

9505

FINANCIAL REPORTING FOR THE QUARTER ENDED 30 JUNE 2014 (INTERIM RESULTS)

This report served before the Financial Services Portfolio Committee on 31 July 2014. The recommendations were supported.

PURPOSE

To submit to Council the financial position of the uMhlathuze Municipality for the quarter ended 30 June 2014 (Interim results), as required in terms of the Municipal Finance Management Act, 2003 (Act No 56 of 2003). The monthly and quarterly requirements in terms of Section 71 and Section 52(d) respectively are also included in this report.

IDP STRATEGY AND OBJECTIVES

DEVELOPMENT STRATEGY 5: SOUND FINANCIAL MANAGEMENT	
Goal	Objective
1. Compliance with financial legislation and policies	<ul style="list-style-type: none"> • Ensure GRAP compliance • Ongoing review of SCM policies and procedures • Ongoing internal and external capacity building in Supply Chain Management and Budgeting Models
2. Sustainable Financial Management	<ul style="list-style-type: none"> • Improve internal communication on budget matters • Maintenance of fixed asset register • Credit control and debt collection • Compliant internal controls • Compliant grant reporting • Obtain targeted cash-backed statutory reserves • Development and appropriate training and assistance to employees • Identify and redress water and electricity tampering

BACKGROUND

Section 71 of the Municipal Finance Management Act (MFMA), (Act 56 of 2003) prescribes certain conditions that need to be complied with in terms of the mentioned Act.

The Accounting Officer of the Municipality must report, by no later than 10 working days after the end of each month, to the Mayor and the relevant Provincial Treasury, a statement in the **prescribed format** on the state of the Municipality's budget.

Section 66 of the Municipal Finance Management Act further prescribes that all expenditure incurred by the Municipality on staff salaries, allowances and benefits be reported upon in a format and for the prescribed period. It is considered appropriate to report on this section of the Act on a monthly basis, to coincide with the reporting requirements of section 71(1) of the Act.

Section 52 (d) of the Municipal Finance Management Act prescribes that the Mayor of a Municipality must within 30 days of the end of each quarter submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality.

The additional monthly reporting as required by Council is also included herein. The MFMA requires that the reporting of the budget (Annual, monthly, mid-year and adjustment) be in terms of a prescribed format.

As mentioned above, the MFMA Section 71 (1) refers to a prescribed format according to which the annual budget is required to be prepared. National Treasury has issued MFMA Circular No 51 (**DMS 633560**) in which this prescribed format has been set out.

Furthermore, National Treasury has issued Municipal Budget and Reporting Regulations in terms of Government Gazette Number 32141 dated 17 April 2009. These regulations set out the manner in which Municipalities are required to prepare the 2010/2011 Budget as well as the in-year reporting effective from July 2010.

The objectives of the budget formats reforms in terms of these regulations are:

- ❖ To ensure that the municipal budget and financial reporting formats support the other financial management reforms introduced by the Municipal Finance Management Act (MFMA).
- ❖ To formalise the norms and standards governing municipal budget and financial reporting formats, so as to improve the credibility, sustainability, transparency, accuracy and reliability of budgets and in-year reports of Municipalities.
- ❖ To improve Council's ability to deliver basic services to all by addressing issues of financial sustainability.
- ❖ To facilitate informed policy choices by Council and medium term planning of service delivery by aligning targets to achieve backlog elimination.

Section 1 of the MFMA defines the Service Delivery and Budget Implementation Plan (SDBIP) as:

“A detailed plan approved by the mayor of a municipality in terms of section 53(l)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) *Projections for each month of-*
 - (i) *Revenue to be collected, by source; and*
 - (ii) *Operational and capital expenditure, by vote.*
- (b) *service delivery targets and performance indicators for each quarter.”*

The Service Delivery and Budget Implementation Plan (SDBIP) has been segmented into five components. These are:

- Component 1: Monthly projections of revenue (including capital grants) to be collected for each source **Annexure Z (DMS 975398)**;
- Component 2: Monthly projections of expenditure (operating and capital) and revenue for each vote **Annexure AA (DMS 975398)**;
- Component 3: Quarterly projections of service delivery targets and performance indicators for each vote **Annexure AB - AG (DMS 975398)**;
- Component 4: Ward information for expenditure and service delivery **Annexure AH and AI (DMS 975398)**; and
- Component 5: Detailed capital works plan broken down by ward over three years **Annexure AJ (DMS 975398)**.

DISCUSSION

This report and the supporting schedules will be forwarded to National and Provincial Treasury as required in terms of Section 71 and Section 74 of the MFMA in both printed and electronic formats.

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1. MAYOR'S REPORT

In terms of the Budget Regulations, Part 1 in-year reporting, the Mayor is required to provide a report / comments on:

- “(a) a summary of whether the Municipality’s budget is being implemented in accordance with the service delivery and budget implementation plan and any service delivery agreements with municipal entities;
- (b) a summary of any financial problems or risks facing the municipality or any such entity; and
- (c) any other information considered relevant by the Mayor.”

Monthly Report - June 2014

The monthly budget statement summary (Table C1) for the month of June 2014 (year to date actual), shows a surplus of R150,0 million. This implies that the municipality has been able to raise its budgeted income and has successfully collected such billed income as well.

It is important to note that Council is at the end of the fourth quarter of the financial year and capital expenditure is only R244,3 million (52%).

The report is noted with appreciation and it is requested that administration continues to report progress on Council’s finances. However, the low capital spent as at 30 June 2014 is of concern to all.

2. RESOLUTIONS

Refer to the recommendations contained in this report.

3. EXECUTIVE SUMMARY**3.1 Operating Budget**

The following table represents an executive summary for the financial period ended 30 June 2014:

	ADJUSTED BUDGET 2013/2014	ACTUAL (YTD) FIGURES TO 30/06/2014 (INTERIM RESULTS)	TARGET ACHIEVED
	R '000	R '000	%
Revenue (excluding capital grants)	2 178 852	2 208 021	101
Expenditure	2 173 801	2 057 931	95
Surplus	5 051	150 090	

As can be seen from the table above, Interim actual surplus for the month ended 30 June 2014 is higher than the Budgeted Surplus. Actual revenue to Budgeted revenue has exceeded the budget. Actual expenditure to Budgeted expenditure is within budgetary limits.

3.2 Cash Flow Situation

Details of Bank Balances

	CASH ON HAND AT 30 JUNE 2014	CASH OBLIGATIONS	POLICY TARGET	(SHORTFALL) / SURPLUS AT 30 JUNE 2014
	R' 000	R' 000	R' 000	R' 000
Conditional Grants and unspent loans	166 076	166 076	166 076	0
Working Capital	233 821	162 774	325 548	(91 727)
Total (incl. investments)	399 897	328 850	491 624	(91 727)

In terms of Council's Adopted Working Capital policy the objective is for Working Capital to be two (2) times the average monthly creditors of the municipality. This ratio sits currently at 1,43:1 (233 821/162 774).

The Cash/Cost Coverage ratio in terms of MFMA circular 71 is [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment] / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)] and the norm is one (1) to three (3) times the average monthly creditors.

The calculation for the above ratio is as follows: [(359 897 – 166 076) + 40 000) / (208 776 12 101)] which currently sits at 1,18:1.

It therefore needs to be noted that both in terms of Council's Policy and the National Treasury MFMA Circular 71, the City of uMhlatuze has suitable cash coverage.

The table below reflects the grants gazetted and received as at 30 June 2014 from National and Provincial Treasury:

DESCRIPTION OF GRANT	TOTAL AMOUNT GAZETTED UP TO 31 MAY 2014	AMOUNT GAZETTED FOR JUNE 2014	TOTAL TO BE RECEIVED AS AT 30 JUNE 2014	AMOUNT RECEIVED IN JUNE 2014	TOTAL AMOUNT RECEIVED AS AT 30 JUNE 2014	DIFFERENCE	TOTAL ACTUAL EXPENDITURE AS AT 30 JUNE 2014	% SPENT	COMMENTS
NATIONAL TREASURY									
Equitable Share	190 384 000	0	190 384 000	0	190 384 000	0	190 384 000	100%	The grant has been transferred in full.
Water Services Operating Subsidy	7 210 000	0	7 210 000	0	7 210 000	0	7 210 070	100%	The grant has been transferred in full.
Financial Management Grant	1 550 000	0	1 550 000	0	1 550 000	0	2 322 803	150%	Additional expenditure incurred against prior years grant that has been rolled-over.
Municipal Systems Improvement Grant	890 000	0	890 000	0	890 000	0	856 355	96%	The grant has been transferred in full
Infrastructure Skills Development Grant	7 000 000	0	7 000 000	0	7 000 000	0	7 159 175	102%	Gazetted an additional R3 million on the 2014 Appropriation Act for this grant. Funds have been received in March 2014.
Extended Public Works programme	1 000 000	0	1 000 000	0	1 000 000	0	1 171 138	117%	The grant has been transferred in full.
Municipal Infrastructure Grant	86 733 000	0	86 733 000	0	86 733 000	0	26 926	31%	MIG expenditure is shown on the First In First out principle and thus is reflected against the roll-over grant.
Rural Households Grant	1 609 000	0	1 609 000	0	4 000 000	2 391 000	0	0%	The grant is from Department of Human Settlement for the Rural Sanitation programme which Council has already started. The funding is a contribution on the appointed contractors for Khoza and Madlebe Traditional Authorities. The Council resolution states that 220 VIP toilets will be done in KwaKhoza area and 200 VIP toilets will be installed in Madlebe area. To-date Council appointed two contractors for Khoza to install 3000 toilets in total and 3600 toilets in total for Madlebe areas. It be noted that the funding was transferred to Council mid-March 2014 (R2 million) and in April 2014 (R2 million) hence the department's financial year ends in March of each year. Therefore, the funds are now implemented in the 2014/2015 financial year (regarded as a Rollover).

DESCRIPTION OF GRANT	TOTAL AMOUNT GAZETTED UP TO 31 MAY 2014	AMOUNT GAZETTED FOR JUNE 2014	TOTAL TO BE RECEIVED AS AT 30 JUNE 2014	AMOUNT RECEIVED IN JUNE 2014	TOTAL AMOUNT RECEIVED AS AT 30 JUNE 2014	DIFFERENCE	TOTAL ACTUAL EXPENDITURE AS AT 30 JUNE 2014	% SPENT	COMMENTS
NATIONAL TREASURY									
Municipal Water Infrastructure Grant	0	0	17 547 000	0	17 547 000	0	5 445 364	31%	The grant has been transferred in full. It be noted that the funding was transferred to Council mid-March 2014 (R 17,5 million). Therefore, the funds are now implemented in the last quarter 2013/2014 and 2014/2015 financial years (regarded as a Rollover).
Sport and Recreation South Africa	192 118	0	528 236	0	528 236	0	0	0%	The grant has been transferred in full.
	248 972 118	0	314 451 236	0	316 842 236	2 391 000	214 575 831	68%	
PROVINCIAL TREASURY									
Housing Operating account	0	0	0	0	7 779 080	7 779 080	7 181 487	92%	This amount was not included in the Provincial Budget statements 2013/2014. However, Council has received these funds. Expenditure shown is the total operating cost of the Human Settlements Section excluding Hostel Operating costs.
Library Subsidy	5 846 000	0	5 846 000	0	5 846 000	0	16 485 308	282%	Expenditure shown is the total operating cost of the Libraries.
Library Subsidy – Cyber Cadets	720 000	0	720 000	0	720 000	0	508 040	71%	The grant has been transferred in full.
Museum Subsidy	143 000	0	143 000	0	284 000	141 000	1 361 438	479%	Expenditure shown is the total operating cost of the Museum. An additional amount of R141 000 has been received.
Clinic Services	0	0	0	0	5 158 200	0	21 368 666	414%	Council signed an SLA with the Department of Health for the provision of clinic services for the 2013/14 financial year (DMS 913386). In terms of this SLA the clinic hours needed to be extended. The Richards Bay clinic in terms of Council Resolution 9026 dated 3 December 2013 has appointed nursing staff on a temporary basis. This expenditure has been claimed from Province from the quarter ended March 2014.

DESCRIPTION OF GRANT	TOTAL AMOUNT GAZETTED UP TO 31 MAY 2014	AMOUNT GAZETTED FOR JUNE 2014	TOTAL TO BE RECEIVED AS AT 30 JUNE 2014	AMOUNT RECEIVED IN JUNE 2014	TOTAL AMOUNT RECEIVED AS AT 30 JUNE 2014	DIFFERENCE	TOTAL ACTUAL EXPENDITURE AS AT 30 JUNE 2014	% SPENT	COMMENTS
PROVINCIAL TREASURY									
Upgrade of Alkantstrand Beach – KZN: Economic	0	0	0	0	400 000	400 000	0	0%	This amount was not included in the Provincial Budget statements 2013/2014. However, Council has received these funds.
Total Provincial Grants	6 709 000	0	6 709 000	0	20 187 280	8 320 080	46 904 939	232%	
Total Grants	255 489 000	0	320 632 000	0	336 501 280	10 711 080	261 480 770	77%	

Bank Balance Trend since June 2011

Table:

	Jun-11	Mar-13	Apr-13	May-13	Jun-13	July-13	Aug-13	Sept-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	June-14
	R' 000	R' 000	R' 000	R' 000	R' 000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Cash On Hand	37 142	423 311	411 345	405 663	280 396	343 845	334 581	368 944	412 940	462 070	408 143	414 642	404 080	478 000	482 637	465 696	399 897



The cash flow situation is still a critical aspect for the municipality and is being constantly monitored. As mentioned previously the situation is gradually improving. However, the liquidity ratios have almost reached the acceptable standard norms but still need to be monitored on a continuous basis.

3.3 Capital Budget Summary

	ADJUSTED BUDGET 2013/2014	TOTAL ACTUAL EXPENDITURE AS AT 30 JUNE 2014 (INTERIM RESULTS)	% SPENT / ADJ BUDGET
	R '000	R'000	%
Executive and Council	450	326	72
Budget and Treasury Office	104	80	77
Corporate Services	45 325	29 884	66
Community and Social services	19 444	10 999	57
Sport and Recreation	27 369	8 980	33
Public Safety	14 742	2 932	20
Housing	26 244	5 756	22
Health	5 838	906	16
Planning and Development	112	86	77
Road Transport	29 005	20 108	69
Electricity	81 306	47 174	58
Water	153 668	62 957	41
Waste Water Management (Sanitation)	58 079	50 579	87
Waste Management (Solid Waste)	6 204	1 307	21
Total	467 890	242 073	52

The above table represents Capital Expenditure incurred as at 30 June 2014 (52%).

The total adopted capital budget funding structure is as follows:

TYPE OF FUNDING	ADJUSTED BUDGET 2013/2014	TOTAL ACTUAL EXPENDITURE AS AT 30 JUNE 2014 (INTERIM RESULTS)	% SPENT / ADJ BUDGET
	R '000	R '000	
External loans	122 772	62 955	51
Capital replacement Reserve	81 388	41 949	52
MIG	83 697	27 437	33
MIG – Roll over	64 764	64 764	100
Other Government Grants	49 586	13 674	28
Other Government Grants – Roll over	44 605	15 783	35
Public Contributions	16 237	12 779	79
Reserves	4 841	2 731	56
Total	467 890	242 073	52

The table below reflects a list of all tenders awarded in June 2014:

Tender Number	RPT Number	Project Description	Date Awarded	Amount (excl VAT)	Vote Number	Budget
				R		R
8/2/1/944	156043	Supply of Hot Pre-Mix Asphalt and Self Priming	11/06/2014	860,00 per ton	022/254/A2	1 990 500
8/2/1/964	156098	Provision and Erection of a Prefabricated office at Richards Bay Civic Centre	11/06/2014	798 245,51	209/532/05	743 600
8/2/1/943	156168	Supply, Installation and Commissioning of Least Cost Routing (LCR) for a period of three (3) years	11/06/2014	Prepaid	xxx/170/0	
8/2/1/948	155786	Provision of Professional Consulting Services for the Empangeni Water Network Improvements	28/05/2014	927 150	260/884/21	17 547 000

3.4 Expenditure per Category

EXPENDITURE PER CATEGORY	ADJUSTED BUDGET 2013/2014	ACTUAL JUN 2014 (YTD) (INTERIM RESULTS)	% OF ADJ BUDGET
	R'000	R'000	%
Employee Related Costs	499 490	483 280	97%
Remuneration of Councillors	21 529	21 408	99%
Debt Impairment	2 075	(3)	0%
Depreciation and Offsetting of depreciation	145 218	145 218	100%
Finance Charges	73 038	75 538	103%
Bulk Purchases - Water	98 782	79 306	80%
Bulk Purchases - Electricity	959 186	901 128	94%
Other Materials	26 943	29 408	109%
Contracted Services	147 463	137 424	93%
Transfers and Grants	10 216	9 322	91%
Other Expenditure	189 861	175 902	93%
TOTAL	2 173 801	2 057 931	95%

The above table represents operating expenditure per category incurred as at 30 June 2014 (Interim results).

3.5 Revenue per Category

The source of funding for the above comprises the following revenue categories:

REVENUE PER CATEGORY	ADJUSTED BUDGET 2013/2014	ACTUAL JUN 2014 (YTD) (INTERIM RESULTS)	% OF ADJ BUDGET
	R'000	R'000	%
Rates	280 000	278 222	99%
Service Charges - Electricity revenue	1 288 622	1 315 037	102%
Service Charges - Water revenue	174 681	185 722	108%
Service Charges - Sanitation revenue	72 841	74 411	102%
Service Charges - Refuse revenue	58 390	58 553	100%
Service Charges - Other revenue	12 934	14 680	113%
Rental of Facilities and Equipment	9 086	13 501	149%
Interest earned - External Investments	10 100	12 191	121%
Interest earned - Outstanding Debtors	1 673	1 321	79%
Fines	9 302	8 763	94%
Licenses and Permits	1 846	1 744	94%
Agency services	6 200	6 630	107%
Operating Grants and Subsidies	236 994	220 035	93%
Other Revenue	16 183	17 211	106%
TOTAL	2 178 852	2 208 021	101%

The above table represents operating revenue per category as at 30 June 2014 (Interim results).

The revenue illustrated in the above table is performing well when compared with the budget.

Service Charges – Other revenue: Increased revenue earned from reconnection water and electricity fees.

3.6 Surplus and Deficit by Service Category

FUNCTION	ADJUSTED BUDGET 2013/2014			ACTUAL AS AT 30 JUNE 2014		
	Revenue	Expenditure	Surplus / (Deficit)	Revenue	Expenditure	Surplus/ (Deficit)
	R'000	R'000	R'000	R'000	R'000	R'000
Rates and General Services						
Executive and Council	565	1 266	(701)	633	2 132	(1 499)
Budget and Treasury Office	302 370	7 056	295 313	300 261	3 319	296 942
Corporate Services	8 645	62 854	(54 210)	7 430	67 278	(95 848)
Community and Social services	9 285	47 599	(38 314)	8 922	46 100	(37 178)
Sport and Recreation	2 474	102 965	(100 491)	6 114	97 732	(91 618)
Public Safety	10 644	102 733	(92 088)	9 769	94 732	(84 963)
Housing	6 886	10 281	(3 396)	906	9 376	(8 470)
Health	11 753	30 668	(18 915)	12 179	29 287	(17 108)
Planning and Development	1 563	32 781	(31 217)	1 678	32 196	(30 518)
Road Transport	10 535	154 661	(144 126)	10 367	144 841	(134 474)
Environmental Protection	0	4 555	(4 555)	0	9 030	(9 030)
Other	4 787	12 389	(7 602)	0	9 365	(9 365)
Total Rates and General	369 506	569 807	(200 301)	358 260	545 388	(187 128)

FUNCTION	ADJUSTED BUDGET 2013/2014			ACTUAL AS AT 30 JUNE 2014		
	Revenue	Expenditure	Surplus/ (Deficit)	Revenue	Expenditure	Surplus/ (Deficit)
	R'000	R'000	R'000	R'000	R'000	R'000
Airport	450	344	106	485	85	400
Trading Services						
Electricity	1 296 082	1 064 134	231 947	1 333 277	1 015 109	318 169
Water	307 685	311 780	(4 095)	306 277	282 326	23 950
Clarified Water	13 840	16 003	(2 163)	16 962	13 610	3 352
Sewerage	103 446	118 260	(14 814)	104 761	111 211	(6 449)
Refuse Removal	87 843	93 470	(5 627)	87 999	90 201	(2 202)
Total Trading Services	1 808 896	1 603 648	205 249	1 849 276	1 512 457	336 819
Grand Total	2 178 852	2 173 799	5 054	2 208 021	2 057 930	150 091

The table above sets out the surplus and deficit for each service category. It is important to note that although the trading services namely Electricity, Water, Sewerage and Refuse Removal are supposed to be profitable, only Electricity and Water service is making surpluses.

As part of Council's revenue enhancement policy approved in July 2013, a considerable effort needs to be made to improve the surplus for the remaining trading services by reducing expenditure or increasing revenue.

The main aim of this table is to provide information to departments in order for them to manage their respective services and ensure that revenue and expenditure is in line with budget expectations.

3.7 Debtors Age Analysis

➤ Debtors age analysis by category

DEBTORS AGE ANALYSIS BY CATEGORY	0 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	TOTAL
	R	R	R	R	R
Government	5 426 182	191 030	(288 003)	1 908 271	7 237 480
Business	158 329 643	2 343 389	4 526 252	28 062 099	193 261 383
Households	38 599 328	1 996 960	1 562 563	35 240 825	77 399 676
Other	4 604 162	462 017	3 551 524	7 577 942	16 195 645
Total	206 959 315	4 993 396	9 352 336	72 789 137	294 094 184
%	70	2	3	25	100

Comments for Government Accounts:

The government debt over 90 days relates to 7 specific accounts that are currently still outstanding. The reason for non-payment relates to either a dispute on the account or that the account / property have not been registered on the respective department's database. There is ongoing communication with the respective departments, including regular meetings and it is expected to be resolved during this financial year. Of the 90 days and older category for government accounts, three of the accounts are for the Ingonyama Trust and make up a total of R1 256 758 of the outstanding balance.

Comments for the Business Accounts:

The top ten business accounts are as follows:

Acc No	Name	Current	90 days+	Grand Total
		R	R	R
1854904	Basfour 3721 (Pty) Ltd	2 086 200	14 268 283	20 154 483
1623456	Richards Bay IDZ	0	3 788 017	3 788 017
483703	Zululand Chamber of Business Foundation	163 801	2 994 551	3 621 940
1610626	Tisand (Pty) Ltd	0	2 076 742	2 125 701
1162082	RBCD holdings (Pty) Ltd	0	1 984 575	1 984 575
416383	River Rock Invest (Pty) Ltd	51 268	1 086 959	1 283 323
1929003	Zotec development (Pty) Ltd	0	984 643	4 012 410
1451863	Pulp United (Pty) Ltd	69 470	694 732	972 613
1929028	PSE Development Initiatives (Pty) Ltd	0	629 119	629 149
982886	Ithala Development Finance	0	555 320	568 535
Totals			29 062 941	39 140 746

Notes on the debtors:

- Basfour 3721 (Pty) Ltd / Indlovu Dev Trust Trustees is the account for some of the commission in respect of the 40% on sales above the agreed threshold in respect of the Golf Estate. The developer is currently disputing the amount. The matter has been handed over to Council's attorneys. Summons has been issued and the case is defended. The setting down of the court date by the Registrar of the High Court is awaited.

- Richards Bay IDZ is in respect of the rental charged to the IDZ for the vacant site that they fenced in but did not utilise. The monthly rental was stopped, the outstanding balance is included in the sale price and should accordingly be written back.
- Zululand Chamber of Business Foundation is for rental charged. The matter is currently also in dispute in court and awaiting a court date.
- Tisand (Pty) Ltd is in respect of the water surcharge being levied against the debtor. The matter is under dispute and is with Council's attorneys.
- RBCD Holdings is in respect of occupational rental on a property sold in the IDZ area. The matter is under dispute and are being handled by the City Development Department
- River Rock Investments is in respect of unpaid charges in respect of rental that are under dispute. Matter still under consideration by legal services. They are paying their monthly charges excluding the disputed charge.
- Zotec Development (Pty) Ltd refers to an account for contribution charges after the development of the Old Mill Security Estate. The matter is currently still being handled by the Finance Department Staff and there are discussions and correspondence with the developers and their attorneys on the matter.
- Pulp United is for occupational rental. The transaction was cancelled but the cancellation orders were never issued. The whole amount will be written back when the cancellation order are received from City Development.
- PSE Dev Initiatives refers to an account for contribution charges after the development of certain low cost housing initiatives around Ngwelezane. The debtor paid R300 000 towards the debt and requested some leniency for the balance. A separate report will serve in this regard.
- The Ithala account is in respect of water and electricity charges in respect of the property situated at 67 Tanner road. The property was sold and the consumer account never transferred to the new owners due to several disputes on the charges. The matter is being handled by the Metered Services Section in the Finance Department.

