



CITY OF
UMHATHUZE
VISION INTO ACTION

ANNUAL REPORT

2019/2020



OUR VISION

The Port City of uMhlathuze offering a high quality of life for all its citizens through sustainable development and inclusive economic growth

OUR MISSION

The City of uMhlathuze commits itself to:

- Job creation and inclusive economic growth through accelerated economic development and transformation;
- Enhancing industry based skills development and strategic support to education priority programmes;
- Community based initiatives to improve quality of citizens health and well-being;
 - Creating safer city through integrated and community based public safety;
 - Planned and accelerated rural development interventions;
 - Promotion and maintenance of spatial equity and transformation;
 - Optimal management of natural resources and commitment to sustainable environmental management;
- Use of Information, Communication and Technology Systems (ICT) to improve productivity and efficiencies in line with Smart City principles; and
 - Good governance, capable and developmental municipality

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ABBREVIATIONS



AG	Auditor-General
BEE	Black Economic Empowerment
CBD	Central Business District
CBP	Community Based Plannin
CIF	Capital Investment Framework
COGTA	Cooperative Governance and Traditional Affairs
CRR	Cumulative Risk Rating
DOT	Department of Transport
EXCO	Executive Committee
GGP	Gross Geographical Product
GIS	Geographical Information System
HIV/AIDS	Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome
ICT	Information Communication Technology
IDP	Integrated Development Plan
IDP RF	Integrated Development Plan Representative Forum
IWMP	Integrated Waste Management Plan
KPI	Key Performance Indicator
KZN	KwaZulu-Natal
LED	Local Economic Development
LGBTIQ	Lesbian, Gay, Bisexual, Transgender, Intergender and Queer
LGTAS	Local Government Turn Around Strategies
LRAD	Land Redistribution for Agricultural Development
LUMS	Land Use Management System
MEC	Member of the Executive Council
MDB	Municipal Demarcation Board
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant
MPAC	Municipal Public Accounts Committee
MSCOA	Municipal Standard Chart of Accounts

ABBREVIATIONS



MTCF	Medium-term Capital Framework
MTEF	Medium-Term Expenditure Framework
MTSF	Medium-Term Strategic Framework
NYDA	National Youth Development Agency
PMS	Performance Management SystemPIMS-Planning, Implementation and Management System
PMU	Project Management Unit
RDP	Reconstruction and Development Programme
SADC	Southern Africa Development Community
SEA	Strategic Environmental Assessment
SDF	Spatial Development Framework
SDBIP	Service Delivery and Budget Implementation Plan
SDP	Site Development Plan
SMME	Small, Medium and Micro Enterprise
SPLUMA	Spatial Planning and Land Use Management Act
WSSA	Water and Sanitation South Africa





MAYOR'S FOREWORD

2019/2020

CITY MAYOR **CLLR MG MHLONGO**

It is our utmost privilege to present our Annual Report for the Financial Year 2019/2020.

The report aims to highlight the long road travelled since assuming office immediately after the Local Government Elections in 2016.

Upon assuming office as this leadership, we set ourselves a number of strategic goals.

Key among them was the important task of deepening the relationship between the City as a provider of services and communities as clients. In this regard, we said that we would embed a pro-poor philosophy of governance in our strategic approaches.

We also made mention of our commitment to strengthening the existing social compact between communities, business, civil society and government by building a responsive administration that works effectively for all the people of uMhlathuze. Specifically, we outlined our contribution to this social compact as consisting of our commitment to:

- Provide quality services for all of our people.
- Create a working economy for all the people of the City.
- Strengthen communities through safety, recreational and educational facilities.

- Build an effective, efficient, accountable and stable local state, embedded in rapid service delivery to the people.

Our projects and programmes, as outlined in this Annual Report, are a direct response to our constitutional mandate. We have made significant progress towards improving democracy and accountability; ensuring provision of services in a sustainable manner; promotion of social and economic development; promotion of a safe and healthy environment; and involving our communities and community organisations in matters of local government.

The 2019/20 Financial Year was especially challenging towards its end, with the last quarter having been dedicated to the national lockdown aimed at slowing the spread of the novel corona virus. This presented unprecedented challenges regarding working arrangements, with the disruption to economic life leading to a severe decrease in rate collections. As we present this annual report, we need to look at the challenges presented by the COVID-19 pandemic and find means to innovate our service delivery offering while playing our part in efforts to stimulate the economy and offer socio-economic relief to our residents.

STRATEGIC ALIGNMENT TO DISTRICT, PROVINCIAL, NATIONAL AND INTERNATIONAL PLANS

I am pleased to report that the service delivery agenda of the City of uMhlathuze is fully aligned to various strategic plans of different spheres of government as well as international strategies. At an international level, the City draws its strategic direction from the United Nations Strategic Development Goals (SDGs). The 17 SDGs are embedded in the world's quest to ensure poverty eradication, changing unsustainable and promoting sustainable patterns of consumption and production and protecting and managing the natural resource base of economic and social development.

At a national level, the City's plans are aligned to the National Development Plan (NDP) 2030. The NDP offers a long-term perspective, defines a desired destination and identifies the role different sectors of society need to play in reaching that goal. The NDP aims to eliminate poverty and reduce inequality by 2030. According to the NDP, South Africa can realise these goals by drawing on the energies of its people, growing an inclusive economy, building capabilities, enhancing the capacity of the state, and promoting leadership and partnerships throughout society. At a provincial level, the City's plans are aligned to the Provincial Growth and Development Strategy, which provides KwaZulu-Natal with a reasoned strategic framework for accelerating and sharing the benefits of an inclusive growth through deepened, meaningful, effective and sustainable catalytic and developmental interventions.

At a district level, the City's plans are aligned to King Cetshwayo District Growth and Development Plan, which aims to translate the Provincial Growth and Development Strategy into a detailed implementation plan at a district level,

inclusive of clearly defined targets and responsibilities thus enabling the province to measure its progress in achieving the accepted growth and development goals.

The alignment of plans and the continued maintenance of intergovernmental relations form an integral part of the District Development Model. The DDM ensures the alignment of plans that accelerates service delivery and allows municipalities to avail themselves of the skills pool available at COGTA nationally and provincially. At a time when cities need advanced digital skills to transform into smart cities that better serve their communities, this availability of skills will be of significant assistance to our city with a substantial number of rural communities.

SERVICE DELIVERY

Once again, the City of uMhlathuze excelled in the implementation of Back to Basics "serving our communities better" programme. The programme acknowledges local government as the primary site for service delivery and the programme seeks to assist local government to enforce its mandate for service delivery. To this end, the City remains a fully functional Municipality with an overall score of 93%. Notably, access to critical services such as water (96.12%), sanitation (80.94), waste removal (71.55%) and electricity in municipal licenced area (100%) remain relative high and in some instances above the national norm. Access to basic services is improving incrementally year on year. The City is still facing major challenges in the provision water especially in wards 31, 32 & 33 as well as maintenance of rural roads. More resources and sustainable solutions will be prioritised in the ensuing financial years.

During this period, the City continued to invest in infrastructure as a way of improving people's lives for better. Some of the key projects implemented in 2019/20 included upgrading of electricity infrastructure, installation of high mast lights in rural wards, rural sanitation, rural and semi urban water schemes, roads infrastructure etc. just to name a few, the key focus was on the continuing improvement of the quality of targeted services to rural areas inherited through the demarcation process. Re-gravelling of access roads and upgrading of roads in the rural areas, promoting targeted service provision and maintenance of service levels in all areas of the City are some of the noteworthy key service delivery highlights under review. Details of all projects implemented are contained in Appendix M (i) (ii) of this Annual Report.

Pursuant to the commitment that we made when we assumed office, ours would be an administration that advances a pro-poor agenda as its guiding philosophy, with a systematic and deliberate bias to rollout service delivery and economic development opportunities in a manner that uplifts the poorest sections of Ekurhuleni, we have been able to source the necessary resources to forge ahead with the delivery of services and the alleviation of hunger resulting directly from the loss of incomes emanating from the lockdown.

Central to our ability to continue with service delivery during these difficult times has been our ongoing partnerships with the private sector, as well as civil society. Working together, we have been able to raise the necessary resources to ensure that programmes such as the City of uMhlathuze Food Bank that was geared towards the provision of food aid to persons who had lost their incomes as a result of the lockdown, are successful.

The Food Bank was established as a distribution point where emergency relief donations in the City would be received and distributed to distressed households who had lost an income due to the lockdown. However, we recognised from the beginning that it would be impossible to facilitate this Food Bank in the absence of partnerships with businesses and civil society within and outside the City. Given the loss of revenue that the municipality is confronted with, at a time when basic services are critical, and a time during which we intend to provide them sustainably, it was critical that we bring all hands on deck. It was for this reason that following the launch of the Food Bank, an invitation was issued to business and stakeholders within the City, inviting donations towards the Bank. At the heart of this initiative was to ensure that vulnerable groups would not be left behind. It was for this reason that a sizeable proportion of the food parcels donated were given to a specific sectoral target group that includes child-headed households, members of the creative industry, vulnerable women who are victims and survivors of gender-based violence. The response to the Food Bank was exceptionally overwhelming.

GOVERNANCE

The hallmark of good governance remains with transparency, democracy, accountability and lawfulness. It is with these characteristics that we have mirrored our running of council business.

During the period under review, the pro-poor agenda remained the foremost developmental agenda of the City in its commitment to stimulate and improve economic growth for the benefit of poor by broadening its reach through service delivery to all areas specifically rural areas despite the Covid-19 related challenges in the last quarter of the financial year.

The City of uMhlathuze once again received an unqualified audit opinion after committing to resolve all the issues raised by the Auditor General in the final management letter to put systems in place towards a clean audit outcome. We have put in place measures to progressively reduce irregular expenditure. We acknowledge the work of Council in providing oversight to the Executive and Administration.

We received an unqualified audit outcome under bizarre circumstances of a disagreement in views; nonetheless, the Auditor General cited mass improvement and was confident that in the coming year, we will achieve a greater outcome.

The role played by council and its committees have remained pivotal in the governance of the institution through fair representation of views across political lines, tolerance and democracy.

TOWARDS THE YEAR OF LOCAL GOVERNMENT ELECTIONS

The coming year 2020/21 will prove to be the most challenging yet. It is the year of Local Government Elections where we will close the 5-year cycle since being elected in 2016.

The year of elections presents many difficulties because it is an opportunity for all parties to start their electioneering machinery and thereby posing a risk to undermine the gains, which have been achieved throughout the term of office.

We are confident that as we march forward in accounting to our communities, we will do this with the utmost discipline and acceptable demeanour befitting of public office.

The developmental agenda continues and the struggle to change the lives of our communities for the better remains the central task that we have been charged with. It is from that understanding that council needs to pull together even closer and work hand in hand with administration.

Our work speaks for itself, we have taken the City of uMhlathuze to greater heights as we hope to turn the economic fortunes of our citizenry around.

In conclusion, the City still has a long way to go before it can reach reasonable levels of economic stability. The COVID-19 pandemic, while it shows signs of slowing down in South Africa, continues to be a reality that confronts us, and whose effects will be felt for a long time to come.

The situation points that it is possible and for us to overcome, through sustainable partnerships between government, the private sector and civil society and realize our full potential and continue to serve our people with dignity and distinction. It is going to require extraordinary commitment and resilience from us all. It is going to be a long road but not impossible, ours is to realize the ultimate goal: changing the lives of the downtrodden and the disenfranchised for the better. We say this in the words of African writer Amilcar Cabral:

"Always bear in mind that the people are not fighting for ideas, for the things in anyone's head. They are fighting to win material benefits, to live better and in peace, to see their lives go forward, to guarantee the future of their children. . ."

Yours In Service Delivery

**COUNCILLOR MG MHLONGO
CITY MAYOR**



MUNICIPAL MANAGER'S FOREWORD

2019/2020

NI MTHETHWA
CHIEF OPERATIONS OFFICER AND ACTING MUNICIPAL MANAGER

INTRODUCTION

The 2019/2020 Annual Report is being presented during the time when the world is facing a major pandemic commonly known as COVID-19. This pandemic has had unprecedented negative impact on the operations of government across all spheres since the declaration of a State of Disaster and subsequent various levels of lockdown by President Cyril Ramaphosa. Since February 2020, the City had to adapt to the new normal by scaling down its operations with the exception of essential services as well as ensure full adherence to Covid-19 Health and Safety Protocols. Again at the beginning of the 3rd quarter, the Municipal Manager left the City and the COO was requested to act in his stead. Notwithstanding the foregoing challenges, the Office of the Municipal Manager (OMM) remained the epicentre of driving the City's strategy, innovation, governance, integrated service delivery, responses to Covid-19 etc. albeit under extremely difficult conditions.

The City of uMhlathuze, as one of the Intermediate Cities in South Africa, continues to play a pivotal role in advancing socio-economic development, infrastructure investment, promotion of social cohesion, sustainable human settlements and spatial transformation. According to the UN-Habitat, Intermediate Cities must continue to strengthen urban-rural linkages towards the realisation of the new urban agenda. Notably, in the last few years, there has been unprecedented rise in urbanisation by people who seek better opportunities in Cities.

Inevitably, many Cities still face challenges of poor infrastructure, urban poverty, pollution, unemployment, congestion, segregation, urban sprawl and other unintended consequences. It is, therefore, imperative that the City of uMhlathuze continues to significantly improve service delivery, develop strategies to drive economic growth, human capital development, sustainable human settlements and access to basic services such water, electricity, roads etc. This must be achieved in a sustainable manner taking into cognisance the global green agenda. In a fast moving world, the City must be resolute in planning faster, simpler and better in order to achieve and increase its own competitive advantage.

SERVICE DELIVERY AGENDA

The City of uMhlathuze continues to execute its service delivery agenda in accordance with the powers and functions assigned to municipalities in terms of the Constitution, Municipal Structures Act, Municipal Systems Act, Municipal Finance Management Act and other enabling pieces of legislation. The City also adopted a Long Term Strategy – Vision 2030 aimed at building capacity of the state at local level and to guide the implementation of various strategic programmes. Access to basic services by all residents remains a priority and this can be only be achieved through accelerated service delivery. During the year under review, the following key achievements have been recorded in terms of basic service delivery outcomes:

Percentage of households with access to water is at 96.12%
Percentage of households with access to sanitation is at 80.94%.
Percentage of households with access to electricity in areas serviced by the city is at 100% excluding in fills and Eskom supplied areas backlogs.
Percentage of households with access to solid waste removal is at 71.55%
Number of post 1994 Housing stock transferred to qualifying households in the 2019/2020 financial year was 160 units.
Number of jobs created through EPWP in the 2019/2020 financial year was 899.
The city received a Back to Basics Provincial Scoring of 82% for the 2019/2020 financial year.

Notwithstanding noticeable improvement in terms access to basic services, there are still communities without access to services in various wards, and therefore, there is a need to refocus and redirect the budget towards investing in new infrastructure and maintenance of existing infrastructure where backlogs exit. The overall organisational performance is covered in Chapter 2 dealing with the Annual Performance Report.

GOVERNANCE

The City of uMhlathuze's governance structures continue to be very strong, functional and effective. The governance structures include:

- Council
- Executive Committee(EXCO)
- Audit Committee
- Performance Audit Committee
- Municipal Public Accounts Committee (MPAC)
- Enterprise Risk Management Committee (ERMC)

The above referenced structures continue to put measures in place to progressively improve operational efficiencies, accountability, and responsiveness and to strengthen oversight for the City's administration to become more responsive, resilient and efficient.

Again, the City, through Internal Audit, has undertaken a comprehensive King IV Corporate Governance Code of Good Practice compliance audit with specific focus on the municipal supplement. The good corporate governance assists with putting in place leadership and other structures as well as the processes and frameworks for the municipality to be responsive to the needs of the community. All the required disclosures in terms of King IV Report on Corporate Governance for South Africa are included in various chapters of this Annual Report and its Appendices.

Corrective measures are being put in place on an ongoing basis to improve internal controls, adherence to legislation and resolution of irregular expenditure in terms Section 32 of the MFMA.

In terms of Strategic Risk Register, the following were top 5 rated risks and mitigation measures were put in place to reduce the anticipated negative impact:

- Unsustainable development practices and human settlements
- Lack of security/assurance of supply: electricity
- Negative impact of climate change
- Decreasing reliance on electricity as a source of energy
- Poor standard of living in rural and urban areas for vulnerable groups

SECTION 56/57 MANAGERS

As at the end of the financial year, the status on the senior managers positions was as follows:

NO	POSITION	STATUS
1.	Municipal Manager	Resigned on 31 January 2020
2.	Chief Operations Officer	Contract expired on 28 February 2020 and extended month to month
3.	Chief Finance Officer	Filled
4.	Deputy Municipal Manager: City Development	Filled
5.	Deputy Municipal Manager: Corporate Services	Resigned on 30 November 2020
6.	Deputy Municipal Manager: Community Services	Filled
7.	Deputy Municipal Manager: Electrical and Energy Services	Filled
8.	Deputy Municipal Manager: Infrastructure Services	Filled

Council appointed acting managers in vacant positions and the process to fill the positions is currently underway and will be completed in the new financial year.

FINANCIAL PERFORMANCE

The financial performance and revenue trends by source including borrowings are summarized hereunder:

The City of uMhlathuze has obtained a clean audit outcome for the 2019/2020 financial year.

THE WAY FORWARD

The impact of Covid-19 is going to be felt for many years to come and will put serious strain on municipal resources and exacerbate poverty and unemployment. It crucial that the City continues to run its affairs in an efficient and cost-effective manner, implement systematic cost containment measures and alternative revenue streams. The 4th industrial revolution is now a new game changer and can no longer be delayed and requires urgent steps to be taken to implement the Smart City Strategy.

The importance of good governance, high ethical leadership and service delivery excellence to improve public trust in the system of local government cannot be overemphasized. At the apex of the City's priorities should be the implementation of the Local Economic Recovery Plan to reignite local economy, create much needed jobs and drive industry based skills revolution. All the City's interventions must contribute towards the realization of the United Nations Sustainable Development Goals.

APPRECIATION

On behalf of the Executive Management Committee (EMCO), I would like to thank the Mayor, Deputy Mayor, Speaker and Chiefwhip, Amakhosi, Chairpersons of Portfolio Committees, Councillors, Ward Committees, stakeholders, partners, labour unions and employees for continued support, guidance, cooperation and wise counsel. Working together, with an efficient and capable machinery, will propel the City to even greater heights of service delivery excellence and change residents experience for better.

Batho Pele- People First!
NI MTHETHWA
CHIEF OPERATIONS OFFICER AND ACTING MUNICIPAL MANAGER



CHAPTER 1:

GOVERNANCE INTEGRATED
DEVELOPMENT PLAN

INTRODUCTION AND BACKGROUND

MUNICIPAL OVERVIEW

The City of uMhlathuze (KZ 282) is situated on the north-east coast of the province of KwaZulu- Natal, about 180 kilometers north-east of Durban. The uMhlathuze land area covers 79 334 Ha to 123 325 Ha and incorporates Richards Bay, Empangeni, eSikhaleni, Ngwelezane, eNseleni, Felixton, Vulindlela, Bhuchanana and Heatonville as well as the rural areas under Traditional Councils namely, Dube, Mkhwanazi, Khoza (Bhejane), Zungu (Madlebe), Somopho (Mthembu), Obuka (Biyela) and Obizo (Cebekhulu). The population is estimated at 410 456 as per Community Survey 2016, although in terms of Census 2011 the total population was estimated at 334 459. The number of households increased from 67 127 in 2001 to 86 609 in 2011, the current number of households as per the recent community survey is estimated at 110 503. The municipality borders a coastline that spans approximately 45 kilometers. The N2 highway traverses the uMhlathuze Municipality in a north-east direction towards the Swaziland border and south-west towards Durban. It effectively forms a division between Empangeni and Richards Bay. The R34 Provincial Main Road passes through Empangeni towards Melmoth.

The uMhlathuze Municipality was established on 5 December 2000 after the demarcation process and the local government elections of that date. Since its establishment the municipality in 2016 has been affected by the re-determination of municipal boundaries which changed its geographical setting to include areas which were previously under the then Ntambanana Municipality.

As such it encompasses the towns of Empangeni, Richards Bay, eSikhaleni, Ngwelezane, eNseleni, Vulindlela, Felixton, Heatonville and Bhuchanana as well as the Traditional Authority areas under Amakhosi Dube, Mkhwanazi, Khoza, Mbuyazi, Zungu, Mthembu, Biyela and Cebekhulu. UMhlathuze Local Municipality has been divided into 34 municipal wards since 2016 local government elections.

The municipality has the benefit of about 45km of coastline of which about 80% is in its natural state. Linked to its coastal locality is the Richards Bay deep-water port that has been instrumental in the spatial development of the area in the past and will definitely impact on the areas' future spatial development. There is one airport and a couple of land strips in the municipal area. uMhlathuze is contributing 48% towards GDP within the King Centshwayo District.

Table 1: Population Growth

	Year	UMHLATHUZE
Census	2011	334459
Community Survey	2016	410465
% Growth		22,73%

Source: Stats SA, 2011; 2016

The 2016 Community Survey indicates that the population of uMhlathuze Municipality has increased by just over 22% between 2011 and 2016. It has to be borne in mind that a portion of the population increase is the result of an enlarged municipal area following the inclusion of three wards from the former Ntambanana Municipality post the 2016 Local Government Elections.

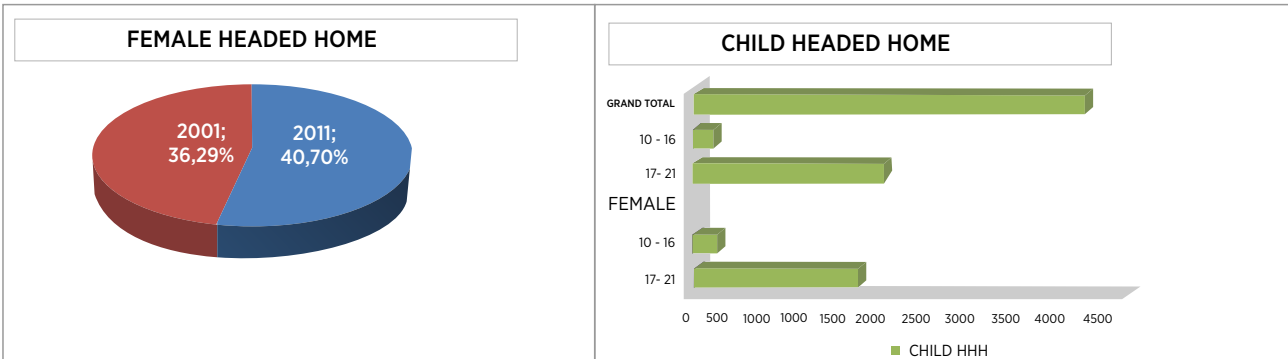
Table 2: Population Growth Scenarios from 2016 to 2030

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
1.5% Increase	410 465	416 622	422 871	429 214	435 653	442 187	448 820	455 552	462 386	469 322	476 361	483 507	490 759	498 121	505 593
Households	103 915	105 474	107 056	108 662	110 292	111 946	113 625	115 330	117 060	118 816	120 598	122 407	124 243	126 107	127 998
2% Increase	410 465	418 674	427 048	435 589	444 301	453 187	462 250	471 495	480 925	490 544	500 355	510 362	520 569	530 980	541 600
Households	103 915	105 993	108 113	110 276	112 481	114 731	117 025	119 366	121 753	124 188	126 672	129 205	131 790	134 425	137 114
3% Increase	410 465	422 779	435 462	448 526	461 982	475 841	490 117	504 820	519 965	535 564	551 631	568 180	585 225	602 782	620 865
Households	103 915	107 033	110 244	113 551	116 957	120 466	124 080	127 803	131 637	135 586	139 653	143 843	148 158	152 603	157 181
4% Increase	410 465	426 884	443 959	461 717	480 186	499 393	519 369	540 144	561 750	584 220	607 588	631 892	657 168	683 454	710 793
Households	103 915	108 072	112 395	116 890	121 566	126 429	131 486	136 745	142 215	147 904	153 820	159 973	166 372	173 026	179 947
5% Increase	410 465	430 988	452 538	475 165	498 923	523 869	550 062	577 565	606 444	636 766	668 604	702 034	737 136	773 993	812 693
Households	103 915	109 111	114 566	120 295	126 310	132 625	139 256	146 219	153 530	161 207	169 267	177 730	186 617	195 948	205 745

From the above, the following is highlighted:

- At a steady population increase of 1, 5% per annum, the municipal population will surpass 500 000 people by 2030.
- The municipality will reach a population of 500 000 before 2021 if a population growth rate of 5% takes place over the next few years.
- At such a 5% per annum population growth rate the number of households in the municipality will double.

Figure 1: Female and Child Headed Households



Source: Stat SA, 2011

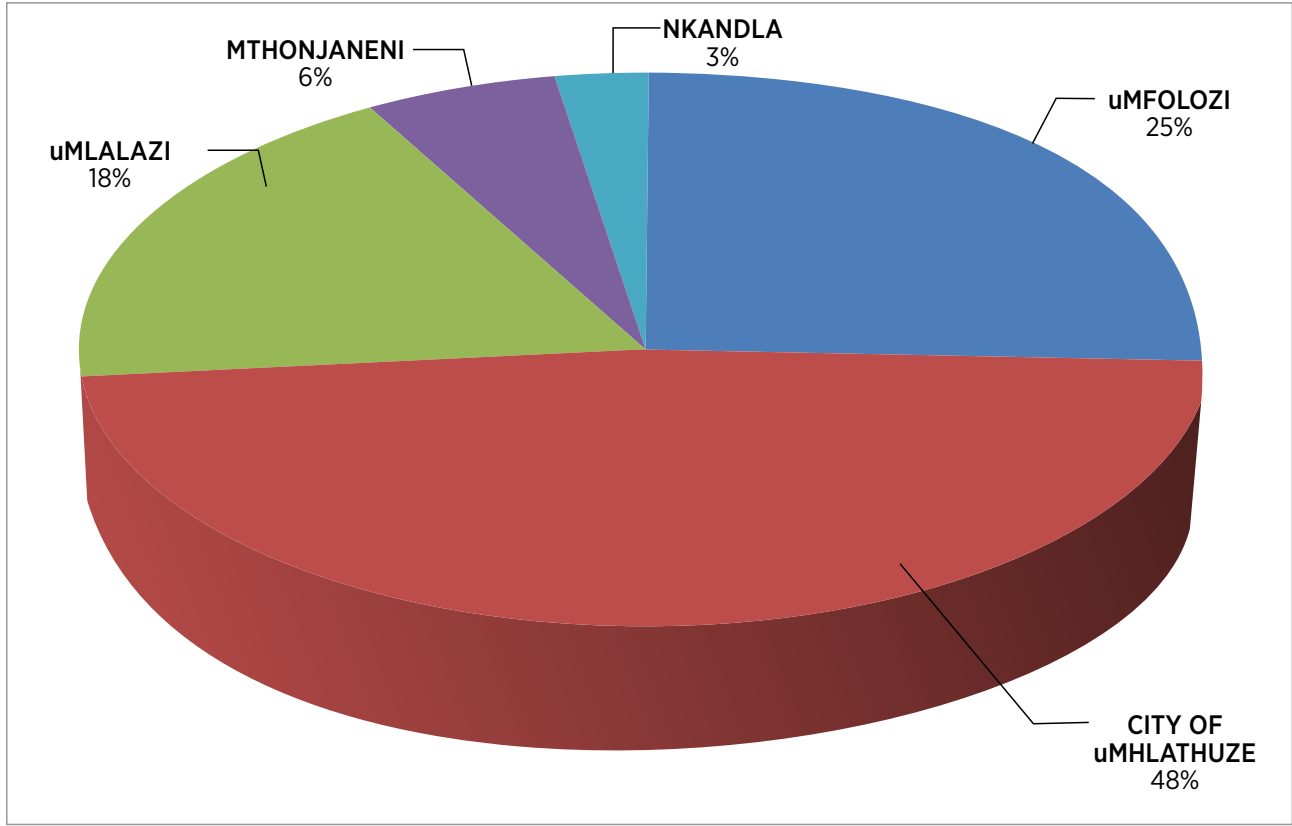
The number of Female headed Households has increased from 2001 from 36.29 % to 40.70% in 2011. This can be attributed by many factors including the high level of divorce cases, and the fact that more women are becoming more independent. About 5 % of uMhlathuze Households are Child and Adolescent Headed Households. The needs of these children are complex, many and diverse.

ECONOMIC PROFILE

uMhlathuze has the most developed economy of all the municipalities in the district and is the major contributor to the District GDP (it is the third largest economy in KwaZulu-Natal). It's most important industries are BHP Billiton Aluminum, Mondi, SAPPI, RBCT, Tata Steel and Bell Equipment.

The following chart indicates the GDP contribution by uMhlathuze Municipality comparing to other local municipalities within King Cetshwayo District. It is evident that uMhlathuze remain the strong contributor to the district GDP, with 48% contribution.

Figure 2: % GDP Contribution

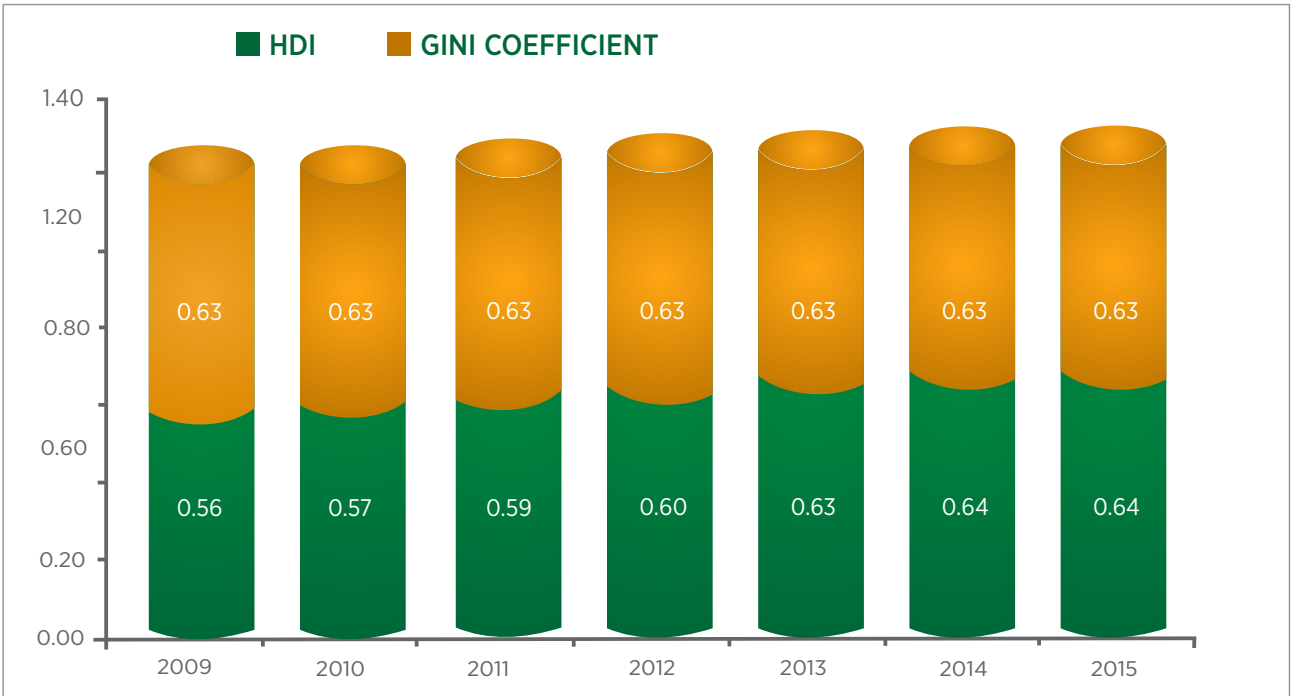


Source: Global Insights 2015

HUMAN DEVELOPMENT INDEX AND GINI COEFFICIENT

Measuring the life expectancy, literacy rates and income levels as proxy of quality of living, it is noted from the figures BELOW that the HDI for uMhlathuze Municipality has increased from 0.56 in 2009 to 0.64 in 2015. This is a good indicator, when translated it means the standard of living for the citizens of uMhlathuze has improved over the period. On contrary the Gini Coefficient of uMhlathuze Municipality has remained the same since 2009 to 2015, at 0.63.

Figure 3: Human Development Index and Gini Coefficient



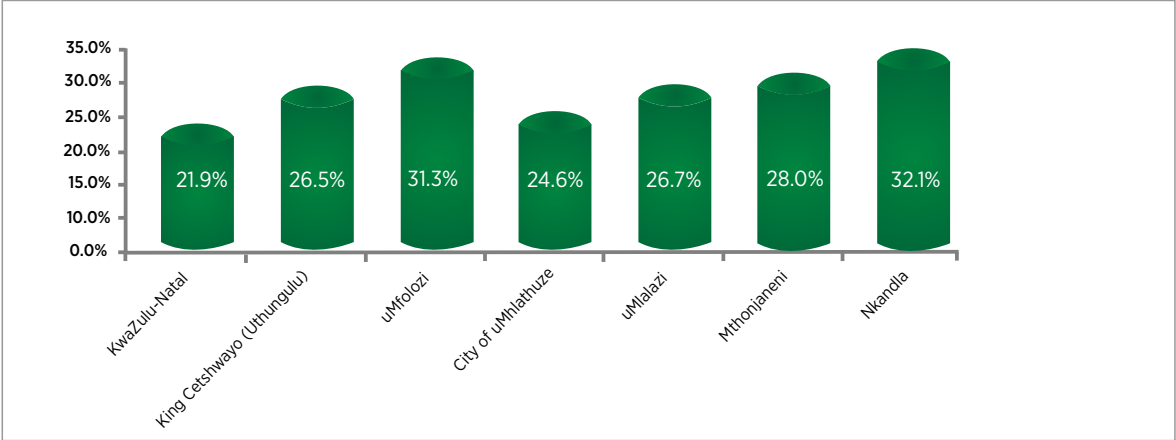
Source: Global insight 2015(Provincial Treasury)

EMPLOYMENT AND INCOME LEVELS

The City of uMhlathuze is seating at 24.6% with regards to unemployment as per the recent Global insight statistics. The picture is better if compared with other municipalities within the region; however, it is still relatively higher when compared with 21. 9% of the province.

Job creation is not the core competency of the municipality however City of uMhlathuze is committed To radical economic transformation which entails making the environment conducive for investors.

Figure 4: Regional Unemployment



Source: Global insight 2015

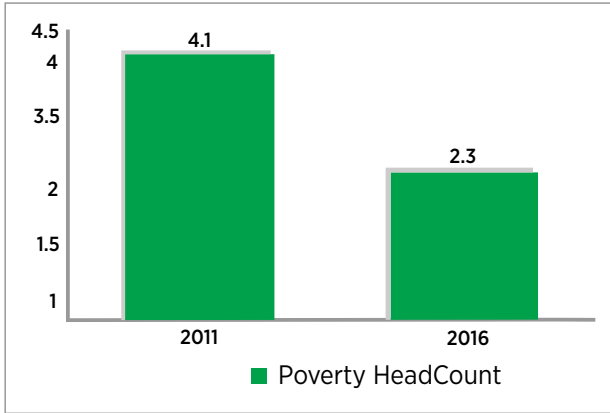
Table 3: Performance of Broad Economic Sectors

	2005	2010	2015
PRIMARY SECTOR	14.4	13.3	15.4
Agriculture	3.3	3.7	3.9
Mining	11.1	9.7	11.5
SECONDARY SECTOR	38.3	37.4	36.2
Manufacturing	32.5	31.3	30.5
Electricity	2.1	1.8	1.6
Construction	3.8	4.2	4
TERTIARY SECTOR	47.3	49.2	48.4
Trade	9.4	9.7	9.7
Transport	11.7	12.6	12.9
Finance	10.5	11.3	14.8
Community services	15.6	15.6	28.2

Source: Global Insight 2015

To be noted in 2010 there was a decline in the mining sector; however, we are noting an increase within the year 2015. Manufacturing is not doing well; this is confirmed by the declining trend seen over the years from 32.5 in 2005 and 30.5 in 2015. There is almost a double increase within the community services sector from 15.6% in 2005 to 28.2% in 2015.

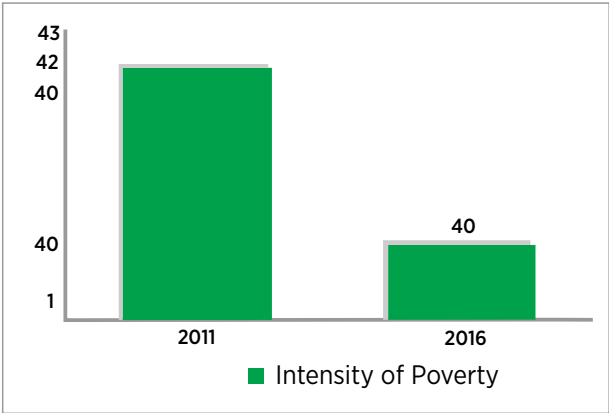
Figure 5: Poverty Head Count



Source: Global Insight 2015

There is a noticeable decrease in poverty headcount, whereas the extent of intensity of poverty remains relatively high comparatively.

Figure 6: Intensity of Poverty



Source: Global insight 2015

STRATEGIC FRAMEWORK

THE VISION:

“The Port City of uMhlathuze offering a better quality of life for all its citizens through sustainable development and Inclusive Economic Growth”

MISSION STATEMENT:

The City of uMhlathuze commits itself to:

- Job creation and inclusive economic growth through accelerated economic development and transformation;
- Enhancing industry-based skills development and strategic support to education priority programmes;
- Community based initiatives to improve quality of citizens health and well-being;
- Creating safer city through integrated and community based public safety;
- Planned and accelerated rural development interventions;
- Promotion and maintenance of spatial equity and transformation;
- Optimal management of natural resources and ccommitment to sustainable environmental management;
- Use of Information, Communication and Technology Systems (ICT) to improve productivity and efficiencies in line with Smart City principles; and
- Good governance, capable and developmental municipality

Figure 7: Development Goals



FOURTH GENERATION IDP

INTRODUCTION AND BACKGROUND

The IDP entails processes through which a municipality, its constituencies, various sector departments, interested and affected parties come together to prepare clear objectives and strategies which serve to guide allocation and management of resources within the municipal area of jurisdiction. The Integrated Development Plan spans a five-year period which is directly linked to the term of its Council.

Umhlathuze Municipality implement its IDP to fulfil its role of “developmental local governance”. Central to this role are the objectives and strategies contained in the plan, which guides the municipality in the realm of: Municipal Budgeting, Institutional re-structuring in order to fulfil the strategic intent of the plan including integrating various sectors (housing, land use, etc.) with economic, social and environmental dimensions.

IDP REVIEW 2019/2020 – SECOND REVIEW OF THE 2017-2022 IDP

All municipalities are charged with the responsibility to develop, review and implement integrated development planning (IDP). In this regard municipalities are guided by the Local government system act, Chapter 4 on community participation and chapter 5 on integrated development planning amongst the host of regulations.

The IDP Review 2019/2020 was compiled in terms of a process plan developed and adopted by Council in August 2019 to ensure compliance with certain quality standards and also to ensure that proper coordination between and within the spheres of government is established.

Council approved a process plan for the 2019/2020 IDP process, that which set out the methods and approach according to which the IDP development process was to be conducted.

The Fourth Generation IDP and subsequent reviews adopts a concept of an outcome-based approach which emphasises the following:

- That the municipality focuses on achieving the expected real improvements in the life of all its residents;
- That through the integrated development planning, municipality clarifies what the community expect to achieve, how they expect to achieve it and how will they know whether they are achieving it;
- That the municipality improve the lives of citizens rather than just carrying out its functions.

CREDIBILITY

uMhlathuze Municipality prides itself for consistently being recognised and awarded by the Department of Corporative Governance and Traditional Affairs for remaining amongst the top ten municipalities in the entire province that produces credible IDPs, in the 2019/2020 IDP uMhlathuze was also awarded for the producing the most credible IDP for seven consecutive years, and for producing the best quality KPA in the province: Good Governance KPA. This achievement is an indication of the ability and readiness of this organisation to deliver on its legislative and Constitutional mandates.

IDP ROADSHOWS

It is Council's commitment to constantly engage with all the people of the city. Hence the process plan makes provision for communities to participate throughout the development of the IDP. The Key Strategic Outcomes to the Public participation sessions are the following:

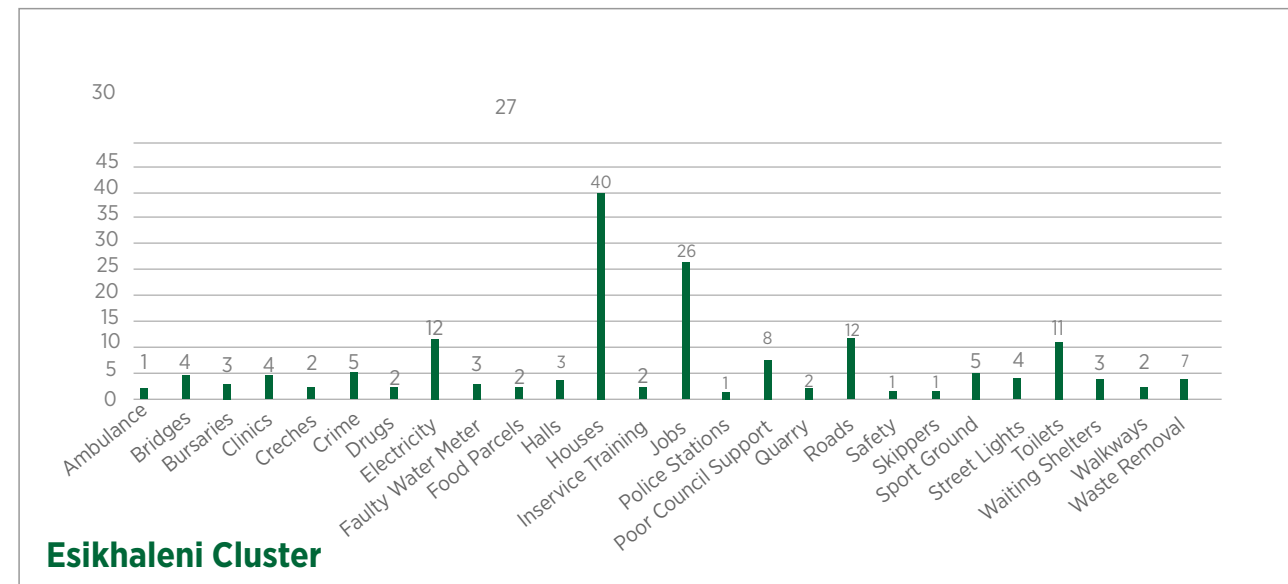
- Identification of the real needs of all communities in the uMhlathuze
- Prioritization of such needs and development challenges
- Collective development of appropriate solutions to address such needs
- Empowerment of the local communities to take ownership for their own development

The IDP Roadshows were held as follows, Ward Committees on 4 September 2018, Amakhosi on 6 September 2018, Richards Bay Cluster on 09 September 2018, Empangeni Cluster 16 September 2018, eSikheleni Cluster on 23 September 2018 and Stakeholders on 27 September 2018. Below is graphical representation of issues raised communities across the sessions held. It is evident from the figure below that there is an outcry on the provision of houses and the status of roads in the City.

Figure 8: Summary of Community Issues



Figure 9: Summary of Community Issues



INTERGOVERNMENTAL ALIGNMENT

From July 2017 to May 2018, the City engaged with its District and Provincial counterparts through district and provincial platforms established including the following:

- King Cetshwayo District IDP Planners Forum;
- COGTA KZN IDP Planners Forum; and
- SALGA Municipal IDP Support Forum.

The key strategic outcomes for these alignment sessions are the following:

- Improved co-operation and coordination between different spheres of government on IDP matters
- Strengthened relations with government departments and other stakeholders
- Vertical and Horizontal alignment
- Improved monitoring and support by provincial department



CHAPTER 2:

SERVICE DELIVERY PERFORMANCE

ORGANISATIONAL PERFORMANCE MANAGEMENT SYSTEM

1. LEGISLATIVE REQUIREMENTS

Outlined in Section 40 of the Municipal Systems Act 32 of 2000 (MSA), Municipalities must establish mechanisms to monitor and review its Performance Management System (PMS) so as to measure, monitor, review, evaluate and improve performance at organisational, departmental and employee levels. Section 34 of the MSA furthermore points out that the Integrated Development Plan (IDP) has to be reviewed on an annual basis and that during the IDP review process the Key Performance Areas, Key Performance Indicators and Performance Targets be reviewed and this review will form the basis for the review of the Organisational Performance Management and Performance Contracts of Senior Managers.

The Municipal Planning and Performance Management Regulations (2001) stipulates that a “municipality’s performance management system entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role-players” (Chapter 3, Section 7, Municipal Planning and Performance Management Regulations, 2001).

