1264561, DMS 1264806, dms 1265187).	Not Applicable	1 Labour relations Roadshow	
3.3.1	4.1.1.4	Ensure provision of opportunities for employees to enhance their capacity through training and development interventions	quarterly reports	4 reports	Rolling out of training according to budget allocations. Submit quarterly report	Target met : AGENDA-162837	Not applicable	Rolling out of training according to budget allocations. Submit quarterly report	Target met: The Training and Development Quarterly Report is contained in RPT 163522. All training interventions for Officials and Councilors for the quarter are contained in this Report. There were 34 Training interventions for the quarter.	Not applicable	Rolling out of training according to budget allocations. Submit quarterly report	Target met: The Training and Development Quarterly Report is contained in RPT 164316. All training interventions for Officials and Councilors for the quarter are contained in this Report. There were 16 Training interventions for the quarter.	Not Applicable	Submit Workplace Skills Plan to LGSETA 30 April Rolling out of training according to budget allocations. Submit quarterly report	
3.3.2	5.2.1.7	Ensure 100% Budget Spent on Workplace Skills Plan (Cumulative)	financial reports	95% spent	25%	Target met: MINUTES- 162838	Not applicable	50%	Target met: 58.24% The Training and Development Quarterly Report is contained in RPT 163522. All training interventions for Officials and Councilors for the quarter are contained in this Report	Not applicable	75%	Target met: 79.69% (of Original Budget). Mandatory Grant - R1 004 300. The Training and Development Quarterly Report is contained in RPT 164316. All training interventions for Officials and Councilors for the quarter are contained in this Report.	Not Applicable	95%	
3.3.3	5.2.1.7	% Operating Budget spent on implementing Workplace Skills Plan	financial reports	0.8% budget spent	0.8% of Quarterly Payroll budget spent	Target met: 0.797% (DMS 754723).	Not applicable	0.8% of Quarterly Payroll budget spent	Target met: 0.833% (DMS 754723).	Not applicable	0.8% of Quarterly Payroll budget spent	Target met: 0.819% (DMS 754723).	Not Applicable	0.8% of Quarterly Payroll budget spent	
3.4	1.1.2.1	Oversee the development and phased implementation of a an Individual Performance Appraisal System to enhance employee productivity	Quarterly report	30-Jun-18	Research for best practice model. Submit a framework/policy (model) and implementation timeframes for approval Workshop model with management	Target met: Procedure and Guidline document has been prepared and is available on DMS 108574. The guidline document was workshopped to Councilors on the 4- 6 October 2017 falling outside of the quarter. Workshopping the document to management and all employees was done during 2016/2017 financial year	Not applicable	Phase 1 implementation (pilot) by developing scorecards in terms of approved implementation timeframes	Target met (Status report is in - DMS 1250100)	Not applicable	Mid-year assessment of (pilot) Phase 1 Report on implementation progress	Target met: Status Report (DMS 1250100).	Not Applicable	Report on implementation progress	
3.5	4.1.1.6	Ensure Annual review of the organisation structure by 30 June 2018	quarterly reports	4 reports	report on changes on staff establishment	Target met: a) RPT 163062 - Report to Council to rescind resolution to abolish post. Council approved 19/9/2017 (Item 11925). b) Quarterly Report RPT 163234	Not applicable	report on changes on staff establishment	Target met: Organisation Development Quarterly Report contained in RPT 163776. All changes to the organisational structure for the quarter reported	Not applicable	report on changes on staff establishment	Target met: OD Quarterly Report is contained in RPT 164191. It was reported that no changes to the staff establishment were effected.	Not Applicable	report on changes on staff establishment	
4		Strategic Departmental Management													
4.1	1.1.6.1	Ensure that departmental risk identified in the organisational risk assessment register is attended to, update and report quarterly risk assessment register.	Quarterly updated risk assessment registers to 30 June 2018	Quarterly report	Quarterly risk assessment register	Target not met: Risk register is contained on RPT 991738.	DMM CS is to take the necessary action to ensure that all managers comply with the submission of the risk register.	Quarterly risk assessment register	Target not met: Risk register is contained on RPT 991738.	Not applicable	Quarterly risk assessment register	Target not met: Risk register is contained on RPT 991738.	Not Applicable	Quarterly risk assessment register	
4.2	1.1.7.2	Respond to all internal and external audit enquiries and other general enquiries and implement all approved recommendations within 30 days unless there is reason why implementation is not possible, in which case an agreed extended date to be agreed with and approved by the OM to ensure an unqualified audit report relating to the DMM CD area of responsibility	Quarterly Internal Audit reports	Strive to zero queries	Quarterly report	No information was requested for quarter 1 as the auditors were finalising the old year plan		Quarterly report	Target met, all enquiries were responded to timesouly. 60% (3/5) of the agreed upon internal audits were successfully implemented . 40% (2/5) are still in progress.	Not applicable	Implementation of recommendations within 30 days			Implementation of recommendations within 30 days	

## DEPARTMENT OF THE DEPUTY MUNICIPAL MANAGER COMMUNITY SERVICES

## SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT		CORRECTIVE MEASURE	QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
				TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
<b>1</b>	<b>Traffic and Licensing</b>													
1.1.1	1.4.2.3 Ensure Speed enforcement by screening of vehicles at random intervals and locations for at least 1800 hours without and 3400 hours with turnkey project assistance by 30 June 2018	Number of hours	1800 hours without turnkey 3400 hours with turnkey	450 hours without turnkey 850 hours with turnkey	Target not met No speed enforcement hours performed during the first quarter. Refer to RPT 163249	No speed enforcement could be conducted due to the fact that the machines needs to be calibrated before it can be used.	450 hours without turnkey 850 hours with turnkey	Target not met. 45 minutes speed hours completed.	The target was not met due to uncalibrated and faulty equipment. Attention is currently being given to repair/calibrate equipment.	450 hours without turnkey 850 hours with turnkey	Target partially met 1480 Speed hours without turnkey Refer to DMS 1270854 & 1270855	Report on hours with turnkey to be reported in quarter 4	450 hours without turnkey 850 hours with turnkey	
1.1.2	1.4.2.3 Ensure High Visibility Patrols, foot/bil patrol, Point duty and Moving Violations by traffic vehicles especially within peak hours for at least 2600 hours by 30 June 2018	Number of hours	2600 hours	650 hours	Target over achieved 1226 Hours were dedicated to Patrols, point duty and moving violations Refer to RPT 163249	N/A	650 hours	Overachievement: 1801 Hours were dedicated to Patrols, point duty and moving violations	N/A	650 hours	Target over achieved 2180 High visibility hours Refer to DMS 1270854	N/A	650 hours	
1.1.3	1.4.2.3 Conduct at least 200 vehicle and driver fitness exercises(Road Worthiness roadblocks) and 220 hours on Alco-exercises (Alco- roadblocks) by 30 June 2018	Number of exercises	200 exercises	50 vehicle and driver fitness exercises 55 hours alco-exercises	Target over achieved 97 Exercises were executed during the 1st quarter Refer to RPT 163249	N/A	50 vehicle and driver fitness exercises 55 hours alco-exercises	Overachievement: 61 Exercises were conducted during the 2nd Quarter.	N/A	50 vehicle and driver fitness exercises 55 hours alco-exercises	Target partially met 64 Roadworthiness/ Worthiness roadblock exercises Refer to DMS 1270854	Report on hours spent on alco exercises to be reported on in quarter 4 include hours spent for the full year on alco exercises	50 vehicle and driver fitness exercises 55 hours alco-exercises	
1.1.4	1.4.2.3 Conduct at least 64 Road Safety Educational programmes by 30 June 2018	Number of Education programmes	64 programmes	16 programmes	Target over achieved 28 Programmes were presented at Primary Schools and 11004 learners were reached	N/A	16 programmes	Overachievement: 23 Road Safety exercises were presented at Primary Schools with 10370 learners were reached	N/A	16 programmes	Target achieved 61 Road Safety exercise were presented at Primary School with 23827 learners were reached in total. Refer to DMS 1270856	N/A	16 programmes	
1.1.5	1.4.3.2 Conduct at least 60 warrant of arrest and summons service operations (exercises) by 30 June 2018	Number of exercises	60 exercises	15 exercises	Target achieved 17 Exercises were conducted during the 1st quarter.	N/A	15 exercises	Over achievement: 28 Exercises where completed during the 2nd Quarter.		15 exercises	Target achieved 23 Exercises Refer to DMS 1270854	N/A	15 exercises	
1.1.6	1.4.2.2 Conduct at least 672 Learners Driver's Licensing sessions per year and report quarterly statistics to Council.	Attendance registers of learner drivers license tested	672 Learners Driver's Licensing sessions	168 sessions per quarter	Target not met 627 sessions completed. Refer to RPT 163248	Target should be reduced to a more realistic 120 per quarter and 480 per annum due to the decline in the number of people who request bookings. Most of rural area citizens are now using KwamMonambi RTI for the booking of their Learner's licence.	168 sessions per quarter	Target not Met: 168 Learner Drivers sessions were completed during the 2nd Quarter.	Due to the opening of another test facility in the KwaMonambi area the number of applicants at this centre has dropped significantly. It is therefore suggested that the quarterly and annual target be reviewed and set at 120 per quarter and 480 per annum.	168 sessions per quarter	Target was not met. 122 Learner Driver's License Sessions were conducted. Refer to DMS 1270860	Target has been reduced to 480 per annum and 120 per quarter, due to the decrease in the number of learners who come to the office for bookings. DLTC is now conducting 2 classes per day instead of 3.	168 sessions per quarter	
<b>2</b>	<b>Emergency Services</b>													
2.1	3.2.2 Conduct 2000 fire prevention inspections on business premises by 30 June 2018	Number of Inspections	2000 inspections	500 fire prevention inspections	Target achieved 627 Fire Prevention inspections were conducted during this quarter. List of premises inspected can be found on: DMS 1219919, DMS 1226764, DMS 1231865, DMS 1213605, DMS 1213606, DMS 1213607. Further details are available in the Fire Prevention Inspection Books that are available at Richards Bay and Empangeni Fire Station. Quarterly report available on RPT 163347.	N/A	500 fire prevention inspections	Overachievement. 519 Fire Prevention inspections were conducted during this quarter. List of premises inspected can be found on: DMS 1239235, DMS 1246991, DMS 1249049, DMS 1249061, DMS 1249063, DMS 1249064. Further details are available in the Fire Prevention Inspection Books that are available at Richards Bay and Empangeni Fire Station. Quarterly Report available on RPT 163843.	N/A	500 fire prevention inspections	Target not achieved 322 Fire Prevention inspections were conducted during this quarter. List of premises inspected can be found on: DMS1261761, DMS1261785, DMS1268171, DMS1269056, DMS1268057, DMS1268058. Further details are available in the Fire Prevention Inspection Books that are available at Richards Bay and Empangeni Fire Station. Quarterly Report available on RPT164363.	Mr Abdullah, responsible for fire inspection was booked of sick and placed on light duty. (See doctors notes on DMS 1269517). This resulted in the section being short staffed and all the inspections targeted could not be completed.	500 fire prevention inspections	
2.1.2	3.2.2 Conduct 12 emergency exercises at High Risk Installations by 30 June 2018	Number of Emergency Exercises	12 emergency exercises	4 emergency exercises	Target not met 3 Emergency Exercises were conducted in the 1st quarter : Mfokoz Casino (11 September 2017), Eskom (12 September 2017) and the Richards Bay Airport (12 September 2017)	The Emergency Exercises conducted in the 1st Quarter was three, the Target of four for this quarter was not reached however the one outstanding exercise will be conducted within the remaining quarters in order not to compromise the Annual target which is 12.	4 emergency exercises	4 Emergency Exercises conducted: Neulen Clinic on the 18th October 2017, Bidvest Tank Terminals ( BTT) on the 27th October 2017 and Mond on the 03 November 2017 and Khayalethu child & Youth Care Centre & Syabonge Shelter on the 29th November 2017.	N/A	2 emergency exercises	Target not met 1 Emergency Exercise took place in the 3rd Quarter, Protea Hotel held an emergency exercise on the 13 February 2018. The exercise was successful.	Letters will be sent to stakeholders to address and rectify this issue.	2 emergency exercises	
2.1.3	6.2.3 Meet with Advisory forum representing all major industries 4 times annually and Review and update Disaster Management Plan (DMP) twice per annum	Reviewed Disaster Management Plan	4 forum meetings	1 meeting	Target met 1 Meeting	Advisory Forum was scheduled to take place on the 30th August 2017 (1232593). However due to poor attendance, chairperson rescheduled for a Special Advisory meeting on the 21st September 2017 (1232977)	1 meeting Update of DCMF	Advisory Forum took place on the 30th November 2017 (1249652). External Stakeholders attended to present their festive plans however members from the City of uMhlatuze Management did not attend due to a Salga Training on the 30th and 31st which caused a clash.	N/A	1 meeting	Target achieved Advisory Forum took place on the 28th February 2018. Refer to DMS1269460. Debriefings took place of the Festive plans and Shortfalls were identified.	N/A	1 meeting Update of DCMF	
<b>3</b>	<b>Occupational Clinic Services</b>													
3.1.1	4.1.1 Deliver an occupational health care service to employees of the municipality.  (12 Peer educator meetings 120 Inspection of First Aid boxes. 120 Department visited by outreach team)	Employee visits	Quarterly report on 12 Peer educator meetings 120 Inspection of First Aid boxes. 120 Department visited by outreach team	Quarterly report on 3 Peer educator meetings 30 Inspection of First Aid boxes. 30 Department visited by outreach team	Target partially met Two Peer educator meetings were held. First aid boxes inspected 92 First Aid Boxes were inspected and 30 Departmental visits were completed.	An additional ipwer educator meeting will be conducted during the 3rd quarter to bring number of meetings to target.	Quarterly report on 3 Peer educator meetings 30 Inspection of First Aid Boxes 30 Department visited by outreach team	Target met on Peer Educators meetings, 47 First Aid boxes were inspected. 33 Department visits were completed.	N/A	Quarterly report on 3 Peer educator meetings 30 Inspection of First Aid boxes. 30 Department visited by outreach team	3 Peer Education meeting conducted. (Refer to DMS 1270381) 123 First Aid Boxes inspected. (Refer to DMS 1270385) 41 Departmental Visits by outreach team (Refer to DMS1270386) Quarterly report on RPT 164004	N/A	Quarterly report on 3 Peer educator meetings 30 Inspection of First Aid boxes. 30 Department visited by outreach team	
3.1.2	4.1.1 Ensure continuous monitoring of employees for adverse health effects by conducting 1500 Medical surveillance examination to help determine the effectiveness of exposure prevention strategies	Number of Medical surveillance examination	1500 surveillance	375 surveillance	Target over achieved 694 Surveillance medical surveillance examinations where performed during the first quarter		375 surveillance	Target over achieved 627 Medical surveillance examinations were performed during the second quarter	N/A	375 surveillance	Target Achieved 4029 Surveillance examinations completed. Refer to RPT 164004 and DMS 1270379	N/A	375 surveillance	
<b>4</b>	<b>Public Health and Pollution Control</b>													
4.1.1	3.3.2 To create awareness on environmental and social issues by providing 8 (eight) Air Quality Education/Awareness Programmes to the community, businesses and/ schools	Copies of attendance Registers and Photographs at events Quarterly reports on progress	8 programmes	3 Programs	Target met 3-awareness programmes. 2-awareness programmes were presented at eMondeni Secondary School and Maaikane Primary School respectively. 1-awareness was also done at iSiboniso Clinic. See DMS 1232118 and RPT 163284.	N/A	1 Program	2 awareness programmes Mkhontkayise and Ngwelenzane Clinic. See DMS 1249403	N/A	1 Program	Target achieved 4 Awareness programmes were conducted. One (1) in Lizwi High School on 21 February 2018 and; three (3) in ward 14 at Gobandou Hall on 4 March 2018, Mandankala Primary on 4 March 2018 and Depo park on 3 March 2018. Refer to DMS1269228	N/A	3 Programs	
4.1.2	3.3.2 Conduct 80 Air Quality Management inspections on business premises by 30 June 2018 and report quarterly progress.	Number of inspections	80 inspections	25 air quality inspections	Target achieved 27 Inspections carried out at various Industrial Premises. Audit Evidence available on DMS 1232166 and RPT 163284.	N/A	15 inspections	18 Inspections carried out at various Industrial Premises.Audit evidence Available on DMS 1269365	N/A	15 inspections	Target achieved 18 Inspections carried out at various Industrial Premises. Audit evidence Available on DMS1269272	N/A	25 air quality inspections	
4.1.3	3.3.2 Ensure prescribed ambient air quality standards are not violated and assess health hazard, damage to materials and control and regulate pollution from various sources by capturing at least 90% of data per monitoring station as required in terms of the Act.	Quarterly Reports	90% data capture per parameter per station per month	Capture at least 90% of data per Monitoring Station per month, analyse, interpret and report quarterly on ambient air quality to Council	Target achieved 99% data captured per parameter per station during the first quarter. See RPT 163284.	N/A	Capture at least 90% of data per Monitoring Station per month, analyse, interpret and report quarterly on ambient air quality to Council	99% data capture for the three stations. See RTP 163805 (the data from 13/11/2017 13:00 to 30/12/2017 was not reported due to changes in the logging system on the 13/11/2017.The data is available but cannot be extracted for reporting. The station need to be configured to SAAQIS data acquisition system.	N/A	Capture at least 90% of data per Monitoring Station per month, analyse, interpret and report quarterly on ambient air quality to Council	Target achieved 98% data capture for the three stations. The station need to be configured to SAAQIS data acquisition system. Refer to quarterly report on RPT164350.	N/A	Capture at least 90% of data per Monitoring Station per month, analyse, interpret and report quarterly on ambient air quality to Council	
4.1.4	3.3.2 Ensuring that all air quality "hot spot zones" are monitored by conducting one baseline study	Quarterly Reports	90% data capture per parameter per station per month	a) Site selection Photographs b) Quarterly Report to Council c) Quarterly Report to Council (see RTP 163367)	Target achieved a) Site selection Photographs done (see RTP 163367) b) Quarterly Report to Council done (see RTP 163367)	N/A	Purchasing of passive monitors	Passive monitors purchased awaiting delivery (ORDER NO: PO0000032832)	N/A	Deployment of passives and Laboratory analysis	Target achieved Passive deployed the first batch analysed in the Laboratory. Results received All three cycles for summer season have been done. Order number: PO0000032832	N/A	Final results and Council Report	
4.1.5	3.3.3 Ensuring service delivery to destitute families by continuous engagements with Funeral Parlours registered in the City of uMhlatuze database  <i>Amended mid-year to read: Assist 100% families who qualify as indigent in line with Municipal Indigent Policy</i>	Quarterly Reports	4 Quarterly reports	a) 1 x Quarterly Meeting b) Report to Council c) Attendance Register	Target achieved a) The Quarterly Meeting was held in 20 September 2017 (see DMS1232211) b) Report done (see RTP 163285) c) Attendance register (see DMS1232211)	N/A	a) 1 x Quarterly Meeting b) Report done (see RTP 163806) c) Attendance register (see DMS 1246673)	a)The quarterly meeting was held in 20 November 2017 ( DMS 1246673) b) Report done (see RTP 163806) c) Attendance register (see DMS 1246673)	N/A	100% qualifying families	The number of families who were assisted through the indigent burial policy were 62 between the period January to March. 100% of indigent families applications who qualified for the burial assistance were processed. Please view processed applications on DMS No. 1271260. Quarterly report available on RPT164351	N/A	100% qualifying families	
<b>5</b>	<b>Waste Management and Cleansing</b>													
5.1.1	3.3.1 Promote waste minimisation, reuse, recycling and recovery of waste by recycling of at least 22% of total waste by 30 June 2018.	Percentage recyclable	22% for the year	22% recycling of total waste collected in 1st quarter	Target achieved 24% of waste recycled, refer to RPT 163402	N/A	22% recycling of total waste collected in 2nd quarter	29% Achieved	N/A	22% recycling of total waste collected in 3rd quarter	Target achieved 25% was achieved in the quarter. Refer to report on RPT164303, Recycling Quantities on DMS1270375	N/A	22% recycling of total waste collected in 4th quarter	