Comments for Households:

The following suburbs are currently excluded from Credit Control Actions.

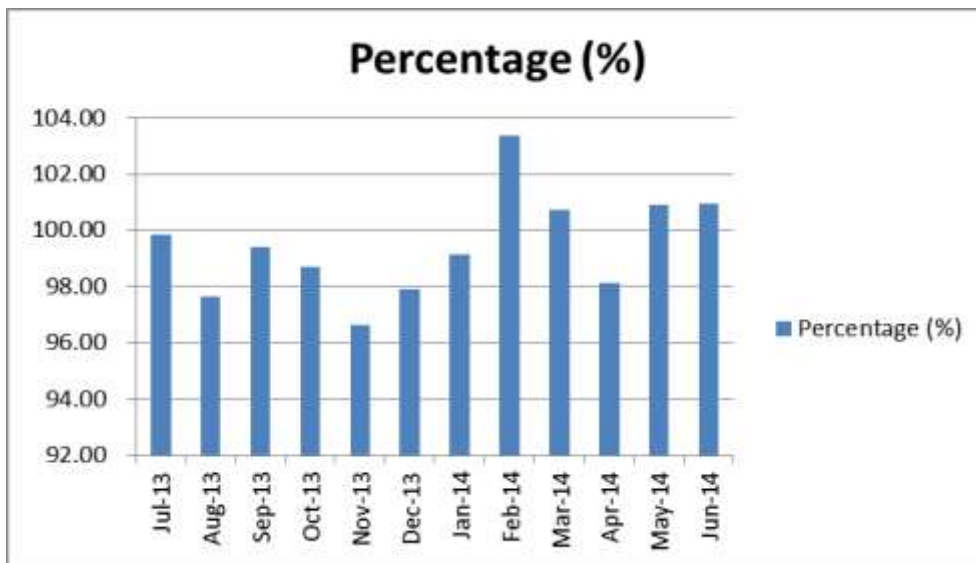
Suburb/Town	Jun-14	
	No. Of Accounts	Total Arrears
		R
Mkhwanazi South and Dube areas	1 737	R 8 235 858
Madlebe areas	3 651	R 7 815 902
Mkhwanazi North areas	393	R 1 902 809
Grand Total	5 781	R17 954 569

The Finance Department are engaging with the public participation unit to resolve the issues around communication and change management in traditional areas and it is expected that Credit Control actions in these areas will soon be implemented.

➤ **Debt Collection Rate**

The debt collection rate for the previous 12 months is as follows:

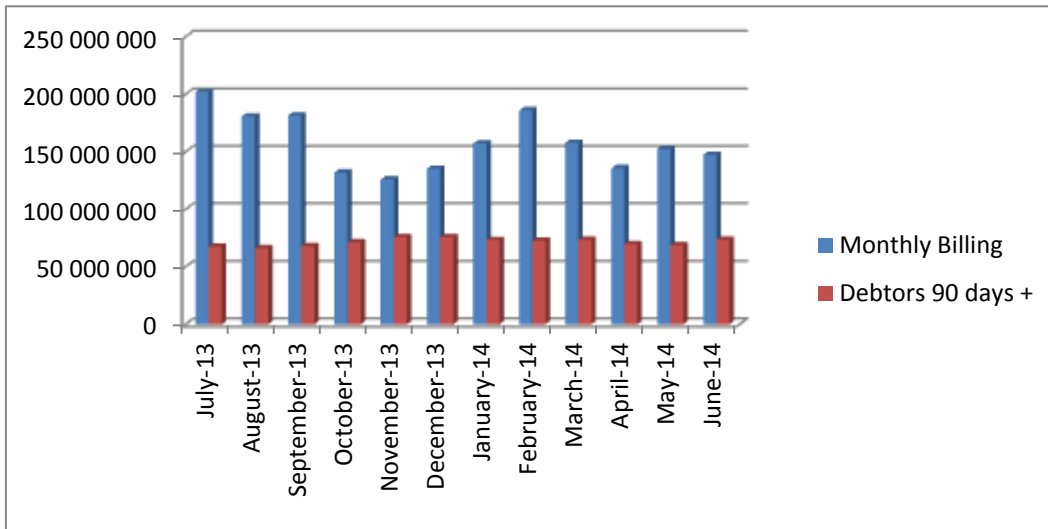
Month	Percentage (%)
Jul-13	99.85
Aug-13	97.65
Sep-13	99.40
Oct-13	98.69
Nov-13	96.64
Dec-13	97.89
Jan-14	99.14
Feb-14	103.38
Mar-14	100.72
Apr-14	98.14
May-14	100.91
Jun-14	100.93



MONTHLY BILLING COMPARED TO TOTAL DEBTORS 90 days +

Month	Monthly Billing	Debtors 90 days +	Percentage
July-13	202 033 127	67 355 365	33.34%
August-13	180 768 531	66 033 333	36.53%
September-13	181 395 385	68 031 843	37.50%
October-13	132 113 815	71 455 602	54.09%
November-13	125 825 942	75 809 769	60.25%
December-13	135 287 435	75 500 566	55.81%
January-14	157 178 445	73 297 807	46.63%
February-14	186 009 773	72 603 303	39.03%
March-14	157 793 152	73 400 699	46.52%
April-14	135 785 677	69 584 920	51.25%
May-14	152 315 415	68 741 436	45.13%
June-14	147 236 509	73 400 699	49.85%

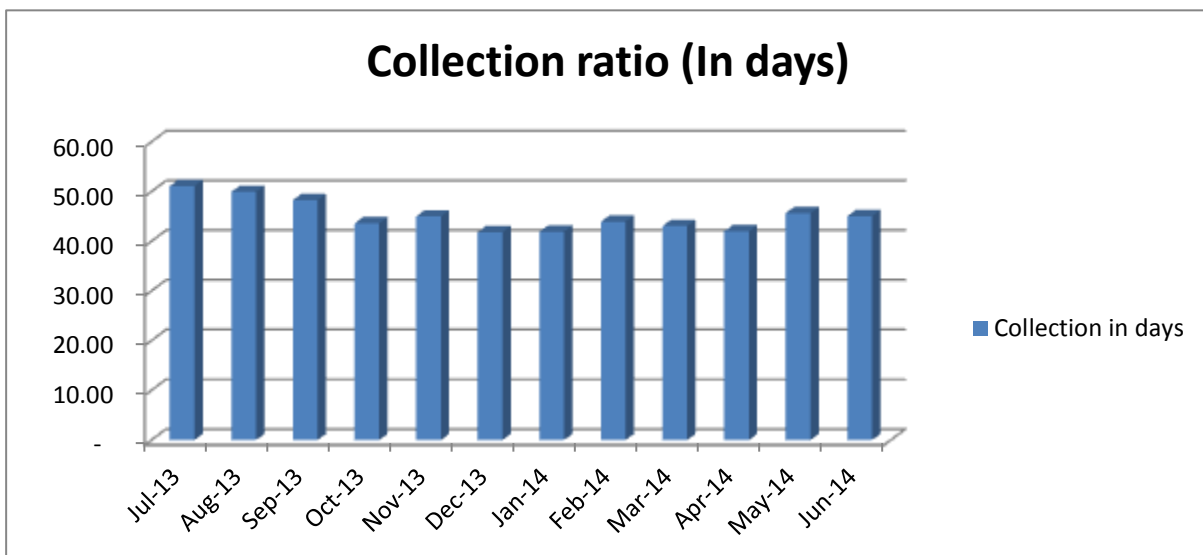
MONTHLY BILLING COMPARED TO TOTAL DEBTORS 90 days +



DEBT COLLECTION RATIO – in days

The debt collection ratio in days should be below 60 days. If the ratio is at 60 days it means that your debt older than 30 days is equal to your monthly billing.

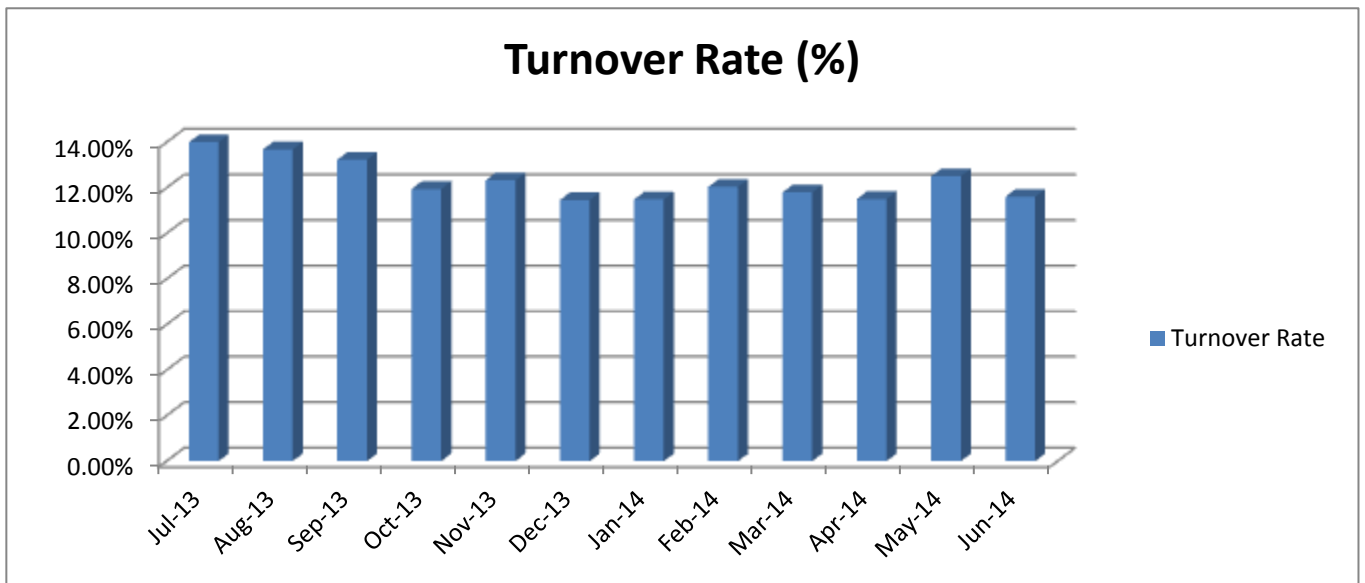
Date	Collection in days
Jun-14	45.06
May-14	45.66
Apr-14	42.00
Mar-14	43.09
Feb-14	43.94
Jan-14	41.93
Dec-13	41.83
Nov-13	45.01
Oct-13	43.61
Sep-13	48.30
Aug-13	49.96
Jul-13	51.10



TURNOVER RATE OF DEBTORS (%)

In terms of the key performance indicators, the turnover rate should be below 20%. If everybody in town pays their debt fully, the turnover rate will be 8.33%. Council's turnover rate is listed below and it is better than the required key performance indicator.

Date	Turnover Rate
Jun-14	11.61%
May-14	12.51%
Apr-14	11.51%
Mar-14	11.80%
Feb-14	12.04%
Jan-14	11.49%
Dec-13	11.46%
Nov-13	12.33%
Oct-13	11.95%
Sep-13	13.23%
Aug-13	13.69%
Jul-13	14.00%



SUMMARY OF CREDIT CONTROL TECHNICAL ACTIONS PERFORMED

Description	Apr-14	May-14	Jun-14
SMS Notification	7 257	6 185	6 121
Final Request - Residential	2 855	4 765	3 052
Final Request - Business	251	496	226
Electricity Disconnection Level 1 (Switch Off Supply)	119	99	103
Electricity Disconnection Level 2. Remove Circuit Breaker	12	5	18
Illegal Consumption Inspection Electricity Level 1 (Normal inspection)	35	21	36
Illegal Consumption Inspection Electricity Level 2. Follow up inspections	9	19	12
Water Restriction Level 1. (Restrict supply with a water flow restriction device)	561	587	663
Water Restriction Level 2. (Install water pressure reducing valve)	26	8	18
Illegal Consumption Inspection Water Level 1	636	551	658
Illegal Consumption Inspection Water Level 2. (Follow up)	44	70	129
Water Disconnection (Business accounts)	21	47	16

3.8 Employee Debt / Councillor Debt

At a previous Financial Services Portfolio Committee meeting, Councillors requested that Official's and Councillor's debt be submitted to Council.

Employee debt amounts to R203 181,48 as per **Annexure AK - DMS 975398**.

Councillor's debt amounts to R922,60 as per **Annexure AL - DMS 975398**.

3.9 Outstanding Creditors

At a previous Financial Services Portfolio Committee meeting, Councillors requested that creditors greater than R100 000 outstanding for 90 days and longer be submitted to Council.

Creditor	90 Days	120 Days	120 Days +	Explanation
Nil				

4. EXCEPTION REPORTING ON OPERATING EXPENSES – FOR ENTIRE MUNICIPALITY

The Chief Financial Officer will highlight what he deems are important observations on the operating expenditure in this Section, where after Departments will provide specific comment on their own sections.

It is very important for Council and the Administration to understand that although the liquidity situation is improving and there is a surplus on the current figures, expenditure has to take place in accordance with the approved budget. **If not, the objective of attempting to create internal reserves for future Capital Expenditure from accumulated cash reserves is not going to materialise.**

4.1 Employee related costs

Although total employee related expenditure is within budgetary limits, overtime expenditure has exceeded its budgetary limits. Below is a table indicating overtime expenditure at the request of Council, which allows this expenditure to be monitored and managed on a monthly basis.

EXPENDITURE PER CATEGORY	ADJUSTED BUDGET 2013/2014	ACTUAL JUN 2014 (YTD)	(OVER) EXPENDITURE	% OF ADJUSTED BUDGET OVER SPENT
	R'000	R'000	R'000	%
Overtime	28 501	31 198	(2 697)	109

The table below indicates the total number of overtime hours worked and the total number of temporary and permanent employees.

EMPLOYEES	JULY 2013		AUGUST 2013		SEPTEMBER 2013	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	22 582,75	700	24 412,50	645	24 060,50	666
Temporary	80,00	10	58,50	1	50,00	1

EMPLOYEES	OCTOBER 2013		NOVEMBER 2013		DECEMBER 2013	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	25 678	690	26 377	702	21 576	677
Temporary	320	36	8	1	0	0

EMPLOYEES	JANUARY 2014		FEBRUARY 2014		MARCH 2014	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	19 664	650	47 247	754	24 754	717
Temporary	780	50	864	46	582	31

EMPLOYEES	APRIL 2014		MAY 2014		JUNE 2014	
	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES	TOTAL HOURS	TOTAL EMPLOYEES
Permanent	26 633	737	41 991	759	28 318	724
Temporary	1 137	33	1 329	47	921	46

Planned Repairs and Maintenance programmes should be standard practice for both infrastructure and movable assets such as Plant and Vehicles.

The table below represents the expenditure incurred on overtime for each department for the month June 2014. The relevant departments have supplied the comments for the over-expenditures incurred on overtime.

DEPARTMENT	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF BUDGET SPENT
	R	R	R	%
City Development		0	0	0
Community Services	14 993 700	17 359 711	(2 426 011)	116
Corporate Services	301 100	371 300	(70 200)	123
Financial Services	106 400	102 269	4 131	96
Infrastructure and Technical Services	13 159 300	13 364 327	(205 027)	102
Office of the Municipal Manager	0	0	0	0
TOTAL	28 500 500	31 197 608	(2 697 108)	109

Detailed explanations that have been provided by the departments on the over-expenditure reflected in the table above have been included below (5. Exception Reporting - Departmental).

4.2 Over-expenditure of line items

In terms of Council Resolution 8260 dated 4 December 2012, Council requested that:

“4. a Municipal Manager submits to Council, on a quarterly basis, a comprehensive report on all over expenditure incurred within the organisation.”

In order to provide financial information to Council, the finance department has prepared a table showing over-expenditure of certain line items. In order to provide relevant information only line items with an over-expenditure of the budget **exceeding 10%** has been shown. Line items for which an annual expense is paid in a lump sum as a once-off payment, for example SALGA annual levies, have also not been included.

The Chief Financial Officer will not comment on the specific reasons for over expenditures as this will be provided by the Departments themselves. However, with regards to line items highlighted in bold the Chief Financial Officer is able to provide comments. Departments will be expected to provide comments relating to other over expenditure line items.

EXPENDITURE PER LINE ITEM	ADJUSTED BUDGET 2013/2014	ACTUAL 30 JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
	R	R	%
Cleaning Services	1 710 600	2 395 195	29
Emergency Subsistence	212 300	328 133	35
Legal Fees	6 028 500	11 202 961	46
Printing and Stationery	5 771 600	6 570 019	12
Subsistence and Travelling	1 916 200	1 998 134	4
Security	23 509 200	24 679 748	5
Telephone	1 793 500	1 978 031	9
Meters	12 555 700	13 449 515	7
Parks and Maintenance	49 887 400	52 649 232	5
Street Names and Traffic Signs	10 000	37 369	73

Cleaning Services – Currently the cleaning services contract with Prestige is on a monthly basis. Therefore the costs are much higher as compared to a long term contract.

Emergency subsistence – The grass cutting at the reservoirs is being done by staff as there is no contract in place. Therefore staff working overtime are being paid for meals.

Legal Fees – The line item 030/088 is over-spent in totality. An additional amount of R3 million was provided for in the adjustment budget. However the vote is currently overspent by R5,1 million. Refer to section 20 in this report for a detailed breakdown of all payments made.

Printing and stationery - The table below indicates the adjusted budget and actual expenditure for the line item. It is clearly evident that the expenditure is increasing at an alarming rate over the years.

LINE ITEM	2010/2011		2011/2012		2012/2013		2013/2014	
	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL
124 - PRINTING AND STATIONERY	2 334 100	2 116 657	2 435 200	2 326 872	2 557 000	3 993 991	5 910 400	6 570 019

The spending patterns per department are as follows:

DEPARTMENT	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF BUDGET SPENT
	R	R	R	%
City Development	180 000	160 508	19 492	89
Community Services	518 600	489 670	28 930	94
Corporate Services	2 418 500	4612 917	(2 194 417)	191
Financial Services	1 991 600	710 382	1 281 218	36
Infrastructure and Technical Services	655 700	525 205	130 495	80
Office of the Municipal Manager	146 000	71 338	74 662	49
TOTAL	5 910 400	6 570 019	(659 619)	111

Printing and Stationery includes copy charges and the stationery expenditure for all departments. Tender 8/2/1/739 – Managed Print Solution (MPS) awarded the tender to Nashua to supply and managed copy charges for Council.

The table below sets the monthly summary of the invoices for MPS:

MONTHLY SUMMARY OF INVOICES 2013/2014	
MONTH	AMOUNT
Jul-13	183 359.59
Aug-13	184 144.82
Sep-13	161 671.95
Oct-13	200 080.17
Nov-13	219 103.44
Dec-13	274 224.99
Jan-14	263 034.32
Feb-14	197 820.70
Mar-14	178 885.43
Apr-14	166 268.01
May-14	195 892.25
Jun-14	194 527.03
TOTAL	2 419 012.71

Subsistence and Travelling – The table below indicates the adjusted budget and actual expenditure for the line item. It is clearly evident that the expenditure is increasing at an alarming rate over the years.

LINE ITEM	2010/2011		2011/2012		2012/2013		2013/2014	
	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL
164 – SUBS AND TRAVELLING	591 400	754 979	898 000	1 234 638	1 621 200	1 717 714	1 916 200	1 998 134

The spending patterns per department are as follows:

DEPARTMENT	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF BUDGET SPENT
	R	R	R	%
City Development	110 600	137 473	(26 873)	124
Community Services	337 900	347 775	(9 875)	103
Corporate Services	573 200	695 497	(122 297)	121
Financial Services	50 700	59 200	8 510	117
Infrastructure and Technical Services	843 800	758 179	85 621	90
Office of the Municipal Manager	275 100	231 759	43 341	84
TOTAL	1 916 200	1 998 134	(81 934)	104

Security - The table below indicates the adjusted budget and actual expenditure for the line item. It is clearly evident that the expenditure is increasing at an alarming rate over the years.

LINE ITEM	2010/2011		2011/2012		2012/2013		2013/2014	
	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL
150 - SECURITY	20 000 000	23 651 132	15 606 300	20 267 420	20 319 900	20 908 176	23 509 200	24 679 748

The spending patterns per department are as follows:

DEPARTMENT	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF BUDGET SPENT
	R	R	R	%
City Development	1 799 800	1 845 428	(45 628)	103
Community Services	7 882 900	8 229 558	(346 658)	104
Corporate Services	5 386 000	5 595 529	(209 529)	104
Financial Services	1 936 300	2 007 519	(71 219)	104
Infrastructure and Technical Services	6 504 200	7 001 713	(497 513)	108
Office of the Municipal Manager	0	0	0	0
TOTAL	23 509 200	24 679 748	(1 170 584)	105

Telephone – The table below indicates the adjusted budget and actual expenditure for the line item. It is clearly evident that the expenditure is increasing at an alarming rate over the years.

	2010/2011		2011/2012		2012/2013		2013/2014	
LINE ITEM	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL	ADJUSTED BUDGET	ACTUAL
170 – TELEPHONE	1 801 500	1 925 496	1 705 000	1 594 821	2 018 400	1 797 692	1 793 500	1 978 031

The spending patterns per department are as follows:

DEPARTMENT	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE	% OF BUDGET SPENT
	R	R	R	%
City Development	85 600	93 796	(8 196)	110
Community Services	560 300	585 558	(25 258)	105
Corporate Services	306 700	322 009	(15 309)	105
Financial Services	240 200	311 674	(71 474)	130
Infrastructure and Technical Services	533 700	608 405	(74 705)	114
Office of the Municipal Manager	67 000	56 590	10 410	84
TOTAL	1 726 500	1 921 441	1 94 441	114

Meters – The line item is not over-spent in totality. Increased expenditure is due to new water connections in the Madlebe area.

Parks Maintenance – No comments received from the department at the time of submission of this report.

Traffic Signs and Road Markings - No comments received from the department at the time of submission of this report.

5. EXCEPTION REPORTING - DEPARTMENTAL

5.1 CITY DEVELOPMENT

5.1.1 OTHER OVER-EXPENDITURE ON LINE ITEMS

CITY DEVELOPMENT				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
028/010	City Development – Uniforms	0	6 986	0
028/022	City Development - Advertisements	0	104 858	0
028/040	City Development – Consultancy Fees	0	148 304	0
028/124	City Development – Printing and Stationery	0	2 353	0
028/138	City Development – Rent Equipment and Vehicles	0	116 648	0
028/170	City Development - Telephone	24 700	28 682	16
028/150	City Development – Security	0	29 262	0
028/158	City Development - Small Tools	0	1 498	0
028/164	City Development – Subs and Travelling	0	32 019	0

5.2 COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY AND RECREATIONAL AND ENVIRONMENTAL SERVICES

5.2.1 OVERTIME

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY				
OVERTIME				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE
			R	R
COMMUNITY SERVICES AND HEALTH				
005	Fire Brigade	1 819 800	2 229 620	(409 820)
006	Traffic	2 922 000	3 151 569	(229 569)
009	Clinic	82 000	16 858	65 142
029	Commuter Facilities	115 000	127 867	(12 867)
032	Street Cleaning	4 329 000	4 860 890	(531 890)
033	Refuse Removal	3 785 400	4 683 518	(898 118)
037	Public Conveniences	132 300	157 264	(24 964)
Sub - total		13 185 500	15 227 587	(2 042 087)

□ Vote 005 – Fire Brigade

The firefighting services at Vulindlela, eNseleni and surrounding areas has been insourced as from 1 January 2014. Nineteen fire fighters were appointed and twenty EPWP staff. The EPWP staff were placed on learnership programmes. This entailed the EPWP staff had to undergo intensive fire fighting training which resulted in fire fighters working overtime.

□ Vote 006 – Traffic

No comments received from the department at the time of submission of this report.

□ Vote 029 - Commuter facilities, Vote 032 - Street Cleaning and Vote 037 - Public Conveniences

Over expenditure on vote 29, 33, 37 and 32 may be attributed to the Holiday on the 7 May in which Waste Management had a full staff complement at work, and also May had five weekends in which employees had to be paid overtime. All these contributed to over expenditure, including carry overs. It also shows that there is under budgeting for the service during holidays and weekends.