Section 46 of the Municipal Systems Act (Act 32 of 2000), inter alia stipulates the following:-

ANNUAL REPORTS

46. (1) A municipality must prepare for each financial year an annual report consisting of:

- (A) a performance report reflecting;
 - (i) the municipality’s, and any service provider’s, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
 - (ii) the development and service delivery priorities and the performance targets set by the municipality for the following financial year;
 - (iii) measures that were or are to be taken to improve performance; ”

2. INTRODUCTION

The first performance management framework was adopted by the uMhlathuze Municipality on 28 May 2002. The framework was reviewed and amended during 2012/2013 financial year to align with the best practice guidelines suggested by the then Department of Provincial and Local Government and Traditional Affairs of Kwazulu-Natal. The framework/policy was again reviewed in June/July 2016 to address the Auditor General finding that the municipality did not have documented and approved internal policies and procedures to address the process of collection, recording, processing, monitoring and reporting of performance information.

The Reviewed Performance Management Framework and Policy has been enhanced to include the National Treasury Communications Directive: Framework for Managing Programme Performance Information (FMPPI). The Local Government Regulations on the appointment and conditions of employment of Senior Managers (Reg 21 of 17 January 2014) were also included in the reviewed framework, since it was promulgated after the adoption of the previous Performance Management Framework and Policy.

The most recent Performance Management Framework/Policy review was on 05 December 2018 per Council Resolution 12944, including review of the Standard Operating Procedure to clarify the processes to collect, collate, verify and store of performance information.

On 1 July 2019 the Department of Cooperative Governance issued a revised draft set of indicators with technical indicator descriptions for secondary cities and district municipalities. The draft set of indicators were developed with respect to the provisions of Section 43 of the Municipal Systems Act (MSA) 32 of 2000 which provides for the Minister, after consultation with MEC’s for local government and organised local government representing local government nationally, to prescribe and regulate key performance indicators to local government.

The draft indicators for secondary cities and district municipalities were developed through the course of engagements with provincial planning, monitoring & evaluation stakeholders (21 February 2019) and representatives of district municipalities and secondary cities whereby uMhlathuze participated (14 March 2019), convened by the Department of Cooperative Governance (DCOG). The submissions made via these forums have been considered as formative input to the indicators and are considered part of the process of intended reform of the Local Government: Municipal Planning and Performance Management Regulations of 2001.

The document begins by setting out a summary of the proposed indicators for secondary cities and districts differentiated for the respective categories of municipality respectively. The indicators have used MFMA Circular No. 88 as their point of departure and have been crafted so that they reflect the differential allocation of powers and functions

Between the two categories of municipalities. The indicators have been organised in terms of the Back-2-Basics Pillars (e.g. Putting People First, Service Delivery, Good Governance, Sound Financial Management and Building Capable Local Government Institutions) and are informed by reporting reforms initiated with metropolitan municipalities and formalised in MFMA Circular No. 88.

Technical indicator description for each of the proposed indicators were provided in draft format and municipalities requested to comment on it. It was imperative for uMhlathuze municipality to prepare for readiness of implementation of the performance indicators together with Technical Indicator Descriptions for secondary cities until such stage that the Regulations are formalised.

The OPMS scorecard (Top Layer service delivery targets of the SDBIP) for the 2019/2020 financial year was subsequently restructured in line with the new proposed format by the Department of Cooperative Governance and aligned to the Back-2-Basics Pillars.

Technical Indicator Descriptions were developed for the Top Layer service delivery targets on basic service delivery in the SDBIP for the 2019/2020 financial year and adopted by Council on 30 August 2019 as phase one of the implementation process with the following objectives:

- To describe the purpose of each indicator, the collection, calculation and interpretation of data;
- To indicate systems used to generate performance information to report on performance indicators;
- To institute a common understanding on the procedures that must be followed to record, collect, collate, verify and report on the actual performance on predetermined objectives outlined in the Top Layer SDBIP;

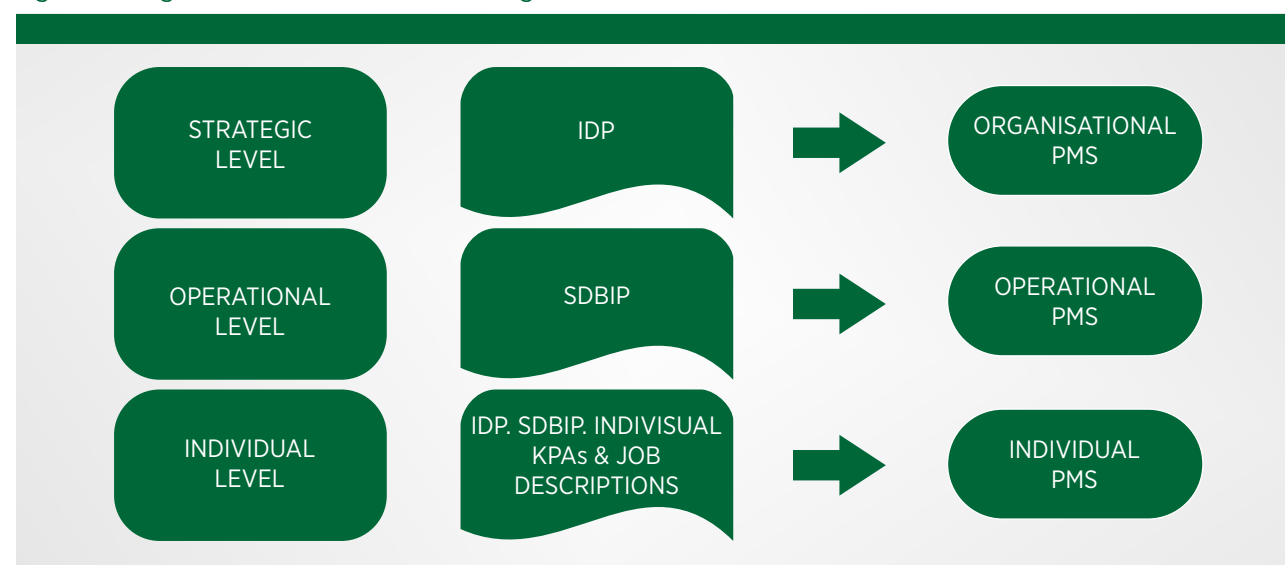
- To indicate the responsibilities at all organisational levels from the level where the performance information originates, up to the point where it is recorded in the SDBIP quarterly performance reports and the finally in the annual report;
- To ensure an audit trail (supporting evidence); and
- To facilitate effective monitoring and evaluation.

The Organisational Performance Management function of uMhlathuze Municipality is delivered by an internal Performance Management Unit within the Office of the Municipal Manager under the authority of the Chief Operations Officer. The Performance Management unit consists of two permanent employees, i.e. one post of Manager: Performance Management and one post of Performance Management Specialist.

3. ORGANISATIONAL PERFORMANCE MANAGEMENT PROCESS

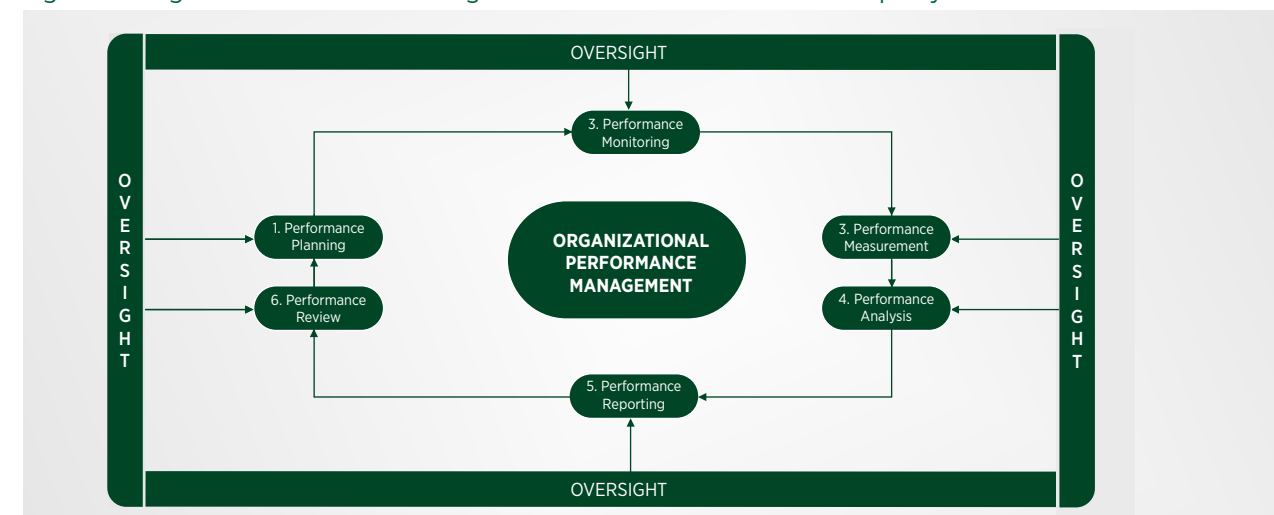
The legislative framework as set out above provides for performance management at various levels in a municipality including organisational (sometimes also referred to as municipal, corporate or strategic) level, operational (also referred to as services, departmental or section/team level) and lastly, at individual level as. These levels are however integrated and interdependent on each other.

Figure 10: Organisational Performance Management Process



The process of managing performance at organizational level in the uMhlathuze Municipality involves the stages as set out in the following diagram:

Figure 11: Stages Of Performance Management Process: Umhlathuze Municipality

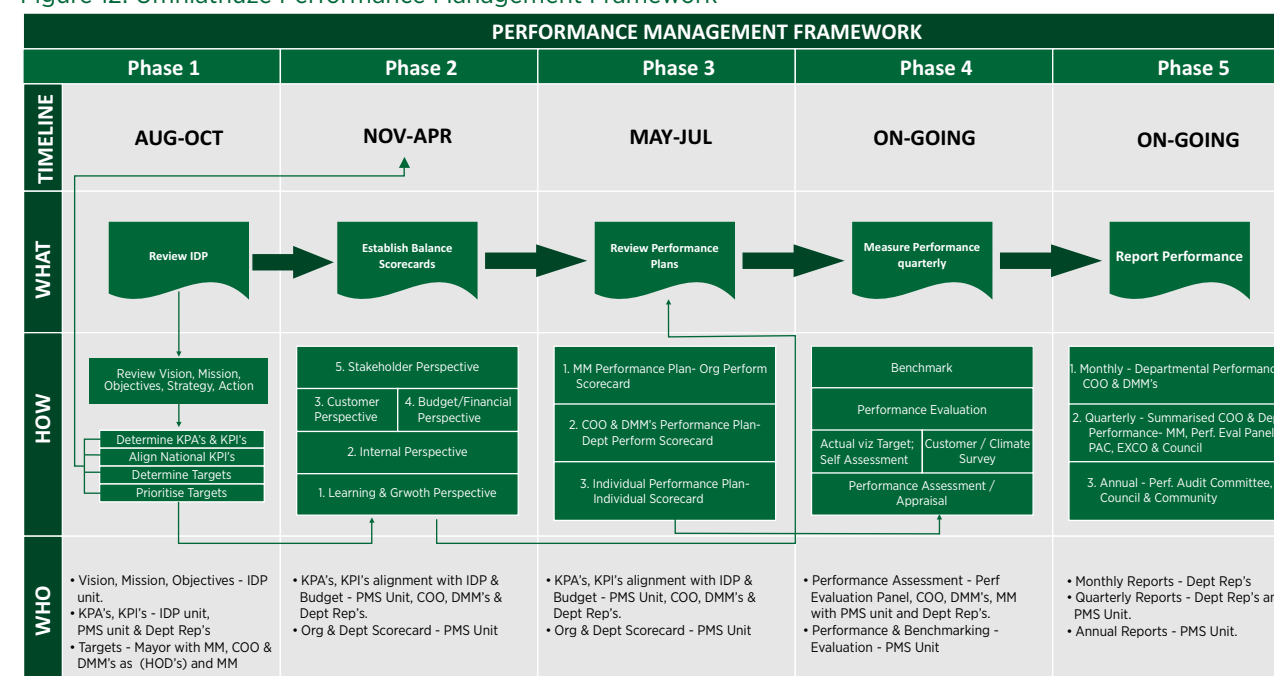


Scorecard/Top Layer of the Service Delivery Budget implementation Plan. A process to ensure regular reporting is in place and gets reported quarterly to the Council via the Performance Audit Committee.

Individual performance agreements and performance plans were prepared in line with provisions prescribed in the Performance Regulations (Notice 805, published on 1 August 2006 in the official gazette) and signed by the Municipal Manager, the Chief Operations Officer and Deputy Municipal Managers (Heads of Department). These Agreements are fully implemented and aligned with the Service Delivery and Budget Implementation Plan as required in terms of the Municipal Finance Management Act (No 56 of 2003).

The following diagram illustrates a summary of the reviewed performance management framework for the City of uMhlathuze for performance measurement and reporting, adhering to the guidelines suggested by KwaZulu-Natal Province, Department for Cooperative Governance and Traditional Affairs:

Figure 12: Umhlathuze Performance Management Framework



UMhlathuze Performance Management Framework diagram

4. PERFORMANCE AUDIT COMMITTEE

The Performance Audit Committee has been established since 2003 in terms of of Section 14(2) (a) of the Local Government: Municipal Planning and Performance Management Regulations of 2001 and membership changed over time. The Performance Audit Committee membership for the 2019/2020 financial year was re-affirmed on 28 February 2019 (Resolution 13065, RPT 165088) to appoint the following members for the remainder of the 2018/2019 and for 2019/2020 financial until the adoption of the 2019/2020 Annual Report in January 2021 and appointments are lapsing on 30 June 2021:

Dr M J Ndlovu – Chairperson (external member)
Mr R M J Baloyi (external member)
Cllr K D Sibiya (Deputy Mayor) alternatively
Cllr R M Zikhali (Executive Committee members in the event of non-availability by the Deputy Mayor)

The Performance Audit Committee is meeting on a quarterly basis during each financial year to ensure compliance with relevant legislation, procedures and to consider the quarterly performance achievements reported on the OPMS Scorecard/Top Layer SDBIP as well as the performance achievements reported in terms of the Departmental Service Delivery Budget Implementation Plans.

The Performance Audit Committee has met quarterly during the 2019/2020 financial year as follows:

Table 4: 2019/2020 Performance Audit Committee

PERIOD	DATE	REFERENCE TO AGENDA	REFERENCE TO MINUTES
Quarter 1	29 August 2019	RPT 167620	RPT 167621
Quarter 2	09 December 2019	RPT 168262	RPT 168263
Quarter 3	19 March 2020	RPT 168814	RPT 168815
Quarter 4	30 June 2020	RPT 169180	RPT 169181

The Draft Annual Performance was submitted to the Performance Audit Committee on 28 August 2020 to note and consider the annual performance achievements reported in the OPMS scorecard/Top Layer SDBIP for the completed 2019/2020 financial year. The minutes of meetings are available on the GroupWise electronic document management system as reflected in the table above.

5. PERFORMANCE EVALUATION PANELS

Performance Evaluation Panels have initially been established for the assessment of performance of the Municipal Manager as well as Managers directly accountable to the Municipal Manager per Council Resolution 4120 of 10 October 2006. The membership of Performance Evaluation Panels were amended over time and re-affirmed subsequently again on 28 February 2019, by Council Resolution 13065.

A) For purposes of evaluating the annual performance of the Municipal Manager (section 54A), an Evaluation Panel constituting of the following persons was established

- Executive Mayor or Mayor;
- Chairperson of the Performance Audit Committee;
- Member of the Mayoral or Executive Committee or in respect of a plenary type Municipality, another member of Council;
- Mayor and/or Municipal Manager from another Municipality; and
- Member of a Ward Committee as nominated by the Executive Mayor or Mayor.”

Table 5: Performance Evaluation Panels

Cllr M G Mhlongo	Mayor/Chairperson
Cllr K D Sibiya	Member of the Executive Committee
Dr M J Ndlovu	Chairperson of the Performance Audit Committee
Cllr S W Mgenge	Mayor from another Municipality (uMfolozi)
Mr E S Luthuli	Ward Committee member

B) For purposes of evaluating the annual performance of managers directly accountable to the Municipal Manager, an Evaluation Panel constituted of the following persons was established:

- Municipal Manager;
- Chairperson of the Performance Audit Committee or the Audit Committee in the absence of a Performance Audit Committee;
- Member of the Mayoral or Executive Committee or in respect of a plenary type Municipality, another member of Council; and
- Municipal Manager from another Municipality.”

Table 6: Evaluation Panel

Dr N J Sibeko	Chairperson
Cllr K D Sibiya	Member of the Executive Committee
Dr M J Ndlovu	Chairperson of the Performance Audit Committee
Mr K E Gamede	Municipal Manager from another Municipality (uMfolozi)

Performance Evaluation sessions are conducted quarterly. The first and the third quarter assessment are informal assessments. Formal assessments are conducted for the mid-year *quarter two) and Full year (quarter four). The final (fourth quarter) and formal performance evaluation sessions of the Municipal Manager and Managers Directly accountable to the Municipal Manager covering the 2019/2020 financial year will be performed once the Auditing of the Annual Financial Statements and the Predetermined Objective has been finalised by the Auditor General. The minutes of all meetings are available on the GroupWise electronic document management system. The final performance evaluation will commence once the Annual Report 2019/2020 has been adopted by the Council for consideration of possible performance bonuses in terms of the Regulations.

6. AUDITING OF PERFORMANCE INFORMATION

The MFMA and the Municipal Planning and Performance Management Regulations require that the Municipal Council establish an audit committee consisting of a minimum of three members, where the majority of members are not employees of the municipality. No Councillor may be a member of an audit committee. Council shall also appoint a chairperson who is not an employee.

The Regulations give municipalities the option to establish a separate performance audit committee whereas the MFMA provides for a single audit committee as further being recommended by National Treasury in terms of their MFMA Circular no. 65 of November 2012.

The uMhlathuze Council has however taken a decision to continue with a separate Performance Audit Committee and Audit Committee to allow for Councillors to serve on the Performance Audit Committee to enable Councillors to provide input towards Performance Management related matters.

The Audit Committee relies on the work done by the Performance Audit Committee in terms of the Audit Committee charter and receives and considers reports and minutes of meetings presented to it by the Performance Audit Committee at its scheduled meetings.

In carrying out its mandate, the Audit Committee and Performance Audit Committee must have a good understanding of the strategic goals of the Municipality, strategic focus areas as outlined in the Integrated Development Plan (IDP) and the Service Delivery Budget Implementation Plan (SDBIP) and should perform the following functions:

- Review and comment on compliance with statutory requirements and performance management best practices and standards.
- Review and comment on the alignment of the Integrated Development Plan, the Budget, Service Delivery and Budget Implementation Plan and performance agreements.
- Review and comment on relevance of indicators to ensure they are measurable and relate to services performed by the Municipality.

Table 7: Internal Audit Plan

AUDIT PROJECT	FOCUS AREA
Review of Performance Information - Quarter 1	<ul style="list-style-type: none">• Consistency in reporting;• Measurability and reliability;• Performance reports reviews;• Performance score verification (Municipal Manager and Deputy Municipal Managers);• Compliance with relevant laws and regulations.

- Review compliance with in-year reporting requirements.
- Review the quarterly performance reports submitted by internal audit.
- Review and comment on the Municipality's annual reports within the stipulated timeframes. Review and comment on the Municipality's performance management system and make recommendations for its improvement at least twice a year.
- At least twice during a financial year submit an audit report to the municipal council concerned.

In reviewing the municipality's performance management system the Performance Audit Committee focus on economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets set by the municipality are concerned.

The Internal Audit function within the municipality is co-ordinated and managed by an Internal Audit Executive within the office of the Municipal Manager. A Panel of service providers (Sekele Zabiso, PriceWaterHouseCoopers and Deloitte & Touche) have been appointed to support delivering of the Internal Audit function.

As part of their scope, auditing of the Performance Management System and Predetermined Objectives are performed and reported on for each quarter in terms of the following internal audit plan:

AUDIT PROJECT	FOCUS AREA
Review of Performance Information - Quarter 2	<ul style="list-style-type: none">• Consistency in reporting;• Measurability and reliability;• Performance reports reviews;• Compliance with relevant laws and regulations• Compliance with relevant laws and regulations
Review of Performance Information - Quarter 3	<ul style="list-style-type: none">• Consistency in reporting;• Measurability and reliability;• Performance reports reviews;• Compliance with relevant laws and regulations
Review of Performance Information - Quarter 4 (Annual Performance Report)	<ul style="list-style-type: none">• Consistency in reporting;• Measurability and reliability;• Performance reports reviews;• Compliance with relevant laws and regulations

The Auditor General has performed the auditing of information submitted in this report, together with all achievements reported in the Organisational Performance Management System Scorecard/Top layer of the Service Delivery Budget Implementation Plan and the findings in their management letters are included in the Annual Report of 2019/2020. The information reported therefore has been validated for relevance, reliability, completeness, accuracy and correctness.

7. CUSTOMER SATISFACTION

The most recent Customer Satisfaction Survey was conducted in August 2017. The comprehensive analysis feedback report was reported to Council on 17 October 2017 and is available in the GroupWise document management system as well as on Council's official website. (www.umhlathuze.gov.za under the "Performance Management" link. A Customer Satisfaction Survey was planned for May/June 2020.

The Supply Chain Management process was initiated to appoint a service provider to conduct the 2020 Customer Satisfaction Survey.

The tender closing date was unfortunately on the day that National Government has declared the state of disaster, followed by the National Lockdown due to COVID-19, therefore the Customer Satisfaction Survey 2020 was subsequently cancelled. A feasibility study will be conducted to find alternative platforms and resources to obtain the customer satisfaction perception on municipal services provided and the project will commence once the approach has been finalised and resources are available.

8. ANNUAL ORGANISATIONAL PERFORMANCE INFORMATION

Performance Monitoring underpins the Municipality's Integrated Development Plan in terms of reviewing progress regularly in achieving the priorities and delivering value for money services. Early investigation into variances enables remedial action taken where appropriate.

The Annual Performance Report highlights the key performance measures included in the Integrated Development Plan (IDP) review for the 2019/2020 financial year in the newly adopted format. These priority measures constitute the Organisational Performance Scorecard / Top Layer of the SDBIP on basic service delivery targets) for 2019/2020 financial year.

The annual performance reporting on the 2019/2020 financial year has been completed and presented in the Top Layer of Service Delivery Targets set in the Service Delivery Budget Implementation Plan in a table format (aligned to the previously prescribed format by KwaZulu Natal Department of Corporate Governance and Traditional Affairs). The Top Layer Service Delivery Budget Implementation Plan (SDBIP) consolidated service delivery targets as contemplated in National Treasury Municipal Finance Management Act (MFMA) Circular 13 guide has been included following the review from the Auditor General during the 2017/2018 financial year auditing process.

As results of the National Lockdown, The Minister of Finance, Mr TT Mboweni on 5 August 2020 issued GN 851 in terms of the Local Government: Municipal Finance Management Act, 2003 in relation to 2019/2020 financial year, for an exemption of two months from complying with the deadlines in sections 126(1) and (2), 127(1) and (2), 129(1) and 133(2) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003). The Annual Financial Statements therefore have been finalised together with the Draft Annual Performance Report during November to February to allow for the required information from the relevant systems and input from departments as many managers/employees are not back at the office or working from home.

The Final Annual Performance Report is reliant on information/achievements reported in the Annual Financial Statements (AFS) therefore information presented in the Financial Viability key performance area is subject to amendment in line with the audited AFS.

This Annual Performance Report (Tables - Top Layer of Service Delivery Targets set in the Service Delivery Budget Implementation Plan) should be read in conjunction with the uMhlathuze Annual Report, including the Annual Financial Statements as well as Auditor General Report on the Annual Financial Statements and Performance on Predetermined Objectives Information for the 2019/2020 financial year.

ANALYSIS OF REPORTED ACHIEVEMENTS

On 30 June 2020, 60,0% of organisational performance targets (Top Layer of Service Delivery Targets set in Service Delivery Budget Implementation Plan) have been met within 95% or exceeded the annual target. An average percentage achievement of 91% against the annual key performance targets set has been recorded, reflecting a decline when compared with 2018/2019 financial year when 84,48% targets were met with an average percentage achievement of 108%. Areas for improvement are reflected in the relevant column directly in the Organisational Performance Scorecard for 2019/2020 (OPMS Scorecard/ Top Layer of Service Delivery Targets set in the Service Delivery Budget Implementation Plan). Accountable managers have provided commentary to put performance into context and identified actions that they are taking to address instances where under performance are reported.

The traffic light system used to report performance is as follow:

- **Blue** – Performance above 2% of the target
- **Green** – Performance meets target
- **Amber** – Performance within 5% of target
- **Red** – Performance more than 5% adverse of target

In relation to the 2019/2020 year end performance results, the final results are analysed as follows:

- 60,0% of targets have been achieved within 95% or exceed against the 2019/2020 annual targets set, a drastic decline when compared to the 2018/2019 financial year where 84.48% of targets were achieved within 95%
- 40,0% of 2019/2020 annual targets were not achieved, a drastic increase when compared to 2018/2019 financial year where 15.52% of targets were not achieved.

The performance results for the organizational priorities can be summarized as follows:

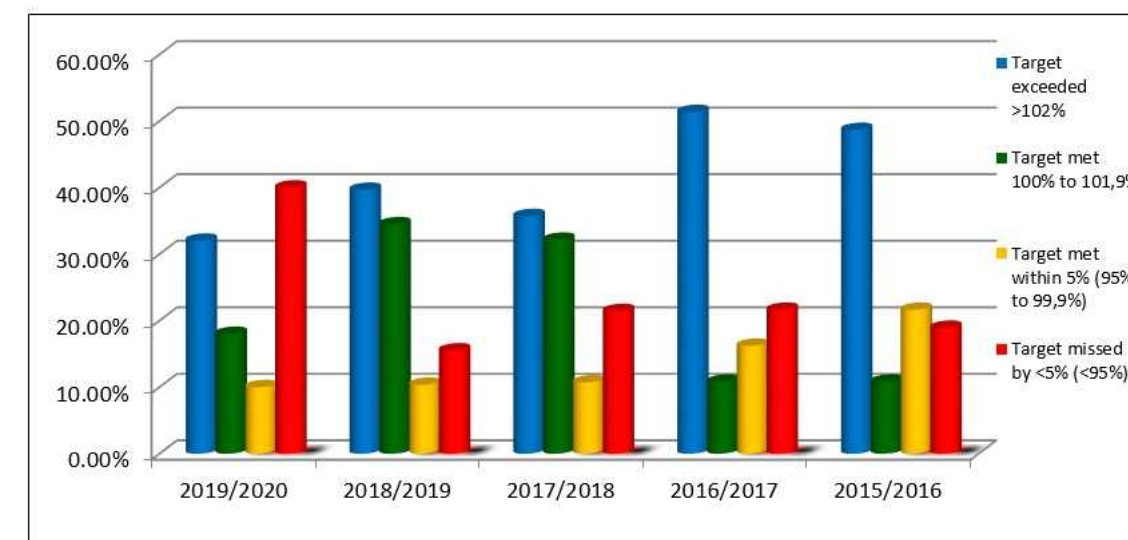
Table 8: Performance Results For The Organizational Priorities

TRAFFIC LIGHT STATUS	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Blue – Exceeded target	32%	40%	36%	51%	40%
Green – Met target	18%	34%	32%	11%	34%
Amber – Missed target by up to 5%	10%	10%	11%	16%	10%
Red – Missed Target by more than 5 %	40%	16%	21%	22%	16%

It is worth noting the impact of factors such as budget and staff retention whilst continuously increased demand for services putting pressure on achievement of challenging targets. Ultimately the municipality has achieved savings for the financial year, however the increase in the levels of service delivery (as demonstrated through comparative information) were negatively affected due to the National Lockdown across most of the services.

The following chart illustrates the overall organisational performance for the 2019/2020 financial year in relation to performance achieved during the previous four financial years, 2018/2019, 2017/2018, 2016/2017 and 2015/2016 financial years respectively, however taken into account the increase from 37 performance indicators reported in previous years before 2018/2019 to 50 performance indicators in 2019/2020 financial year. :

Figure 13: Overall Performance From 2015/2016 To 2019/2020



The following high level dashboard score for all key performance indicators on the Organisational Performance Scorecard 2019/2020 (Top Layer of Service Delivery Targets set in the Service Delivery Budget Implementation Plan) (has been achieved on the 50 key performance indicators (KPI's).

The Performance Management System analysis has scored the achievement of individual key performance areas as follows:

Table 9: Performance Management System

ID	KEY PERFORMANCE AREA	% of Targets achieved	Average % against target
KPA 1	Good Governance, Community Participation and ward Committee Systems	80,0	95,1
KPA 2	Basic Service Delivery and Infrastructure Development	60,0	89,7
KPA 3	Local Economic Development & Cross Cutting	50,0	59,4
KPA 4	Municipal Transformation and Institutional Development	57,1	107,4
KPA 5	Financial Viability and Financial Management	50,0	98,9

1. GOOD GOVERNANCE, COMMUNITY PARTICIPATION AND WARD COMMITTEE SYSTEMS (Average of 95.1% achieved in 2019/2020 on KPI's against 136.1% achieved in 2018/2019)

The municipality improved in the area of community liaison and public communication, therefore achieved the number of planned IDP roadshows during the IDP review process from September to November 2019. The target for Budget roadshow meetings was not achieved since the roadshows are conducted during quarter 4, after the Adoption of the draft budget by the Council in March 2020 as result of the National Lockdown whereby public meetings were prohibited.

It must be noted that due to COVID-19 the municipality was not able to hold public participation meetings as planned.

There were various pieces of legislation that were promulgated as a result of the National Lock down. The municipality however was able to deal with Budget participation using a few methods of public participation through:

1. Interactive radio slot (Icora, Igagasi and North-Coast radio) with Mayor on the 19, 20 & 26 May 2020;
2. 1KZN Television on the 20 May 2020,
3. Print Media (ZO),
4. Infographics,
5. Newspaper Inset in the Zululand Observer, Bay area News, Baywatch and sivubela Intuthuko newspaper
6. Twitter, Website and Facebook

The annual target for the number of ward committee management meetings was amended since the previous financial year from recording the number of meetings,

to reflect the percentage of ward committees with six or more ward committee members to align with the newly DCOG indicators and was subsequently achieved and exceeded. The target for the average number of Councillor-convened community meetings per ward was not achieved during the year and not public meetings were possible during the fourth quarter due to the National Lockdown.

The Ward Committee Management, Stakeholder Liaison and Council meetings were successfully scheduled and convened in accordance with Council's Standing Rules of Order to ensure ongoing community involvement in municipal decision making.

2. BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

(Average 89,7% achieved in 2019/2020 on KPI's against 103% achieved in 2018/2019).

Access to Domestic Water supply

The basic water service infrastructure improved during the financial year with a total of 106 212 (96.12%) of households connected to the water network infrastructure within the municipal area. The target of one-thousand (1 000) water-metering connection upgrades was amended at mid-year to four-hundred (400) to align with project plans since bulk water supply is currently in progress. The amended mid-year target of four-hundred (400) was not achieved since three-hundred-and-seven (307) new domestic water meters were installed (yard connections), contributing to an upgrade in water supply services. The non-achievement of the target is as result of no new development taking place in uMhlathuze and reliant on customers physically applying for new connections. Currently a contractor has been appointed and is on site busy installing yard connections to household which will cover a number of households with access to water.

Access to Domestic Sanitation services

The total of 89 444 (80.94%) of households with access to basic sanitation services remained the same as from the previous financial year. The target for the construction of one-thousand-eight-hundred (1800) additional VIP's was amended at mid-year for the construction of two-hundred (200) additional VIP's to align with project plans for the appointment of service providers on a three year construction basis. The annual target was based on the 5 year IDP implementation plan, however the three years' contract ended in the 2018/2019 financial year and the SCM process initiated for a new three year contract during 2019/2020. The tender to appoint the Service Provider to assist on construction of VIP Toilets was delayed due to National Lockdown commencing on 26 March 2020 and is in Bid Evaluation Committee Stage.

Access to Domestic Electricity supply

The municipality is delivering electricity supply to thirty-five-thousand-five-hundred-and-forty-eight (35 548) dwellings and has connected one-hundred-and-fourteen (114) additional dwellings against the amended annual target of one-hundred-and-two (102) to improve access to basic electricity services in the municipal electricity licensed area. This target remains reliant on consumers applying for this service. The municipality is in a position to deal with all applications received.

Access To Domestic Solid Waste Removal Services

A total of 79 060 (71,55%) of households is receiving a weekly solid waste (refuse) removal service. Two-thousand-and- thirty-two (2 032) additional households are receiving this service against the annual target of two-thousand (2 000) additional households.

The additional households are mainly in the rural wards where the service is delivered by means of skips through a three year tender and community education through the deployment of EPWP assisted to over achieve on the annual target.

Public Transport Infrastructure Services

In provision of public transport facilities and infrastructure in the urban and rural areas, the annual target of six-hundred (600) kilometers for the maintenance of rural gravel roads (grading) was not achieved, since three-hundred-and-ninety-comma-three-three (390.33) kilometers were graded. Due to higher demands by the community, rural gravel roads were re-prioritized and funds re-allocated on the maintenance budget to meet the community demands, however due to breakdown of yellow plant whereby out of nine graders, the section had only one grader for the duration of quarter 4. The grading-budget for hiring plant has been considered to recover from backlog. For gravelling, the gravel tender has been finalized and will commence in the new financial year. An extra Grader has been procured and delivered which will assist in maintaining a number of Roads. A number of Graders have been repaired, therefore on the next quarter more roads will be maintained. The municipality is currently working on an amended program to catch up on the backlog which will be done during the 20 /21 financial year.

In terms of establishing of new tarred roads, seven-comma-one-three (7,13) kilometers of gravel roads were upgraded to surfaced road (New tarred roads) against the annual target of three-comma-seven-twenty-two (3,722) kilometers, therefore exceeding the annual target. There has been a remarkable increase in progress since July 2019 since the appointment of a contractor.

In terms of the target for kilometers of paved municipal road which has been resurfaced and resealed, the annual target of six-comma-two (6,2) kilometers was amended at mid-year to fifteen-comma-four (15,4) kilometers, however delays were experienced to appoint a contractor for surface seals, resulting in zero kilometers resurfaced or resealed.

The target was severely affected even further by the COVID-19 lockdown. Planned commencement date is July 2020. Light rehabilitation three-year tender for surface seals is ongoing on site and more output will be achieved and Heavy Rehabilitation tender. A service provider has been appointed and he commenced on site as the 15 August 2020 and he will resurface Allumina Allee in Alton.

The rehabilitation of tarred roads was amended at mid-year from eight (8) kilometers to (18.6) kilometers based on the budget and project plans. Eighteen-comma-six (18.6) kilometers of tarred roads were rehabilitated at mid-year.

The performance indicator for the Percentage of reported potholes fixed within standard Municipal response time was re-defined from m² of repairs to potholes and patching on urban tarred roads to align with the new DCOG indicators. The annual target of eighty percent (80%) or reported potholes fixed within standard Municipal response time was achieved, since eighty-seven-comma-seventy-five percent (87,75%) was achieved. Due to ageing and deteriorating of paved roads there were more complains received. Once the roads rehabilitation contract is in place more roads will be repaired in the new financial year.

Additional operational achievements on the Top Layer Service Delivery Budget Implementation Plan consolidate performance indicators analysed as follows:

Water and Wastewater Services;

The amended annual target for the reduction/maintaining of water losses at twenty-five percent (25%) throughout the 2019/2020 financial year was achieved. Water losses, although twenty-five percent (25%) water losses maintained for the first three quarters, ended at twenty-three (23%) water losses on 30 June 2020, therefore the target was achieved. Additional funds are provided for in the 2020/2021 Capital Budget for additional control valves.

The quality of drinking water to complies with the South African national standards at latest SANS 241 (between 95% and 99%) has been achieved consistently throughout the financial year with an average reported level of ninety-nine-comma-eighty-two percent (99.82%).

The quality of wastewater compliance of ≥90% of cumulative risk ratings based on DWA standard was not achieved, since eighty-comma-fifty-six percent (80,56%) on average throughout the financial year was achieved, a decrease from ninety percent (90%) achievement in the 2018/2019 financial year. Process Audits were conducted in plants to determine the process anomalies. Provision is made in 2020/2021 Capital Budget to address plants which have the highest Non - Conformances.

Electricity Infrastructure;

The annual target of ninety percent (90%) execution of maintenance of electrical distribution network as per maintenance plan and approved budget was achieved, since ninety-eight percent (98%) realised on average for the 2019/2020 financial year.

The annual target for non-technical electricity losses to be kept within eight percent (8%) was achieved.

An average of five-comma-eight percent (5,8%) non-technical electricity losses was recorded in the 2019/2020 financial year. The achievement improved from six-comma-eight (6.8%) recorded in the 2017/2018 financial year, however a decline compared to four percent (4%) recorded in the 2018/2019 financial year.

The annual target of ninety percent (90%) to restore general street-lighting faults within 72 hours (excluding cable faults or stolen equipment) was not achieved since an average of seventy-five percent (75%) achievement was recorded. The achievement has declined from eighty-seven- percent (87%) recorded for the 2018/2019 financial year. The quarterly targets were not achieved due to unavailability of materials and constant breakdown off fleet. A contractor will be appointed once material is received to attend to the backlog and maintenance of streetlights in the 2020/2021 financial year.

The annual target of five-hundred-and-fifty-eight (558) Number of Households with access to free Electricity (Municipal Area) was not achieved since not all of the six-hundred-and-eighty-four (684) qualifying consumers collects their monthly free electricity tokens. It must be understood that in as much as the free basic services are provided by the Municipality to its citizens, experience has taught us that very few people want to be regulated in how they manage their households. The route of indigent is good as an internal control (registration and vetting) for the Municipality, however most people don't necessarily use it. The Free Basic Electricity (FBE) Policy section 2 read with the Credit Control Policy section 9 illustrates the usage of FBE.

The annual was not met however as previously explained such a target is not necessarily the ultimate for municipality because rather have less people on the indigent register, and have more people paying and affording services through tariff design. From the six-hundred-and-eighty-four (684) qualifying households, not utilising the free basic service, is because once a person has been confirmed as indigent a letter is sent to the household by the municipality which allows the household to utilize that service. It is up to the individual household to come through and claim their free electricity and it's not automatic. Lastly although for a short period COVID- 19 also has played a role in the target not to be fully met because council suspended its credit control due to the pandemic and that meant every person was not subjected to the policies during this time.

Municipal Infrastructure;

In the IDP strategy to improve the Strive to improve reliability and service life of Municipal Infrastructure, facilities and assets, the annual performance target for the Construction of three (3) Pedestrian Bridges was achieved in the first quarter of the financial year.

Public transport facilities infrastructure;

The annual target of forty-six 46 kilometres of storm water open drains to be maintained was not achieved as five-comma-six-two (5,62) kilometres were achieved. The municipality is currently on procurement of service providers to assist in maintaining Stormwater open drains.

The amended annual target of one-thousand-and-twenty (1020) manholes to be maintained was not achieved since seven-hundred-and-twenty-six (726) manholes were maintained. The municipality is currently on procurement of service providers to assist in maintaining Stormwater manholes.

The non-achievement on targets set for stormwater open drains and manholes to be maintained resulted from a lack of resources through no contractors for planned maintenance contributed largely to low productivity. The quarter four non achievement was due to COVID-19 lockdown as no resources could be deployed. The Annual Stormwater Maintenance tender in currently in process to commenced with and improve on productivity in the 2020/2021 financial year.

100% Maintenance on municipal owned railway sidings resulting from monthly inspections has been achieved throughout all four quarters of the financial year with the exception of the latest maintenance schedule for 4th quarter that was not done due to Covid-19 lockdown delays. All railway maintenance works was suspended as per the issued government lockdown Regulation 43159 dated 26 March 2020. A contractor will be required to catch up on maintenance. We are currently working on an amended program to catch up and complete the backlog in the 2020/2021 financial year.

Development of integrated human settlement;

The IDP strategy to improve community standard of living through accelerated development of integrated human settlement has been re-aligned from the Cross Cutting key performance area to Basic Service Delivery and Infrastructure Development.

The annual target for the construction of fifty (50) houses in 2019/2020 financial year was not achieved however the target was deferred at mid-year to the 2020/2021 financial year due to the bulk infrastructure currently in progress. All projects are still in the Implementation of bulk services Phase which is Empangeni IRDP, Dumisane Makhaye Village Phase- 6 and 8 and Aquadene.

A new IDP Strategy to deal with the transfer of Pre 1994 Old - Housing stock and Post 1994 Housing stock to qualifying occupants/residents was included since 2017/2018 financial year. The annual target of three-hundred-and-twenty (320) housing units to be transferred was not achieved since one-hundred-and-sixty (160) housing units was transferred in 2019/2020. Challenges were experienced with beneficiaries outstanding municipal accounts before the transfers could realise. No properties transferred in quarter 4 due to COVID-19 lockdown. The shortfall from this financial year will be covered in the 2020/2021 financial year. A Purchase Order for conveyancing attorneys and appointment letter has also been provided as an indication that this work is already in progress for the 2020/2021 financial year.

3. LOCAL ECONOMIC DEVELOPMENT AND CROSS CUTTING

(Average 59,4% achieved in 2019/2020 on KPI's against 137.4% achieved in 2018/2019)

In terms of Promoting economic growth by providing skills empowerment to the unemployed, the annual target of ten (10) community development skills training programmes was achieved since eleven (11) training programmes were presented whereby four-hundred-and-seventy-five (475) unemployed youth benefitted in the 2019/2020 financial year.

The annual target for creating seven-hundred-and-five (705) jobs through EPWP incentives/projects was achieved since eight-hundred-and-ninety-nine (899) jobs were created, therefore exceeding the target by far.

In terms of provision of recreational facilities and environmental services to the community, the annual target to upgrade three (3) community facilities i.e. halls /museum/library/crèche was not achieved since nil (0) was completed.

Annual target not met due to severe delays as a result of National Lockdown. The process of advertisement of tenders at the time of national lockdown and finalization of tenders in process is being revisited. Projects to proceed once roll-overs funding is confirmed.

The annual target for the upgrade/ construction of eight (8) sport fields (facilities) was amended at mid-year to six (6) and was not achieved since nil (0) projects was completed. Annual target not met due to severe delays as a result of National Lockdown. The process of advertisement of tenders at the time of national lockdown and finalization of tenders in process is being revisited. Three tenders already served at the BAC since level 3 lockdown.

4. MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

(Average 107,4 % achieved in 2019/2020 on KPI's against 103.7% achieved in 2018/2019)

Human resources was able to meet the annual targets set for the recruitment and retention of staff from designated employment equity groups and however still experiences a high level in staff turnover. The municipality continues with the implementation of the Employment Equity Plan during the 2020/2021 financial year.

In terms of the target set for appointment of female by the Municipality, forty-seven (47) females were appointed against the annual target of twenty (20). A total of eight hundred-and-seventy-nine (879) females are employed by the municipality on 30 June 2020. This total number cannot be measured accumulatively as there are factors such as resignations, retirement, dismissal, death and or ill health which affect the total number of gender employed.

There were sixty-three (63) youth appointed against the annual target of forty (40). A total of five-hundred-and-ninety-four (594) youth were employed by the municipality on 30 June 2020.

No additional employees living with disability was appointed and the annual target to present two (2) Disability related programmes (workshops/awareness campaigns) was not met since nil (0) programmes realized. The RFQ was completed but not finalized by the time that lockdown was implemented. The organisation needs to identify and categorize positions in the organogram that can be filled with people with disability and in future advertise accordingly once those positions become vacant.

A total of one-hundred-and-forty-five (145) Workplace Skills training programmes was conducted during the 2019/2020 financial year against the annual target of one-hundred-and-thirty (130), resulting in an over achievement.

The annual target of ninety-six percent (96) of the annual budget spent on the Workplace Skills Plan was under achieved since fifty-five percent (55%) was achieved for 2019/2020. The training programmes and spending was well achieved at mid-year however the underachievement resulted mainly due to the delay in spending due to the National Lock down. Request for quotations for training had to also be put on hold due to the National Lock down.

The annual target of zero-comma-eight percent (0.80%) of the Operating Budget spent on implementing the Workplace Skills Plant was achieved since zero-comma-eight-three percent (0.83%) of the operating budget was achieved. Although the annual target was achieved, the municipality could not pay the skills levy (for May 2020 and June 2020) due to the SDL section on the SARS EMP 201 Form being blocked off by SARS. This was in respect of Skills Levy Holiday as indicated by National Government due to the COVID19 pandemic.

5. FINANCIAL VIABILITY AND FINANCIAL MANAGEMENT

(Average 98.9 % achieved in 2019/2020 on KPI's against 90.6 % achieved in 2018/2019)

The reported achievements on the Financial Viability and Financial Management performance indicator ratios as prescribed in the National General Performance Indicators and reflecting in the Organisational performance Scorecard/ Top Layer SDBIP is based on the interim financial results as at 30 June 2020.