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT		CORRECTIVE MEASURE	QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
5.1.2	3.3.1	Ensure that people are aware of the impact of waste on their health, well-being and the environment by conducting 18 clean-up campaigns and educational programs by 30 June 2018.	Number of campaigns	18	5 clean-up campaigns	Target achieved 7 Schools were done, refer to RPT 163402	N/A	4 clean-up campaigns	5 clean up campaigns and awareness programs were conducted.	N/A	4 clean-up campaigns	Target achieved as 5 clean ups and awareness campaigns and programs were completed as follows: 1. Low Secondary School Environmental Awareness DMS1269376 2. DEA & City of uMhlathuze Clean-up Campaign.DMS1269343 3. Thembelille Primary School Environmental Awareness.DMS1269435 4. Wood and Raw Primary School Environmental Awareness. DMS1269408 5. Nseleli Door to Door Campaign. DMS1269451 Refer to report on RPT164303	N/A	5 clean-up campaigns	
5.1.3	3.3.1	Ensure effective and efficient delivery of Waste services through increase access to waste removal services by 1000 additional households (concentrating on rural areas)	Number of households	1000 Additional households	0 Additional households	No additional Households in this quarter. Skips are being ordered. Refer to RPT 163402	N/A	0 Additional households	0 Additional	Receipt of skips are awaited and will be rolled out as soon as delivery take place.	500 Additional households	Not achieved. Awaiting delivery of skips and deployment of EPWP team starting in April.	Skips to be received in the next Quarter and distributed in the Community. Further deployment of EPWP team which will be starting in April 2018. Annual target will be met by end of the year.	500 Additional households	
5.1.4	3.3.1	Partner with Department of Environmental Affairs and Unizulu to source external funding for alternative treatment of Waste feasibility study and implementation in line with National Climate change strategy, and (WMP) and finalize implementation plan by 30 June 2018.  <i>Amended Mid-year to read as follows: Ensure 100% provision of weekly solid waste removal service to the community by 30 June 2018</i>	Final report adoption	30-Jun-18	Identify potential funders using existing pre-feasibility study report.	Target achieved Funders identified as and report submitted to Department of Environmental Affairs. Possible funder identified as USAID for Technical and financial support. Refer to RPT163402	To complement this the section is working with UNIZULU on feasibility study, and further looking at different options for alternative treatment of waste while increasing on recycling.	Inclusion of project in MOU	Target not achieved, funding not confirmed and project not included in MOU with UNIZULU. Meeting didn't take place.		100% weekly waste removal	100% of Weekly Refuse Removal Routes Completed. (RPT164302 & DMS 1271129)	N/A	100% weekly waste removal	
6		<b>Sport, Recreation and Arts and Culture</b>													
6.1.1	2.6.2.2	Implementation of 9(nine) mass participation recreational programmes	Number of programmes	9 programmes	7 programmes	Target achieved 9 Programmes were completed. DMS1217106 Cluster 1 Golden Games, 1217107 Cluster 3 Golden Games, 1217105 Cluster 4 Golden Games, 1219333 Cluster 2 Golden Games, 1219429 Cluster 7 Golden Games, 1219866 Cluster 5 Golden Games, 1219887 Cluster 6 Golden Games, 1220888 uMhlathuze Golden Games	N/A	1 programme	2 Events were presented: DMS: 1247337 uMhlathuze Beach Games, DMS: 1232645 District Disability Sport Day.	N/A	No target	Target achieved 1 Recreation Development event was presented, i.e. Qalabakusha Prison Rec/Rehab Games Refer to DMS1266565.	N/A	1 programme	
6.1.2	3.4.1.1	Present 42 (forty two) sports development events by 30 June 2018.	Number of events	42 events	8 events	Target achieved 13 Events were completed. DMS: 1212702 Ward 2&3 Elm Games, 1221386 Cluster 2 Elm Games, 1221388 Cluster 7 Elm Games, 122479 Cluster 6 Elm Games, 1221016 Cluster 1 Elm Games 1232081 Cluster 20 Elm Games, 1219334 Cluster 4 Elm Games, 1226399 Cluster 5 Elm Games, 1221018 Karate Tournament, 1223084 Rugby ID Tournament, 1232605 Mayoral Sport Day, 1231537 KC District Games, 1232272 Chess Tournament	District games (DMS: 1231537) were initially anticipated to take place in the second quarter but were played in the first quarter. This implies that no event will be presented in the second quarter as initially planned since it has already been presented and the target has been exceeded.	1 events	1. Programme was presented DMS: 1249219 KZN Salga DSR Games	N/A	5 events	Target achieved 6 Events were hosted during the 3rd Quarter and include: Ward 10 Elimination Games (DMS: 1266735), Ward 20 Elimination Games (DMS 1266736), Ward 11 Elimination Games (DMS 1266737), Ward 20 Elimination Games (DMS 1265242), Ward 16 Elimination Games (DMS 1265055), and Ward 5 Elimination Games (DMS 1266007)	N/A	28 events	
6.1.3	3.4.1.1	Upgrade and rehabilitation of 4 (four) sports facilities and Construction of 1 (one) Sport Field as per budget allocation by 30 June 2018.	Number of facilities upgraded	4 facilities	Upgrade of Ngwelezane New Field (MIG project)	Target partially met 1. The project is 98% completed. The contractor is currently doing turf maintenance before officially handing over 2016/17 CARRY-OVER PROJECT Tender 8/21/UMH76-16/17 (Veld en Vel Courts upgrade), a carry over project has been complete	Due to drought, grass took longer than expected	Rehabilitation of 3 Soccer Fields	Rehabilitation of 3 soccer fields was completed. Rehabilitated soccer fields were Field 2 & 3 at Central Sport Complex together with Mangel Sport Field in Ward 10. Upgrade of Ngwelezane New Field was completed	N/A	Construction of Madlebe Sport Field (MIG Project)	Target Achieved Madlebe sports field was completed ahead of time towards the end of the 2nd quarter.	N/A Completion certificate will be scanned for POE	No target	
7		<b>Horticultural Services (Parks and Cemeteries)</b>													
7.1.1	3.4.1.2	Promote indigenous vegetation by planting 400 trees by 30 June 2018.	number of trees planted	400 trees	0 Trees	Target over achieved 129 Trees were planted in the Ntambani area (See RPT 163369 and 123434)	N/A	200 Trees	Target achieved: 200 Trees planted during the 2nd Quarter	N/A	200 Trees	Target Achieved A total of 250 Trees were planted along roads and main routes within the boundaries of uMhlathuze during the 3rd quarter. Refer to DMS1232656.	N/A	0 Trees	
7.1.2	3.4.1.2	Phase Development: Installation of outdoor gym at eSikhaleni Park (Pool Area)	parks developed	1 park	Call for tender / quotes for Development	Installation walkway lights has been completed at eSikhaleni Park.		Finalisation or adjudication of tender process for the outdoor gym at eSikhaleni	The tender in the evaluation process. Installation of Steel Palisade/21/1/UMH308-17/18		Installation of outdoor gym at eSikhaleni Park	Projects progress target achieved. Installation of the outdoor gym at eSikhaleni park is currently 80% complete		100 %Completion of outdoor gym installation at eSikhaleni Park	
7.1.3	3.4.1.2	Phase Development: Construction of walkways at Ngwelezane Park where outdoor gym was installed during the last financial year(2016/2017) and the construction to be completed by 30 June 2018	parks developed	1 park	Call for tender / quotes for Development	Tender for installation Steel Palisade fence at Ngwelezane Park, Tender 8/21/UMH308-17/18. Tender for the construction of walkway at Ngwelezane Park, Tender 8/21/UMH309-17/18		20% paving and other improvements at Ngwelezane Park Development (Paving)	The tender in the evaluation process. Construction of walkway at Ngwelezane Park 8/21/UMH309-17/18	N/A	50% Construction of Walkway at Ngwelezane Park	Completion of the Construction of walkway is anticipated to be finalised by 15 April 2018.	These projects are facilitated by the Infrastructure Department and handed over to Community Services on Completion.	100% Completion on the construction of walkway and other improvements at Ngwelezane Park Development	
		<b>Arts and Culture</b>													
7.2.1	3.4.1.3	Present /Coordinate Nine (9) Arts and Culture Events/ Activities	Number of Events	Nine(9) events	3 Events	Target over achieved 1) Twelvetri Comedy and Poetry workshop was held at Empangeni Civic Hall on the 14th of July 2017. Comedians and Poets were invited to attend the workshop. Attendance Register on DMS 1228945 and pictures on DMS 1232752. 2) Operation Siyaya Emhlangeni was held at PortDumFord Thusing centre on the 03rd of September 2017. Attendance register on DMS 1228943/ 1228942 and pictures on DMS 1230635. 3) Reed Dance Ceremony was held at Kwa-Nongoma Emhlangeni on 08/08/10 September 2017. 17 Pictures on DMS 1230640. 4) Jubelithengomlomo in partnership with Arts and Culture of uMhlathuze Municipality hosted the show which includes Divorced, Single, Married and widow women. See pictures on DMS 1230631. 5) Women's Day Celebration organised by the Provincial Arts and Culture in collaboration with Local Municipalities and the King Cetshwayo District Municipality. 15 Women from uMhlathuze Municipality were transported to Nkandla Local Municipality to celebrate the day with others. See attendance register on DMS 1228944. 6) Umkhosi Wesivivane was organised by Provincial Arts and Culture in collaboration with Local Municipalities. 15 women were transported to Kwa-Nongoma to celebrate the day with other women. uKhosi FM and other media were there to capture the day. 7) ZwidaQ4/7 event and entertainment in Partnership with Arts and Culture City of uMhlathuze hosted the Media Jive Festival on the 29th of July 2017 at Richards Bay Sport Complex. 8) Phakama Music Concert Against Women Abuse in collaboration with uMhlathuze Municipality hosted Phakama Music Concert Against Women Abuse. 9) Jabulani Shandu Emabashana Production in partnership with uMhlathuze Municipality hosted Jabulani Shandu Tournament and Festival on the 5th of July 2017 at Matshana Sport Ground. 10) Choral Music Competition was organised by Provincial Arts and Culture in Collaboration with Local Municipalities in Pietermaritzburg on the 26 and 27 August 2017.	N/A	2 Events	1. Shaka Marine Talent Search was held in Durban on the 7th of October and 26th of November 2017. Five Groups from different categories were selected to compete on the next level of the competition as they've won the first round. See DMS 1249939 for pictures and DMS 1235168 for attendance register. 2. Spring Tour Entertainment was held at Veldensiel Sport ground on the 13th of October 2017. The competition was focusing on uplifting the talent on Zulu traditional dance. Trophies and medals were given out to the winning groups by uMhlathuze Municipality. See DMS1249946 for pictures and DMS 1247636 for attendance register. 3. Ward 29 organised a HeritageCompetition which was held at Ngqubeni Reserve on the 14th of October 2017. The competition was focusing on uplifting the talent on Zulu traditional dance. Trophies and medals were given out to the winning groups by uMhlathuze Municipality. See DMS1249946 for pictures and DMS 1247636 for attendance register. 4. Choral Music Competition (NCF) was held in Durban at Playhouse on the 15th of October 2017. Two Choirs were selected to perform on this National Choir Festival which are Esikhaleni Choristers and Umkhosi VET College Choir, two houses were hired to assist the Choristers as well as food packs were bought. See DMS 1249540 for pictures. 5. Information Sharing workshop was held at Hlanganani Community Hall on the 19th of October 2017. Artists from various genres were invited to be part of the workshop. This was in collaboration with King Cetshwayo District Municipality. See DMS 1247635 for attendance register. 6. Imvungu Yosefwa is a men programme where they teach them of how to behave, speak towards people and other activities that they usually gather for. This event was held at Kwa-Sompho on the 23rd and 24th of November 2017. 7. District Ingoma Competition was held at PortDum Ford Thusing Centre sport ground on the 30th of November 2017 where 5 categories of Zulu Dance groups from various Local Municipalities under KCDM were competing. See DMS1249943 for pictures. 8. Script development and Filming workshop was held in Drakensburg at Cathedral Peak at Arts and Culture Centre. It started on 4 December 2017 to 08 December 2017. The workshop was about equipping the youth on how to direct a show, script writing, acting, photographing etc. DMS 1247630 for attendance register. 9. uMhlathuze Music Festival was held at ZCBF on the 2nd of December 2017. A popular DJ (Black Coffee) was part of the event with other local DJ's and other Artists. 10. Crafters Exhibition was held at Inkwazi Boardwalk Mall in Richards Bay on the 14 and 15 December 2017. Crafters from various Local Municipalities were transported to come an exhibit at the Hall. 4 Crafters from uMhlathuze Municipality attended the exhibition. 11. Beach Festival was held at Akalastrand Beach on the 16th of December 2017. We collaborated with uMhlathuze business unit section by bringing 8 Local Artists to perform. See DMS 1249919 for pictures. On 17 December 2017 a fashion show was staged 8 fashion designers from uMhlathuze. 12. Last Dance was held on 31 December 2017 where National Artists performed through out the night. It was a successful event. On 1 January 2018 Local Artists performed through out the day at Akalastrand Beach.	N/A	2 Events	Target achieved 1. Mandarini Hall project will be re-installed due to additional work occurred which includes disable ramp and ceiling board. 2. Brackenham Hall project, pre-evaluation is still outstanding, waiting for BEC members to avail themselves. 3. Aquadene Hall project, Pre-evaluation has been done, evaluation report has been completed as well and it has been served in BEC and reflect back for clarity on the tenderers non-compliance with Department of Labour Compensation Commissioner. 4. Nondwane Creche project, pre-evaluation has been done, evaluation report completed, it has been served and approved by BEC on 26 March 2018. It is scheduled to serve in BAC on 11 April 2018. 5. Maintenance community Hall project, pre-evaluation has been done, evaluation report completed, served and approved by BEC on 26 March 2018. It is scheduled to serve in BAC on 11 April 2018. Ngwelezane Hall project - Installation of Air Conditioners, requisition has been created req no 041426, contractor to move on site towards the end of April 2018. Installation of water tanks in Rural areas- Requisition has been created req no 041431, it is still on going process. Ngwelezane external decoration mini project has been created and processes on going. Requisition number 041432.	N/A	2 Events	
7.2.2	3.4.1.3	Refurbishment of Brackenham Hall, Nseleli Hall and Aquadene Hall by 30 June 2018	Completion certificate	3 halls	Initiate SCM process	Target met Consultant were appointed and concept document were received. Brackenham and Nseleli Hall are awaiting for bid specification. 1. Nseleli Hall tender number is 8/21/umh138-16/17, replacement of Nseleli Hall roof covering. Tender was advertised and closed in 28 August 2017. See DMS 123364 for evidence. 2. Nondwane Creche tender number is 8/21/umh196-17/18 and refer on RPT 163124. See DMS 1233629 for presentation concept. 3. Bamberani Creche tender number is 8/21/umh195-17/18 and refer on RPT 163123. See DMS 1233630 for presentation concept. 4. Maintenance community Hall tender number is 8/21/umh184-16/17 and refer on RPT 163121. See DMS 1233633 for presentation concept.	N/A	Appointment of service providers	1. Brackenham Hall Tender number 8/21/UMH138-16/17 was approved by Bid Specification. It will be advertised on 18 January 2018. 2. Aquadene Hall tender number 8/21/UMH304-17/18 was approved by Bid Specification. It will be advertised on 18 January 2018. 3. Nseleli Hall tender number is 8/21/umh138-16/17, replacement of Nseleli Hall roof covering. Tender was advertised and closed in 28 August 2017. 4. Nondwane Creche tender number is 8/21/umh196-17/18 was advertised on 06 December 2017 and will be closed on 15 January 2018. Briefing was held on 14 December 2017. 5. Bamberani Creche tender number is 8/21/umh195-17/18 was advertised on 06 December 2017 and will be closed on 15 January 2018. Briefing was held on 14 December 2017. 6. Maintenance community Hall tender number is 8/21/umh184-16/17 was advertised on 06 December 2017 and will be closed on 15 January 2018. Briefing was held on 14 December 2017. See attached DMS 1249876 for Tender Documents.	N/A	Progress report	Target achieved 1. Mandarini Hall project will be re-installed due to additional work occurred which includes disable ramp and ceiling board. 2. Brackenham Hall project, pre-evaluation is still outstanding, waiting for BEC members to avail themselves. 3. Aquadene Hall project, Pre-evaluation has been done, evaluation report has been completed as well and it has been served in BEC and reflect back for clarity on the tenderers non-compliance with Department of Labour Compensation Commissioner. 4. Nondwane Creche project, pre-evaluation has been done, evaluation report completed, it has been served and approved by BEC on 26 March 2018. It is scheduled to serve in BAC on 11 April 2018. 5. Maintenance community Hall project, pre-evaluation has been done, evaluation report completed, served and approved by BEC on 26 March 2018. It is scheduled to serve in BAC on 11 April 2018. Ngwelezane Hall project - Installation of Air Conditioners, requisition has been created req no 041426, contractor to move on site towards the end of April 2018. Installation of water tanks in Rural areas- Requisition has been created req no 041431, it is still on going process. Ngwelezane external decoration mini project has been created and processes on going. Requisition number 041432.	N/A	Completion of all three projects and issuing of completion certificate	
7.3.1	3.4.1.3	Create working relationship with different stakeholders to promote access to facilities and cultural activities (Formation of steering committees for Libraries, Thusing Centres, Museum and Arts and Culture)	Terms of Reference	30-Jun-18	Establishment of Thusing Centres steering committee	Target achieved The 1st meeting was done on the 06th of July 2017 where different Departments, NGO were invited to be part of the steering committee. See attendance register on DMS 123355.	N/A	Establishment of Museum steering committee	Target not met.	Invitations were directed to schools, museum services and Council for Empangeni CBD Area. Meeting will take place on 24 January 2018.	Establishment of Library steering committee	Museum Art Centre steering committee was held on the 28th of March 2018. 2. The LSCC quarterly meeting took place on the 13th of February 2018. See DMS 1269498 for minutes, DMS 1269499 for attendance register. The Centre Managers Forum took place on the 13th of February 2018. See DMS 1269500 for attendance register.	N/A	Establishment of Arts and Culture steering committee	

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT		CORRECTIVE MEASURE	QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
7.3.2	3.4.1.3	Ensuring Community access to Government services offered in municipality through co-ordination of outreach programmes for Thusong Centres, Libraries and Museum.	Number of outreach programmes	2 programmes	Outreach Programme Thusong Center Annual Service Week Literacy Month Women Institute Exhibition	Target achieved The Thusong Centre Annual Service Week was on the 18th till 22nd of September 2017 at PortDun Ford Thusong Centre. Deputy Minister was invited to attend the Service week of Thusong Centres and Community members came in numbers to receive the free service from different Departments which came through as well as presentations which was done by different Departments from external and internal. See the following DMS's to serve as evidence, Annual TSC Programme : 12282959, Annual TSC Concept : 1233512, Attendance Registers: 1233355, Pictures : 1234040	N/A	No Target	The Empangeni Museum hosted an Exhibition programme for the period 2nd of October 2017 till 24 November 2017. Crafters, scriptures and other art work were displayed. Libraries hosted an Outreach programme (taking Library service to the community) during the period 28th of November 2017 to the 30th of November 2017. They visited Humphry Dumpty Pre-school which is situated at Admoretum and visited Numbanana area as well where they also have KZN Public Library Services. Please see DMS1249979 presentation.	N/A	Library Week	1. Library hosted an Outreach programme where they take the service to the community. They visited different areas for the purpose of teaching the community about the importance of reading. The outreach programme started at Muntlonkud High School on the 20th of March 2018 located in KwaDangweza continued to Mvuzenzeze Primary School on the 23rd of March 2018 at KwaDangweza. 2.Thusong Centers had a Dramaide Interventions from University of Zululand, they are focusing of environmental awarenesses and they've been involved in variety of programmes. They've donated three (3) waste bins and eight (8) indigenous and fruit trees for Port Dumford Thusong Centre, see pictures on DMS 1268174 and again they had a Human's Right Awareness Programme where all stakeholders were invited to participate on the event and to remind the community members about their rights and responsibilities as well.See pictures on DMS 1268216 and attendance register on DMS 1267851.	N/A	World Play Day	
8		Strategically Manage the Community Services Department													
8.1	5.1.1.4	Ensure execution of all projects provided for on the Capital Budget under the direct control of the department and 90% spend by 30 June 2018	% spent on capital budget	95%	Evidence of 5% expenditure	Target over achieved A total amount of R16 572 010 of the Departments Budget has already been spent which represents a 16% expenditure of the Department's total revised Capital Budget allocation of R41 028 700. (See DMS 1231509)	Various projects are already at Bid Evaluation Stage and requisitions created for the smaller projects. Based on this fact It is projected that expenditure will drastically increase during the 2nd quarter.	Evidence of 30% Expenditure	A total amount of R9 261 334 (21%) Expenditure was recorded as at 31 December 2018.	It has to be noted that Tender6/21/0JA/187-1617(for various vehicles) was approved by BCC and advertised and closed on 09 October 2017. Evaluation report served at BEC on 18/12/2017 and at BAC on 22/12/2017. In addition, various other capital projects are at BAC Stage with completion anticipated during the 3rd Quarter.	Evidence of 60% Expenditure	Target not achieved. (20% spent) A total expenditure of R11 239 631 is reflected for the first 3 quarters and represents an expenditure of 20% at 31 March 2018. A further R1 382 474 was already committed on 31 March for projects that had already commenced during the 3rd quarter. It should be noted that the Department's Capital budget total was increased by R24 239 000 during the Adjustment Budget Process. (i.e increased from R30 890 900 to R55 129 900). These funds only became available during March 2018 - the last month of the 3rd Quarter. (DMS 1231509)	It must be borne in mind that a major setback in expenditure performance were brought about with the cancellation of tender UMH187-16/17 for the supply and delivery of various vehicle and plant as per the Bid Adjudication Committee resolution taken on 2 March 2018. This cancellation affected the expenditure of R17 927 700 which represents 33% of the Department's total Capital Allocation. Processes have been initiated for the procurement of the vehicles that can be procured against the National RT 57 tender as per recommendation. A further R6 251 100 (11.3%) were allocated during March for the procurement of a building that will be equipped as a Disaster Management Centre. Negotiations are currently underway for the finalisation of the sale is anticipated within the 1st month of the 4 th Quarter.	Evidence of 95% Expenditure	
8.2	1.1.6.1	Ensure that departmental risk identified in the organisational risk assessment register is attended to, update and report quarterly risk assessment register	Risk register	Quarterly report	Quarterly risk assessment register	Target achieved Risk register has been updated and new risks recorded for both Operational and Strategic Risk Register. Information forwarded to Chief Risk Officer for capture in respective documents.	N/A	Quarterly risk assessment register	Updates for the 2nd Quarter were compiled and sent through to the Chief Risk Officer (DMS 1247892)	N/A	Quarterly risk assessment register	Target achieved The Quarterly Risk Register was updated and submitted to the Chief Risk Officer. Refer to DMS1252109	N/A	Quarterly risk assessment register	
8.3	1.1.7.2	Respond to all internal and external audit enquiries and other general enquiries and implement all approved recommendations within 30 days unless there is reason why implementation is not possible, in which case an agreed extended date to be agreed with and approved by the MM to ensure an unqualified audit report relating to the DMM CoMS area of responsibility	Response rate	Quarterly report	1 quarterly report	All Audit Queries received were attended to and all were resolved.	N/A	1 quarterly report	Two (2)Audit Queries were received during the 2nd Quarter, i.e. Waste Management and Disaster Management Updates Internal Audit and Internal Audit Validation of 2016/17 Performance Reporting. Both queries were successfully addressed and closed.	N/A	1 quarterly report	Target achieved Notification of Quarter 2 Dashboard Review were received from SekelaKabisao and commenced on 12 February 2018. Information requested for audit was submitted. Audit Findings report and management comments on quarter 2 follow-up not received from Internal Audit.	N/A	1 quarterly report	
8.4	1.1.4	% processing of issues emanating from Operation Sukuma Sakhe structures affecting the City Development Department by 30 June 2017	% of issues processed	100%	100%	No issues	N/A	100%	No issues received for the attention of Community Services during the 2nd Quarter.	N/A	100%	Target achieved No issues received for the attention of Community Services during the 2nd Quarter.	N/A	100%	