COMMUNITY SERVICES – ENVIRONMENTAL AND RECREATION SERVICES				
OVERTIME				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER/ (OVER) EXPENDITURE
			R	R
002	Cemetery	681 700	707 504	(25 804)
024	Sport Development and Sports Field	191 000	212 404	(21 404)
027	Beach Facilities	381 800	457 874	(76 074)
042	Swimming Pools	427 800	699 208	(271 408)
073	Parks Distribution Account	65 900	55 136	10 764
Sub - total		1 748 200	2 132 125	(383 925)
TOTAL		14 933 700	17 359 711	(2 426 011)

□ **Vote 002 – Cemetery**

Burials fluctuate from month to month and unfortunately the majority of burials are taking place during the weekends resulting in the overtime expenditure. Burials during the recent public holidays also contributed to the expenditure.

□ **Vote 24 – Sport Development**

Due to many Provincial events taking place at our sport facilities in the last quarter, staff had to work overtime so as to prepare and clean facilities before, during and after the events.

□ **Vote 27 – Beach Facilities**

The warm season commenced in September. The extreme hot weather conditions experienced has resulted in the public flocking to the beaches. Facilities are available 7 days a week, which has resulted in the increased overtime expenditure. The Blue Flag Status awarded to the City also requires that staff be present at all times to ensure that the facility is kept to the required standard at all times and has, thus, contributed to the over-expenditure.

□ **Vote 42 – Swimming Pools**

No comments received from the department at the time of submission of this report.

5.2.2 OTHER OVER-EXPENDITURE ON LINE ITEMS

COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
COMMUNITY SERVICES AND HEALTH				
005/164	Fire Brigade – Subs and travelling	50 900	73 355	44
006/170	Traffic – Telephone	94 200	105 351	12
007/124	Disaster Management – Printing and Stationery	300	562	187
009/124	Clinic – Printing and Stationery	83 000	100 540	21
005/124	Fire Brigade - Printing and Stationery	31 800	11956	38
009/170	Clinic – Telephone	38 700	45 495	18
012/170	Traffic Licensing – Telephone	16 700	26 200	57
029/198	Commuter facilities – Buildings Structural	22 200	70 828	219

COMMUNITY SERVICES – ENVIRONMENTAL AND RECREATION SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
ENVIRONMENTAL AND RECREATION SERVICES				
002/170	Cemeteries – Telephone	7 600	8 913	17
004/036	Libraries – Cleaning services	159 800	234 154	47
004/164	Libraries – Subs and travelling	32 200	45 799	42
004/170	Libraries – Telephone	37 000	44 159	19
023/228	Parks Admin – Parks Maintenance	0	41 161 308	0
024/150	Recreation – Security	1927 200	2 126 708	10
024/161	Recreation – Marketing Projects and Social Development	42 000	70 985	69
024/196	Recreation – Building Equipment Electrical	146 100	395 717	171
027/136	Beaches – Refuse Bins	4 000	8 764	119
027/150	Beaches – Security	779 900	950 104	22
042/170	Swimming Pools – Telephone	19 800	25 116	27

COMMUNITY SERVICES – ENVIRONMENTAL AND RECREATION SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
042/198	Swimming Pools – Repairs and Maintenance	126 200	180 771	43
064/232	Museums – Repairs and Maintenance	22 300	27 969	25
073/138	Parks – Rent Equipment and Vehicles	0	1 732	0

5.3 **CORPORATE SERVICES**

5.3.1 **OVERTIME**

CORPORATE SERVICES				
OVERTIME - ADMINISTRATION				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R
001	Administration	82 000	157 830	(75 830)
016	Municipal Halls	66 900	75 021	(8 121)
030	Council general expenditure	83 100	88 169	(5 069)
078	Printing and photocopy	69 100	50 280	18 820
TOTAL		301 100	371 300	(70 200)

□ **Vote 001 – Administration**

Over expenditure on 001/003 is mainly because of overtime worked doing the deliveries of different agendas. The late items result in deliveries being made after hours if it is during the week and on Saturdays if it is on weekends. On Fridays when the agenda for the Executive Committee and Council as well as other Committees of Council are to be delivered, at times the staff finish at around 19:30 which makes delivering on the same evening impossible.

The Call Centre will always have overtime because of the Sunday rate which is paid at 0.5 on a normal shift. The Standard rate for the call in is 1.5 during the week and 2 on a Sunday and also on a holiday. With an incomplete staff complement, the Call Centre Operators need to work if one of their colleagues is either on sick leave, vacation leave or time off.

□ **Vote 016 – Municipal Halls**

The standard routine for cleaning is that if there is a big function (especially Empangeni) there is need for the municipal official to be on duty responsible for cleaning and operating other municipal resources needed for that function.

With most of the halls, there is a generally unavoidable situation where there are two big functions in a row (e.g. Weddings and Funerals), officials need to clean up before the next hirer moves in.

□ **Vote 030 – Council General Expenditure**

The Public Participation Unit has many planned and unplanned activities that emanates from National or Provincial Governments and sometimes the municipality partners with Uthungulu District Municipality in these activities. This leads to the need to do loud hailing to the community so that they can attend the events. These activities, loud hailing and the actual events, normally take place after hours or on weekends which results in the over expenditure on overtime.

5.3.2 OTHER OVER-EXPENDITURE ON LINE ITEMS

CORPORATE SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
ADMINISTRATION				
016/170	Administration – Telephone	24 500	34 025	39
016/170	Halls – Telephone	6 800	13 508	99
016/150	Halls – Security	1 869 500	2 203 135	18
019/036	Administration – Cleaning services	1 517 700	2 125 793	40
019/228	Administration – Parks Maintenance	3 020 400	3 329 600	10
030/054	Administration – Elections	0	275 160	0
030/088	Administration – Legal Fees	3 800 000	8 506 049	124
030/124	Administration – Printing and Stationery	1 212 900	1 366 470	13
030/164	Administration – Subs and travelling	285 100	353 451	24

HUMAN RESOURCES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
014/060	Human Resources – Entertainment and Reception	4 500	5 968	33
014/124	Human Resources – Printing and stationery	1 900	2 104	11
014/170	Human Resources – Telephone	3 500	6 884	97
021/137	Human Resources – Relocation	168 300	184 668	10
021/158	Human Resources – Small Tools	100	465	365
021/162	Human Resources – Stores and Material	400	901	125
021/164	Human Resources – Subs and Travelling	95 000	141 164	49
021/170	Human Resources – Telephone	22 600	28 978	28
077/088	Human Resources – Legal Fees	108 500	229 492	112
077/164	Human Resources – Subs and Travelling	50 900	66 407	30
077/170	Human Resources – Telephone	30 000	57 516	92

5.4 FINANCIAL SERVICES

5.4.1 OVERTIME

FINANCIAL SERVICES				
OVERTIME				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R
040	Financial Services	32 300	20 730	11 570
066	Supply Chain Management Unit	74 100	81 539	(7 439)
TOTAL		106 400	102 269	4 131

□ Vote 066 - Supply Chain Management Unit

The Supply Chain Management Unit (SCMU) provides support service to various user departments that must ensure that municipal services are provided 24 hours a day. The unit personnel are therefore required on rotation basis to be on standby in order to issue breakdown materials after hours to ensure the continuity of service delivery. The only planned overtime is the issuing of fuel every Saturday and some public holidays. The unit's overtime is inherent to the needs of user departments and it is therefore difficult to ascertain and budget for the number of breakdowns during the year.

OTHER OVER-EXPENDITURE ON LINE ITEMS

FINANCIAL SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
040/010	Financial – Uniforms	5 200	5 989	15
040/060	Financial – Entertainment and Reception	5 000	13 366	167
040/077	Financial – Transfers and Grants	400 200	476 133	19
040/088	Financial – Collection costs	2 120 000	2 467 419	16
040/164	Financial – Subs and travelling	48 000	56 600	18
040/170	Financial – Telephone	200 000	252 610	26
066/170	Financial – Telephone	40 200	59 064	47

5.5 INFRASTRUCTURE AND TECHNICAL SERVICES

5.5.1 OVERTIME

INFRASTRUCTURE AND TECHNICAL SERVICES				
OVERTIME - ELECTRICAL SUPPLY SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R
072	Electricity Distribution	3 432 900	3 513 272	(80 372)
083	Electricity	41 600	0	41 600
Subtotal		3 474 500		3 513 272

□ **072 - Electricity Distribution**

The month of May had a total of 12 major power interruptions which had no contribution to the over spending. The overspending is therefore influenced by other months during the course of the financial year where there were long duration outages in the form of cable faults.

OVERTIME - ENGINEERING SUPPORT SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER / (OVER) EXPENDITURE
		R	R	R
067	Mechanical services	649 900	616 928	32 972
Sub-total		649 900	616 928	32 972

No comments required.

INFRASTRUCTURE AND TECHNICAL SERVICES				
OVERTIME - TRANSPORT, ROADS AND STORMWATER				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R
068	Roads and Stormwater Distribution	276 800	58 054	218 746
Sub-total		276 800	58 054	218 746

No comment required.

INFRASTRUCTURE AND TECHNICAL SERVICES				
OVERTIME - WATER AND SANITATION SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	UNDER / (OVER) EXPENDITURE
			R	R
062	Scientific Services	22 200	4 295	17 905
074	Water and sewerage distribution	8 210 300	8 640 875	(430 575)
087	Sewerage pump station distribution	525 600	530 903	(5 303)
Sub-total		8 758 100	9 176 073	(417 973)
Total		13 159 300	13 364 327	(205 027)

□ **Vote 074 - Water and Sewerage Distribution**

Overtime has been incurred due to ageing infrastructure for both drinking water and wastewater. Most of the City's urban reticulation has surpassed its design life capacity and is due for large-scale replacement.

Depot	Northern	Western	Southern
Pipe burst	10	6	3
Valves and air valves maintained	8	7	7
Meter replacement	56	46	76
New water connection	21	6	11
Meter maintained	35	59	16
Sewer blockage	45	59	148
New sewer connection	0	0	5
New sewer connection repairs	0	9	0

□ **Vote 087 – Sewerage Pumpstation Distribution**

Empangeni Group pumps and Reservoirs - Reservoir Readings, Cleaning of screens and inspections. This is a daily task done by Empangeni Plumbers. The section assists them alternate weekends including public holidays so that their staff has a weekend off. Assisted Empangeni Plumbers with grass cutting at Reservoirs.

Arboretum and Alton Macerator - Shortage of staff at both Macerators. Staff are required to work double shifts when staff are off sick/leave. Standby personnel are called out to purchase food for staff working overtime.

5.5.2 OTHER OVER-EXPENDITURE ON LINE ITEMS

ELECTRICAL SUPPLY SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
057/170	Electricity Administration – Telephone	20 500	27 488	34
072/170	Electricity Administration – Telephone	21 000	27 757	32
081/170	Electricity Administration – Telephone	24 000	29 082	21

ENGINEERING SUPPORT SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
050/170	Process Control Systems – Telephone	15 000	17 266	15
067/010	Engineering – Uniforms	44 000	48 952	11
067/138	Engineering – Rent Equipment and Vehicles	100	4 208	4108
067/158	Engineering – Small Tools	6 400	7 089	11
067/170	Engineering – Telephone	25 300	42 026	66
070/090	Equipment – Licences and Permits	45 000	51 943	15
071/068	Vehicles – Fuel and Oil	12 509 500	14 728 351	18
071/090	Vehicles – License and Permits	1 212 000	1 602 551	32

TRANSPORT, ROADS AND STORMWATER				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL APRIL 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%
022/250	Transport – Street Names And Traffic Signs	10 000	37 369	274
056/124	Transport – Printing and Stationery	0	1 853	0
056/170	Transport – Telephone	5 300	6 631	25
068/010	Transport – Uniforms	246 800	279 865	13
068/162	Transport – Stores and Material	33 700	37 012	10
068/170	Transport – Telephone	60 200	83 904	39

INFRASTRUCTURE AND TECHNICAL SERVICES				
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	%

WATER AND SANITATION SERVICES				
034/022	Water and Sanitation – Advertisement	13 600	43 248	218
034/046	Water and Sanitation – Delegation fees	29 500	34 641	17
034/066	Water and Sanitation – Emergency Subsistence	44 700	93 830	110
043/138	Water and Sanitation – Rent Equipment and vehicles	38 500	89 795	133
043/150	Water and Sanitation – Security	2 300 700	2 807 804	22
043/196	Water and Sanitation – Repairs and Maintenance	3 170 900	4 116 454	30
046/066	Water and Sanitation – Emergency Subsistence	22 300	54 612	145
046/170	Water and Sanitation – Telephone	2 200	4 046	84
046/224	Water and Sanitation – Repairs and Maintenance	1 566 400	2 097 195	34
049/124	Water and Sanitation – Printing and stationery	2 000	3 797	90
049/164	Water and Sanitation – Subs and travelling	54 900	61 401	12
060/066	Water and Sanitation – Emergency Subsistence	120 000	166 554	39
060/074	Water and Sanitation – Transfers and Grants	0	19 278	0
060/238	Water and Sanitation – Repairs and Maintenance	19 799 400	22 640 340	14
062/022	Water and Sanitation – Advertisement	17 000	44 866	164
074/150	Water and Sanitation – Security	481 400	569 749	18
074/170	Water and Sanitation – Telephone	71 400	84 389	18

5.6 OFFICE OF THE MUNICIPAL MANAGER

5.6.1 OTHER OVER-EXPENDITURE ON LINE ITEMS

OFFICE OF THE MUNICIPAL MANAGER					
VOTE	DESCRIPTION	ADJUSTED BUDGET 2013/2014	BUDGET (YTD)	ACTUAL JUNE 2014 (YTD)	% OF BUDGET OVERSPENT
		R	R	R	%
011/060	Municipal Manager – Entertainment and Reception	9 000	9 000	11 400	27
080/170	Municipal Manager – Telephone	5 000	5 000	7 034	41

6. IN-YEAR BUDGET STATEMENT TABLES

The following monthly budget statement tables (**DMS 975030**) respectively have been prepared in accordance with the Municipal Budgeting and Reporting Regulations:

TABLE NUMBER	DESCRIPTION	ANNEX
Table C1	Monthly Budget Statement Summary	A
Table C2	Monthly Budget Financial Performance (Standard Classification)	B
Table C2C	Monthly Budget Financial Performance (Detail) (Standard Classification)	C
Table C3	Monthly Budget Financial Performance (Revenue and Expenditure by Municipal Vote)	D
Table C3C	Monthly Budget Financial Performance (Detail) (Revenue and Expenditure by Municipal Vote)	E
Table C4	Monthly Budget Financial Performance (Revenue by source and Expenditure by Item)	F
Table C5	Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding	G
Table C5C	Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding	H
Table C6	Monthly Budgeted Financial Position	I
Table C7	Monthly Budgeted Cash Flows	J
Table SC1	Material variance explanations	K
Table SC2	Monthly Performance indicators	L
Table SC3	Aged Debtors	M
Table SC4	Aged Creditors	N
Table SC5	Investment Portfolio	O
Table SC6	Transfers and grant receipts	P
Table SC7(1)	Transfers and grant expenditure	Q
Table SC7(2)	Expenditure Against Approved Rollovers	R
Table SC8	Councillor and Staff Benefits	S
Table SC9	Monthly actuals and revised targets for cash receipts (cash flow)	T
Table SC12	Monthly capital expenditure trend	U
Table SC13a	Monthly capital expenditure on new assets by asset class	V
Table SC13b	Monthly capital expenditure on the renewal of existing assets by asset class	W
Table SC13c	Monthly repairs and maintenance expenditure by asset class	X
Table SC13d	Monthly depreciation by asset class	Y

PART 2 - SUPPORTING DOCUMENTATION

7. DEBTORS ANALYSIS

Refer to supporting table SC3 - Aged Debtors (**Annexure M**) for the month ended 30 June 2014.

8. CREDITORS ANALYSIS

Refer to supporting table SC4 - Aged Creditors (**Annexure N**) for the month ended 30 June 2014.

9. INVESTMENT PORTFOLIO ANALYSIS

Refer to supporting table SC5 - Investment portfolio (**Annexure O**) for the month ended 30 June 2014.

10. ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

Refer to supporting table SC6 - Transfers and grant receipts (**Annexure P**) and supporting table SC7 - transfers and grant expenditure (**Annexure Q**) for the month ended 30 June 2014.

11. COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

Refer to supporting table SC8 - Councillor and staff benefits (**Annexure R**) for the month ended 30 June 2014.

12. MATERIAL VARIANCES TO THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP COMPONENT 5 SUMMARISED)

The second quarter progress on the quarterly projections of Service Delivery Targets and performance indicators is indicated on **Annexures AJ**.

Although the detailed Component 5 is attached as **Annexure AJ**, the tables below depict a summary of the most applicable components thereof.

NB: (Please note when looking at the detailed version of Component 5 attached as **Annexure AJ** each vote is illustrated in number order on the extreme left, vote detail of which is illustrated over 3 pages).

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (COMPONENT 5) SUMMARY			
	ADJUSTED BUDGET 2013/2014	ACTUAL EXPENDITURE 30 JUNE 2014 (YTD)	% COMPLETED / ORIGINAL BUDGET
	R	R	%
DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT	51 914 700	15 408 558	30%
CITY DEVELOPMENT	51 914 700	15 408 558	30%
DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES	50 906 800	17 245 953	34%
PUBLIC HEALTH AND SAFETY	29 251 900	9 155 418	31%
RECREATION AND ENVIRONMENTAL SERVICES	21 654 900	8 090 535	37%
DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES	15 547 800	11 086 724	71%
ADMINISTRATION	15 513 000	11 059 016	71%
HUMAN RESOURCES	34 800	27 708	99%
CHIEF FINANCIAL OFFICER	629 500	554 115	89%
FINANCIAL SERVICES	629 500	554 115	89%

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (COMPONENT 5)

SUMMARY

	ADJUSTED BUDGET 2013/2014	ACTUAL EXPENDITURE 30 JUNE 2014 (YTD)	% COMPLETED / ORIGINAL BUDGET
	R	R	%
DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES	348 666 200	197 557 268	56%
ELECTRICAL SUPPLY SERVICES	89 357 900	48 627 949	50%
ENGINEERING SUPPORT SERVICES	171 898 000	106 154 042	62%
TRANSPORT, ROADS AND STORMWATER	30 042 800	21 316 243	70%
WATER AND SANITATION SERVICES	57 367 500	21 459 033	42%
OFFICE OF THE CITY MANAGER	224 900	220 127	98%
CITY MANAGER	224 900	220 127	98%
TOTAL CAPITAL BUDGET	467 889 900	104 418 569	22%

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT								
1	BAR FRIDGE FOR HOD: ECONOMIC DEVELOPMENT	1 900		1 900	1 879	21	98.89%	Complete
3	COMB BINDER AND A3 LAMINATOR	5 600		5 600	5 590	10	99.82%	Complete
4	FRIDGE - EMPANGENI OFFICE	2 800		2 800	2 722	78	97.23%	Complete
5	BAR FRIDGE FOR HOD: URBAN AND REGIONAL	1 700		1 700	1 933	(233)	113.70%	Complete
7	DIGITAL CAMERA FOR CITY DEVELOPMENT	-	2 600	2 600	-	2 600	0.00%	Order not issued Savings
8	CITY DEVELOPMENT	99 600	(600)	99 000	74 184	24 816	74.93%	Completed
13	AIRCONDITIONER CITY DEVELOPMENT	-	18 000	18 000	17 100	900	95.00%	Complete
18	TOURISM DEVELOPMENT	6 550 000		6 550 000	-	6 550 000	0.00%	Tree cutting is 100% complete.Planting of palm trees is 95% complete.Grass Planting is 70% complete.
20	TOURISM DEVELOPMENT	3 371 100		3 371 100	2 150 829	1 220 271	63.80%	Tree cutting is 100% complete.Planting of palm trees is 95% complete.Grass Planting is 70% complete.
21	ESIKHALENI REFURBISH HOSTELS	26 244 000		26 244 000	4 355 545	21 888 455	16.60%	Refurbishment of H396 Two Blocks (A and B) started on the 20 June 2014 and the planned completion date will be 16 January 2015. Hostels H 862 and H 395 have been completed.
22	CONSTRUCTION OF PARK HOME			-	1 137 174	(1 137 174)	0.00%	Grant funded project is 25% complete due to project experiencing significant delays.Contractor is expected to submit a revised programme which will indicate the expected end date of theproject.
23	HUMAN SETTLEMENTS - PARK HOME	-		-	262 946	(262 946)	0.00%	Grant funded project complete.

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT								
25	CONSTRUCTION OF NEW INFORMAL TRADING STALLS	3 450 000		3 450 000	22 026	3 427 974	0.64%	1.Construction of 100 market stalls at Richards Bay Taxi City: Project Completed and site handover on the 01 April 2014. 2.Construction of 100 market stall at Empangeni A Rank:Contract terminated on the 11 June 2014and construction will resume in July 2014. 3.Construction of 100 market stalls at empangeni B Rank:Contractor has completed super structure masonry , carpentry & joinery ,plastering,metalwork & glazing.
26	CONSTRUCTION OF NEW INFORMAL TRADING STALLS	3 972 900		3 972 900	3 972 900	(0)	100.00%	1.Construction of 100 market stalls at Richards Bay Taxi City: Project Completed and site handover on the 01 April 2014. 2.Construction of 100 market stall at Empangeni A Rank:Contract terminated on the 11 June 2014and construction will resume in July 2014. 3.Construction of 100 market stalls at empangeni B Rank:Contractor has completed super structure masonry , carpentry & joinery ,plastering,metalwork & glazing.
27	DUMISANI MAKHAYE VILLAGE INTERNAL SERVICES PHASE 7 - SEWER	420 500		420 500	-	420 500	0.00%	Delays in project have resulted in no need for funding in 2013/14. Therefore funding to be moved to 2014/2015 financial year.
30	PROTECTION OF NKOSI MQEDI'S GRAVE	250 000		250 000	235 100	14 900	94.04%	Fencing has been completed and the monument will be complete first week of July .
31	MZINGAZI VILLAGE	500 000		500 000	290 570	209 430	58.11%	Tachy Survey:Mzingazi Village East:Portion 49,Project completed. Tachy Survey:Mzingazi Village West:Portion

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT								
33	MUNICIPAL WETLAND MANAGEMENT PLAN PHASE 1	200 000		200 000	164 279	35 721	82.14%	Awaiting final report, but the project is anticipated to end July 2014
35	ERF 8038 BIRDSWOOD (BHENGU)	15 000	-	15 000	-	15 000	0.00%	The property is still not yet transferred, thus an amount of R15 000.00 is due to Schreiber Smith (Conveyancers).
36	ERF 8038 BIRDSWOOD (BHENGU)	11 000	-	11 000	-	11 000	0.00%	Fencing complete in 2012/2013 and payment of R 13 990 made. Balance savings to be utilised to fund other projects.
38	ERF H1766 ESIKHAWINI (INTOKOZO ROAD) (DLAMINI)	86 000		86 000	-	86 000	0.00%	The deed of sale has been signed, awaiting transfer. R 86 000 is still to be paid upon transfer.
39	MANDLAZINI AGRI-VILLAGE	123 100		123 100	75 070	48 030	60.98%	Progress reports with township establishment and beneficiary allocation as per RPT 154777 and RPT 154776. Expenditure/ financial implications contained therein.
40	MANDLAZINI AIRPORT BUFFER STRIP	41 100		41 100	-	41 100	0.00%	Progress reports with township establishment and beneficiary allocation as per RPT 154777 and RPT 154776. Expenditure/ financial implications contained therein.
42	CBD SOUTH EXTENSION SOUTH OF GULDENGRACHT	2 939 500		2 939 500	237 043	2 702 457	8.06%	Grant funding rolled over from 2012/2013 financial year.
43	DUMISANI MAKHAYE VILLAGE INTERNAL SERVICES PHASE 7 - WATER	1 200 000		1 200 000	928 751	271 249	77.40%	Delays in project have resulted in no need for funding in 2013/14. Therefore funding to be moved to 2014/2015 financial year.