The municipality has performed fairly well under the financial viability and financial management indicator. Over the past financial year the municipality has seen the economy being stretched and this was affecting every citizen in uMhlathuze. Taking into account the effects of the economy uMhlathuze has remained resilient in its quest of doing better in managing the public funds. Internal controls and shrewd financial discipline has placed uMhlathuze in a good position of delivering services to its consumers. Importantly though is the effect of Covid-19 in the year under review and after reporting date. The effects are in a number of arears including but not limited to impairment of debtors and capital spending which is around 59.41%. The municipality has spent 94% of the total capital grants and 98% operational grants received from government.

The financial viability of the municipality is hereby reported based on the results of the year ended in 30 June 2020.

The following are the interim results and will be aligned to Audited AFS:

1. Debtors Collection rate : 93.08%
2. Collection rate in days: 71.77 days
3. Debt coverage ratio: 22.11
4. Cost coverage ratio: 2,27
5. Capital expenditure: 59.41%
6. Overall Grants Expenditure: 94% Capital
7. Overall Grants Expenditure: 98% Opex

Taking the above ratios into account it is clear that the impact of Covid – 19 will dent the municipality into the furfure. This requires a collective effort in ensuring that as a municipality we curtail un-necessary expenditure and strive to collect where possible.

9. ANNUAL ORGANISATIONAL PERFORMANCE SCORECARD/ TOP LAYER SERVICE DELIVERY TARGETS SET IN THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

The following table reflects the organisational performance targets and achievements as reflected in the Integrated Development Plan, as well as the performance targets and achievements as reflected in the Top Layer Service Delivery Targets set in the Service Delivery Budget Implementation Plan consolidate performance indicators in relation to the achievements of the previous financial year and reflecting corrective measures in cases where targets were not achieved as well as new targets set for the 2020/2021 financial year.

Section 46(1)(a) of the Municipal Systems Act (No. 32 of 2000) require the Municipality to reflect the municipality's, and any service provider's, performance during the financial year reported on.

The uMhlathuze municipality is fortunate not to be reliant on external service providers in provision of Basic Services, i.e. water, sanitation, solid waste removal services reliant on delivering by the district municipality like most other local municipalities do.

Water distribution to the community by uMhlathuze is delivered through water purification by WSSA and through purified water purchased from the Mhlathuze Water Board. Electricity is distributed to communities by uMhlathuze municipality in the municipal licensed area, through purchasing electricity from ESKOM. Other Basic Services delivered by uMhlathuze Municipality include, solid waste removal (refuse collection) and sanitation. The number of households served with basic services as reflected in the table below reflects the municipality's and any service provider's performance on delivering basic services during the financial year, also a comparison with performance in the previous financial year as contemplated in section 46(1)(a) of the Municipal Systems Act (No. 32 of 2000).

The information reflected below has been subjected to validation during the Internal Auditing process (in line with the appointed panel of Internal Auditors and the Municipal Public Accounts Committee) as well as the Auditor General upon their annual audit process after being reported to the Executive Committee and the Council on 26 August 2020, and the Performance Audit Committee on 28 August 2020 per item on RPT169456. Reports are available for inspection.

Resulting from the Auditor General auditing process during 2017/2018, the additional Top Layer SDBIP consolidated service delivery targets has subsequently being included as part of the Organisational Performance Scorecard at mid-year (reflected in a different font colour – purple) in the table below.

NOTE: The planned annual targets for 2020/2021 financial year, relating to the total number of households provided with basic services, reflecting in the far right-hand column in the organisational performance scorecard are based on the total of 110 503 households aligned to the Statistics South Africa 2016 Survey.

ORGANISATIONAL PERFORMANCE SCORECARD 2019/2020 AND TOP LAYER SERVICE DELIVERY TARGETS SET IN THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN
Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020														
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline (Annual achievements 2018/2019)	2019/2020				Annual Target 2020/2021 Output	Annual Target 2020/2021 Output	
								Backlog	Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Actual Output			Corrective action for Annual target not met / remarks
KPA1: Good Governance and Public Participation														
T11	1.1.4.3	Deepen democracy through a refined Ward Committee model	To promote a municipal governance system that enhances and embraces the system of participatory	Facilitation of Stakeholder and Community participation in policy making	Number of IDP/PMS and Budget Public participation meetings	10	12	N/A	5	12	12	Annual target achieved Due to National Lockdown commencing on 26 March and scheduled budget meetings had to be cancelled, however was able to deal with Budget participation using a few methods of public participation through: 1. Interactive radio slot (Icora, Iagasaki and North-Coast radio) with Mayor on the 19, 20 & 26 May 2020. 2. IKZN Television on the 20 May 2020. 3. Print Media (ZD), 4. Infographics, 5. Newspaper inset in the Zululand Observer, Bay of Watch and Shubela Intshuko newspaper 6. Twitter, Website and Facebook.	100.0%	12
T12	1.1.4.1			Facilitate the Functionality of Ward Committees through continuous capacitation	Percentage of Ward Committees with 6 or more members (excluding Ward Councillor)	340	416	N/A	90%	90%	100%	Annual target achieved	111.1%	90%
T13	1.1.4.1				Average number of Councillor-convened community meetings per ward	136	274	N/A	80%	80%	52%	Annual target not achieved due to National Lockdown commencing on 26 March and no public meetings possible in quarter 4.	64.4%	80%
T14	1.1.4.2	Implement diff approach to Municipal financial, planning and support		Development of a Credible Integrated Development plan within prescribed legislative guidelines	Approval of a credible IDP by 31 May 2020	2019/05/31	2019/05/29	N/A	100%	100%	100%	Annual target achieved IDP approved by Council on 27 May 2020	100.0%	100%
T15	1.1.4			Improve Council functionality	Number of agenda items deferred to the next Council meeting	0	0	0	0	0	0	0	Annual target achieved There were no reports deferred by Council	100.0%

ORGANISATIONAL PERFORMANCE SCORECARD 2019/2020 AND TOP LAYER SERVICE DELIVERY TARGETS SET IN THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020															
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline achievements 2018/2019)	2019/2020				Annual Actual Output	Corrective action for Annual target not met / remarks	% achievement against annual target	Annual Target 2020/2021 Output
								Backlog	Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Target Output				
KPA2: Basic Service Delivery and Infrastructure Development															
T2.1	2.11.1	Improving access to basic services	To expand and maintain infrastructure in order to improve access to basic services and promote local economic development	Eradicate water services backlogs through provision of basic water services	Percentage Households with access to basic water	95.73%	95.84%	4.15%	96.74%	96.20%	96.12%	Annual target not achieved. Currently there are no new development taking place in the City, hence we rely on customers physically coming to apply for new connections. A contractor has been appointed and is on site busy installing yard connections to household which will cover a number of households with access to water	99.9%	96.56%	
T1.2	2.11.1				Total number of Households with access to basic water	105787	105905	4598	106905	106305	106212		99.9%	106701	
T2.3	2.11.1				Number of new water connections meeting minimum standard	1000	1118	N/A	1000	400	307		76.8%	500	
T2.4	2.11.1				Number of Households with access to free water service	11644	11528	N/A	11528	11528	10846	94.1%	10846		
T2.6	2.11.1				Improving access to basic services			Ensure the reduction of water losses (relative/ progressively)	22%	25%	N/A	21%	25%	23%	Amended annual target achieved
T2.7	2.11.1	Ensure that the quality of drinking water comply with the SANS national standards at latest SANS 241 (between 95% and 99%)	99%	N/A				>95%		99.82%	Annual target achieved	105.0%	>95%		
T2.8	2.11.3	Improving access to basic services	To expand and maintain infrastructure in order to improve access to basic services and promote local economic development	Eradicate Sanitation services backlogs through provision of basic sanitation services	Percentage Households with access to sanitation	81.09%	80.94%	19.06%	82.57%	81.12%	80.94%	Annual target not achieved. Currently there are no new development taking place in the City, hence we rely on customers physically coming to apply for new connections. A contractor has been appointed and is on site busy installing yard connections to household which will cover a number of households with access to water	99.8%	81.12%	
T2.9	2.11.3				Number of Household with access to Sanitation	89603	89444	21059	91244	89644	89644	99.8%	89644		
T2.10	2.11.3				Number of new sewer connections meeting minimum standard (Construction of VIPs)	2500	2341	N/A	1800	200	0	0.0%	200		

ORGANISATIONAL PERFORMANCE SCORECARD 2019/2020 AND TOP LAYER SERVICE DELIVERY TARGETS SET IN THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020														
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline (Annual achievements 2018/2019)	2019/2020					Annual Target 2020/2021 Output	
								Backlog	Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Actual Output	Corrective action for Annual target not met / remarks		% achievement against annual target
KPA2: Basic Service Delivery and Infrastructure Development														
T2.11	2.11.3	Improving access to basic services	To expand and maintain infrastructure in order to improve access to basic services and promote local economic development	Eradicate water services backlogs through provision of basic water services	Number of Households with access to free sanitation (VIP's) service & indigent	61246	61116	N/A	61116	61116	61353	Annual target not achieved. Target dependent on qualifying consumers and the construction of VIP's	100.4%	61553
T2.13	2.11.1				Wastewater Quality compliance of ≥90% as per Green Drop standard	90%	90%	N/A	≥90%		80.56%	Annual target not achieved. Interim results. A bio-activator is in a process of being installed which will assist in improving Waste Water Quality	76.8%	≥90%
T2.14	2.11.2				Number of dwellings provided with connections to the mains Electricity supply by the Municipality	35443	35434	N/A	35514	35536	35548	Annual target achieved	100.0%	35628
T2.15	2.11.2				Number of new dwellings provided with free electricity connections (Municipal supply)	127	118	N/A	80	102	114	Annual target over achieved	111.8%	80
T2.16	2.11.1				Ensure execution of electrical distribution network as per approved plan and approved budget.	90%	98.2%	12.78%	90%	90%	98%	Annual target achieved	108.5%	90%
T2.18	2.11.1			Ensure that non-technical electricity losses are kept within 8%.	8%	4%	N/A		8%	5.8%		Annual target achieved	133.0%	8%
T2.19	2.11.1			Ensure that 90% of general street lighting faults are restored within 72 hours (excluding cable faults or stolen equipment)	90%	87%	3%	90%	90%	75%		Annual target not achieved. due to unavailability of materials and constant breakdown of fleet. A contractor will be appointed once material is received to attend to the backlog and maintenance of streetlights in the 2020/2021 financial year.	83.1%	90%
T2.20	2.11.1			Number of Households with access to free Electricity (Municipal Area)	492	558	N/A	558	558	521		Annual target not achieved, however not all of the 684 qualifying customers are collecting their free energy tokens on a monthly basis	93.4%	558

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020														
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline (Annual achievements 2018/2019)	Backlog	Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Actual Output	Corrective action for Annual target not met / remarks	% achievement against annual target	Annual Target 2020/2021 Output
KPA2: Basic Service Delivery and Infrastructure Development														
T2.21	2.11.4	Improving access to basic services	To expand and maintain infrastructure in order to improve access to basic services and promote local economic development	Provide a weekly, door-to-door domestic solid waste removal service to the community	Percentage Households with access to waste disposal	69.55%	69.71%	30.29%	71.52%	71.52%	71.55%	Annual target achieved and exceeded. Continual purchase of skips through a three year tender and community education through the deployment of EPWP assisted to over achieve the target.	100.0%	73.36%
T2.22	2.11.4				Number of Households with access to waste disposal	76856	77028	33475	79028	79060	100.0%		8060	
T2.23	2.11.1				Number of Households with access to water service	2000	2172	N/A	2000	2032	101.6%	2000		
T2.24	2.11.4				Number of Households with access to waste disposal	33573	33772	N/A	33578	36010	107.2%	73994		
T2.25	2.11.5		Provision of public transport infrastructure facilities	Kilometres of gravel roads maintained (Both regraveling and grading)	312	437	N/A	600	600	390.33	65.06	Annual target not achieved. The contractor has been out of 9 graders for the duration of quarter 4. 1. Grading- Budget for hiring plant has been considered to recover from backlog. 2. Grading- The contractor has been realised A number of 9 graders have been repaired therefore on the next quarter more roads will be maintained. The municipality is currently working on an amended program to catch-up from the backlog which will be done during the 20/21 financial year	600	
T2.26	2.11.5				Kilometres of gravel roads upgraded to sealed roads (New tarred roads) (Mzingazi Phase3, Kwakhoza Phase 3 and Sustainable rural road)	3.00	1,761	N/A	3,722	713	191.6%		18,985	
T2.27	2.11.5			Kilometres of paved municipal road which has been resurfaced and resealed	18,60	18,60	N/A	6.2	15.4	0.00	0.0%	12.5		

ORGANISATIONAL PERFORMANCE SCORECARD 2019/2020 AND TOP LAYER SERVICE DELIVERY TARGETS SET IN THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020													
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline (Annual achievements 2018/2019)	2019/2020				Annual Target 2020/2021 Output	
								Backlog	Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Actual Output		Corrective action for Annual target not met / remarks
KPA2: Basic Service Delivery and Infrastructure Development													
T2.33 (T6.1)	2.1.2.1	Improving access to basic services	To promote the achievement of a non-racial, non-sexist society through the implementation of sustainable human settlement	Improve community standard of living through accelerated development of integrated human settlement	Number of subsidised housing units completed	0	0	N/A	50	0	0	N/A	130
T2.34 (T6.2)	2.1.2.1					60	109	389	320	320	160	Annual target not achieved No properties transferred in quarter 4 due to COVID-19. The shortfall from this financial year will be covered in the new financial year. A Purchase Order for conveyancing attorneys and appointment letter has also been provided as an indication that this work is already in progress.	50.0%
KPA 3: Local Economic Development													
T3.1	3.4.1.2	Actions supportive of the human settlement	To promote social cohesion	Development of community facilities	Number of sport field (facilities) upgraded/constructed	5	5	N/A	8	6	0	0.0%	0
T3.2	3.4.1.2					3	3	N/A	3	3	0	Annual target not met due to severe delays as a result of National Lockdown. The process of advertisement of tenders at the time of National Lockdown was delayed. Three tenders in process is being revisited. Projects to proceed once roll-overs funding is confirmed.	0.0%
T3.3	3.1.5.3	Viable Economic Growth and Development	To implement and co-ordinate Expanded Public Works Programme (EPWP) in a manner that enhances skills development and optimizes decent employment and foster entrepreneurship	Promoting economic growth by providing skills development to the unemployed	Community development skills training programmes	5	10	N/A	4	10	11	110.0%	80
T3.4	3.1.5.1					1228	1510	N/A	705	705	899	Annual target achieved and exceeded	127.5%

ORGANISATIONAL PERFORMANCE SCORECARD 2019/2020 AND TOP LAYER SERVICE DELIVERY TARGETS SET IN THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020														
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline (Annual achievements 2018/2019)	2019/2020				Annual Target 2020/2021 Output		
								Backlog	Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Actual Output		Corrective action for Annual target not met/ remarks	% achievement against annual target
KPA 4: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT														
T4.1	4.1.1.2	municipal financing, planning and support	To create an appropriate municipal climate that will attract and retain staff	Compliance with Employment Equity Act	Number of women employed by the municipality (Number of new appointments)	776	763	N/A	20	20	47	Annual target achieved and exceeded	235,0%	20
T4.2	4.1.1.2				Number of Youth employed by the municipality (Number of new appointments)	624	552	N/A	40	40	63	Annual target achieved and exceeded	157,5%	40
T4.3	4.1.1.2				Disability related programmes (workshops/ awareness/ Redefined Indicator)	20	N/A	N/A	2	2	0	Annual target not achieved. RFQ was issued for 4 posts but no session was held due to the lockdown. Planning for a virtual session is being coordinated and will take place before end of August	0,0%	2
T4.4	4.1.1.2				Improved municipal capital capacity	8	New	N/A	100%	100%	86,75%	Annual target not achieved. Post of Municipal Manager vacant due to resignation 31 January 2020. Posts of Chief Operations Officer and Services Manager vacant due to the Services employment lapsed on 29 February 2020. Filling of posts are in progress, however delayed due to the national lockdown.	86,75%	74%
T4.5	4.1.1				Implement differentiated approach to	100	113	N/A	130	130	145	Annual target achieved and exceeded.	111,5%	130
T4.6	4.1.1.4				Percentage Budget Spent on Workplace Skills Plan (cumulative)	95%	95,48%	N/A	96%	96%	55%	Annual target not achieved. Delay in spending due to the National Lock down. Request for quotations for training had to also be put on hold due to the National Lock down	57,3%	96%
T4.7	4.1.1.1				Percentage Operating Budget spent on implementing Workplace Skills Plan	0,80%	0,82%	N/A	0,80%	0,80%	0,83%	Annual target achieved, however the Municipality could not pay the skills levy (for May 2020 and June 2020) due to the lockdown. Skills levy for May 2020 was being blocked off by SARS. This was in respect of Skills Levy Holiday as indicated by National Government due to the COVID 19 pandemic	104,1%	1%

Table 10: ORGANISATIONAL PERFORMANCE SCORECARD (TOP LAYER SERVICE DELIVERY TARGETS)

UMHLATHUZE TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN 2019/2020														
Indicator Number	IDP 2017 to 2022 Ref	Outcome 9	Objective	Strategies	Performance Indicator	Annual Target 2018/2019	Baseline (Annual achievements 2018/2019)	Backlog	2019/2020				Annual Target 2020/2021 Output	% achievement against annual target
									Annual Target 2019/2020 Output	Amended (mid-year) Annual Target 2019/2020	Annual Actual Output	Corrective action for Annual target not met / remarks		
KPA 5: FINANCIAL VIABILITY AND FINANCIAL MANAGEMENT														
T5.1	5.1.1.4	municipal financing, planning and support	Compliance with financial legislation and policies	Debt coverage ratio (cumulative)	Total operating revenue received - operating grants - payments (interest & redemption for the year) (x1000) (cumulative)	2 569 081 / 222 897 = 11.47	2 4 59 695 / 191 763 = 12.83	N/A	2 696 236 / 155 172 = 17.39	2 998 744 / 153 322 = 19.56	2 752 668 / 142 856 = 19.26	Annual target not achieved Although the target was not achieved the ratio still looks good.	98.47%	3 006 151 / 175 991 = 17.08
T5.2	5.1.1.4		Outstanding service debtors to revenue	Outstanding revenue actually received for services	415 034 400 / 2 513 909 400 = 0.17	400 893 028 / 2 436 123 650 = 0.165	N/A	500731726 / 2588485728 = 0.19	468 100 000 / 2 551 197 564 = 0.18	594 582 468 / 2 689 311 021 = 0.22	Annual target not achieved Covid has had a huge impact on the municipality's debtors. The increase in debtors has affected this ratio.	81.82%	594 500 000 / 2 715 567 936 = 0.2189	
T5.3	5.1.1.4		Cost coverage ratio (cumulative)	[(Cash and Cash Equivalents - Unspent Conditional Grants - (FO) + Short Term Investment / Monthly fixed operating expenditure excluding (Depreciation, Amortisation, and Impairment Provision for Bad Debts, Impairment and Loss on Disposal of Assets)	525 850 793 / 220 293 500 = 2.39	425 163 489 / 220 293 500 = 1.93	N/A	370 841 / 232 855 = 1.59	341 349 / 234 964 = 1.45	532 312 / 234 936 = 2.26	Annual target achieved and exceeded	155.86%	367 283 / 247 975 = 1.48	
T5.4	5.2.1.6		Sustainable service and supply chain Management	Percentage Capital Budget spent on Capital project i.t.o. IDP	Capital Budget amount spent on Capital Projects / Total Capital Budget x 100 = Percentage spent YTD	557 011 980 / 586 328 400 = 95%	586 328 400 / 706 328 400 = 82.35%	N/A	567 656 350 / 597 533 000 = 95%	591 760 700 / 622 506 000 = 95 %	367 233 785 / 618 446 800 = 59.41%	Annual target not achieved Due to lockdown projects were stopped hence the expenditure got affected.	59.41%	537 467 280 / 6783400 = 80%

COLOUR CODING DESCRIPTION ACHIEVEMENT AGAINST TARGET

Table 11: Colour Coding Description Achievement Against Target

CATEGORY	COLOUR	EXPLANATION
KPI's Not Met		0% > Actual/Target < 95%
KPI's Met within 95%		Actual/Target = > 95% - 99,9%
KPI's Met (100%)		100% > Actual/Target < 101,9%
KPI's Over Achieved > 102%		Actual/Target > 102%
KPI's Target In Future		N/A - Not scored

LEGEND: KEY FOR PERFORMANCE INDICATORS:

Priority (National general KPI's) KZN

CoGTA Excellence awards criteria

Additional / Departmental criteria

ADDITIONAL TOP LAYER SDBIP CONSOLIDATED SERVICE DELIVERY TARGETS

TABLE 12: Additional Top Layer SDBIP Consolidated Service Delivery Targets

COMMENTS:
Access to electricity (New connections): The Quarterly targets and achievements for this KPI are dependent on the number on consumer applications received.
Free basic Service (Households with access to free electricity): The Quarterly targets and achievements for this KPI are dependent on the number on indigent applications received.
Total number of households: The annual targets for basic services as reflected in the approved IDP have been aligned with Stats SA (2016 Survey), targets relevant for the 2018/2019 financial year have been aligned to the total number of 110 503 households to include the additional households of the four wards included from former Ntambanana municipality..
ACHIEVEMENTS: The annual achievements as reported in the Actual (June 2020) column have been audited by the Internal Auditors and the Auditor General together with the audited Annual Financial Statements and AG Report for inclusion in the uMhlathuze 2019/2020 Annual Report as validated
Additional Top Layer Service Delivery Targets set in the Service Delivery Budget Implementation Plan has been included at mid-year 2018/2019 in line with NT MFMA Circular 13 on recommendation by the AG during the 2017/2018 APR audit



CHAPTER 3:

ORGANISATIONAL DEVELOPMENT
PERFORMANCE



OFFICE OF THE
MUNICIPAL MANAGER

NI MTHETHWA
CHIEF OPERATIONS OFFICER

INTRODUCTION

OFFICE OF THE MUNICIPAL MANAGER
BUSINESS UNITS

The Office of the Municipal Manager is supported by the Chief Operations Officer as well as specialists responsible for integrated development planning, performance management, internal audit, communications and enterprise risk management. The strategic role of the OMM is to ensure a coherent and integrated approach to governance and service delivery by all departments including alignment of programmes and projects in order to achieve maximum service delivery impact.

Cities drive economic productivity and prosperity. In the last few years urbanization has advanced so have global economic outputs, noticeable poverty reduction and improved social well-being. However, many cities still face challenges of poor infrastructure, migration of poverty, pollution, unemployment, congestion, segregation, sprawl and other unintended consequences.

The City of uMhlathuze has significantly improved service delivery and developed strategies to drive economic growth, human capital development and access to basic services. Against this backdrop, The Office of the Municipal Manager (OMM) remains the epicentre of driving city strategy, innovation and service delivery excellence. In this regard, the city continues to receive accolades for its achievements in service delivery and good governance.

INTERNATIONAL RELATIONS

The National Development Plan (NDP) provides a more robust argument for South Africa to enhance its regional and international position as reflected in the Department of International Relations and Cooperation Strategic Plan 2010 - 2013. The NDP notes that the shift of global power towards developing countries provides South Africa with an opportunity to maximise its regional and international influence over the next 20-30 years. In pursuit of strategically locating the City of uMhlathuze within the global cities network, a number of partnerships with strategic international organisations and twinning arrangements with cities have been concluded to give effect to this aspiration.

This includes finalisation of membership with world organisations responsible for a variety of programmes and projects that will add value to the City of uMhlathuze going forward. The City of uMhlathuze is also part of the Maputo KwaZulu Natal (MAPKZN) Trade Initiative aimed at stimulating cross border trade solutions that will enable regional economic growth through linking current and new players to the trade value chain.

To this end, international relations is one of the catalysts that enable the municipality to gain exceptional competitive advantage for economic growth, sustainable development and development of best practices in a quest to improve the quality of life of all the people of the City.

Accordingly, the table below highlights current membership status as well as City to City Twinning Arrangements:

Table 13: City to City Twinning Arrangements

CITY TO CITY TWINNING ARRANGEMENTS			
CITY	COUNTRY	FOCUS AREA	STATUS
City of Kigali	Rwanda	4 th Industrial Revolution focusing on Technology, Innovation and Waste Management	Active
City of Curitiba	Brazil	Sustainable Development and Urban Planning	Active
City of Rio de Janeiro	Brazil	Technical Operations Centre, City Safety, Community Based Planning and Economic	Active
City of Milwaukee	USA	Cooperation: Economic Cooperation, Skills Development and ICT	Active

Table 14: International Organisations Membership and Partnership

ORGANISATION	LOCATION	STATUS
United Cities and Local Government (UCLG)	Barcelona - Spain	Active
Global on Safer Cities Network	New York (United Nations) - United States of America	Active
Sister Cities International	Washington DC - United States of America	Active
ICLEI - Local Government for Sustainability	Bonn - Germany	Active
World Network of Port Cities	Le Havre - France	Active

SMART CITY

South Africa Connect, the national broadband policy and the associated strategy and plan, gives expression to South Africa's vision in the National Development (NDP) of a seamless information infrastructure by 2030 that will underpin a dynamic and connected vibrant information society and a knowledge economy that is more inclusive, equitable and prosperous. As envisaged in the NDP, at the core of this will be a widespread communication system that will be universally accessible across the country at a cost and quality that meets the communication of citizens, business and the public sector and provides access to the creation and consumption of a wide range of converged applications and services required for effective economic and social participation. Accordingly, the City of uMhlathuze has been approved for the implementation of Phase 2 SA Connect Project focusing on extending broadband connectivity to rural nodes. Again, the City of uMhlathuze has approximately 90km of fibre cable and established fourteen (14) free public Wi-Fi Zones. Part of embracing the smart city concept, the city has also introduced Enterprise Resource Planning (ERP) and asset life cycle management system during the 2019/20 financial year.

KNOWLEDGE MANAGEMENT

Knowledge Management, Exchange, Learning and Innovation initiatives are intended to promote knowledge sharing activities, effective and efficient use of resources, while laying a strong foundation on which to build a truly cross-cutting, City-wide learning and knowledge sharing capability. Knowledge Management focuses on how organisations create, capture, measure, share and make use of intangible assets is increasingly important in a fast-changing knowledge economy. Organisations have always managed knowledge, even if they did not use the term knowledge management.

During the 2019/20 financial year, the City of uMhlathuze continued with uploading of strategic documents on the e-platform as part of on-going research in terms of local and international best practices, journals, academic papers, models in order to create a repository of information as part of shared e-platform to facilitate easy access to strategic information and promote culture of continuous learning at both strategic and operational level.

The city also initiated and organised masterclasses as a mechanism to promote learning and growth as well as knowledge exchange for management and staff in general including benchmarking exercises.

Masterclasses included M&E, Art of Facilitating Urban Strategic Planning etc., and enhanced strategic engagement between the City of uMhlathuze and the University of Zululand to promote knowledge exchange and innovation. Again, the city produced a concept document on the City of uMhlathuze's competitive advantage and critical success factor as part of knowledge management and preservation.

Enhance strategic engagement between the City of uMhlathuze and the University of Zululand to promote knowledge exchange and innovation.

INTEGRATED DEVELOPMENT PLANNING

BUSINESS FUNCTION

The IDP entails processes through which a municipality, its constituencies, various sector departments and interested and affected parties come together to prepare clear objectives and strategies which serve to guide allocation and management of resources within the municipal area of jurisdiction.

KEY DELIVERABLES

Our primary functions include:

- Facilitating and coordinating the development of a credible Integrated Development Plan
- Facilitating and coordinating the development of the Corporate Plan
- Championing the Development of Sector Plans and Ward Profiles

- Ensuring alignment between the IDP and Budget and Performance Management Systems
- In producing a credible IDP, the unit works tirelessly to ensure proper planning and coordination. Various structures have been established to ensure proper co-ordination; this includes the IDP Steering Committee.
- Our role is very important towards the growth of the city. If the IDP is not credible and poorly implemented, service delivery can be compromised.

PERFORMANCE MANAGEMENT

BUSINESS FUNCTION

The unit is responsible for ensuring that the municipality inter alia complies with the Municipal Planning and Performance Management Regulations (2001), which stipulate that:

“A municipality's performance management system entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role-players”.

KEY DELIVERABLES

The Performance Management Unit coordinates and ensures timely submission of required performance monitoring and reporting through the Performance Audit Committee to the Council and to various organs of state. This is performed through quarterly Organisational Performance Report, quarterly Non-Financial Performance Targets in terms of the Service Delivery Budget Implementation Plan, monthly Back to Basic's reporting to National CoGTA, quarterly Back to Basic's reporting to Provincial CoGTA and the preparation of the annual Performance Report, reflected in Chapter 2 of this report.

The unit is continuously studying improvement opportunities, participating in workshops with various organs of state, attending of seminars and training sessions to stay abreast of development. It provides guidelines and information on best practices on Performance Management and ensures implementation and management thereof at the municipality to ensure continuous improvement on service delivery to the community.

INTERNAL AUDIT

BUSINESS FUNCTION

The Internal Audit Activity (IAA) of the municipality is established and regulated by section 165 of the Municipal Finance Management Act No. 56 of 2003 (as amended) (MFMA) read together with the MFMA Circular no. 65 of 2012 issued by the National Treasury and

the Municipal Systems Act, No. 32 of 2000 (MSA) which provides for the establishment of the IAA so as to regulate the function and to provide for matters incidental thereto.

Internal audit exists to provide independent objective assurance and consulting insights on the effectiveness, economy and efficiency of the City of uMhlathuze's governance, risk and controls in order to create and drive innovation, responsiveness and sustainability of the service delivery value chain.

KEY DELIVERABLES

The critical success factors and deliverables for an effective Internal Audit unit include:

- Three year rolling strategic and annual operational plans that is:
- Aligned to strategic objectives of the organisation.
- Covering the strategic risk areas facing the organisation
- Risk based – addresses the key risks areas/concerns of management.
- Prepared in consultation with management, the audit committee and external auditors and other stakeholders.
- Matching assurance needs with available resources.
- Trusted advisors to management
- Promoting the sustenance of an effective internal audit function
- Promoting accountability
- Performing consulting activities in accordance to client needs
- Assisting management with the enhancement of the overall governance, risk and internal control environments
- Conducting performance audits to derive value for money on operations

Maintaining a Quality Assurance and Improvement Programme:

1. That covers all aspects of the internal audit activity.
2. The programme includes an evaluation of the IAA's conformance with the definition of Internal Auditing and the Standards, and an evaluation of whether the internal auditors apply the Code of Ethics.
3. The programme also assesses the efficiency and effectiveness of the internal audit activity, and identifies opportunities for improvement.

ENTERPRISE RISK MANAGEMENT

BUSINESS FUNCTION

The City of uMhlathuze defines risk management as a holistic and smart approach to managing threats to the achievement of objectives, as well as identifying and pursuing opportunities that may improve achievability of objectives. We understand the importance of thinking ahead so that services are delivered to our communities, on time and according to the highest standard. We are of the belief that this thinking ahead can only be achieved through active, entrenched Enterprise Risk Management.

KEY DELIVERABLES

The functional key performance areas of the Enterprise Risk Management unit include:

- Enterprise Risk Management;
- Project Risk Management; Fraud Risk Management; and
- Business Continuity Management

ENTERPRISE RISK MANAGEMENT COMMITTEE (ERMC)

The City's Risk Management Committee was established in terms of the Public Sector Risk Management Framework. Its membership comprises an externally appointed and independent Chairperson, the Municipal Manager, his 5 Deputy Municipal Managers, The Chief Operations Officer and Heads of Sections within the Municipality. Subject specialists and risk owners are also invited on an ad hoc basis when required to present on matters tabled before the committee.

The Risk Committee functions under an approved Charter and meets every quarter. The primary objective of the committee is to assist the Municipal Manager and Council in discharging his/ its accountability for risk management by reviewing the effectiveness of the Municipality's risk management systems, practices and procedures, and providing recommendations for improvement.

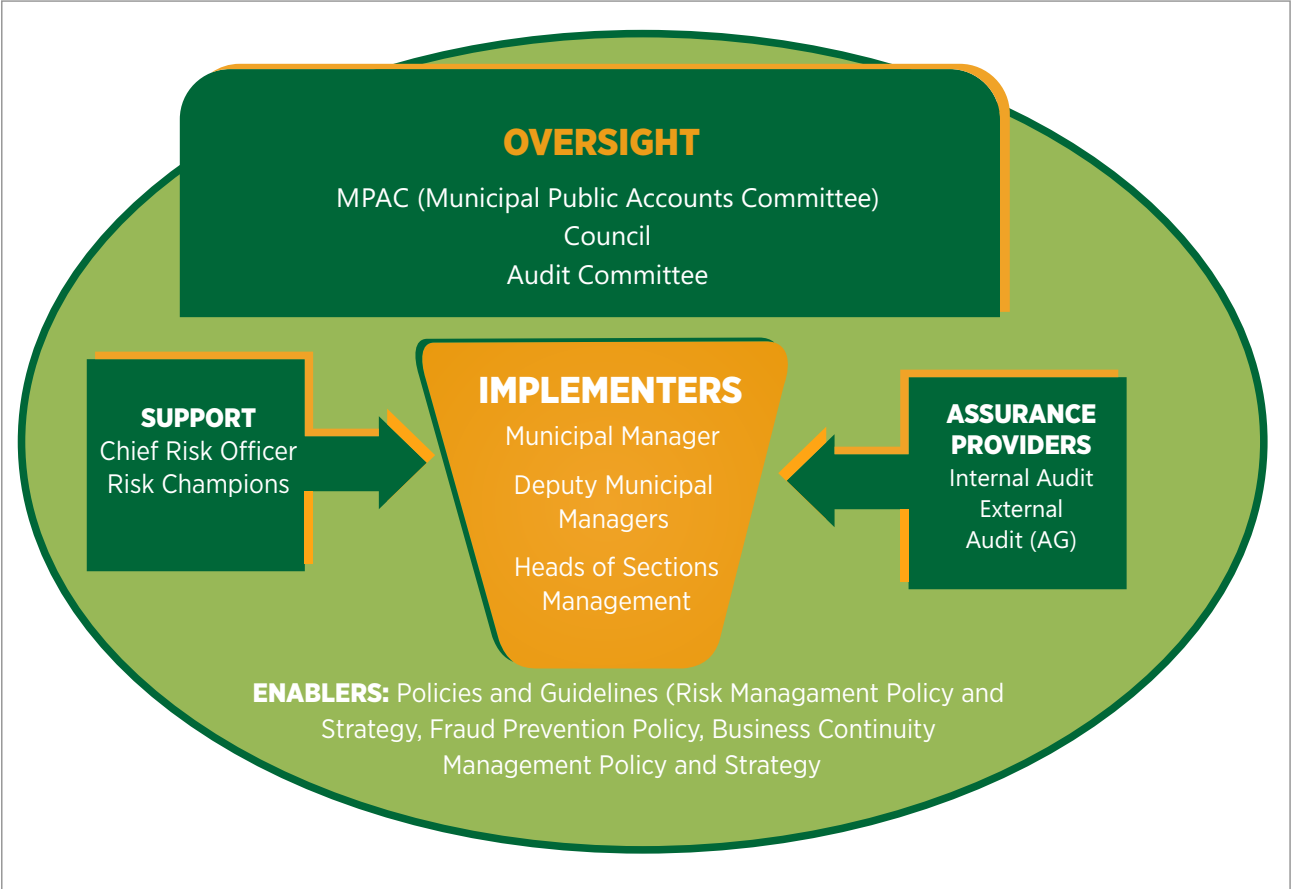
One of the main focuses of the committee is the quarterly review of the Strategic Risk Register which ensures that risk treatment plans are strategically aligned and implemented within required timeframes in order to address the mitigation of risk to acceptable levels in line with the organisational policy and strategy.

RISK MANAGEMENT STRUCTURE

The Chief Risk Officer is supported by a Risk Specialist and Risk Champions in each business unit who are appointed by the Municipal Manager; and trained and equipped to co-ordinate risk management activities within their departments.

The following is a depiction of the structure in which risk management activities are managed:

FIGURE 14: Management Of Risk Management Structure



RISK ASSESSMENT

Our risk registers are living documents in which we record the threats and opportunities which are present or may arise in the fulfilling of our mandate.

Risk Identification, Assessment and Analysis takes place on three different levels:

OPERATIONAL: Each business unit maintains a register of its risks which is used as a tool to monitor and manage threats to the achievement of the objectives of the business unit. Such registers are updated monthly and are used as the basis for sectional meeting discussions as well as for tracking of mitigations.

STRATEGIC: The municipality has in place a register which contains an assessment of the risks related to organisational objectives as set out in the Integrated Development Plan. Risk assessment is done annually and the document is reviewed quarterly and when necessary in order to ensure that changes in the various environments are taken into account.

PROJECT: All projects with a value of R10million and above are required to have in place project risk registers, which assists management to proactively manage any risks which may threaten the successful completion of projects.

COMMUNICATIONS, MARKETING AND OUTDOOR ADVERTISING

BUSINESS FUNCTION

Communication is a key strategic service to ensure that information is widely accessible within the public space, to engage citizens in conversation around critical issues and to empower citizens to participate in not only shaping City of uMhlathuze policies and bylaws but also in taking up opportunities that affect their lives.

The Constitution of the Republic of South Africa and a number of prescripts governing the Local Government sphere centralizes community members in service delivery and prioritises participatory democracy. Communications Unit therefore plays a key role in creating platforms for community members to engage with the municipality through all applicable mediums of communications.

Communication plays a central role to disseminate and cascade council resolutions and programmes to relevant internal and external audiences through proper and formal mediums of communication timeously.

The vision and the mission of the City of uMhlathuze ought to be carried to greater heights through robust marketing and promotions in order to achieve its objectives of being a port city offering a high quality of life for all its citizens through sustainable development and inclusive economic growth.

The Brand uMhlathuze has now comfortable gained a lot of traction in KwaZulu-Natal and Nationally through good performance and clean governance and as a result, it has been listed in the Top 5 leading municipalities with good finances in the year 2019 by the National Treasury.

The City of uMhlathuze remains one of the fastest growing municipalities in the Province and the country at large with its key economic drivers such as the deepest port in Africa, consistent basic service delivery to communities and industries and sound management hence such package completes the value proposition to potential investors.

KEY DELIVERABLES

Communication and Marketing Unit plays a central role in packaging all products, services, Council programmes, and special programmes to formulate an effective communications campaign tailor-made for unique variety of audiences.

The Unit reports in the Office of the Municipal Manager with dotted line to the Mayor. It offers communications and marketing services to all municipal departments and caters for the internal and external communications need for the City through strategic mechanisms.

The Communication Unit is the custodian of the brand: City of uMhlathuze. The unit has a responsibility to promote, protect and further develop the brand through different creative programmes and awareness activations.

The City of uMhlathuze demographics dictates massive effective public relations and media campaigns in order to meet expectations, communicate services and product offering, facilitate feedback from stakeholders, sector groups, companies and multilingual and multi-racial communities living side by side. The accurate audience segmentation contained in the Integrated Marketing and Communication Strategy effectively makes it easy to achieve this goal.

Communications and Marketing is segmented in to the following Sub-Units:

PUBLIC COMMUNICATIONS

Public Communications Unit is responsible for the day-to-day implementation of the strategic goals of the City of uMhlathuze to reach out to as many people as possible using simple and understandable language/s as per the demographics and audience segmentation.

The Unit liaise with all the Accounting Officer, Senior Management and all Unit Managers to solicit information to be packaged and published to communities, stakeholders and or employees. The Unit works closely with the Offices of Public Office Bearers (POBs) to offer their communications and Public Relations needs and requirements.

Planning and Events Management coordination in liaison with relevant internal Department, POBs and external stakeholders such as Public Entities, Government Departments and independent event's organisers, resides in the Public Communications Unit.

Public Communications Unit has a responsibility to communicate and facilitate responses and service delivery complains and channel them towards relevant section for further processing. The Unit has successfully created a number of communication platforms that has proved to be effective. The City utilises the following platforms:

WEBSITE: City of uMhlathuze website serves as the first-stop marketing tool and information dissemination platform for the City. Compliance information such as tender notices, request for quotations (RFQs), are published on the website. The website is hitting millions of visitors on monthly basis and interestingly the analytics depicts that it is also visited by international communities seeking information about the City of uMhlathuze.

QUARTERLY NEWSLETTER: uMhlathuze Wami is an external newspaper containing all City news in both English and isiZulu distributed to communities at large. In 2019/2020 Financial year, Communications Unit decided to insource the editorial production of the newsletter to amass capacity and skills development.

BULK SMS PORTAL: On the reporting year 2019/2020 this portal was sitting at just over 23 000 members from all wards. The segmentation per sector such as Councilor Group, Ward Group, Cluster Group, etc. makes this platform effective in instantly communicating service delivery messages and any other government information via the SMS. To avert challenges that were identified and shortcomings when this service was outsourced, the Unit working with the Information Technology Unit, activated the transversal contract with Vodacom to guarantee continuous service.

VIBE: This is an electronic internal communications platform only for employees. For this platform to be effective, it requires attention and more contents that will be driven by the proposed Internal Communication Strategy earmarked for the next financial year, 2020/2021.

MAINSTREAM MEDIA: Public Communications Unit works with members of the media on a daily basis and on a variety of aspects from crafting and distribution of Media Statements, entertaining Media Queries, strengthening media relations, on behalf of the City of uMhlathuze and its Political Office Bearers. The Unit has managed to gradually build its good working relations with local, provincial and national media sector.

STRATEGIC PUBLICATIONS: The Unit has worked with strategic publications in profiling the City and its achievements and sharing the vision going forward. In the reporting financial year, the Unit profiled the City Mayor in the Leadership Transform Magazine that circulates in strategic parts of the country and the SADEC Region. The City was also featured prominently in The Voice of Local Government Magazine and its online edition. The Unit also places strategic advertisements in different media platforms to achieve maximum targeted messaging. The partnership between the City, Transnet and the Richards Bay Industrial Development Zone (RBIDZ) also creates platforms for communication through their products such as newsletters, brochures, etc.

SOCIAL MEDIA: The Communications Unit has moved with times and migrated a large chunk of community members to join the City of uMhlathuze Social Media movement to receive authentic and reliable notices, information, receive and resolve service delivery complaints, through the Social Media Platforms such as Facebook and Twitter.

These platforms are instant and able to reach a number of community members at one go. In the reporting financial year, the following on the City of uMhlathuze Social Media pages combined was sitting at more than 135 000, with some posts reaching more than 1 million reach.

OUTDOOR ADVERTISING

The unit is responsible for the management and operations in the Outdoor Advertising sector (Street furniture, Static Billboards, Electronic Billboards, Advertising on Public Transport Facilities, Bus Shelters, Buildings, etc.). Monitoring of compliance and removal of illegal signs as well as facilitation of temporary events and political party signs form part of the work done by the Outdoor Advertising Unit.

The City took a gigantic step to review and approved the new Outdoor advertising By-laws provide for the effective regulation of all outdoor advertising on municipal property to ensure the health and safety of the public and to protect the environment.

The new By-law also allows for creativity brought about by new trends in this sector and considers the aesthetics in the City of uMhlathuze. The new bylaw was promulgated in the 2019/2020 financial year.

Outdoor advertising is one of the most cost-effective forms of advertising on the market. Billboards and other signs as well as banner programs are a great way to reach the masses where they live, commute, work and socialise, costs far less, and are more environmentally friendly than other mediums of advertising.

Outdoor advertising offers the perfect solution to reach these busy audiences while they are on the move. Council's Outdoor Advertising By-laws are aligned with the South African Manual for Outdoor Advertising Control (SAMOAC). They are designed to create opportunities for the private sector to participate in a process whereby various types of advertising media can be applied for in order to advertise, which also affords service providers an opportunity to benefit financially. The By-laws make provision for organisations to advertise their activities and to make the community aware of social, religious and sport fund raising events. This gives Council the opportunity to generate income.

MARKETING AND BRANDING

Responsibilities of this sub-section is to strategically position the City of uMhlathuze as an economic hub of the northern KwaZulu-Natal, a fundamental player in the GDP of the Province and the country, a preferred investment and tourism destination and a liveable city to a variety of markets. To build, protect and promote the image of the City at all times through a number of programmes and projects aimed at achieving the realisation of the marketing strategies and tactics.

The Marketing sub-section works closely with the LED section where Tourism strategies are established and marketed by Communications. The reporting year saw the City of uMhlathuze brand exhibited in the Tourism Indaba 2019 in Durban, Meetings Africa 2019 and February 2020 both in Sandton, Johannesburg and on all occasions enjoying national and international media exposure through media interviews.