DEPARTMENT OF THE CHIEF FINANCIAL OFFICER															
SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE															
	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
1		<b>Expenditure: Budgeting and Reporting</b>													
1.1.1	5.1	Prepare and submit final 2018/2019 budget to Council for approval by 31 May 2018 in terms of Sec.24 (1) of the MFMA	Submit time schedules	Budget Approved by 31 May 2018	Key deadlines schedule to EXCO before 31 August 2017	CR 11852 dated 22/08/2017 (RPT 162854)					Draft budget to Council for approval by 22 March 2018	CR 12308 Exco 28/03/2018 Council 28/03/2018 RPT 164208, DMS 1263937 (Annexure A), DMS 1247906 (Annexure B - Tables) & DMS 1262556 (Draft Tabled SDBIP)	Monthly Council meeting planned for 28/03/2018 as per Annual meeting dates	Final budget to Council for approval by 30 May 2018	
1.1.2	5.1	Prepare and submit the Mid-Year Financial Review or the 2017/2018 budget in terms of S.72 of the MFMA and the adjustments budget if required, by 25 January 2018	2017/2018 Mid Year Financial Review submitted to Council by 25 January 2018	Mid Year Review approval by 25 January 2018							Mid-Year Financial Review by 25 January 2018	CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 RPT 163787 (DMS 1238875 & DMS 1247876 (Tables))			
1.2.1	5.1	Prepare and submit monthly financial reports to the Mayor within 10 working days after month end in terms of S.71 of the MFMA, thereafter via the Finance Portfolio Committee to EXCO within 30 days of each month end.	Submit monthly financial reports via the portfolio committee to EXCO	Monthly reports	Copy of 3 monthly reports to Council	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		Copy of 3 monthly reports to Council	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		Copy of 3 monthly reports to Council	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)	Feb 2018 financial report has not been to Finance Portfolio in March 2018 as meeting cancelled due to time constraints in the completion of the 2018/19 Tabled Budget.	Copy of 3 monthly reports to Council	
1.2.2	5.1	Submit completed 2016/2017 financial statements to Auditor General by 31 August 2017 in line with legislation and submit the Audit Report on 2016/2017 financial year to Council via the Audit Committee not later than 30 days after receipt from the Auditor General.	Submit financial statements to Auditor general by 31 August 2017	31-Aug-17	2016/2017 (AFS) Financial statements	AFS - DMS 1226062		2016/2017 AG Audit report submitted within 30 days of receipt from AG	Auditor General Report on DMS 1245615 and Management Letter on DMS 1245759						
1.2.3	5.1	Contribute to the Annual Report by providing Departmental Annual report performance and Financial Statements for submission to the AG by 31 August 2017.	Completed annual report submitted by 31 January 2018	31-Jan-18	Submit AFS to the AG by 30 Aug 2017	Submission of AFS to AG - DMS 1226155									
1.3.1	5.1	Prepare and submit the draft SDBIP for 2018/2019 to the Mayor within 14 days after approval of budget by Council.	Review of the Service Delivery and Budget Implementation Plan	14 days after approval of the budget							Ensure draft SDBIP prepared together with the draft 2018/2019 budget and submitted to Exco by 31 April 2018	CR 12308 Exco 28/03/2018 Council 28/03/2018 RPT 164208, DMS 1263937 (Annexure A), DMS 1247906 (Annexure B - Tables) & DMS 1262556 (Draft Tabled SDBIP)		Ensure submission of final SDBIP 2018/2019 to Exco by 20 June 2018 and submission to National Treasury and Provincial treasury as legislated	
1.3.2	5.1	Submit quarterly progress report on SDBIP to the Finance Portfolio Committee/Exco within 30 days of the last day of each quarter.	Quarterly progress report on Service Delivery & Budget Implementation Plan to thePortfolio Committee	Quarterly to 30 June 2018	Quarterly report	June 2017 - RPT 162688 (DMS 1201662 & 1214979) CR 11738 Fin Portfolio 26/07/2017 Exco 08/08/2017 Council 22/08/2017 In progress during the quarter - Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		Quarterly report	Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017 In progress: Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) Subsequently approved: CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		Quarterly report	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)		Quarterly report	
1.4.1	5.1.1.3	Monitor the payment of creditors and salaries by submitting monthly cash flow statement via the Finance Portfolio Committee to EXCO and Council together with creditors' age analysis.	Number of days	Creditors paid <30 days  Salaries and wages < 7 days after month end	3 Monthly cash flow statements • Creditors paid <30 days • Salaries and wages < 7 days after month end	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		3 Monthly cash flow statements • Creditors paid <30 days • Salaries and wages < 7 days after month end	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		3 Monthly cash flow statements • Creditors paid <30 days • Salaries and wages < 7 days after month end	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		3 Monthly cash flow statements • Creditors paid <30 days • Salaries and wages < 7 days after month end	
1.4.2	5.1.1.4	Ensure cash coverage of two times normal creditors by the end of June 2018.	Cash coverage	2 (two) times normal creditors	1.5 Quarterly report	June 2017 - RPT 162688 (DMS 1201662 & 1214979) CR 11738 Fin Portfolio 26/07/2017 Exco 08/08/2017 Council 22/08/2017 In progress during the quarter - Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		1.5 Quarterly report	Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017 In progress: Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) Subsequently approved: CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		1.7 Quarterly report	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)		2 Quarterly report	



DEPARTMENT OF THE CHIEF FINANCIAL OFFICER															
SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE															
	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
1.5.1	1.1.7.2	Develop Audit Implementation Plan and resolve 100% of audit management issues relating to Budget and treasury office for 2016/17 from audit exceptions from the AG by 30 June 2018	Clean Audit	Achievement of Clean Audit	Submission of Annual Financial Statements for 2016/2017	AFS - DMS 1226062		Clean Audit for 2016/2017	Auditor General Report on DMS 1245615		Develop Audit Implementation Plan resolve at least 60% of audit management issues relating to Budget and treasury office for 2016/17 from audit exceptions from the AG.	Audit Action plan developed and will serve at the Audit Committee on 5 April 2018 (RPT 164152 & DMS 2365868)		(1) Clean audit for 2016/2017 (2) Resolve 40% of audit management issues relating to Budget and treasury office for 2016/17 from audit exceptions from the AG.	
1.5.2	5.1.1.4	Debt coverage by own billed revenue must be below 30%	Debt coverage percentage	<30%	<30%	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		<30%	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		<30%	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		<30%	
1.5.3	5.2.1.2	Asset Management from Financial component	Percentage verification	100% Asset verification	Review of Asset Policy by the AFS Section	Asset Management draft Policy on DMS 1232746		Finalisation of Asset Verification timetable by Corporate Finance	Verification Plan on DMS 1253249		75%	Verification Plan on DMS 1253249, verification process will commence in May 2018		100%	
2		Revenue													
2.1	5.1.1.3	Review revenue enhancement policies annually, i.e. Budget related Policies including (Rates and Tariffs, Bylaws, Credit control and Debt control Policies) and submit via the Finance Portfolio Committee to EXCO and Council for approval by 30 June 2018.	Submit Policy to CM by 30 June 2018	Policy review							Draft Budget reflecting Tariffs changes	CR 12308 Exco 28/03/2018 Council 28/03/2018 RPT 164208, DMS 1263937 (Annexure A), DMS 1247906 (Annexure B - Tables) & DMS 1262556 (Draft Tabled SDBIP)		Submit Policies for approval to Council	
2.2	5.1.1.3	Review the revenue enhancement strategy and submit via the Finance Portfolio Committee to EXCO and Council for approval by 30 June 2018.	Strategy Item to Council by 30 June 2018	Revenue enhancement strategy				Review, maintain and implement a credit control and debt collection policy to enhance the credit control and debt collection procedure and mechanisms	CR 11979 dated 21/11/2017 - RPT 161076 and DMS 1158108.					Review current revenue management business model and process applied and develop revenue enhancement strategy	
2.3.1	5.1.1.4	Submit monthly outstanding debtors' through S71 reports to the Exco/Council not more than 14 days after the end of each month.	Ensure that the monthly debtors' collection reports is submitted to the Portfolio Committee	Monthly reports	3 monthly outstanding debtors' report	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		3 monthly outstanding debtors' report	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		3 monthly outstanding debtors' report	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		3 monthly outstanding debtors' report	
2.3.2	5.1.1.4	Maintain the turnover rate of all outstanding monthly recurring rates and service charges between 14% to 20% and report monthly progress to Council	Maintain a monthly turn over rate between 14% and 20%	Monthly	Indicate the turnover rate at quarter end. 3 monthly progress reports to the Council	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		Indicate the turnover rate at quarter end. 3 monthly progress reports to the Council	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		Indicate the turnover rate at quarter end. 3 monthly progress reports to the Council	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		Indicate the turnover rate at quarter end. 3 monthly progress reports to the Council	
2.4.1	5.2.1.4	Net Debtors to Annual Income (Ratio of outstanding service debtors to revenue actually received for services must be below 20%.	Oustanding Service Debtors Ration	<20%	<20%	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		<20%	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		<20%	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		<20%	

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	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
2.4.2	5.2.1.7	Revenue collected as a percentage of billed amount. (Collection Rate)	% revenue collected	95%	95%	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		95%	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		95%	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		95%	
3		Supply Chain Management													
3.1.1	5.2.1.5	Submit annual review report on the Supply Chain Management policy by 30 August 2017 and submit via the Finance Portfolio Committee to EXCO and Council for approval	Ensure Review of Supply Chain policy by 30 August 2017	30-Aug-17	Annual review report by 30 August 2017	5th amendment of the SCM Policy on DMS 1129246, RPT 160404	Annual report done (RPT 162621) and submitted before 30 August 2017 and approved by EXCO on 05/09/2017, by Council on 19/09/2017.	Communicate approved SCM to all relevant stakeholders	SCM policy was reviewed and approved by EXCO on 22 August 2017.						
3.1.2	5.2.1.5	Submit quarterly SCM reports to the Council within 30 days of end of each quarter in terms of Council policy.	Annual review of Supply Chain Management policy	Annual review report by 30 Jun 2018	Quarterly SCM reports	June 2017 - RPT 162688 (DMS 1201662 & 1214979) CR 11738 Fin Portfolio 26/07/2017 Exco 08/08/2017 Council 22/08/2017 In progress during the quarter - Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		Quarterly SCM reports	Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017 In progress: Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) Subsequently approved: CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		Quarterly SCM reports	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)		Quarterly SCM reports	
3.2	5.2.1.5	Perform annual stock count for 2016/2017 financial year by 30 August 2017, and submit quarterly report on stock counts for the 2017/2018 to Council	Stock count report submitted to Portfolio committee	30 June 2018	Annual stock count report for 2016/2017 by 30 August 2017	Draft Annual Report - RPT 162621		Quarter 1 report on stock count for 2017/2018	The Stock Count for quarter end September 2017 was not conducted due to system challenges, consultants only resolved the matter in October and we had a successful stocktake end of October.	October stock take is available on DMS1252063	Quarter 2 report on stock count for 2017/2018	The Stock Count for quarter end was not completed due to system challenges, however the November stock count was successful and available on DMS 1252005		Quarter 3 report on stock count for 2017/2018	
3.3	5.2.1.5	Improved average turnaround of tender procurement processes in accordance with the procurement plan.	Turnaround time	16 weeks	16 weeks	Draft procedure to be implemented 01/12/2017		16 weeks	Turnaround time procedure implemented by SCM on 01/12/2017		16 weeks	Turnaround time procedure implemented by SCM on 01/12/2017		16 weeks	
4		Financial Management													
4.1	5.1.1.3	Review expenditure management policies, i.e. the Investment and Cash Management Policy, Credit and Debt Control Policy and the Indigent Policy annually and submit via the Finance Portfolio Committee to EXCO and Council for approval by 30 June 2018.	Completed Policies by 30 June 2018	Policy review	Report on the policies reviewed in June 2017.	Review of financial management and budget related policies completed for 2017/18 - RPT 162405 2017/18 MTREF adoption - CR 11645 dated 31/05/2017		Report progress on number of policies reviewed	Review of financial management and budget related policies completed for 2017/18 - RPT 162405 2017/18 MTREF adoption - CR 11645 dated 31/05/2017		Report progress on number of policies reviewed	Review of financial management and budget related policies completed for 2018/19 - RPT 164208 2018/19 MTREF tabled budget - CR 12308 Council 28/03/2018		Review policies in June for the next financial year	
4.2	5.2.1.2	Maintain Asset Register in line with the prevailing accounting standards and include the figures in the Annual Financial Statements. (2016/2017 financial year) and submit to Council and the Auditor General.	Quarterly updated asset register	Quarterly report	Asset register figures to AG	AFS - DMS 1226062		Quarterly report to Council	Register submitted to AG - DMS 1226062		Asset register figures in AFS to Council	AFS figures to AG with register. New figures to be submitted on 31/08/2018		Quarterly report to Council	
4.3	5.1.1.1	Submit monthly Grant reports on all DORA reportable grants received to the Municipal Manager within 10 days after receipt of payment from National Treasury	Monthly reports on Grants	Quarterly report	3 monthly Grant reports included in Section 71 report	Jul 2017 - RPT 162884 (DMS 1220613 & DMS 1222446) CR 11869 Fin Portfolio Cancelled Exco 05/09/2017 Council 19/09/2017 Aug 2017 - RPT 163137 (DMS 1226685 & 1226687) CR 11933 Fin Portfolio 27/09/2017 Exco 03/10/2017 Council 17/10/2017 Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		3 monthly Grant reports included in Section 71 report	Oct 2017 - RPT 163533 (DMS 1238884 & DMS 1239306) CR 12111 Fin Portfolio 29/11/2017 Exco 08/12/2017 Council 08/12/2017 Nov 2017 - RPT 163720 (DMS 1245242 & 1245248) CR 12151 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		3 monthly Grant reports included in Section 71 report	Jan 2018 - RPT 164043 (DMS 1256743 & DMS 1256740) CR 12257 Fin Portfolio 27/02/2018 Exco 28/02/2018 Council 28/03/2018 Feb 2018 - RPT 164179 (DMS 1262482 & DMS 1262477) Mar 2018 - RPT 164356 (DMS 1268039 & 1254745)		3 monthly Grant reports included in Section 71 report	
4.4	5.1.1.1	Submit quarterly reports of the investment register with details of investment, period, interest rate and term as part of the quarterly financial report to the Council within 30 days from quarter end.	Quarterly reports	Quarterly report	Quarterly report	June 2017 - RPT 162688 (DMS 1201662 & 1214979) CR 11738 Fin Portfolio 26/07/2017 Exco 08/08/2017 Council 22/08/2017 In progress during the quarter - Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		Quarterly report	Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017 In progress: Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) Subsequently approved: CR 12152 Fin		Quarterly report	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)		Quarterly report	

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					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
4.5	5.1.1.1	Submit quarterly report of details of all loans as part of the quarterly financial report to Council within 30 days from end of quarter.	Quarterly reports	Quarterly report	Quarterly report	June 2017 - RPT 162688 (DMS 1201662 & 1214979) CR 11738 Fin Portfolio 26/07/2017 Exco 08/08/2017 Council 22/08/2017 In progress during the quarter - Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		Quarterly report	Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017 In progress: Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) Subsequently approved: CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council		Quarterly report	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)		Quarterly report	
4.6	5.2.1.6	Percentage of Capital Budget on Finance departments' projects.	% Spend	100%	15%	June 2017 - RPT 162688 (DMS 1201662 & 1214979) CR 11738 Fin Portfolio 26/07/2017 Exco 08/08/2017 Council 22/08/2017 In progress during the quarter - Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017		40%	Sept 2017 - RPT 163263 (DMS 1231043 & 1217283) CR 11976 Fin Portfolio 25/10/2017 Exco 07/11/2017 Council 21/11/2017 In progress: Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) Subsequently approved: CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018		80%	Dec 2017 - RPT 163787 (DMS 1247876 & DMS 1238875) CR 12152 Fin Portfolio 23/01/2018 Exco 24/01/2018 Council 24/01/2018 In progress: Mar 2018 - RPT 164356 (DMS 1268039 & DMS 1254745)		100%	
5		Departmental Management													
5.1	5	Respond to all internal and external audit enquiries and other general enquiries and implement all approved recommendations within 30 days unless there is reason why implementation is not possible, in which case an agreed extended date to be agreed with and approved by the MM to ensure an unqualified audit report relating to the DMM FS area of responsibility.	Ensure sufficient departmental response to internal audit and general enquiries and implement approved recommendations timeously.	Quarterly report	Quarterly report	Register of internal audit findings as 30 June 2017 on DMS 1233029		Quarterly report	Auditor General Report on DMS 1245615 and Management Letter on DMS 1245759		Quarterly report	The CFO responds to all audit enquiries within 30 days.		Quarterly report	
5.2	1.1.1	Ensure that departmental risk identified in the organisational risk assessment register is attended to, update and report quarterly risk assessment register	Risk register	Quarterly report	Quarterly risk assessment register	Quarterly risk assessment register is updated Risk register DMS 991738		Quarterly risk assessment register	Quarterly risk assessment register is updated Risk register DMS 991738		Quarterly risk assessment register	Quarterly risk assessment register is updated Risk register DMS 991738		Quarterly risk assessment register	
5.3	1.1.4	% processing of issues emanating from Operation Sukuma Sakhe structures affecting the Financial services Department up to 30 June 2017	Percentage	100%	100%	No items on OSS for Financial Services		100%	No items on OSS for Financial Services	100%	100%	No items on OSS for Financial Services	100%	100%	