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CITY DEVELOPMENT								
44	DUMISANI MAKHAYE VILLAGE INTERNAL SERVICES PHASE 7 - WATER	21 600		21 600	-	21 600	0.00%	Delays in project have resulted in no need for funding in 2013/14. Therefore funding to be moved to 2014/2015 financial year.
46	DOUBLE CAB LDV x 2	819 200		819 200	817 369	1 831	99.78%	Project Complete
47	4 DOOR SEDAN x 2	575 200		575 200	573 707	1 493	99.74%	Project Complete
48	IT EQUIPMENT (CITY DEVELOPMENT)	7 400	24 600	32 000	28 029	3 971	87.59%	Complete
49	IT EQUIPMENT (CITY DEVELOPMENT)	900		900	-	900	0.00%	Funds was transferred to vote 282/536/35 (IT Equipment)
51	LAPTOP FOR HUMAN SETTLEMENT STAFF			-	53 813	(53 813)	0.00%	Grant funded complete
TOTAL		51 914 700	(960 000)	50 954 700	15 408 558	35 546 142	30.24%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY								
52	ESIKHALENI FIRE STATION - PLAN AND CONSTRUCT	1 341 100		1 341 100	344 266	996 834	25.67%	Site handover took place on 26 March 2014. Various problems experienced with the water table on site has severely delayed the construction proses. Piling has hover
53	RICHARDS BAY FIRE BRIGADE - STRUCTURAL UPGRADES, CARPORTS AND ACCESS GATE	460 000	(16 000)	444 000	413 982	30 018	93.24%	Project Completed. Final payment to be processed.
54	70 X PERSONNEL LOCKERS	140 000	(80 400)	59 600	59 500	100	99.83%	Completed
55	EMPANGENI FIRE STATION - CONSTRUCTION OF ADDITIONAL THREE OFFICES	240 000	(28 000)	212 000	205 919	6 081	97.13%	Completed
56	SHELVING - RICHARDS BAY FIRE STATION	2 900		2 900	2 549	351	87.90%	Complete
58	JAWS OF LIFE (2), CHEMICAL SUITES (3), GAS MONITOR & POWER CUTTER	11 500		11 500	11 501	(1)	100.01%	Complete
59	FIRE SERVICES	130 000	(6 400)	123 600	123 540	60	99.95%	Complete
60	TELEVISION AND REFRIDGERATOR	-	22 400	22 400	18 068	4 332	80.66%	Completed. Savings to be rolled over to new financial year
61	GENERAL	3 200	40 000	43 200	21 658	21 542	50.13%	Completed. Awaiting final payment to be processed.
62	FIRE SERVICES	20 000		20 000	15 735	4 265	78.68%	Completed
63	ESIKHALENI FIRE STATION - PLAN AND CONSTRUCT	3 741 900		3 741 900	399 350	3 342 550	10.67%	See Progress/Status against 205/532/05

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS BUD)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY								
64	2 x CONTAINERS FOR STRUCTURAL FIRE FIGHTING	40 000		40 000	52 500	(12 500)	131.25%	Completed
65	SAFE STORAGE FACILITY	555 000	(286 000)	269 000	175 669	93 331	65.30%	Completed
66	TRAFFIC	41 800		41 800	35 798	6 002	85.64%	Completed. Awaiting final payment to be processed
67	AIR POLLUTION EQUIPMENT	41 100	(41 100)	-	-	-	0.00%	The Consultant SI Analytics has been appointed. The Service Level Agreement (DMS 970912) is dealt with. The site inspection of site selection will be on 09/07/2014 Carry over requested for R4 500 000
68	UPGRADE ENTRANCE DOOR AND BUZZER SYSTEM	-	7 800	7 800	-	7 800	0.00%	Quotations were obtained and order to be placed against requisition DPR 309626 issued and sent to SMU in May
69	FRIDGE/FREEZER, WATER COOLER/CAMERA & LAPTOP	1 100	(1 100)	-	-	-	0.00%	Completed. Savings will be utilised to supplement other projects.
70	HEALTH	27 100	(4 000)	23 100	23 066	34	99.85%	Completed
71	AIR POLLUTION EQUIPMENT	4 500 000		4 500 000	-	4 500 000	0.00%	Tender has been awarded A carry over was requested for the funds to enable completion of the project during the 2014/2015 financial year.
72	STEEL STATIONERY CABINET, STATIONERY CUPBOARD, BANNERS	10 300	(1 300)	9 000	8 981	19	99.79%	Completed
73	GAZEBO AND CHAIRS	6 400	(1 400)	5 000	4 968	32	99.36%	Completed

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS BUD)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY								
74	DARKENING OF WINDOWS - VARIOUS CLINICS	86 300	3 000	89 300	88 775	525	99.41%	Completed
75	RENOVATIONS - STAFF TOILET BRACKENHAM CLINIC	70 000		70 000	59 125	10 875	84.46%	completed
76	PARK HOME R/BAY CLINIC - TB PATIENTS	-	450 000	450 000	-	450 000	0.00%	The tender was awarded towards the end of May. M-Projects who is the supplier of the Park Home has been delayed and the delivery will only take place towards end July/beg August.
77	EQUIPMENT - ALL CLINICS	338 900		338 900	338 879	21	99.99%	Completed
78	FURNITURE - RICHARDS BAY CLINIC	70 400		70 400	69 490	910	98.71%	Completed
79	FURNITURE - EMPANGENI CLINIC	120 900		120 900	120 234	667	99.45%	Completed
80	FURNITURE - MZINGAZI CLINIC	60 900		60 900	16 428	44 472	26.98%	Completed
81	PARK HOME R/BAY CLINIC - TB PATIENTS	505 000		505 000	-	505 000	0.00%	The tender was awarded towards the end of May. M-Projects who is the supplier of the Park Home has been delayed and the delivery will only take place towards end July/beg August.

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RPT 156409

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS BUD)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY								
82	UPGRADE ALARMS	64 000		64 000	-	64 000	0.00%	Upgrade to be completed within the first Quarter of the 14/15 financial year. Carry over of funds were requested.
83	AMENDMENTS TO STRONGROOM AND EYE ARE	28 000		28 000	8 000	20 000	28.57%	Completed. The remaining R20 000 were redirected to supplement a shortage on other capital projects during June 2014.
84	CUBICLES - RICHARDS BAY AND EMPANGENI	108 000		108 000	129 400	(21 400)	119.81%	Completed.
85	UPGRADE OF AIR CONDITIONING SYSTEM IN EMPANGENI	29 000		29 000	28 985	16	99.95%	Completed.
86	TINT WINDOWS AND GLASS DOOR	17 000		17 000	-	17 000	0.00%	Funds were redirected to other capital projects were shortaged occurred during June 2014
87	FURNITURE FOR LICENSING CUBICLES	171 600	10 000	181 600	176 281	5 319	97.07%	Completed
88	LICENSING	39 000	(10 000)	29 000	24 832	4 168	85.63%	Completed
89	UPGRADE OF WASTE MANAGEMENT DEPOT AND OFFICES IN EMPANGENI	304 500	(8 000)	296 500	296 491	9	100.00%	Complete
90	AIRCONDITIONERS - VARIOUS CLINICS	196 000	(3 000)	193 000	182 045	10 955	94.32%	Complete
91	2 X AIRCONDITIONERS FOR COMMUNITY SERVICES	25 000		25 000	13 230	11 770	52.92%	Completed

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS BUD)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY								
92	6 X AIRCONDITIONERS FIRE STATIONS (R/BAY, VULINDLELA, ENSELENI)	80 000	55 000	135 000	109 179	25 821	80.87%	Completed
93	PARTIONING AT ALTON DEPOT (WASTE MNGT)	1 000	(1 000)	-	-	-	0.00%	Complete
94	AIRCONDITIONERS - ALTON DEPOT	2 100	(2 100)	-	-	-	0.00%	Complete - savings to be utilised on other projects.
95	ESTABLISHMENT TRANSFER STATION ENSELENI FOR RECYCLING	1 200 000	(1 200 000)	-	-	-	0.00%	Finalisation of agreement/discussions with KwaKhoza is delaying the Start Date for this project. Until finalisation
96	ESTABLISHMENT TRANSFER STATION ESIKHALENI FOR RECYCLING	1 200 000	(639 100)	560 900	107 520	453 380	19.17%	Delays experienced as a result of Community resistance to project. Requested Carry Over of R468 800 that will provide for the shadow costing reflecting R162 380 on 30 June
97	ESTABLISHMENT TRANSFER STATION MZINGAZI AGRI-VILLAGE	1 200 000	(569 200)	630 800	-	630 800	0.00%	Delays experienced as a result of Community resistance to project. Requested Carry Over of R468 800 reflected on 30 June
98	ESTABLISHMENT TRANSFER STATION NGWELEZANE	1 200 000	(829 200)	370 800	71 714	299 086	19.34%	Delays experienced as a result of Community resistance to project. Requested carry over of R299 086 reflected on 30 June
99	SKIPS	1 400 000	(33 700)	1 366 300	1 128 049	238 251	82.56%	Completed
100	REPLACEMENT OF DESKS AND CHAIRS	300	-	300	-	300	0.00%	This amount constitutes a saving on this project completed during the 12/13 financial year

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY								
101	7 x TRAFFIC CONTROL SEDANS	2 301 200	236 000	2 537 200	2 335 005	202 195	92.03%	Completed. Branding of vehicles to be finalised during the 14/15 financial year
102	1 X FIRE ENGINE	1 500 200		1 500 200	1 465 008	35 192	97.65%	Completed.
103	2 x REFUSE TRUCKS	4 700 000	2 607 600	7 307 600	-	7 307 600	0.00%	Completed. CR8928 dated 26 November 2013 (RPT 154810) - Reallocation of Funds = R 3m.
104	PERSONNEL CARRIER	490 000	75 000	565 000	-	565 000	0.00%	Completed
105	MINI BUS	-	50 000	50 000	-	50 000	0.00%	Funds provided for the Branding of newly procured Minibus which will be finalised in the 14/15 financial year
106	1 X MINI BUS (TRAFFIC)	410 000	40 000	450 000	449 978	22	100.00%	Completed
107	PRINTERS - TRAFFIC	10 000	(2 900)	7 100	7 059	41	99.42%	Completed
108	3 X WORKSTATIONS FOR COMMUNITY SERVICES	9 200		9 200	-	9 200	0.00%	Completed. R9 200 constitutes a savings on the projects and will be utilised to supplement funds on new IT projects
109	LAPTOP FOR HOS PUBLIC HEALTH		12 700	12 700	12 662	38	99.70%	Completed
TOTAL COMMUNITY SERVICES, HEALTH AND PUBLIC SAFETY		29 251 900	(154 400)	29 097 500	9 155 418	19 942 082	31.46%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER:								
COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
110	R/BAY EXTENSION/DEVELOPMENT OF CEMETARY	595 800		595 800	590 234	5 566	99.07%	Completed. CR8814 Dated 30 October 2013 (RPT 154584) - Tender 8/2/1/882 - Palisade Fencing = R 523
111	ESIKHALENI EXTENSION/DEVELOPMENT OF CEMETARY	100 000		100 000	85 189	14 811	85.19%	Completed
112	TELEPHONE SYSTEM FOR ESIKHALENI CEMETERY	100		100	-	100	0.00%	Completed in 2013. R100 constitutes savings on the project
114	R/BAY LIBRARY - SECURITY FENCE	60 000	(20 000)	40 000	40 000	-	100.00%	Completed
115	EMPANGENI LIBRARY - REPL OF CARPET	4 800	(4 000)	800	-	800	0.00%	Completed. Remaining funds constitutes a carry over of funds from the 2012/2013 financial year.
116	NSELENI LIBRARY - AIRCONDITIONERS	5 300	(5 000)	300	-	300	0.00%	Completed. Remaining funds constitutes a carry over of funds from the 2012/2013 financial year.
117	AQUADENE LIBRARY	-	3 000 000	3 000 000	-	3 000 000	0.00%	Project in progress. This is a multi year project to be completed in the 2014/15 financial year
118	ESIK LIBRARY - REPL TABLES & CHAIRS	3 400	1 500	4 900	4 705	195	96.02%	Completed
119	R/BAY LIBRARY - REPL TABLES AND CHAIRS	1 400		1 400	1 324	76	94.57%	Completed
121	NGWELEZANE LIBRARY	-	20 000	20 000	16 152	3 848	80.76%	Completed

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
122	NSELENI LIBRARY - AIRCONDITIONERS, CARPETS, LIGHTING AND BURGLAR GUARDS	100 000		100 000	87 810	12 190	87.81%	Completed. Awaiting final payment to be processed. Carry over funds requested to 2014/15 financial year
123	NGWELEZANE LIBRARY - AIRCONDITIONERS, CARPETS, LIGHTING AND BURGLAR GUARDS	200 000	(33 400)	166 600	105 684	60 916	63.44%	Completed. Awaiting final payment to be processed. Carry over funds requested to 2014/15 financial year
124	ESIK LIBRARY - EXTENSION	1 490 000		1 490 000	68 000	1 422 000	4.56%	Project in progress. This is a multi year project to be completed in the 2014/15 financial year
125	AQUADENE LIBRARY	1 500 000		1 500 000	98 395	1 401 605	6.56%	Project in progress. This is a multi year project to be completed in the 2014/15 financial year
126	AIRCONDITIONER - BEACHES OFFICES	14 000		14 000	12 880	1 120	92.00%	Completed
127	AIR CONDITONER FOR SPORT AND RECREATION	8 000		8 000	7 500	500	93.75%	Completed
128	PARKS DEVELOPMENT	669 600	(75 000)	594 600	524 479	70 121	88.21%	Completed
129	EMPANGENI PARKS DEPT ABLUTIONS - REFURBISHMENT	661 500	19 900	681 400	592 604	88 796	86.97%	Completed. CR 8809 D 30/10/2013 (RPT 154374) - Tender 8/2/1/822 - Parks Empangeni = R661 500.
130	PLAYGROUND EQUIPMENT	225 300		225 300	25 690	199 610	11.40%	Completed. Final payment to be processed. Carry over of funds requested
131	ESIKHLENI COLLEGE - SPORT FIELDS REHABILITATION	115 100		115 100	110 837	4 263	96.30%	Completed
132	REGIONAL FACILITIES IRRIGATION SYSTEM	200 000	(187 000)	13 000	12 227	773	94.05%	Completed

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
134	ESIKHALENI COLLEGE COURTS UPGRADE	450 000		450 000	98 961	351 039	21.99%	Tender 8/2/1/926A was awarded to BBNM trading. Site was handed over on 20/02/2014. Construction is in progress. R255 558 reflected as shadow costing on 30 June. A carry over of remaining funds were requested and will provide for shadow costing
135	J2 TENNIS COURT - UPGRADE	450 000		450 000	179 868	270 132	39.97%	Tender 8/2/1/926B was awarded to Imivuzo Trading. Site was handed over on 20/02/14. Construction is in progress. R87500 reflected as shadow costing on 30 June. A carry over of remaining funds were requested and will provide for shadow costing
136	FLOODLIGHTS - VARIOUS SPORTSFIELDS	5 812 400	(3 000 000)	2 812 400	51 331	2 761 069	1.83%	The contractor has been appointed and will submit final designs and specifications by the end of March 2014. The carry over of an amount of R2 761 000 were requested to enable finalisation of the project during the next financial year
137	UPGRADING SPORT & RECREATION - BRACKENHAM	150 000		150 000	102 545	47 456	68.36%	Project Completed. The remaining balance will be carried over to next financial year
138	UPGRADE CHANGEROOMS - NGWELEZANE	79 000	(79 000)	-	-	-	0.00%	Funds were redirected to other capital projects where shortages occurred.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER:								
COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
140	SPORTS FACILITIES - EQUIPMENT	1 610 700	187 000	1 797 700	1 863 522	(65 822)	103.66%	Completed. Awaiting final payment to be processed. Carry over of funds requested.
141	SPORTSFIELD EQUIPMENT	67 200		67 200	32 800	34 400	48.81%	Requisitions for brush cutters (DPR 296753) has been processed. Awaiting delivery. A carry over of R67 200 was requested to provide for the shadow costing of R32 800 reflected on 30 June
142	DESKS, CHAIRS & CUPBOARDS - CIVIC CENTRE	11 300		11 300	8 433	2 867	74.63%	Completed.
143	LIGHTING SPORTS GROUND	500 000	(40 000)	460 000	-	460 000	0.00%	These funds were provided by IT&S during the 2012/2013 financial year for a consultant to complete the design for lighting at the Central Sport Complex
144	VARIOUS SPORTSFIELDS - GOAL POSTS	142 000		142 000	124 657	17 343	87.79%	Completed. Awaiting final payment to be processed. A carry over of funds were requested
145	REFURBISHMENT OF STADIUM LEAKAGES	300 000		300 000	20 350	279 650	6.78%	In progress. A carry over of funds were requested to provide for the finalisation of this project during the 2014/2015 financial year
146	UPGRADING RURAL SPORTSFIELDS	940 000		940 000	110 466	829 534	11.75%	In progress. A carry over of funds were requested to provide for the finalisation of this project during the 2014/2015 financial year
147	NEW FIELD COURTS - UPGRADE	430 000		430 000	-	430 000	0.00%	In progress. A carry over of funds were requested to provide for the finalisation of this project during the 2014/2015 financial year
148	SHOWER DOORS	3 700		3 700	3 659	41	98.89%	Completed

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER:								
COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
149	INFORMATION SIGNAGE	10 000		10 000	9 238	762	92.38%	Completed
150	BEACH DEVELOPMENT (RESTAURANT)	500 000		500 000	203 431	296 569	40.69%	In progress. A carry over of funds were requested to provide for the finalisation of this project during the 2014/2015 financial year
151	BEACH EQUIPMENT	68 100		68 100	62 650	5 450	92.00%	Completed
152	DESKS, CHAIRS & CUPBOARDS	30 000		30 000	26 590	3 410	88.63%	Completed
153	FILTER FOR SWIMMING POOLS	150 000	-	150 000	142 666	7 334	95.11%	Completed
154	AIRCONDITIONERS - VARIOUS POOLS	36 000	-	36 000	32 675	3 325	90.76%	Completed
155	UPGRADE ESIKHALENI POOL (COLLEGE)	57 700	-	57 700	32 925	24 775	57.06%	Completed. Carry over requested for remaining funds
156	UPGRADE BAY HALL POOL	190 200	-	190 200	-	190 200	0.00%	Completed during 2012/2013 financial year. Requested carry over for remaining funds to supplement shortages on other capital projects
157	SWIMMING POOLS - COUNTER CUPBOARDS	3 000	-	3 000	2 150	850	71.67%	Completed
158	SWIMMING POOLS - EXTRACTOR FANS	5 000	-	5 000	3 643	1 357	72.86%	Completed. Awaiting processing of final payment.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER:								
COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
159	SWIMMING POOLS - PUMPS	13 000	-	13 000	6 300	6 700	48.46%	Completed
160	SWIMMING POOLS - DRAINAGE SYSTEM	25 000	-	25 000	19 742	5 258	78.97%	Completed
161	SWIMMING POOLS - SIGNAGE	30 000		30 000	14 670	15 330	48.90%	Completed. Final payment to be processed.
162	SWIMMING POOLS - ANTI-TURBULANCE LANES	45 000		45 000	38 020	6 980	84.49%	Completed
163	SWIMMING POOLS - LAPAS	50 000		50 000	39 773	10 227	79.55%	Completed
164	SWIMMING POOLS - TOILET SYSTEM	100 000		100 000	87 000	13 000	87.00%	Completed. Final payment to be processed.
165	SWIMMING POOLS - NEW AND RELACEMENT CHLORINATORS	140 000		140 000	40 502	99 498	28.93%	Contractor appointed. Awaiting completion. Requested carry over of R99 000 that will provide for shadow costing of R72 450 as at 30 June
166	UPGRADE FILTER - NSELENI POOL	60 000		60 000	-	60 000	0.00%	Requested carry over of R60 000 for completion of project during next financial year
167	STAFF REST ROOMS - VARIOUS POOLS	500 000		500 000	-	500 000	0.00%	Requested carry over for completion of project during next financial year
168	SWIMMING POOLS - EQUIPMENT	100 000		100 000	83 095	16 905	83.10%	Completed. Carry over of remaining funds were requested for provision of additional equipment in the new financial year
169	SWIMMING POOLS - REPLACEMENT OF DESKS & CHAIRS	-	9 500	9 500	6 820	2 680	71.79%	Completed

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER:								
COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
170	SWIMMING POOLS - NEW AND REPLACEMENT FURNITURE	39 500	(9 500)	30 000	14 513	15 487	48.38%	Completed. Requested carry over of remaining funds to 2014/2015 financial year
171	ALARM SYSTEM FOR MUSEUM	6 000		6 000	4 277	1 723	71.29%	In progress. Requested carry over of funds to provide for final payment.
172	AIRCOND FOR MANAGER OFFICE H01-07	-	9 000	9 000	7 500	1 500	83.33%	Completed Requested carry over of funds to provide for shadow costing reflected on 30 June
173	REFRIGERATOR FOR MUSEUM	4 500		4 500	3 999	501	88.87%	Completed
174	MACHINERY FOR ARTS AND CULTURE	-	4 000	4 000	-	4 000	0.00%	Requisition DPR 304610 generated for the procurement of a refrigerator for Manager Arts and Culture Order placed - awaiting delivery A carry over was requested to provide for the shadow costing of R1 295 reflected on 30 June
175	REPLACEMENT OF WINDOWS FOR MUSEUM	-	20 000	20 000	18 160	1 840	90.80%	Completed
176	UPGRADE ESIKHALENI PARKS DEPOT		75 000	75 000	75 000	-	100.00%	Completed
177	REPLACEMENT SLASHER LAWNMOWERS	202 100		202 100	196 660	5 440	97.31%	Completed
178	COMPONENTS FOR LAWNMOWER	78 400		78 400	38 394	40 007	48.97%	This project is ongoing. Components are procured throughout the financial year as the need arises. A carry over has been requested for the remaining balance
179	UPGRADE ESKHALENI PARKS DEPOT	725 000		725 000	429 908	295 092	59.30%	Completed