The reporting year also saw the Brand uMhlathuze featuring prominently on the electronic media platforms such as Google Adverts, Advert Pop-Ups on personal computers and on Social Media platforms carrying City marketing messages.

Working with the uMhlathuze Community Tourism, the City published a number of paid for advertisements exposing tourism products and services within the city from Beaches, Bushes, Sundowner cruises, Cuisine, Safari and township experience.

NEW NORMAL ON COMMUNICATIONS AND MARKETING

The emergence of the global pandemic Novel Coronavirus otherwise known as Covid-19 in the middle of the 2019/2020 financial year introduced drastic changes in a manner in which the City communicates with its publics. The Communications Unit engaged an overdrive gear to maximise information sharing on the pandemic, re-emphasise government messages on the pandemic, lockdown regulations, how and what to do to prevent the contraction and the spread of the virus, etc.

The manner in which public engagements were held on statutory programmes such as the Budget Public Hearings, Integrated Development Plan (IDP) Public Hearings, has to be conducted through non-physical contacts hence the city embarked on a media campaign to solicit public inputs.

The pandemic called for the Communications Unit to elevate the usage of mainstream media and social media in conducting its day-to-day activities and in ensuring that resolutions and programmes of the Council are communicated to members of the public.



INTRODUCTION

The Corporate Services Department is comprised of 3 sections which are:

1. Administration;
2. Human Resources, and;
3. Information and Communication Technology.

The Department of Corporate Services exists to render a comprehensive, integrated human resource and administration function, to enhance service delivery and the welfare of all employees. This Department is regarded as a lifeline within the Municipality as it services the entire organisation. It provides administrative support services to each and every Department, as well as Council's structures and committees, with the overall objective being to provide good governance and public participation by ensuring an effective and efficient administration that complies with its legal mandates. Corporate Services also promotes and fosters sound internal and external communication and creates an appropriate organisational climate that will attract and ensure retention of human capital.

ADMINISTRATION SECTION

The Administration Section provides strategic administrative support to both Council and the administration of the municipality. The Section is made of four Units:

1. Diverse Administration;
2. Legal Services;
3. Public Participation and Councillor Support, and;
4. Records Management.

DIVERSE ADMINISTRATION

CUSTOMER CARE SERVICE DESK, CALL CENTRE AND SWITCHBOARD

The Customer Service Desk attends to walk-in customers, applications for water and electricity connections, distribution of tender documents, registration of new electricity meters and directing customers to relevant officials. The Customer Service Desk also provides information to the community relating to any interruption of service delivery matters, for example: power outages, load shedding, information on water cuts and contact information for Government Departments. The Call Centre and Customer Care Service Unit is the first point of call for receiving complaints from the public and channelling them to the relevant departments and general communication with the public to improve customer relations and also bridging the gap between the Municipality and its communities.

CUSTOMER CARE SERVICE DESK

The Customer Care Service Desk is currently manned by four (4) incumbents. The table below tabulates the issues attended to by the Customer Service Desk during 2019/2020.

Table 15: Issues attended by the Customer Service Desk during 2019/2020:

MONTHS	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUNE 2020	JUL 2020
New water connections	23	13	19	19	13	7	15	11	13	Lock-down	Lock-down	16	149
New electricity connections	4	7	5	11	3	7	3	0	6	Lock-down	Lock-down	4	50
Tender documents issued	58	5	3	87	161	17	176	112	100	Lock-down	Lock-down	0	770
Water faults	53	51	45	57	82	64	56	41	40	Lock-down	Lock-down	7	496
Electricity faulty	23	27	24	34	42	41	36	35	30	Lock-down	Lock-down	5	297
General Queries Reports	55	27	22	26	69	61	51	19	18	Lock-down	Lock-down	1	349

CALL CENTRE

The Call Centre attends to telephonic complaints using a toll free telephone system and operates 24 hours a day, 7 days a week.

The Call Centre is tasked with the following:

- a. Processing of service delivery complaints and issues through the Municipal Issue Tracking System (MITS) such as burst pipes, water leaks, power outages, meter faults, repairing of potholes, streetlight complaints, illegal water/electricity connections and street cleaning.

b. Finance related matters including accounts' status, unblocking of accounts, requests for water and electricity reconnections. During office hours these calls are transferred to the Financial Services Department but after hours and on weekends or Public Holidays, the Call Centre Operators perform the duties of unblocking accounts and facilitating re- reconnections where required.

c. Provision of information to the public relating to any interruption of service delivery matters such as load shedding information, the whereabouts of Government Departments, their contact numbers, and other general matters enquired after. The Call Centre operates 24 hours a day through a toll-free line, 0800 222 827.

Table 16: Incidents processed for the reporting period:

MONTHS	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUNE 2020	JUL 2020
Incidents logged through Call Centre	1028	1180	888	1099	1012	0	2789	3469	3386	1710 (GMS) 0 (MITS)	1921 (GMS) 145 (MITS)	2446 (GMS) 912 (MITS)	21 985

SWITCHBOARD

The switchboard operates from 07h20 to 16h00, from Monday to Friday and this excludes public holidays. While the Call Centre deals with service delivery complaints, the switchboard screens calls and transfers them to the correct Departments.

Examples of calls received include:

- a. Requests for waste removal, booking of sports facilities and halls, and complaints about overgrown grass/trees.
- b. Requests for information and queries in regard to building plans, housing matters, outdoor advertising, informal business licenses, land sales, property evaluations and property leasing.
- c. Calls regarding public participation, business licences, records management, legal matters and tender notices.
- d. Financial enquiries including account enquiries, final demands, new accounts, Rates Clearance Certificates, Revenue, Budget, Creditors and Supply Chain Management.
- e. Calls regarding electricity supply, Transport, Roads and Storm water, Water and Sanitation, Engineering Services.

Table 17: Calls processed through Switchboard for the reporting period:

MONTHS	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUNE 2020	JUL 2020
INCOMING CALLS	70 422	Phone System Counter down 11/08/2019 88 114	Phone System Counter down 11/08/2019 69 939	85 117	83 311	57 156	73 689	76 260	38 315	11 384	24 377	52 922	502 531
OUTGOING CALLS	104 684	Phone System Counter down 11/08/2019 54 959	Phone System Counter down 11/08/2019 113 254	130 089	133 669	104 424	121 703	124 147	63 821	33 131	50 167	81 214	842 365

SECRETARIAT SERVICES

The focus of the work of the Secretariat Services, also known as Committee Section, is on keeping Councillors informed and ensuring that well-presented reports are submitted timeously and regularly for Councillors to consider matters of community concern. By ensuring that the Secretariat functions effectively, Council's mandate to serve at the level of government closest to the community is strengthened by a well-oiled machine that ensures legally compliant and concise reporting for sound decision- making and oversight.

During this term of office, Council bade farewell to Councillor K S Hlabisa of the Economic Freedom Fighters, who was replaced by Councillor B Cebekhulu who was sworn in at the council meeting held on 29 January 2020. The resignation of Councillor L C M Fourie from the Executive Committee during 2019 resulted in the nomination of Councillor C M Botha as representative of the Democratic Alliance on the Executive Committee with effect from September 2019.

Councillor S G Mkhize continues to serve as Speaker of the Municipality, Councillor M G Mhlongo and Councillor K D Sibiya respectively continue to serve as Mayor and Deputy Mayor for the period and Councillor M Lourens has retained his position as Municipal Chief Whip. Councillor S Mabaso continues to serve as Chairman of the Municipal Public Accounts Committee.

During the year under review, 270 Council, Executive Committee, Section 80 Portfolio Committee, Section 79 Committee, Bid Committee and other ad hoc meetings were held with a phenomenal total of 2 878 reports being considered by Council after having been scrutinised by the relevant portfolio and other committees resulting in resolutions being taken by the Executive Committee and Council. The following tables refer:

Table 18: Scheduled meetings for 2019/2020:

	COUNCIL Ordinary & Special	EXCO	BID	PORTFOLIOS	OTHER	TOTAL
JUL 19 – SEP 19						
Meetings held	4	5	47	11	15	82
Agenda items	282	220	183	148	45	879
OCT 19 – DEC 19						
Meetings held	3	3	46	11	18	78
Agenda items	201	168	243	124	88	824
JAN 20 – MAR 20						
Meetings held	4	4	48	10	12	78
Agenda items	56	172	196	123	91	638
APR 20 – JUNE 20						
Meetings held	4	3	10	5	7	29
Agenda items	209	187	49	57	35	583
TOTAL 2019/2020						
Meetings held	4	15	151	37	52	270
Agenda items	749	747	671	452	259	2 878

Of note is that the e-Councillor project gained momentum and from July/August 2019 agendas and minutes as well as notices of meetings were distributed to Councillors electronically resulting in vast savings in not only paper copies that assisted with Council's aim to "Go Green" but also reduced overtime and the need for deliveries of agendas and the like to Councillors homes. The Covid-19 pandemic that resulted in a National Lockdown from March 2020, resulted in a massive leap forward in the e-Councillor project. The foresight of bringing councillors into the electronic environment by sensitising them to the use of laptops and the electronic media, made the transition to a virtual meeting environment that much easier and subsequently, Councillors have embraced the social distancing concepts with the attendance of virtual meetings. The role of the Secretariat unit and the Information Communication and Technology section of the department were instrumental in ensuring continuity of the business of Council through the challenges brought about by the pandemic.

The Secretariat is also responsible for the control of the Council Chamber Complex meeting venues and Auditorium and Restaurant. During 2019/2020 **1 814** meetings were accommodated in the 9 venues at the Richards bay Civic Centre.

LEGAL SERVICES

Legal Services is a multi-discipline field, which deals with legal activities over a broad spectrum of legal specialities. The operations of the Legal Services Section is structured around two areas of specialisation/expertise, namely Contracts, Conveyance and Business Licensing; and Legislation, Litigation and Opinion.

1. CONTRACTS, CONVEYANCING AND BUSINESS LICENSING

This function's role is:

- To manage the provision of a comprehensive, efficient and effective legal service to the Municipality;
- To safeguard the Municipality's interests in all legally related matters and to ensure that all the Municipality's operations are conducted within the parameters of the law;
- To strengthen the capacity of the Municipality to fulfill its mandate as stipulated in terms of Sections 152 and 153 of the Constitution of South Africa, 1996 and other applicable legislations;
- To provide a supportive and advisory role to the Municipality in order to fulfil its objectives, and;
- To enhance organisational efficiency by promoting an environment that complies with corporate governance which enables the Municipality to achieve its objectives.

In line with the tasks allocated to the function, Legal Services attends to:

- Drafting and vetting of contracts, noting that 186 agreements were drafted and/or vetted and 226 were signed during the reporting period
- Conveyancing including various categories of property transfers
- Business licensing, noting that during the reporting period, 636 new business licenses, 8 duplicate licenses and 328 were issued.

2. LEGISLATION, LITIGATION AND LEGAL OPINIONS

Council as a statutory body and in order to fulfil its mandate of service delivery to the community in its jurisdiction; has to ensure that there is compliance with Legislation, Bylaws, Rules and Policies.

The unit provides legal advice to internal departments and support with litigation processes where matters are not amicably resolved. The legal representatives of Council, prior to referring any matters to court, would investigate the prospects of success and only the cases that cannot be resolved using alternative dispute resolution mechanisms are referred to court or defended.

Opinions are a vital element within Legal Services and the section is responsible to provide legal support, advice and opinions on Council related matters as well as on new or amended legislations, to ensure compliance with relevant legislation and to ensure that Council's interests are protected at all times

COUNCILLOR SUPPORT AND PUBLIC PARTICIPATION

The Councillor Support and Public Participation Unit is charged with ensuring that there is an organised and structured manner in which the municipality communicates and/or consults the community on their developmental needs, so that intervention programmes can target real community needs. The municipality has 34 Wards with 340 Ward Committee Members aimed at maximising and strengthening public participation. The same unit ensures that ward committee vacancies are filled by means of a bi-elections.

WARD COMMITTEES

There are three-hundred and forty (340) Ward Committee members elected through the geographical spread of the wards.

OFFICE OF THE SPEAKER

The following are some of the activities that the Office of the Speaker engaged in during the 2019 / 2020 Financial Year:

1. BEACH SAFETY AWARENESS AND SPORT DAY

DATE:	09.11.2019	WARD/ LOCATION	Port Durnford Beach
PURPOSE	<ul style="list-style-type: none">To sensitise the community on beach safety; andTo give local artists a chance to expose their talents		
HIGHLIGHTS	<ul style="list-style-type: none">Local Traditional Leadership was part of the event; andFifty (50) food parcels were handed to indigent families		



FIGURE 15: BEACH AWARENESS AND SPORT DAY



FIGURE16: PARTICIPANTS RELAXING

2. GRADUATION CEREMONY OF 46 TRADITIONAL HEALTH PRACTITIONERS

DATE:	10.12.2019	WARD/ LOCATION	Empangeni Civic Centre
PURPOSE	<ul style="list-style-type: none">Celebration of graduation of 46 Traditional Health Practitioners		
HIGHLIGHTS	<ul style="list-style-type: none">Officiated by the Chairperson of the Local AIDS Council; andFunded by the Provincial Department of Health.		



Figure 17: Graduates in waiting



Figure 18: Councillor MG Mhlongo Guest of Honour

3. HANDING OVER OF HOUSE

DATE:	15.11.2019
WARD/ LOCATION	Ward 18
PURPOSE	Handover over fully furnished 2 bedroom house to an indigent community member
HIGHLIGHTS	Officiated and arranged by the Mayoress through assistance of local business people.



Figure 19: Mayoress Mrs Thandeka Mhlongo at the house handover

4. OFFICIAL LAUNCH OF THE N2 HIGHWAY

DATE:	06.12.2019	WARD/ LOCATION	N2 Mtunzini
PURPOSE	<ul style="list-style-type: none">Official opening of N2 Highway from Mtunzini		
HIGHLIGHTS	<ul style="list-style-type: none">Collaboration with the Department of Transport; andOfficiated by the Mayor, Minister of Transport, MEC Hlengiwe Mavimbela and King Cetswayo District Mayor		



Figure 20: Minister Fikile Mbalula at the Launch



Figure 21: Guests at the Launch

5. HANDING OVER OF PROJECTS IN NTAMBANANA

DATE:	10.12.2019	WARD/ LOCATION	Ward 33, Ntambanana
PURPOSE	• Handover of Material Recovery Facility, Par and Mancence Hall		
HIGHLIGHTS	• Attended by community members and Izinduna representatives from Inkosi Biyela Tribal Authority; and • Over 500 community members in attendance at hall handover		



Figure 22: Speaker at the Park handover



Figure 23: Speaker at the Projects handover

6. CAREER EXPO

DATE:	22.11.2019	WARD/ LOCATION	Ngwelezane Hall
PURPOSE	• Provision of career guidance and presentation of business opportunities for young people		
HIGHLIGHTS	• Partnered with uMhlathuze Youth Council, Black Umbrella, Department of Education, Department of Agriculture and National Youth Development Agency		



Figure 24: Speaker at the Career Expo



Figure 25: Speakers and youth at the Career Expo

7. FOOD PARCEL HAND OVER

DATE:	22.12.2019	WARD/ LOCATION	Ward 5, Mkhoma Reserve
PURPOSE	• Provision of food parcels to 100 destitute families		
HIGHLIGHTS	• Destitute families identified through Sukuma Sakhe and a Church Committee; and • Food parcels were donated by the Department of Social Development.		



Figure 26: Food parcels handed over



Figure 27: Ward 5 Community members

8. TALENT SHOW

DATE:	09.11.2019	WARD/ LOCATION	Ward 6
PURPOSE	• To motivate young people to showcase their talent; and • To expose them to possible further opportunities.		
HIGHLIGHTS	• Held at Muzuvukile Sport Ground; and • Hosted by the Ward Committee. .		



Figure 28: Talent Show



Figure 29: Artist performing at the talent show

9. HOME VISIT BY COUNCILLOR AND WARD COMMITTEE

DATE:	24.12.2019	WARD/ LOCATION	Ward 10
PURPOSE	• Home Visit By Councillor and Ward Committee		
HIGHLIGHTS	OSS and Ward Committee members assisted in identifying these families		



Figure 30: Councillor Qulo with food parcels



Figure 31: Food parcel handover

10. INTEGRATED COMMUNITY REGISTRATION OUTREACH PROGRAMME

DATE:	21.11.2019	WARD/ LOCATION	Ward 11
PURPOSE	• Integrated Community Registration Outreach Programme (ICROP) which aimed to bring government closer to the people; • To provide information on SASSA issues; and • Improve awareness, targeting orphans and needy families		
HIGHLIGHTS	• Participating stakeholders included Social Development, Post office, SAPS, SASSA, Home Affairs and Life Line; • Departments conducted presentations on their service renderings; and • SASSA handed over 150 food parcels to the beneficiaries identified in the war room.		



Figure 32: Ward 11 food parcel hand over



Figure 33: Ward 11 Community member

11. HOUSE HAND OVER

DATE:	24.11.2019	WARD/ LOCATION	11
PURPOSE	• Handover of furnished 5 room house to a late Community leader's family		
HIGHLIGHTS	• The house was donated by local business; • The ceremony was officiated by the MEC of Transport, OSS champion, the District Mayor, the Business sector, Councillors and Izinduna.		



Figure 34:House hand over



Figure 35: Appliances also handed over

12. 16 Days of Activism Campaign

DATE:	07.12.2019	WARD/ LOCATION	Ntuze Community Hall
PURPOSE	• Commemoration of the 16 days of Activism against GBV through a talent search		
HIGHLIGHTS	• Various presentations were made by stakeholders, with the youth as the targeted group in this event; and • HIV/AIDS Voluntary Counselling and Testing formed part of programme on the day.		



Figure 36: Talent Show



Figure 37: Young talented

13. WHEEL CHAIRS HANDED OVER

DATE:	24.11.2019	WARD/ LOCATION	Ward 14
PURPOSE	• Handover of wheelchairs to 2 senior citizens		
HIGHLIGHTS	• The recipients were identified through Operation Sukuma Sakhe as having been struggling to walk on their own.		



Figure 38: Wheelchair hand over



14. CRIME AWARENESS CAMPAIGN

DATE:	17.11.2019
WARD/ LOCATION	Dube Village
PURPOSE	The aim of the event was to alert the community about crime affecting the area and crime prevention techniques, preventing elderly abuse and domestic violence.
HIGHLIGHTS	Hosted by the Ward Councillor, Operation Sukuma Sakhe and SAPS.



Figure 49: Crime Awareness Campaign in Dube Village

15. CAMPAIGN AGAINST ALBINISM STIGMA, CHILDREN AND WOMEN ABUSE

DATE:	17.11.2019
WARD/ LOCATION	Ward 15
PURPOSE	The event aimed at fighting the stigma of albinism and preventing violence against women and children
HIGHLIGHTS	• The event was hosted together with Operation Sukuma Sakhe and the Ward Committee; and • The Department of Social Development, SAPS and NGO's were part of the programme, which was attended by 500 community members



Figure 40: Participants in the Event

16. YOUTH SPORT DAY

DATE:	30.11.2019
WARD/ LOCATION	WARD 16
PURPOSE	The event aimed to promote healthy lifestyle and living especially amongst young people, by keeping young people away from drugs through involvement in sport
HIGHLIGHTS	<ul style="list-style-type: none">• Esikhawini SAPS and the Youth Desk were a part of the event;• There were other activities, which took place such as HIV/AIDS Voluntary Counselling and Testing; and registration by SAM coding classes for the Algorithm Lab.



Figure 41: Participants in the Youth Sports Day

17. CAMPAIGN AGAINST WOMEN AND CHILDREN ABUSE

DATE:	30.11.2019	WARD/ LOCATION	Ward 16, Esikhaleni Mall
PURPOSE	The aim of the event was to create awareness through a campaign against women and children abuse		
HIGHLIGHTS	<ul style="list-style-type: none">• The awareness reached a large audience through the many shoppers who were out and about; and• Information pamphlets were distributed.		



Figure 42: Participants & Community engagement



18. SPORT DAY

DATE:	09.10.2019 & 13.12.2019	WARD/ LOCATION	Ward 18, Port Durnford Sports Ground
PURPOSE	<ul style="list-style-type: none">• The aim was to give young people an opportunity to showcase their talent, and was also a way of motivating them to stay away from drugs and to focus on education and sports		
HIGHLIGHTS	<ul style="list-style-type: none">• The finalists were provided with soccer kits donated by the King Cetshwayo District Municipality		

Figure 43: Finalists with their new kits



19. HANDING OVER OF SCHOOL COMPUTERS

DATE:	11.11.2019	WARD/ LOCATION	Qantayi High School
PURPOSE	The aim of this program was to provide much-needed educational and vocational assets and increase resources to support the community		
HIGHLIGHTS	<ul style="list-style-type: none">• The school had recently renovated their laboratory but did not have computers;• The computers were donated by local businesses; and• Traditional Leadership took part in the programme.		



Figure 44: Councillor addressing the learners



Figure 45: Learners receive laptops Ward 31

20. AWARENESS CAMPAIGN AGAINST WOMEN AND CHILDREN ABUSE

DATE:	19.10.2019	WARD/ LOCATION	Ward 31
PURPOSE	The walk was an awareness Campaign in respect of the prevention of Violence against Women and Children.		
HIGHLIGHTS	<ul style="list-style-type: none"> The walk was followed by several other codes of sport such as aerobics, soccer, netball etc.; and The Department of Sport and Recreation provided the refreshments and medals for the participants. 		



Figure 46: Finalists with their new kits



COMMUNITY OUTREACH PROGRAMMES

1. MAYOR RESPONDS TO NTAMBANANA GRIEVANCES

DATE:	05.02.2020	WARD/ LOCATION	Ntambanana
PURPOSE	The Mayor and the Municipality's Political Office Bearers addressed the community in response to grievances raised the prior week during protests		
HIGHLIGHTS	A memorandum was received and commitment made to work on resolutions		



Figure 47: Mayor Addressing Residents



Figure 48: Ntambanana Residents

2. BENCHMARKING WITH HARRY GWALA DISTRICT MUNICIPALITY AND UBUHLEBEZWE LOCAL MUNICIPALITY

DATE:	10.02.2020	WARD/ LOCATION	City of uMhlathuze
PURPOSE	The Mayor hosted a delegation for the purpose of benchmarking, with the Mayors of both Municipalities		
HIGHLIGHTS	The Sports Complex was visited as part of the programme		



Figure 49: Benchmarking Delegations



Figure 50: Mayor addressing the delegations

3. PARTICIPATION OF COUNCILLORS IN THE AREA BASED MANAGEMENT (ABM) PROGRAMME

DATE:	10-11.02.2020	WARD/ LOCATION	Richards Bay CBD
PURPOSE	Councillors joined officials in participating in accelerating service delivery		
HIGHLIGHTS	<ul style="list-style-type: none">The targeted areas were: Richards bay Taxi Rank, Central Business District and Umhlathuze Sport Complex; andThe City of uMhlathuze Political Office Bearers took part in the activities.		



Figure 51: Speaker part of ABM



Figure 52: Deputy Mayor part of ABM

4. OPENING OF ESIKHALENI MULTI-PURPOSE CENTRE

DATE:	13.03.2020	WARD/ LOCATION	eSikhaleni
PURPOSE	Opening ceremony		
HIGHLIGHTS	Councillors of the Esikhaleni Cluster and the Community members attended the opening ceremony.		



Figure 53: Mayor at the Opening Ceremony of the multi-purpose facility

5. COUNCILLORS ON COVID-19 AWARENESS CAMPAIGN

DATE:	31.03. and 01.04.2020	WARD/ LOCATION	Richards Bay
PURPOSE	Creation of awareness for the community on COVID-19		
HIGHLIGHTS	<ul style="list-style-type: none">Councillors assisted with marshalling queues ensuring social distancing and distributed pamphlets at most of the pay points within the City of uMhlathuze; andStreet vendors at taxi ranks were also capacitated on how to reduce the spread of the virus.		



Figure 54: Hand sanitizers being used



Figure 55: Councillors at the Taxi rank

6.HANDING OVER OF HIGH MAST LIGHTING

DATE:	20.02.2020	WARD/ LOCATION	As per table below
PURPOSE	Handing over of high mast lighting allocated for the financial year		
HIGHLIGHTS	The table below indicates the attendance of Political Office Bearers at the event		

Table 19: High mast lighting distribution

WARD	MEETING POINT	POB
14	Matamzana School	Deputy Mayor, ward Cllr and officials
17	Mzingwenya Reserve next to Tisand	Speaker, Ward Councillor and Official
21	Between Thambolini and Thakasani	Deputy Mayor, ward Cllr and officials
22	KwaMcebisi Store	Deputy Mayor, Speaker, Ward Councillor and Officials

7. BACK TO SCHOOL CAMPAIGN

DATE:	20.02.2020	WARD/ LOCATION	As per table below
PURPOSE	The programme was aimed at assisting local learners of secondary schools within the ward with study aids and uniforms.		
HIGHLIGHTS	Calculators, dictionaries, school bags and stationery were donated to the learners; and The items were donated by various businesses and foundations.		



Figure 56: Learners receiving calculators



Figure 57: Learners receiving school bags

8. JOB PREPARATORY CAMPAIGN

DATE:	14.02.2020
WARD/ LOCATION	Ward 10
PURPOSE	The aim was to equip unemployed youth within the ward, for interviews and how to create a marketable CV
HIGHLIGHTS	75 young people attended the event



Figure 58: Unemployed youth attending a youth Job Preparatory Workshop

9. BACK TO SCHOOL CAMPAIGN

DATE:	28.02.2020	WARD/ LOCATION	Ward 14
PURPOSE	The campaign aimed at assisting local learners with study aids and uniforms		
HIGHLIGHTS	20 learners from Gobandlovu Primary School, benefited		



Figure 59: Uniform handover



Figure 60: Study Aids handover

10. BUSINESS SKILLS TRAINING

DATE:	23-27.03.2020
WARD/ LOCATION	Ward 14
PURPOSE	The aim was to train young people who have interest in business
HIGHLIGHTS	20 young people benefitted from the programme



Figure 61: Business Skills Training Session

11. BUSINESS SKILLS TRAINING

DATE:	28.03.2020
WARD/ LOCATION	Ward 20
PURPOSE	The programme was aimed at assisting local learners of secondary schools within the ward with study aids and uniforms.
HIGHLIGHTS	Calculators were donated to Grade 12 learners at Dlamvuzo High School; and School uniforms were donated to Exhaphozini High School.



Figure 62: Back to School Campaign – Calculators handed out to learners

OPERATION SUKUMA SAKHE

Operation Sukuma Sakhe is a service delivery model for government that seeks to fast track and intervene on issues identified at war room level in all wards. These cases may be either newly reported or those that have been reported and unattended. Cases reported range from service delivery, HIV/Aids, Tuberculosis (TB), Sexually Transmitted Illnesses (STIs) and social ills.

uMhlathuze Municipality has 34 War Rooms that seeks to address all social discourse. Mentors have been allocated to all War rooms to support and strengthen functionality and address service delivery issues. The Mentors have received initial training and plan to have on-going development to assist them in playing a correct role of supporting War Rooms in uMhlathuze Municipality.

The Local Task Team and Local Aids Council had a full complement of meetings for the 2019/2020 before the declaration of State of disaster by the State President on the 26 March 2020, 9 of possible 12 Local Task Team meetings sat and 3 of possible Local Aids Council meetings sat and the following programmes at a municipal level form part of strategies and partnerships seeking to address social ills, HIV/Aids, TB, STIs and related illnesses:

PROGRAMMES HELD DURING THE FINANCIAL YEAR

1. TRADITIONAL HEALTH PRACTITIONER (THP) HIV TRAINING

One of the aims of the Traditional Health Practitioner (THP) is to conduct awareness campaigns and programmes that will address the fight against HIV/AIDS and other diseases within the community. The THP plays an important role in people's health and life in general and as per findings of the AIDS Conference 2016, that 80% of Africans consult THP sometime in their lives.

ITEACH a Non-Governmental Organization to partnered with the City of uMhlathuze in training the Traditional Health Practitioners. The NGO covered facilitation, provided all the training material, accommodation for the facilitators, and issuing of certificates after the training. The Municipality provided the venue, catering and transport for its forum on 10 December 2019. After a series of training workshops commencing on 14 October 2019, a graduation ceremony was held at Empangeni Town Hall Officiated by the Mayor and other Stakeholders such as the Department of Health, THP, LAC, Councillors, NGO's, Religious, Disability, Youth, Women, Men, Children and other Government Departments, Wild Life and other relevant stakeholders

45 candidates graduated, and the graduation was followed by a 4 week clinical internship to ensure competence in HIV Voluntary Counselling and Testing.



Figure 63: THP Training in session



Figure 64: THP trainees

2. PHILA MAMA VUKA UZITHUNTUTHE CAMPAIGN: 16 DAYS OF ACTIVISM AGAINST VIOLENCE AGAINST WOMEN & CHILDREN

THEME: VUKA UZITHUNTUTHE CAMPAIGN - "GIVING VOICE TO THE VICTIMS"

The eSikhaleni cluster has been recently devastated by various social ills affecting women and children in particular. These cases shocked the communities and were reported in the media. These cases include missing children, stabbing of a child at a school, rape of an infant by a relative, the murder of his children by an adult male and the suicide of a young boy.

As part of the 16 Days of Activism Against Women and Children, it is our collective responsibility as government and civil society to fight the scourge of gender based violence, FEMECIDE and all other Social ills. The Local Aids Council (LAC) with all its stakeholders namely CDWs, CHWs, CBOs, NPOs, Lifeline, Traditional Councils, THP and Government Departments (DSD, DOH, DOHA, DOA etc.) through the Mayoress' Vuka Uzithuntuthe program, hosted a community dialogue on 15 November 2019 at Dube Traditional Council Hall in partnership with the Aids Foundation of South Africa (AFSA), to educate conscientise and create a platform for communities to have a safe environment to voice their issues without being judged or discriminated.

The dialogue is aimed at:

- Understanding community challenges in relation to access of available services when dealing with social ills;

- Facilitating community based solutions/ innovations in improving the quality of service that government and partners provide; and
- Creating a safe and trusted environment for all members of the community within the City of uMhlathuze to access available services where victims are protected.



Figure 65: (From left back) Councillor K Mjadu, Councillor H.N. Ncanana, Councillor G. Zondi and Councillor R Khumalo. (In front, from left) Councillor K. Mbonambi and Councillor J.M. Hadebe



Figure 66: Ward 13 Community



Figure 67: Ward 13 Community in discussion

SPECIAL PROGRAMMES

The mandate of the Special Programmes Unit is to promote, facilitate, coordinate and monitor the realisation of the rights of children, senior citizens, people with disabilities, people living with HIV/AIDS, men and women and promotion of religious sector and moral regeneration programmes.

1. KZN PROVINCIAL ANNUAL BOY- CHILD EMPOWERMENT PROGRAMME

The City of uMhlathuze values cooperative governance and partnerships in programme coordination. As such, the City participated in a Boys Camp held at uMfolozi Local Municipality from 23 to 25 August 2019. The camp, organised by the Office of the Premier was attended by two hundred and twenty (220) boys aged between twelve (12) to seventeen (17) years from various districts of the Province. The Camp aimed at equipping and grooming boys with the necessary life skills for them to become better young men. The City of uMhlathuze was represented by a co-ordinator and two (2) learners from Thanduyise and Hawini Technical High Schools.

2. PROGRAMMES FOR SENIOR CITIZENS

2.1. THE GOLDEN GAMES

The Municipality participated in the Golden Games at all levels and continues to make a valuable contribution towards the active/ healthy living of the Senior Citizens.

2.2 CAPACITY BUILDING WORKSHOP

An Age-In-Action Capacity Building Workshop was held on the 16 October 2019 at Ngwelezana Hall. Senior Citizens from Wards within Ngwelezane Cluster, namely Ward 24, 27, 28 and 29 and members of Masibambane Luncheon Club participated in the workshop.

The programme was held as part of celebration of older person's month and was attended by different stakeholders including Lifeline, Department of Social Development (DSD), uMhlathuze Local Municipality, South African Social Security Agency (SASSA), Department of Economic Development and business. The purpose of the programme was for stakeholders to advise senior citizens about the opportunities or benefits in various sectors and for them to share their experiences.

3. uMhlathuze Municipality Senior Citizens and Youth/ Child-Headed Families Poverty Relief Programme

The annual poverty relief programme was held at Empangeni Town Hall on 19 December 2019. The aim was to provide beneficiaries with an opportunity to sit together and reflect on their parenting responsibilities as well as relieve them from their usual responsibilities and assist them to save any social grant money that they may be receiving for school.

The total number of beneficiaries for 2019 Poverty Relief Programme was five hundred (500) consisting of Senior Citizens and young people from destitute youth/ child-headed families.

The below picture depicts beneficiaries and some of the groceries for Senior Citizens and Youth/ Child-Headed Families Poverty Relief Programme held at Empangeni Town Hall on 19 December 2019.



Figure 68: Beneficiaries of the Senior Citizens and Youth/ Child-Headed Families Poverty Relief Programme held at Empangeni Town Hall on 19 December 2019

4. PROGRAMME FOR PEOPLE WITH DISABILITIES: DISA GAMES

The Municipality continues to be the leader in the disability games within the district as more areas are developed to accommodate people with disabilities in sports. Thus participation in sports competitions at the local, district, provincial and national level has also improved.

5.1 DIALOGUE ON GENDER-BASED VIOLENCE

The Municipality continues organize platforms where both men and women discuss challenges around the issue of Gender-Based Violence.

The 2019 campaign was held in the form of Dialogue with Ward representatives; Councillors and stakeholders (Department of Social Development, Department of Health, South African Police Service, National Prosecuting Authority and Legal Aid South Africa).

5.2 COMMEMORATION OF 16 DAYS OF ACTIVISM

The 2019 Campaign closed with a Community Imbizo where key issues identified during sector sessions held as a build-up to the main event were shared with the hope of contributing towards reduction of Gender-Based Violence in society and thus creating an enabling environment for all members to exercise their rights without any fear of abuse.

The programme commenced with the handing over of a furnished house at Bingoma Area, Mevamlhophe Reserve at Ward 31 to an elderly man living in poor conditions. Groceries were also handed over as part of poverty relief programme, and the handover was done by Deputy Mayor and Speaker on 11 December 2019 at Bingoma.

The programme targeted eSikhaleni and Kwa-Dlangezwa Cluster and surrounding areas with a target number of 1000 participants. An SAPS representative addressed the attendees cautioning them on issues of unreported rape cases, unlawful out of court negotiations and the liability of parents concealing such crimes as well as the consequences thereof.

6. RELIGIOUS SECTOR AND MORAL REGENERATION PROGRAMMES: MATRIC EXAMINATION PRAYER

The prayer was held at Empangeni Town Hall on 4 October 2019 at 11h00 and the aim was to encourage learners to perform well during their examinations, without fear and with focus. Participating schools were Thanduyise, Nongweleza, Masakhane, Old Mill, Iniwe, Richem, Khombindlela, Amangwe, Dover, Ziphonzonke and Mevamlhophe High School.

In attendance were also Education Specialists, Councillors and Leaders of the Religious Sector Forum.

7. OUTREACH PROGRAMME

FINANCIAL ASSISTANCE FOR SANCA ZULULAND TOWARDS THE SUBSTANCE ABUSE TREATMENT AND PREVENTION PROJECT

The Municipality, through Grant-in-Aid funding contributed towards SANCA Zululand Substance Abuse Treatment and Prevention Project. The reported drastic increase of substance abuse in South Africa has increased the demand for programmes which will reach previously disadvantaged and underserved communities, including townships and rural areas. The abuse of alcohol and drugs is also believed to contribute to the spread of infectious illnesses, including HIV/ AIDS and other STIs.

8. FINANCIAL ASSISTANCE TO HOST THE SEBENZA WOMEN'S AWARDS

The Sebenza Women's Awards was held on 9 August 2019 at the uMfolozi Casino in Empangeni. Its intention is to recognize and reward women excellence, an event created to honour women who possess innovation, entrepreneurial drive, leadership, individuality and tenacity, thus presenting role models for other women to aspire to.

Benefits of the collaboration include the following:

- Collaboration will compliment Municipal existing brand values;
- Enhance Municipal image, and;
- Provide a platform to increase the positive community perception and credibility of Municipal Business.

9. PUBLIC SERVICE WEEK/ MANDELA MONTH PROGRAMME

The City of uMhlathuze once again joined the international community in the efforts of changing the lives of the disadvantaged communities and vulnerable groups for the better. The municipality embarked on fourteen (14) projects, of which thirteen (13) were households and one (1) Senior Citizens Club.

It should however be noted that amongst projects identified for Mandela Month 2018, there were some that could not be completed and there carried over to 2019 programme and they include the following:

9.1. YOUNG WOMEN HEADED FAMILY - HOUSE HANDOVER IN WARD 27



Figure 69: The old damaged property



Figure 70: The family was ushered into their new home by the Mayor Councillor MG Mhlongo and MEC Sithole-Moloi during the Mandela Week Programme on 18 July 2019 in Ward 27

9.2 FAMILY HEADED BY DISABLED PERSON - HOUSE HANDOVER IN WARD 27, SIGISI, NGWELEZANE

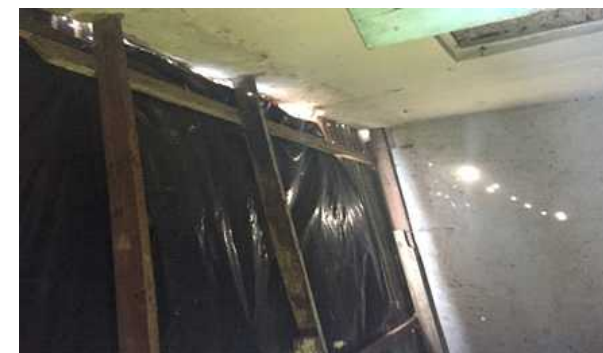


Figure 71: The old structure of the home



Figure 72: Handover of new house to Mr Sibusiso 'Fish' Ngema by MEC Sithole-Moloi and Mayor Councillor M G Mhlongo during Mandela Week Programme on 18 July 2019 in Ward



Figure 73: View of the lounge in the home.

10. NEW PROJECTS

- 10.1 Family Headed by Disabled Person - House Handover in Ward 31, Luwamba
- 10.2 Family Headed by a Senior Citizen - House Handover in Ward 33, Bhucanana
- 10.3 Family Headed by a Senior Citizen - House Handover in Ward 33, Bhucanana
- 10.4 Women Headed Family - House Handover in Ward 33, Bhucanana
- 10.5 Women Headed Family - Visit to Ward 32, Macekane
- 10.6 Women Headed Family - Visit to Ward 31, Macekane
- 10.7 Family Headed by a Young Women - House Handover in Ward 24, Dumisani Makhaye Village
- 10.8 Family Headed by Senior Citizen - Visit to Ward 5, eNseleni
- 10.9 Senior Citizens Group - Visit to Ward 12, Madlankala
- 10.10 Family Headed by Young Man - Visit to Ward 19, Area 18
- 10.11 Family Headed by Senior Citizen - House Handover in Ward 18, Port Durnford
- 10.12 Family Headed by Disabled Person - House Handover in Ward 10, Mangezi Reserve



Figure 74: (front) Recipient seated on a wheelchair. (back, from the left) Deputy Mayor, Councillor K. D. Sibiya; Ward 10 Councillor T Qulo; Mayor, Councillor M G Mhlongo and Speaker, Councillor S G Mkhize during the house handover on 19 July 2019

10.13 Poverty Relief Programme: COVID-19

The Coronavirus pandemic is having a negative impact on the livelihoods of many people, adding to the burden of triple challenge faced by most communities, namely, poverty; inequality and unemployment. The City of uMhlathuze demographics is no different to many parts of the country and the level of unemployment is very high- which is evident through a number of people relying on government social grants for survival. The COVID-19 predicament has created a need for more assistance to vulnerable groups, adding to the already existing challenges.

The lockdown, including the extension and the anticipation of the yet unknown phasing out of lockdown is certainly going to hit hard on a number of community members who are reliant on daily movements to fend for their families. The Municipality had to prioritize the COVID-19 pandemic and utilize funding from other programmes.

To this end, the Municipality established a Food Bank to meaningfully assist destitute and vulnerable families, child/ youth-headed households, the unemployed and the elderly. Two thousand (2000) citizens benefited through food parcels procured by the Municipality alone, while from donations, more than 3450 households have benefited from the Food Bank.

YOUTH DEVELOPMENT

COMMUNITY SKILLS DEVELOPMENT PROGRAMMES FOR YOUNG PEOPLE

1. DEPARTMENT OF ENVIRONMENTAL AFFAIRS

This programme was fully funded by Department of Environmental Affairs and the benefits to young people include empowerments with skills to sustain themselves by providing skills that are in demand in our communities on daily basis. The recruitment was done by the Local Economic Development section and Youth Development Unit; applicants were accepted across all 34 Wards within the Municipality.

Training skills provided:

- Waste Management NQF Level 5: 100 trainees;
- Construction Tiling NQF Level 3: 100 trainees;
- Construction Plumbing NQF Level 4: 100 trainees, and;
- Construction Painting NQF Level 3: 100 trainees.

Participants were provided with a monthly stipend, and to provide further assistance, arrangements were made for clustered training centres for ease of access. The programme will conclude with a graduation ceremony in which successful trainee will be accredited and receive certificates. The event will be funded by the Department of Environmental Affairs.

2. TOURISM LEARNERSHIP: NATIONAL SKILLS FUND - UNEMPLOYMENT INSURANCE FUND PROJECT

Tourism National in partnership with the City of uMhlathuze is in participation in the skills Development Programme whereby a total number of 70 learners were recruited into a 12 months Learnership Programme; however; recruitment was delayed due to Covid-19 restrictions.

Learners have the option to complete one of the following certificates:

1. National Certificate : Tourism Guiding NQF Level 2; and
2. National Certificate : Food & Beverage Services NQF Level 4

There is a monthly stipend to assist learners with travelling expenses.

3. TERTIARY EDUCATION FINANCIAL ASSISTANCE FOR MEMBERS OF THE COMMUNITY

The total number of applications received was 140 and 38 qualified through the advertised criteria.

4. YOUTH CAREER EXPO

The Career Expo initiative seeks to bring guidance, knowledge and opportunities that are provided by the Municipality and stakeholders for Youth Development purposes. The groups in the current financial year are made up of out of school unemployed Youth (graduates and non-graduates) that are still seeking employment or other opportunities. The Expo was held on 22 November 2019 and Ngwelezane Hall; and 29 November 2019 at Mzingazi Hall.

The wards that participated in the programme at the Ngwelezane Hall are 9, 23, 24, 25, 27, 28, and 29; and 300 young people attended. Transportation was provided for participants from wards 9, 23, 24, 25 and 29, both ward 27 and 28 were walk-ins while others were provided a taxi per ward.

The wards that participated in the programme at the Mzingazi Hall are 1,2,3,4 and 26; and 120 young people attended.

The expo involved the following stakeholders:

NATIONAL YOUTH DEVELOPMENT AGENCY:

NYDA is an agency designed to assist young people in ensuring they are able to participate in the mainstream economy of the country, assisting young people from the age of 14 to 35 depending on the need. It is made up of different components, and the Business Development Section is divided into two-financial and non-financial development support. The non-financial support deals with business plans, marketing material, web designs and so forth. The financial business development attends to funding matters.

SHANDUKA BLACK UMBRELLAS:

Shanduka Black umbrellas is an organisation that focuses on incubating SMME's and helps with formalisation of their entities. They attended and shared knowledge with young people of Mzingazi. They are located in ABSA Building Richards Bay and have formed a good working relationship with the Municipality to refer young people to them when a need arises.

SUPPLY CHAIN MANAGEMENT (CITY OF uMHLATHUZE):

The unit explained the opportunities available for young business people as well as the stages in order to register, bid and appointment of the company as the service provider.

LOCAL ECONOMIC DEVELOPMENT (CITY OF uMHLATHUZE):

LED presented a session and reported on opportunities that are presented by the Municipality. This covered the processes the municipality uses to issue trading permits and licenses, and the session also focused on the inputs of Young people's expectation of LED.

HUMAN RESOURCES (CITY OF uMHLATHUZE):

The unit explained opportunities on offer through internships and what the requirements are from applicants. It became apparent that some of the young are not able to draft a proper Curriculum Vitae (CV) or fill in application documents correctly.

ALGORITHM LAB DIGITAL SKILLS:

This company teaches the Youth coding and programming, enlightening the Youth about opportunities in digital economy. A Robotic and Digital Scientist presented on how to code, programme and analyse data. He made demonstrations of how robots work and the science behind it, in a practical and interactive session.