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	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
1		Electricity Infrastructure Services													
1.1.1	2.1.1.2	Ensure execution of maintenance of electrical distribution network as per maintenance plan and approved budget and report quarterly progress on the implementation of the maintenance plan.	Quarterly to 30 June 2018	100% execution	Execution of maintenance as per maintenance plan	68%	68% achieve is the 1st quarter due to the following challenges: 1. High volume of breakdowns in the month of September due to bad weather conditions prevented teams to attend to planned maintenance. 2.High rate of absenteeism in the retic south section also contributed for the month of August and September. 3.More effort on predictive maintenance is required in the 2nd quarter. see DMS 1226923.	Execution of maintenance as per maintenance plan	83.25% Maintenance target =406 Maintenance completed =338 RPT 163813	Slight improvement from the first quarter , regular weekly meetings has been introduced to monitor maintenance progress on regular basis.	Execution of maintenance as per maintenance plan	101% Target met Maintenance target =2406 Maintenance completed =2439 RPT 164192	N/A	Execution of maintenance as per maintenance plan	
1.1.2	2.1.1.2	Ensure the reduction of electricity connection backlog by connecting 120 additional households by 30 June 2018.	Quarterly to 30 June 2018	120 new connections	30 new houses connected with electricity	29 new connections	1. Availability of the materials had a major impact in the slow response to meet the target. 2. This target is based on customers applying for connection of Electricity see Memo DMS 1234564. The connections are outlined on DMS 812526.	30 new houses connected with electricity	46 Target achieved. Number of new applications received = 27 Remainder were previously processed but not connected due to customers not ready and for materials. DMS 812526 or RPT 163810	N/A	30 new houses connected with electricity	20 New Houses connected, Refer to RPT 164216	Number of new applications received = 24. Other connections were not completed due to the unreadiness of the Customers. No corrective measure to this target because the target on applicants commitment.	30 new houses connected with electricity	
1.2	5.1.1	Ensure execution of all capital projects relating to electricity infrastructure provided for on the Capital Budget (component 5) by 30 June 2018.	% spent on capital budget	95% expenditure	5% expenditure Evidence of expenditure Project status reports	2%	Most projects are on BEC stage. Ordered free issue material, site establishment for various projects and invoices of completed and ongoing projects will be paid during the second quarter. DMS 1234192. The following projects are on : 1. Energy Saving Initiative - BAC Stage 2.Cygnus Substation : BEC 16 October 2017 stage 3. High Mast Lighting Installation (TRADITIONAL AREAS) - BEC on the 23rd of October 2017 4. Ngwelezane Waterworks 11kV overhead line replacement RFQ done 5. 11kV FORMALHAULT SWITCHING SWITCHGEAR REPLACEMENT -The consultant to do the design for Formalhault has been appointed 6.MZINGAZI OHL UPGRADE : The report will serve to BEC on the 16th of October 2017. 7.MADLANZINI OHL UPGRADE -The tender for this project has been advertised and the closing date is on the 18th of October 2017. 8.ELECTRIFICATION OF MANDLAZINI AREA (564 STANDS)-The tender for this project has been advertised and the closing date is on the 18th of October 2017. 9.ELECTRIFICATION OF MZINGAZI AREA (209 STANDS) -The report will serve to BEC on the 16th of October 2017. The material has been ordered 10. ELECTRIFICATION OF NGWELEZANE IDT (NEWTOWN) -The report will serve to BEC on the 16th of October 2017. The material has been ordered 11.Vehicles.	30% expenditure Evidence of expenditure Project status reports	15% Capital projects for Electricity =32 Ongoing projects =32 Ongoing projects = SCM process= 11 DMS 1248604	Most projects are on BEC stage. Ordered free issue material, site establishment for various projects and invoices of completed and ongoing projects will be paid during the second quarter. DMS 1248604. The following projects are on : 1. Energy Saving Initiative- Appointments letters 2.Cygnus Substation : The tender has been awarded and the contractor has ordered a transformer from LHMMarthusen, order number: PO OKE-SPO-12-0010. The contractor will be on site on 18 January 2018 to start with civil works.3. High Mast Lighting installation (TRADITIONAL AREAS) - - BAC on 17 January 2018 4. Ngwelezane Waterworks 11kV overhead line replacement SCM is in the process of appointing the land survivor to peg the route for the new line and the contractor will be appointed in January 2018 to build the Overhead Line 5. 11kV FORMALHAULT SWITCHING SWITCHGEAR REPLACEMENT - The tender has been awarded The balance of R600 708 will be paid during project execution in 2018/19 FY. The design 90% completed. 6.ELECTRIFICATION OF MANDLAZINI AREA (564 STANDS)-The tender has been adjudicated 20 December 2017, the contractor to be appointed in January 2018. Material has been ordered2017.7.ELECTRIFICATION OF MZINGAZI AREA (209 STANDS) -The report will serve to BEC on the 16th of October 2017. The material has been ordered 8. ELECTRIFICATION OF NGWELEZANE IDT (NEWTOWN) -The tender has been adjudicated 20 December 2017, the contractor to be appointed in January 2018. Material has been ordered. 9. Vehicles- Tender 8/21/lumh 18/716-17 closed on 9 October 2017, The tender is scheduled for January 2018 in BAC.	80% expenditure Evidence of expenditure Project status reports	29% expenditure Capital projects budget for Electricity = R 91 789 200 Expenditure to date = R 23 356 433 Evidence = Component 5 (DMS 1270129)	60% expenditure was not achieved due to some of the projects being awarded only March 2018. Project schedules and projections were revised with the contractors. More teams will be added in all ongoing projects in order to increase the expenditure by June 2018.	95% expenditure Evidence of expenditure Project status reports	
1.3	2.1.1.2	To ensure that non-technical electricity losses are kept within 8%.	Quarterly to 30 June 2018	8% electricity losses maintained	8% per quarter		The September consumption figures is only processed now as the month ended on the 30th of September 2017. Bill run approximately 23/24 October 2017.	8% per quarter	8% for two months ,awaiting billing for December 2017. The campaigns are advertising on billing statements on monthly basis and uMhlathuze Wam on quarterly basis RPT 163810	N/A	8% per quarter	7% Target met Evidence = DMS 1266754, RPT 164216	N/A	8% per quarter	
1.4	2.1.1.2	Ensure that 90% of general street lighting faults are restored within 72 hours (excludes lighting installations that have cable faults or stolen equipment). Report quarterly statistics to Council	Average restoration time	90% restored	90% restored	90% restored	Target achieved. DMS 1232437	90% restored	80% How many streetlight faults /complaints received How many executed=????? ECS cable failure - 27 ECS Fitting Failure - 256 ECS Theft - 5 Total of 288 complaints from call centre, with an approximate target achieved of 80%, 57 complaints were not attended to RPT 163813	1. Cherry picker and Crane truck has been budgeted for in this financial year. Currently only two cherry pickers available.(scheduled for BAC in the third quarter) 2.1 x General worker post to be appointed asap, currently being advertised 3. 1 x General worker seconded to Civic Centre 4. 1 x Senior Electrician on Maternity leave DMS	90% restored	90% Target met Evidence = RPT 164312	N/A	90% restored	
2		Infrastructure and Asset Management													
2.1	2.1.1.7	Initiate steps towards development of Electrical Asset Management Plan by the 30 June 2018	Quarterly reports	Report to Steering Committee	Develop specification and advertise tender	The Maturity Plan is contained in place and addresses the development of the AMP.	The Maturity Plan is contained in DMS 1233029 that addresses the development of the AMP. DMS 1231792 contains the forward direction in terms of this development.		No target for the quarter. The Maturity Plan is contained in DMS 1233029 that addresses the development of the AMP. DMS 1231792 contains the forward direction in terms of this development.	N/A	Appoint service provider to develop plan	Target not met , Appoint service provider to develop plan	Appointment of a Service Provider is currently underway and is contained in DMS 1265497. This process is currently at an SCM stage for the confirmation of respective documentation.	Submission of report to Asset Management steering Committee	
2.2	5.2.1.6	Ensure that the contract monitoring plan is in place and quarterly technical contract monitoring report is submitted to Council	Quarterly technical contract monitoring report	Quarterly technical contract monitoring report	Implementation as per project plans Technical contract monitoring	1	DMS 1234186	Implementation as per project plans Technical contract monitoring	100% Number of minutes of contract monitoring meeting =Energy Savings Kick off Minutes - 1208111 COW Reports - 1208681,1208683, 1208683, 1208686, 1208687, 1208689, 1208689, 1208690 BrackenHam Kick Off Minutes - 1194841 COW Reports - 1211806,1214586, 1225591,1241502	N/A	Implementation as per project plans Technical contract monitoring	100% target met NVCE : Energy Saving Building Lighting Intro to CLLRS - DMS 1258451 Claim 1 - DMS 1269941 Report - 1270148 WISEWOMEN : Energy Streetlighting : Energy Saving Kick off - DMS1261546 Claim 1 - DMS1270150	N/A	Implementation as per project plans Technical contract monitoring	

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					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL
3		Fleet Management													
3.1.1	2.1.3.1	Replacement of Vehicles and Plant, Procurement of new plant in terms of Capital Budget by 30 June 2018	Quarterly reports	100% of budgeted vehicles delivered	5% of budgeted vehicles delivered	Update 0% delivered,	Tender 8/2/11umh 187/16-17 closed on 9 October 2017, tender will now need to be pre-evaluated and then Evaluated.32 Tenders were received and there are 25 Items on the Tender.	20% of budgeted vehicles delivered	1% Tools if bought =Toyota fortuner purchased ,pressure washer	Tender 8/2/11umh 187/16-17 closed on 9 October 2017, tender will now need to be pre-evaluated and then Evaluated.32 Tenderes were received and there are 25 Items on the Tender.The tender was on BEC on 18 December 2017 and shortfalls were identified and virements were submitted .The tender is scheduled for January 2018 in BAC.	60% of budgeted vehicles delivered	1% target not met Tender 8/2/11umh 187/16-17	Tender 8/2/11umh 187/16-17 closed on 9 October 2017, tender will now need to be pre-evaluated and then Evaluated.32 Tenderes were received and there are 25 Items on the Tender.The tender was on BEC on 18 December 2017 and shortfalls were identified and virements were submitted .The tender is scheduled for January 2018 in BAC. Referred back by BAC to be advertised on RT 57 National Tender , Deviations to be completed for urgent Vehicles . RT 57 BAC approved 18 April 2018.	100% of budgeted vehicles delivered	
3.1.2	2.1.3.1	Ensure 95% fleet availability(This includes minor accident damage that can be dealt with by Workshops, but excludes major accident repairs)	Quarterly reports	95% fleet availability	95%	92%	Several repairs and COF preparations have been out sourced, to expedite turn around	95%	95% Availability ratio is on DMS = 1250094	N/A	95%	84% Targe partially met DMS 1271569	Due to the depletion of the operational budget materials could not ordered resulting vehicles satnding longer request of overspenditure was approved therefore supply chain process could be resumed.	95%	
4		Administration, Risk and Departmental Management													
4.1.1	1.1.1.5	Ensure that 96 on the Job safety inspections are conducted as per planned inspection schedule by 30 June 2018. (Electricity 60, Mechanical workshop 24, Electrical Engineering Support 12)	Inspections	96 INSPECTIONS done by 30 June 2018	24 INSPECTIONS: Electricity 15, Mechanical workshop 6, Electrical Engineering Support 3	Public Lighting =68 , Mechanical workshop =3, Operations = 22	Target achieved	24 INSPECTIONS: Electricity 15, Mechanical workshop 6, Electrical Engineering Support 3	Public Lighting =66 Mechanical workshop =3, Operations :Task observations = 10 Risk assessments = 42 DMS 963277 ,RPT 163813	N/A	24 INSPECTIONS: Electricity 15, Mechanical workshop 6, Electrical Engineering Support 3	Public Lighting - Task observation =10 Risk assessment = 58 .DMS 963277, RPT 164317 Operations .Task observations = 19 Risk assessments = 85	N/A	24 INSPECTIONS: Electricity 15, Mechanical workshop 6, Electrical Engineering Support 3	
4.1.2	1.1.6.1	Ensure the review and update of the Departmental Enterprise Risk register quarterly	Quarterly reports	100% updated register for the EES department by 30 June 2017	100% updated register	100% updated	See Umhlatuze wami dated 09 October 2017	100% updated register	Nil for EES DMS 1247892	N/A	100% updated register	Nil for EES	N/A	100% updated register	
4.2	1.1.7.2	Respond to all internal and external audit enquiries and other general enquiries and implement all approved recommendations within 30 days unless there is reason why implementation is not possible, in which case an agreed extended date to be agreed with and approved by the MM to ensure an unqualified audit report relating to the DMM EES area of responsibility	Response rate	Quarterly report	1 quarterly report	100% Updated	DMS 1233029	1 quarterly report	100% DMS 1249929 How many quires were received = 2 Losses and Connections	N/A	1 quarterly report	Nil for EES	N/A	1 quarterly report	
4.3	4.1.2.2	% processing of issues emanating from Operation Sukuma Sakhe structures affecting the Electricity and Energy Services Department by 30 June 2017	% of issues processed	100%	100%		Nothing was raised for Electricity in the meeting on 12 July 2017 , DMS 1223941. Rarely Electricity issues are brought up in these meetings. This target has to be removed /discussed between Electricity and Performance Management	100%	Nil for EES	N/A	100%	Nil for EES	N/A	100%	

DEPARTMENT OF THE DEPUTY MUNICIPAL MANAGER ELECTRICITY AND ENERGY SERVICES

SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL	CORRECTIVE MEASURE	TARGET	ACTUAL

DEPARTMENT OF THE DEPUTY MUNICIPAL MANAGER INFRASTRUCTURE SERVICES

SDBIP COMPONENT 3 - QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

IDP		PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT			QUARTER ENDING 31 DEC			QUARTER ENDING 31 MARCH			QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
1		WATER AND SANITATION SERVICES													
1.1	5.1.1	Ensure execution of all capital projects relating to water and sanitation services provided for on the Capital Budget under the direct control of the department by 30 June 2018	Quarterly to 30 June 2018	90% expenditure	5% expenditure Evidence of expenditure Project status reports	1% of Capital Budget spent. See DMS 1232215 and RPT 163304 for details.	Project carrying 80% of capex funding to serve on BSC by 16 October 2017 (DMS 1232215). Project carrying 20% of capex funding will go through RFQ process. To ensure that Service Providers submit invoices in time.	30% expenditure Evidence of expenditure Project status reports	30% of Capital Budget spent. See DMS 1249383 and RPT 163845 for details.	Target met	60% expenditure Evidence of expenditure Project status reports	Target not met 43% of Capital Budget spent. See DMS 1269206 and RPT 164297 for details.  Tender for vehicles was cancelled and has negative impact on overall expenditure.	New Transaction tender method will be utilized and expenditure will be met by Mid June.	90% expenditure Evidence of expenditure Project status reports	
		Operations and Maintenance (Reticulation)													
1.2	2.1.1.1	Ensure 100% restoration of water supply for both Planned and Unplanned reticulation within 8hrs	Quarterly to 30 June 2018	Report progress on quarterly basis	100% restoration within 8hrs	80% restored within 8hrs Not Met (8.8hr average) DMS 1089024 Target not met for southern Depot due to the following reasons:-  (1) Mkhwanazi North Vulindlela Store 7hrs to complete the job, Pipe size 160mm, ( exposing water valve took 1 hr, exposing pipe using TLB 2 hrs, collecting material 1 hr, repairing pipe 3 hrs, and cleaning the area (W/O 453433) .  (2) Vulindlela A 344, 12hrs to complete the job. The pipe size is 110mm and it was burst under the shop build we install two water valve 3hrs, Divert the pipe 3hrs by using TLB, repair the pipe 2 hrs and backfilling and cleaning the areas 2 hrs( W/O 455840 )  (3) Dube Rural Mandlankala 6hrs to complete the job, size pipe 50mm, exposing and closing water valves 1 hr, exposing the pipe using TLB 1 hr, repairing pipe 2 hrs, opening valves 1 hr, backfilling and clean the area 1 hr W/O 454393  (4) Mkhwanazi North eShizu 8hrs worked on site, size 200mm pipe, 1hr to closing water valves, 2hrs to expose using TLB, 3hrs repairing the pipe, 1hr opening valves, 1hr backfilling and cleaning the area W/O 459192  (5) Dube Rural Sinakhile Area 14hrs worked on site, size of the pipe is 200mm, 3hrs exposing water valve, 3hrs exposing pipe using TLB, 4hrs collecting material from stores and our side suppliers, 4hrs repairing pipe, and cleaning the area W/O 457099.  (6) Mkhwanazi North Dlangewza area 6hrs workd on site, 63mmsize of the pipe, 2hrs exposing pipe, 2hrs repairing pipe, 2hrs backfilling and clean the area  NORTH Target Met with an average of 6.02 hours West Target Met with an average of 5.4Hours	100% restoration within 8hrs	100% restoration within 8hrs Target Met (average 6.87hrs) DMS 1089024  South Depot - Target Met with an average of 6.7 hours North Depot - Target Met with an average of 6.92 hours West Depot - Target Met with an average of 7 hours	Target met	100% restoration within 8hrs 100% restoration within 8hrs Target Met (average 5.78hrs ) DMS 1089024  Norther depot - Target met with an average of 6.154 hours  Southern Depot - Target met with an average of 6.7 hours  Western Depot - Target met with an average of 4.5 hours	N/A	100% restoration within 8hrs			
1.3	2.1.2	Ensure implementation of 40% of the newly developed and approved Asset Management Plan by the 30 June 2018	Quarterly Report	40% implementation	10% implemented	10% Target Met.	The Maturity Plan is contained in DMS 1164443 that addresses the development of the AMP. DMS 1231792 contains the forward direction in terms of this development.	20% implemented	The Maturity Plan is contained in DMS 1164443 that addresses the development of the AMP. DMS 1231792 contains the forward direction in terms of this development.		30% implemented	Target Met Appointment of a Service Provider is currently underway and is contained in DMS 1265497. This process is currently at an SCM stage for the confirmation of respective documentation.	N/A	40% implemented	
1.4.1	2.1	Ensure the provision of water to 1 000 additional households by 30 June 2018.	Number of water meters installed	Installation of 1000 water meters	200 water meters	Target met. 335 water meter installed. RPT 163300	Target met	300water meters	Target not met. 107 water meter installed. RPT 163841	Target Not met - Appointed 6 contractors to assist with the meter Installations	200 water meters	Target not met. 146 water meter installed Refer to report on RPT 164295	The carried forward outstanding balance of additional water meters to be added to the target of 300 in Q4.	300 water meters	
1.4.2	2.1	Ensure the eradication of sanitation backlogs by the provision of 2500 additional households served with sanitation services by 30 June 2018.	Number of VIP's constructed	Construction of 2500 VIP's	650 VIP's constructed	Target met. 734 VIP's constructed which include bottom and top strucure. RPT 163300	Target met	300 VIP's constructed	Target met. 751 VIP's constructed which include bottom and top structure.	Target met	500 VIP's constructed	Target met. 607 VIP's constructed which include bottom and top structure. Refer to report on RPT 164295	N/A	1050 VIP's constructed	
1.5	2.1.4.1	Ensure the reduction of water losses to 20% by 30 June 2018	Quarterly to 30 June 2018	water losses to 20%	25% losses reported	The source of data is only received on the 20th of the month thus reporting can only be done after. See attached memo on DMS 1234513.	Target met	23% losses reported	October - 27% November 2017 - 23% Awaiting December figures	The Comment will be supplied once we verified the figures for December 2017	22% losses reported	Target met on average January 2018 - 23% February 2018 - 21% Awaiting March 2018 figures	Re-align reporting in future (to also reflect average over 3 months) based on the last month of the previous quarter plus first two months of the relevant quarter, since monthly data is only available after the 15th of the following month.	20% losses reported	
		Scientific Services													
1.6.1	2.1.3	Ensure that the quality of drinking water comply with the South African national standards at latest SANS 241	Quarterly to 30 June 2018	Between 95% and 99% Blue Drop Compliance	Between 95% and 99% Blue Drop Compliance	The source of data is only received on the 20th of the month thus reporting can only be done after. See attached memo on DMS 1234513.	Target met	Between 95% and 99% Blue Drop Compliance	October - 99.9 November - 99.9 December - Information will only be annotated once it has been vetted	Target met	Between 95% and 99% Blue Drop Compliance	Target met January - 99.17 February - 99.9 Awaiting March 2018 figures	Re-align reporting in future (to also reflect average over 3 months) based on the last month of the previous quarter plus first two months of the relevant quarter, since monthly data is only available after the 15th of the following month.	Between 95% and 99% Blue Drop Compliance	
1.6.2	2.1.3	Wastewater Quality compliance of >90% or <50% of cumulative risk ratings based on DWA standard	Quarterly to 30 June 2018	70% compliance	>90% compliance/ <50% compliance ratings vs DWA standard	The source of data is only received on the 20th of the month thus reporting can only be done after. See attached memo on DMS 1234513.	Target met	>90% compliance/ <50% compliance ratings vs DWA standard	October - 88.47 November - 84.92 December - Information will only be annotated once it has been vetted	Target not met Interventions highlighted on annual green drop report ( DMS 1224252) ending June 2017.	>90% compliance/ <50% compliance ratings vs DWA standard	Target not met January - Microbiological - 80.66 % & Physical - 83% February - Microbiological - 90% & Physical - 86.25% Awaiting March 2018 figures	Interventions highlighted on annual green drop report ( DMS 1224252) ending June 2017. Re-align reporting in future (to also reflect average over 3 months) based on the last month of the previous quarter plus first two months of the relevant quarter, since monthly data is only available after the 15th of the following month.	>90% compliance/ <50% compliance ratings vs DWA standard	
2		TRANSPORT ROADS AND STORMWATER													
2.1.1	2.1.1.5	Ensure rehabilitation of 8.0 km of tarred roads.	Number of km's rehabilitated	8 km	5 km	3.76 km's RPT 163346 DMS 1219608 DMS 1223977 DMS 1224423	Xmoore to deploy 2 more teams on Site.	3 km	7.172 km's RPT 163803 DMS 1172952  GELEIERGANG ALTON - 1798.88m  DURNFORD EMPANGENI - 1025m DURNFORD EMPANGENI -1520m ISLAND NO 1 DURNFORD EMPANGENI- 22m ISLAND NO 2 DURNFORD EMPANGENI- 22m ISLAND NO 3 DURNFORD EMPANGENI- 22m ISLAND NO 4 DURNFORD EMPANGENI - 17m ISLAND NO 5 DURNFORD EMPANGENI - 24m ISLAND NO 6 DURNFORD EMPANGENI - 22m ISLAND NO 7 DURNFORD EMPANGENI - 28m ISLAND NO 8 DURNFORD EMPANGENI - 30m ISLAND NO 9 DURNFORD EMPANGENI - 33m ISLAND NO 10 DURNFORD EMPANGENI- 26m ISLAND NO 11 DURNFORD EMPANGENI - 25m  HARBOUR ATERIAL - 755.3 m NEW TAXI RANK MAXWELL EMPANGENI - 85.42m  BAYSIDE ROAD ALTON - 226m	Target met and no further corrective measures	0	Target Met 4.632 km's RPT 164306 DMS 1172952  1. UMVIYO - ENSELENI AREA - 2653m 2. UMKHUMBE- ENSELENI AREA - 280m 3. INYALA -ENSELENI AREA - 218.9m 4. INDLONZI - ENSELENI AREA- 373.3m 5. IBHUBESI RD - SECTION 1 - 423.3m 6. IBHUBESI RD - SECTION 2 - 684m  TOTAL = 4632.5m (4632.5/1000 = 4.632km's)	No Target was set for Quarter 3 but due to additional funding provided, work resumed in March 2018 and rehabilitation of roads took place.	0	