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: COMMUNITY SERVICES								
RECREATION AND ENVIRONMENTAL SERVICES								
180	REPLACEMENT RIDE-ON MOWERS	948 000		948 000	906 300	41 700	95.60%	Completed.
181	HAND MOWERS, CHAIN SAWS, BRUSH CUTTERS, POLE PRUNER	412 700		412 700	398 907	13 793	96.66%	Completed
182	ESKHALENI PARKS DEPOT - STEEL LOCKERS	61 100		61 100	54 828	6 272	89.73%	Completed
183	TELEMETRY (COMMUNITY SERVICES)	100 000		100 000	97 951	2 049	97.95%	Completed. A carry over was requested to provide for the amount reflected under shadow costing
184	WORKSTATION OFFICE H01-07 (COMMUNITY SERVICES)	8 500		8 500	-	8 500	0.00%	In progress. Awaiting delivery. Carry over requested
185	LAPTOP FOR HOS ENVIRONMENTAL AND RECREATION		13 400	13 400	11 948	1 452	89.17%	Completed.
TOTAL RECREATION AND ENVIRONMENTAL SERVICES		21 654 900	(20 100)	21 634 800	8 090 535	13 544 265	37.40%	
TOTAL COMMUNITY SERVICES		50 906 800	(174 500)	50 732 300	17 245 953	33 486 347	33.99%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES								
ADMINISTRATION								
186	ADMINISTRATION	136 000	(11 900)	124 100	78 267	45 833	63.07%	Some of the positions the furniture was intended for were not funded, thus the carry over
187	GOBANDLOVU HALL - UPGRADE (CONSTRUCT GUARD HOUSE, FENCING AND LIFT DISABLED)	586 200	47 500	633 700	618 139	15 561	97.54%	Complete
188	EMPANGENI HALL - UPGRADE	509 100	5 200	514 300	514 252	48	99.99%	Complete
189	MANDLAKALA HALL - REFURBISHMENT	248 800		248 800	318 477	(69 677)	128.01%	Complete
190	AIRCONDITIONER FOR OFFICE B022	14 500	(1 200)	13 300	13 240	60	99.55%	Complete
191	NHLANGENYUKA HALL - REFURBISHMENT	200 000	(45 500)	154 500	169 950	(15 450)	110.00%	Project will only commence after Eskom who are busy with an electrification project have vacated the hall. Envisaged start date is May 2014.
192	VELDENVLEI HALL - REFURBISHMENT	400 000		400 000	-	400 000	0.00%	Additional funds were required to be identified, thus resulting the late finish of the project namely August 2014.
193	NGWELEZANE HALL - EXTENSION		500 000	500 000	-	500 000	0.00%	The contractor tendered for more than what was budgeted for and funds had to be sourced from other Votes that were not active resulting in the late start of July 2014.
194	INDUSTRIAL FLOOR POLISHER/VACCUM CLEANER	46 000	(1 900)	44 100	44 087	13	99.97%	Complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES								
ADMINISTRATION								
195	ELECTRICAL APPLIANCES FOR GOBANDLOVU HALL	9 000		9 000	8 960	40	99.56%	Complete
196	INDUSTRIAL STOVE FOR EMPANGENI HALL	11 400		11 400	11 352	48	99.58%	Complete
197	ELECTRICAL APPLIANCES FOR MANDLANKALA HALL	8 400		8 400	8 373	27	99.68%	Complete
198	HALLS	90 000	(200)	89 800	89 713	87	99.90%	Complete
199	MANDLAKALA HALL - REFURBISHMENT	509 100		509 100	440 490	68 610	86.52%	There was a late start because of funding issues and the last invoice should be settled in July 2014.
200	UMSASANDLA THUSONG CENTRE - EXTENSION	430 000		430 000	17 807	412 193	4.14%	Project awarded to Dwebela Business Enterprises for the drawing of the designs of the extension (R124 800). RB Blinds awarded a project to install blinds at a cost of R17 800. Tender for the actual construction will be advertised in August 2014 since funds remaining in 2013/14 were not sufficient to start a meaningful construction.
201	NGWELEZANE HALL - EXTENSION	350 000		350 000	45 540	304 460	13.01%	Project awarded to Dwebela Business Enterprises for the drawing of the designs of the extension (R41 500). The contractor tendered for more than what was budgeted for and funds had to be sourced from other Votes that were not active resulting in a late start of July 2014.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES								
ADMINISTRATION								
202	MADLANZINI HALL - UPGRADE (CONSTRUCT GUARD HOUSE, FENCING AND LIFT DISABLED)	586 000		586 000	585 727	273	99.95%	Complete
203	EMPANGENI HALL - UPGRADE	420 000	-	420 000	420 000	0	100.00%	Complete
205	RENOVATIONS - CIVIC CENTRE	600 000	(500 000)	100 000	-	100 000	0.00%	This is an ongoing project that is unfortunately stuck at the planning stage at present.
206	EXECUTIVE AND COUNCIL PROJECTS	173 000		173 000	75 755	97 245	43.79%	Assessments have been completed with respect to the Councillor tools of Trade and purchases would have been carried out during the months of April to June 2014, but issues of office space for Councillors hindered the process. Attempts are being made to go ahead in the next financial year.
207	COUNCILLORS TOOLS OF TRADE	52 000		52 000	30 390	21 610	58.44%	Assessments have been completed with respect to the Councillor tools of Trade and purchases would have been carried out during the months of April to June 2014, but issues of office space for Councillors hindered the process. Attempts are being made to go ahead in the next financial year.
208	DATA POINTS	10 000		10 000	9 879	121	98.79%	Complete
209	UPGRADE TRAINING CENTRE	52 000		52 000	51 927	73	99.86%	Complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES								
ADMINISTRATION								
210	ICT RESEARCH AND DEVELOPMENT (R&D)	96 300	6 600	102 900	16 676	86 224	16.21%	Carry over remaining funds to 2014/15 financial year
211	DMS ARCHIVES COMPLIANCE	168 900		168 900	168 841	59	99.97%	Complete
212	REPLACE DELEGATE SYSTEM - COUNCIL CHAMBERS	527 600	(6 600)	521 000	521 000	-	100.00%	Complete
213	FINANCIAL ERP SYSTEM	1 000 000		1 000 000	-	1 000 000	0.00%	No progress on project, dependant on SCOA project.
214	NEW & REPLACEMENT OF IT RELATED EQUIPMENT	3 094 600	(92 400)	3 002 200	2 252 006	750 194	75.01%	Carry over remaining funds to 2014/15 financial year
215	NEW & REPLACEMENT OF IT RELATED EQUIPMENT	104 900	(59 400)	45 500	45 478	22	99.95%	Complete
216	COUNCILLORS TOOLS OF TRADE	598 000		598 000	598 000	-	100.00%	Complete
217	INTEGRATED WATER QUALITY MANAGEMENET SYSTEM (ITS WATER & SANITATION)	505 000		505 000	501 840	3 160	99.37%	Complete
218	GIS DATABASE ENHANCEMENTS AND CAPTURING	-	179 000	179 000	179 000	-	100.00%	Complete
219	REPLACEMENT OFFICE DESKS AND CHAIRS	16 700	(2 700)	14 000	13 933	67	99.52%	Complete
220	ICT RESEARCH AND DEVELOPMENT (R&D)	-	75 500	75 500	75 406	94	99.87%	Complete
221	DATA BACKUP SYSTEM (NET BACKUP)	25 700	(25 700)	-	-	-	0.00%	Funding transferred
222	CALL CENTRE	642 100	(351 100)	291 000	290 974	26	99.99%	Complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES								
ADMINISTRATION								
223	NETWORK PHYSICAL INFRASTRUCTURE UPGRADE	2 900 000	-	2 900 000	2 208 228	691 772	76.15%	Phase I and II completed. Phase III at Bid Evaluation
224	IT INFRASTRUCTURE	187 400		187 400	187 359	41	99.98%	Complete
225	ORGPLUS UPGRADE		301 300	301 300	274 686	26 614	91.17%	Complete
226	DATA PROJECTOR COUNCIL CHAMBERS	39 300		39 300	8 265	31 035	21.03%	Carryover remaining funds to 2014/15 financial year
227	DATA PROJECTOR/DIGITAL DISPLAY MEDIA COUNCIL CHAMBERS/EXCO/AUDITORIUM	165 000		165 000	165 000	-	100.00%	Complete
TOTAL ADMINISTRATION		15 513 000	16 500	15 529 500	11 059 016	4 470 484	71.21%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS BUD)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: CORPORATE SERVICES								
HUMAN RESOURCES								
228	HUMAN RESOURCES PROJECTS	15 000	(2 900)	12 100	12 070	30	99.75%	Order placed – awaiting delivery.
229	STEEL SHELVING FOR SHE ADMINISTRATOR	2 800		2 800	2 790	10	99.64%	Complete
230	GENERAL	400		400	393	7	98.25%	Complete
231	GENERAL	1 600		1 600	1 600	-	100.00%	Complete
232	LAPTOP - CHIEF LABOUR RELATIONS OFFICER	15 000	(4 100)	10 900	10 856	44	99.59%	Awaiting Adjustment Budget Approval.
TOTAL HUMAN RESOURCES		34 800	(7 000)	27 800	27 708	92	99.67%	
TOTAL CORPORATE SERVICES		15 547 800	9 500	15 557 300	11 086 724	4 470 576	71.26%	

	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS BUD)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE CHIEF FINANCIAL OFFICER								
233	AIRCONDITIONERS FOR FINANCIAL SERVICES	90 000	8 000	98 000	86 898	11 102	88.67%	Complete - balance savings
328	INDUSTRIAL FANS X 2 - NGWELEZANE (FINANCIAL SERVICES)	8 000	(8 000)	-	-	-	0.00%	Funds transferred
234	GPS FOR REVENUE SECTION	10 000		10 000	8 800	1 200	88.00%	Complete - balance savings
235	NOTE COUNTER	32 000		32 000	27 385	4 615	85.58%	Complete - balance savings
236	FRIDGE x 2	10 000	4 000	14 000	11 928	2 072	85.20%	Complete - balance savings
236	ALL OFFICES - REPLACEMENT OF OLD FURNITURE - INCOME	24 200	(3 000)	21 200	11 935	9 265	56.30%	Complete - balance savings
237	EXPENDITURE - REPLACEMENT OF OLD FURNITURE - EXPENDITURE	27 700	(3 000)	24 700	19 506	5 194	78.97%	Complete - balance savings
238	FRIDGE	5 000	2 000	7 000	4 677	2 323	66.82%	Complete - balance savings
239	BATTERY - HYSTER	40 000	(10 000)	30 000	13 650	16 350	45.50%	Complete - balance savings
239	1 X FINANCE EXPENDITURE SECTION	287 600		287 600	286 854	746	99.74%	Complete
240	DATA POINTS - SCM	45 000	10 000	55 000	53 437	1 563	97.16%	Requisition completed. Order in progress.
242	MICROPHONE AND WEBCAM FOR DMMS FINANCIAL SERVICES	10 000	(3 900)	6 100	6 090	10	99.84%	Order placed. Received part of order, awaiting remaining items.
242	BIG SCREEN - FINANCIAL SERVICES	25 000	(2 000)	23 000	22 955	45	99.80%	Order placed. Awaiting delivery. Funds carried over to 2014/15
243	DIGITAL VOICE RECORDING - FINANCIAL SERVICES	15 000		15 000	-	15 000	0.00%	Order placed. Awaiting delivery. Funds carried over to 2014/15
TOTAL FINANCIAL SERVICES (CHIEF FINANCIAL OFFICER)		629 500	(5 900)	623 600	554 115	69 485	88.86%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
244	REPLACEMENT OF AIRCONDITIONERS VARIOUS OFFICES	28 400		28 400	25 700	2 700	90.49%	Rolled over, requisition done to install a new aircon in D234 by Building and Structures .
245	AIRCONDITIONERS - ELECTRICAL SUPPLY SERVICES	1 700		1 700	-	1 700	0.00%	Complete
246	REPLACEMENT OF AIRCONDITIONERS D235 AND D331A (ELECTRICAL)	14 000		14 000	5 700	8 300	40.71%	Complete
247	JOHN ROSS/EMPANGENI MAIN STREETLIGHTING	4 360 500	(57 000)	4 303 500	395 232	3 908 268	9.18%	<p>Tender 8/2/1/972: Labour Content for the Installation of LED Streetlight Luminaries along Main Road Empangeni closed on 28 March 2014 and it bears noting that no underground installation will be carried out in Main Road Empangeni under this contract as the price quoted was too high and is not financially viable. Therefore, the Labour Content for the Installation of LED Streetlight Luminaries along Main Road Empangeni will have to be re-advertised.</p> <p>Tender 8/2/1/915 for the supply , delivery and offloading of LED Fittings closed on 20 February 2014. The tender was evaluated and awarded to Beka and SLA signed on 25 April 2014. Orders for the LED fittings and all material has been placed, awaiting for the material and fittings to arrive.</p> <p>Tender 8/2/1/912 for Supply , Delivery and Off-loading of 10mm² x 4 core ECC PVC LV cable was awarded to Powerite and the vetted SLA was signed by Powerite Electrical on 15 April 2014. 10mm² x 4 core ECC PVC LV cable is now a stock item and is available at Stores.</p>

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
248	EMPANGENI MAIN ROAD INTERSECTION	640 300	(560 000)	80 300	-	80 300	0.00%	These were transferred to Aerial Platform vehicle for Public Lighting section.
249	MANDLANKALA STREETLIGHTING PROJECT	2 450 000	(13 800)	2 436 200	332 321	2 103 879	13.64%	Tender 8/2/1/972 for Labour Content for the Installation of LED Streetlight Luminaries along Maholoholo and Madlankala closed on 28 March 2014. SLA has been vetted by Legal department and Namasethu Electrical still to come in and sign the vetted SLA. Tender 8/2/1/915 for the supply, delivery and offloading of LED Fittings closed on 20 February 2014. The tender was evaluated and awarded to Beka and SLA signed on 25 April 2014. Orders for the LED fittings and all material has been placed, awaiting for the material and fittings to arrive (Orders were submitted on 09 June 2014 at Stores and have not been ordered).
250	GENERAL IMPROVEMENT	500 000	-	500 000	499 606	394	99.92%	Funds moved to Veldenvlei Sportsfield.
252	MICROWAVE AND FRIDGE	6 800		6 800	5 143	1 657	75.63%	complete
253	GENERAL	5 400		5 400	5 302	98	98.18%	Complete
254	DUMISANE MAKHAYE VILLAGE ELECTRIFICATION	2 970 000		2 970 000	1 567 140	1 402 860	52.77%	37% Complete . 108 of 148 holes has been dug. Planting of poles still to be done. The balance is for paying for the material.
255	132 KV SUBSTATIONS	292 400	(118 000)	174 400	159 100	15 300	91.23%	Complete
256	11 KV SWITCHING SUBSTATIONS	800 000		800 000	631 910	168 090	78.99%	80% Completion
257	PROTECTION RELAY - HYDRA SUBSTATION	58 500		58 500	58 436	64	99.89%	Complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
259	HYDRA SUBSTATION		255 800	255 800	219 357	36 443	85.75%	Complete
261	3 x CLAMP ON AMPMETER INSTRUMENTS	90 000	45 000	135 000	99 924	35 076	74.02%	Complete
262	PD TESTER AUXILLARY EQUIPMENT	50 000	(25 000)	25 000	23 440	1 560	93.76%	Complete
263	FLOODLIGHTS		32 000	32 000	-	32 000	0.00%	SOW - DMS 964503 - DPR 310817 dd 19/5/2014 for 4 floodlights for use when doing cable jointing at night.
264	VULINDLELA 3WAY RMU TOWNSUPPLY	139 800		139 800	139 769	31	99.98%	Complete
265	CONSULTANT FOR HYDRA SUBSTATION	116 000		116 000	116 000	-	100.00%	Complete
266	HYDRA SUBSTATION	974 600	8 653 900	9 628 500	7 256 058	2 372 442	75.36%	Hydra substation is 98% complete on Instrumentation installation but the dry contact from few switch gears are to be connected by external contractor. The Control field, Radio Telemetry and Scada configuration has been completed to TOC.
267	INSTALLATION OF POWER MONITORING EQUIPMENT	740 100	(60 000)	680 100	567 442	112 659	83.44%	Complete
269	DC SYSTEMS REPLACEMENTS (BATTERIES)	840 800		840 800	792 751	48 049	94.29%	WORK COMPLETED - 30 May 2014. Payment to be processed.
270	UPGRADE SIRIUS SUBSTATION	7 127 300		7 127 300	6 397 857	729 443	89.77%	Completed .Final invoice handed to Finance on 26 June 2014.
271	WORKING EARTHS	-	45 000	45 000	40 424	4 576	89.83%	Completed.
272	DUMISANI MAKHAYE VILLAGE ELECTRIFICATION	432 800		432 800	432 212	588	99.86%	Completed paid for Consultant.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
273	ESIKHALENI INFILLS	455 100	(366 000)	89 100	87 439	1 661	98.14%	Completed. The rest of funds transferred to building of Ngwelezane Substation.
274	ENERGY LOSSES PROJECT	4 784 900	(1 580 000)	3 204 900	1 719 608	1 485 292	53.66%	75% Complete. The remainder of the funds are for 1. Tender 8/2/1/888 - Meter Audits for all 400v Business Customers -R 775 200. 2. DPR 280747 Conduct an audit to identify all the City of Umhlathuze building installations - R 168 200
275	NYATHI (NDLOVU) S/S TWO 4-WAY RMU'S	355 000		355 000	349 326	5 674	98.40%	Complete
276	RETICULATION EXTENSIONS	173 800	(173 800)	-	5 677	(5 677)	0.00%	Complete
277	NGWELEZANE MAIN REBUILD - REPLACEMENT OF SWITCHSTATION	8 267 200		8 267 200	1 653 424	6 613 776	20.00%	Switchgear is expected to be delivered by end of August 2014, already loaded from Czech Republic. And a new Substation building will be constructed. Substation building will cost R900 000. Scope of Works for building has been defined and a clear quote with breakdown was submitted to CoJ. First invoice no. 00093 for Project Designs Phase 1 and 2 was received and has been paid.
278	132 AND 11KV NETWORK PROTECTION GRADING	1 500 000	(20 000)	1 480 000	1 304 312	175 688	88.13%	63 % Complete .2nd Payment cert. dd 5/5/2014 - R181 325,76, 3rd Payment cert. dd 17/6/2014 - R525 314,00. No retention applies to this contract. Expected completion - 30 August 2014. Actual exp. R875 786 - SHADOW R428 526,00

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
279	2 X NEW 132KV BREAKERS	4 733 500		4 733 500	-	4 733 500	0.00%	Anticipated delivery of breakers - 14/09/2014 as per project plan/Gant Chart . Expected completion as per updated project progress - 24 November 2014.SHADOW COSTING - R4733 422,97 as at 23 June 2014.
280	NETWORK MASTER PLAN	1 500 000		1 500 000	-	1 500 000	0.00%	Bid Specification report RPT 155815 served at Bid Specification meeting on 09 June 2014 and was referred back in order to amend the evaluation criteria. The evaluation criteria has now been amended and the Bid Specification report RPT 155815 re-served at the Bid Specification meeting on 30 June 2014. The tender will be advertised on 03 July 2014 and will close on 07 August 2014.
281	CONSTRUCTION OF NGWELEZANE SUBSTATION	-	350 000	350 000	-	350 000	0.00%	The contractor Mato Tona was appointed Designs are approved and will be on site by 16 July 2014.
282	ELECTRIFICATION OF ESIKHALENI J2710		960 000	960 000	4 015	955 985	0.42%	The project is 60% complete. These funds were transferred by City Development to connect services in Esikhaleni.
283	ELECTRIFICATION OF MANDLAZINI AREA	6 750 000		6 750 000	4 156 701	2 593 299	61.58%	18% complete. Laying of cable is complete. And terminated and planting of poles is in progress.
284	ELECTRIFICATION OF MZINGAZI AREA	3 000 000	447 000	3 447 000	2 108 824	1 338 176	61.18%	40% Complete , the laying of underground MV cables have been completed. Pole planting is in progress and stringing of ABC cable..

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
285	DUMISANI MAKHAYE VILLAGE ELECTRIFICATION	10 680 000	(447 000)	10 233 000	758 796	9 474 204	7.42%	37% Complete . 108 of 148 holes has been dug. Planting of poles still to be done.
286	CONNECTIONS (FEES) EXTENSIONS DOMESTIC	-		-	2 590 432	(2 590 432)	0.00%	No budget provision is made on this project as expenditure is incurred as the need arises. Corresponding revenue will be realised.
287	CONNECTIONS (FEES) EXTENSIONS INDUSTRIAL	-		-	1 523 131	(1 523 131)	0.00%	No budget provision is made on this project as expenditure is incurred as the need arises. Corresponding revenue will be realised.
288	IDZ 1A -10MVA	16 237 000		16 237 000	8 665 412	7 571 588	53.37%	65% Complete.900m left of cable to be table.
289	TOOLS (METER INSTRUMENTS)	65 000		65 000	41 099	23 901	63.23%	Complete
290	REPLACEMENT ELECTRICITY (AERIAL PLATFORMS V1050, V224, V203)		617 000	617 000	-	617 000	0.00%	This amount was transferred from vote 241/576/26 John Ross /Empangeni Intersections . Fleet Section is busy with the requisitions.
291	BAR FRIDGES	8 500		8 500	7 100	1 400	83.53%	Complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
292	SWITCHING FLASH PROTECTION SUITS	120 000		120 000	112 513	7 487	93.76%	Complete
293	FURNITURE - SENIOR ENGINEER AT OPERATIONS	22 000		22 000	18 526	3 474	84.21%	Complete
294	ELECTRICAL TOOLS	21 300	(5 500)	15 800	15 380	420	97.34%	Tools received but remaining of R 23 900 was rolled over for the aircon of the Meter room.
295	1 X GUILLOTINE	-	6 300	6 300	6 225	75	98.81%	Requisition done ,awaiting for delivery .
296	3 X BAR FRIDGES	-	6 000	6 000	5 918	82	98.64%	Complete
297	FURNITURE FOR ELECTRICITY PLANNING		23 500	23 500	19 785	3 715	84.19%	Complete
298	FURNITURE - NEW PROJECTS MANAGER	31 200		31 200	31 200	-	100.00%	Complete
300	ENERGY MANAGEMENT	6 683 300		6 683 300	3 390 572	3 292 728	50.73%	85% Completion .Tender 8/2/1/749 (Item I and II) , 8/2/1/915 LED . See DMS 976629 in detail for all Energy projects .

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ELECTRICAL SUPPLY SERVICES								
301	1 X WORKSTATION FOR ELECTRICAL PLANNING		6 500	6 500	19 785	(13 285)	304.38%	Complete
302	PC FOR SENIOR ENGINEER OPERATIONS & MAINTENANCE	7 600		7 600	7 507	93	98.77%	Complete
303	LAPTOP MANAGER: ELECTRICITY SUPPLY SERVICES	4 200		4 200	-	4 200	0.00%	Complete
304	3 x LAPTOP DOCKING STATION AND SCREENS	45 000	140 000	185 000	168 385	16 615	91.02%	Complete
305	SHELTER GLOBE - GLOBE CRUSHING MACHINE	100 000	(65 000)	35 000	30 850	4 150	88.14%	Complete
306	ELECTRICAL TOOLS	38 000	65 000	103 000	39 412	63 589	38.26%	Complete
307	STREETLIGHTING SECTION	-	16 000	16 000	15 772	228	98.58%	Complete
		89 357 900	7 042 000	96 399 900	48 627 949	47 771 951	50.44%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ENGINEERING SUPPORT SERVICES								
308	CIVIC CENTRE - ROOFING AND WATER PROOFING	316 100		316 100	-	316 100	0.00%	Busy with specification.
309	REDESIGN OF OFFICE SPACE FOR ENGINEERING SERVICES	-	150 000	150 000	147 974	2 026	98.65%	Complete
310	MZINGAZI VILLAGE SEWER PROJECT (COUNTER FUNDING)	400 000		400 000	335 192	64 808	83.80%	Complete
311	UPGRADE - HILLVIEW SEWER RISING MAIN	700 000	(200 000)	500 000	398 437	101 563	79.69%	89% of work completed. Still awaiting the approval EIA process
312	DOUBLING SECTION OF MAIN OUTFALL SEWER ARBORETUM MACERATOR	3 300 000		3 300 000	-	3 300 000	0.00%	The project scope is being prepared / packaged to a smaller portion out of the overall scope to suite the available budget of R2 million by Aurecon Engineers who were previously known as Africon Consulting DMS 724402. The EIA was done and approved and the Geotechnical was also done DMS 612618 and the layout is found in DMS 612637.
313	UPGRADE - VULINDLELA SEWER PIPELINE	2 800 000		2 800 000	382 253	2 417 747	13.65%	Contractor was appointed and is on site anticipated to finish by by end of November 2014 (6 months contract).
316	RURAL/SEMI-URBAN AREAS	38 697 400		38 697 400	42 577 662	(3 880 262)	110.03%	This project is part of the MIG grant funding and our allocation was R151 497 000 including the MIG 2012/13 Rollover of R 64 763 700. As at 30 June we spent a total of R 101 182 398.46 which is 66.79% . These is an overall performance on both water and sanitation projects. This means that we did not spent R 50 314 601.54 (Refere to DMS 976367)

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ENGINEERING SUPPORT SERVICES								
318	WHEELCHAIR	20 000		20 000	-	20 000	0.00%	Delivered
319	ENGINEERING SUPPORT	2 800		2 800	-	2 800	0.00%	Complete
320	ENGINEERING SUPPORT	1 200		1 200	-	1 200	0.00%	Complete
322	RURAL AREAS - DUBE TRIBAL AREA NORTH BULK WATER SUPPLY LINE (COUNTER FUNDING)	438 500		438 500	436 403	2 097	99.52%	Complete
323	RURAL AREAS - MKHWANAZI NORTH PHASE 5 WATER SUPPLY (COUNTER FUNDING)	348 200		348 200	346 188	2 012	99.42%	Complete
325	RURAL/SEMI-URBAN AREAS	45 000 000		45 000 000	56 910 954	(11 910 954)	126.47%	All these projects are MIG grant funding and our allocation was R151 497 000 including the MIG 2012/13 Rollover of R 64 763 700. As at 30 June we spent a total of R 101 182 398.46 which is 66.79% . These is an overall performance on both water and sanitation projects. This means that we did not spent R 50 314 601.54 (Refere to DMS 976367)
326	ESIKHALENI WATER IMPROVEMENTS	-		-	(12 665 276)	12 665 276	0.00%	
327	RURAL HOUSEHOLDS INFRASTRUCTURE	1 609 000		1 609 000	-	1 609 000	0.00%	
328	RURAL/SEMI-URBAN AREAS (ROLL-OVERS)	64 763 700		64 763 700	5 377 921	59 385 779	8.30%	
329	MUNICIPAL TRACKING SYSTEMS	1 166 800		1 166 800	732 350	434 450	62.77%	The service provider was appointed and work is virtually complete
333	UPGRADE RADIO SYSTEMS TO SUSTAIN NETWORK COVERAGE WITHIN THE CITY	500 000	203 100	703 100	669 430	33 670	95.21%	Project completed
334	PRESSURE MANAGEMENT THROUGHOUT THE PIPE NETWORK	500 000	(2 000)	498 000	493 038	4 962	99.00%	Project completed