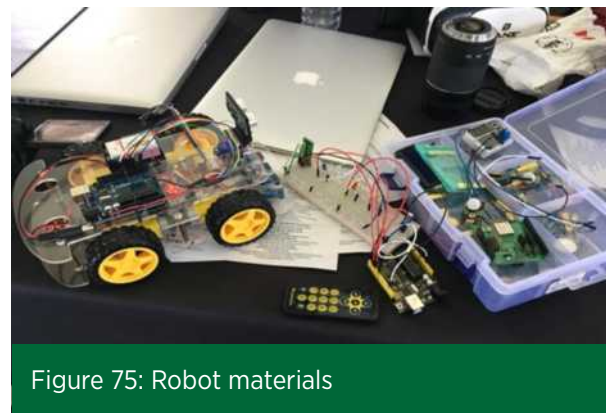


Figure 75: Robot materials

ILUNGELOLETHU YOUTH DEVELOPMENT:

This is a Youth led community based organisation that focuses in Youth development from social ills to skills development. The programme was diverse enough as it brought entrepreneurs physically to share their experiences on how they started their own entities, challenges they faced coming up and how they overcame those challenges.

Young people were given an opportunity to ask questions after all presentations, for further information on issues where they were not clear. Frequent questions included access to funding after registration of companies / NPO's. The Grant in Aid Policy was explained as the one of the platform to request business funding in the City of uMhlathuze, but there are other needs outside business that the Municipality assists with such as Grant in Aid for tertiary education. It included an introduction of other funding agencies such as NYDA and SEDA outside the Municipality who are hosted or around the boundaries of City of uMhlathuze.



Figure 76: Young Community members at Ngwelezane Hall at the Career Expo

5. TRANSNET PHELOPHEPA HEALTH CARE TRAIN 2020

A workshop was held on 5 March 2020 together with Transnet Phelophepa at Macekane Library which addressed awareness on alcohol and drug abuse for local Youth. There were two psychologists and one social worker present who spoke on the dangers of alcohol abuse. 16 young people were mobilized from the community to visit local taverns and shops and spread the message.

RECORDS MANAGEMENT

The purpose of Records Management is to ensure that the management of all municipal records are in accordance with the records management principles contained in the National Archives and Records Service Act 196.

The Records Section handles all incoming and outgoing mail and is responsible for ensuring that there is proper records management in place. Mail is received through various means, i.e. daily postal collections, via email or facsimile and hand delivered. Before any of the mail can be attended to it is circulated to the Deputy Municipal Manager: Corporate Services for allocation to various departments and also circulated to Municipal Manager to note and comment on.

Due to the National Lockdown and Quarantine Requirements, mail was not processed electronically and documents were not committed to the post during Quarter 4 which is evident in the statistical information below.

Table 20: Record of Central Registry activities for 2019/2020

RECORD	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4	TOTAL
Incoming mail	823	865	728	417	2 833
Cheques received	5	6	9	1	21
Outgoing mail	4 842	3 845	4 244	363	13 294
Faxes	321	332	369	228	1 250
E-mail	13 689	11 967	13 142	7 315	46 113
Total items handled	19 680	17 015	18 492	8 324	63 511

ACCESS TO INFORMATION

The following is the statistical information of Access to Information applications received in terms of the Promotion of Access to Information Act 2 of 2000 for the reporting period 1 April 2019 to 31 March 2020 as per legislative requirement.

REPORT IN TERMS OF SECTION 32 REPORT

TABLE 21: Report In Terms Of Section 32 Report

REPORTING PERIOD:01 APRIL 2019 TO 31 MARCH 2020	Total Number	Comments
(a) Number of PAIA requests received	34	Of the 34 applications received 29 were standard applications- 1 applicant lodged an application with a view to solicit work
(b) Number Of Requests Granted In Full	29	29 applications granted in full.
(b) (1) number of applications not finalised	2	Applicant did not pay the prescribed fee and clarify the request
© Number of requests granted despite there being a ground for refusal	Nil	Nil
(d) number of requests: (1)refused in full	Nil	Nil
(2) Refused Partially	1	1
(3) number of times a provision of PAIA was relied on to refuse a request in full/partially	2	Section 40 was invoked
(4) number of requests not granted due to their being no record	Nil	Nil
(e) Number of instances where the 30 day period to deal with a request was extended	Nil	Nil
(f) number of internal appeals: (1)lodged with the relevant authority	Nil	Nil
(2) number of cases where the requests were granted as a result of an internal appeal	Nil	Nil
(g)number of internal appeals lodged on account of a deemed refusal	Nil	Nil
(h)number of applications to court on the grounds that the internal appeal was dismissed by the relevant authority failing to give advice of its decision during the time frames stated in section 77(3)	Nil	Nil
Comments including those relating to implementation, application, requests, or areas of the Act for which reforms are recommended	Nil	Nil

HUMAN RESOURCES MANAGEMENT SECTION

The Human Resources Management Section comprises of the following Units:

1. Human Resources Administration;
2. Employee Assistance Programme;
3. Occupational Health and Safety;
4. Training and Development;
5. Labour Relations, and;
6. Organisational Development and Change Management.

HUMAN RESOURCES ADMINISTRATION

The main function of the Human Resources Administration Unit is to develop policies, processes and procedure guidelines regarding the Municipality's employee benefits, recruitment and selection functions; Employee Records Management, Leave Management and Employment Equity and ensure the correct implementation thereof. The division ensures compliance with the Bargaining Council directives, Conditions of Service issues and the implementation of Council Resolutions and application of legislative imperatives. HR Administration unit is further responsible for facilitating, directing and maintaining the organisational recruitment and appointment of employees.

ACTIVITIES AND MAIN FUNCTION OF THE UNIT

- Render provision and support to departments and employees;
- Implementation of legislative imperatives;
- Implementation of Collective Agreements on Conditions of Service;
- Implementation of legislative imperatives;
- Implement an intergraded recruitment and selection process;

- Development of policies, procedures and guideline;
- Ensure the uMhlathuze Municipality's compliance with Employment Equity Act (EEA)
- Create an enabling environment through various sensitisation programmes (i.e Diversity Management programmes);
- Develop a workplace strategy in order to mainstream issues relating to gender, youth and employees living with disabilities;
- Exit Management;
- Diversity Management
- Statutory reporting.

ACHIEVEMENTS

- Employment of youth: a total number of 83 youth employed;
- 189 new appointments were made;
- 29 internal promotions were made;
- Diversity Management;
- Long Service Awards Ceremony;
- Women's day;
- Heritage Day;
- Medical Aid Expo;
- Submission of annual compliance reports to the department of Labour, and;
- Conducted HR administration road shows for Council employees;

AWARENESS CAMPAIGNS

DIVERSITY PROGRAMMES – HERITAGE DAY



Figure 77: Officials at the Richards Bay Civic Centre on Heritage Day

WOMAN'S DAY CELEBRATION



Figure 78: Women officials at the Woman's Day celebration held at Alkantstrand

• LONG SERVICE AWARDS



FIGURE 79: The Mayor Councillor MG Mhlongo and Deputy Mayor Councillor KD Sibiba at the Long Service Awards

EMPLOYEE ASSISTANCE PROGRAMME

Men's Mental Health and Wellness Workshop

The aim of this workshop held on 30 July 2019, was to give male employees the opportunity to voice their personal issues without any fear or prejudice. Furthermore, the workshop was organized in order to address men on mental health issues such as the following:

- Stressors, depression, schizophrenia etc.
- Strategies to deal with family, work, social and environmental pressures
- SLearning to cope with physiological concerns (including chronic illness and their impact psychologically and behaviorally).
- Motivation for men



Figure 80: Article on the Men's Mental Health and Awareness Workshop

FINANCIAL WELLNESS AND FUTURE PLANNING

Conducting Financial Wellness and Future Planning for Council's employees is of paramount importance as money worries are commonly related to stress and anxiety that may manifest in physical symptoms such as lack of sleep, increased blood pressure and heart problems. Financial Wellness and Future planning workshops sessions were conducted between 25 September and 1 October 2019.

EMPLOYEE WELLNESS DAY/S EVENT

Health and Wellness days have proven to boost employees' morale and encourage them to live a healthy life, and to this end, two (2) such sessions were held during the reporting period, one at eSikhaleni College on 17 October 2019 and one at the Richards Bay Sports Field on 18 October 2019.



FIGURE 81: Officials at the Employee Wellness Day / Event

EMPLOYEE-AWARENESS WORKSHOP ON GENDER BASED VIOLENCE (16 DAY/S OF ACTIVISM)

An employee workshop for awareness on Gender Based Violence was held on 5 December 2019.



Figure 82: Employee awareness on Gender Based Violence (16 Days of Activism) Dr Lulu Mthembu addressing officials



Figure 83: Employee awareness on Gender Based Violence (16 Days of Activism) workshop attendees

HEALTHY LIFESTYLE AND CANCER AWARENESS CAMPAIGN

A Healthy Lifestyle and Cancer Awareness programme was conducted at all Council depots from 10-27 February 2020. This campaign was conducted in collaboration with other stakeholders, such as CANSA Association, Department of Health and Jhpiego (MMC).

CONTINUOUS TRAUMA MANAGEMENT FOR TRAFFIC OFFICERS

The training was attended by Firefighters and Traffic Officers on 5 March 2020, and the content included information about stressors and their effects psychologically, physiologically and behaviourally after witnessing a traumatic incident.



Figure 84: Continuous Trauma Management Training for Traffic Officers

OCCUPATIONAL HEALTH AND SAFETY

The Occupational Health and Safety (OHS) unit aims to:

1. Identify Occupational Risk exposures;
2. Develop a management system that is OHSAS18001/ISO45001 compliant to manage the occupational risk;
3. Communicate the system and standards to all, and;
4. Evaluate the effectiveness of the Occupational Health and Safety management system.

1. IN HOUSE SAFETY INDUCTION, WORKSHOPS / TRAINING

TABLE 22: In-house Safety Induction conducted during 2019/2020

IN HOUSE SAFETY INDUCTION	NUMBER OF SESSIONS	NUMBER OF EMPLOYEES
Contractors Safety Inductions	35	277
Permanent employee/ Temporary employee / Interns/EPWP Safety Inductions	17	343
TOTALS	52	762

Table 23: OHS training conducted during 2019/2020

IN HOUSE SAFETY WORKSHOPS OR TRAININGS	NUMBER OF SESSIONS	NUMBER OF EMPLOYEES
Contractor Management Workshop	1	18
Baseline Risk Assessment	1	5
Random Alcohol Testing	3	439
SAP Training	6	66
First Aid	1	20
SHE Rep	1	20
Fire Fighting	1	20
HIRAC	1	20
Accident & Incident Investigation	1	20
Covid – 19 OHS Protocol and Lockdown Return to work plan	12	295
Temperature Check workshop	2	43
TOTALS	30	966

2. OHS COMPLIANCE TRAINING

Table 24: OHS compliance training conducted during 2019/2020

SAFETY TRAINING	NUMBER OF SESSIONS	NUMBER OF EMPLOYEES
SAP Training	1	20
First Aid	1	20
SHE Rep	1	20
Fire Fighting	1	20
HIRAC	1	20
Accident & Incident Investigation	1	20
TOTAL	11	160

3.OHS COMPLIANCE INSPECTIONS

Total number of OHS Compliance Inspections including contractors = 21

4. SHE COMMITTEE STRUCTURE

Note Legal requirement: OHS Act S19 (4) - Meetings to be held at least once every 3 months

Table 25: OHS Committee meetings held during 2019/2020

DEPARTMENT	NUMBER MEETINGS HELD	TARGET
OHS Management Review	0	2
City Development	1	4
Corporate Services	2	4
COMS – Waste Management	3	4
COMS – Emergency Services	2	4
COMS – Public Safety and Security	0	4
COMS – Horticulture and Cemetery	2	4
COMS – Arts and Culture	1	4
COMS – Sports and Recreation	2	4
Financial Services	3	4
Electrical and Energy Services	3	4
IS – Transport, Roads and Stormwater	0	4
IS – Engineering Support Services	2	4
IS – Water and Sanitation	0	4
TOTAL	21	54

5.COVID - 19 OHS management programmes: April– June 2020

The following activities / interventions were conducted at the Municipality in response to the Covid 19 pandemic:

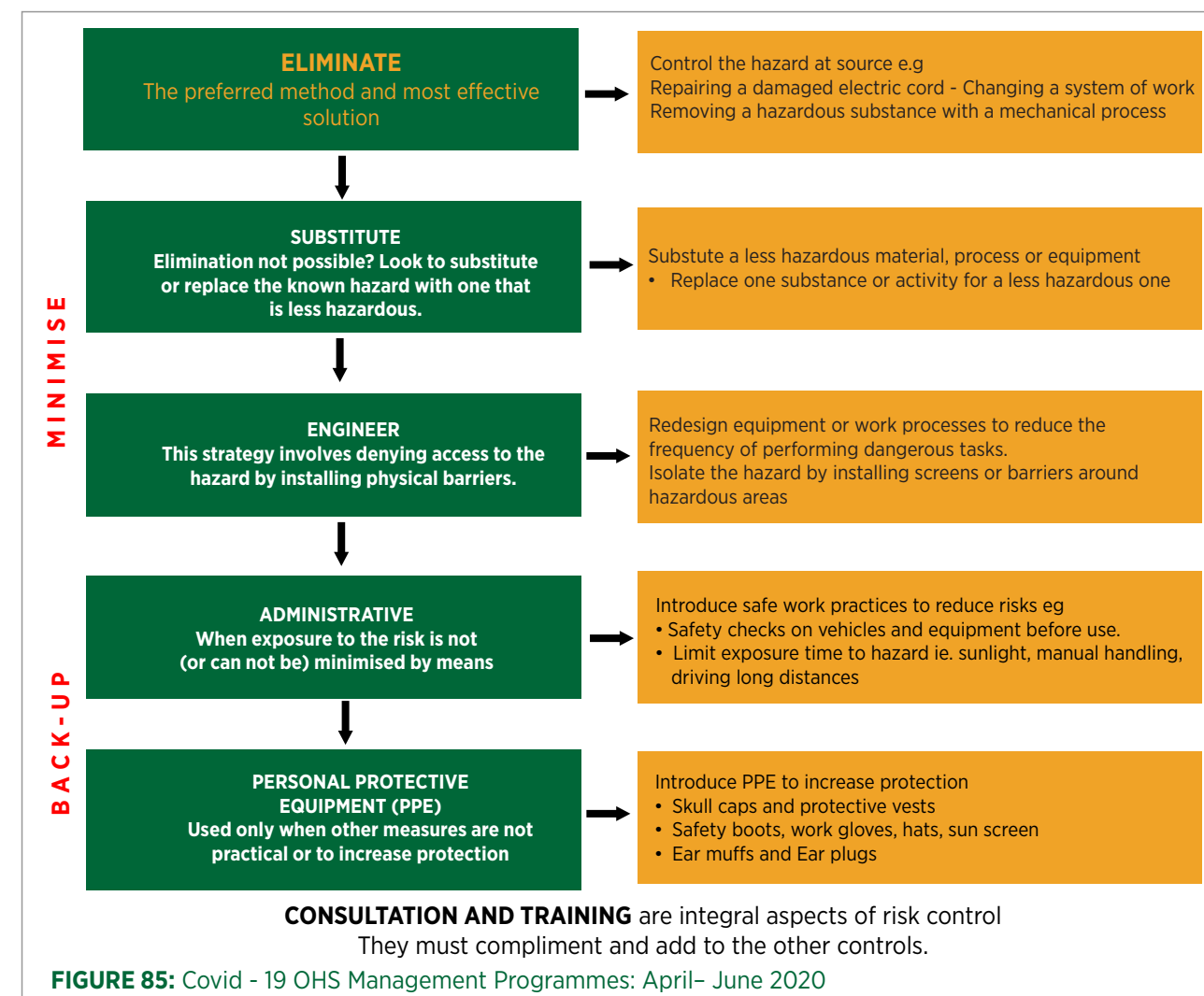


Table 26: Engineering / Administrative Controls implemented and PPE and COVID- 19 Hygiene materials issued during 2019/2020

ENGINEERING CONTROLS IMPLEMENTED
Installation of Physical Barriers/Screens in areas where employees work directly with public
Restrict Access to public members for Social Distancing purposes
Ensure proper ventilation in Municipal buildings (Artificial /Natural)
ADMINISTRATIVE CONTROLS IMPLEMENTED
Drafted an Occupational Health and Safety Protocol and Lockdown return to work plan
Reviewed Systems of work which include, working from home, virtual meeting
Reviewed the risk assessment to aligned with National Disaster Regulations, including Occupational Health Management and surveillance, prioritizing vulnerable employees
Reviewed the Cleaning protocol which include decontamination and deep cleaning as when required as a corrective measure under case management/ disease investigation

COVID 19 PERSONAL PROTECTIVE EQUIPMENT (PPE) ISSUED	
Temperature Scanner	To check temperature of employees, councillors and public members at entrances of all Municipal buildings
Disposable Surgical Masks	Issued temporary while waiting for cloth masks to employees as and when required
FFP2 Respirators / Industrial Masks	As per the Sectional OHS Baseline Risk Assessment/AIA recommendations
Cloth Masks (2 per employee/ Councillor)	Worn before entering work place, in public places and common areas at work
Surgical Gloves	Occupational Clinic Staff and those that may be in contact with infected persons/materials
N95/NK95 Masks	Occupational Clinic Staff (ONLY)
Surgical Masks	Occupational Clinic Staff and those that may be in contact with infected persons
Face shields	Employees working mostly with the public, those who wear glasses to prevent mist formation or where barriers have not yet been installed
COVID 19 HYGIENE MATERIALS ISSUED	
5L Sanitizer	Employees less than 30
25 L Sanitizer	Employees more than 50
500ml Empty Spray Bottles	To ensure availability of sanitizers in vehicles, common area, office commonly visited by other employees or public members, next to printers, biometrics
50/100ml Gel Sanitizers	Employees working daily with money, paper, files or using biometrics to access municipal facilities and parking areas
100s Wet Wipes	Daily cleaning of work surfaces in single closed office or frequently touched areas
2000s Wet Wipes	Cleaning of surfaces, chairs, tools and equipment in Open plan office / Common areas



Figure 86: Random Alcohol testing



Figure 87: Municipal Employees attending OHS Compliance Training



Figure 88: Temperature Scanning – COVID 19 protocols



Figure 89: Employees induction – COVID 19



Figure 90: Employees attending induction – COVID 19 protocols



Figure 91: Contractor induction – COVID 19

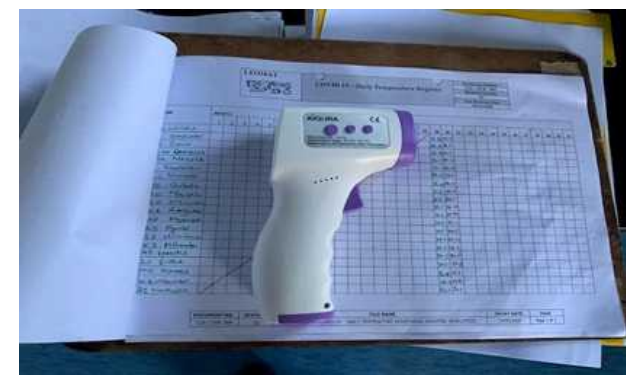


Figure 92: Record keeping: COVID- 19 protocols

TRAINING AND DEVELOPMENT

The role of the Training and Development Unit is to ensure that Council has a skilled and capable workforce to support inclusive growth and development of skills within the City.

This is achieved through the co-ordination and provision of quality assured skills development interventions for Council employees and Councillors to ensure that they function at an optimal level thus contributing to effective and efficient service delivery.

Skilling of Council employees, Interns and Councillors is achieved through relevant training interventions and sustainable development initiatives that cascade skills to all disciplines on all levels within the organisation.

The Workplace Skills Plan (WSP) serves as the strategic document that gives direction to training and development within the Municipality. The WSP is aligned to the National Skills Development Strategy, the Skills Development Act No. 97 of 1998 as well as the Skills Levies Act No. 09 of 1999. The WSP and Annual Training Report are submitted annually to the LGSETA. Submission of these reports ensures that the Municipality receives its Mandatory Grant.

COUNCIL BURSARY SCHEME

Council has a Bursary Scheme which provides for bursaries for its employees and their children. In 2019/2020 Council awarded 161 bursaries to employees and 86 bursaries to employees' children for tertiary education.

TRAINING COMMITTEE MEETINGS

Council has a functional Training Committee, which is a permanent sub-committee of the Local Labour Forum (LLF). The Training Committee meetings for the 2019/2020 financial year were held on; 30 September 2019, 05 November 2019 and 13 March 2020.

DURING THE 2019/2020 FINANCIAL YEAR, COUNCIL EMPLOYEES WERE TRAINED ON THE FOLLOWING INTERVENTIONS:

Table 27: Training interventions attended by officials during 2019/2020

TRAINING INTERVENTIONS FOR EMPLOYEES	NUMBER OF SESSIONS	NUMBER OF EMPLOYEES
Induction for new employees	12	207
Computer Induction	9	50
Asset Management Training (ALIMP)	15	93
Business Etiquette Training	1	2
Various SAP Modules Training	53	595
Men's Health and Wellness Workshop	1	387
Compactor Trucks Training	5	28
Lims Admin Training	1	8
Records Management Training	2	4
Financial Awareness Training	4	175
Cancer Awareness Training	4	310
Office Administrator Training	1	1
Water Quality and Effluent Treatment Training	1	1
MFMP	6	37

TRAINING INTERVENTIONS FOR EMPLOYEES	NUMBER OF SESSIONS	NUMBER OF EMPLOYEES
Covid 19 Induction	10	275
GAPSKILL Training	1	3
Report Writer Training	1	6
Plumbing skills Programme	1	12
SALGA Arbitration and Conciliation Training	1	2
Accident and Investigation Training	1	20
HIRA Training	1	20
Firefighting Training	1	20
Safety Representative Training	1	20
Supervisor Training	2	41
Project Management Training	2	8
Continuous Trauma Management Training	2	46
Pool Lifeguard Training	1	7
Beach Lifeguard Training	1	7
Shop Stewards and Managers Training	1	29
Gender Based Violence Workshop	1	243
SALGA Labour Relations Symposium	1	3
PPP Training	1	1
Electrical Skills Training	2	19
VERO Test Electrical Training – Cable Fault	1	3
Local Government Anti – Corruption Strategy	1	8
HRD Governance Training	1	2
Electrical Trade Test Assessment	1	7
EAP Managers / Supervisors Training	1	33
TOTAL NUMBER OF SESSIONS TOTAL NUMBER OF EMPLOYEES TRAINED IN ALL SESSIONS	152	2733

DURING THE 2019/2020 FINANCIAL YEAR, COUNCILLORS WERE TRAINED ON THE FOLLOWING INTERVENTIONS:

Table 28: Training interventions attended by Councillors during 2019/2020

TRAINING INTERVENTIONS FOR COUNCILLORS	NUMBER OF SESSIONS	NUMBER OF COUNCILLORS
Bylaws and Policy Workshop for Councillors	1	43
SALGA Municipal Leaders Media & Stakeholders Engagement Programme	1	5
Moderator Training	1	1
TOTAL NUMBER OF SESSIONS TOTAL NUMBER OF COUNCILLORS TRAINED IN ALL SESSIONS	3	49

WORK INTEGRATED LEARNING (WIL) (IN-SERVICE TRAINING / INTERNSHIPS)

During the 2019/2020 financial year, the number of learners that were placed on the WIL Programme at Council for each quarter is as per the table below:

Table 29: Learners placed on WIL Programme during 2019/2020

QUARTER	NUMBER OF MALES	NUMBER OF COUNCILLORS
1) July 2019 – September 2019	33	25
2) October 2019 – December 2019	38	30
3) January 2020 – March 2020	46	44
4) April 2020 – June 2020	32	33

ACHIEVEMENTS

- Council's Skills Development Facilitator (SDF) is a member of the Provincial Skills Development Forum (PSDF), a member of the Provincial Leadership of the LGSETA SDF Forum and the District Human Resource Development Forum.
- Twelve municipal officials were trained on a **Plumbing Skills Programme**. The training was funded by the **Chemical Industries Education Authority (CHIETA)** through Discretionary Grant Funding. The aim of this artisan training was to enhance the plumbing skills of Council employees to improve service delivery for all wards within the City of uMhlathuze.
- Eight municipal officials were trained on a **Project Management Learnership Programme**. The training was funded by the Local Government SETA (LGSETA) through Discretionary Grant Funding. The aim of this Programme was to enhance the project management skills of Council employees to improve service delivery for all wards within the City of uMhlathuze.
- Council was awarded Discretionary Grant Funding from the **Local Government Sector Education Training Authority Chemical (LGSETA)** to train Municipal officials on the **Municipal Finance Management Programme (MFMP)**.

LABOUR RELATIONS

The core function of the unit is to maintain and control the application of specific procedures associated with sound industrial relations climate by attending to and guiding disciplinary and grievance processes, reporting to specific Committees on the status of the function, capacitating Management Representatives on the application and interpretation of policies and agreements, in the long run thus ensuring proper function of Council.

All disciplinary processes and grievances are dealt with in terms of the Collective Agreement agreed upon by SALGA and organised labour, therefore ensure that the organisation complies with same.

Labour Relations co-ordinates frequent meetings with Organised Labour to keep abreast with internal labour related developments within the sector and in particular the Municipality and facilitate LLF meetings.

DISCIPLINARY MATTERS

There were 31 disciplinary hearings that took place during this financial year. The following schedule indicates the type of misconduct committed, incidents of such misconducts and sanctions emitted. Cases that were postponed and or pending do not feature in the table below:

Table 30: Disciplinary matters during 2019/2020:

TYPE OF MISCONDUCT	NO OF CASES	NO OF WITH-DRAWALS	WRITTEN WARNING	FINAL WRITTEN WARNING	DISMISSAL	RESIGNATION PENDING DISCIPLINARY HEARING	PENDING
Absenteeism	3	0	0	0	2	1	0
Abscondment	2	0	0	0	0	2	0
Dishonesty/Fraud	7	0	0	0	4	0	2
Insubordination	1	0	0	0	0	0	1
Negligent	1	0	0	0	1	0	0
Sexual Harassment	1	0	0	0	1	0	0
Late Coming	1	0	0	0	0	0	0
Use Of Council Property Without Authorization	4	0	0	0	1	0	2
Theft	4	0	0	0	2	0	2
Incapacity	3	2 Referred to the clinic	0	0	0	0	1
Assault	1	0	0	0	1	0	0
Intimidation	1	0	0	1	0	0	0
Gross Misconduct	2	1	0	0	0	0	0

DISPUTES REFERRED TO THE SALGBC AND CCMA CASES

CCMA	4
BARGAINING COUNCIL	18

Table 31: Disputes referred to the SALGBC and CCMA during 2019/2020:

NATURE OF DISPUTE	NUMBERS	SETTLED	DISMISSED	OUTCOME	PENDING	REFERRED TO LABOUR COURT
Interpretation and application of a collective agreement	1	0	0	0	1	0
Unfair Labour Practice	2	0	0	0	2	0
Unfair Dismissal	5	0	1	0	5	0
Section 198B of LRA (Temp Workers)	5	0	0	0	4	0

GRIEVANCES

One (1) grievance was received and resolved.

UNION LEAVE

IMATU used 6 days shop steward leave whilst SAMWU used 28 days.

LLF MEETINGS

Ten (10) LLF meetings were held.

TRAINING/RELATIONSHIP BUILDING EXERCISE

- Two (2) trainings were conducted this year.
- On 16 July 2019, a Relationship building exercise was conducted.
- On 04 December 2019, a Shop Stewards and Management workshop was held.
- The unit facilitated the COVID-19 Essential services preparedness and call - back of non-essential service employees.
- The unit participated in the consultation and lay out of regulations and OHS health protocol as well as the Prosecution of Health and Safety Protocol.
- The unit facilitated an Occupational Clinic presentation report on the screening process.

ORGANISATIONAL DEVELOPMENT AND CHANGE MANAGEMENT

This unit aims at improving the overall effectiveness of the organisation through planned, comprehensive and systematic processes. It involves intervening in the processes, structure and culture of the organisation. There is a strong emphasis on organisational behaviour, human resource development and organisational change.

1. ORGANISATIONAL DEVELOPMENT

Organisational design refers to the process of aligning the structure of the organisation with its objectives, with the ultimate aim of improving the efficiency and effectiveness of the organisation.

2. CHANGE MANAGEMENT

Managing change and transition cuts across all the phases of the organisational structuring process. It includes communication and consultation with staff and key stakeholders. How effectively change and transition are managed has a major impact on the final outcome of the organisational structuring processes or any other changes the organisation have to deal with.

3. OTHER FUNCTIONS INCLUDE:

- Productivity and continuous improvement
 - Efficiency studies;
 - Utilisation studies, and;
 - Feasibility studies.
- Business process re-engineering
 - Cause and effect studies;
 - Process analysis, and;
 - Process improvement and workflow analysis.
- Job evaluation facilitation.

ACTIVITIES

The unit focused on maintenance of the organisational structure and providing inputs into initiatives of departments to improve on productivity and work relations.

The Organisational Development Unit also focused on the finalisation of job descriptions of all the posts in the Municipality, in order to be in a state of readiness for job evaluation. uMhlathuze Municipality accepted the challenge of hosting the job evaluation of Region 4. A Job Evaluation Committee was established with uMhlathuze Municipality representation on the Job Evaluation Committee and the Provincial Audit Committee. Members of the Job Evaluation Committee were trained. The Committee has commenced with job evaluation and the uMhlathuze Municipality job descriptions have been submitted for evaluation. Job descriptions have been evaluated and submitted for auditing.

Council has appointed a Service Provider to conduct a Work Study Investigation, targeting all departments, with the aim of ensuring that the organisational structure is aligned with the Integrated Development Plan and making recommendations with regard to improving productivity.

The investigation culminated in a review of the organisational structure with a subsequent report with recommendations, which was approved by Council on 20 November 2019.

INFORMATION AND COMMUNICATION TECHNOLOGY SECTION

The Information and Communication Technology (ICT) is central to municipal operations as it cuts across various functions and processes, therefore an important strategic partner in the packaging and delivery of efficient services to the public. As a business enabler, it is paramount that the ICT evolves with the times and industry trends to ensure continuous support of business objectives in the new era of the Fourth Industrial Revolution (4IR) and beyond.

In line with the industry developments, the need to improve decision making process and the legislative requirements from the upper spheres of government, the municipality is in the final stages of implementing a SAP Enterprise Resource Planning Solution (ERP) earmarked to replace legacy, fragmented systems.

The ICT Section of the uMhlathuze Municipality is divided into three sub-sections as follows:

- ICT Governance;
- ICT Service Delivery, and;
- ICT Infrastructure.

ICT GOVERNANCE

ICT Governance is responsible for supporting the Head of ICT in providing strategic direction to the ICT Section, to ensure that ICT goals are aligned with business objectives, compliance with legislation, risks are managed appropriately and the ICT resources are used appropriately. It also ensures proper planning and management of all ICT related projects for the City of uMhlathuze.

As part of good governance, the ICT is required to develop and implement sound security policies to ensure that municipal information assets are adequately protected, including the systems and data.

ICT SERVICE DELIVERY

The ICT Service Delivery sub-section is responsible for the establishment, management and maintenance of a functional and efficient ICT Service Desk and desktop environment, provision of ICT support services to the end-users. Planning, installation, upgrade and relocation of end-user equipment including office automation fall within the scope of this sub-section. It is also responsible for the preparation and maintenance of the ICT Asset Register.

ICT Infrastructure

There are two focus areas of the ICT Infrastructure sub-section:

- **Network Connectivity Infrastructure** that entails planning, installation, configuration, support, maintenance and management of all voice and data network devices including access control and CCTV cameras. This sub-section is also responsible for cabling including fibre and wireless radio network infrastructure.

- **Server Infrastructure** including planning, installation, configuration, support, maintenance and management of all servers within the City of uMhlathuze, including backup, DRP (Disaster Recovery Plan) and ICT Service Continuity planning, implementation, testing, and maintenance.

ICT PERFORMANCE AND ACHIEVEMENTS

ICT Section performance is continuously assessed on a monthly, quarterly and yearly basis by various structures as follows:

- **ICT STEERING COMMITTEE:** The committee meets monthly to assess the performance of the ICT Section and consider the submitted reports. In line with the approved committee terms of reference and best practice, the members of the committee are the Municipal Manager, Deputy Municipal Managers and the Head of ICT. Officials representing various departments with ICT interests sit in the committee.
- **CORPORATE SERVICES PORTFOLIO:** The ICT Section also submits performance and progress reports to the Corporate Services Portfolio Committee.
- **INTERNAL AUDIT SERVICES:** The ICT Section is audited on a regular basis, and submits performance reports to the Internal Audit Services as and when required.
- **AUDIT COMMITTEE:** On a quarterly basis, the ICT Section submits progress reports to the Audit Committee with special focus on the progress in addressing the critical issues listed the ICT Risk register.
- **AUDITOR GENERAL:** The ICT Section is audited annually by the Auditor General to ensure compliance with relevant legislation, frameworks, best practice and performance targets thereof.

As part of ICT performance monitoring and reporting on achievements, a comprehensive report is tabled on a monthly basis at relevant Council Committees. The following graph shows the number of requests logged with the ICT Service Desk for the reporting period

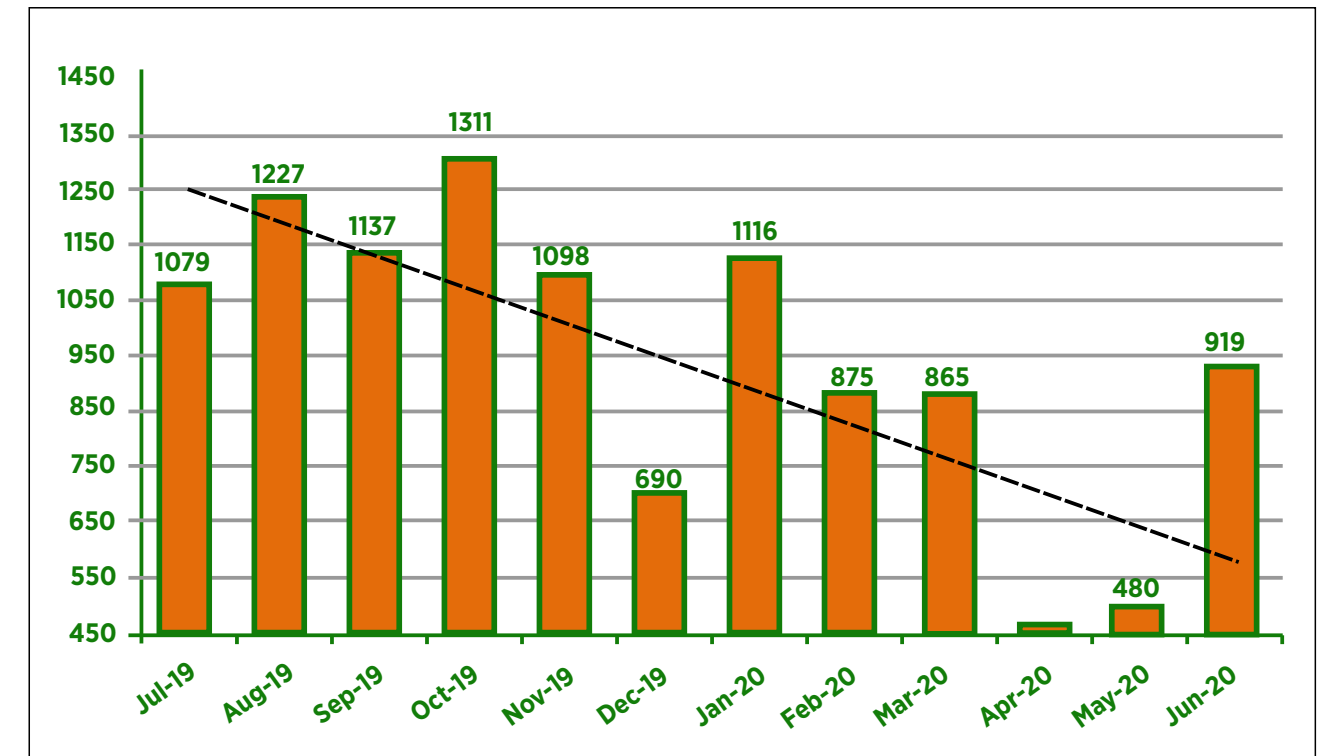


Figure 93: Total number of ICT support requests logged

The chart below shows the number of support requests per department logged with the ICT Service Desk for the reporting period:

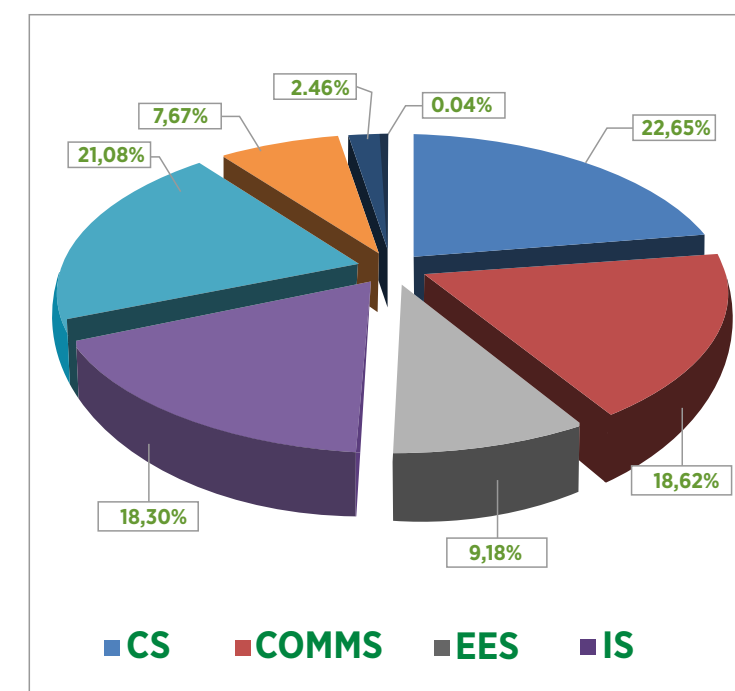


Figure 94: Total ICT support requests per department (July 2019 to June 2020)

KEY

CS = Corporate Services	COMMS = Community Services	EES = Electrical and Energy
IS = Infrastructure Services	FS = Financial Services	Services
MM = Municipal Manager	EXT = External	CD = City Development

KEY ICT PROJECTS COMPLETED DURING 2019/2020

The following projects were executed;

- 1. Tender 8/2/1/UMH521-18/19: Installation and commissioning of Free Public Wi-Fi Solution Phase Two (2);
- 2. Tender 8/2/1/UMH391: Supply and delivery of Cisco network devices;
- 3. Tender 8/2/1/UMH385-18/19: CAT6 Cable upgrade for Richards Bay Civic Centre and Alton Municipal Offices;
- 4. Tender 8/2/1/UMH397-18/19: Supply and delivery of ICT desktop equipment.
- 5. RFQ: Online Clinic System Development and Implementation;
- 6. RFQ: Installation of network connectivity to and at the Disaster Management Centre in Alton;
- 7. Development and Implementation of Emergency Support System (ESS) using the GIS for Traffic and Fire rescue services.

KEY ICT PROJECTS IN PROGRESS AT THE END OF 2019/2020

- 1. Tender 8/2/1/UMH02-15/16: SAP Enterprise Resource Planning (ERP) implementation;
- 2. Tender 8/2/1/UMH550: Supply and delivery of Cisco network devices;
- 3. Tender 8/2/1/UMH368-17/18: Internal CCTV cameras Installation for Richards Bay Civic Centre;
- 4. Integrated Proactive Fraud Detection and Network Security Solution (Phase 3);
- 5. Tender 8/2/1/UMH551: Fibre link installation and commissioning at TVET eSikaweni;
- 6. Tender 8/2/1/UMH436: Panel of service providers for the maintenance of UTP and Fibre network for a period of three years;
- 7. Tender 8/2/1/UMH554: Public Wi-Fi Phase III (3);
- 8. RFQ: CCTV cameras installation and commissioning at Alton Fleet and Mechanical workshop and Electrical workshop.





COMMUNITY SERVICES

T. MATHEBULA
DEPUTY MUNICIPAL MANAGER COMMUNITY SERVICES

COMMUNITY SERVICES: PREAMBLE

The Department functioned fairly well until the emergence of the covid-19 period. While covid-19 slowed down or even deterred some activities, the majority of functions continued as they fall within the category of 'essential services'. These functions include waste management, fire services, disaster management, the occupational clinic, security and traffic services. Although cemeteries are generally not classified as 'essential', the service continued as it would be critical for local communities to bury their loved ones. Other key activities like air quality management, sport facilities maintenance and parks resumed as soon as permissions were granted in level 3. The rest of the services, like halls, multi-purpose centres, swimming pools, sport fields, and the beach will re-open as permissions are granted at levels 2 and 1.

Activities around *waste management* ran as expected, except for the decline in waste recycling activities from the end of the third quarter. Statistic in the report will show that, as compared to the 2018/19 period, recycling activities declined from 32% to 23.16% in 2019/20.

These activities were brought to a halt by the national lockdown regulations. Also brought to a standstill was the programme of community education and awareness. This being the case, the function of solid waste removal continues, with increase from 70% to 71.55 in 2019/20. Coupled with solid waste removal was the programme of delivery and management of skips in rural areas. Three major achievements are worth mentioning in this area; the establishment of the Ntambanana Material Recovery Centre and the acquisition of position one in the Province and a second place position in the national Greenest Municipality Competition. Also awarded was a Certificate of Appreciation for best Municipality in continuous and devoted implementation of the Waste Act, and extension of services to unserved rural areas, from the Kimberly Waste Management Kgoro.

The *air quality* unit continues with the activities of pollution control, data submission to the National Department of Environmental Affairs and issuing of trade permits and notices.

In the assessment of the national quality status, 2019 national conference on Air Quality, the Municipality was one of those who received accolades for constant reporting to South African Air Quality Information System (SAQIS). Information was confirmed by the National Department of Environmental Affairs as reliable and the quality of air was recorded as improved due to the monitoring work by the team.

The *fire and rescue* team continued in the areas of fire prevention, fire-fighting and rescue services. Reference to the 2019/20 statistics shows that the highest activity was around rubbish/grass/bush fires (587). This is followed by response to 341 motor-vehicle accident scenes. Structural fires stand at 144 and electrical fires at 73 for the year. The training academy continued to function, focusing on companies and training of individual students. Community education and awareness continued until at end of the third quarter when the national lockdown came into being. Several new roles emerged for fire and rescue services during covid-19. These include decontamination of pension pay-points and taxi ranks, inspection of quarantine sites, inspection of schools for compliance and readiness and attention to complaints related to covid-19 regulations.

In line with the government's decision to declare a national state of disaster, the Municipality's *disaster management* was at the forefront of the covid-19 activities. Activities included coordination of various stakeholder teams, coordination of services and participation in the District Command Centre. This process continues for the covid-19 season. Another key achievement was the compilation of the level two disaster management plan. This was done with assistance from an external consultant.

The *occupational clinic* carried on with its key functions. The total headcount for the financial year is 7863. This number includes statistics of employees seen by the Medical Officer of Health, coupled with numbers from activities of the clinic – primary health care, medical surveillance, injuries on duty and so forth. This service also had to play a key role in the response towards covid-19. This role included screening and categorization of employees, issuing medical advice to heads of departments, plus referral of contacts for actual covid-19 testing.

The majority of activities in sport and recreation were brought to a halt due to the national lockdown. These include the closing of the beach, swimming pools and sport facilities. Activities that took place before the lockdown period included a combination of games, for example golden games, SALGA games, beach games, indigenous games, etc. Swimming pools accommodated both the public and private swimming instructors, under the guidance of the Municipality's lifeguards. The athletic track project was completed.

Following studies that were done during 2018/19, the Municipality commissioned trial tests for compacting of *cemeteries* at eSikhaleni and Richards Bay. This was necessitated by grounds which were found to be unstable for digging and holding of graves prior to use by communities. Trial have been completed. These will be followed by actual tests on the broader cemetery land. A total number of 667 burials were handled.

The Municipality won first place in the Youth Participating in Greening category of the national Arbor City Awards. Activities building up to the awards include management of alien vegetation, greening in the form of planting various types of trees and landscaping. Opportunity exists for growth in this area.

The *arts and culture* area covers libraries, arts and culture programmes, the museum and halls. 58 203 books were circulated. A total number of 437 141 people visited the libraries. Several library programmes were implemented, for example National Library Day, Story-telling and so forth. The unit handle 3532 hall bookings. A list of arts and culture programmes were run, for example Operation Siyaya eMhlangeni, Arts and Culture festival and so others. The museum hosted visits from individual adults, children and schools.

In terms of *public safety*, all categories of Traffic continued to function – traffic law enforcement, management of speed, patrols, roadblocks, bylaw enforcement, attention to road accidents, road safety education and a number of others. In terms of road safety statistics, 55 fatalities, 67 serious injuries and 358 minor injuries were recorded. 47 schools participated in road safety education. A total income of R5, 094,450, from fines and warrants, was recorded. Activities in bylaw enforcement were key. These included inspections for business licences, informal trading, illegal dumping, compliance notices and informal traders training. Another primary programme was that of impounding of stray animals. Coupled with the programme was a formal promulgation of a bylaw for impounding of stray animals.