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	IDP	PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	QUARTER ENDING 30 SEPT		CORRECTIVE MEASURE	QUARTER ENDING 31 DEC		CORRECTIVE MEASURE	QUARTER ENDING 31 MARCH		CORRECTIVE MEASURE	QUARTER ENDING 30 JUNE	
					TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL		TARGET	ACTUAL
3.3.2	3.1.5	Ensure that 150 jobs be created through the implementation of EPWP principles by the 30 June 2018	Number of Jobs created	150 Jobs	20 jobs in the quarter	274 work opportunities have been retained in the 2017/2018 financial year using EPWP principles. See RPT 163236 for details.	Target met	60 jobs in the quarter	75 New Jobs were created during the second Quarter. See RPT 163852 for details.	Target met	100 jobs in the quarter			150 jobs in the quarter	
4		Building and Structures													
4.1	2.1.1.7	Ensure planned maintenance is implemented as per Maintenance Plan and Budget allocation	Quarterly reports	100% planned maintenance executed	Quarterly Report on maintenance completed against maintenance plan and budget	RPT 163343 contains the maintenance completed against the maintenance plan and budget details.	Target met	Quarterly Report on maintenance completed against maintenance plan and budget	RPT 163848 contains the maintenance completed against the maintenance plan and budget details.	Target met	Quarterly Report on maintenance completed against maintenance plan and budget	Target met RPT 164370 contains the maintenance completed against the maintenance plan and budget details.	N/A	Quarterly Report on maintenance completed against maintenance plan and budget	
5		ADMINISTRATION, RISK AND DEPARTMENTAL MANAGEMENT													
5.1.1	1.1.1.5	Ensure that 156 on the Job safety inspections are conducted as per planned inspection schedule by 30 June 2018. (Water and Sanitation 60, Transport, Roads and Stormwater 48 and Engineering Support 48)	Inspections	156 INSPECTIONS done by 30 June 2018	39 INSPECTIONS: Water and Sanitation 15, Transport, Roads and Stormwater 12 Engineering Support 12	WWS - 18 Inspections. Target met. Refer to DMS 1089024. Refer to sheet named "Job Inspection 17/18" TRSCMS: 12 Inspections -DMS 1230774 ESS - 3 inspections DMS 1231581		39 INSPECTIONS: Water and Sanitation 15, Transport, Roads and Stormwater 12 Engineering Support 12	Water and Sanitation 24, Refer to DMS 1089024 TRSCMS 12 inspections, DMS 1230774 ESS - 3 inspections, DMS 1231581	Target met	39 INSPECTIONS: Water and Sanitation 15, Transport, Roads and Stormwater 12 Engineering Support 12	ESS - 3 Job Safety Inspections refer to DMS 1231581 TRSCMS - 12 Job Safety Inspections refer to DMS 1230774	Water and Sanitation outstanding	39 INSPECTIONS: Water and Sanitation 15, Transport, Roads and Stormwater 12 Engineering Support 12	
5.1.2	1.1.6.1	Ensure the review and update of the Departmental Enterprise Risk register quarterly (IS department)	Quarterly reports	100% updated register for the IS department by 30 June 2018	100% updated register	WSS - 100% updated register. Refer to DMS 1031178. TRSCMS - 100% - DMS 1231953 ESS 100% updated DMS 1231924		100% updated register	WSS- 100% updated register refer to DMS 1251832 TRSCMS No Further Action Plans require Progress Reporting on DMS 1247892 ESS 100% updated, DMS 1231924	Target met	100% updated register	Target met ESS - 100% updated, refer to DMS 1231924 TRSCMS - No Further Action Plans require Progress Reporting on DMS 1247892	N/A	100% updated register	
5.2	1.1.7.2	Respond to all internal and external audit enquiries and other general enquiries and implement all approved recommendations within 30 days unless there is reason why implementation is not possible, in which case an agreed extended date to be agreed with and approved by the MM to ensure an unqualified audit report relating to the DMM IS area of responsibility	Response rate	Quarterly report	1 quarterly report			1 quarterly report	TRSCMS NO. OF AUDIT FINDINGS RECEIVED = 11 NO. OF AUDIT FINDINGS RESPONDED TO = 11	Target met	1 quarterly report	Target met TRSCMS refer to DMS 1270035 NO. OF AUDIT REQUEST RECEIVED = 1 NO. OF AUDIT REQUEST RESPONDED TO = 1	N/A	1 quarterly report	
5.3	1.1.4	% processing of issues emanating from Operation Sukuma Sakhe structures affecting theInfrastructure Services Department by 30 June 2017	% of issues processed	100%	100%			100%			100%			100%	

mSCOA FUNCTION	FUNCTION DESCRIPTION	SHORT CODE	DETAILED PROJECT DESCRIPTION (QUANTITY & LOCATION - OUTPUTS & OUTCOMES)	INCREMENT AL PROJECT NO.	FUNDING	WARD LOCATION	WARD BENEFITTING	ADJUSTED BUDGET 2017/2018	VIREMENTS	SYSTEM BUDGET	ACTUAL YTD AT 31/03/2018
FX013001003	Cemeteries, Funeral Parlours and Crematoriums	532_266	NEW CEMETERY DEVELOPMENT	00056	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	900 000		900 000	-
FX013002003003	Recreational Facilities - Swimming Pools	532_15	KWADLANGEZWA SWIMMING POOL	00283	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	700 000		700 000	-
FX013002003003	Recreational Facilities - Swimming Pools	532_267	SWIMMING POOLS - ANTI-TURBULANCE LANES	00057	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	250 000		250 000	-
FX013002003003	Recreational Facilities - Swimming Pools	532_268	SWIMMING POOLS - NEW AND RELACEMENT CHLORINATORS	00058	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	350 000		350 000	-
FX001001005003	Municipal Buildings	532_280	STRUCTURAL AMENDMENTS - OPEN OFFICE	00230	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	227 000		227 000	-
FX004001001001	Mayor and Council	544_22	FURNITURE - COUNCILLORS	00072	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	119 000		119 000	73 136
FX005001005	Fleet Management	500_323	VEHICLE FOR ICT SECTION	00275	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	680 000		680 000	199 899
FX005001005	Fleet Management	500_378	ISUZU 250 4X4 SINGLE CAB WITH CANOPY	00093	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	465 000		465 000	-
FX005001007	Information Technology	532_360	FINANCIAL ERP SYSTEM		CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY			-	-
FX005001005	Fleet Management	500_450	VEHICLES 4X4 BAKKIE - PUBLIC PARTICIPATION		CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY			-	-
FX005001005	Fleet Management	500_451	VEHICLES 4x4 BAKKIE - SECREATARIAT SERVICES		CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY			-	-
FX005001007	Information Technology	532_276	FRAUD MANAGEMENT	00075	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	3 400 000		3 400 000	-
FX005001007	Information Technology	532_277	VISITORS MANAGEMENT SYSTEM	00076	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	80 000		80 000	-
FX005001007	Information Technology	532_278	ICT ASSET RFID SYSTEM	00077	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	300 000	(300 000)	-	-
FX005001007	Information Technology	532_279	ONLINE ELECTRICAL APPLICATION SYSTEM	00078	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY	200 000		200 000	-
FX005001007	Information Technology	532_280	STRUCTURAL AMENDMENTS - OPEN OFFICE		CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY			-	-
FX005001007	Information Technology	532_124	BIOMETRIC ACCESS CONTROL FOR ALL SITES	00348	CAPITAL REPLACEMENT RESERVES	WHOLE OF MUNICIPALITY	WHOLE OF MUNICIPALITY		4 000 000	4 000 000	-

## SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN - COMPONENT 4 - OPERATING

FX CODE	FX DESCRIPTION	GL CODE	ACTUAL AS AT 31/03/2018	DRAFT BUDGET AMOUNT 2018/2019	DRAFT BUDGET AMOUNT 2019/2020	WARD NUMBER	RESPONSIBLE DEPUTY MUNICIPAL MANAGER	WARD COUNCILLOR
FX007001001	Housing	196_B2	-	5 100	5 200	All Wards	NDONGA N	All Councillors
FX007001001	Housing	232_B2	-	2 000	2 100	All Wards	NDONGA N	All Councillors
FX001001003	Cemeteries, Funeral Parlours and Crematoriums	222_B2	7 752	1 220 600	1 253 400	All Wards	NZUZA BV	All Councillors
FX001001005002	Halls	194_B4	1 955	12 800	14 000	All Wards	NZUZA BV	All Councillors
FX001001005002	Halls	196_B2	29 000	84 600	88 800	All Wards	NZUZA BV	All Councillors
FX001001005002	Halls	198_B2	-	15 800	17 000	All Wards	NZUZA BV	All Councillors
FX001001005002	Halls	198_B4	-	14 500	15 000	All Wards	NZUZA BV	All Councillors
FX001001005002	Halls	222_B4	-	21 600	22 000	All Wards	NZUZA BV	All Councillors
FX001001005002	Halls	232_B2	-	2 700	3 500	All Wards	NZUZA BV	All Councillors
FX001001006001	Libraries and Archives	194_B4	-	2 300	2 500	All Wards	NZUZA BV	All Councillors
FX001001006001	Libraries and Archives	196_B2	1 250	4 200	4 200	All Wards	NZUZA BV	All Councillors
FX001001006001	Libraries and Archives	198_B2	-	6 000	6 300	All Wards	NZUZA BV	All Councillors
FX001001006001	Libraries and Archives	232_B2	-	4 400	4 700	All Wards	NZUZA BV	All Councillors
FX001001008	Museums and Art Galleries	198_B2	-	1 700	1 800	All Wards	NZUZA BV	All Councillors
FX001001008	Museums and Art Galleries	232_B2	-	1 200	1 300	All Wards	NZUZA BV	All Councillors
FX001002008	Disaster Management	226_B4	-	3 500	4 000	All Wards	NZUZA BV	All Councillors
FX005001006003	Occupational Clinic	198_B2	1 951	9 900	10 400	All Wards	NZUZA BV	All Councillors
FX005001006003	Occupational Clinic	198_B4	-	11 300	11 900	All Wards	NZUZA BV	All Councillors
FX005001006003	Occupational Clinic	214_B4	-	11 300	11 900	All Wards	NZUZA BV	All Councillors
FX005001006003	Occupational Clinic	222_B4	5 300	6 900	7 300	All Wards	NZUZA BV	All Councillors
FX005001006003	Occupational Clinic	226_B4	-	2 800	3 000	All Wards	NZUZA BV	All Councillors
FX011001005	Fire Fighting and Protection	198_B2	-	4 200	4 500	All Wards	NZUZA BV	All Councillors
FX011001005	Fire Fighting and Protection	202_0	-	2 700	2 900	All Wards	NZUZA BV	All Councillors
FX011001005	Fire Fighting and Protection	214_B4	-	5 100	5 400	All Wards	NZUZA BV	All Councillors
FX011001005	Fire Fighting and Protection	222_B4	-	69 800	73 300	All Wards	NZUZA BV	All Councillors
FX012001005	Taxi Ranks	202_0	-	500	500	All Wards	NZUZA BV	All Councillors



FX CODE	FX DESCRIPTION	GL CODE	ACTUAL AS AT 31/03/2018	DRAFT BUDGET AMOUNT 2018/2019	DRAFT BUDGET AMOUNT 2019/2020	WARD NUMBER	RESPONSIBLE DEPUTY MUNICIPAL MANAGER	WARD COUNCILLOR
FX013001001	Beaches and Jetties	194_B4	-	3 500	3 700	All Wards	NZUZA BV	All Councillors
FX013001001	Beaches and Jetties	196_B2	-	3 600	3 800	All Wards	NZUZA BV	All Councillors
FX013001001	Beaches and Jetties	198_B2	-	1 300	1 400	All Wards	NZUZA BV	All Councillors
FX013001001	Beaches and Jetties	198_B4	-	3 100	3 300	All Wards	NZUZA BV	All Councillors
FX013001001	Beaches and Jetties	202_0	-	10 200	10 800	All Wards	NZUZA BV	All Councillors
FX013001001	Beaches and Jetties	222_B4	-	37 000	3 900	All Wards	NZUZA BV	All Councillors
FX013001001	Beaches and Jetties	232_B2	-	7 800	8 200	All Wards	NZUZA BV	All Councillors
FX013001002	Community Parks (including Nurseries)	222_B2	1 013 593	1 220 600	1 253 400	All Wards	NZUZA BV	All Councillors
FX013002003003	Recreational Facilities - Swimming Pools	194_B4	-	1 400	1 500	All Wards	NZUZA BV	All Councillors
FX013002003003	Recreational Facilities - Swimming Pools	196_B2	107	22 000	22 900	All Wards	NZUZA BV	All Councillors
FX013002003003	Recreational Facilities - Swimming Pools	198_B2	-	6 100	6 300	All Wards	NZUZA BV	All Councillors
FX013002003003	Recreational Facilities - Swimming Pools	222_B4	-	1 600	1 700	All Wards	NZUZA BV	All Councillors
FX013002003003	Recreational Facilities - Swimming Pools	232_B2	-	7 400	7 700	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	194_B2	-	1 400	1 500	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	194_B4	-	6 100	6 300	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	196_B2	-	232 300	241 600	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	198_B2	-	6 100	6 300	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	202_0	-	2 100	2 200	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	216_B2	-	1 500	1 600	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	222_B2	135 625	160 000	16 800	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	232_B2	-	14 000	14 600	All Wards	NZUZA BV	All Councillors
FX013002004001	Sport Development and Sportfields	232_B4	-	1 700	1 800	All Wards	NZUZA BV	All Councillors
FX013002004002	Sports Grounds and Stadiums - Stadium	202_0	-	5 300	5 600	All Wards	NZUZA BV	All Councillors
FX014001003	Solid Waste Removal	202_0	-	3 700	3 900	All Wards	NZUZA BV	All Councillors
FX014001003	Solid Waste Removal	222_B4	-	67 300	68 300	All Wards	NZUZA BV	All Councillors
FX015001001	Public Toilets	198_B2	-	1 200	1 200	All Wards	NZUZA BV	All Councillors
FX015001001	Public Toilets	216_B2	-	1 900	2 000	All Wards	NZUZA BV	All Councillors

FX CODE	FX DESCRIPTION	GL CODE	ACTUAL AS AT 31/03/2018	DRAFT BUDGET AMOUNT 2018/2019	DRAFT BUDGET AMOUNT 2019/2020	WARD NUMBER	RESPONSIBLE DEPUTY MUNICIPAL MANAGER	WARD COUNCILLOR
FX015001001	Public Toilets	232_B2	-	1 900	2 000	All Wards	NZUZA BV	All Councillors
FX004001001001	Mayor and Council	222_B4	989	3 700	3 800	All Wards	MASONDO SS	All Councillors
FX005001007	Information Technology	227_B4	1 138 099	255 100	265 300	All Wards	MASONDO SS	All Councillors
FX005001010	Property Services	196_B2	-	1 200	1 200	All Wards	MASONDO SS	All Councillors
FX005001010	Property Services	196_B4	-	2 000	2 100	All Wards	MASONDO SS	All Councillors
FX005001010	Property Services	198_B2	929	1 700	1 800	All Wards	MASONDO SS	All Councillors
FX005001010	Property Services	232_B2	-	1 900	2 000	All Wards	MASONDO SS	All Councillors
FX005001003002	Revenue and Expenditure	222_B4	1 878	500	500	All Wards	KUNENE M	All Councillors
FX005001013	Supply Chain Management	222_B4	-	5 200	5 400	All Wards	KUNENE M	All Councillors
FX001001005001	Buildings Maintenance	194_B2	9 004	12 300	12 800	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	194_B4	419 428	917 300	954 000	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	196_B2	39 018	79 500	82 700	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	196_B4	10 571	12 300	12 800	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	198_B2	69 387	76 800	79 900	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	216_B2	-	5 000	5 200	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	222_B4	130	9 200	9 600	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	232_B2	10 000	18 800	19 600	All Wards	HLELA S	All Councillors
FX001001005001	Buildings Maintenance	232_B4	-	4 100	4 300	All Wards	HLELA S	All Councillors
FX002001001001	Marketing and Customer relations	222_B4	-	600	600	All Wards	HLELA S	All Councillors
FX002001001001	Marketing and Customer relations	226_B4	-	1 400	1 500	All Wards	HLELA S	All Councillors
FX002001001001	Marketing and Customer relations	238_B2	248 570	1 000 000	1 100 000	All Wards	HLELA S	All Councillors
FX002001001001	Marketing and Customer relations	238_B4	457 684	3 938 900	4 135 800	All Wards	HLELA S	All Councillors
FX002001001003	Process Control Systems	220_B2	-	3 700	3 800	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	198_B2	-	7 300	7 600	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	222_B4	-	55 800	58 000	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	232_B2	-	2 200	2 300	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_15A2	522 977	3 208 100	3 368 600	All Wards	HLELA S	All Councillors

FX CODE	FX DESCRIPTION	GL CODE	ACTUAL AS AT 31/03/2018	DRAFT BUDGET AMOUNT 2018/2019	DRAFT BUDGET AMOUNT 2019/2020	WARD NUMBER	RESPONSIBLE DEPUTY MUNICIPAL MANAGER	WARD COUNCILLOR
FX002001001004	Electricity and Gas Distribution and Planning	238_15A4	386 680	2 258 500	23 715 000	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_15B2	1 337 081	647 900	673 800	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_15B4	1 675 310	171 700	180 100	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_1A2	461 440	1 398 000	1 453 900	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_1A4	1 768 960	3 198 800	3 358 800	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_1B2	40 399	858 700	901 600	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_1B4	168 320	1 313 100	1 378 800	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_3A2	436 175	903 000	948 200	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_3A4	318 433	1 853 300	1 945 900	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_3B2	927 494	1 786 800	1 876 200	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_3B4	155 290	160 300	166 700	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_5A2	620 262	978 200	1 027 900	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_5A4	474 168	978 900	1 027 700	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_5B2	1 007 745	2 275 400	2 389 200	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_5B4	109 981	160 300	166 700	All Wards	HLELA S	All Councillors
FX002001001004	Electricity and Gas Distribution and Planning	238_6B2	88 517	82 900	86 200	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	238_20A2	219 768	534 500	555 900	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	238_20B2	13 934	486 700	506 200	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	238_21A2	69 803	534 500	555 900	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	238_21B2	4 300	486 700	506 200	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	238_B2	49 454	208 200	216 500	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	252_20A2	935 010	464 800	483 400	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	252_20A4	-	338 000	351 500	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	252_20B2	606 524	511 400	531 900	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	252_21A2	1 195 047	464 900	483 500	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	252_21A4	-	338 000	351 500	All Wards	HLELA S	All Councillors
FX002001002	Street Lighting	252_21B2	440 779	502 300	522 400	All Wards	HLELA S	All Councillors

FX CODE	FX DESCRIPTION	GL CODE	ACTUAL AS AT 31/03/2018	DRAFT BUDGET AMOUNT 2018/2019	DRAFT BUDGET AMOUNT 2019/2020	WARD NUMBER	RESPONSIBLE DEPUTY MUNICIPAL MANAGER	WARD COUNCILLOR
FX002001002	Street Lighting	252_B2	26 900	22 000	22 900	All Wards	HLELA S	All Councillors
FX005001005	Fleet Management	260_B2	4 829 265	5 612 500	5 896 100	All Wards	HLELA S	All Councillors
FX005001005	Fleet Management	260_B4	2 845 733	2 928 500	3 074 900	All Wards	HLELA S	All Councillors
FX010001007001	Project Management Unit - Administration	214_B4	-	5 800	6 000	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	202_0	-	7 500	7 800	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	214_B4	-	18 800	19 600	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	220_B2	-	-	-	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	222_B4	1 050	11 600	12 100	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	240_B2	-	12 600	13 100	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	254_B2	26 533	187 200	194 700	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	254_B4	31 365	208 000	216 300	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	254_B6	356 917	208 000	216 300	All Wards	HLELA S	All Councillors
FX012001004002	Roads - Urban Roads	262_B2	24 250	104 000	108 200	All Wards	HLELA S	All Councillors
FX012001004003	Roads - Rural Roads	222_B4	-	10 900	11 300	All Wards	HLELA S	All Councillors
FX012001004003	Roads - Rural Roads	243_B2	2 370	104 000	108 200	All Wards	HLELA S	All Councillors
FX012001004003	Roads - Rural Roads	247_B2	-	-	-	All Wards	HLELA S	All Councillors
FX012001004003	Roads - Rural Roads	247_B4	-	-	-	All Wards	HLELA S	All Councillors
FX015001002002	Sewerage - Pumpstations	196_B4	571 875	384 200	399 600	All Wards	HLELA S	All Councillors
FX015001002002	Sewerage - Pumpstations	198_B2	388 342	5 500	5 700	All Wards	HLELA S	All Councillors
FX015001002002	Sewerage - Pumpstations	210_B2	1 045 474	190 700	198 300	All Wards	HLELA S	All Councillors
FX015001002002	Sewerage - Pumpstations	210_B4	1 640 486	726 100	762 400	All Wards	HLELA S	All Councillors
FX015001002002	Sewerage - Pumpstations	222_B4	105 510	32 800	34 100	All Wards	HLELA S	All Councillors
FX015001002002	Sewerage - Pumpstations	232_B2	-	1 900	2 000	All Wards	HLELA S	All Councillors
FX015001002003	Sewerage - Sewerage Network	204_B2	308	38 300	39 800	All Wards	HLELA S	All Councillors
FX015001002003	Sewerage - Sewerage Network	204_B4	144 737	169 400	176 200	All Wards	HLELA S	All Councillors
FX015001002003	Sewerage - Sewerage Network	204_B6	29 400	60 700	63 100	All Wards	HLELA S	All Councillors
FX015001002003	Sewerage - Sewerage Network	222_B4	-	7 300	7 600	All Wards	HLELA S	All Councillors

FX CODE	FX DESCRIPTION	GL CODE	ACTUAL AS AT 31/03/2018	DRAFT BUDGET AMOUNT 2018/2019	DRAFT BUDGET AMOUNT 2019/2020	WARD NUMBER	RESPONSIBLE DEPUTY MUNICIPAL MANAGER	WARD COUNCILLOR
FX015001002003	Sewerage - Sewerage Network	238_B2	4 201 159	4 701 000	4 959 600	All Wards	HLELA S	All Councillors
FX015001002003	Sewerage - Sewerage Network	238_B4	713 620	94 300	98 100	All Wards	HLELA S	All Councillors
FX015001002003	Sewerage - Sewerage Network	238_B6	271 245	100 300	104 300	All Wards	HLELA S	All Councillors
FX015001003	Storm Water Management	242_B2	114 068	104 000	108 200	All Wards	HLELA S	All Councillors
FX015001003	Storm Water Management	242_B4	284 091	104 000	108 200	All Wards	HLELA S	All Councillors
FX015001003	Storm Water Management	242_B6	-	100 900	104 900	All Wards	HLELA S	All Councillors
FX015001003	Storm Water Management	244_B4	29 513	395 200	411 000	All Wards	HLELA S	All Councillors
FX015001003	Storm Water Management	244_B6	134 802	156 000	162 200	All Wards	HLELA S	All Councillors
FX015001003	Storm Water Management	246_B4	373 872	416 000	432 600	All Wards	HLELA S	All Councillors
FX016001001002	Water Treatment - Purification works	238_B4	-	1 847 500	1 939 900	All Wards	HLELA S	All Councillors
FX016001001003	Water Treatment - Scientific Services	210_B2	-	600	600	All Wards	HLELA S	All Councillors
FX016001001003	Water Treatment - Scientific Services	222_B4	83 181	145 400	151 200	All Wards	HLELA S	All Councillors
FX016001002001	Water Distribution - Rural Water	222_B4	-	27 400	28 500	All Wards	HLELA S	All Councillors
FX016001002001	Water Distribution - Rural Water	224_B2	-	39 100	40 700	All Wards	HLELA S	All Councillors
FX016001002001	Water Distribution - Rural Water	238_B2	381 074	455 600	473 800	All Wards	HLELA S	All Councillors
FX016001002002	Water Distribution - Urban Water	204_B2	127 195	26 100	27 100	All Wards	HLELA S	All Councillors
FX016001002002	Water Distribution - Urban Water	222_B4	1 590	7 300	7 600	All Wards	HLELA S	All Councillors
FX016001002002	Water Distribution - Urban Water	224_B2	569 072	680 500	717 900	All Wards	HLELA S	All Councillors
FX016001002002	Water Distribution - Urban Water	238_B2	2 241 758	1 678 700	1 771 000	All Wards	HLELA S	All Councillors
FX016001002002	Water Distribution - Urban Water	238_B4	4 254 450	3 500 000	3 692 500	All Wards	HLELA S	All Councillors
			<b>43 487 276</b>	<b>62 518 200</b>	<b>86 720 200</b>			