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ENGINEERING SUPPORT SERVICES								
336	TECHNICAL OPERATIONAL CENTRE	1 000 000	(35 500)	964 500	934 402	30 098	96.88%	Completed
339	UPGRADING OF TELEMETRY	422 800	(16 600)	406 200	406 013	187	99.95%	Work is progressing well in terms of the upgrade
340	UPGRADING OF TELEMETRY (RESERVOIRS)	508 400	1 111 000	1 619 400	1 602 559	16 841	98.96%	Work is progressing well in terms of the upgrade
347	RESURFACING AND EPOXY OF MECHANICAL WORKSHOP	-	168 400	168 400	168 400	-	100.00%	Completed
349	VARIOUS EQUIPMENT FOR MECHANICAL SERVICESS	-	171 600	171 600	145 059	26 541	84.53%	Used for various machinery and equipment for the workshop
350	ANGUS PUMP (WATER AND SANITATION)	27 000		27 000	21 980	5 020	81.41%	Angus Pump was delivered and the savings were redirected.
351	HEAVY DUTY IMPACT TOOL	6 000		6 000	5 172	828	86.20%	Heavy Duty tool was delivered and there is a saving of R828
352	REPLACEMENT - ROADS	2 413 000		2 413 000	2 413 000	-	100.00%	The roads section Grader was delivered
353	REPLACEMENT - ENGINEERING SERVICES (PNEUMATIC PUMPS - MECHANICAL WORKSHOP)	30 000		30 000	28 275	1 725	94.25%	Pneumatic Pumps was delivered and there is savings of R1 725
354	REPLACEMENT - ROADS	177 000		177 000	177 000	-	100.00%	Double Drum Roller – Walk Behind was delivered
355	REPLACEMENT - ELECTRICITY (AERIAL PLATFORMS V1050,V224,V405)	285 000	54 400	339 400	-	339 400	0.00%	The delivery date is 22 July 2014 after we have re-tendered as a result of failing to get reasonable offers from suppliers.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
ENGINEERING SUPPORT SERVICES								
357	REPLACEMENT - ROADS	824 400		824 400	823 835	565	99.93%	TLB Delivered and there is R565 savings
361	REPLACEMENT - WATER & SANITATION	384 800	(700)	384 100	383 603	497	99.87%	4 x 4 Double cap LDV 's were delivered and there is R77 savings
362	REPLACEMENT - WATER & SANITATION V1047,V1054,V1079,V1105,V1128,V1129,V1178	2 693 600	(8 300)	2 685 300	2 685 223	77	100.00%	4 x 4 Double cap LDV 's were delivered and there is R77 savings
363	WATER TANKERS	1 412 400		1 412 400	-	1 412 400	0.00%	5 x Water Tankers to be delivered in 31 August 2014 and confirmed by the supplier. The first supplier's offer did not make a provision for the maintenance plan and we were forced to cancel and appoint the second runner.
365	RADIOS	100 000		100 000	46 779	53 221	46.78%	Busy with specifications.
366	2 WAY RADIOS FOR REFUSE TRUCKS		170 900	170 900	146 218	24 682	85.56%	
367	1 x PC & 1 x FLAT SCREEN FOR MECHANICAL SERVICES	9 900		9 900	9 849	51	99.48%	Complete
TOTAL ENGINEERING SUPPORT SERVICES		172 301 300	(122 200)	172 179 100	106 154 042	66 039 207	61.65%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
TRANSPORT, ROADS AND STORMWATER								
368	AIRCONDITIONER - TRANSPORT, ROADS AND STORMWATER	67 600	6 500	74 100	73 290	810	98.91%	100% complete
369	RESEALING OF ROOF (ROADS)	75 100		75 100	61 895	13 205	82.42%	95% complete. Awaiting completion of painting by Building & Structures Section.
370	FRIDGE	2 100		2 100	1 623	477	77.28%	100% complete
371	ROADS	67 000	(1 400)	65 600	65 578	22	99.97%	100% complete
372	ROADS	102 200	(1 900)	100 300	93 690	6 610	93.41%	100% complete
373	UPGRADING AND WIDENING MAIN ROAD THROUGH EMPANGENI	3 380 200		3 380 200	3 380 200	0	100.00%	In terms of the settlement agreement between Council and WJ Construction, 3 Payments of R1 913 003.00 will be made in 3 instalments commencing February 2014 and final payment April 2014. Payment to contractor is 100% completed.
374	WALKWAYS URBAN AREAS	279 000	(700)	278 300	278 247	53	99.98%	100% complete
375	TRAFFIC CALMING	322 100	2 200	324 300	235 511	88 789	72.62%	90% complete
376	TUSK CASINO PEDESTRIAN SAFETY - NEW ROBOTS & ASSOCIATED WORK (COUNCIL CONTRIBUTION)	426 500	(8 700)	417 800	411 693	6 107	98.54%	100% complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
TRANSPORT, ROADS AND STORMWATER								
377	BUS SHELTERS & LAYBYES - ALL AREAS	325 600	(54 400)	271 200	202 489	68 711	74.66%	100% Complete
378	ESIKHALENI MALL PARKING - TAXI LOADING & HOLDING AREAS	57 200		57 200	-	57 200	0.00%	Site lay out approved by Taxi Association, agreement reached with Traders to move from site. Funds carried over to 2014/2015 Capex Budget. Contractor plans to commence work in July 2014.
379	CIVIC SERVICES INFILL AREAS (J2 & H2 AREA)	6 517 600		6 517 600	4 836 586	1 681 014	74.21%	8/2/1/743A - J1 52% complete 8/2/1/743B - J2 100 % complete 8/2/1/743C - H2 23% complete but the contract is in the proseses of termination due to contractor slow / no performance and minimum occupation of site.
380	CIVIL SERVICES - B1030 NGWELEZANE		54 400	54 400	54 400	-	100.00%	Roads: Road A and Road B 100 complete Storm Water: 100% complete but awaiting stormwater covers and storm water man holes so slabs can be poured. Sewers: 100% complete except pumpstation. Construction has been stopped by property owner as to location of pumpstation on plan. Correspondence is being sent 10 July 2014 to the City regarding the stoppage of construction works with respect to pumpstation. The design team Patrick Nhole and Busisane Mathebula have been informed about stoppage of construction works with regards to pumpstation. Final payment has been signed and will be paid out within the allocated 2013/2014 budget.

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
TRANSPORT, ROADS AND STORMWATER								
381	STREET REHABILITATION - TANNER ROAD	6 305 900	(25 000)	6 280 900	1 228 600	5 052 300	19.56%	Consultant appointed: February 2014. Appointment of contractor: Report envisaged to serve on Bid Adjudication: 14 July 2014. Funds carried over to 2014/2015 Capex Budget.
383	eSIKHALENI MALL ROAD SAFETY	1 700 000	(700 000)	1 000 000	237 520	762 480	23.75%	Site lay out approved by Taxi association, agreement reached with Traders to move from site. Funds Carried over to 2014/2015 Capex Budget. Contractor plan to commence in July 2014.
384	EMPANGENI "A" TAXI RANK	250 000		250 000	250 000	-	100.00%	Final Traffic Impact assessment was received. Consultant busy sorting out MIG application queries. Consultant paid - 100% Completed
385	CIVIL SERVICES - B1030 NGWELEZANE	3 612 200	60 000	3 672 200	3 531 961	140 239	96.18%	Roads: Road A and Road B 100 complete Storm Water: 100% complete but awaiting stormwater covers and storm water man holes so slabs can be poured. Sewers: 100% complete except pumpstation. Construction has been stopped by property owner as to location of pumpstation on plan. Correspondence is being sent 10 July 2014 to the City regarding the stoppage of construction works with respect to pumpstation. The design team Patrick Nhole and Busisane Mathebula have been informed about stoppage of construction works with regards to pumpstation. Final payment has been signed and will be paid out within the allocated 2013/2014 budget.

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	PROJECT DESCRIPTION	ADJUSTED BUDGET 2013/2014	TRANSFERS	FIN SYSTEM BUDGET	ACTUAL AS AT 30/06/2014	BALANCE UNSPENT	PERCENTAGE SPENT (TOTAL INCL SHADOW / FIN SYS)	PROGRESS/ STATUS
PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
TRANSPORT, ROADS AND STORMWATER								
386	ESIKHALENI MALL PARKING - TAXI LOADING & HOLDING AREAS	381 100		381 100	-	381 100	0.00%	Site lay out approved by Taxi association, agreement reached with Traders to move from site. Funds Carried over to 2014/2015 Capex Budget. Contractor plan to commence in July 2014.
387	RELOCATION OF SW ESIK STAND H4186 (INFILL SITE)	279 200		279 200	229 270	49 930	82.12%	100% complete.
388	COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP) - COUNTER	-	671 500	671 500	175 439	496 061	26.13%	Item referred back by MM. Item at ADMM (I & TS) for additional comments.
389	NKONINGA/ FISH EAGLE FLIGHT - ROAD UPGRADES TRAFFIC INTERSECTION INSTALLATION	885 000		885 000	771 979	113 021	87.23%	90% complete
391	UPGRADING AND WIDENING MAIN ROAD THROUGH EMPANGENI	3 619 800		3 619 800	3 619 800	(0)	100.00%	In terms of the settlement agreement between Council and WJ Construction, 3 Payments of R1 913 003.00 will be made in 3 instalments commencing February 2014 and final payment April 2014. Payment to contractor is 100% completed.
392	BUS SHELTERS VARIOUS AREAS		25 000	25 000	25 500	(500)	102.00%	100% complete
393	BUS SHELTERS AND LAYBYES - UDM	-		-	110 043	(110 043)	0.00%	
394	CONCRETE MIXER (TRANSPORT ROADS, WESTERN, SOUTHERN & NORTHERN)	220 800		220 800	206 999	13 801	93.75%	100% complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
TRANSPORT, ROADS AND STORMWATER								
395	ROAD MARKING MACHINE (ROAD MARKINGS AND SIGNAGE SECTION)	357 700		357 700	334 999	22 701	93.65%	100% complete
396	CRACK SEALING MACHINE	698 000	160 000	858 000	827 977	30 023	96.50%	Tender cancelled due to being advertised 80:20 but prices came over R1 million. Funds utilised to purchase other equipment on quotation basis. 100% complete.
397	BITUMEN CRACK SEALING MACHINE		293 000	293 000	-	293 000	0.00%	Funds transferred to Esikhaleni Mall - Vote No. 222/672/55. Funds carried over to 2014/2015 Capex Budget.
398	DESKTOPS COMPUTERS	10 900	4 000	14 900	10 673	4 227	71.63%	100% complete.
399	LAPTOP FOR ROADS AND STORMWATER		68 500	68 500	60 282	8 218	88.00%	100% complete, awaiting Laptop for HOS.
TOTAL TRANSPORT, ROADS AND STORMWATER		30 042 800	453 000	30 495 800	21 316 243	9 179 557	69.90%	

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
400	BUILDING ALTERATIONS - SCIENTIFIC SERVICES BUILDING	1 000 000		1 000 000	1 000 000	-	100.00%	Completed
401	INSTALLATION OF GEYSERS AT SERVICE CENTRE (WATER & SANITATION)	129 200		129 200	129 122	78	99.94%	Completed
402	AIRCONDITIONER FOR ESIKHALENI SUPERINTENDENT (WATER AND SANITATION)	7 700		7 700	7 690	10	99.87%	Completed
403	UPGRADE LABORATORY	515 000		515 000	373 562	141 438	72.54%	Completed
404	AIR CONDITONER FOR ESIKHALENI SUPERINTENDENT		8 300	8 300	8 400	(100)	101.20%	Completed
405	SANITATION PROJECTS	335 000		335 000	334 854	146	99.96%	Completed
406	GENERATOR LAKE CUBU WATER TREATMENT PLANT	1 977 800		1 977 800	1 845 749	132 051	93.32%	Completed
407	VARIOUS	19 000	22 000	41 000	24 615	16 385	60.04%	Completed
409	REPLACEMENT SEWER (A NGWELEZANE)	200 000	980 000	1 180 000	155 000	1 025 000	13.14%	The investigation report was completed. In the process to appoint consultant for design. Tender advertised on 5 June 2014 and closing on the 4 July 2014.
410	IMPLEMENTATION OF UPGRADES TO EMPANGENI SEWR RETICULATION (ZIDEDELE, LOGANS, KILDARE AND GEMINI)	2 290 000	(1 980 000)	310 000	150 000	160 000	48.39%	The investigation report was completed. In the process to appoint consultant for design. Tender advertised on 5 June 2014 and closing on the 4 July 2014.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
411	SEWER LINE UPGRADE - NGWELEZANE B	-	200 000	200 000	172 963	27 037	86.48%	Complete
412	SEWER LINE UPGRADE - NSELENI	-	200 000	200 000	174 519	25 481	87.26%	Complete
413	ASSESSING OF RICHARDS BAY MANHOLES	-	200 000	200 000	175 000	25 000	87.50%	Complete
414	SEWER LINE UPGRADE - H SECTION	-	200 000	200 000	175 000	25 000	87.50%	Complete
415	REHABILITATION OF MAIN HOLES - J SECTION	-	200 000	200 000	173 891	26 109	86.95%	Complete
416	UPGRADE OF MEERENSEE PUMPSTATION 2	-	260 000	260 000	257 398	2 602	99.00%	Complete March 2014
417	STRUCTURAL UPGRADE TO ABLUTIONS T ESIKHALENI		75 000	75 000	67 000	8 000	89.33%	Completed
418	HIGH BACK OFFICE CHAIRS		9 000	9 000	-	9 000	0.00%	Completed
419	STANDBY PUMPS	1 048 200		1 048 200	46 243	1 001 957	4.41%	Tender approved by BAC, Appointment letter sent and delay of delivery letter sent by supplier DMS 976332
420	SEWER SECTION	35 000		35 000	33 332	1 668	95.23%	Completed
421	NEW WATER METERS (RURAL)	1 770 400		1 770 400	1 167 284	603 116	65.93%	3800 out of 4100 water meters have been installed in the following Wards 12, 13 and 14 (Kwa-Dube Traditional Areas).
422	BULK AND RETICULATION	745 000		745 000	682 497	62 503	91.61%	Mkhwanazi North Water Supply - Upgrade of Bulk pipelines from Res G to Res L Contractor on site, no major challenges experienced to date.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
423	INSTALLATION BULK METER	1 000 000	(150 000)	850 000	557 480	292 520	65.59%	Completed
424	FRIDGE - WATER LOSS SECTION	6 000		6 000	4 819	1 181	80.32%	Completed
425	WATER DEMAND MANAGEMENT	19 000	(3 000)	16 000	15 825	175	98.91%	Completed
427	WATER LOSS INTERVENTION	34 800		34 800	32 898	1 902	94.53%	To purchase water loss intervention equipment.
428	BULK MASTER PLAN	700 000	799 400	1 499 400	1 214 328	285 072	80.99%	Bulk Water Master plan completed DMS 975795. Bulk sewer Master Plan - Project 10% complete.
430	VALVES UPGRADE (POTABLE WATER)	435 000		435 000	324 900	110 100	74.69%	Completed
431	5 JOJO TANKS	20 100	(3 000)	17 100	16 926	174	98.98%	Completed
432	UPGRADE OF MAGAZULU RISER MAIN	500 000	(113 000)	387 000	386 561	439	99.89%	The intention of the funding for Magazulu project has been deferred so as to conduct the cost benefit analysis for the Ngwelezane Water Treatment Works. R1 million will be transferred for the cost benefit analysis and the balance of R1 million for the construction of the Empangeni 20MI Hilltop Reservoir.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
433	CONSTRUCTION OF 20ML RESERVOIR EMPANGENI (HILLTOP)	11 000 000	(6 454 400)	4 545 600	403 023	4 142 577	8.87%	Busy with Evaluation Process, Bid Evaluation Committee report to be submitted on 4 October 2013. Bid Evaluation Committee. R1 million from the Magazulu Riser main project to be transferred to vote. Delay from the Project Management side.
434	RICHARDS BAY WATER IMPROVEMENTS PHASE 1	4 400 000		4 400 000	-	4 400 000	0.00%	Report to serve to Bid Specification Committee. MWIG funds will also be used to cater for the improvement.
435	RELIABILITY EVALUATION OF VELDENVLEI SYSTEM		200 000	200 000	-	200 000	0.00%	Completed - Awaiting for payment to be made by finance
436	RELIABILITY AND SUSTAINABILITY OF ARBORETUM SYSTEM		200 000	200 000	144 000	56 000	72.00%	Completed
437	WATER INFRASTRUCTURE PROJECTS	17 547 000		17 547 000	5 348 764	12 198 236	30.48%	MWIG reports to serve at Bid Specification on week of 21 - 24 January 2014. 1. RPT 155391 - Tender 8/2/1/950 - Provision of professional consulting services for the Ngwelezane water network improvements. 2. RPT 155389 - Tender 8/2/1/948 - provision of professional consulting services for Empangeni water network improvements. 3. RPT 155390 - Tender 8/2/1/949 - provision of professional consulting services for the eNseleni water network improvements. 4. RPT 155281 - tender 8/2/1/907 - the provision of specialised consulting contractor for the non-revenue water reduction program in the City of uMhlatuze.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
438	WATER QUALITY COMPLIANCE	2 400	384 200	386 600	386 600	-	100.00%	Complete
439	SCIENTIFIC SERVICES	35 000	(14 000)	21 000	20 766	234	98.88%	Furniture to be purchased when office wing of laboratory is completed. Orders to be placed in February 2014.
440	WATER QUALITY COMPLIANCE	855 000	3 400	858 400	855 980	2 420	99.72%	Complete
441	LABORATORY EQUIPMENT	1 171 500	(3 400)	1 168 100	1 167 070	1 030	99.91%	Discrete Analyser for new chemistry laboratory which is part of Tender 8/2/1/813 Building Alterations - Scientific services. Therefore timing of purchase to coincide with completion of building alterations. On the 25 Sep 2013 sent for CFO and SCM comments. BSC report to serve at next BSC meeting. BSC meeting was cancelled due to quorum, report will serve on the BSC on the 23 October 2013. BEC approved on 20 Jan 2014 and BAC approved on the 29 January 2014, awaiting for the minutes to be approved. Contractor appointed - awaiting for delivery, equipment is ordered overseas 6 to 8 weeks. Order awarded - delivery before 30 April 2014.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
442	1 x ANDRAG PUMP (WATER AND SANITATION SERVICES)	508 800		508 800	479 089	29 711	94.16%	Tender 8/2/1/874, the order has been placed. Awaiting delivery.
443	1 x 4x4 TLB (WATER AND SANITATION MECHANICAL)	824 400		824 400	823 835	565	99.93%	Tender 8/2/1/874, the order has been placed. Awaiting delivery.
444	3 x WATER TANKER 14000L (WATER AND SANITATION SERVICES)	2 824 800		2 824 800	-	2 824 800	0.00%	Tender 8/2/1/874, the order has been placed. Awaiting delivery.
445	CLOCKING MACHINES	14 000	21 000	35 000	-	35 000	0.00%	DPR 285750, 9 October 2013. Completed for Clocking Machine.
446	PLUMBERS TOOL SETS	123 900	-	123 900	114 055	9 845	92.05%	Orders placed. Awaiting delivery.
447	JETTING MACHINE	300 000	-	300 000	(45 000)	345 000	-15.00%	To serve to Bid Evaluation Committee.
448	FRIDGE FOR DEPUTY MANAGER W&S	-	2 000	2 000	1 929	71	96.45%	Complete
449	BINDING AND LAMINATOR MACHINE FOR WATER 7 SAN SECTION	9 000	(2 000)	7 000	6 545	455	93.50%	Complete. Balance savings to fund shortfall on 219/636/45.
450	RECORDER - SECRETARY: HEAD OF WATER AND SANITATION	1 500	-	1 500	964	536	64.27%	Requisition completed on 14 January 2014. Funds will be utilized to purchase voice recorder for Secretary Water.
451	NEW STAFF FURNITURE	109 200	-	109 200	109 056	144	99.87%	Complete
452	JETTING MACHINE	-	-	-	45 000	(45 000)	0.00%	Complete

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
453	3 X NOTEBOOKS FOR WATER AND SANITATION	37 500	48 200	85 700	82 179	3 521	95.89%	Laptops Purchased - On shadow costing presently. Surplus R3000 to be utilised transferred (DMS 926075) to Vote 234/544/01 for furniture.
454	1 X 15.6 NOTEBOOK FOR SENIOR ENGINEERING TECHNICIAN		18 000	18 000	17 945	55	99.69%	
455	2 x WORKSATIONS & 1 x NOTEBOOK FOR SCIENTIFIC SERVICES	28 500		28 500	26 376	2 124	92.55%	Items purchased. Awaiting delivery.
456	COMPUTER EQUIPMENT FOR WATER AND SANITATION		5 000	5 000	3 606	1 394	72.12%	Complete
457	PUMPSTATIONS	976 000	(248 200)	727 800	255 492	472 308	35.10%	Installation specialised covers and security systems are being sort. Specifications are finalised and procurement
458	BRACKENHAM PUMPSTATION RISER MAIN	912 200	(200 000)	712 200	481 145	231 055	67.56%	Project complete. Final payment outstanding.
459	KULEKA PUMP STATION - UPGRADE PIPES, VALVES AND PUMPS	265 000	(260 000)	5 000	-	5 000	0.00%	Funds will be used for upgrading replacing valves at the pumpstation and also to upgrade security system.
460	MS 10 DOUBLE PUMP PLUS ADDITIONAL PUMP AND ELECTRICAL PANEL SET	869 100		869 100	626 875	242 225	72.13%	The Bid Adjudication Committee report was to be served on the Bid Adjudication Committee meeting on 16 September 2013. The Bid Adjudication Committee meeting was postponed due to quorum. Bid Adjudication Committee approved on 25 September and notification letter was issued on 2 October 2013, objection waiting period. Appointment letter issued on 22 October 2013. Contractor on site.

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PROJECTS UNDER THE RESPONSIBILITY OF THE DEPUTY MUNICIPAL MANAGER: INFRASTRUCTURE AND TECHNICAL SERVICES								
WATER AND SANITATION								
461	NORTH ROAD PUMP STATION - COMPLETE UPGRADE	518 700	(240 000)	278 700	268 975	9 725	96.51%	The Bid Evaluation Committee report was referred back, more information was requested for evaluation process. The report has been resubmitted and will serve on the 30 September 2013. The Bid Evaluation Committee meeting has been postponed due to quorum Bid Evaluation Committee approved on 7 October 2013. Bid Adjudication Committee approved on 9 October 2013. Letter of notification issued on 10 October 2013. RFQ 286418 for 4 isolation valves (DMS 909425) will be submitted on the 14 October 2013.
462	FELIXTON PUMPSTATION UPGRADE	24 000	(2 000)	22 000	17 185	4 815	78.11%	Construction of access road to the pump station.
463	VELDENVLEI PUMSTATION		200 000	200 000	95 620	104 380	47.81%	Complete
464	PUMPSTATIONS	20 100	(5 000)	15 100	14 102	998	93.39%	Ongoing.
TOTAL WATER AND SANITATION		56 964 200	(6 241 900)	50 722 300	21 459 033	29 263 267	42.31%	
TOTAL INFRASTRUCTURE AND TECHNICAL SERVICES		348 666 200	1 130 900	349 797 100	197 557 268	152 253 981	56.47%	
OFFICE OF THE MUNICIPAL MANAGER								
465	RE-DESIGN OF OFFICE FURNITURE	224 900		224 900	220 127	4 773	97.88%	Complete
TOTAL OFFICE OF THE MUNICIPAL MANAGER		224 900	-	224 900	220 127	4 773	97.88%	
TOTAL CAPITAL BUDGET		467 889 900	-	467 889 900	242 072 745	225 831 304	51.73%	

NOTES:

OFFICIAL FINAL VERSION

RPT 156409

13. CAPITAL PROGRAMME PERFORMANCE

Refer to the following tables for the month ended 30 June 2014:

- Table C5 - Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding (**Annexure G**)
- Table C5C - Monthly Budgeted Capital Expenditure Budget by vote, standard classification and funding (**Annexure H**)
- Table SC12 - Monthly capital expenditure trend (**Annexure U**)
- Table SC13a - Monthly capital expenditure on new assets by asset class (**Annexure V**)
- Table SC13b - Monthly capital expenditure on the renewal of existing assets by asset class (**Annexure W**)
- Table SC13c - Monthly repairs and maintenance expenditure by asset class (**Annexure X**)
- Table SC13d - Monthly depreciation by asset class (**Annexure Y**)

Actual capital expenditure which represents payments made during the reporting period, constitutes only 52% (R244,3 million) of the adjusted budget of R467,9 million. Refer to 3.3 above for capital budget summary.

14. MUNICIPAL MANAGER'S QUALITY CERTIFICATION

Refer to **DMS 978158 (Annexure AP)**.

PART 3 - OTHER LEGISLATION REQUIREMENTS

15. WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS

In accordance with Section 11(4) of the Municipal Finance Management Act 2003 (No 56 of 2003) the Accounting Officer must within 30 days after the end of each quarter table a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter and submit a copy of the report to the relevant Provincial Treasury and the Auditor-General. Refer to **Annexure AO (DMS 975398)** for Form D.