Since the national lockdown, all the teams in Traffic were involved in multi-disciplinary law enforcement teams with South African Police Services (SAPS) and the South African National Defence Force (SANDF). In addition to fourteen Traffic Wardens formally trained during 2018/19, one more Traffic Warden received a formal qualification in 2019/20.

Detailed information and statistics related to the above service areas are in the following pages of the report.

PUBLIC HEALTH AND EMERGENCY SERVICES SECTION

WASTE MANAGEMENT SERVICES “Go Green – Preserving a Healthy Environment”

Waste Management Services is divided into the following two sub-divisions:

- Waste Management: Operations; and
- Waste Management: Administration and Compliance.

Activities performed in both sub-divisions are governed the following pieces of legislation, which include the:

- Constitution of South Africa, 1996 (Act 108 of 1996) that specifically states that “Everyone has the right to an environment that is not harmful to their health or well-being and an environment that is protected, for the benefit of present and future generations” under the Bill of Rights (Section 24 of Chapter 2);
- National Environmental Management Act (Act No. 107 of 1998) that is the mother of all Environmental Management Acts in South Africa;

- National Environmental Management: Waste Act (Act No. 59 of 2008) that provides an integrated legislative framework that addresses all the steps in the waste management hierarchy;
- National Domestic Waste Collection Standards (2011) that redresses past imbalances in the provision of waste collection services; and the
- National Waste Management Strategy (NWMS) 2011 that gives effect to the objects of the Waste Act and requires municipalities to align their Integrated Waste Management Plans (IWMP's) to the NWMS goals.

KEY DELIVERABLES

The main responsibilities of Waste Management Services are as follows:

- Collection and disposal of waste within the jurisdiction of the City of uMhlathuze;
- Waste minimization re-use and recycling of waste;
- Skips management and eradication of illegal dumping and;
- Community education and awareness campaigns.

STRATEGIC GOALS

The eight strategic goals stated below are goals the City of uMhlathuze Integrated Waste Management Plan has adopted, in line with the National Waste Management Strategy (2011). These goals are structured as follows:

- **Goal 1:** Promote waste minimisation, re-use, recycling and recovery of waste.
- **Goal 2:** Ensure the effective and efficient delivery of waste services.
- **Goal 3:** Grow the contribution of the waste sector to the green economy
- **Goal 4:** Ensure that people are aware of the impact of waste on their health, well-being and the environment.
- **Goal 5:** Achieve integrated waste management planning.
- **Goal 6:** Ensure sound budgeting and financial management for waste services.
- **Goal 7:** Provide measures to remediate contaminated land.
- **Goal 8:** Establish effective compliance with and enforcement of the Waste Act.

GOAL 1: PROMOTE WASTE MINIMISATION, RE-USE, RECYCLING AND RECOVERY OF WASTE

The main aim of this goal is to implement the Basic Waste Management Hierarchy as shown below, that clearly promotes that waste must either be *Reduced*, *Re-used*, *Recycled* or *Recovered* prior to taking the last option of disposing waste in the landfill.

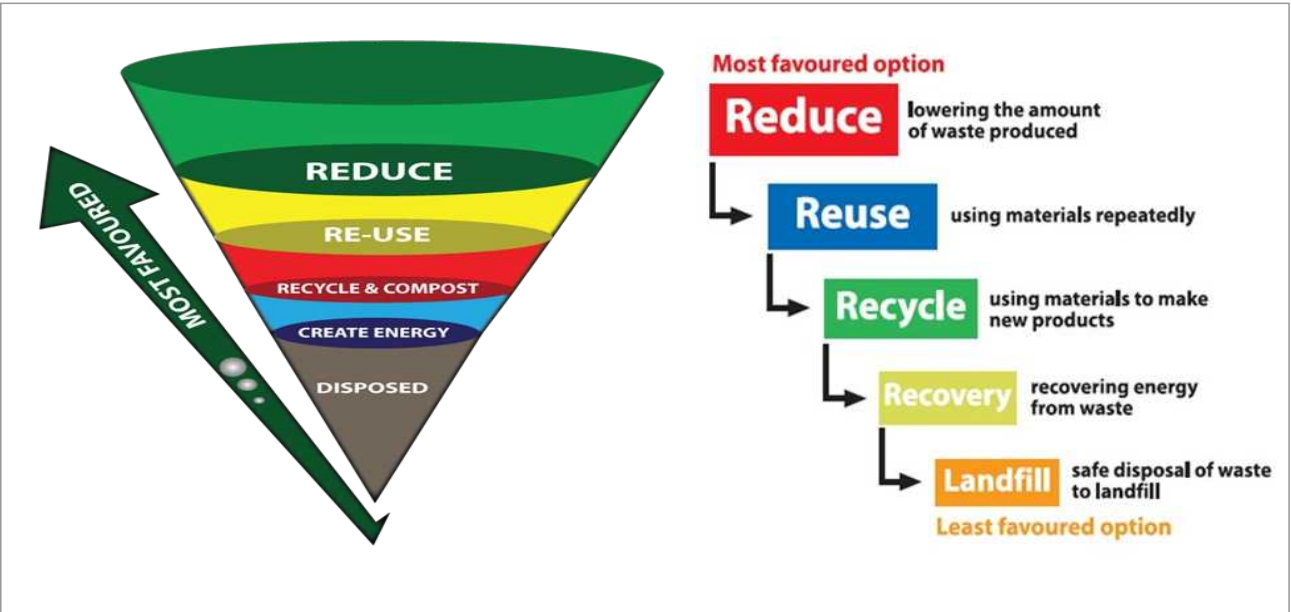


Figure 95: Diagrams depicting the Basic Waste Management Hierarchy

The Current Recycling Program within the City of uMhlathuze responds to the implementation of the waste hierarchy and is promoted to achieve Goal 1, through separation of waste at source; establishment of Material Recovery Facilities; and increasing the recycling rate through individuals and buyback centres.

RECYCLING RATE

The following table reflects the amount of waste not taken to the landfill site as a result of extraction from different waste streams for recycling purposes in the City for the past year, with average recycling rate of 23.16 %.

Table 32: Showing the breakdown of waste recycled versus waste landfilled this year

QUARTER	RECYCLABLES IN TONS	% WASTE MINIMIZATION
Q1 Jul – Sept	3 334 432	28.32
Q2 Oct – Dec	3 201 386	25.60
Q3 Jan – Mar	3 004 402	23.53
Q4 Apr – June	1 587 664	15.19
TOTAL	11 127 884	23.16 % Average

SEPARATION OF WASTE AT SOURCE (KERB RECYCLING)

Separation of waste at source, also known as Kerb Recycling, is an approach that has been demonstrated worldwide to improve the recycling rate. Currently there are five areas where separation of waste at source is taking place within the City. These areas include Meerensee, Birdswood, Felixton, Esikhaleni J1 Section and Mandlanzini. In these areas each household is given a yellow plastic bag for recyclables over and above the trolley bin service.

Recyclables from Meerensee and Birdswood are collected by a municipal bush truck to different Material Recovery Facilities on the day of waste removal for further sorting. Recyclables from Felixton, Esikhaleni J1 Section and Mandlanzini, on the other hand, are collected by four separate waste-preneurs with their own transport, on the day of waste removal and sort at their recycling sites.

ESTABLISHMENT OF MATERIAL RECOVERY FACILITIES (MRF)

The establishment of these facilities, which are also termed Recycling Centres, is in line with the National Management Strategy, the Waste Act and the City of uMhlathuze Waste Management Strategy. The fact that waste is a resource with an unlimited potential for job creation cannot be over emphasised. It bears noting that a platform for role players in recycling is not fairly levelled. Therefore, the Municipality has constructed Material Recovery Facilities (MRFs) which are already operating and contributing to the community directly. These include Mzingazi Material Recovery Facility, eNseleni Material Recovery Facility and Alton Material Recovery Facility.

Each MRF accommodates local waste-preneurs that previously recycled from their own backyards to sort different recyclables for their own financial benefit. Facilities in Alton, Mzingazi and eNseleni are provided with recyclable waste by the Municipality from the kerb recycling programme in addition to recyclables waste-preneurs collect on their own.

Due to the national lockdown, however, recycling activities in all the facilities were suspended during level five. Recycling was only permitted and gazetted in terms of the Covid-19 Lockdown Level Four Disaster Management Act, 2002 (Act No. 57 of 2002). As a result recycling operations in all the facilities only resumed properly mid-June 2020.

Alton MRF is also used as a transfer station for the collection of green waste, which assists in decreasing the level of illegal dumping in the Richards Bay area. This transfer station only takes green waste but from time to time some community members bring general domestic waste, tyres and some building materials, which is prohibited.

The main highlight this year was the official opening of the newly renovated Ntambanana Material Recovery Facility, which is fully operational as a transfer station and a material recovery facility. The renovation of the facility was performed in an aim to:

- Minimize single truck trips to the landfill in eMpangeni;
- Allows smaller communal skips to be collected frequently from surrounding wards and accumulate into a larger skip within the facility, prior to disposal; and
- Reduce waste through continually sorting of incoming waste for recycling purposes on site prior to disposal.



FIGURE 2: Official opening of Ntambanana Material Recovery Facility and Transfer Station in December 2019

GOAL 2: ENSURE THE EFFECTIVE AND EFFICIENT DELIVERY OF WASTE SERVICES

In terms of the Constitution the responsibility for waste management functions is to be devolved to the lowest level of government. It is therefore clear that the City is responsible for Waste Management within its area of jurisdiction and has to ensure proper handling of waste thus promoting a healthy environment.

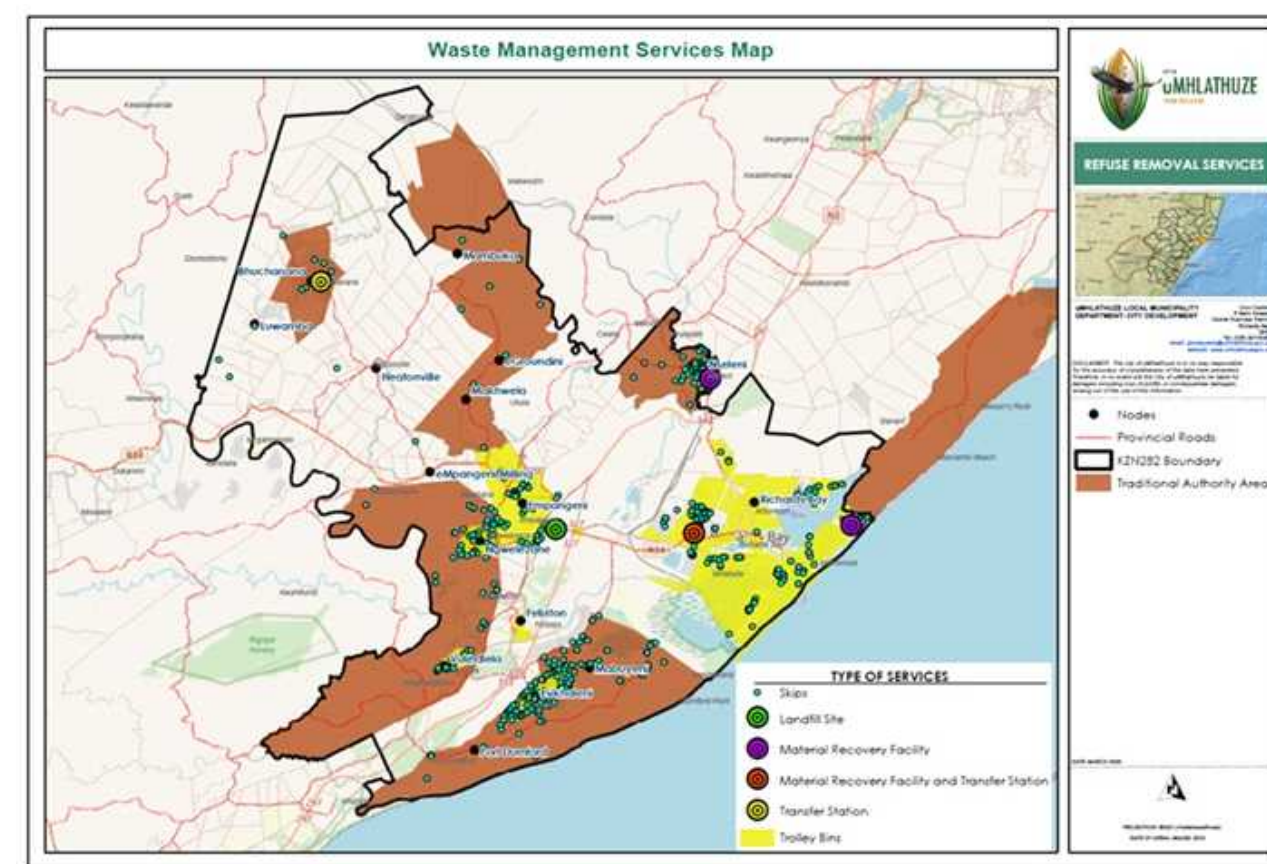


Figure 3: Map depicting the area of operation for waste removal services within the City

Daily operations activities that are achieving this Goal 2 include the following:

- Weekly waste collection from all 34 wards, both rural and urban, and dispose thereof at King Cetshwayo Regional Landfill site;
- Street cleaning, litter picking and public ablution facilities cleaning in public convenience areas daily;
- Emptying and cleaning around community and business skips; and
- Regular clearing of illegal dumping hotspots.

All the operational services stated above were achieved, including the extension of services to rural areas through the distribution of skips and door to door campaigns. Where 71.55 % (79060) on average of the total households (110 503) had access to the basic weekly solid waste removal service at the end of June 2020. The increase the service was due to the purchase and distribution of skips in identified rural communities. In addition, EPWP employees were deployed to educate rural communities through door to door campaigns on proper waste management practices and cleaning the areas.

SOLID WASTE COLLECTION AND STREET CLEANING

Solid waste removal was successfully provided on weekly basis to all serviced communities; from all suburbs, commercial and industrial areas as per weekly schedule. This included communal skips, which are strategically placed in semi-urban and rural areas. The scheduled routes for each community and business were successfully completed during this year with some interruptions mainly due to the availability of fleet challenges.

During the lockdown, however, waste removal continued uninterrupted, as the service was listed as an essential service according to the Covid-19 Lockdown Level 5 Disaster Management Act, 2002 (Act No. 57 of 2002).

Street cleaning in a form of litter picking in the CBD, ranks, shopping centres and busy streets was provided on a daily basis. The service is also conducted during the night and on weekends to maintain consistent cleanliness. The night shift system, however, had to be suspended during the lockdown to allow a space for the employees to report for duty on rotational basis.

CLEANSING AND WASHING OF PUBLIC ABLUTION FACILITIES

Public conveniences include all public ablution facilities at our bus or taxi ranks, busy streets in eMpangeni, Ngwelezane, Felixton, Zidedele, Dumisani Makhaye Village, Vulindlela, eSikhaleni, eNseleni and Richards Bay. These facilities had been serviced successfully throughout the reporting financial year by the dedicated Cleansing team. During the lockdown the team had to extend the service and include the sanitization of the ablution facilities.

GOAL 3: GROW THE CONTRIBUTION OF THE WASTE SECTOR TO THE GREEN ECONOMY

Goal 1 promotes a recycling program that directly benefits a number of individuals in the green economy, who are referred to as “Waste-preneurs” or “Recyclers”.

Continuous public awareness’s further encourages individuals to consider “Waste as a Resource out of Place” hence there is a positive increase in the number of recyclers within the City. These recycling program beneficiaries range from well-known recycling buy back centres to recycling SMMEs, informal waste collectors (also known as trolley pushers) and home-based recyclers; who would not have had any form of income without this program.

GOAL 4: ENSURE THAT PEOPLE ARE AWARE OF THE IMPACT OF WASTE ON THEIR HEALTH, WELL-BEING AND THE ENVIRONMENT.

In order to achieve this goal waste management information detailed below was spread among communities and learners through school awareness, door to door campaigns and clean-up programmes:

- Develop local awareness campaigns on the social importance of waste management;
- Promote waste minimisation and recycling through education system; and
- Establish participate in Greenest Municipality Competition.

From the 21 awareness campaigns that were conducted the following were the main highlight this year:



Figure 4: Mandela Day Clean Up Campaign in collaboration with University of Zululand Green Campus Initiative (GCI) students, EDTEA and Reliving Cop 17 at Dlangezwa



Figure 5: International Coastal Clean Up Campaign in collaboration with Transnet, King Cetshwayo District Municipality, Mondi, RBIDZ, Ezemvelo Wildlife, EDTEA, DEA: Municipal Support, Wildlands and Mpact



Figure 6: Green City Symposium in collaboration with Envlo Quality and Environmental Consultants, University of Zululand, RBIDZ and Agri8



Figure 7: Mandlazini Clean-Up Campaign in collaboration with Coca-Cola Beverages South Africa (CCBSA)

To further increase environmental awareness and protection, the unit has installed newly designed educational signboards. These signboards further educate and encourage communities on general cleanliness, recycling and reporting of illegal dumping actions.

GREENEST MUNICIPALITY COMPETITION

The City of uMhlathuze was evaluated at a national level by the National Department of Environmental Affairs (currently known as the Department of Environment, Fisheries and Forestry) panel in June 2019. The results of the evaluation were received this quarter and the City took the first runner up position under the local municipality category.

GOAL 5: ACHIEVE INTEGRATED WASTE MANAGEMENT PLANNING

In terms of the Waste Act all spheres of government are required to develop an IWMP, hence it is a legal requirement for the City to have one. The IWMP which was approved and adopted in 2017 has undergone a third review, in line with the IDP. According to the Act the IWMP must be reviewed every five (5) years, however, the City reviews annually. Continuous review of the IWMP ensures that changes, developments and implementation of the plan are achieved and well accounted for.

In 2015 the National Department of Environmental Affairs (renamed Department of Environment, Forestry and Fisheries) selected the City of uMhlathuze as one of the six municipalities to participate in the “Diversion of Waste Away from Landfill Waste Flagship Programme”. During the pre-feasibility study in 2016 a number of different technologies were evaluated and the most preferred technology for the municipality was the Multi Decentralized Composting of Food Waste technology. In summary, this technology will allow food waste to be separated at source from selected residential and commercial premises, collected and produce compost from multiple decentralized containerized composting units. In addition to food waste, a certain percentage of green and paper waste material will also be used to produce the final product.

This preferred technology was selected from a waste characterization exercise, shown below, that depicts that majority of the waste the municipality disposes in the landfill as green and food waste. Hence, the diversion of organic waste will not only save the municipality on landfilling costs but will also positively contribute to the mitigation of climate change.

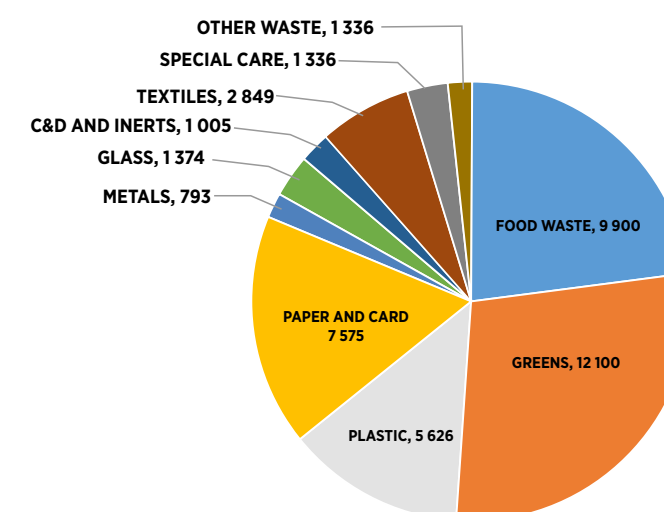


Figure 9: Breakdown of the waste composition from the pre-feasibility study waste characterization exercise

The National Department of Environment, Forestry and Fisheries has managed to source funding from the Green Fund (administered by DBSA) to conduct a full feasibility study for this technology. As a result, the study was initiated during this year and exercises including Waste Characterization; Social and Gender Impact Assessment; Marketing Analysis and Institutional Implementation Protocol were conducted.



Figure 10: Waste characterisation exercise conducted during the full feasibility study in February 2020

GOAL 6: ENSURE SOUND BUDGETING AND FINANCIAL MANAGEMENT FOR WASTE SERVICES

Within the set budget the section has managed to expand service to rural areas, where service was never provided before. This is putting more pressure to the budget due to limited sources of revenue.

The section has stabilized expenditure on overtime, and currently the section only has planned and approved overtime, but still looking at other avenues so as to ensure that more is done with limited funding.

GOAL 7: PROVIDE MEASURES TO REMEDIATE CONTAMINATED LAND

The section has developed a comprehensive eradication plan on illegal dumping which outlines the role of each and everybody who is within the jurisdiction of the City, ranging from business, contractors, garden services, law enforcement and even media so as to deal with illegal dumping and land pollution.

The composition of illegally dumped waste is still green waste, building rubble, domestic and other forms. The estimated quantity in terms of percentages is as follows: 70% is green waste, 22% is building rubble, 7% is household waste and the 1% is other forms of waste which includes tyres etc.

To combat illegal dumping within the City, the Section has purchased and installed 'No Illegal Dumping' signboards for all identified hotspots. These signboards have Council's law-enforcement numbers for public members to report the culprits, in trying to curb the scourge of illegal dumping.

GOAL 8: ESTABLISH EFFECTIVE COMPLIANCE WITH AND ENFORCEMENT OF THE WASTE ACT

In terms of Waste Act, all handlers of waste should be registered with Waste Management Officer. Currently there are more than 75 waste handlers who have registered with the unit, which assists in proper profiling of waste handlers within the City.

In addition to this, all our Material Recovery Facilities have been registered in terms of Section 4 of National Norms and Standards for Sorting, Shredding, Grinding, Crushing, Screening or Bailing of General Waste 2017.

AIR QUALITY MANAGEMENT

BACKGROUND

Air Quality Management Unit (AQMU) is a component under Community Services. The role of AQMU is to ensure that the environment is protected by providing reasonable measures for prevention and enhancement of air quality for the sake of the Citizens within the City of uMhlathuze.

OBJECTIVES

- To comply with the Constitution, NEM: AQA 2004 & other related pieces of legislation

- To be in line with the NAQF in attaining compliance with ambient air quality standards, and give effect to the Republic's obligations in terms of international agreements
- To effectively communicate air quality status information to all levels of the society, from experts in the field to primary school children and the ordinary citizen on the street to improve information sharing with other spheres of government and relevant institutions dealing with air quality.

THE MUNICIPALITY MANDATE ON AIR QUALITY MANAGEMENT

City of uMhlathuze has an obligation to ensure that Section 24 of Chapter 2 of The Constitution of the Republic of South Africa of 1996 stating **“Everyone has the right an environment that is not harmful to their health or well-being”**. Furthermore the organization has a mandate to adhere to pieces of legislation such as National Environmental Management Air Quality Act of 2004.

The City of uMhlathuze manages and operates three Ambient Air Monitoring Stations which include meteorological stations. The Ambient Air Quality Monitoring Stations are located at eSikhaleni Library, Arboretum Mzingazi Water Treatment Plant and Brackenheim Cemetery (Figure 1). The pollutants measured by these stations include sulphur dioxide (SO₂), nitrogen dioxide (NO₂), particulate matter with an aerodynamic diameter less than 10 microns (PM₁₀), particulate matter less than 2.5 microns (PM_{2.5}) and ozone (O₃). The stations also monitor meteorological data, including Wind direction (WD), Wind speed (WS), Temperature (T), Relative Humidity (RH) and Rain Fall (RF).

TABLE 33: REFLECTS POLLUTANTS MEASURED IN EACH MONITORING STATION

STATION NAME	SO ₂	No _x	Pm ₁₀	PM _{2.5}	O ₃
Arboretum	✓	✓	✓	✓	✓
Brackenheim	✓	✓	✓	✓	✓
eSikhaleni	✓	✓	✓	✓	✓

✓ Denotes Pollutants Measured At Each Station

TABLE 34: REFLECTS METEOROLOGICAL STATION AND PARAMETERS THAT ARE MONITORED

STATION NAME	Int Temp	WD	WS	RH	SR	BP	RF
Arboretum	✓	✓	✓	✓	✓	✓	✓
Brackenheim	✓	✓	✓	✓	✓	✓	✓
eSikhaleni	✓	✓	✓	✓	✓	✓	✓

✓ Denotes meteorological data measured at each station

OBJECTIVES OF MONITORING AMBIENT AIR

- It is a legal requirement in terms of National Environmental Management: Air Quality Act No 39 of 2004 for the local authority to monitor ambient air.
- The information obtained from the monitoring stations can be used to determine the impacts of the air pollutants on the environment, as well as health impacts on the community.
- Analysis and verification of complaints from its sources

The stations data availability was above 90% for the period 1 July 2019 to 30 June 2020. There were fifteen (15) exceedances of 8-hour Ozone concentration measured a Brackenheim during the period of 1 July 2019 to 30 June 2020. These exceedances were due to high traffic at the vicinity of the station. Increased concentration of Ozone can activate a variety of health problems including chest pain, coughing, throat irritation, and airway inflammation. It also can reduce lung functioning and can also worsen bronchitis and asthma.

There were no exceedances of the National Ambient Air Quality Standards for other pollutants namely SO₂, NO₂, PM₁₀, and PM_{2.5} recorded on the other two stations.

THE 2019/20 MILESTONES

• INSPECTIONS

There were seventy nine (79) inspections conducted. These inspections include various types of industries such as smelters, pulp and paper mills, chemicals, harbour, iron steel, fertiliser, coal exporters, mineral mining, forests, blasting and sugarcane.

• COMPLAINTS

There were six hundred and seventy three (673) complaints attended. These complaints include spillages, odour, burning, industry stack emissions etc. Out of six hundred and seventy three (673) complaints, four hundred and eighty three (483) were related to overgrown private owned properties.

• AWARENESS PROGRAMS

The awareness programs are based on bringing awareness to various stakeholders including schools, clinics, ward meeting and informal industries. The awareness focuses on:

- Sources of air pollution
- Effects of air pollution on the environment and human health
- Strategies to embark on to minimize air pollution
- Indigent Burial Assistance Policy

• SCHOOL AWARENESS PROGRAMS

There were three (3) schools visited during the period of 1 July 2019 to March 2020. These include Aquadene Secondary School, uVondlo Primary School and Nguluzana Primary School.



5. Nguluzana Primary School (Ward 8)



COMMUNITY

There were three (3) communities visited during the period in review. These include; Dube village Community in ward 14, Madlankala reserve ward 12 and Gobandlovu Community in ward 14 respectively.



CLINICS

Two (2) clinics were visited. These include; eMpembeni clinic and uMkhontokayise clinic



SCHEDULED TRADE PERMITS

All facilities / industries conducting activities that pose a threat or are likely to cause harm to public health and the environment are required to have a Scheduled Trade Permit as stipulated in terms of the Council's Environmental Health Bylaws. There were seven (7) Scheduled Trade Permits issued and twenty-two (22) applications received including renewals.

NEW SCHEDULED TRADE PERMITS ISSUED	RENEWAL PERMITS APPLICATION	NEW APPLICATIONS IN PROGRESS
7	14	8

TABLE 35: Trade Permit Statistics

NOTICES

There were four hundred and ninety (490) Non-compliance notices issued during the period of July 2019 to June 2020.

INDUSTRIES	OVERGROWN PRIVATE PROPERTY	SWIMMING POOLS
1	483	6

Table 36: Non-Compliance Notices issued

PESTICIDES

A total number of twenty one (21) reported bee removals were conducted during the period of July 2019 to June 2020.

INDIGENT AND PAUPER BURIAL ASSISTANCE

A total number of two hundred and forty-five (245) Indigent families were assisted and a total number of nineteen (19) Pauper burials were conducted.

The indigent/ pauper burial assistance budget for the period of 1 July 2019 to 30 June 2020 below:

FUNCTION	FUNCTION DESCRIPTION	SAP GL	GL DESCRIPTION	EXPENDITURE
FX003001003	Pollution Control	4400006000	Expenditure: Contracted Services -Outsourced Services: Burial Services	R476 129

Table 37: Budget Provision for indigent/pauper burials

SWIMMING POOL

A total number of six (6) swimming pool complaints were received for the period of July 2019 to June 2020

RITUAL SLAUGHTER

A total number of twenty three (23) applications relating to ritual slaughter were processed and granted for the period of July 2019 to June 2020.

OVERGROWN PRIVATELY OWNED PROPERTIES

A total number of four hundred and eighty-three (483) overgrown complaints were received for the period of July 2019 to June 2020 and they were all cleared.

CAPITAL PROJECTS

No capital budget was allocated for the 2019/2020 financial year that ended on 30 June 2020.

OPERATIONAL PROJECTS

The operational budget provided for the period of 1 July 2019 to 30 June 2020 is reflected below:

FUNCTION DESCRIPTION	SAP GL CODE	ASSET CLASS	DETAILED PROJECT DESCRIPTION (QUANTITY & LOCATION - OUTPUTS & OUTCOMES)	BUDGET
Pollution Control	4400000100	Air Pollution	Meteorological sensors, Service Kit. for Analysers	R145 144.95
Pollution Control	4400003800	Maintenance of Equipment	Calibration of analysers and meteorological equipment	R96 199.10

TABLE 38: Budget Provision for indigent/pauper burials

FIRE AND RESCUE SERVICES

The Fire Brigade Services Act, 1987 (Act No. 99 of 1987) is the primary piece of legislation regulating fire services and provides for the establishment, maintenance, employment, co-ordination and standardisation of fire brigade services. In terms of the Fire Brigade South Africa, local authorities are allowed to establish and maintain a fire brigade service for the following purposes:

- Preventing the outbreak or spread of a fire;
- Fighting or extinguishing a fire;
- The protection of life or property against a fire or other threatening danger;
- The rescue of life or property from a fire or other danger.

- The Fire department operates in terms of the following Acts:
- Fire Brigade Services Act, Act 99 of 1987
 - National Building Regulations + Building Standards Act (SANS 0400)
 - Occupational Health and Safety Act
 - South African National Standards, 10400, 1087, 1089 and 10090
 - Hazardous Substance Act
 - Municipal Finance Management Act-
 - Structures Act-
 - Service Act-
 - Veld fire Act-
 - Forest fire Act
 - Disaster management Act

OPERATIONS : 2019/2020

Fire and Rescue Services attend to all categories of incidents as per the requirement of the South African National Standard: 10090 Community protection against fire. The calls are reported through a Control Centre operating on a 24 hours' basis.

TYPE OF INCIDENT	NUMBER OF INCIDENTS
Motor Vehicle Accidents	341
Confined Space Rescue	3
Pedestrian Accidents/Medical Emergencies	17
High Angle/Rope Rescue	2
Disaster Emergencies : Floods/Bomb Scare	3
Special Services : Fuel Spillages/Roadways Blocked/Incident Standby	63
Swift Water Rescues	2
Hazardous Material	2
Industrial Fires/Conveyor Belt Fires	2
Rubbish/Grass/Plantation/Bush Fires	587
Structural Fires	144
Fire Involving Electricity	73
Vehicle Fires	39
Miscellaneous Fires	12
False Fire Calls Responded To	13
GRAND TOTAL:	1303

Table 39: Categories Of Incidents:

Fire and Rescue Services is a component of essential services, that provides services during the lockdown period.

FLAMES OF TRUCK AFTER CRASH

Upon arrival, the City uMhlathuze Fire & Rescue Services Fire fighters found a Fuel Tanker and a Phoenix Cash & Carry Truck well alight. The Drivers of both vehicles were entrapped.

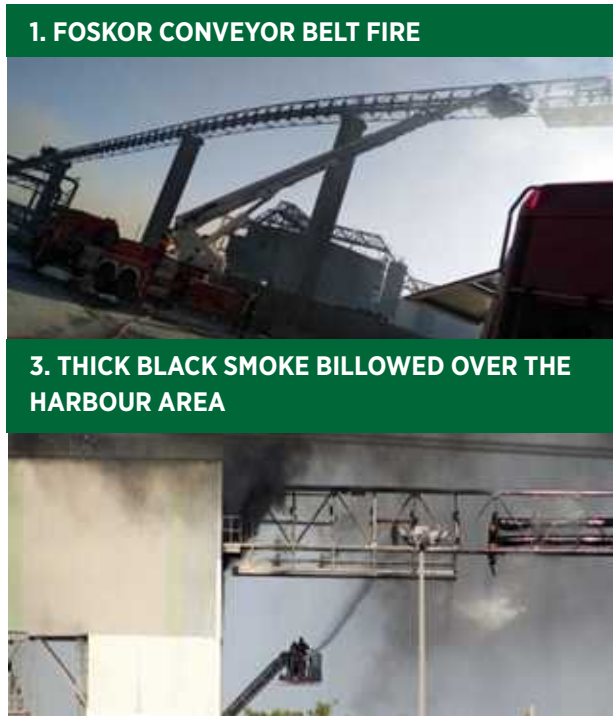
The incident took place at around noon on Friday the 09th May 2020 in the vicinity of the Mtunzini Toll Plaza.



FSKOR CONVEYOR TRANSFER STATION

The City of uMhlathuze Fire and Rescue Services, assisted by Foskor's own firefighting services, has managed to halt the spread of a serious fire at the plant that will result in millions of rands worth of loss, damage and repair.

The blaze reportedly began on Foskor's sulphur conveyor at around 1.30pm Wednesday afternoon the 10th June 2020 and soon extended from the transfer station onto the phosphate rock conveyor line. A large section of the conveyor system was completely destroyed before it was extinguished shortly after 3pm. Thick black smoke billowed over the harbour area for hours, affecting port and shipping staff.



TRAINING : 2019/2020

City of uMhlathuze Training Academy conducted learning programme leading to the award of a qualification or unit standards.

The level listed on the table below develop learner who demonstrate and apply themselves to a well defined task under direct supervision

The table below outline training programme conducted:

NAME OF TRAINING & LEVELS	PURPOSE	DATE	VENUE
Fighter I	To train students to operate as fully fledged Fire Fighters under supervision, using theoretical and practical training and assessments	04/03/19 - 03/05/19	Alton Training centre
Fighter II	To train students to operate not only as fully fledged Fire Fighters, but as Senior Fire Fighters in a Supervisory capacity, using theoretical and practical training and assessments	15/07/19 - 16/08/19	Alton Training centre
Hazmat Awareness	To train students to identify dangerous chemicals from a safe distance, and to safely evacuate & cordon off emergency HAZMAT incidents	06/05/19 - 17/05/19	Alton Training centre
Hazmat Operational	To train students in mitigation tactics at HAZMAT incidents, ranging from decanting, leak sealing, rescue & recovery and decontamination procedures	19/08/19 - 27/09/19	Alton Training centre
First Aid Level I, II & III	To train students in rendering emergency first aid safely & correctly	30/09/19 - 04/10/19 07/10/19 - 11/10/19 24/02/19 - 28/02/20	Alton Training centre
Industrial Fire Fighting	To train employees of companies in performing mitigating tactics in the event of fire until Fire Brigade arrives	08/07/19 - 12/07/19 11/11/19 - 15/11/19	Alton Training centre
Basic Fire Extinguisher	To train employees in the proper use of all types of Fire Extinguishers, and to provide them with basic fire knowledge	N/A	Alton Training centre
GRAND TOTAL	06		

TABLE 40: Outline Training Programme Conducted

uMHLTHATHUZE TRAINING ACADEMY ACTIVITIES



FIRE PREVENTION : 2019/2020

Fire Prevention is a program about preventing, awareness and identification of high risk areas and putting in place action plan to reduce the risk of fire from occurring.

The awareness focuses on:

- Schools
- Commercial premises
- Hospitals
- Hotels and Guest Houses
- Flammable liquids Storage facilities

There were one thousand three hundred forty two (1342) inspections conducted. These inspections include various types of industries such as:

- Harbour
- Mondi
- Foskor
- Smelters
- Mineral mining

The following table shows breakdown of Fire Prevention Inspection conducted in terms National Building Regulations (SANS 0400) + Building Standards Act, (Act 103 of 1977)

TABLE 41: FIRE PREVENTION INSPECTIONS

QUARTER 1 JULY – SEPTEMBER 2019		QUARTER 2 OCTOBER – DECEMBER 2019		QUARTER 3 JANUARY – MARCH 2020		QUARTER 4 APRIL – JUNE 2020	
TYPE OF INSPECTION	SUB-TOTAL	TYPE OF INSPECTION	SUB-TOTAL	TYPE OF INSPECTION	SUB-TOTAL	TYPE OF INSPECTION	SUB-TOTAL
Flammable Liquids	109	Flammable Liquids	65	Flammable Liquids	49	Flammable Liquids	58
F1 – Large Shop	80	F1 – Large Shop	95	F1 – Large Shop	79	F1 – Large Shop	16
F2- Small Shop	55	F2- Small Shop	40	F2- Small Shop	131	F2- Small Shop	13
Schools	3	Schools	138	Schools	0	Schools	0
Place of Worship	1	Place of Worship	1	Place of Worship	35	Place of Worship	0
Restaurants	35	Restaurants	11	Restaurants	17	Restaurants	19
H4 – Building Line	46	H4 – Building Line	1	H4 – Building Line	0	H4 – Building Line	1
Offices	7	Offices	5	Offices	36	Offices	3
Workshops	5	Workshops	19	Workshops	10	Workshops	0
Trade License App	4	Trade License App	23	Trade License App	0	Trade License App	3
H1-Hotels	0	H1-Hotels	36	H1-Hotels	1	H1-Hotels	4
H4 – Building Line	46	H4 – Building Line	1	H4 – Building Line	11	H4 – Building Line	1
Paper Mill	1	Paper Mill	1	Paper Mill	1	Paper Mill	0
Metal Fabrication	10	Metal Fabrication	7	Metal Fabrication	2	Metal Fabrication	0
Fire detection	3	Fire detection	2	Fire detection	0	Fire detection	0
Sprinkler	3	Sprinkler	138	Sprinkler	0	Sprinkler	0
Patrol station	0	Patrol station	10	Patrol station	3	Patrol station	0
Numberplates hop	0	Numberplates hop	1	Numberplates hop	9	Numberplates hop	0
Outdoor sport	0	Outdoor sport	2	Outdoor sport	0	Outdoor sport	0
Indoor sport	0	Indoor sport	1	Indoor sport	1	Indoor sport	0
Fireworks	0	Fireworks	2	Dormitory	1	Fireworks	0
TOTAL	408	TOTAL	430	TOTAL	386	TOTAL	118
GRAND TOTAL = 1342							

DECLARATION OF STATE OF DISASTER

During the third quarter, the threat of the COVID-19 pandemic, caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) was experienced in South Africa.

In response to this pandemic, Fire and Rescue Services initiated a program to clean and disinfect public spaces and Taxi Rank to reduce the risk of exposure to COVID-19. Cleaning was done with soap and water in order to decrease the number of virus particles on surfaces and objects in an attempt to reduce risk of exposure.

TABLE42: SANITIZING ACTIVITIES

No	TAXI RANKS	DATE & TIM	SANITIZING ACTIVITIES Cleaning programme for public spaces	MUNICIPAL VEHICLES UTILIZED	NUMBER OF PERSONNEL	STATUS
1	3 X Taxi City R-Bay	30/03/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed
2	Emp A-Rank	31/03/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed
3	Emp LOT 63-Rank	01/04/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed
4	Emp B-Rank	02/04/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed
5	Esikhaleni Mall	05/04/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed
6	Vulindlela Taxi Rank	05/04/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed
7	Ngwelezane Taxi Rank	03/04/20 Time:19h00	Application of Sanitizing Agent	Fire Engine Medium Pumper	4	completed

Over and above the aforementioned activities, Fire & Rescue disinfected Pay Points to reduce the risk of exposure to the COVID-19 Virus.

The Pay Points that were disinfected are as follows:

- Pay point entry NEXT Power spar- Maxwell street
- Pay Point @ Meerensee Post Office
- Boxer Pay Point (Richards Bay)
- Empangeni Rail
- PAY Point next Gate 3 R/bay Mall

COVID 19: UMHLATHUZE FIRE & RESCUE DISINFECTION ACTIVITIES



COVID 19 ISOLATION & QUARANTINE FACILITIES

In partnership with the Department of Health Fire and Rescue Services conducted COVID 19 safety inspection at quarantine facilities to ensure its readiness.

The table below shows the number of Isolation and Quarantine sites identified and confirmed in uMhlathuze.

TABLE 43: ISOLATION AND QUARANTINE INSPECTIONS

ISOLATION & QUARANTINE FACILITIES				
DATE	PREMISES	TYPE OF INSPECTION	STATUS	OCCUPANCY CLASS
04-Jun-20	Canefield Lodge	Safety compliance	Required Fire Extinguisher	H5 - Hospitality
04-Jun-20	Road Lodge	Safety compliance	Hotel found Fire Compliant	H1-HOTEL
04-Jun-20	Indaba Lodge	Safety compliance	Hotel found Fire Compliant	H1-HOTEL
04-Jun-20	Richards Hotel	Safety compliance	Hotel found Fire Compliant	H1-HOTEL

SCHOOL READINESS PROGRAMME

Fire and Rescue Services in consultation with District Department of Basic Education and Department of Health, a Covid 19 School Readiness, programme was implemented across seven schools in uMhlathuze area to minimise the risk of pupils and teachers contracting the Covid-19 virus.

The School Readiness Programme includes:

- Inspection for COVID 19 Safety compliance
- Demarcations
- Fire Fighting Equipment readiness
- School Disinfection programme

Covid-19 School Readiness Programme implemented in uMhlathuze area as follow:

TABLE 44: Covid-19 School Readiness Programme

ISOLATION & QUARANTINE FACILITIES				
DATE	PREMISES	TYPE OF INSPECTION	STATUS	OCCUPANCY CLASS
05-Jun-20	Arboretum Primary School	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction
04-Jun-20	Richards Bay Hoër Skool	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction
06-Jun-20	Heuwelland Primary School	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction
06-Jun-20	Empangeni Primary School	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction
17-Jun-20	Nseleni Primary School	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction
19-Jun-20	Dlangezwa High school	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction
23-Jun-20	Thanduyise High school	COVID 19 Safety compliance	School found Fire Compliant	A3 – Instruction

DISASTER MANAGEMENT

Disaster Management function is mandated by the Disaster Management Act 57 of 2002. The Act requires an integrated and effective response to disasters. Disaster Management aims at prevention, mitigation, response and recovery and finally rehabilitation and recovery. There is also the National Disaster Management Framework which gives direction and guidance on how the act should be implemented.

● AWARENESSES

Disaster Management provides a culture of risk avoidance amongst communities through education and public awareness.

CURRENT ALERT AND COMMUNICATION SYSTEMS

The City of uMhlathuze has adopted and created a number of systems that assist should there be a need to communicate with public during disaster related emergencies. The communication systems are as follows:

- Area based bulk short message system
- Municipal bulk short message system
- Municipal facebook page
- Municipal twitter page

- Loud hailing system
- All users internal GroupWise system
- Industry based alarm system
- Local Radio i.e. ICORA, North Coast Radio
- East Coast Radio
- uKhozi FM

DISASTER MANAGEMENT STRUCTURES

City of uMhlathuze is one of the few Municipalities which have formed structures that assists, advise and responds to disaster related activities within its jurisdiction. While some are formed in terms of Disaster Management Act, others are covered by other pieces of legislations.

The structures include:

- Disaster Advisory Forum
- Rapid Response Committee
- Corona Virus Joint Operations Committee
- uMhlathuze Internal Corona Virus Task Team
- Disaster Management Industrial Forum

All these structures exists and fully functional, in which structure has its own relevant mandate and therefore respond to disaster related activities as and when required, based on their mandates.

SPECIAL EVENTS

Structures formed had to respond to various incidents which were experienced in the year, among others were as follows:

- Mzingwenya Area where people have built houses next to uMzingwenya River, of which this river floods from time to time. Therefore in this case Municipality had move those affected to New Hall and provide food, blankets and sponges.
- Festive Season activities which attract a number of people from different areas and therefore Disaster monitors this together with other stake holders, such as SAPS, Traffic, Security, Fire and Rescue.
- Declaration of State of Disaster, which meant that Joint Operations Committee are formed to respond to Corona Virus pandemic.
- Furthermore Municipality has assisted a number of families affected either by heavy rains, fires, etc. They were also given food parcels, blankets and sponges where necessary,
- Part of relief materials given to the community in need are clothes. During the Mandela Day Zululand observer collected clothes and give it to Disaster Management for relief purposes.
- Launch of a Food Bank in response to lockdown, so as to assist community members who were affected.