OUTSTANDING DEBT - EMPLOYEES - MARCH 2018											
	INITIAL	SURNAME	30 DAYS	60 DAYS	90 DAYS	120 DAYS	120 DAYS PLUS	TOTAL	ARRANGEMENT	ACCOUNT TYPE	CREDIT CONTROL ACTION INSTITUTED
1232364	DM	MKHWANAZI	704.64	106.90			23 357.21	24 168.75	yes	Water Rural	PENDING ACTION
1194920	NM	DUBAZANE	-	-	-	-	5 309.19	5 309.19	no	Water Rural	Water Restricted
1570229	SV	DLAMINI	-	-	-	-	5 247.15	5 247.15	no	Water Rural	Water Restricted
1221813	ZG	BUTHELEZI	110.41	88.92	122.65	89.46	4 520.04	5 021.50	yes	Water Rural	PENDING ACTION
2331713	NH	DLAMINI	-	-	-	-	3 198.05	3 204.05	no	Water Rural	Water Restricted
1153507	T	DLAMINI	-	-	-	-	3 147.98	3 347.98	no	Water Rural	Water Restricted
1786147	L	NDABA	-	-	-	-	2 981.41	2 981.41	no	Water Rural	Notice issued
2181112	VI	BUTHELEZI	89.17	104.94	73.43	89.46	2 879.88	3 535.75	no	Water Rural	Water Restricted
1809299	BP	MTHEMBU	87.22	58.22	-	-	2 687.81	3 033.25	no	Water Rural	Water Restricted
2294941	ML	MHLONGO	-	-	-	-	2 470.79	2 470.79	no	Water Rural	Notice issued
1590948	HN	ZIKHALI	-	-	-	-	2 425.61	2 564.60	yes	Water urban	PENDING ACTION
1208555	BN	KHANYILE	138.72	205.33	178.14	255.84	2 350.53	3 251.88	no	Water Rural	Water Restricted
2302247	AM	KHOZA	-	65.13	244.18	300.55	1 940.64	2 688.02	no	Water Rural	Notice issued
1835242	WP	MABASO	103.01	67.63	72.32	-	1 658.20	1 988.06	no	Water Rural	Notice issued
1847706	M	NYAWENI	-	-	-	-	1 359.10	1 409.10	no	Water Rural	Notice issued
1830893	T	MJADU	122.39	234.52	130.97	97.48	1 297.51	2 082.87	no	Water Rural	Water Restricted
2052212	BP	MATHENJWA	89.74	112.99	-	72.59	1 173.10	1 780.15	no	Water Rural	Water Restricted
1768758	Y	KHOZA	64.86	-	72.59	-	1 163.17	1 325.62	no	Water Rural	Water Restricted
1848192	JB	DUMISA	-	-	-	-	1 110.41	1 160.41	no	Water Rural	Water Restricted
2317853	BL	MENYUKA	665.46	662.40	665.98	662.92	985.41	4 310.67	no	Rates & Services	Prepayment Blocked
1996480	MC	MPANZA	-	96.65	65.13	80.05	971.91	1 413.74	no	Water Rural	Water Restricted
1808753	SI	MDLETSHI	-	-	-	-	941.00	947.00	no	Water Rural	Notice issued
1742630	Z	KHANYILE	123.16	112.14	-	73.16	876.22	1 184.68	no	Water Rural	Water Restricted
2098023	NM	TSATSI	-	-	-	-	803.00	803.00	no	Water Rural	Water Restricted
1993792	SB	BIYELA	-	-	-	-	783.09	808.09	no	Water Rural	Water Restricted
1774504	C	MHLONGO	-	50.00	-	-	757.46	807.46	no	Water Rural	Water Restricted
2230313	T	NGCOBO	46.22	46.22	46.22	46.22	632.70	889.20	no	Water Rural	Water Restricted
2303917	SS	MAYISE	-	-	-	-	518.84	518.84	yes	Water Rural	PENDING ACTION
1890162	LH	MVEMVE	-	-	156.35	361.90	517.45	1 035.70	no	Water Rural	Water Restricted
2179530	MS	MJADU	-	-	-	-	409.91	409.91	no	Water Rural	Notice issued
1834908	KM	MNGUNI	-	-	6.00	6.00	407.35	450.35	no	Water Rural	Notice issued
1609853	ZP	NDLOVU	-	-	-	-	387.55	387.55	no	Water Rural	Water Restricted
1833750	TT	MDLALOSE	-	-	-	-	328.85	328.85	no	Water Rural	Notice issued
2291027	SB	MNGOMEZULU	19.57	19.42	19.25	19.11	276.58	373.66	no	Rates & Services	Prepayment Blocked
2154493	VL	MASINGA	-	50.00	281.00	6.00	271.41	658.41	no	Water Rural	Water Restricted
1780459	MZ	SITHOLE	-	-	31.00	6.00	202.02	245.02	no	Water Rural	Notice issued
1754378	K	NDULINI	-	-	-	-	192.63	242.63	no	Water Rural	Notice issued
1942893	T	MDUMELA	519.30	517.53	515.77	514.00	121.65	2 709.30	no	Rates & Services	Prepayment Blocked
1348295	PS	MTHETHWA	71.69	6.00	6.00	6.00	109.25	204.94	no	Water Rural	Notice issued
1896132	MM	MTHETHWA	281.00	6.00	70.86	80.90	72.15	560.91	no	Water Rural	Prepayment Blocked
1993545	KL	MCOYI	18.27	18.11	17.94	17.78	36.35	126.89	no	Rates & Services	Prepayment Blocked
2177388	T	MDUMELA	513.48	511.75	510.04	402.49	-	2 452.95	no	Rates & Services	Prepayment Blocked
2281276	BW	MPANZA	129.21	189.50	105.52	347.07	-	902.56	no	Water Rural	Prepayment Blocked
2416597	NP	MZOBE	268.23	267.67	267.12	297.82	-	1 369.63	no	Rates & Services	Notice issued
2318423	SB	MNGOMEZULU	469.60	453.38	447.53	-	-	1 826.28	no	Rates & Services	Prepayment Blocked
214852	PTN	MTHETHWA	780.03	958.36	172.24	-	-	2 639.33	no	Rates & Services	Prepayment Blocked
2408042	MA	DUBE	1 281.43	1 299.64	14.00	-	-	3 897.54	no	Rates & Services	Prepayment Blocked



OUTSTANDING DEBT - EMPLOYEES - MARCH 2018											
	INITIAL	SURNAME	30 DAYS	60 DAYS	90 DAYS	120 DAYS	120 DAYS PLUS	TOTAL	ARRANGEMENT	ACCOUNT TYPE	CREDIT CONTROL ACTION INSTITUTED
1940906	NH	GUMEDE	77.67	42.02	0.08	-	-	184.38	no	Rates & Services	Prepayment Blocked
438891	ST	KHOZA	1 521.05	-	-	-	-	2 980.60	yes	Rates & Services	PENDING ACTION
1051826	NM	NTOMBELA	1 371.13	423.18	-	-	-	2 416.36	no	Rates & Services	Prepayment Blocked
2423851	NH	KHUMALO	1 244.53	-	-	-	-	2 502.46	no	Rates & Services	Notice issued
1434410	BJ	MAVUNDLA	1 003.07	-	-	-	-	1 982.43	no	Rates & Services	Prepayment Blocked
1543377	MW	MTIMKULU	920.60	812.32	-	-	-	2 527.87	no	Rates & Services	Prepayment Blocked
1907024	ET	SIBIYA	799.10	-	-	-	-	1 299.20	no	Rates & Services	Prepayment Blocked
2421460		LESUFI SHM & PHOSHOKO	779.95	-	-	-	-	1 603.47	no	Rates & Services	Prepayment Blocked
1564049	SR	SIBIYA	658.44	-	-	-	-	1 346.00	no	Rates & Services	Prepayment Blocked
1559514	QD	MTHETHWA	620.85	1 285.69	-	-	-	2 464.51	no	Rates & Services	Prepayment Blocked
2376182	GM	ZUNGU	616.30	-	-	-	-	658.73	yes	Rates & Services	PENDING ACTION
418790	MB	MCHUNU	576.85	386.86	-	-	-	1 555.61	no	Rates & Services	Prepayment Blocked
2380492	PN	MTHEMBU	556.24	1 972.92	-	-	-	2 606.16	yes	Rates & Services	PENDING ACTION
2420755	VS	NDLOVU	460.92	-	-	-	-	995.21	no	Rates & Services	Notice issued
1993552	KL	MCOYI	438.29	-	-	-	-	876.37	no	Rates & Services	Prepayment Blocked
992524	MJ	MOLOI	377.43	-	-	-	-	854.74	no	Rates & Services	Prepayment Blocked
2285665	LP	NCUBE	349.59	-	-	-	-	697.49	no	Rates & Services	Prepayment Blocked
590293	EX	MLONDO	283.03	-	-	-	-	453.12	no	Rates & Services	Prepayment Blocked
1201616	SM	GUMEDE	265.95	-	-	-	-	1 010.08	no	Rates & Services	Prepayment Blocked
554827	AS	MBUYAZI	245.14	-	-	-	-	1 144.69	no	Rates & Services	Prepayment Blocked
1566720	NZ	NGUBANE	201.87	146.79	-	-	-	468.41	no	Rates & Services	Prepayment Blocked
2282216	NS	KUNENE	193.44	-	-	-	-	584.52	no	Rates & Services	Prepayment Blocked
1946584	SB	XULU	146.93	-	-	-	-	1 418.15	no	Rates & Services	Prepayment Blocked
2322035	NS	MATHE	136.67	-	-	-	-	319.67	no	Rates & Services	Prepayment Blocked
1015271	ZN	MHLONGO	134.91	-	-	-	-	824.72	no	Rates & Services	Prepayment Blocked
1665079	BN	ZULU	116.81	-	-	-	-	452.28	no	Rates & Services	Prepayment Blocked
1389020	DDM	MABANGA	116.22	-	-	-	-	565.75	no	Rates & Services	Notice issued
1327217		MABIDA SH & MNGUNI BCS	96.44	-	-	-	-	877.79	no	Rates & Services	Prepayment Blocked
587043	SM	NDULI	90.72	-	-	-	-	241.81	no	Rates & Services	Prepayment Blocked
2382041	MF	MTSHALI	87.22	-	-	-	-	893.78	no	Rates & Services	Prepayment Blocked
2280554	DM	MKHWANAZI	86.66	-	-	-	-	935.34	no	Rates & Services	Prepayment Blocked
1935455	ZZ	MLAMBO	86.60	-	-	-	-	189.53	no	Water Rural	Prepayment Blocked
2050720	NB	MASINGA	82.83	19.45	-	-	-	197.45	no	Water Rural	PENDING ACTION
550893	BB	MATHEBULA	67.56	-	-	-	-	1 114.57	no	Rates & Services	PENDING ACTION
2265884	TG	MTHETHWA	65.40	72.87	-	-	-	144.27	no	Water Rural	PENDING ACTION
2211590	TB	NGEMA	64.97	-	-	-	-	129.83	no	Water Rural	PENDING ACTION
1939548	JS	BUTHELEZI	64.61	-	-	-	-	128.40	no	Rates & Services	Prepayment Blocked
1778805	PZ	MATHENJWA	63.94	93.19	-	-	-	252.30	no	Water Rural	Water Restricted
1320170	SW	ZIKHALI	42.76	-	-	-	-	1 639.95	no	Rates & Services	PENDING ACTION
2210243	OD	NHLEKO	39.26	-	-	-	-	682.59	no	Rates & Services	PENDING ACTION
2414367	PMN	MBUYAZI	29.58	593.69	-	-	-	1 273.37	no	Rates & Services	Prepayment Blocked
			21 878.34	12 158.33	4 292.31	3 832.80	80 880.56	152 569.58			

OUTSTANDING DEBT - COUNCILLORS - MARCH 2018											
NAME OF COUNCILLORS	ADDRESS	CELL PHONE	LOT NO.	ACCOUNT NO.	30 DAYS	60 DAYS	90 DAYS PLUS	TOTAL	ARRANGEMENT	ACCOUNT TYPE	CC ACTION
MTHEMBU SP (Solile P)	Ndondwane Reserve Ntambanana	0837715837	868	1740632	-	-	2 711.64	2 711.64	No	Water Rural	Water restricted
WANDA TP (Thabisile)	Khoza Tribal Area	0731721369	4121	1802085			1 771.32	1 771.32	No	Rural Water	Unable to access premises
XULU ZZ (Zakheleni )	Obuka Reserve Empangeni	0722807976	A 1380	205008	8 754.44	5 399.68	2 600.24	16 754.36	No	Rates and Services	Blocked prepayment sales
					8 754.44	5 399.68	7 083.20	21 237.32			

ORDERS IN EXCESS OF R 100 000					
JANUARY 2018					
No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
1	PO0000035094	2018/01/31	Rural Sanitation Construction of 4000 VIP Toilets	RTD Group 3 pty ltd	121 320.00
2	PO0000035094	2018/01/31	Rural Sanitation Construction of 4000 VIP Toilets	RTD Group 3 pty ltd	439 119.16
3	PO0000035093	2018/01/31	Rural Sanitation PhaselV : Precast Concrete Top Structure Factory 17 000 UNIT	CONRITE WALLS PTY) LTD	328 991.48
4	PO0000035093	2018/01/31	Rural Sanitation PhaselV : Precast Concrete Top Structure Factory 17 000 UNIT	CONRITE WALLS PTY) LTD	854 185.52
5	PO0000035093	2018/01/31	Rural Sanitation PhaselV : Precast Concrete Top Structure Factory 17 000 UNIT	CONRITE WALLS PTY) LTD	414 724.85
6	PO0000035092	2018/01/31	Supply and Delivery of Transformer Ratio Tester	H.V.Test pty ltd	115 223.99
7	PO0000035328	2018/01/31	Security invoice INV032103 Development Facilitation	CONTROL RISK GROUP	212 554.31
8	VPO1643 PO0000032704	2018/01/31	Hiring of TLB at Esikhaleni Water Depot for 250 hours	ILUNGELO LAMATIWANE BUSINESS ENTERPRISE PTY LTD	171 536.10
					2 657 655.41
ORDERS IN EXCESS OF R 100 000					
FEBRUARY 2018					
No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
1	PO0000035161	2018/02/01	Replenishment of Electrical items	Shoreline Industrial Services Pty Ltd	123 368.00
2	PO0000035168	2018/02/01	Mkhwanazi North Water Supply Phase 5	Aecom SA Pty Ltd	180 378.40
3	PO0000035239	2018/02/02	REPAIR GEARBOX , FIT + COMMISSION VEHICLE V0467	MS Naidoo	165 435.54
4	PO0000035257	2018/02/02	Replenishment	ABERDARE CABLES PTY) LTD	338 951.52
5	PO0000035286	2018/02/05	Payment No.24 for Projecon under Tender8/2/1/UMH31-15/16 Aquadene Bulk Sewer.	Projecon cc	113 645.55
6	PO0000035287	2018/02/05	Payment of Invoice No.05 for Contract 8/2/1/UMH55-16/17 - Richards Bay Steel Bridge	Iyer Urban Design Studio cc	256 534.00
7	PO0000035296	2018/02/05	Replenishment Of Fuel	TOTAL SOUTH AFRICA PTY) LTD	193 283.40
8	PO0000035309	2018/02/05	Supply and Delivery of hand stone for embarnkment at Steel Bridge (Mzingaz Canal)	Getkate Projects Pty Ltd	103 684.00
9	PO0000035483	2018/02/06	Replenishment	ACTOM PROPRIETARY) LIMITED	298 242.00
10	PO0000035407	2018/02/06	PROVISION OF PROFESSIONAL SERVICES FOR INTERNAL AUDIT. CONTACT PERSON: NOMVELISO MTHEMBU - 035 907 5326	Calitrade CC	173 800.00
11	PO0000035419	2018/02/06	Green Drop Management/Implementation (Dec 2017)	CSIR	160 314.36
12	PO0000035459	2018/02/07	Invoice Payment for Hybrid Control - Reservoir GEO referencing and Linking of Flows to Zednet Platform	HYBRID CONTROL CORPORATION CC	371 034.00

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
13	PO0000035468	2018/02/07	Caretakers House (scope see DMS 1217980)	Gigiseka Construction Services Pty Ltd	116 000.00
14	PO0000036102	2018/02/07	086:8/2/1/UMH86B_1:Print Solution - BYTES - Jan 2018 Invoice 1087136 - Monthly Rental	Altron TMT Pty Ltd	116 081.09
15	PO0000035492	2018/02/07	Security invoice 95409172 Electricity and Gas Distribution	FIDELITY SECURITY SERVICES PTY) LTD	129 261.47
16	PO0000035492	2018/02/07	Security invoice 95409172 Electricity and Gas Distribution	FIDELITY SECURITY SERVICES PTY) LTD	129 261.47
17	PO0000035486	2018/02/07	PROVISION OF INTERNAL AUDIT-SERVICES RENDERED BY SM XULU	SM Xulu Consulting Pty Ltd	167 997.31
18	PO0000035529	2018/02/08	Replenishment of fuel richards bay	TOTAL SOUTH AFRICA PTY) LTD	196 420.83
19	PO0000035531	2018/02/08	Preparation of an urban design concept for the Richardsbay Precinct	Marian Veckermann	131 500.00
20	PO0000035564	2018/02/08	Hiring Jetting Machine with a water tanker for December 2017 - Northen Depot	Justngwane Trading CC	199 980.00
21	PO0000035576	2018/02/08	Upgrade of Flyght 54KW submersible pump for Meerensee Main Pump Station Urgent	Thola Ithemba Pty Ltd	168 000.00
22	PO0000035625	2018/02/08	Renovations of Northern depot standby house Phase 1	IZINGALABEZI CONSULTING ENGINEERS CC	155 000.00
23	PO0000035630	2018/02/08	Renovations of Northern depot standby house Phase 2	IZINGALABEZI CONSULTING ENGINEERS CC	186 000.00
24	PO0000035905	2018/02/09	Upgrading of the Empangeni Water Distribution Network	First Work 119 Pty Ltd	3 613 597.73
25	PO0000035714	2018/02/09	Payment Certificate NO.05 for Contract:8/2/1/UMH62-16/17 UPGRADING RICHARDS BAY TAXI RANK - PHASE 1	Zuzokuhle Distribution CC	4 027 262.00
26	PO0000035714	2018/02/09	Payment Certificate NO.05 for Contract:8/2/1/UMH62-16/17 UPGRADING RICHARDS BAY TAXI RANK - PHASE 1	Zuzokuhle Distribution CC	206 357.14
27	PO0000035714	2018/02/09	Payment Certificate NO.05 for Contract:8/2/1/UMH62-16/17 UPGRADING RICHARDS BAY TAXI RANK - PHASE 1	Zuzokuhle Distribution CC	526 998.96
28	PO0000036136	2018/02/09	Replenishment	ACTOM PROPRIETARY) LIMITED	149 544.30
29	PO0000035684	2018/02/09	Renovation for Brackenhall hall	Civtech Engineers pty ltd	129 270.54
30	PO0000035688	2018/02/09	Ntambanana Transfer station	Civtech Engineers pty ltd	161 588.18
31	PO0000035689	2018/02/09	Construction of Creche	Civtech Engineers pty ltd	217 178.71
32	PO0000035692	2018/02/09	Construction of SCM Stores Second Floor	Civtech Engineers pty ltd	635 580.18
33	PO0000035699	2018/02/09	Supply and Delivery of precast products	Imvelo Waste Management sa pty ltd	110 295.00
34	PO0000035701	2018/02/09	Ndondwane Creche	Civtech Engineers pty ltd	217 178.71
35	PO0000035705	2018/02/09	Mancence Community Hall	Civtech Engineers pty ltd	371 278.15
36	PO0000035716	2018/02/12	Replenishment of fuel Richards bay	TOTAL SOUTH AFRICA PTY) LTD	116 167.98
37	PO0000035716	2018/02/12	Replenishment of fuel Richards bay	TOTAL SOUTH AFRICA PTY) LTD	175 694.33
38	PO0000035718	2018/02/12	Replenishment Of Paper White Rotatrim A4	RODCOL CC	126 000.00