“Withdrawals from municipal bank accounts-

“(b) to defray expenditure authorised in terms of Section 26(4);”

None

“(c) to defray unforeseeable and unavoidable expenditure authorised in terms of Section 29(1);”

The purpose of this section can be divided into two subsections:

- **Unbudgeted, unavoidable expenditure, some of which has, and some of which still needs to be approved by Council.**

Unbudgeted and unavoidable expenditure for the quarter ended 30 June 2014 amounts to **R341 587,07** as indicated below:

Vote number	Description	Amount R	Explanation
007/170/0	Disaster Management - Telephone	42,35	Telephone Costs
008/079/01	Health Administration - Communication - Internet	2 044,71	3G Card For Gugu Gazu
024/196/B4	Sport Development and Sportfields - Building Equipment Electrical	9 944,00	Urgent removal of one high mast at the Central Sport Complex - over-expenditure form received
027/110/0	Beach Facilities - Occupational Safety	478,40	Payment of Mega Juice
030/088/08	Council General Expenditure - Legal Fees	46 356,88	Erf 301 Case Number 10234/09 Misconduct Investigation
050/124/02	Process Control – Printing And Stationery – MS Copy Charges	20,30	Photocopy Costs
055/238/8A1	Electricity – Distribution - Reticulation Maintenance	1 700,46	Photocopy Costs
062/021/0	Scientific Services - Acquisition Of Books And Updates	318,67	Planned Labour- Reticulation Maintenance
062/124/02	SCIENTIFIC SERVICES - Printing And Stationery – MS Copy Charges	178,50	Blis National Water 2
073/138/0	Parks Distribution Account - Rent Equipment and Vehicles	1 957,21	Cylinder Rental: Oxy Med Cylinder
234/632/11	Sewerage Network Capital - Rural Sanitation (Counter Funding)	278 545,59	Counter funding – MIG sanitation Expenditure
TOTAL		341 587,07	

➤ **All operating and capital transfers between votes approved by Council and delegated authority.**

The table below depicts all operating and capital budget transfers from 1 April 2014 to 30 June 2014

Department	Vote transferred from	Vote Transferred to	Amount R
OPERATING			
DCD	013/050/0	013/164/0	13 300
DCD	013/040/06	013/022/0	60 000
DCD	013/040/07	021/137/02	50 000
DCD	013/046/0	013/164/0	10 000
DCD	013/043/02	013/060/26	5 000
DCD	013/040/06	013/022/0	75 000
DCD	013/046/0	013/060/01	600
DCD	013/043/02	013/060/26	4 000
DCOMMS	002/022/0	064/040/0	5 000
DCOMMS	004/138/0	004/096/01	1 000
DCOMMS	004/138/0	004/096/03	1 500

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DCOMMS	004/090/0	004/096/07	3 800
DCOMMS	004/022/0	004/096/05	1 300
DCOMMS	004/092/0	004/096/05	1 000
DCOMMS	004/021/01	004/096/05	1 300
DCOMMS	004/162/01	004/096/06	500
DCOMMS	004/162/04	004/096/06	500
DCOMMS	004/162/06	004/096/06	700
DCOMMS	004/138/0	004/096/06	500
DCOMMS	004/060/0	004/096/06	300
DCOMMS	004/046/0	004/096/04	300
DCOMMS	004/124/04	004/096/04	600
DCOMMS	004/090/0	004/096/04	200
DCOMMS	004/124/07	004/096/04	400
DCOMMS	005/044/0	008/112/0	30 000
DCOMMS	005/044/0	008/112/0	20 000
DCOMMS	006/010/02	006/010/01	14 600
DCOMMS	006/030/0	006/162/0	3 300
DCOMMS	006/124/0	006/162/0	8 200
DCOMMS	006/154/0	006/162/0	2 400
DCOMMS	006/222/0	006/162/0	8 200
DCOMMS	006/162/0	010/124/0	11 000
DCOMMS	008/021/0	008/158/02	1 000
DCOMMS	008/164/0	008/164/01	2 600
DCOMMS	009/098/02	009/138/0	10 500
DCOMMS	009/098/02	082/138/04	2 300
DCOMMS	012/124/0	012/158/0	4 000
DCOMMS	023/124/0	073/158/0	2 500
DCOMMS	018/102/0	030/046/04	1 500
DCOMMS	023/124/0	023/164/0	1 000
DCOMMS	024/160/01	024/170/0	1 700
DCOMMS	024/160/02	024/170/0	2 000
DCOMMS	024/160/03	024/170/0	700
DCOMMS	024/160/04	024/170/0	4 000
DCOMMS	024/160/05	024/170/0	3 000
DCOMMS	024/160/06	024/170/0	1 000
DCOMMS	024/160/04	024/160/05	1 200
DCOMMS	024/044/0	024/164/0	15 000
DCOMMS	024/044/0	024/160/05	20 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DCOMMS	024/044/0	024/010/02	19 000
DCOMMS	024/044/0	024/160/03	16 500
DCOMMS	027/068/0	027/158/0	1 000
DCOMMS	027/164/0	024/164/0	5 000
DCOMMS	027/164/0	024/158/0	3 000
DCOMMS	033/136/0	030/094/016	1 500
DCOMMS	033/136/0	033/164/0	3 000
DCOMMS	033/138/0	033/222/0	40 000
DCOMMS	033/138/0	033/162/0	20 000
DCOMMS	033/138/0	033/164/0	8 000
DCOMMS	033/138/0	033/124/0	2 000
DCOMMS	033/138/0	033/012/0	10 000
DCOMMS	033/138/0	033/170/0	25 000
DCOMMS	073/022/0	018/102/0	13 500
DCOMMS	073/022/0	073/162/0	10 000
DCOMMS	073/022/0	064/138/0	10 000
DCS	001/124/01	001/072/0	10 000
DCS	001/124/01	001/072/0	5 000
DCS	001/124/06	007/072/0	5 000
DCS	001/090/0	019/022/0	20 000
DCS	014/040/0	077/072/11	25 000
DCS	016/138/0	016/046/0	10 000
DCS	016/138/0	016/164/0	2 000
DCS	016/138/0	016/046/0	10 000
DCS	016/138/0	016/010/0	4 000
DCS	016/138/0	016/090/0	2 700
DCS	016/162/03	016/124/0	100
DCS	016/162/13	016/124/0	100
DCS	016/162/08	016/124/0	500
DCS	016/138/0	016/022/0	3 000
DCS	016/138/0	016/012/0	3 500
DCS	019/138/0	001/022/0	9 000
DCS	019/198/A4	019/198/A2	25 000
DCS	019/170/0	019/090/0	1 000
DCS	021/072/0	021/022/0	145 000
DCS	021/099/0	021/022/0	20 000
DCS	021/072/0	021/022/0	110 000
DCS	021/040/01	014/060/02	1 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DCS	021/099/0	021/022/0	5 000
DCS	021/040/03	021/022/0	20 000
DCS	030/164/13	030/164/01	7 000
DCS	030/039/01	030/039/05	100 000
DCS	030/124/03	030/060/24	3 500
DCS	030/060/32	030/060/01	80 000
DCS	030/024/13	030/024/21	139 700
DCS	030/164/13	030/164/10	41 000
DCS	030/074/14	030/074/0	30 000
DCS	030/124/01	030/022/0	30 000
DCS	030/039/01	030/039/07	60 000
DCS	030/039/01	030/039/05	80 000
DCS	077/158/01	077/164/01	1 000
DCS	077/040/03	077/161/03	13 200
DCS	077/040/03	077/021/0	900
DCS	077/040/03	077/158/01	5 000
DCS	077/040/03	077/124/03	13 700
DCS	077/040/03	082/138/06	800
DCS	077/031/01	077/031/02	60 000
DCS	077/031/03	077/164/01	4 000
DCS	077/124/03	077/158/01	4 800
DCS	077/072/11	077/021/0	14 500
DCS	077/031/03	014/164/0	7 000
DCS	082/126/20	082/010/02	2 000
DCS	082/126/20	082/124/0	1 500
DCS	082/126/20	082/046/0	6 500
DCS	082/079/01	082/046/0	33 500
DCS	082/079/01	081/164/0	40 000
DCS	082/079/01	082/124/01	12 000
DCS	082/126/06	082/126/06	18 000
DCS	082/126/08	082/162/02	11 400
DFS	040/124/01	040/158/01	2 200
DFS	040/022/01	082/138/01	6 000
DFS	040/124/01	040/158/01	200
DFS	040/103/03	040/010/01	600
DFS	040/124/01	040/158/01	400
DFS	040/124/01	030/094/004	5 000
DFS	040/124/01	040/164/0	6 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DFS	040/124/01	039/060/08	1 500
DFS	040/124/02	039/060/08	1 500
DFS	040/124/01	040/167/0	200
DFS	040/124/01	040/167/0	100
DFS	066/164/0	030/094/015	7 600
DFS	066/022/0	066/124/0	4 000
DFS	066/102/0	066/162/0	2 000
DITS	022/242/A4	022/242/B2	4 000
DITS	022/170/0	082/138/05	800
DITS	022/110/0	022/022/0	100
DITS	022/110/0	056/010/01	2 500
DITS	022/110/0	068/068/01	4 300
DITS	022/153/0	022/022/0	26 000
DITS	022/153/0	022/022/0	2 900
DITS	034/022/0	034/124/08	2 500
DITS	035/040/0	030/164/02	7 000
DITS	035/040/0	021/137/05	1 400
DITS	038/124/0	038/021/01	50 000
DITS	038/046/0	038/021/01	14 000
DITS	038/022/0	038/021/01	12 500
DITS	038/124/0	021/137/01	11 800
DITS	038/124/0	038/021/01	3 500
DITS	042/068/0	042/035/0	4 000
DITS	042/158/0	042/035/0	3 000
DITS	043/164/0	030/164/02	300
DITS	043/022/0	021/137/0	17 000
DITS	043/068/0	030/094/EM1	1 800
DITS	043/138/0	021/137/0	6 500
DITS	046/022/0	082/138/07	2 000
DITS	046/158/0	046/124/0	500
DITS	049/162/0	021/137/05	4 900
DITS	049/158/0	021/137/05	1 100
DITS	049/170/0	034/046/0	9 000
DITS	049/170/0	062/060/01	1 200
DITS	054/040/0	021/137/0	11 000
DITS	054/022/0	055/022/0	11 600
DITS	054/040/0	057/074/0	35 000
DITS	056/138/0	056/010/02	30 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DITS	056/138/0	030/094/033	10 000
DITS	056/138/0	068/003/0	250 000
DITS	056/138/0	056/247/A2	2 100 000
DITS	056/010/02	068/010/03A	2 000
DITS	056/010/02	056/010/01	2 000
DITS	056/138/0	056/247/A2	234 000
DITS	056/022/0	077/072/15	12 600
DITS	059/040/0	049/164/0	16 800
DITS	060/022/0	034/022/0	1 100
DITS	062/062/01	062/158/05	700
DITS	062/124/02	062/158/05	1 300
DITS	062/040/0	062/210/01	1 200
DITS	062/086/0	062/162/06	2 600
DITS	062/062/01	062/162/06	8 500
DITS	062/021/01	062/162/06	500
DITS	062/158/03	062/162/06	300
DITS	062/158/06	062/162/06	300
DITS	062/040/0	062/162/06	4 600
DITS	062/153/0	062/162/06	4 000
DITS	062/102/0	062/162/05	3 000
DITS	062/102/0	062/138/0	2 200
DITS	065/022/0	077/072/16	7 500
DITS	065/046/0	077/072/16	5 700
DITS	065/124/0	077/072/16	3 200
DITS	065/010/01	065/164/0	1 000
DITS	065/010/02	065/164/0	1 000
DITS	065/124/0	065/164/0	2 100
DITS	065/158/0	065/164/0	200
DITS	065/162/0	065/164/0	500
DITS	065/022/0	065/060/0	20 000
DITS	065/022/0	064/170/0	3 500
DITS	065/022/0	065/164/0	10 000
DITS	065/124/0	065/164/0	3 000
DITS	067/164/0	067/124/0	2 000
DITS	067/138/0	067/124/0	1 000
DITS	067/110/0	067/124/0	1 000
DITS	068/110/01	068/068/01	2 600
DITS	068/110/02	068/068/01	1 700

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
DITS	068/090/0	068/068/01	400
DITS	072/222/0	082/138/03	2 300
DITS	072/110/0	072/124/02	4 000
DITS	072/158/0	072/186/0	8 000
DITS	072/010/01	072/170/0	3 000
DITS	072/158/0	016/003/0	800
DITS	072/158/0	016/003/0	12 700
DITS	072/158/0	016/186/0	800
DITS	072/158/0	072/068/0	10 000
DITS	072/222/0	072/170/0	6 000
DITS	074/010/08	074/110/08	5 000
DITS	074/010/08	074/110/08	8 000
DITS	074/068/07	043/164/0	1 000
DITS	074/110/02	043/164/0	2 000
DITS	074/110/06	043/164/0	1 000
DITS	074/110/08	043/164/0	3 000
DITS	074/170/06	082/138/07	3 000
DITS	074/170/09	082/138/07	1 000
DITS	074/010/02	082/138/07	2 000
DITS	074/010/01	074/164/0	5 000
DITS	074/010/02	074/164/0	5 000
DITS	074/010/06	074/164/0	10 200
DITS	081/126/0	082/138/02	800
DITS	083/170/0	030/094/030	2 200
DITS	083/110/0	083/162/0	5 000
DITS	087/010/02	087/090/0	1 000
MM	011/124/0	039/060/01	1 300
MM	011/124/0	039/164/01	12 000
MM	011/124/0	039/170/04	3 900
MM	011/124/0	039/170/07	4 700
MM	011/124/0	039/022/0	1 100
MM	011/124/0	039/060/09	100
MM	011/124/0	039/124/09C	12 300
MM	011/124/0	039/124/09D	500
MM	011/039/14	039/164/01	12 000
MM	011/040/05	039/222/0	2 000
MM	011/130/01	011/040/03	147 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
OPERATING			
MM	011/081/0	011/060/01	9 000
MM	011/130/01	011/161/0	300 000
MM	011/022/0	080/046/0	7 000
MM	080/046/0	080/021/0	1 500
MM	080/102/0	080/046/0	500
MM	080/102/0	080/124/0	100
TOTAL OPERATING			3 415 300

The table below depicts all Capital Budget transfers from 1 April to 30 June 2014

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DCD	213/544/01	213/536/07	600
DCD	213/544/01	282/536/35	24 000
DCD	245/532/07	213/536/07	2 000
DCD	245/516/06	282/536/35	209 400
DCOMMS	204/632/03	282/636/33	13 400
DCOMMS	204/532/20	204/544/10	20 000
DCOMMS	205/532/08	282/536/71	13 400
DCOMMS	205/532/09	219/532/138	28 000
DCOMMS	205/532/08	219/532/138	27 000
DCOMMS	205/532/07	205/536/02	6 000
DCOMMS	205/536/31	205/536/02	6 400
DCOMMS	205/532/07	205/536/02	10 000
DCOMMS	205/532/07	205/532/12	10 000
DCOMMS	205/532/07	282/536/56	15 000
DCOMMS	206/532/01	271/500/322	236 000
DCOMMS	208/536/0	208/532/05	1 100
DCOMMS	208/536/01	208/532/05	4 000
DCOMMS	208/544/0	208/532/05	1 300
DCOMMS	208/532/01	276/536/15	41 100
DCOMMS	208/544/02	208/532/05	1 400
DCOMMS	212/532/08	212/532/04	20 000
DCOMMS	212/532/03	212/532/04	17 000
DCOMMS	212/544/02	212/544/01	10 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DCOMMS	219/532/84	219/532/139	18 000
DCOMMS	219/536/79	276/536/15	8 000
DCOMMS	219/532/84	282/536/35	24 600
DCOMMS	219/532/97	214/536/01	4 100
DCOMMS	219/532/101	282/536/72	9 100
DCOMMS	219/532/117	219/532/101	8 000
DCOMMS	224/532/19	224/536/0	187 000
DCOMMS	224/532/20	224/532/53	50 000
DCOMMS	224/532/26	224/532/53	79 000
DCOMMS	224/632/15	271/600/108	40 000
DCOMMS	233/532/09	276/536/15	1 000
DCOMMS	233/532/10	276/536/15	2 100
DCOMMS	233/536/13	276/536/15	33 700
DCOMMS	233/532/11	233/532/12	150 000
DCOMMS	233/532/11	233/532/14	150 000
DCOMMS	233/532/14	276/536/15	85 000
DCOMMS	233/532/12	205/532/05	200 000
DCOMMS	233/532/14	205/532/05	250 000
DCOMMS	233/532/14	273/532/05	75 000
DCOMMS	233/532/12	223/532/04	19 900
DCS	201/544/03	216/532/30	1 900
DCS	201/544/03	216/532/28	2 000
DCS	201/544/03	282/536/43	8 000
DCS	214/536/01	282/536/43	7 000
DCS	216/532/34	216/532/30	1 200
DCS	216/536/01	216/532/30	1 900
DCS	216/532/36	216/532/35	14 800
DCS	216/532/28	216/532/35	500
DCS	216/632/20	216/632/25	200
DCS	216/544/04	216/532/30	200
DCS	216/532/35	216/532/28	45 500
DCS	282/536/63	214/536/01	4 100
DCS	282/632/30	282/632/20	25 700
DCS	282/632/34	282/632/20	182 900
DCS	282/532/26	282/532/24	6 600
DCS	282/632/20	282/632/24	133 100

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DCS	282/632/34	282/632/38	301 300
DCS	282/536/48	282/536/70	2 900
DCS	282/536/71	282/536/70	700
DCS	282/536/56	282/536/70	59 400
DCS	282/536/61	282/536/70	3 900
DCS	282/536/65	282/536/70	2 000
DCS	282/544/01	282/536/70	2 700
DCS	282/536/43	282/536/70	107 400
DCS	282/536/62	219/532/140	2 500
DCS	282/536/35	213/536/06	700
DFS	266/536/05	282/532/28	10 000
DITS	222/672/11	282/636/34	25 000
DITS	222/672/78	282/636/34	15 000
DITS	222/672/78	222/672/80	25 000
DITS	234/632/25	234/632/24	130 000
DITS	234/632/22	255/672/31	960 000
DITS	234/632/27	250/632/02	200 000
DITS	234/632/31	234/632/36	25 000
DITS	234/632/32	234/632/36	25 000
DITS	234/632/33	234/632/36	25 000
DITS	234/544/01	219/532/158	1 300
DITS	234/632/30	219/632/49	10 000
DITS	234/632/24	271/600/131	26 100
DITS	234/632/25	234/632/24	850 000
DITS	241/576/37	281/544/03	7 000
DITS	241/576/20	241/576/26	57 000
DITS	241/576/27	281/536/07	2 000
DITS	241/576/26	270/550/05	617 000
DITS	243/544/01	219/532/157	1 600
DITS	249/584/02	219/532/157	1 900
DITS	249/544/01	234/544/01	3 000
DITS	250/636/02	250/636/03	7 000
DITS	250/632/01	250/636/02	200 500
DITS	250/632/05	250/636/02	35 500
DITS	250/636/01	250/636/02	66 500
DITS	250/632/03	250/636/02	2 000

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DITS	250/636/01	250/636/02	7 000
DITS	250/636/01	250/636/02	3 100
DITS	250/632/07	255/632/42	100 000
DITS	254/532/0	255/532/29	1 100
DITS	255/532/28	255/532/29	250 000
DITS	255/536/01	255/532/29	4 700
DITS	255/632/48	255/632/42	880 100
DITS	255/672/23	255/632/42	173 800
DITS	255/672/19	255/672/30	350 000
DITS	255/672/27	255/636/10	20 000
DITS	255/532/25	282/536/73	18 000
DITS	255/532/25	281/544/03	16 500
DITS	255/532/25	255/536/14	32 000
DITS	255/532/25	282/536/74	6 500
DITS	255/532/25	255/536/12	45 000
DITS	255/872/14	255/872/13	447 000
DITS	255/872/14	255/872/13	107 000
DITS	255/872/14	255/872/13	1 500 000
DITS	255/532/25	255/536/14	15 300
DITS	255/532/26	255/536/14	10 000
DITS	255/672/30	255/672/23	60 000
DITS	260/684/19	270/650/33	54 400
DITS	260/684/19	260/684/21	200 000
DITS	260/684/19	260/684/22	200 000
DITS	260/684/19	255/632/42	6 000 000
DITS	260/636/10	219/636/45	3 000
DITS	270/536/01	219/532/157	5 000
DITS	270/636/40	222/672/55	293 000
DITS	270/650/34	267/632/01	171 600
DITS	270/650/34	267/636/02	340 000
DITS	271/600/107	234/644/01	9 000
DITS	273/636/02	282/636/36	19 000
DITS	274/536/10	274/536/09	2 000
DITS	274/536/10	219/532/157	400
DITS	274/536/11	219/532/157	500
DITS	281/536/01	281/536/07	4 000
DITS	281/536/01	281/536/06	1 500

Department	Vote transferred from	Vote Transferred to	Amount
			R
CAPITAL			
DITS	283/536/07	282/536/74	15 900
DITS	287/536/01	270/536/06	160 000
DITS	287/632/05	270/636/40	180 000
DITS	260/684/18	270/636/40	113 000
DITS	287/632/05	250/636/05	60 000
DITS	287/536/01	282/536/62	40 200
DITS	287/644/01	282/636/35	5 000
DITS	287/632/06	219/636/45	2 000
DITS	287/632/02	287/632/07	200 000
DITS	287/536/01	234/544/01	19 000
TOTAL CAPITAL			11 004 700

“(d) in the case of a bank account opened in terms of Section 12 to make payments from the account in accordance with subsection (4) of that section;”

None

“(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state;”

R22 209 096,75 (NPA vehicle licence pay over).

“(f) to refund money incorrectly paid into a bank account;”

R21 613,07

This type of refund occurs when a company/individual pays funds into Council’s bank account in error. This amount is made up as follows:

Amount	Details
R	
1 249,55	Payment made in error into Council’s bank account. Payment pertains to Umlalazi Municipality
864,30	Payment made in error into Council’s bank account. Payment pertains to Berrange Inc.
3 196,70	Payment made in error into Council’s bank account. Payment pertains to Telkom
376,00	Payment made in error into Council’s bank account
6 300	Payment made in error into Council’s bank account. Payment pertains to owners account
2 000,00	Payment made in error into Council’s bank account
1 718,00	Payment made in error into Council’s bank account
5 908,52	Client made duplicated payment
21 613,07	TOTAL

“(g) to refund guarantees sureties and security deposits;”

R730 265,75 (Refund of credit balances and deposits debtors accounts).

“(h) for cash management and investment purposes in accordance with Section 13,”

Refer to **Annexure O** and **Annexure S**.

16. SUPPLY CHAIN MANAGEMENT POLICY

Reporting on the Supply Chain Management Policy in terms of Section 7 (3) in which Council must maintain oversight over the implementation of this policy.

- **Monthly Stock Count**

The current stock at hand is approximately R14 million depending on the usage of the stock. Monthly stock counts are being performed in order to identify any discrepancies. Regular stock counts assist in implementing remedial actions timeously rather than at the end of the financial year. The goal of the stock count is to ensure that all stock records as per the financial system (PROMIS), reconciles to actual stock on the shelf. Should the physical count and the Promis records not balance, the discrepancy is investigated, and any mistakes found will be rectified. Any discrepancies not rectified, will reflect at the end of the financial year. Monthly counts were held on 16 April, 28 May and 26 to 30 June 2014.

- **Staffing**

Staffing of a Bid Administration Unit is a requirement that is becoming critical with a numerous legislative requirement and National Treasury monitoring and evaluation reporting. In order for the Supply Chain Management Unit (SCMU) to take control of the Bid Administration and processes linked to it, the establishment of a Bid Administration Unit needs urgent attention. As it was reported previously in the 2nd quarter, SCMU has accepted 8 students from the Mfolozi FET College, which have been deployed throughout the unit and in the 4th quarterly, 2 more students were accepted. This means the SCMU has 10 students from Mfolozi FET College, and 1 National Treasury Intern. Their training within the various sub sections is continuing and the additional manpower has assisted greatly.

At the end of quarter the Deputy Manager SCMU - Logistics and Contract Management was promoted to Fleet Manager, this position will be advertised soon. Financial Services would like to thank him for his valuable contribution in the SCMU and we are glad he is not lost in the organisation as he is still within Council administration.

- **Training**

The SCM policy, clause 8, the training of officials involved in implementing the supply chain management policy should be in accordance with National Treasury guidelines on supply chain management training.

In this quarter there were two trainings conducted by Provincial Treasury in terms of Section 155 (6) of the Constitution, each provincial government must establish municipalities in its province in a manner consistent with the legislation enacted in terms of subsections (2) and (3) and, by legislative or other measures, must-

(a) Provide for the monitoring and support of local government in the province; and

- (b) Promote the development of local government capacity to enable municipalities to perform their functions and manage their own affairs.