SOCIAL IMPACT OF CORONA VIRUS

The COVID 19 pandemic has currently ravaged the livelihood of many households who have no idea where to get their next meal from as the lockdown imposed as means of curbing spread of the Virus by government has prohibited them from go out and search for means of living.

It is with that understanding that the establishment of the Food Bank is of significant importance and the call was made to the business sector, the private sector, municipal service providers, social partners, NGOs and individuals to make donations towards this cause.

The City of uMhlathuze Disaster Management Centre, situated at, 33 Ohmzone Street Alton, Richards Bay, will serve as the Food Bank. The Centre has sufficient secure space to store non-perishable food and fresh produce for a longer duration.

Food Bank was established solely to serve as a Social Relief Programme to assist the certain groups in the communities that are classified as follows:

- Vulnerable
- Indigent
- Unemployed
- Elderly
- Grant receiving
- Women and Children
- Child Headed Families
- People with Disabilities

The beneficiaries are identified through Operation Sukuma Sakhe War Rooms, Municipal Indigent Register, Department of Social Development and SASSA.

DISASTER MANAGEMENT CENTRE

City of uMhlathuze has a Disaster Management Centre, although it is not fully function at this stage. City is busy with the process of installing communication system and structural changes. City of uMhlathuze has further designated Head of Disaster Management Centre, in compliance with Disaster Management Act, and its amendments.



Figure: Disaster Management Centre

DISASTER MANAGEMENT PLAN

Disaster Management Plan is an integrated document that seeks to address risk reduction programmes for the risk identified by different stakeholders. The City of uMhlathuze Council has approved Disaster Management Plan level 2, and it is being implemented accordingly.

OCCUPATIONAL CLINIC

INTRODUCTION

The uMhlathuze Municipality has one thousand nine hundred and twenty eight (1 928) permanent employees and two hundred and ninety eight (298) temporary employees including the Extended Public Works Programme workers. The Occupational Health Service rendered by Council to its employees is executed in accordance with the provisions of the Occupational Health and Safety Act, 1993 (Act 85 of 1993) and Council Resolution 768 of 27 November 2001.

Council runs two Occupational Health Clinics, situated at eMpangeni Civic 2 and the Alton Service Centres respectively, and are responsible for the health and safety of its employees.

OVERVIEW OF THE CLINIC SERVICES

The following services are rendered by the Clinic in its drive to promote health, prevent diseases and establish an injury free work environment.

A total number of 7863 visits by employees were attended to during the 2019/2020 financial year:

MUNICIPAL EMPLOYEES	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	TOTAL
Total Head Count	2412	1762	1694	1995	7863
Municipal Employees seen by Medical Officer	351	314	368	19	1052
Employees booked off sick	172	69	244	4	489

Table 45: Clinic Attendance

SURVEILLANCE PROGRAMMES

The Occupational Clinic compiles a year plan at the onset of each financial year and medical surveillance of the entire workforce, as prescribed by the Occupational Health Act, is conducted in line with this year’s plan throughout the financial year. Unfortunately, with the outbreak of Covid-19 the remaining surveillance programmes planned for quarter 4 could not be completed and was placed on hold.

Occupational Health Nurse Practitioners and a Part Time Medical Officer of Health attends to employees at the above Clinics.

Alton Clinic serves as the backbone of Council's Occupational Health Services as it caters for Council's entire workforce in respect of Occupational services. Extension of this Clinic commenced during the previous financial year and the project was successfully completed by 30 June 2020, providing desperately needed extra space.

Primary health care services are available at eMpangeni Clinic and it further serves as a back-up Clinic for the main Clinic Situated in Alton.

SURVEILLANCE MANAGEMENT

The table below reflects Surveillance management activities conducted during the 2019/2020 financial year. (Fourth quarter statistics influenced by National Lockdown)

SURVEILLANCE MANAGEMENT	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	TOTAL
Pre-employment medicals done	36	25	111	11	183
Periodical medical exam	596	475	542	0	1613
Exit medical examination	10	22	15	8	55
Drivers medicals	87	182	123	0	392
Assessment for Alternative Protection ware	2	0	1	0	3
Hepatitis B Given	30	23	27	3	83
Health Evaluation following to medicals	30	2	1	0	33
Health Evaluation following sick leave	27	11	22	4	64
Health Evaluation others	10	11	26	0	46
Employees receiving alternative PPE	0	0	14	1	15
Assessment for alternative job placement	0	3	0	2	5
Light duties	17	0	0	2	19
Pre-medicals for temporary beach staff	0	104	0	0	104

Table 46: Surveillance management Statistics

All employees who have been off sick for longer than 10 days are required to visit the clinic for review by the Occupation Health Practitioner prior to returning to work. This is to prevent accidents and incidents which may result from employees returning to work before they are fully recovered.

HEALTH AND SAFETY

All Injuries on Duty are monitored by the clinic. Those who were attended to by outside agents need to be monitored to ensure the employee is fit to return to duty. (Fourth quarter statistics influenced by National Lockdown)

HEALTH AND SAFETY	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	TOTAL
IOD attended in Clinic	21	26	20	12	79
Seen by Doctor/ follow up	4	2	7	2	15
Seen by Outside Agents	8	0	0	0	8
Injury on Duty follow up	3	20	3	1	27
Old injury IOD	0	0	0	0	0
Home Injuries	11	10	0	0	21
Chemical Injuries	0	0	0	0	0
Assault at Work	0	0	0	0	0
Rehabilitation	0	0	0	0	0

Table 47: Health and Safety Statistics

ANIMAL/INSECT BITES

The clinic monitors all animal bites sustained by employees to ensure that the employees are fit to work after the incident. During the winter months however, incidents resulting from insect stings/bites are generally low. (Fourth quarter incidence reduction is due to National Lockdown)

ANIMAL/INSECT BITES	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	TOTAL
Animal Bites	1	3	6	0	10
Bee Stings	0	2	3	0	5
Other Stings	1	1	3	0	5
Bites and stings sustained whilst on duty	1	2	6	0	9
Dog bite IOD	0	0	0	0	0

Table 48: Animal/Insect Bites Statistics

PRIMARY HEALTH CARE

Primary Health Care services are available to employees at both the Alton as well as the eMpangeni Clinic. The clinic monitors all incidences of employees complaining of backache and skin conditions. This is done for early detection of work related conditions and prevention of work related injuries and illnesses.

The table below reflects all PMC cases attended to during the 2019/2020 financial year. (Fourth quarter statistics influenced by National Lockdown)

PHC	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	TOTAL
Minor Ailments	826	577	561	148	2112
STI	20	32	16	3	71
Family Planning	9	12	20	3	44
Dressings	11	27	5	0	43
New TB Cases	2	3	3	1	9
TB follow up visits	15	0	0	0	15
Completed TB Treatment	0	0	0	0	0
Back Pain	42	28	30	4	104
Skin Conditions	71	51	47	10	179
Outreach TB Screening	63	2	0	0	65

Table 49: PMC Statistics

CHRONIC CONDITIONS

The Occupational Clinics work together with Primary Health Care(PHC) Clinics to test and initiate immediate treatment for employees who are HIV reactive. The Clinic is in partnership with the government clinic to be a pickup point for employee's chronic medicines. The employees with well controlled chronic conditions collect their treatment from the Occupational Clinics. The Clinic monitors employees with chronic conditions monthly, to ensure they stay healthy.

(Fourth quarter statistics influenced by National Lockdown).

CRONIC CONDITIONS	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	TOTAL
HCT Head Count New	9	11	6	1	27
Reactive	0	2	2	0	4
Non-Reactive	9	9	4	1	23
HIV Positive on ARV's	59	55	15	15	144
Hypertension Repeat Visits	108	114	98	47	367
Epileptic Visits	1	5	1	0	7
Diabetic New	0	1	0	0	1
Diabetic Follow up visits	50	58	56	20	184
Asthmatics	7	2	0	0	9
Monthly monitoring of Cronic conditions	0	0	98	5	103

Table 50: Cronic conditions Statistics

HEALTH AWARENESS PROGRAMS

The Clinic, together with the South African Society Occupational Health Nurse hosted an Academic Day on 15 August 2019. The day was very successful with participants from various industries attending the information sessions. Service providers displayed their products and interacted with participants.

Various other Health Care Awareness Programs were presented throughout the 2019/2020 financial year and covered topics such as Toolbox talks on the prevention of TB and Cancer Awareness.

SPECIAL PROGRAMMES

Special programs conducted by the Occupational Health Clinic includes the following:

- Looking after the health of pregnant employees
- First Aid Box Inspections
- Hospital Visits to employees admitted to hospital
- Cancer Support Groups

COVID-19 RETURN TO WORK SCREENING

Following the outbreak of Covid-19 employees, with the exception of those providing essential services, went into Level 5 lockdown. Council formed a task team to coordinate work activities and the Occupational Clinic, in line with directives received from the Department of Health, screened all employees who had possible exposure to the virus.

When regulations were relaxed under Lockdown levels 4 and 3 arrangements had to be made for the screening of all employees required to return to work. Vulnerabilities were identified and returning employees were categorised into four risk groups according to their vulnerabilities. The groups identified are as follows:

GROUPS	TOTAL EMPLOYEES
GROUP 1 OR RED	225
GROUP 2 OR ORANGE	153
GROUP 3 OR YELLOW	361
GROUP 4 OR GREEN	1 294

GROUP 1 - MOST VULNERABLE EMPLOYEES:

- Age group above 60 years
- Employees with Asthma
- Employees with severe obstructive lung function test
- Condition as organ failure, Cancer, Receiving Auto Immune suppressors
- Uncontrolled or Resistant chronic conditions
- Employees on Tuberculosis treatment
- Pregnant employees

GROUP 2

- Employees with BMI is above 45
- Employees with a moderate obstructive lung function test is
- Chronic condition that are not well controlled
- Employees who completed Tuberculosis treatment in 2019

GROUP 3:

- Employees with well controlled chronic conditions
- Employees with an obstructive or restricted lung function
- BMI between 40 and 45

GROUP 4:

- Employees with no co-morbidities.

The number of employees in any of the groups can change as the employees' conditions change. The clinic continues to monitor the vulnerable employees.

RECREATION AND ENVIROMENTAL SERVICES SECTION

SPORT AND RECREATION

During the 2019/2020 financial year, a number of sport and recreation programmes were presented and various sport facilities were developed.

Short and long term objectives of this section are:

- To proactively address the promotion of sport in the rural areas through the establishment of sport and recreation structures and presentation of programmes and activities to these communities.
- To establish closer links with district sport federations by means of co-operative governance, including reinforcing the existing relationship with government structures as well as federations at all levels
- To restructure several local community based structures to ensure efficiency and streamlining
- To address the promotion of recreation to all uMhlathuze citizens including children, women, senior citizens and people with disabilities
- To ensure the existence of skills development, education and training of sport administrator's, technical officials and coaches by presenting courses and workshops through SETA-accredited service providers

During the 2019/2020 financial year, a number of sport and recreation programmes were presented. Milestones and achievements during the year under review include the following:

SENIOR CITIZENS GOLDEN GAMES

The Golden Games are played by senior citizens with an aim of promoting active ageing. Senior citizens compete in games/activities such as brisk walk, ball relay, jukskei, rugby ball throw, duck walk, ring the stick, dress-up and many more. This programme starts at ward to cluster level after which athletes selected in all clusters participate at UMhlathuze Golden Games. Athletes selected at UMhlathuze Golden Games get to participate at District level after which they represent the District at the Provincial Games. Those selected at Provincial Games go further and participate at the National Golden Games. About 25 senior citizens from uMhlathuze participated at the 2019 National Golden Games held in Port Elizabeth.



Figure 106: Senior Citizens Golden Games

SALGA KZN GAMES

These games are played in all municipalities with an aim of unearthing and nurturing new talent. Athletes are selected during elimination games to represent their respective wards, clusters, local and district municipalities at provincial level. The 2019 uMhlathuze Mayoral Sport day was played at various sport facilities within eSikhaleni Suburb. Community members came in large numbers to support participating athletes while vendors got an opportunity to make money by selling refreshments at the event.

After the King Cetshwayo District Games,uMhlathuze Municipality provided about 70 percent of athletes to Team King Cetshwayo that participated at the 2019 Provincial Salga Games in eThekwini Municipality



FIGURE 107: KZN SALGA GAMES

BEACH GAMES

The 2019 Beach Games held at Alkantstrand Beach on 16th December 2019 proved to be a success with the number of participants in codes such as Touch Rugby, Beach Volleyball, Beach Soccer and Indigenous Games increasing as compared to the previous year. These Games were part of the annual UMhlathuze Beach Festival



DISABILITY SPORT

This programme is aimed at encouraging a healthy lifestyle in people living with disabilities through participating in sport activities. Sport codes played include Table Tennis, Chess, Athletics, Football, Goal Ball etc. UMhlathuze Disability Sport Day was held where athletes competed in various activities. During these Games, some athletes were selected to represent uMhlathuze at the King Cetshwayo District Games. At the District Games, a team to represent King Cetshwayo District Municipality at the Provincial Games was formed. More than 40 athletes from uMhlathuze formed part of Team King Cetshwayo which participated at the Provincial Games held at uMhlathuze Central Sport Complex.



INDIGENOUS GAMES

This annual mass participation programme includes codes such as Khokho, Dibeke, Inchuva, Umlabalaba, Inggathu and many more. Athletes selected at Local Municipality Level get to participate at the District Level. The District then forms a team to participate at the Provincial Level after which excelling athletes represent the Province at the National Indigenous Games Festival. About 20 athletes from uMhlathuze formed part of Team KZN that participated at the 2019 National Indigenous Games held in Seshego, Limpopo Province.



Figure 108: Indigenous Games

SPORT FACILITIES

The Athletics Track building which comprises of offices, boardroom, ablution facilities and seating stands was completed and an Irrigation system at Field 2 and 3 of the Central Sport Complex was installed.

AMENITIES

SWIMMING POOLS

The swimming pool opened on the 1st September 2019 for the new swimming season. The warm, uMhlathuze weather had a continuous influx of visitors to the 9 Council owned swimming pools. Although there are 2 swimming pools in the Esikhaleni Township but these swimming pools did battle to accommodate the continuous heavy bather loads during the peak season.

The lifeguards continue to meet all demands at the swimming pool and assist the public with swimming lessons. The lifeguards do give full support to all the clubs and coaches wherever possible.

On 23rd February all the lifeguards completed the annual swimming pool retest with Lifesaving South Africa.

Swimming pool water is filtered throughout the day and all necessary required chemicals are applied to maintain safe and hygienically clean swimming pool water. Each swimming pool is tested 3 times a day for the water's alkalinity and free flow chlorine. Council swimming pools try to maintain a pH of 7.2ppm to 7.4ppm and the free flow chlorine of 0.5ppm to 1.0ppm during any normal day.



FIGURE 109 : ARBORETUM SWIMMING POOL – PUBLIC HAVING FUN

SWIMMING COACHES

The demand for the use of suburban swimming pools by coaches and learn to swimming instructors is increasing with every new season. Each coach or learn to swim instructor hires the swimming pool lanes at a fee.

SWIMMING POOL	NUMBER OF COACHES	AVERAGE DAYS/WEEK
Arboretum	3	4
Meerensee	3	5
Brackenham	1	3

Table 51: Swimming Coaches

EVENTS AT SWIMMING POOLS

To promote and maintain swimming in the City the swimming pool is freely available for registered swimming club galas.

The following events took place at various swimming pools;

Table 52: Events At Swimming Pools

SWIMMING POOL	GALAS	EXCURSIONS	BAPTISM
Arboretum	15	5	1
Meerensee	5	9	2
Brackenham	2	7	8
Aquadene	0	0	2
Enseleni	0	0	2
Empangeni	4	2	0
Ngweleazane	0	1	0
eSikhaleni	0	0	5
Umfolozhi college	0	0	3



Figure 110: eMpangeni Swimming Pool – Leomat Gala

BEACHES

The City of uMhlathuze continuously produces perfect beach weather throughout the year and causes the beach to become a tourist destination. To escape the hot interior weathers people venture to the beach. Since Alkantstrand beach being the only safe and protected beach on the North coast, this beach is burdened with heavy visitor load throughout the year.

The continuous beach erosion did deplete the size of beach and created steep dunes alongside the coast line. Council has built a set of stairs leading into the beach to make it safe for all beach users visiting the beach.

On 24 February 2020 all the lifeguards passed their annual retest with Lifesaving South Africa.



Figure 111: Beach Lifeguard Retest

FESTIVE SEASON

The festive season was extremely busy from 1st December 2019 to 16 January 2020. The lifeguards were busy and did maintain a drown free season at Alkantstrand beach.



Figure 112: Lifeguard doing Water Patrol



Figure 113: Festive Season Casual Lifeguards

Council did employ 25 casual lifeguards to assist the 7 permanent lifeguards and 31 casual general workers to assist the 11 permanent general workers. CRG security did beef up their guards with average of 20 guard’s working day shift and 12 on nightshift.

One hundred portable toilets were hired to accommodate the heavy visitor load. Ambulance were based at the Alkantstrand beach and Bayhall area to assist with rendering first aid.

COVID 19 LOCKDOWN

The national lockdown due to Covid 19 created a short season for all recreational activities at the swimming pools and beaches.

PARKS SERVICES

Parks Services involves operations which include grass cutting, arboriculture, Technical Workshop, alien invasive plants, tree planting, horticulture, development of public open spaces and cemetery. City of uMhlathuze has developed Environmental Greening policies as mandated by the National Environmental Management: Biodiversity Act of 2004, National Forest Act of 1998 and Conservation of Agricultural Resources Act.

The purpose of the environmental Greening Policy is to standardise procedures regarding the greening of the environment, especially as far as the planting of trees, the maintenance and care thereof, the conservation and protection of existing trees within the area of jurisdiction of the City of uMhlathuze, are concerned.

THE KEY AREAS OF FOCUS FOR THE PARKS SERVICES ARE AS FOLLOWS:

- Promote the achievement of a safe environment for the benefit of residents within the area of jurisdiction of the municipality and to provide procedures, methods and practices to manage the use and utilization of cemeteries in the area of a City.
- To cut grass and prune trees in order to keep the City looks aesthetics and safe
- To beautify Municipal buildings using hard and soft landscaping including floral arrangements/ decorations during the municipal events.
- To develop Parks and Recreation for Citizen to connect with nature and recreate outdoors
- To plant trees in order to improve air quality, beautify the City, reduce urban heat and decrease the circulation of greenhouses gases like carbon dioxide and Ozone
- To cut grass and prune trees in order to keep the City looks aesthetics

ACHIEVEMENTS

The City of uMhlathuze was awarded first place in the “2019 National Arbor City Awards” that is presented in line with a partnership programme between the Department of Agriculture, Forestry and Fisheries (DAFF), TOTAL South Africa and the Institute for Environmental and Recreational Management (IERM). 4 Municipalities within KwaZulu-Natal were respresented and include:

- KwaDukuza Municipality
- Endumeni Municipality
- Ulundi Municipality
- uMhlathuze Municipality

CEMETERIES

The provision of interment services is the integral part of our service provision to the community. Currently there are two fully operational cemeteries within the City of uMhlathuze, that being in Richards Bay and eSikhaleni. There also non-operational cemeteries at Empangeni, Nseleni and Vulindlela. General maintenance was performed during the past financial year at all of the above-mentioned cemeteries.

A total number of 667 burials were accommodated at a Municipal Cemeteries during the period of 1 July 2019 to 30 June 2020

Table 53: Cemeteries

CEMETERY	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER
eSikhaleni	99	84	118	73
Richards Bay	100	84	56	53
eNseleni	0	0	0	0
Empangeni (Old Cemetery)	0	0	0	0
Vulindlela	0	0	0	0
TOTAL BURIALS	199	168	174	126

Note: eMpangeni, eNseleni and Vulindlela Cemeteries are at full capacity with only reserved graves remaining at eMpangeni (Old Cemetery).

It is worth noting that Council is streamlining service delivery to the community by providing a “One Stop” facility for cemetery services that includes the booking/reservation at the following treasury offices.

- Richards Bay Treasury Office (Civic Centre)
- eSikhaleni Treasury Office (Hlanganani and New Hall)
- Ngwelezane Treasury Office
- eNseleni Treasury Office
- Vulindlela Treasury Office
- eMpangeni Treasury Office

Trial tests for cemeteries compaction at Richards Bay and eSikhaleni Cemeteries has been conducted. The collapse of grave site excavations at the eSikhaleni and Richards Bay cemeteries still remains a great challenge with the loose sandy soils that cover the site. The City of uMhlathuze embarked on a soil compaction exercise in order to improve the soil condition. A service provider was appointed to investigate the problem and table a report on possible solutions to guide Council in resolving the issue of collapsing graves.

High energy impact compaction (HEIC) was used to investigate the feasibility of densifying the soils using impact rolling. The comparison of pre-compaction and post-compaction results was carried out by using a variety of in-situ testing methods. Additional tests were performed (in-situ testing, soil laboratory testing and excavation monitoring) one month after the completion of the compaction works to study the 'set-up effect' – that is the time-dependent increase in the strength and the stiffness in recently densified sands.

The field measurements indicated that the depth of soil improvement extended to 2.5m below natural surface level and that the in-situ moisture content should be within an acceptable range of the optimum moisture content to ensure the effective densification by the impact roller.



eSikhaleni Cemetery sub surface storm water



Collapsing side wall of excavation for in-situ Line

GRASS CUTTING AND ARBORICULTURE:

- Parks Services deals with the grass cutting and pruning of trees in all areas within the jurisdiction of City of uMhlathuze in order to keep the city clean and safe for the Community.
- A total area of **1 0645 567** square metres were maintained during the 2019/2020 financial year and includes public open spaces, street verges, parks, municipal buildings, municipal vacant land and green belts behind properties situated in:
 - Brackenham
 - Birdswood
 - Enseleni
 - Mandlanzini
 - Felixton
 - Arboretum

- Mereensee
- Aquadine
- eSikhaleni
- eMpangeni
- Hillview
- Ngwelezane
- Ntambanana
- Mzingazi

Grass cutting cycles takes approximately 6-8 weeks to complete.

- The City of uMhlathuze Parks Section is also responsible for the floral arrangement /decoration at events and function hosted by the City.
- Due to vast areas that require maintenance, various contractors are employed to assist with grass cutting and functions with great success during the fast-growing season. The contractors are tasked to cut twice a month during the period of 1 December 2019 to June 2020.

GRASS CUTTING AND PRUNING TEAMS AT WORK



Figure 114: Grass Cutting And Pruning Teams At Work

TECHNICAL WORKSHOP

This unit deals with procurements of new equipment, parts, repair and maintenance of all the machinery and equipment that is used to render service delivery in terms of grass cutting and pruning of trees for Environmental and Recreational Services.

During the 2019/2020 Financial year, 4 tractor drawn slasher were procured.

NATURE CONSERVATION (ALIEN INVASIVE PLANTS)

- Alien invasive control programme is funded by the Department of Economic Development, Tourism and Environmental Affairs (DEDTEA) and the department financial year ends in March every year
- Council provides the herbicides as required
- 2202.93 hectares of alien invasive plants within the jurisdictions of City of uMhlathuze were cleared in 2019/2020 financial year.



Figure 115: Clearing alien invasive plants

TREES PLANTED DURING 2019/2020

Total numbers of three hundred and fifty one trees (351) trees were planted during the 2019/2020 financial year in the following areas:

DATE	Area/Lot No.	Name of Tree		Type
		Genus	Common Name	Indigenous
16/07/2019	Richards Bay and eSikhaleni Cemetery	Harpephyllum	Wild Plum	80
06/09/2019	Gobandlovu Primary School	Harpephyllum	Wild Plum	40
	Musi Primary School			
	Mcabango Primary School	Mangifera	Mango	5
	Maghama Primary School			
09/09/2019	Dumisane Makhaya Village	MandlakalaPrimary School	Citrus	5
		Harpephyllum	Caffra	8
		Mangifera	Mango	2
10/09/2019	Dumisane Makhaya Village	Citrus	Orange	2
		Harpephyllum	Wild Plum	18
		Mangifera	Mango	4
		Citrus	Orange	4
12/09/2019	Dumisane Makhaye Village	Harpephyllum	Wild Plum	8
		Vondlo Primary School	Mangifera	5
		Aquadene Secondary School	Citrus	4
17/09/2019	Emondi High School	Harpephyllum	Wild Plum	10
		Mangifera	Mango	2
		Citrus	Orange	2
19/09/2019	Dumisane Makhaya Village	Mangifera	Mango	21
		Citrus	Orange	21
11/10/2019	Wood n Raw Primary School	Mangifera	Mango	31
		Umhlathuze Creche	Litchi Sonn	5
			Sclerocarya	3
			Persea	10
			Herpephyllum	1
10/10/2019	Dumisane Makhaya Village	Citrus	Orange	60
TOTAL NUMBER OF TREES PLANTED DURING THE FINANCIAL YEAR:				351

Table 54: Trees Planted During 2019/2020

No trees were planted during the third quarter of the financial year due to the delayed delivery of trees by the Servic provider. Planting is also not done during the fourth quarter as it is a very dry season and based on historical data, trees planted during the period April to June have a poor survival rate.

ARTS AND CULTURE

BUSINESS FUNCTION

- Arts and Culture unit has the following sub-units under it:
- Halls and Thusong Centres
- Libraries
- Museum
- Performing art and cultural preservation

In line with the City's vision and mission of improving the quality of citizen's health and wellbeing Arts and Culture's mandate is to provide the following services:

- Creation of a vibrant, dynamic cultural life and artistic practice, which would serve, respects and affirms the understanding and appreciation of Arts and Culture values and cultural differences in the City of uMhlathuze.
- Support community and visitor access to quality visual arts, craft and design exhibitions and programmes in the City of uMhlathuze.
- Uncover and nurture creative industry endeavours and artistic talent.
- Provision of adequate facilities within the communities.

LIBRARIES

The City of uMhlathuze has nine libraries it manages and these libraries offered to the communities the following services:

- Circulation of Books
- Provision of a safe environment to enable studying, internet access, photocopying etc.
- Awareness creation of different topical issues through awareness displays.
- Presentation of activities such as:
 - National Librarians day - 10 July 2019
 - Nelson Mandela Day - uMhlathuze Libraries spent their sixty seven minutes at Ikhaya Likababa Orphan Home located in Felixton on 18 July 2019, we spend the day reading and telling stories about Nelson Mandela and playing indigenous games.
 - Story Telling - 20 August 2019.
- In order to cater for those community members who are attending tertiary institutions, libraries have the working relationships with the following institutions, University of Zululand, University of Johannesburg and University of North West amongst others.

Total visits of all Libraries (Quarter 1 July – September 2019)	Total visits of all Libraries (Quarter 2 October – December 2019)	Total visits of all Libraries (Quarter 3 January– March 2020)	Total visits of all Libraries (Quarter 4 April – June 2020) (Lockdown)	Annual Total visits of all Libraries
131134	163672	142335	0	437141

Table 56: Library Visits

A total number of 58 302 books were circulated by the ten (10) Municipal libraries during the 2019/2020 financial year. A breakdown of this figure below indicates circulation numbers at each of the 10 Libraries:

LIBRARY	NUMBER OF BOOKS CIRCULATED
Aquadene Library	2123
Brackenham Library	3118
Empangeni Library	1514
Enseleni Library	2922
Esikhaleni Library	3340
Felixton Library	3142
Ngwelezane Library	1642
Ntambanana Library	150
Richards Bay Library	26724
TOTAL NUMBER OF BOOKS CIRCULATED	58203

TABLE 57: A breakdown of this figure below indicates circulation numbers at each of the 10 Libraries

MUSEUM

The museum collect objects and materials of cultural, religious and historical importance preserve them, research into them and present them to the public for the purpose of education and enjoyment. In line with its mandate the museum during the period under review managed to do the undertake to following activities:

- Permanent Art Work: A selection of fabric art has been displayed in showcasing the two dimensional art that the Museum collected.
- Training: The Museum Training hall/activities were utilized nearly every day by different institutions. Zikulise Community Training presented Business skills and Sewing for 25 people over a period of three (3) months.

- Visual Art Display (Arts Festival): Opening of “25 Years of Multifaceted Realities” - a visual art exhibition that alluded to various social ills depicted by artists highlighting the 25 years after South Africa received its independence and shared experiences by South Africans. The audience was provided with the opportunity to interact with the exhibiting artists for networking and sales purposes.



FIGURE 116: Audience Interacting with Artists at National Arts Festival

The following table reflects statistics in respect of museum visits during the course of the year for the period June 2019 to June 2020:

MUSEUM VISITS: JUNE 2019 – JUNE 2020				
DATE	ADULTS	CHILDREN	TRAINEES	SCHOOLS
June 2019	7	2	50	1
July 2019	29	86	50	1
August 2019	30	60	45	2
September 2019	9	31	45	1
October 2019	11	35	35	1
November 2019	80	43	35	2
December 2019	45	12	0	0
January 2020	39	4	4	0
February 2020	75	26	25	1
March 2020	14	17	45	0
COVID LOCK DOWN				
In line with National Lockdown Regulations no visits to the Museum for the period April to June 2020 were allowed.				

Table 58: Statistics – Number of Museum Visits

- In addition to the schools and members of the public that visited the museum during the course of the year, the following events were also hosted:
- Music evening with Mdeni Mhlungu with approximately 100 Attendees; and
 - The display by Vuyani Mdluli of his new venture involving the sale of clothing with artwork. Approximately 80 members of the public attended this display.

HALLS AND THUSONG CENTRES

- HALLS

Access to 27 hall facilities were ensured by the provision of the following services to the community during the period under review:

The bookings entioned below include reservations done in all 27 halls which are: funerals, weddings, community meetings, governmental functions, government services churches, memorial services, municipal events, schools events, private events etc.

In this financial year, one (1) hall; Mancence and Two (2); Bambanani & Ndondwane Creches were constructed.

Total Usage of all Halls (Quarter 1 July – September 2019)	Total Usage of all Halls (Quarter 2 October – December 2019)	Total Usage of all Halls (Quarter 3 January– March 2020)	Total Usage of all Halls (Quarter 4 April – June 2020) (Lockdown)	Annual Total Usage of all Halls
1146	1410	976	0	3532

Table 59: Hall Usage Statistics

• **THUSONG SERVICE CENTRES**
ANNUAL THUSONG WEEK

The Port Dunford TSC was nominated to participate in the National Thusong Excellence Awards which took place on 17 September 2019. The category was for Outstanding Partnerships. The category was divided into 7 elements namely; Private Sector, Business, NPO/ NGO, Learning Institution, Government, Good Samaritan and Parastatals The Port Dunford TSC won 3rd place. A lot of effort was invested to ascertain that such achievements and programmes that have impacted on the lives of the communities are recognized and the Centre is put on the Map.



FIGURE 117: 2nd Runner Up Certificate

ARTS AND CULTURE PROGRAMMES

The Arts and Culture section organises a diversity of programmes, activities and events, with the aim of fulfilling prosperity and social cohesion through arts, culture and heritage. These events are done in collaboration with the District Municipality (KCDM) and KZN Department of Arts and Culture (Provincial). The Section also partners with determined artists and private individuals or companies that arrange and co-ordinate events that advance the interests of the Municipality in line with the Integrated Development Plan (IDP) and any other relevant documents.

EVENT	NUMBER OF PARTICIPANTS
Operation Siyaya emhlangeni	2000
Umkhosi womhlanga (Reed Dance)	1300
Ceremic workshop	8
3 Day Arts Festival	500
TOTAL NUMBER OF PARTICIPANTS IN EVENTS	3808

Table 60: Arts and Culture Event Participant Statistics

• **OPERATION SIYAYA EMHLANGENI**

uMhlathuze Municipality Arts and Culture Section hosted the Operation Siyaya eMhlangeni (Pre – Reed Dance) on 17 August 2019 at Kwa-Dlangezwa Sports Ground (Ward 30). The intention of this event is to accommodate those maidens who won't be able to attend the Reed Dance Ceremony. Eighteen (18) buses were procured to transport maidens and matrons, About 2000 maidens who were catered for and 100 matrons. Other Local Municipalities under the umbrella of King Cetshwayo District Municipality attended the event for support.



• **PROVINCIAL REED DANCE CEREMONY**

uMhlathuze Municipality Arts and Culture in partnership with Provincial Arts and Culture, King Cetshwayo District Municipality and Local Municipalities under KCDM participated in Reed Dance Ceremony which was on 6 -8 September 2019 at KwaNongoma eNyokeni Palace.

• **CERAMIC WORKSHOP**

Eight (8) participants from uMhlathuze Municipality were transported to Drakensberg for ceramic training, on 16 - 20 September 2019 at Cathedral Peak.

• **ARTS FESTIVAL**

The city hosted Ebukhosini arts festival for three (3) days from 27 – 29 February 2020. The festival targeted performing arts, visual arts, craft, food cuisines, fashion and film.



Figure 118: Arts Festival: Day 1: Official Launch



Figure 119: Day 2 Theatre Performances and “Movies under the stars” (film screenings)



Figure 120: Day 3: Fashion Show

• GRANTS-IN-AID SUPPORT PROGRAMMES

Financial Grants were awarded to assist with the hosting of the following events:

- The uMhlathuze International Jazz Music Festival : 31 August 2019
- Madiba Jive Music Festival: 21 September 2019
- Dolosfees : 20 – 22 September 2019
- New Year's Eve Festival: 31 December 2019

PUBLIC SAFETY AND SECURITY

TRAFFIC SERVICES

TRAFFIC SERVICES AND OPERATIONS

This Traffic Services and Operations, commonly known as the “**The Traffic Department**” consists of various sub-units. The Traffic policing Unit, responsible for planning and organising execution of daily law enforcement plans and traffic operations. Its functions range from law enforcement duties, patrol function, directing and controlling traffic (point duty), setting up and conduct of roadblocks, vehicle checkpoint inspections (VCPs) and speed detections for purposes of road safety compliance and taking enforcement action against speeding offenders.

The Unit also attends to various calls for service received from members of the community including responding to various emergencies, road incidents (road crashes, spillages and roadway obstructions), escort duties, by-law violations and related complaints. The Unit also assists the South African Police Services in their efforts towards crime prevention, policing of gatherings, public protests and demonstrations and management of events.

The Traffic warden sub-unit, plans and executes law enforcement operations that complement the traffic law enforcement work load. The unit also focuses on the provision of road safety education at various schools. Its functions include traffic law enforcement duties, the patrol function, directing and controlling traffic (point duty), assist with setting up and conduct of roadblocks; regulating parking through parking control and parking enforcements including issuing 'fines' or notices for parking offences.

The By-Law Enforcement sub-unit enforces the Street Trading, Nuisance and the Keeping of Animal By-laws. Its functions covers law enforcement duties related to by-laws, the patrol function, road safety education and assisting traffic officers with point duty (traffic control) and roadblock activities. The Unit also attends to various calls for service including public complaints relating to violation of bylaws and nuisances from community members. The Bylaw Enforcement Unit also plans and executes police raids in conjunction with the South African Police Service and other security or armed services in order to remove illegal structures and paraphernalia used unlawfully in informal trading activities.

The Traffic Control Room is a sub-unit responsible for facilitated internal and external communications, information exchanges and to deal with public queries including during and after hours. The Radio or Control Room operates a 24-hour switchboard and is central to the departmental system of communications. The Unit has a staff of operators (Control Room Operators) whose main function entails answering telephone calls from the public and from traffic personnel or other external stakeholders such as abnormal load companies, community members and construction companies. The unit's operations include answering and transmitting radio messages in order to collect information from personnel and dispatch a response to incidents and emergencies. The Control Room also deals with emergency calls and for that purpose a 24 hour emergency line number: 035 907 5760 / 5761 is provided for use by members of the public to access the department in reporting any emergency at any time.

• ROAD SAFETY EDUCATION PROGRAMMES

The road safety educational activities conducted by Traffic wardens within the City of uMHLATHUZE are the main intervention that contributes significantly towards the prevention and reduction of pedestrian related road accidents. Crime prevention in general involves public education and articulation of public values. Allied to serious road accidents is the crime of culpable homicide. This crime may however be prevented and crashes may be reduced when law enforcement is augmented with public values and education and by use of the other pillars of crime prevention.

The Child-in-traffic programme serves to educate the local community and makes the public aware of the risks to their safety. The programme has targets vulnerable road users, school children in particular, and educates them on safe usage of public roads, alertness when traversing such roadways and making oneself more visible as a pedestrian upon any section of a public road. For purposes of the programme within the City of uMhlathuze municipality, Traffic Wardens are utilized as road safety officers

The traffic wardens organize scholars into scholar patrols and teach them how to conduct their own scholar patrols to enable schools to assist their own learners to cross public roads in the immediate vicinity of schools. Organising scholar patrols assists the Traffic department to accommodate every school within the City in road safety programmes because it is impossible for the traffic personnel to be at every school everytime.

Child-in-Traffic Programme Statistics:

	1 st Quarter 2019/2020	2 nd Quarter 2019/2020	3 rd Quarter 2019/2020	4 th Quarter 2019/2020
Number of Primary Schools Attended	30	0	17	0
Number of Scholars Attended	11 877	0	11203	0

Table 61 : Child in Traffic Programs presented at schools



Figure 121: “An example of a scholar patrol activity”

• ROAD ACCIDENTS PER QUARTER

One death is still one too many. However, a total of 55 people sadly lost their lives through road traffic accidents. A total of 67 people were seriously injured. A total of 358 people were injured but sustained minor injuries.

	1 st Quarter 2019/ 2020	2 nd Quarter 2019/ 2020	3 rd Quarter 2019/ 2020	4 th Quarter 2019/ 2020	TOTAL
Fatalities	15	22	8	10	55
Serious Injuries	15	20	24	8	67
Slight/ Minor Injuries	100	83	112	63	358

Table 62: Road Accident Statistics

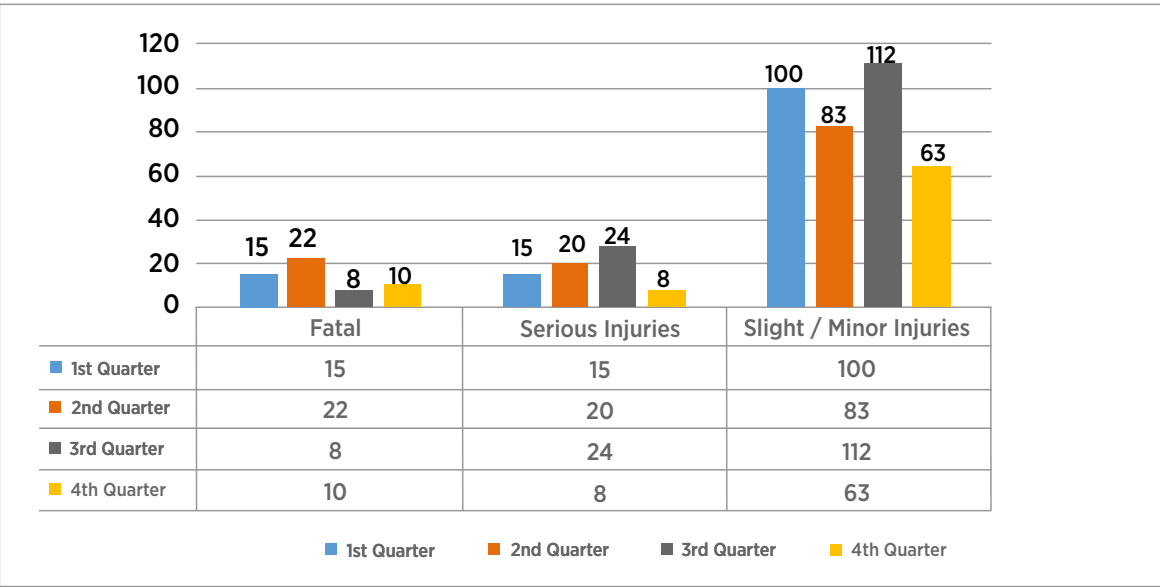


Figure 122: Accident Statistics

• REVENUE STATISTICS AND NOTICES SERVED

NOTICES (“Tickets”)	1 st Quarter 2019/2020	2 nd Quarter 2019/2020	3 rd Quarter 2019/2020	4 th Quarter 2019/2020
Sec 56 (In Hand)	1 076	520	400	496
	R 88 550.00	R 39 750	R 30 500	R8 650
Sec 341 (On Vehicle/Windscreen)	4278	1235	1711	439
	R 30 400	R 51 800	R 31300	R4 400
TOTAL REVENUE FROM SEC 56 & 341	R 285 350.00			

Table 63: Revenue Generated from Notices Issued by Law Enforcement Personnel

TARRIF	1 st Quarter 2019/2020	2 nd Quarter 2019/2020	3 rd Quarter 2019/2020	4 th Quarter 2019/2020
@ R586,96 Per Vehicle Per Officer and Per Hour excl. VAT	30	25	35	24
	R 38 597,55	R33 750, 38	R47 925,38	R32 400,22
TOTAL FOR YEAR	114 Escorts @ R 152 673,36			

Table 64: Revenue Generated from Escort of Abnormal Loads

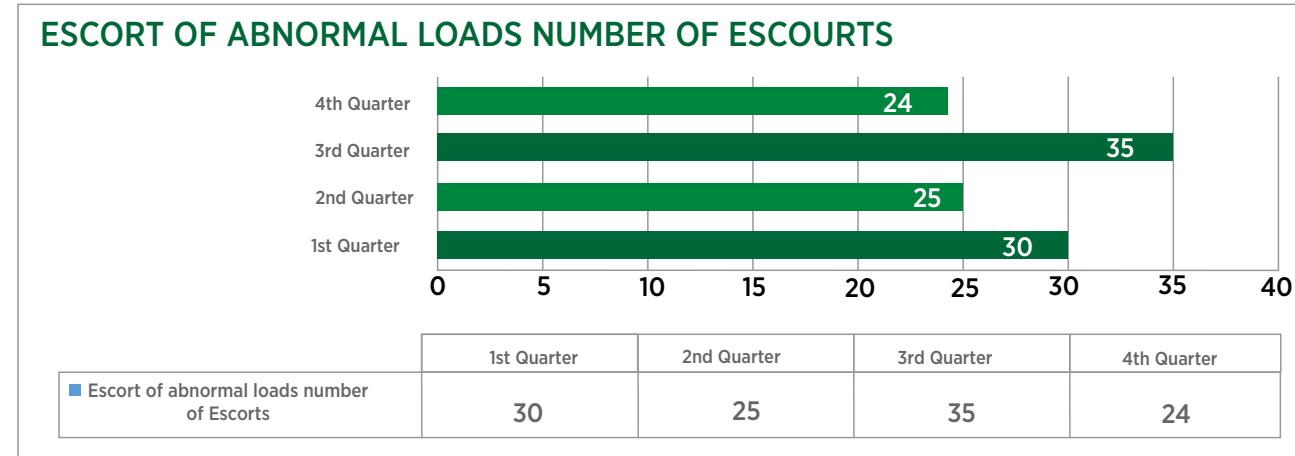


Figure 123: Number of Escort of Abnormal Loads

• CAMERA SPEED ENFORCEMENT OPERATIONS

On 3 September 2019, the Traffic Services and Operations Section (Traffic department) implemented a camera-supported law enforcement program. The program uses advanced i-Camera (i-Cam) technology in the form of speed camera equipment set up around the City. The project cameras are used to detect offences and as a basis to institute law enforcement procedures against speeding offenders. The project operates on the basis of a service delivery agreement concluded between the municipality and a public company known as Traffic Management Technologies (TMT).



Speed law enforcement in the City is undertaken by means of manually operated and camera assisted equipment. The cameras are placed on strategic sites approved by the Director of Public Prosecutions (DPP). The collective impact of both the camera-boostered and manually directed speed law enforcement impact is believed to be positive as speed is one of the major contributing factors in road crashes. The impact of all operations are reported on in the DPP's 6-monthly impact report.