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
39	PO0000036421	2018/02/12	The Upgrade of Rural Roads For the City of UMhlathuze Phase1	Scribante Africa Mining Pty Ltd	803 834.06
40	PO0000036421	2018/02/12	The Upgrade of Rural Roads For the City of UMhlathuze Phase1	Scribante Africa Mining Pty Ltd	221 875.77
41	PO0000035733	2018/02/12	TGO ( Silver Meadow Trading) Payment Invoice No : TG1001 - Tender 8/2/1/UMH69 - 16/17_ The replacement of meters for City of uMhlathuze	Silver Meadow Trading 184 Pty Ltd	132 916.00
42	VPO1660 PO0000034528	2018/02/12	Hire Excavator for 10 working days	ILUNGELO LAMATIWANE BUSINESS ENTERPRISE PTY LTD	115 192.01
43	PO0000035722	2018/02/12	Payment to Ms Gwagwa uMhlathuze Municipality/ Esikhaleni Occupants	MS GWAGWA & ASSOCIATES	150 800.26
44	PO0000035732	2018/02/12	Yandiswa Trading Payment Invoice No : 1 - Tender 8/2/1/UMH69 - 16/17_ The replacement of meters for City of uMhlathuze	YANDISWA TRADING PTY LTD	267 246.00
45	PO0000035739	2018/02/12	Supply and delivery of cement for laying kerbs	Ekuphileni General Enterprise Pty Ltd	107 800.00
46	PO0000035746	2018/02/12	Development and Ugrade of Rural Road Infrastructure	UWP Consulting Pty Ltd	121 386.45
47	PO0000035750	2018/02/12	15" Notebooks with Docking Stations for ITS	EOH Mthombo Pty Ltd	112 006.88
48	PO0000035822	2018/02/12	ONTEC SYSTEMS JANUARY 2018 INVOICE 91003001	Ontec Systems Pty Ltd	116 175.94
49	PO0000035767	2018/02/13	Replenishment Of Elster A1140 5A	KGB Corp Trading Pty Ltd	550 000.00
50	PO0000035780	2018/02/13	ONTEC SYSTEMS JANUARY 2018 INVOICE 91003003	Ontec Systems Pty Ltd	530 337.87
51	PO0000035781	2018/02/13	IPES-UMS JNAUARY INVOICE 3699	IPES-UTILITY MANGEMENT SERVICES PTY) LTD	164 579.31
52	PO0000035781	2018/02/13	IPES-UMS JNAUARY INVOICE 3699	IPES-UTILITY MANGEMENT SERVICES PTY) LTD	109 371.84
53	PO0000035787	2018/02/13	Grid roller for 15 working days	Messopotamia Zar Pty Ltd	100 308.00
54	PO0000035857	2018/02/14	Water Tanker Hire X9 from RMSP(KSS ) for the Month of DECEMBER to supply water in areas where there are water shortages at NTAMBANANa	RMSP TRADING CC	222 750.00
55	PO0000035857	2018/02/14	Water Tanker Hire X9 from RMSP(KSS ) for the Month of DECEMBER to supply water in areas where there are water shortages at NTAMBANANa	RMSP TRADING CC	207 281.25
56	PO0000035857	2018/02/14	Water Tanker Hire X9 from RMSP(KSS ) for the Month of DECEMBER to supply water in areas where there are water shortages at NTAMBANANa	RMSP TRADING CC	471 487.50
57	PO0000035857	2018/02/14	Water Tanker Hire X9 from RMSP(KSS ) for the Month of DECEMBER to supply water in areas where there are water shortages at NTAMBANANa	RMSP TRADING CC	689 225.00
58	PO0000035957	2018/02/14	REPAIR TRANSMISSION GEARBOX AND COMMISSION VEHICLE V0418	MS Naidoo	159 974.43
59	PO0000035924	2018/02/14	THAMAR INVESTMENTS METER READINGS JANUARY 2018 INVOICE THA/212	Thamar Investments pty ltd	119 540.44
60	PO0000035923	2018/02/14	THAMAR INVESTMENTS METER READINGS JANUARY 2018 INVOICE THA/211	Thamar Investments pty ltd	120 818.88
61	PO0000035860	2018/02/14	Request for Excavator at Esikhaleni Ebaleni	ILUNGELO LAMATIWANE BUSINESS ENTERPRISE PTY LTD	145 328.00
62	PO0000035878	2018/02/15	Payment of Outstanding invoice for CSIR - Preparation and system evaluation for Asset Management	CSIR	1 300 000.00
63	PO0000035885	2018/02/15	Replenishment Of Electrical Items	MAGNET ELEL SUPPLIES	126 750.15
64	PO0000035901	2018/02/15	Replenishment Of Electrical Items	Shoreline Industrial Services Pty Ltd	114 750.00
65	PO0000035915	2018/02/15	Replenishment of Fuel	TOTAL SOUTH AFRICA PTY) LTD	187 796.79

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
66	PO0000035928	2018/02/15	Replenishment Of Electrical Items	MAGNET ELEL SUPPLIES	101 844.40
67	PO0000035939	2018/02/15	DESIGN, LAYOUT AND PRINT 2016-2017 ANNUAL REPORT	Munrise Enterprises Pty Ltd	148 806.00
68	PO0000035942	2018/02/15	GWAVA for GroupWise per User Annual Maintenance (Min. 50 Users) Part nr. 3300 - SPECIFICATION DMS 1252888 Only accredited GWAVA PARTNERS	EOH Mthombo Pty Ltd	148 104.00
69	PO0000035976	2018/02/15	Request for Excavator at eDlangezwa pump station to excavate broken sewer line	ILUNGELO LAMATIWANE BUSINESS ENTERPRISE PTY LTD	175 359.98
70	PO0000035990	2018/02/16	Replenishment Of Plumbing Items	KFC Pipes and Fittings Pty Ltd	774 000.00
71	PO0000036019	2018/02/19	Supply and Delivery of G1- aggregate at Eskhawini H	Phiesethu Trading Pty Ltd	159 999.00
72	PO0000036022	2018/02/19	Cyril Mtambo - Tel: 9075892 or Cell: 083 347 5489 - Request for quotations to cut the grass twice a month at Richards Bay Cemetery from February 2018 to March 2018 (4 cuts) see DMS 618691	Pick Up The Pieces XL Trading Enterprise Pty Ltd	106 800.00
73	PO0000036066	2018/02/19	THAMAR INVESTMENTS WATER MONITORS & MANAGEMENT JANUARY 2018 INVOICE THA/213	Thamar Investments Pty Ltd	142 500.00
74	PO0000036032	2018/02/19	Hire of 8 Double Cab Bakkies with Canopies for January for I&TS Water and Sanitation	Simultaneuosly Pty Ltd	198 900.00
75	PO0000036038	2018/02/19	PROVISION OF INTERNAL AUDIT: SEKELAXABISO-ERP SYSTEM PLANNING AND GOVERNANCE PROGRAMME ASSURANCE REVIEW: INVOICE NUMBER 002339	SekelaXabiso Pty Ltd	471 276.00
76	PO0000036033	2018/02/19	Hire of 8 Double Cab Bakkies with Canopies for December 2017 for I&TS Water and Sanitation	Simultaneuosly Pty Ltd	198 900.00
77	PO0000036194	2018/02/19	uThungulu Landfill Site (January Fees: 3000303)	UTHUNGULU WATER & SANITATION	788 235.85
78	PO0000036275	2018/02/19	Security invoice MSP23903 Halls	Mafoko Security Patrols Pty Ltd	434 043.21
79	PO0000036266	2018/02/19	Security invoice MSP0953 Sewerage - Pumpstations	Mandlomkhonto Security Pty Ltd	196 829.82
80	PO0000036045	2018/02/19	Hiring of TLB for 400 Hours -for clearing stormwater drain around Richards bay	Glowil Holdings Pty Ltd	174 800.00
81	PO0000036046	2018/02/19	Hiring of TLB for 400 hours	Glowil Holdings Pty Ltd	174 800.00
82	PO0000036144	2018/02/20	PAYMENT CERTIFICATE NO. 1 TRILLIONAIRE- REPAIRS TO SURFACED ROADS	Trillionare Group Pty Ltd	204 941.00
83	PO0000036048	2018/02/20	Replenishment Of Fuel	TOTAL SOUTH AFRICA PTY) LTD	176 123.93
84	PO0000036079	2018/02/20	Replenishment Of Post lamp Steel Galv	MAGNET ELEL SUPPLIES	126 750.15
85	PO0000036271	2018/02/20	Security invoice IN103327 Municipal Buildings	Makheda Business Projects CC	115 928.98
86	PO0000036271	2018/02/20	Security invoice IN103327 Municipal Buildings	Makheda Business Projects CC	221 591.62
87	PO0000036090	2018/02/20	Hire of 8 Double Cab Bakkies with Canopies for December 2017 for I&TS Water and Sanitation	Kophela Trading CC	150 800.00
88	PO0000036091	2018/02/20	Hire 8 D/Cab Bakkies for February 2018 with canopies for Water and Sanitation I&TS	Kophela Trading CC	156 000.00
89	PO0000036092	2018/02/20	Hire of 8 Double Cab Bakkies with Canopies for January for I&TS Water and Sanitation	Kophela Trading CC	156 000.00
90	PO0000036095	2018/02/20	Hire 8 D/Cab Bakkies for October 2017 with canopies for Water and Sanitation I&TS	R I S Vehicle Hire cc	173 041.00
91	PO0000036096	2018/02/20	Hire 8 D/Cab Bakkies for October 2017 with canopies for Water and Sanitation I&TS	R I S Vehicle Hire cc	175 282.43
92	PO0000036101	2018/02/20	Replenishment Of Bin Refuse Container	Dickinson Marketing CC	122 000.00

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
93	PO0000036129	2018/02/21	UWP Consultans - Provision of Technical Support for Management of Operation and Maintenance of WWTW and WTW - December 2017	UWP Consulting Pty Ltd	136 818.52
94	PO0000036149	2018/02/21	Water Tanker Hire X9, from RMSP(KSS ) for the Month of OCTOBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	280 912.50
95	PO0000036149	2018/02/21	Water Tanker Hire X9, from RMSP(KSS ) for the Month of OCTOBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	408 375.00
96	PO0000036149	2018/02/21	Water Tanker Hire X9, from RMSP(KSS ) for the Month of OCTOBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	884 925.00
97	PO0000036149	2018/02/21	Water Tanker Hire X9, from RMSP(KSS ) for the Month of OCTOBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	249 356.25
98	PO0000036150	2018/02/21	Water Tanker Hire X4, from RMSP(KSS ) for the Month of NOVEMBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	305 043.75
99	PO0000036150	2018/02/21	Water Tanker Hire X4, from RMSP(KSS ) for the Month of NOVEMBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	846 450.00
100	PO0000036150	2018/02/21	Water Tanker Hire X4, from RMSP(KSS ) for the Month of NOVEMBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	301 331.25
101	PO0000036150	2018/02/21	Water Tanker Hire X4, from RMSP(KSS ) for the Month of NOVEMBER AT MKHWANANZI NORTH & SOUTH	RMSP TRADING CC	560 587.50
102	PO0000036138	2018/02/21	Replenishment of road marking paint 5L white	Bay Corp Pty Ltd	162 500.00
103	PO0000036140	2018/02/21	Replenishment Paper Toilet	Mayekisa Holdings pty ltd	150 000.00
104	PO0000036142	2018/02/21	071:UMH02: PM Consultant (Proj 10940): January 2018: Inv COU801	LIEPZIG ADVISORYIT PTY) LTD	1 328 000.00
105	PO0000036155	2018/02/22	Supply and delivery of Water Tank Stands for Dube rural	Impumelelo Yamanguni Trading pty ltd	196 000.00
106	PO0000036166	2018/02/22	Hire TLB 4x4 for 30 working days (240 hours) for eSikhaleni Stormwater and Road operations	Pelepele Investments Pty Ltd	105 600.00
107	PO0000036390	2018/02/23	Payment of Cleaning Services iro Prestige (Civic Centre) February 2018	PRESTIGE CLEANING SERVICES PTY) LTD	135 058.76
108	PO0000036193	2018/02/23	Supply and deliver 20600 tonnes of G7 gravel material	V and S Inkwali Group Pty Ltd	345 984.00
109	PO0000036222	2018/02/23	Funeral of Late Speaker, Clr MW Mthenjana: Requirements - Friday 23/2/2018 - (inside main marquee - eSikhaleni TVET College sports grounds: 5000 seater framed Marquee with Compliance certificate; 2 Stages, 6mX8m; 8 X Long florescsent lights in roof of tent for additional lighting; 1 x Lightning conductor; 2 X Fans in front for VIP's - Contact person Siyabonga 0787132879	Mnatho Trading Enterprise 145 CC	250 000.00
110	PO0000036225	2018/02/24	Supply and delivery of Water Tank Stands for Mkhwananzi North	Impumelelo Yamanguni Trading pty ltd	196 000.00
111	PO0000036226	2018/02/24	Supply and delivery of Water Tank Stands for Mkhwananzi South	Impumelelo Yamanguni Trading pty ltd	196 000.00
112	PO0000036231	2018/02/26	Procurement of a service provider who will do structural engineers report and as built drawings for eMpangeni, eSikhaleni and Macekane Libraries	Architectural Aided Design Pty Ltd	199 500.00
113	PO0000036449	2018/02/26	Payment OPTI Property Consultants Invoice No. 16/2017	OPTI Property Consultants cc	144 736.84
114	PO0000036249	2018/02/26	Payment certificate no. 12 Ezimuhlophe Trading	Ezimuhlophe Trading Pty Ltd	113 662.50
115	PO0000036248	2018/02/27	Payment certificate no.12 Mtholephi	Mtholephi Trading cc	100 344.69
116	PO0000036304	2018/02/27	Mzingazi Village Sewer Reticulation	Endecon Ubuntu Pty Ltd	196 942.27
117	PO0000036310	2018/02/27	Excavator for 15 working days	Big P Security And Supply Services CC	138 000.00

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
118	PO0000036316	2018/02/27	Replenishment of fuel Richards bay	TOTAL SOUTH AFRICA PTY) LTD	187 219.90
119	PO0000037503	2018/02/27	Payment Certificate No.03 for Exgeni under Contract 8/2/1/UMH94-16/17	Egxeni Engineering cc	757 986.56
120	PO0000037503	2018/02/27	Payment Certificate No.03 for Exgeni under Contract 8/2/1/UMH94-16/17	Egxeni Engineering cc	761 386.65
121	PO0000036334	2018/02/27	Payment certificate no.3 Nizenande Investment	NIZENANDE INVESTMENTS PTY LTD	128 102.40
122	PO0000036330	2018/02/27	Maintenance of Private Sidings and Cutting of Vegetation for a period of 3 months	Wes Railway Construction CC	171 258.99
123	PO0000036343	2018/02/28	071:UMH02: PM Consultant Advisory IT Invoice: COU802 February 2018	LIEPZIG ADVISORYIT PTY) LTD	1 168 000.00
124	PO0000036346	2018/02/28	Auditing and Assesment of 62 Pump stations within City of uMhlathuze for maintenance plans compilation. Refer to DMS 1248212 for a Theshani letter of appointment.	Theshani Trading Enterprise Pty Ltd	1 841 734.00
125	PO0000036372	2018/02/28	THE REQUISITION FOR INFRA RED SCANNING AT CBD ALTON / BRACKENHAM / MANDLANZINI AND NSELENI	Goje Electrical Installation and Construction cc	174 500.00
					41 723 672.38
ORDERS IN EXCESS OF R 100 000					
MARCH 2018					
No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
1	PO0000036403	2018/03/01	Payment Certificate No.04 for Sukuma Consulting under Contract 8/2/1/UMH113-16/17	Sukuma Consulting Engineers Pty Ltd	205 224.38
2	PO0000036415	2018/03/01	Hybrid Control Corporation maintenance invoice no.C1000475 for the month of February 2018	HYBRID CONTROL CORPORATION CC	504 874.94
3	PO0000036414	2018/03/01	Hybrid Control Corporation Repairs of kiosk, batteries, pumstation, invoice no.C1000476 for the month of February 2018	HYBRID CONTROL CORPORATION CC	144 024.20
4	PO0000036419	2018/03/01	Hybrid Control Corporation: Development for reservoirdashboard,database restructuring invoice no.C1000477 for the month of February 2018	HYBRID CONTROL CORPORATION CC	433 495.00
5	PO0000036423	2018/03/01	Intel i7 Laptops with bags etc for ITS	EOH Mthombo Pty Ltd	103 287.92
6	PO0000036440	2018/03/02	Install 2 x 120VA UPS (Parallel Redundant System) Richardsbay Civic for ERP Hardware (PR316)	Magnum Mega Watts CC	2 958 416.14
7	PO0000036441	2018/03/02	Contractor to replace/repair 450mm AC pipe in Empangeni behind Tronox	Amazwide Builders and Quantity Surveying Pty Ltd	617 149.65
8	PO0000036930	2018/03/05	Payment Certificate No.03 for Contract 8/2/1/UMH107-16/17: Construction of Market Stalls at Ngwelezane Taxi Rank	Umhlathuze Construction and Industrial Supplier cc JV Empilweni Trading Pty L	155 000.00
9	PO0000036470	2018/03/05	Supply & Delivery of promotional items for 2018 water week	Sikhona Sithole Communication Pty Ltd	199 100.00
10	PO0000036473	2018/03/05	Maintenance on Sewer Mainholes	Uphawu Consulting Engineers Pty Ltd	158 000.00
11	PO0000036474	2018/03/05	Nseleni Swimming pool ablution facilities repairs	Uphawu Consulting Engineers Pty Ltd	182 000.00
12	PO0000036476	2018/03/05	Medway Road Pipe Repairs	Uphawu Consulting Engineers Pty Ltd	160 000.00
13	PO0000036480	2018/03/05	Sipho Sihlangu - Cell: - Herbicide for spraying	A One Consulting cc	116 925.00



No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
14	PO0000036490	2018/03/06	Service &/Or Repair 2 x Amkus Hydraulic Pumps, 2 x Hydraulic Shears, 2 x Hydraulic Spreaders & 4 x Hydraulic Rams By Accredited Supplier Only	RAILTRACTION ENGINEERING PTY) LTD	134 700.75
15	PO0000036802	2018/03/06	UMS IPES FEBRUARY INVOICE 3711	IPES-UTILITY MANGEMENT SERVICES PTY) LTD	172 808.28
16	PO0000036580	2018/03/06	REQUEST FOR 2.5M3 SKIPS. PLEASE NOTE THAT BEFORE SUPPLIERS QUOTE SITE MEETING IS COMPULSORY AT ALTON WASTE MANAGEMENT SERVICES.	TROLLEY & BIN PTY LTD	155 880.00
17	PO0000036584	2018/03/07	Replenishment of Fuel	TOTAL SOUTH AFRICA PTY) LTD	188 366.55
18	PO0000036586	2018/03/07	Replenishment of gloves pig skin size 10	IMPERIAL MARKETING PTY) LTD	199 584.00
19	PO0000036602	2018/03/07	Rural sanitation	RTD Group 3 pty ltd	224 780.00
20	PO0000036602	2018/03/07	Rural sanitation	RTD Group 3 pty ltd	147 600.00
21	PO0000036602	2018/03/07	Rural sanitation	RTD Group 3 pty ltd	1 382 600.69
22	PO0000036943	2018/03/07	Payment Certificate No23 for contract 8/2/1/UMH31-15/16 Aquadene Bulk Sewer: Thakgoga	THAKGOGA PROJECTS CC	102 351.37
23	PO0000036943	2018/03/07	Payment Certificate No23 for contract 8/2/1/UMH31-15/16 Aquadene Bulk Sewer: Thakgoga	THAKGOGA PROJECTS CC	142 587.97
24	PO0000036628	2018/03/07	carpet for Richards Bay Library	Amagwaba Construction CC	157 827.10
25	PO0000036636	2018/03/07	ADVERTISE ON WEB RFQ TO SERVICE / REPAIR TRANSFORMER 2 & NEC AT CYGNUS SUBSTATION AS PER SOW ON AD DOCUMENT.	Hydraulic Systems Engineering Pty Ltd	112 000.00
26	PO0000036648	2018/03/08	Contractor required to test and fix 2 x MV cables at Empangeni and 1 x MV cable in Felixton .Scope of works as per DMS 1259909.	H F Engineering Pty Ltd	104 500.00
27	PO0000036705	2018/03/08	Replenishment of Refuse Bin Container	Shoreline Industrial Services Pty Ltd	119 600.00
28	PO0000036707	2018/03/08	Replenishment of bag refuse clear	Majestic Art Pty Ltd	135 000.00
29	PO0000036708	2018/03/08	Replenishment of bag refuse clear	Majestic Art Pty Ltd	135 000.00
30	PO0000036792	2018/03/08	Supply and deliver 12800 tonnes of G7 gravel material	V and S Inkwali Group Pty Ltd	435 200.00
31	PO0000036792	2018/03/08	Supply and deliver 12800 tonnes of G7 gravel material	V and S Inkwali Group Pty Ltd	1 729 920.00
32	PO0000036713	2018/03/08	COMMUNITY OUTREACH PROGRAMME FOR THE OFFICE OF THE MAYOR SCHOOL UNIFORMS FOR 231 LEARNERS	Fame Kwa Mkhulu Investments Pty Ltd	119 900.55
33	PO0000036743	2018/03/09	ProMIS 2017/ 2018 Income License Fees: DEVIATION DMS 1209195	FUJITSU SERVICES PTY) LTD	346 660.00
34	PO0000036743	2018/03/09	ProMIS 2017/ 2018 Income License Fees: DEVIATION DMS 1209195	FUJITSU SERVICES PTY) LTD	139 557.00
35	PO0000036783	2018/03/12	Replenishment of fuel Richards Bay	TOTAL SOUTH AFRICA PTY) LTD	188 200.87
36	PO0000036790	2018/03/12	Supply and deliver gabion stones	Wavele Wayidedela Trading 1 CC	195 000.00
37	PO0000036796	2018/03/12	Supply and deliver 18040 tonnes of G7 gravel material	V and S Inkwali Group Pty Ltd	613 360.00