25 June 2014 - Workshop on Draft Contract Management Policy and Contract Management Manuals held at Capital Towers, Pietermaritzburg, 3 officials attended.

- **Supply Chain Management module**

Currently the Requisitioning system (E Works), and Council's financial system (Promis), are not fully integrated, thus presents several challenges. The system is also very time consuming, as several processes can be automated. However this is not possible due to these two systems that are not integrated. Certain information is captured manually on Excel documents.

- **Capturing of vendors on Council's database**

The total number of vendors on database 5 100

MONTHS	Total
April 2014	30
May 2014	54
June 2014	43
	127

The challenge is that the process of "vetting" of Vendors is not currently taking place. In terms of the SCM policy clause 14(1)(b) *at least once a year through newspapers commonly circulating locally, the website and any other appropriate ways, prospective providers of goods or services, construction works and consultant services must be invited to apply for evaluation and listing as accredited prospective providers;*

The only evaluation taking place is the checking for the completeness of the Vendors Application documents and some of the accompanying documents.

The capturing of all Vendors on an Excel documents have continued to the 4th quarter. This will enable the SCMU to have some form of electronic diary, due to the non-existence of a functional SCM module within the current financial system. This document will assist in identifying Suppliers for the various commodities to be procured and assist with rotation of business. This has become necessary as the current SCM module from Fujitsu cannot be effectively utilised.

- **Reporting of supply chain management awards above R100 000 captured on the National Treasury database**

Sections 74(1) and 104(1)(b) of the Municipal Finance Management Act (MFMA) prescribes the following regarding general reporting obligations.

"The accounting officer of a municipality [and municipal entity] must submit to the National Treasury, the provincial treasury, the department for local government in the province or the Auditor-General such information, returns, documents, explanations and motivations as may be prescribed or as may be required."

Since 1 July 2006, in terms of National Treasury Circular MFMA Circular No. 34, municipalities and municipal entities are required to submit a separate report for each contract awarded (and signed) above R100 000, and which must be submitted within 15 days of the end of each month. A backlog still exists with the Capturing of data, mainly due to the fact that the database is very slow during working hours.

A list of orders in excess of R100 000 is included under - **Annexure AM (DMS 975398)**.

- **Orders placed by the Supply Chain Management Unit**

The total value of orders placed over the past three months is as follows (excludes Eskom Account):

MONTH	AMOUNT
	R
April 2014	49 615 566,56
May 2014	90 722 439,63
June 2014	139 386 296,02
Total quarter 4	279 724 302,21

- **Reporting on the Supply Chain Management Policy in terms of Section 36 (2) in which any deviation from the SCM policy must be approved by the Municipal Manager**

The Supply Management Chain Policy, prescribe on clause 36(2) *The accounting officer must record the reasons for any deviations in terms of sub clauses (1)(a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.* The reporting is delegated to User Department to complete this task.

There were no departmental reporting to Council of deviations committed during Quarter 4. It has been observed that the User Departments are delaying the reporting of these deviations to Council. This will definitely result in an audit query.

Number of deviations for Quarter 4 = 43 **Annexure AN (DMS 975398)**.

The table below list the number of deviation per user department:

DEPARTMENT	QUANTITY
Corporate Services (CS)	20
Financial Services (FS)	1
Infrastructure and Technical Services (I&TS)	20
City Development (CD)	1
Community Services (CS)	0
Office of Municipal Manager	1
TOTAL	43

- **Number of Bid Advertised**

MONTHS	Bid Specifications Approved	Bid Specifications Referred Back
April 2014	8	5
May 2014	18	1
June 2014	15	2

- **Number of Bid Evaluation**

MONTHS	Bid Evaluation Approved	Bid Evaluation Referred Back	Bid Cancellation
April 2014	5	0	0
May 2014	12	1	1
June 2014	6	1	0

- **Number of Bid Awarded**

MONTHS	QUANTITY	VALUE
April 2014	16	R61 313 742,27
May 2014	9	R 6 137 511,77
June 2014	8	R48 206 404,32

- **Report on Objections and Complaints**

In terms of the SCM policy, clause 49, *Persons aggrieved by **decisions** or **actions** taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action,*

- (a) *if the **objection or complain is against the procurement process**, submit a written **objection or complaint against the decision or action** to the accounting officer of the municipality who shall, in turn, within 24 hours refer the written objection or complaint to the dependent and impartial refer the written objection or complaint to the dependent and impartial person referred to in clause 50 for resolution*

REPORT ON OBJECTIONS AND COMPLAINTS <i>(In terms of SCMP, clause 49)</i>	
Details of objections or complains	Letters received during the quarter
Against the procurement process	0
Against the decision or action	1
<p>ROCLA: Tender 8/2/1/891A & B - dated 14 April 2014</p> <p>Following the award of tender 8/2/1/891A to Conrite Walls (Pty) Ltd / Africon Construction (Pty) Ltd (Joint Venture) and 8/2/1/891B to Afrostructures respectively, a letter of objection was received from Rocla As the objection related to a decision taken in the implementation of the SCM system, and as provided for in Regulation 49(b) of Council's SCM Policy, Rocla referred the objection to the Bid Appeals Tribunal. The matter was heard before the tribunal on 16, 22 and 23 May 2014.</p>	

RESOLUTION OF DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES <i>(In terms of SCMP, clause 50)</i>	
Details of decision or action and queries.	Cases during the quarter
taken in the implementation of the procurement process in terms of the supply chain management system; or	<ul style="list-style-type: none"> • Nhlosenhle Investment on Tender 8/2/1/744 – (previous quarter)
any matter arising from a contract awarded in the course of the supply chain management system ;	<ul style="list-style-type: none"> • WSSA on Tender 8/2/1/837 – (previous quarter)
<p>Action taken - (3rd quarter)</p> <ul style="list-style-type: none"> • Nhlosenhle Investment on Tender 8/2/1/744 - internal investigations not finalised. <p>Update - (4th quarter)</p>	

The report was prepared by the Fleet Manager and the proposal is that the Tender be re-advertised as the validity period in terms of SCM Regulations has since passed and whatever the outcome would not be credible.

Action taken - (3rd quarter)

- WSSA on Tender 8/2/1/837 - referred the matter to Municipal Bid Tribunal (MBT) at Provincial Treasury.

Update - (4th quarter)

MBT ruled that the tender be re-evaluated.

**MUNICIPAL BID APPEALS TRIBUNAL
(In terms of SCMP, clause 50A)**

Case referred by Bidder

1 x Objection by WSSA

Tender: (ITS) Tender 8/2/1/837: Management, Operation and Maintenance of Water and Wastewater Treatment Facilities and Associated Bulk Distribution Infrastructure

Status of the case - the Municipal Bid Tribunal convened on 3 April 2014 and was postponed to 22 April 2014.

Update - (4th quarter)

It be noted that due to an objection this item served again on 28 May 2014 as item 1449 at the BAC. Exco on 24 June 2014, Resolution 9357. Tender was **cancelled** and Mhlathuze Water was appointed in the interim whilst complying with the 6 months CIDB Cooling Period.

April to June 2014

The Tribunal in June 2014 made the following decision: -

Tender 8/2/1/891A – Rural Sanitation

The appeal by the Appellant was dismissed on the basis that their objection was out of time as it was not lodged within the prescribed 14 days.

Tender 8/2/1/891B – Rural Sanitation

The appeal was upheld and the award of tender to the 3rd Respondent (Afrostructures (Pty) Ltd) was set aside. Council was further directed to start with the tender process *de novo* (meaning from the beginning) if it still wishes to proceed with this tender (Tender B).

PART 4 - ADDITIONAL REPORTING REQUESTED BY COUNCIL

17. BURSARIES - PERSONNEL

Below is a list of bursaries paid to employees and dependants of employees in terms of Council's various policies. The allocation of the bursaries is the responsibility of the Deputy Municipal Manager: Corporate Services. However, the Chief Financial Officer will be reporting on the quarterly payments as per Councillors' requests made previously.

BURSARIES	
31/03/2014 – 30/06/2014	
Employees	Amount
	R
Cele S C	9 240,00
Govender T	7 010,00
Gwamanda N S	4 058,00
Luthuli C S	5 000,00
Makoba P	10 000,00
Mthembu S	1 215,00
Reddy E	1 061,00
Zaire A P	5 000,00
Zuma X C	5 000,00
TOTAL	47 584,00
Expenditure previous quarter	149 698,00
TOTAL bursaries paid for period 01/04/2014 to 30/06/2014	197 282,00

18. **BURSARIES – DEPENDANTS**

BURSARIES	
01/04/2014 – 30/06/2014	
Children	Amount
	R
Chetty P	10 000,00
Chetty T	10 000,00
Dawood M	7 475,00
Dlamini P A	15 000,00
Gumede N V Z	13 058,00
Harryprasad R	15 000,00
Lukhele M W	1 430,00
Mbhamali S S	15 000,00
Mbhele M T	15 000,00
Mchunu L M M	7 854,50
Menyuka T A	6 980,00
Mkhwanazi Z F	15 000,00
Mngadi N S	15 000,00
Mnguni N N	15 000,00
Msane M G	15 000,00
Mthethwa S N	15 000,00
Sithole N A M	15 000,00
Zibani A M	720,00
Zimu A	6 760,00
TOTAL	214 277,50
Expenditure previous quarter	281 806,75
TOTAL bursaries paid for period 01/04/2014 to 30/06/2014	496 084,25

BURSARIES SUMMARY - PERSONNEL AND DEPENDANTS

Description	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Personnel	65 035,40	(1 313,00)	149 698,00	47 584,00	261 004,40
Dependants	67 646,00	34 666,00	281 806,75	214 277,50	598 396,25
Total	132 681,40	33 353,00	431 495,75	261 861,50	859 400,65

19. PROFESSIONAL FEES

Below is a list of professional fees paid to consultants in terms of various tenders during the period 1 January to 30 June 2014:

Consultant	Amount
	R
SIVEST	7 777,65
ZAI CONSULTANTS CC	980 126,40
ZAI CONSULTANTS CC	882 652,68
ENDECON KWA-ZULU NATAL (PTY) LTD	3 870 043,55
INQUBEKO CONSULTING ENG	2 565,00
DMV CONSULTANTS INC.	917 243,67
UWP CONSULTING (PTY) LTD	119 892,95
ILIFA AFRICA ENG	182 400,00
V & V CONSULTING ENG	215 164,81
LUBELA PRIVATE LIMITED	319 371,00
NKANYEZI CONSULTING (PTY) LTD	1 030 561,87
AECOM	2 118 308,42
NAIDU CONSULTING (PTY) LTD	342 000,00
CASCADE CONSULTANTS	134 064,00
Total	11 122 172,00

20. LEGAL FEES

As per the Financial Services Portfolio Committee (previously Finance, LED, IDP and Marketing Portfolio Committee) meeting held on 1 July 2008 it was agreed that a quarterly schedule of overtime per vote as well as the attorney fees paid by Council for land transfers, etc. be submitted to the Committee. The Department of Corporate Services normally provides details via the Corporate Portfolio Committee. The table below is a list of the legal fees paid for the period 1 April to 30 June 2014. The total payments column is accumulated expenditure for the month ended 30 June 2014

ATTORNEY	Debt Collection		Conveyance		Litigation		Commercial Law		Disciplinary Hearings		Total Payments
	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	01/04/2014-31/06/2014	Total Payments	
	R	R	R	R	R	R	R	R	R	R	R
Bothas Inc	5 711,12	36 278,12	4 015,00	4 015,00		30 496,98					34 511,98
Christine Wade & Co.											36 278,12
Dlamini NE	45 415,73	171 973,63								2 944,00	2 944,00
Duvenage Inc				4 789,54	17 962,59	110 536,82		11 308,31			298 608,30
Gerhard Botha & Partners					1 200 000,00	1 200 000,00					1 200 000,00
Khumalo CN	88 488,85	364 011,50		4 073,68							4 073,68
Kloppers Inc						990,20	7 900,00	7 900,00			372 901,70
Kubheka BP									3 625,00	3 625,00	3 625,00
Masondo SS									7 836,14	13 854,28	13 854,28
Mathe-Sosiba & Associates					46 356,88	46 356,88					46 356,88
Mhlanga Inc					242 758,50	242 758,50					242 758,50
Motala ZH										12 048,40	12 048,40
MS Gwagwa & Associates				8 115,89	5 749,25	19 709,67					27 825,56
M Magigaba Inc					638 354,00	707 304,00					707 304,00
Ngubane & Co.	5 711,12	36 278,12				35 629,00					35 629,00

ATTORNEY	Debt Collection		Conveyance		Litigation		Commercial Law		Disciplinary Hearings		Total Payments
	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	01/04/2014-30/06/2014	Total Payments	
	R	R	R	R	R	R	R	R	R	R	R
Ngwenya NP										4 687,00	4 687,00
Nkosi EM										21 151,52	21 151,52
Perumal K									17 595,00	43 296,20	43 296,20
Poswa Inc						334 901,17	163 432,53	170 113,33			505 014,50
Randles Attorneys				29 403,72							29 403,72
Routledge Modise Trust						2 324 500,90					2 324 500,90
Scheiber Smith	67 822,41	51 410,06		1 275,00		145 575,82	92 343,24	190 882,12			489 143,00
Shepstone & Wyle AT	91 410,56	37 336,41		2 049,30	9 770,71	126 700,26	66 322,99	87 803,29			353 889,26
Sheriff of Lower Umfolozi						1 157 728,50					1 157 728,50
Sibiya PB									1 750,00	10 500,00	10 500,00
Specialised Skills Institute of SA									115 939,90	115 939,90	115 939,90
Strauss Daly Inc					842 194,31	3 879 494,51		2 056,50			3 881 551,01
The Arbitration Foundation of SA						112 500,00					112 500,00
Truter James & De Ridder						12 000,00		30 753,40			42 753,40
TOTAL	298 848,67	861 009,72	4 015,00	53 722,13	3 003 146,24	10 487 183,21	329 998,76	500 816,95	146 746,04	228 046,30	12 130 778,31

Legal Fees: Debt Collection

Before an account is handed over to an attorney for collection, the Credit Control and Debt Collection section makes every effort to collect the debt. The account that is then handed over is viewed as an account where there is no other remedy available but the legal process.

All accounts handed over to attorneys for the collection of debt are placed in separate groups on the Financial System. This allows for ease of management thereof and for reporting purposes.

The attorneys correspond on a daily basis regarding the accounts they worked on for that day. All these correspondence are also listed in the Financial System and are copied to the Central Registry section.

The legal fees being charged are based on the Party-and-Party fee structure as per the regulations in the Magistrates Court Act. These legal fees are commonly viewed as being much lower than the fees attorneys would charge on the attorney-and-own-client basis. Party and Party costs are also those costs recoverable from the other side. Attorney and Client costs are the costs which an attorney is entitled to recover from his client for the disbursements made by him on behalf of his client and the professional services rendered by him.

In all the cases of municipal accounts that are handed over for collection, the fees are fully recovered from the debtor.

A report of all accounts handed over to attorneys is drawn monthly and every account is checked to ensure that the attorneys have reported on the progress on that matter within the month. If there has been no movement within that month an immediate progress report is requested from the attorneys.

21. LOAN OF COUNCIL EQUIPMENT OR MATERIAL

In accordance with delegated powers the following Council equipment or material was loaned to outside institutions but on a cost recovery basis:

Nil

22. COURSES, SEMINARS AND WORKSHOPS

In accordance with delegated powers the following courses, conferences, seminars and workshops were approved by the Municipal Manager on behalf of Council:

COURSES	DEPARTMENT
Infrastructure Asset management course	I&TS
MFMP:US 116344 & 116348	FS
Comp TIA A+ course	CS
Rental housing stock course	CD
Prince 2	I&TS
Infrastructure asset management course	I&TS
E-Governance Course	CS

COURSES	DEPARTMENT
Cobit 5 foundation	I&TS
MFMP: US 116357	FS
Basic switching course 6.6	I&TS
HV regs awareness	I&TS
Internal auditing course	I&TS
US: 116362 &116346	FS
SANAS: Laboratory system course	I&TS
NEC-3	I&TS
SEMINARS	DEPARTMENT
Agreement of sale seminar	CS
Product development policy information session	CD
Municipal Governance and assurance conference	MM
IMFO conference: foresting better service delivery through audit, risk and performance	MM
Tourism indaba exhibition	CD
IDP feedback session	MM
TSA traffic conference	I&TS
Lease agreement , eviction and rental recovery seminar	CD
WISA biennial Conference and exhibition	I&TS
Public space learning exchange seminar	CD
Standard chart of account and recognised expected accounting practice seminar	FS
WORKSHOPS	DEPARTMENT
Asset accounting training	FS
IRP5 TRAINING	FS
SCM and Ethics workshop	FS
IMFO Revenue Management Workshop	FS
Recruitment and Retention Toolkit Workshop	CS
Install and Configure PC training	CS
Strategic facilities management workshop	CS
Housing needs register and beneficiary allocation guidelines	CD
Kwazulu Natal Provincial housing consumer education workshop	CD

WORKSHOPS	DEPARTMENT
Disciplinary skills training	CS
ISDG workshop	I&TS
User group workshop	FS
IMFO preparation of audit file training	FS
NEBOSH Training	I&TS
Broud outline couples workshop	CS
Natal joint trustees training	Com S
Fire awareness training	I&TS
Spatial planning training	CD
Work integrated learning programme workshop	CS
National solar water heater Programme workshop	I&TS
Waterproofing and drainage training	CD

23. LOSSES TO COUNCIL'S PROPERTY

The table below represents losses to Council property for the period 1 April to 30 June 2014:

Date	Description	Area	Department / Division	V Number	Damage	Excess	SHE No.
					R	R	
05/12/2014	Glass replacement	Glass replacement	I&TS	V1062			16890
02/12/2014	Accident damage	Accident damage	FS	V1139	21 045,08	10 000,00	16885
18/01/2014	Accident damage	Accident damage	I&TS	V1045	9 065,00	10 000,00	16968
20/02/2014	Third party claim – P N Nsele	Third party claim – P N Nsele	I&TS	V415	5 550,00	5 000,00	
11/03/2014	Third party claim – L G Cebekulu	Third party claim - L G Cebekulu	Comms		1 678,08	5 000,00	
17/03/2014	Third party claim - V Molayan	Third party claim - V Molayan	Comms		1 606,19	5 000,00	
08/01/2014	Third party claim - Ngobese	Third party claim - Ngobese	I&TS		3 414,70	5 000,00	
01/04/2014	Glass replacement	Glass replacement	Comms	V1201	803,70		17168
02/03/2014	Third party claim - W Mhlaba	Third party claim - W Mhlaba	I&TS		2 455,70	5 000,00	
22/04/2014	Third party claim - B Ntuli	Third party claim - B Ntuli	Comms		100,00	5 000,00	
21/12/2013	Third party claim – B N Cele	Third party claim – B N Cele	I&TS		3 320,00	5 000,00	
01/04/2014	Accident damage	Accident damage	I&TS	V0320	1 528,00	10 000,00	17166
	TOTAL				50 566,45	65 000,00	

24. ASSETS WRITTEN OFF

In accordance with delegated powers the following assets were written off during the 2013/2014 financial year for the period 1 April to 30 June 2014.

Asset No	Description	Purchased Date	Vote	Carrying Value	Date Of Loss	Case No
				R		
33126	Laptop	13/02/2014	282/836/09	5 605,82	14/02/2014	22013/119
34796	Laptop	22/01/2014	282/536/43&58	8 890,74	Cllr M E Ndlovu – case number outstanding	
34781	Laptop	22/01/2014		8 890,74	10/05/2014	222013/168
17971	Brush Cutter	02/06/2005		751,81	12/09/2013	222013/77
17978	Brush Cutter	02/06/2005		752,81	12/09/2013	222013/77
13500	Lawnmower	01/04/2001		89,27	12/09/2013	222013/77
01094	Laptop	01/07/1997		974,74	25/02/2014	222013/145
25288	Laptop	15/03/2012	282/436/02	6 670,88	18/03/2014	222013/181
25265	Laptop	22/03/2012	282/436/02	4 940,05	18/03/2014	222013/181
25270	Laptop	04/03/2012	282/436/02	5 334,04	18/03/2014	222013/181
35388	GPS	10/12/2013			19/06/2014	332/06/2014

25. BAD DEBTS WRITTEN OFF

In accordance with delegated powers the following bad debts were written off:

Nil

26. PROCEEDS FROM LAND SALES

As required in terms of the Chief Financial Officer's Performance Plan (**DMS 802754**) the following progress on land sales that have been prepared by City Development and approved by Council for sale, the process followed by Financial Services be noted.

The following table represents actual land sale revenue received to date:

Date received	Amount	Erf Number	Details
	R		
17/07/2013	550 000	Erf 631 Rem Meerensee	Sold to Mr and Mrs Matsho
15/08/2013	140 000	Ptn Adjacent to Erf J662 eSikhaleni	Sold to Nembula Enterprises
10/10/2013	54 000	Erf 2281 Arboretum	Sold to J J and J D Lundie
13/12/2013	1 015 789	Erf 31 The Village	Sold to S&D Haripursad
27/02/2014	2 025 000	Erf 8891 Alton North	Sold to Richards Bay Crane Hire
30/01/2014	7 655 121	Ptn 12 of Lot 22	Sold to OSHO SA Cement (PTY) Ltd
TOTAL	11 439 910		

ENVIRONMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

This has been covered in detail throughout the report.

LEGAL IMPLICATIONS

The monthly financial report is prepared in terms of Section 71 of the Municipal Finance Management Act, 2003 (MFMA), (Act 56 of 2003).

COMMENTS OF THE CHIEF FINANCIAL OFFICER

Refer to the Executive summary contained in this report for comments.

DISCUSSION BY THE FINANCIAL SERVICES PORTFOLIO COMMITTEE ON 31 JULY 2014

Concern was expressed regarding the top ten business accounts that are in debt for more than 90 days. The Acting Chief Financial Officer indicated that there are different reasons for each account. He reported that most of these accounts are disputed, thus, awaiting court dates and others are in dispute which entail that the collections be on hold until the matter is finalised. In regards to Ithala Development Finance the Head of Section: Income reported that Infrastructure and Technical Services together with Financial Services have to undergo a comprehensive investigation and report back to the Executive Committee.

In responding to a query regarding the inclusion of the balance of the occupational rent to the sale amount in terms of the Industrial Development Zone, it was indicated that there was no clear agreement on dealing with matters of rental, fencing etc. The IDZ then proposed to rather purchase the land which entailed the summation of the entire amount.

The Committee enquired in terms of the strategic plan to ensure that unlike the present situation the capital budget is spent accordingly. The Acting Chief Financial Officer assured the Committee that the Service Delivery and Budget Implementation Plan will be reporting on details per quarter in this regard which will afford the Administration an opportunity to improve as soon as it is pointed out. The Acting DMM: Infrastructure and Technical Services added that as a Department, it will report and account differently in terms of the amount expected and the funding that is utilised to ensure the balancing of the records.

A question was raised regarding the printing expenditure which seemed to not show any evidence of decreasing, although the E-councillor is now in use. In responding, it was indicated that amongst other reasons is that not all officials have mobile working stations, thus, the printing will not show improvement in this short space of time. It was also indicated there is still work that needs to be printed other than agendas. It bears noting that as per the contract that Council entered into as far as printing is concerned, it pays for a copy that is inclusive of paper, toner, machine it prints from etc.

The overall expenditure of the Capital Budget for 2013/2014 financial year was 52%. Cnr A S Dawood highlighted that though the expenditure is still low, it is rather an improvement when compared to 38% for the 2012/2013 financial year. Of note is the fact that at the Mid-year 2013/2014 financial year, the spending was circa 15.78% of which the Administration was able to double the said number. The Administration shared the same sentiment as members of Council that improvement is still needed as far as the spending of the Capital Budget is concerned. Of significance is the fact that uMhlathuze Municipality was one of the 30 municipalities in the Republic of South Africa that received a clean audit in 2013/2014 financial year.

RECOMMENDED THAT:

1. the financial position of the uMhlathuze Municipality as at 30 June 2014, as required in terms of Section 71 and Section 66 of the Municipal Finance Management Act, 2003 (Act No 56 of 2003), and as set out in the monthly budget statement tables (DMS 975398) including the quarterly requirements in terms of Section 52(d) be noted;
2. the amount of R341 587,07 which is recorded as unbudgeted and unavoidable expenditure in the Financial Report for the City of uMhlathuze for the Quarter 1 April 2014 to 30 June 2014 be condoned; and
3. the progress on land sales as contained in the report be noted.