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
38	PO0000036796	2018/03/12	Supply and deliver 18040 tonnes of G7 gravel material	V and S Inkwali Group Pty Ltd	2 438 106.00
39	PO0000037145	2018/03/12	SMEC SOUTH AFRICA (PTY) LTD: TAX INVOICE 17834/06 TENDER 8/2/1/UMH106-16/17 132KV OIL FILLED CABLES IN THE SOUTH DUNES BETWEEN HYDRA AND CAPELLA SUBSTATIONS:	SMEC South Africa Pty Ltd	122 424.16
40	PO0000037206	2018/03/12	POWER GRID SPECIALIST SOLUTIONS(PGSS): TAX INVOICE NO 040-18: COST OF SUPPLY STUDY AS PER NERSA REQUIREMENTS	Power Grid Specialist Solutions Pty Ltd	365 219.30
41	PO0000036824	2018/03/13	Intel i7 and i5 laptops etc for Graduates - Zandile Khoza	Cebisa Isizwe Construction and Renovation pty ltd	128 800.00
42	PO0000036837	2018/03/13	REQUEST FOR 7M3 SKIPS. PLEASE NOTE THAT BEFORE SUPPLIERS QUOTE SITE MEETING IS COMPULSORY AT ALTON WASTE MANAGEMENT SERVICES.	STM Corporation Pty Ltd	151 800.00
43	PO0000036841	2018/03/13	REQUEST FOR 5.5M3 SKIPS. PLEASE NOTE THAT BEFORE SUPPLIERS QUOTE SITE MEETING IS COMPULSORY AT ALTON WASTE MANAGEMENT SERVICES.	Inkasa Engineering, Construction And Consulting Pty Ltd	174 000.00
44	PO0000036846	2018/03/13	Payment of iLifa Invoice - Sewer Pipeline Replacements in Richards Bay	Ilifa Africa Engineers Pty Ltd	757 090.00
45	PO0000037310	2018/03/13	Security invoices M0965 - Sewerage- Pumpstations	Mandlomkhonto Security Pty Ltd	593 793.32
46	PO0000036858	2018/03/13	600dia x 2.5m concrete pipes IJ class 50D	Abubakali Enterprise Pty Ltd	130 800.00
47	PO0000036859	2018/03/13	900dia x 2.5m concrete pipes IJ Class 50D	Zanlet Pty Ltd	154 465.20
48	PO0000036881	2018/03/13	ONTEC SYSTEMS FEBRUARY INVOICE 91003140	Ontec Systems Pty Ltd	106 783.13
49	PO0000036882	2018/03/13	ONTEC SYSTEMS FEBRUARY INVOICE 91003142	Ontec Systems Pty Ltd	488 784.14
50	PO0000037058	2018/03/13	DELTRON CONSULTING (PTY) LTD: PROJECT : 11KV FORMAHAULT SWITCHING SWITCHGEAR REPLACEMENT: TENDER 8/2/1/UMH10-15/16 APPOINTMENT OF A PANEL OF CONSULTANTS TO PROVIDE PROFESSIONAL SERVICES ON VARIOUS ELECTRICAL PROJECTS WORK FOR PERIOD OF 3 YEARS TO VARIOUS CONSUTANTS	Deltron Consulting Pty Ltd	436 869.36
51	PO0000037314	2018/03/13	SECURITY INVOICE INV032213 DEVELOPMENT FACILITATION	CONTROL RISK GROUP	212 554.31
52	PO0000037144	2018/03/13	SMEC SOUTH AFRICA(PTY) LTD:TAX INVOICE NO 17657/05: PROJECT: 132KV OIL FILLED CABLES IN SOUTH DUNES BETWEEN HYDRA AND CAPELLA SUBSTATIONS: TENDER 8/2/1/UMH93-15/16: APPOINTMENT OF A PANEL OF CONSULTANTS TO PROVIDE PROFESSIONAL SERVICE ON VARIOUS ELECTRICAL PROJECTS WORK FOR PERIOD OF 3 YEARS TO VARIOUS CONSULTANTS	SMEC South Africa Pty Ltd	142 531.16
53	PO0000037305	2018/03/13	Security invoice MSP24320 Halls	Mafoko Security Patrols Pty Ltd	422 154.09
54	PO0000037401	2018/03/13	SECURITY INVOICE 95472160 ELECTRICITY AND GAS DISTRIBUTION	FIDELITY SECURITY SERVICES PTY) LTD	258 522.94
55	PO0000036876	2018/03/14	Request for Quotation ( DMS 1260467) - Supply and Delivery of domestic water meters (20mm) for the City of uMhlathuze.	KFC Pipes and Fittings Pty Ltd	168 300.00
56	PO0000036884	2018/03/14	uMhlathuze Rural Road	UWP Consulting Pty Ltd	344 249.96
57	PO0000036896	2018/03/14	Payment Of Mhlanga Incorporated for Drafting Mhlathuze Municipality Public Transport By-Law	Mhlanga Incorporated	450 000.00
58	PO0000037460	2018/03/14	Security invoice IN103355 Municipal Buildings	Makheda Business Projects CC	221 591.62
59	PO0000037460	2018/03/14	Security invoice IN103355 Municipal Buildings	Makheda Business Projects CC	115 928.98

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
60	PO0000037465	2018/03/14	Security invoice IN103358 Mayor and Council	Makheda Business Projects CC	204 851.05
61	PO0000036932	2018/03/15	Payment for invoice no C1000479 for Hybrid Control - MS/2 and MS/9 MCC Panels	HYBRID CONTROL CORPORATION CC	1 406 550.00
62	PO0000036920	2018/03/15	Hire Excavator for 20 working days	Big P Security And Supply Services CC	104 000.00
63	PO0000036944	2018/03/15	Payment Certificate No.05 for contract 8/2/1/UMH113-16/17:Amaqakala	Amaqakala Construction and Projects CC	346 928.00
64	PO0000036944	2018/03/15	Payment Certificate No.05 for contract 8/2/1/UMH113-16/17:Amaqakala	Amaqakala Construction and Projects CC	108 644.65
65	PO0000036931	2018/03/15	Request for sewer pipes	Nthawani Trading Enterprise Pty Ltd	171 000.00
66	PO0000036936	2018/03/15	Payment of Hybrid Invoice No C1000481 - 6 Remote sites Telemetry	HYBRID CONTROL CORPORATION CC	826 470.00
67	PO0000036926	2018/03/15	WEBSITE DESIGN AND DEVELOPMENT	Tmansworld cc	144 483.00
68	PO0000036933	2018/03/15	PROVISION OF INTERNAL AUDIT-PWC(SECONDMENT OF MS. C NAIDOO) INVOICE NUMBER:302191036659	PRICEWATERHOUSE COOPERS INC	177 362.90
69	PO0000036934	2018/03/15	Philip Walsh Incorporated, ZCBF/UMHLATHUZE	Philip Walsh Inc	291 743.52
70	PO0000036983	2018/03/16	Replenishment Of Fuel	TOTAL SOUTH AFRICA PTY) LTD	188 544.07
71	PO0000036986	2018/03/16	Supply and Delivery of concrete products	Cobro Concrete Pyt Ltd	137 600.00
72	PO0000036989	2018/03/16	Fujitsu Invoice for Travel And Accomodation For the Period 01/02/2018-28/02/2018 Invoice 06147	Intenda Pty Ltd	367 460.00
73	PO0000036992	2018/03/16	Intenda Invoice for Travel And Accomodation For the Period 02/01/2018-31/01/2018 Invoice 06128	Intenda Pty Ltd	340 300.00
74	PO0000036996	2018/03/16	Structural Mantainence (Brakenham Roof)	Amagwaba Construction CC	109 500.00
75	PO0000037017	2018/03/16	Replenishment of meter pre-pay S/P 80Amp 230V	POWERITE ELECTRICAL	204 884.00
76	PO0000037022	2018/03/16	Replenishment of Meter ecolec EC 110 S/P Neutral 230v 50H 5-60A	POWERITE ELECTRICAL	269 860.00
77	PO0000037027	2018/03/16	Micro Focus (Novell) MLA software license renewal : SAP ERP SUSE Linux Order before 30 March 2018 (DMS 1172604)	SITA PTY) LTD	500 886.08
78	PO0000037043	2018/03/19	THAMAR INVESTMENTS FEBRUARY INVOICE THA/218	Thamar Investments pty ltd	120 687.84
79	PO0000037042	2018/03/19	THAMAR INVESTMENTS FEBRUARY 2018 INVOICE THA/219	Thamar Investments pty ltd	121 145.04
80	PO0000037044	2018/03/19	REQUEST FOR 1.8M3 SKIPS. PLEASE NOTE THAT BEFORE SUPPLIERS QUOTE SITE MEETING IS COMPULSORY AT ALTON WASTE MANAGEMENT SERVICES.	5 Star Rigging Services Pty Ltd	156 572.50
81	PO0000037280	2018/03/19	Mkhwanazi North Phase 05	AFRISCAN CONSTRUCTION PTY)LTD	1 077 097.20
82	PO0000037279	2018/03/19	Mzingazi Village Sewer Reticulation Phase 02	True Build Services cc	657 235.82
83	PO0000037074	2018/03/20	Micro Focus (Novell) MLA software license renewal : DMS 1129246 Supply Chain Management Policy (clause 31) and DMS 1172604 Please place Order before 30 March 2018 - DMS 1260384 (quotation)	SITA PTY) LTD	1 099 548.60

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
84	PO0000037074	2018/03/20	Micro Focus (Novell) MLA software license renewal : DMS 1129246 Supply Chain Management Policy (clause 31) and DMS 1172604 Please place Order before 30 March 2018 - DMS 1260384 (quotation)	SITA PTY) LTD	133 240.07
85	PO0000037074	2018/03/20	Micro Focus (Novell) MLA software license renewal : DMS 1129246 Supply Chain Management Policy (clause 31) and DMS 1172604 Please place Order before 30 March 2018 - DMS 1260384 (quotation)	SITA PTY) LTD	141 723.00
86	PO0000037074	2018/03/20	Micro Focus (Novell) MLA software license renewal : DMS 1129246 Supply Chain Management Policy (clause 31) and DMS 1172604 Please place Order before 30 March 2018 - DMS 1260384 (quotation)	SITA PTY) LTD	125 020.00
87	PO0000037074	2018/03/20	Micro Focus (Novell) MLA software license renewal : DMS 1129246 Supply Chain Management Policy (clause 31) and DMS 1172604 Please place Order before 30 March 2018 - DMS 1260384 (quotation)	SITA PTY) LTD	115 234.00
88	PO0000037074	2018/03/20	Micro Focus (Novell) MLA software license renewal : DMS 1129246 Supply Chain Management Policy (clause 31) and DMS 1172604 Please place Order before 30 March 2018 - DMS 1260384 (quotation)	SITA PTY) LTD	145 185.73
89	PO0000037079	2018/03/20	Payment Certificate No.25 for Contract 8/2/1/UMH31-15/16: Aquadene Bulk Sewer- Projecon	Projecon cc	144 898.56
90	PO0000037469	2018/03/20	ENERGY SAVINGS INV 1-VCE,MARCH 2018	VCE Electrical and Instrument Pty Ltd	133 525.00
91	PO0000037122	2018/03/20	Payment Review of Lease Agreements for uMhlathuze- Mbasa Corporate Advisory Services	Imbasa Legal Consulting Pty Ltd	273 000.00
92	PO0000037126	2018/03/20	SAMRO ANNUAL PAYMENT 2017: INVOICE IS ON DMS NUMBER 1234201	SAMRO -LTD	110 000.00
93	PO0000037202	2018/03/22	Request for Quotation ( DMS 1260404) - Supply and Delivery of domestic water meters (15mm) for the City of uMhlathuze	Shoreline Industrial Services Pty Ltd	155 750.00
94	PO0000037335	2018/03/22	Payment of Yandiswa Trading Invoice (YT002) - TENDER 8/2/1/UMH69 - 16/17: Replacement of Meters	YANDISWA TRADING PTY LTD	127 260.00
95	PO0000037227	2018/03/22	Payment of Silver Meadow Trading/ TGO Invoice (TG1002) - TENDER 8/2/1/UMH69 - 16/17: Replacement of Meters	Silver Meadow Trading 184 Pty Ltd	113 120.00
96	PO0000037360	2018/03/22	Payment of Cleaning Services iro Prestige Civic Centre March 2017 PJ 25310100	PRESTIGE CLEANING SERVICES PTY) LTD	135 058.76
97	PO0000037223	2018/03/22	Payment Certificate No.05 for contract 8/2/1/UMH113-16/17 Dumisani Makhaye Bulk Services - Sukuma Consulting	Sukuma Consulting Engineers Pty Ltd	233 004.58
98	PO0000037268	2018/03/23	Acquisition of ERF H3133 Esikhawini	TRUTER JAMES & DE RIDDER	2 700 000.00
99	PO0000037291	2018/03/23	Supply And Install Palisade Fence at Ngwelezane Sports Field	Amagwaba Construction CC	112 400.00
100	PO0000037291	2018/03/23	Supply And Install Palisade Fence at Ngwelezane Sports Field	Amagwaba Construction CC	1 063 200.00
101	PO0000037274	2018/03/23	Deviation ( DMS 1260791) - Service provider to install, supply and commission water purification and disinfection of potable borehole water	Noraqo Cleaning and Garden Services Pty Ltd	742 480.00
102	PO0000037336	2018/03/26	Rural Sanitation Phase IV: Precast Concrete Top - Structure Factory -17000 Units	CONRITE WALLS PTY) LTD	588 260.49
103	PO0000037336	2018/03/26	Rural Sanitation Phase IV: Precast Concrete Top - Structure Factory -17000 Units	CONRITE WALLS PTY) LTD	1 158 772.54
104	PO0000037379	2018/03/27	Payment cert no.13 Okamsongi wensimbi	Okamsongi Wensimbi Trading Pty Ltd	102 690.99
105	PO0000037378	2018/03/27	Payment cert no.13 Khanali Trading	Khanali Trading Pty Ltd	100 560.75
106	PO0000037390	2018/03/27	Replenishment of fuel Richards Bay	TOTAL SOUTH AFRICA PTY) LTD	178 686.10

No	Contract Number	DATE	DESCRIPTION	CONTRACTOR	TOTAL CONTRACT PRICE
107	PO0000037390	2018/03/27	Replenishment of fuel Richards Bay	TOTAL SOUTH AFRICA PTY) LTD	127 983.89
108	PO0000037421	2018/03/27	CS ICT GOV 109: Public Wi Fi RFQ Equipment	EOH Mthombo Pty Ltd	134 888.17
109	PO0000037446	2018/03/27	Contractor required to cut trees on the MV lines in the following places in Empangeni,Clark's farm, Guzulu farm, Maguzulu Park, Tedders farm, Bernningfield Compound and Ninians. Scope on DMS 1188783.	Zithazibi Trading Pty Ltd	105 000.00
110	PO0000037448	2018/03/27	071:UMH02: PM Consultant (Proj 10940) Advisory IT Invoice COU803 March 2018	LIEPZIG ADVISORYIT PTY) LTD	1 328 000.00
111	PO0000037449	2018/03/27	Intersection Improvement scope DMS 1261857	BHADAZA CONSTRUCTION SERVICES CC	154 800.00
112	PO0000037458	2018/03/28	Construction of Bus Shelters DMS 1262019	Vusa Bathiyone Construction Pty Ltd	130 620.00
113	PO0000037468	2018/03/28	THAMAR INVESTMENTS MARCH WATER MONITORS INVOICE THA/220	Thamar Investments pty ltd	142 500.00
114	PO0000037797	2018/03/28	Mhlathuze Water - 8/2/1/umh13 - 15/16 Management of operation and Maintenance of WWTW and WTW - January 2018	MHLATHUZE WATER	9 791 250.00
115	PO0000037486	2018/03/28	Supply and Delivery of domestic water meters (15mm) for the City of uMhlathuze	Impumelelo Yamanguni Trading pty ltd	173 000.00
116	PO0000037489	2018/03/28	Design and Provision of drawings for road at J2	NQABENE BB EXECUTIVE PTY LTD	193 800.00
117	PO0000037491	2018/03/28	Supply and Delivery of bulk water meters (40mm to 100mm) for the City of uMhlathuze	Udah Construction Pty Ltd	173 500.00
118	PO0000037504	2018/03/28	Payment cert. no 04 NIZENANDE	NIZENANDE INVESTMENTS PTY LTD	254 754.65
119	PO0000037502	2018/03/28	Payment No.06 for contract 8/2/1/UMH85-16/17: Airport Feasibility Study	SMEC South Africa Pty Ltd	122 250.00
120	PO0000037502	2018/03/28	Payment No.06 for contract 8/2/1/UMH85-16/17: Airport Feasibility Study	SMEC South Africa Pty Ltd	259 200.00
121	PO0000037502	2018/03/28	Payment No.06 for contract 8/2/1/UMH85-16/17: Airport Feasibility Study	SMEC South Africa Pty Ltd	103 500.00
122	PO0000037507	2018/03/29	Payment Certificate NO.04 for contract 8/2/1/UMH94-16/17:Waterstone Estate Bulk Water Supply Pipeline for UWP Consulting.	UWP Consulting Pty Ltd	131 941.44
123	PO0000037550	2018/03/29	Rural Sanitation Phase 5	RTD Group 3 pty ltd	124 200.00
124	PO0000037550	2018/03/29	Rural Sanitation Phase 5	RTD Group 3 pty ltd	655 399.70
125	PO0000037550	2018/03/29	Rural Sanitation Phase 5	RTD Group 3 pty ltd	112 364.00
126	PO0000037550	2018/03/29	Rural Sanitation Phase 5	RTD Group 3 pty ltd	109 114.00
127	PO0000037563	2018/03/29	Payment cert. no 29 ZAI	Zai Consultants CC	102 231.88
128	PO0000037567	2018/03/29	132 KV OIL CABLE No 2. FILL CABLE WITH CABLE OIL & FIND OIL LEAKS/REPAIR OIL LEAKS.(2700 METER).FROM HYDRA SUB TO STOP JOINT.CONTINUATION OF WORK BY HV TEST.(CANCELL REQ - 41804).	H.V.Test pty ltd	675 266.00
					54 777 238.60

## SUPPLY CHAIN MANAGEMENT POLICY, CLAUSE 36, DEVIATION FROM, AND RATIFICATION OF MINOR BREACHES OF, PROCUREMENT PROCESSES

Jan-18

NO.	DEPT	DATE	TOTAL	SCMP	RESPONSIBLE OFFICIAL	SUPPLIER	REASONS	APPROVED BY MM
1	I&TS	02/01/2018	R 2 577 740.00	36(1)(a)(v)	D Mkhwanazi	Amazwide Builders	Repair Tronox supply railway line	Yes
2	I&TS	18/01/2018	R 307 787.25	36(1)(a)(v)	T Khoza	Power Trans Repairs and Sales	Repair Allison Transmission, Fir and Commission Truck (400 series transmission)	Yes
3	I&TS	22/01/2018	R 81 052.63	36(1)(a)(v)	N Ndwandwa	Iqaba Consulting Engineering (PTY) LTD	Professional services for technical support	Yes
4	I&TS	22/01/2018	R 128 947.37	36(1)(a)(v)	N Ndwandwa	Iqaba Consulting Engineering (PTY) LTD	Professional services for technical support	Yes
5	I&TS	22/01/2018	R 173 308.61	36(1)(a)(v)	N Ndwandwa	Iqaba Consulting Engineering (PTY) LTD	Professional services for technical support	Yes
6	I&TS	22/01/2018	R 54 035.09	36(1)(a)(v)	N Ndwandwa	Iqaba Consulting Engineering (PTY) LTD	Professional services for technical support	Yes
7	I&TS	22/01/2018	R 173 308.61	36(1)(a)(v)	N Ndwandwa	Iqaba Consulting Engineering (PTY) LTD	Professional services for technical support	Yes
8	I&TS	22/01/2018	R 296 279.96	36(1)(a)(v)	N Ndwandwa	Iqaba Consulting Engineering (PTY) LTD	Professional services for technical support	Yes
9	I&TS	24/01/2018	R 706 800.00	36(1)(a)(v)	Z Dombo	HV Test	Tagging and Leak detection 1 of 3500m oil Filled Cable	Yes
10	CS	30/01/2018	R 378 423.03	36(1)(a)(v)	D Clele	Phoenix Wholesalers Empangeni	Christmas Party for elderly people (Senior Citizen) and children from Child Headed Families held on 22 December 2017	Yes
			R 4 877 682.55					

## SUPPLY CHAIN MANAGEMENT POLICY, CLAUSE 36, DEVIATION FROM, AND RATIFICATION OF MINOR BREACHES OF, PROCUREMENT PROCESSES

Feb-18

NO.	DEPT	DATE	TOTAL	SCMP	RESPONSIBLE OFFICIAL	SUPPLIER	REASONS	APPROVED BY MM
1	CD	16/02/2018	R 41 553.00	36(1)(a)(ii)	X. Mthethwa	Shanduka Black Umbrellas	Pre incubation programme for a 3 months for co-operatives	Yes
2	CS	28/02/2018	R 199 500.00	36(1)(a)(i)	T. Moamosi	Architectural Aided Design	Preocument of a service provider who will do structural enginners report and s build drawings for empangeni,Eskhaleni and Macekane Libraries	Yes
			R 241 053.00					

NO.	DEPT	DATE	TOTAL	SCMP	RESPONSIBLE OFFICIAL	SUPPLIER	REASONS	APPROVED BY MM
SUPPLY CHAIN MANAGEMENT POLICY, CLAUSE 36, DEVIATION FROM, AND RATIFICATION OF MINOR BREACHES OF, PROCUREMENT PROCESSES								
Mar-18								
NO.	DEPT	DATE	TOTAL	SCMP	RESPONSIBLE OFFICIAL	SUPPLIER	REASONS	APPROVED BY MM
1	CS	06/03/2018	R 144 483.00	CL36(1)(a)(i)	M. Ncalane	TTECH Tmansworld Technologies	Maintain website design and development	Yes
2	I&TS	20/03/2018	R 846 427.20	CL36(1)(a)(ii)	N. Maharaj	Noraqa Cleaning and Gardening Services	Install,supply and commission water purification and disinfection of potab;e borehole water	Yes
3	cs	2018/03/28	R 57 000.00	CL36(1)(a)(ii)	T Kubheka	Payday	Payday Annual Fee and Monthly consultation services	Yes
			R 1 047 910.20					
TOTAL DEVIATIONS FOR QUARTER			R 6 166 645.75					



**Bank Account Withdrawals not in Terms of an Approved Budget**  
**Municipal Finance Management Act section 11(4)**  
**Consolidated Quarterly Report for period 01/01/2018 TO 31/03/2018**



Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
01/2018 to 03/2018	Shalom Lighthouse Ministries	42 681.00	Duplicate Payment. Refund of moneys incorrectly paid into Council's bank account, <b>(Section 11 (1) (f))</b>	Council in terms of Quarterly Financial report for the quarter ended 31 March 2018 (RPT 164356)
01/2018 to 03/2018	Shalom Lighthouse Ministries	17 291.52	Duplicate Payment. Refund of moneys incorrectly paid into Council's bank account, <b>(Section 11 (1) (f))</b>	Council in terms of Quarterly Financial report for the quarter ended 31 March 2018 (RPT 164356)
01/2018 to 03/2018	Shalom Lighthouse Ministries	17 000.00	Duplicate Payment. Refund of moneys incorrectly paid into Council's bank account, <b>(Section 11 (1) (f))</b>	Council in terms of Quarterly Financial report for the quarter ended 31 March 2018 (RPT 164356)
		<b>76 972.52</b>		
01/2018 to 03/2018	Various	<b>598 795.48</b>	Refund of guarantees sureties and security deposits <b>(Section 11 (1) (g))</b>	Council in terms of Quarterly Financial report for the quarter ended 31 March 2018 (RPT 164356)

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**CHIEF FINANCIAL OFFICER**  
**M KUNENE**

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**MUNICIPAL MANAGER**  
**DR NJ SIBEKO**