• SPEED ENFORCEMENT STATISTICS

Details	1 st Quarter 2019/2020	2 nd Quarter 2019/2020	3 rd Quarter 2019/2020	4 th Quarter 2019/2020
Infringements Captured	46 297	30 274	32 746	25 435
TOTAL FOR YEAR	INFRINGEMENTS		134 752	
	RELATED PAYMENTS		R5 052 600.00	

Table 65: Speed Enforcement Statistics

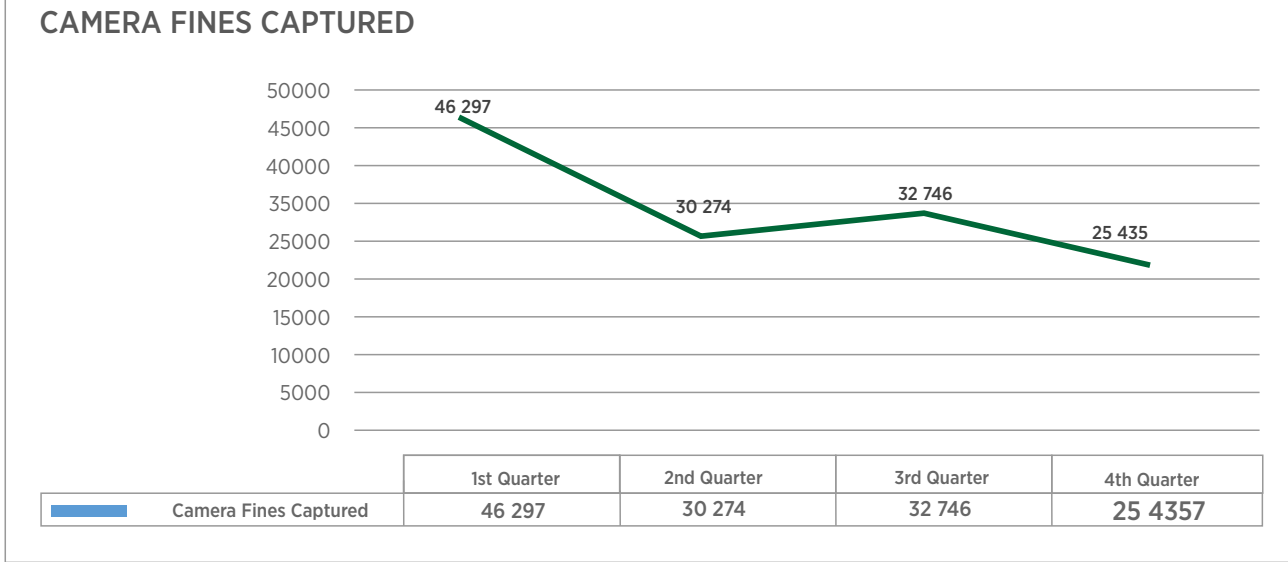


FIGURE 124: Camera Fines Captured

• PROCEDURAL LAW ENFORCEMENT - EXECUTION OF WARRANTS

Without procedural law enforcement, the effect of any law enforcement effort is reduced to a nullity because the absence thereof, allows offenders to get away without facing consequences for their actions and for impunity to abound.

TABLE 66: Execution Of Warrants

DETAILS	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020
WARRANTS EXECUTED	30	11	8	0
TOTALS	WARRANTS EXECUTED	49		
	RELATED PAYMENTS	R 41 850. 00		

• CRIMES AND ARRESTS BY OFFICERS

CRIMES	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020
	ARRESTS			
Reckless or Negligent and Other	3	6	0	0

Table 67: Instances of Reckles/Negligent/Other Crimes

NATURE OF OFFENCE	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020
Driving Whilst under the Influence of intoxicating liquor/Drug having a narcotic. effect	15	51	0	5

Table 68: Crimes Arising from Driving whilst under the Influence of Alcohol/Drugs

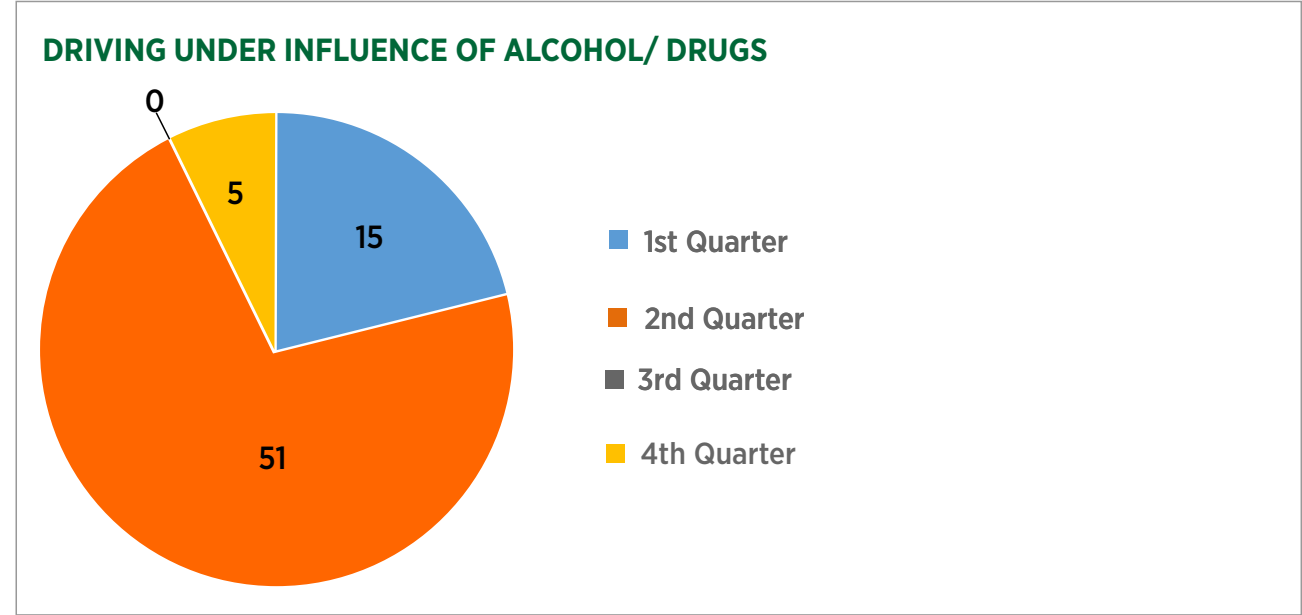


Figure 125: Crimes Arising from Driving whilst under the Influence of Alcohol/Drugs

• COMPLIANCE INSPECTIONS EXECUTED

DETAILS	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020
Business Licence Site Inspections	17	17	15	0
Informal Trade (“Hawker”) Inspections	530	630	540	50
Hawkers Trained	0	475	0	0
Compliance (Abatement) notices issued	19	14	53	45

Table 69: Compliance Inspections

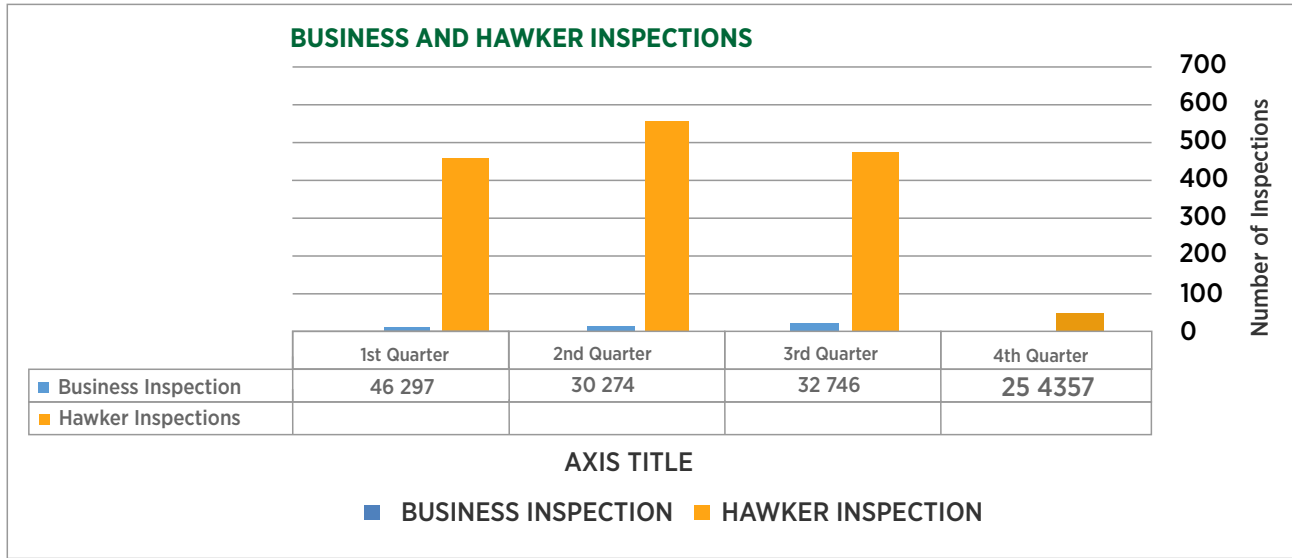


Figure 126: Business And Hawker Inspections

• BYLAW COMPLIANT INVESTIGATIONS

Many complaints about violation of by-laws were reported to the Section and law enforcement officers and traffic officers investigated these complaints. In their most number, the violations relate to nuisances and informal trading. The reported complaints were all investigated.

TABLE 70: Bylaw Compliant Investigations

NATURE OF COMPLAINT	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020
Illegal Dumping Complaints	19	10	7	7
Total Number of Complaints received and attended to	69	52	60	42

Many happy members of the community called in to thank the officials of the Traffic department for their visible work and assistance with investigation of reported nuisances and eradicating problems. Others conveyed their appreciation by email.

The Traffic department showed effectiveness and efficiency in complaints of abandoned vehicles in the residential areas.

MULTI-DISCIPLINARY OPERATIONS

• Provincial Integrated Traffic Law Enforcement Men’s Roadblock

On the 26th – 28th of July 2020, the City hosted a multi-disciplinary roadblock involving RTI, SAPS, Immigrations services, nd neighboring municipalities to address various prevalent offences in the region. The roadblock was a success with 10 drunken drivers arrested, 188 charges served, 12 vehicles suspended from operation on a public road, 3 people detained and 906 vehicles stopped.

Provincial ITLEC Women’s Roadblock

This roadblock was a similar operation as the Men’s roadblock with the exception that it focussed collective effort of women law enforcers. This roadblock was held in August 2019.



Figure 127: R34 in Vryheid during a Women’s Roadblock



Figure 128: The Women's Roadblock at R34 in Vryheid

• OCTOBER TRANSPORT MONTH 2019

The Launch of the October month 2019 was graced by the presence and keynote address of the President of the Republic of South Africa. The meeting involved unveiling of a memorial plaque commemorating those who lost their lives on our roads. The meeting took place at Heidelberg weighbridge, in Gauteng. Officers of the City of uMhlathuze municipality attended and represented the local Traffic Department.



Figure 129: 2019 October Transport Month Plaque Unveilled



Figure 130: City of uMhlathuze municipality officers at the launch of the 2019 October Transport Month



FIGURE 131: Keynote Address By President Cyril Ramaphosa



Figure 132: The local Traffic department's patrol vehicle at Heidelberg Weighbridge

• COVID 19 ROADBLOCKS DURING THE STATE OF NATIONAL DISASTER

After declaration of the outbreak of the COVID-19 virus as a pandemic, the state of national disaster was declared. This forced normal traffic law enforcement operations to be re-modelled to prioritize disaster management law enforcement in order to enforce provisions of the Regulations to the Disaster Management Act, 2002 (Act No. 56 of 2002).

NUMBER OF PATROLS CONDUCTED	AREAS COVERED
222	<ul style="list-style-type: none">• Ngwelezane Township• Hillview• Empangeni CBD• Richards bay CBD• eNseleni• Vulindlela• Port Durnford• Esikhaleni
NUMBER OF ROADBLOCKS CONDUCTED	AREAS COVERED
54	<ul style="list-style-type: none">• N2 Chicken Station• R102 Canefields• KwaDlangezwa Traffic Circle• eMpangeni Rail• John Ross Highway• Bhuchanana• eSikhaleni• Ngwelezane• Richards bay• eMpangeni• Nseleni• N2

Table 71: Patrol/Roadblocks Statistics

• NATIONAL COVID-19 LOCKDOWN STATS FOR ARRESTS

The Disaster Management Act, 2002 (DMA), has seen the SAPS, Traffic Services and SANDF join forces to tackle non compliance with the COVID-19 Regulations. These joint operations still continue despite the everchanging nature of the DMA Regulations.

DATE OF ARRESTS	NUMBER OF ARRESTS	DESCRIPTION
28/03/2020	3	Selling of liquor during the National lockdown level 5
28/03/2020	3	Operating a car wash service during the National Lockdown level 5
During the month of April & May	152	Contravening various lockdown regulations

Table 72: Arrest Statistics during Lockdown Period up to 30 June 2020



Figure 133: One of the King Cetshwayo COVID -19 Multi-disciplinary (Joint) Cluster Road Blocks addressing violations of the DMA Regulations

Public Events (Recreational, Similar or Related Activities)

Peace officers appointed by a municipality are, in terms of the law, required to assist with threats to safety and security at public events. In terms of the Safety at Sports and Recreational Events, 2010 (Act no. 2 of 2010), this assistance includes powers for searches and seizures, inspections, removal and impoundment of unauthorised vehicles found parked upon designated traffic free zones. At entrances to public events, the National Road Traffic Act, 1996 (Act no. 93 of 1996) allows traffic officers and traffic wardens to ensure the free flow of traffic by means of traffic control and instructions that may be given to road users in pursuance of public safety.

The following events were attended by traffic officers and traffic wardens in order to assist with security and traffic control measures.

RECREATIONAL OR SIMILAR EVENTS	AUGUST 2019	SEPTEMBER 2019	DECEMBER 2019	DECEMBER 2019
Operation Siyaya eMhlangeni Pre-Reed Dance Celebrations at KwaDlangezwa (On 17 August 2019)	1			
Reed Dance at Nongoma (06-09 September 2019)		1		
Madiba Jive Music Concert at Richards bay Sports Complex (21 September 2019)		1		
Dr. 3 Second International Maskandi Festival at uMhlathuze Sports Complex (14 – 15 December 2019)			1	
uMhlathuze NYE Music Festival at uMhlathuze Sports Complex (31 December 2019)			1	
New Year's Day Celebrations at Alkantstrand (01 January 2020)				1
TOTAL EVENTS		6		

Table 73: Recreational or Similar Events

NATURE OF ASSEMBLY	1st Quarter 2019/2020	2nd Quarter 2019/2020	3rd Quarter 2019/2020	4th Quarter 2019/2020
1. March against Gender based violence in Enseleni	1			
2. KZN Premier visit to opening of Melomed Hospital		1		
3. uMhlathuze Mayor's event at Ntambanana			1	
4. Premier Sihle Zikalala and MEC Bheki Ntuli meeting with RBM 06/02/2020			1	
TOTAL		4		

Table 74: Non-Recreational Events

TRAINING AND DEVELOPMENT

• ATTENDANCE OF TRAFFIC WARDEN COURSE

On 25 July 2019, one traffic warden was registered as an authorized officer after completion of the prescribed training.

• ATTENDANCE OF IMPS-SA CONFERENCE 2019

Traffic Management travelled to Mpumalanga province on the 15th and 16th of August 2019 to attend the important conference which covered presentations in interesting areas of law enforcement such as the amended powers of law enforcement officers (By-law Inspectors) appointed by municipalities. These powers were promulgated on GNR 1114 in October 2018.



Figure 134: Delegates in attendance at the IMPS-SA Conference 2019

ANIMAL IMPOUNDMENT

KZNCOGTA circulated an urgent requirement that all municipalities must establish a Pound or conclude a shared service agreement with other Municipalities or entity to establish a Pound. It further directed municipalities to:

- Adopt and implement a Pound Bylaw by way of a Council Resolution,
- Promulgate the relevant bylaw in the Provincial Gazette in accordance with the provisions of section 13 of the Systems Act,
- Amend their 2018/2019 Integrated Development Plans to include Municipal Pounds in the said Plans, in the event that the establishment of a Municipal Pound does not currently feature in the approved Integrated Development Plan,
- Allocate a budget for the establishment of a Municipal Pound or a shared service Municipal Pond, in the Adjustment Estimate of the relevant Municipality,
- Establish an operational Pound or shared service pound with another Municipality or entity.



Due to the straying onto public roads and prevalence of accidents involving animals on public roads, the establishment of an operational Municipal Pound was rendered a high priority on the Agenda of the Justice, Crime Prevention, and Security (JCPS) Executive Council Cluster. This culminated in the COGTA circular requiring setting up of municipal pounds. In the meantime, City of uMhlathuze signed an SLA with Durban Snaxx, a Service Provider who impounded stray animals seized by traffic officials since the effective date of the contract in 2019. The contract ended in November 2019 and continued for a few months on a month-to-month basis.

The municipality also promulgated its own by-laws which has activated the sunset clause on application of the provincial legislation on establishment of Pounds. A new contract with a new service provider is yet to be concluded.

QUARTER	NO OF IMPOUNDS	ACTUAL NO OF COWS	TRAFFIC SECTION OB NUMBER
1 st Quarter 2019 /2020	2	4	OB 76
		3	OB 229
2 nd Quarter 2019/2020	5	5	OB 113
		4	OB 147
		2	OB 179
		4	OB 188
		5	OB 467
3 rd Quarter 2019/2020	0	0	N/A
4 th Quarter 2019/2020	0	0	N/A

TABLE 75: Animal Impoundment



NO. FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.

Gazette	Page
No	No

XXX Local Government Municipality Municipality Systems Act 2000 (Act No. 32 of 2000): uMhlathuze Animal Pound Bylaw 2

Be it enacted by the Council of the City of uMhlathuze Municipality, in terms of Section 156(2) of the Constitution of the Republic of South Africa, 1996, read with section 11 (3)(m) of the Local Government Municipal Systems Act, 2000(Act No.: 32 of 2000) as follows:

Section

1. Definitions
2. Applications
3. Establishment of pound
4. Appointment of poundkeeper
5. Trespassing or Straying animals may be impounded

New Year's Day Celebrations At Alkantstrand

The road closure took the form of previous year closures. The traffic flowed with ease despite the high volume of traffic headed to the beach areas. Some vehicles were not allowed to reach the beach area due to congestion with traffic. Traffic officers worked around the clock controlling traffic from the new NYE event on the 31st of December 2019 till the evening of the 1st of January 2020. It was noted that many people still love getting to the seaside on this day despite the congestions that are perennially experienced.

The preparations commenced with a local trailblazer for the event. This was spearheaded by the Arts and Culture Department. The main event at eNyokeni would be held on the 6th to the 8th of September 2019. The traffic department was instrumental in the safety of transportation of the buses conveying the maidens to Nongoma. All twenty buses were tested and examined by qualified traffic examiners. Then buses were carefully approved to join the escorted convoy. Two buses which had failed the test were disallowed from joining the convoy. Traffic officers drove through to eNyokeni leading and sealing the convoy of buses both to and from KwaNongoma. These interventions ensured safe arrival and return of the local maidens who attended the Reed Dance.

MOTOR VEHICLE LICENSING

- Motor Licensing and Registration under Traffic Services operates in the following areas:
 - eMpangeni Motor Licensing Bureau
 - Richards Bay Licensing Bureau
 - Drivers' license Testing Centre

- The Motor Vehicle Licensing Bureau (MLB) is responsible for, inter alia;
 - Issuing motor vehicle licence disks,
 - Renewal of - and registering motor vehicles,
 - Attending to motor vehicle enquiries.
- The Driver's License Testing Centre;
 - Booking and testing of learners licensing,
 - Processing of driver's license renewals,
 - Processing of PDP applications and renewals,
 - Conducting learners' classes.

The current performance agreement between the Municipality and Department of Transport is being revised in terms of registration and licensing of motor vehicles and driver's license testing centre functions. The agreement is revised every (3) three years between stakeholders.

- **STATISTICS**

The following statistics reflect the activities for the Traffic Licensing section during the year.

	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020
Vehicle Registration	6 504	16 463	6003	1386
Vehicles Licenced	25 673	26 333	24 384	5 013
Other License transactions	94 483	93 857	102 008	17 832
Total Transactions	126 660	136 653	132 395	24 231

Table 76: Motor Licensing Transactions (Administration)

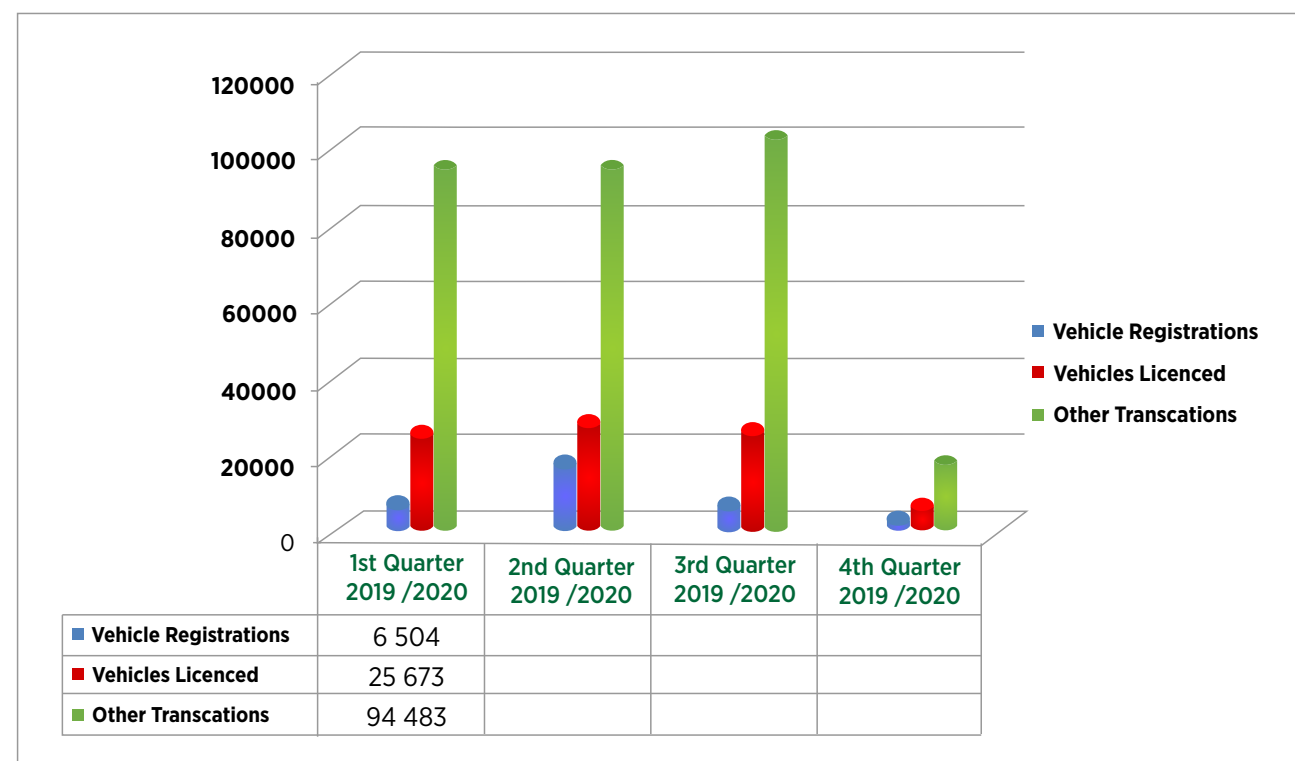


Figure 136: Graph reflecting Motor licensing Transactions

	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020	Combined Totals
Total no Applications	1 738	1305	1560	174	4 617
Test passed	933	769	824	27	2 553
Test Failed	876	587	664	18	2 145
Failed to attend	89	52	52	2	195
Capture test result	1 906	1 388	153 012	49	156 355
Drivers Licence Renewals	2 597	2 523	2 080	405	7 605
Dup Learners Licence	22	26	32	6	86
PRDP Applications	788	693	739	66	2 286
PRDP issue	771	636	592	61	2 060
Oral Tests	0	0	5	0	5

Table 77: Number of Driver and Learner Licences Processed

FIGURE 137: Drivers Licence Applications, Tests and Renewals

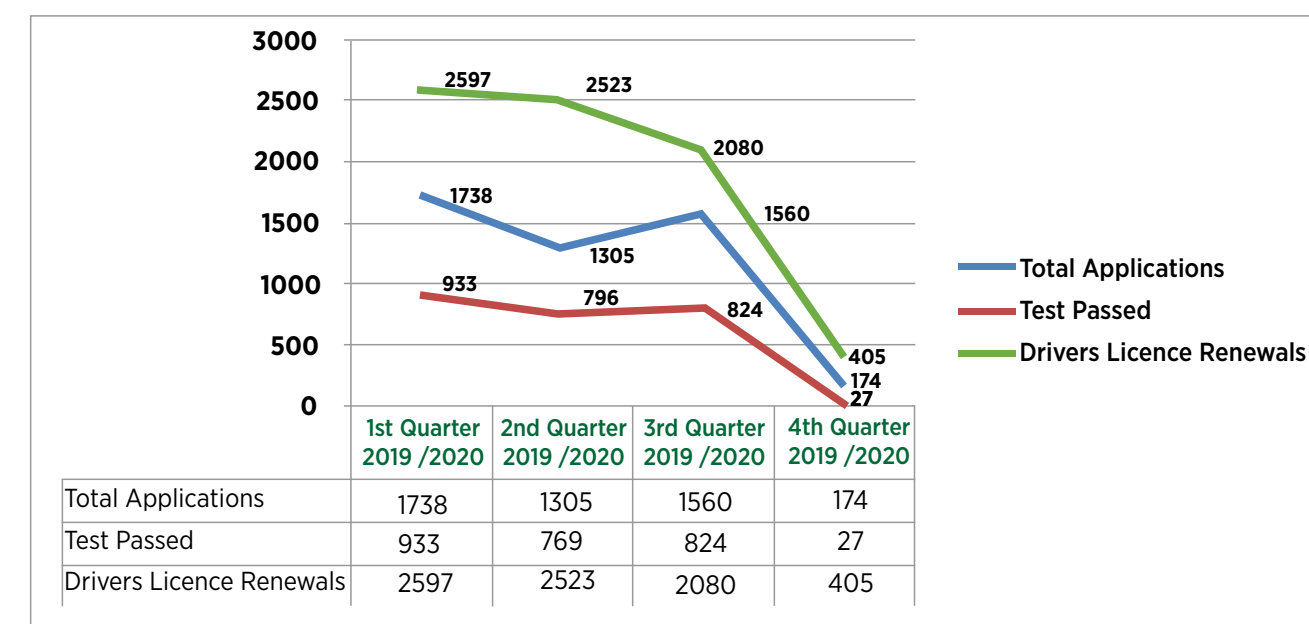
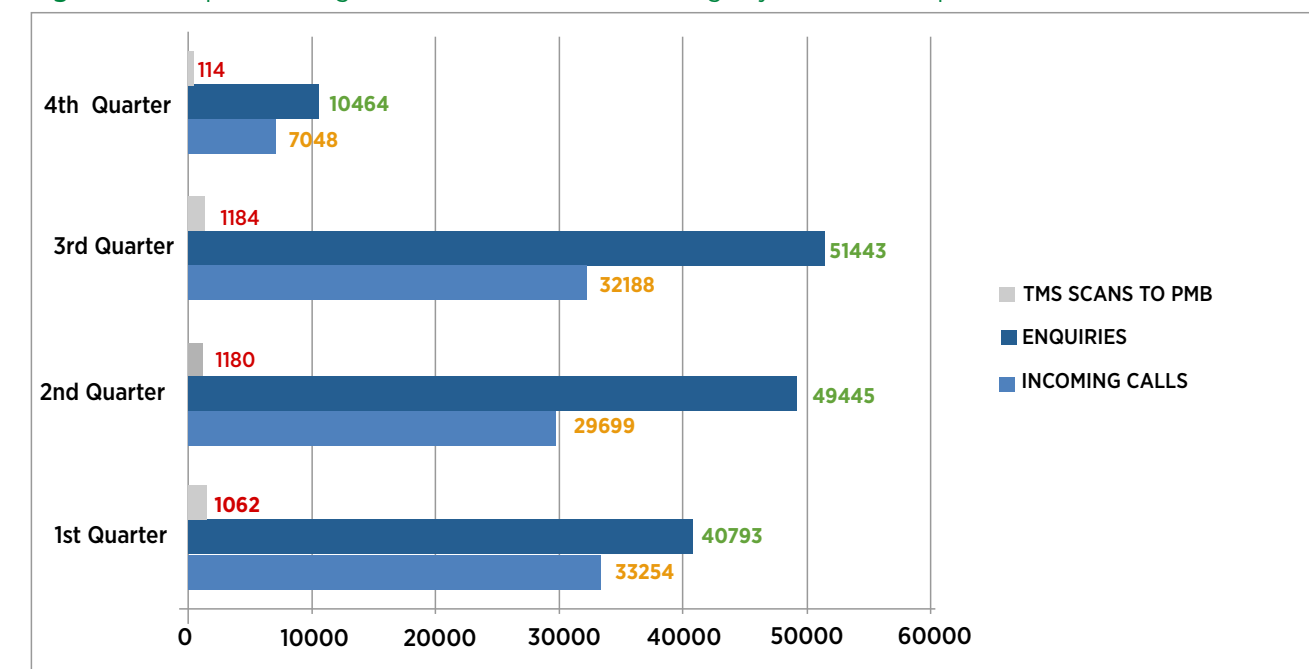


Table 78: Number of Traffic and Licensing Payments and Enquiries attended to.

	1st Quarter 2019 /2020	2nd Quarter 2019 /2020	3rd Quarter 2019 /2020	4th Quarter 2019 /2020	Combined Totals
ENQUIRIES					
INCOMING CALLS	33 254	29 699	32 188	7 048	102 189
ENQUIRIES	40 793	49 445	51 443	10 464	152 145
TMS SCANS TO PMB	1 062	1 180	1 184	114	3 540

Figure 138: Graph reflecting Number of Traffic and Licensing Payments and Enquiries attended to



• SPECIAL PROJECTS

EXPANSION FOR SERVICE

Public Safety, in particular the Licensing Unit, will be establishing a workstation at the eSikhaleni Services Centre. The services offered will be limited to motor vehicle renewals and motor vehicle enquiries only. Workstations will consist of a licensing transaction point, a helpdesk and Supervisors' office.

The service provider handed over the project to Council during July 2020. Commencement of services will be subjected to a final inspection by KZNDOT, installation of equipment and the Gazetting of the facility.



eSikhaleni Service Centre where licensing workstation will be located



SECURITY SERVICES

The Mandate of the Security Section is to protect Councils assets and Employees as well as Office Bearers. We have a legislated mandate from PSIRA Act 56 OF 2001, MISS document of 1996 (miss) and Criminal procedure act 51 of 1977. We also deal with illegal occupation of Municipality land issues and demolitions if there is a Court order. We also deal with enforcement of bylaws. At times we are affected by community protests whereby protesters end up coming to the civic and demand to see POB'S violently. We are managing those situations by the help of CRG and the Police.

The Security Section has several contracts in place with private security companies to protect Council buildings and facilities. It is divided as follows:

- Security at Cash Offices and Electrical Substations
- Security at Council Major Buildings and Sites
- Security at Municipal Halls , Parks and Sports Facilities
- Diverse Security Services
- Security at Water Treatment works and Sewage pump stations and related amenities
- Cash in transit Services

More than 130 Council assets and properties are being protected. Five Security Firms are being utilized for this purpose, with each of the firms specializing in its own field, making it easier to manage and to control. This covers all the departments in all aspects related to security.

• SQUATTING AND VAGRANT CONTROL TEAM

Council utilises the services of a team consisting of 15 guards responsible for **"SQUATTING AND VAGRANT CONTROL"**. This team is provided by a private security company contracted to monitor security in greenbelts and open spaces in and around the city.

The functions of this unit were adjusted significantly to address additional security risks within the Municipal jurisdiction that arose during the outbreak of COVID 19. These functions include inter alia the protection of Council Assets (ie closing off of Beach and other areas), resettling of homeless people as well as the escorting and protection of food supply of food parcels to people in need.

Community requests for assistance received by the Security Section is attended to and, when needed, assistance is provided in the prevention of crime.

The Security Team assisted the SAPS during night raids with great success on numerous occasions. Many arrests made during these raids and include the confiscation of drugs, the arrest of illegal immigrants, arrest of wanted criminals and various other issues. These activities were carried out at no additional cost to Council and was done as part of their social responsibility commitment.. The SAPS was assisted on **26 occasions** with operations during this period



Figure 139: Beach access control during COVID 19 National Lockdown



Figure 140: Combined operation with Police



Figure 141: Suspect Arrest



Figure 142: Search of illegal structures

• BEACH PROTECTION

Security Protection was provided at Alkantstrand throughout the year. Additional teams were deployed over the Festive season as a large number of visitors and tourists visit our beaches during the festive season. A rise in the crime rate over this particular period of the year required CRG (Control Risk Group) Security, appointed to provide security at the beach, to assist SAPS to ensure the safety of all holidaymakers on our beaches.



Figure 143: CRG Security guards on parade before shift (Dec 2019)



Figure 144: 31 December 2019 at Alkantstrand beach.

• CATTLE CONTROL

Council contracted security guards assist the Traffic Section with the impounding of cattle and stray animals, in terms of the Bylaws, in the suburbs within Municipality boundaries. Four guards are utilized at a time on an ad hoc basis. Bicycle Patrols are carried out within the various suburbs of Richards Bay, throughout the course of the day, in order to identify and report stray cattle. A large number of stray cattle were impounded during the course of the year and transported to the Animal Pound in Umlalazi.



CATTLE IMPOUNDING

• BICYCLE PROJECT

The Security Section initiated a bicycle patrol project in certain suburbs of Umhlathuze. A private Security Company was contracted to manage and carry out Bicycle patrols in liaison with the Police. The Patrollers are assisted with back-up armed response vehicles if and when required.

The Security company works hand in hand with the police and focusses on “crime hot spots” identified by the police in suburbs such as Esikhaleni, Ngwelezane, Vulindlela and Nseleni. This initiative has proven to be very successful with a significant reduction in crime reported since its inception.

• RANDOM ALCOHOL TESTING AT DEPOTS, CIVIC CENTRE AND OTHER BUILDINGS.

The Security section in conjunction with the Corporate Services SHE Section randomly carried out breathalyser tests on employees at places of work in accordance with the SHE Policy Regulations.



Random Breathalyzer Tests Conducted at Depots and other Municipal Buildings



INFRASTRUCTURE SERVICES

S. HLELA
DEPUTY MUNICIPAL MANAGER INFRASTRUCTURE SERVICES

TRANSPORT, ROADS, STORM WATER AND COASTAL MANAGEMENT SERVICES

The Section comprises of the following units:

1. TRANSPORT PLANNING AND STRATEGY
2. URBAN ROADS AND RAIL
3. STORMWATER AND COASTAL MANAGEMENT SYSTEM
4. RURAL ROADS

The Section strives to expand and maintain road infrastructure in order to improve access and promote Local Economic Development including infrastructure in rural areas and the maintenance of storm water facilities.

1. TRANSPORTATION PLANNING AND STRATEGY

The section must ensure that the City of uMhlathuze remains up-to-date with development and to provide sufficient, modern and futuristic infrastructure as required, by attending to Signalised intersections, Roads and storm water related contracts and quotations, Transportation planning and Transportation planning projects.

SERVICE DELIVERY ACHIEVEMENTS

Various quotations to improve service delivery were done during the Financial Year 2019/2020 and can be summarised as indicated in the table below:

Table 79: Quotations Completed for the Period - 2019/2020

NO	PROJECT DESCRIPTION
1.	Quote for the Supply of Material, controllers and the installation of the Traffic Signals at Joh Ross / Eco Park intersection
2.	Pubic Toilet at Esikhaleni Container Park
3.	Supply and install two Controllers

See photos of the projects as set out in the table 1.1:



Public Toilet at Esikhaleni Container Park



Installation of new Traffic Signals at John Ross / Eco Park intersection:

TRAFFIC SIGNALS DESIGN

There are eighty seven (88) signalised intersections within the City of uMhlathuze that need on-going timing improvements to ensure efficient traffic flow patterns through the highways, arterials and main collectors.

Table 80: Timing changes were done at the following intersections:

NO	INTERSECTION
1.	Anglers Rod / Fish Eagle Flight
2.	Alumina Allee / Carbonode Cell
3.	John Ross / Alumina Allee
4.	Alumina Allee / Duralumin Duct

TRANSPORTATION PLANNING

This Section attends to Public Transport Projects that can have an impact on the existing and future roads network and transportation systems. The function also entails traffic model planning to improve the transportation efficiency in and around the City. Comments are made on all new development applications and subdivisions where a Traffic Impact Assessment (TIA) is required and where there will be any influence on the existing and future roads network. This section assesses Traffic Impact Assessments for existing and new developments. Roads contribution calculations for the services agreements are done according to the Roads Services Contribution Policy. This section must ensure effective traffic flow and that the existing infrastructure will cater for the changing traffic conditions.

Assessments done are summarised in the table below:

Table 81: Assessments done are summarised

Month 2019	Pre Applications	Applications
Jul	3	4
Aug	2	9
Sept	5	4
Oct	4	5
Nov	1	8
Dec	5	7
Jan	6	6
Feb	2	5
Mar	14	6
Apr	0	1
May	0	0
Jun	0	1
TOTAL	42	56

TRANSPORTATION PLANNING PROJECTS

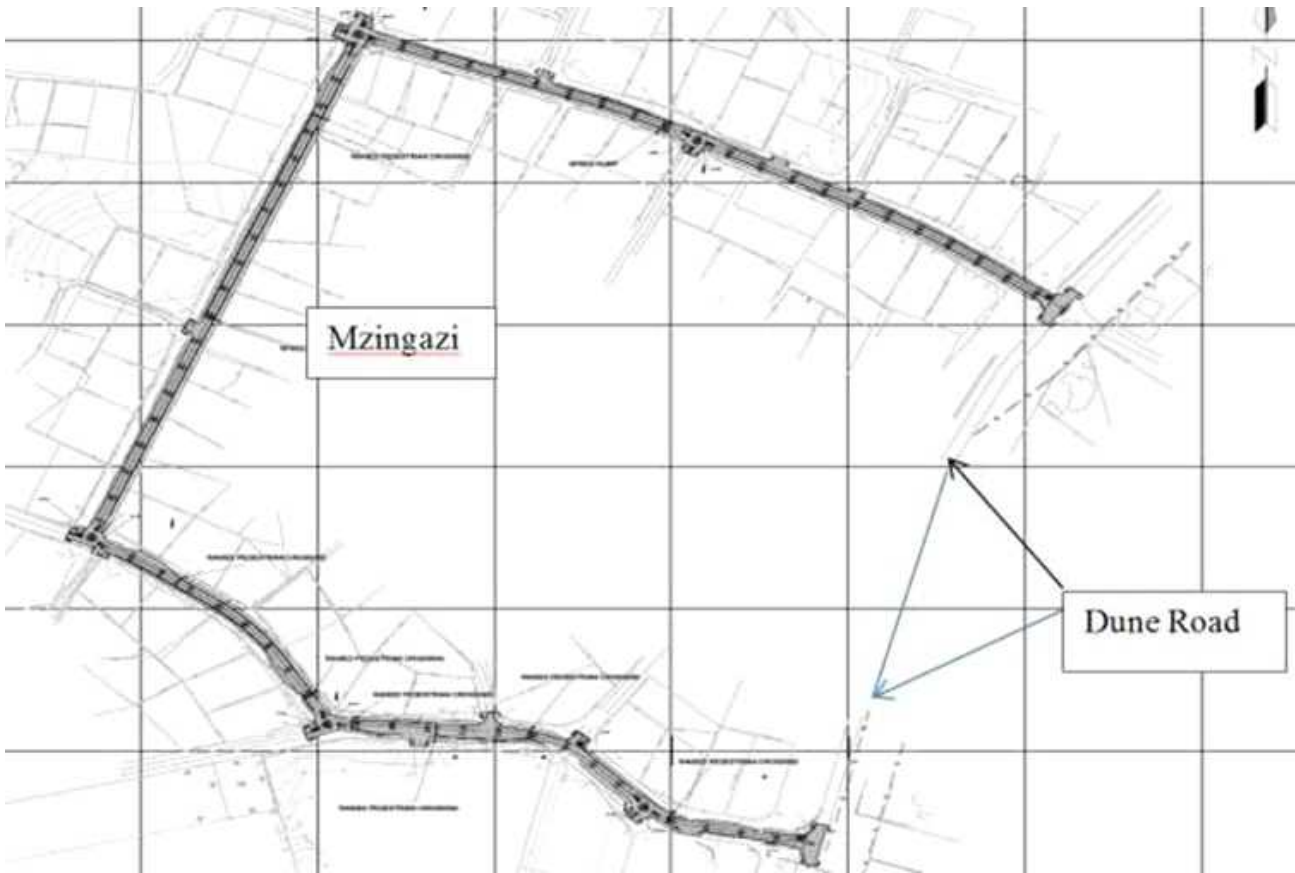
Various roads related projects are executed during this financial year. The projects that were completed are as indicated below.

1.Mzingazi Road Upgrade:

Mariswe Consulting was appointed for the Development of a Business Plan for the upgrade of Municipal Rural Roads. The Business Plan was approved in November 2014 by COGTA and included in the Municipal Infrastructure Grant (MIG) projects.

The Contractor, Sikoti Investments cc was appointed on a 9 month project for the upgrade of a road in Mzingazi. Construction commenced and work is practically completed in January 2020.

The extent of the project is as indicated on the site plan below:



The completed Bus Road that was under construction, with a kerb and walkway on the one side and an edge beam on the other.



Traffic calming measures installed i.e. speed humps at dedicated pedestrian crossings:



Municipal standard Concrete walkways with the red brick strip were constructed.



Bus and Taxi Laybys with pedestrian shelters were constructed at regular intervals.



Municipal standard Concrete walkways with the red brick strip were constructed.



Bus and Taxi Laybys with pedestrian shelters were constructed at regular intervals.



Municipal standard Concrete walkways with the red brick strip were constructed.



Walkway, kerbs, premix surface and line markings with a stormwater kerb inlet.



Municipal standard Concrete walkways with the red brick strip were constructed.



Road markings, painted pedestrian crossing, signage and bus/taxi layby:

2. ANNUAL WALKWAY TENDER:

An annual walkway tender that is valid for 3 years commenced in this financial year. Zalopath (Pty) Ltd were appointed and commenced with the work.



Construction of walkways in Dunford Road



Construction of walkways in Dunford Road

3. ANNUAL TRAFFIC CALMING TENDER

An annual traffic calming tender that is valid for 3 years commenced in this financial year. Qajana / STM JV were appointed and commenced with the work.



4. Upgrade of the Dune Road / Anglers Rod / Knorhaanbaai intersection:

Zalopath (Pty) Ltd were appointed for the upgrade of the intersection on a 6 months tender. Work commenced in 2019 and were completed early 2020.

Photos during construction of road widening:



2. URBAN ROADS & RAILWAY SIDINGS

The Urban Roads Section services the City of uMhlathuze's total urban area from three main Depots and the main Civic Centre in Richards Bay. The City is divided into the following three areas:

- Western Area: Empangeni, Ngwelezane and Wards 9, 23 to 29.
- Southern Area: eSikhaleni, Vulindlela and Wards 10 to 22 and 30.
- Northern Area: Richards Bay, eNseleni and Wards 1 to 8.

A total of 580.4 km of Urban roads are maintained within the City. The description of work performed as per Works Orders are reflected in the table below:

NB: NORTH = Richards Bay, Mzingazi, Mandlazini and eNseleni
SOUTH = eSikhaleni & Vulindlela
WEST = Empangeni, Ngwelezane, Dumisane Makhaye Village and Felixton.

2.1. MAINTENANCE WORKS CARRIED OUT ON THE 2019/2020 FINANCIAL YEAR

ROADS AND STORMWATER OPERATIONS AND MAINTENANCE – FOURTH QUARTERLY REPORT	Year	ANNUAL 2019/2020		
	Area	North	South	West
ANNUAL REPORT	Unit	Total	Total	Total
Walkways – Cleaned (Internal Teams)	m	83,2	0	60
Walkways – Cleaned (Contractors)	m	0	0	0
Walkways - Replaced (Internal Teams)	m²	71	0	541
Walkways - Replaced (Contractor) Three Year Walkway Rehabilitation Contract 8/2/1/UMH398-18/19	m²	0	0	2132,4
Walkways - Repaired	m²	0	0	0
Kerbing – New (Internal Teams)	m	0	0	22
Kerbing – Cleaned	m	72	0	0
Kerbing – Repaired/Replaced (Internal Teams)	m	10	0	12
Kerbing – Repaired/Replaced (Contractor) Three Year Replacement Contract 8/2/1/UMH413-18/19	m	0	0	4955

Table 82: Maintenance Works Carried Out On The 2019/2020 Financial Year

	Area	North	South	West
	ANNUAL 2018/2019			
	Unit	Total	Total	Total
Pothole Repairs	m²	374,5	146,819	587
Pothole Patching	m²	1157,94	1753,15	1291,1
Pothole Preparations	m²	445,3	1692,41	2884,27
Thesen - Replaced	No	60	0	0
Thesen - Repaired	No	0	0	17
Bollards - New	No	0	0	49
Bollards - Replaced	No	0	56	22
Bollards - Repaired	No	0	0	0
Guards Rails - Repaired	m	3	0	0
Guards Rails - Replaced	m	0	0	0
Pre-Cast Yard - Concrete slabs	m	0	0	0
Speed Humps	No	0	9	7
Driveways Repaired	m²	42	27,02	0
Sub-soil drains	m²	0	0	0
Public Parking Repaired	m²	0	54,72	0
Paving Bricks Replaced	m²	0	0	0
Road Shoulders Repaired	m²	0	0	0
(1) Total number of potholes complaints responded to within Municipal standard / (2) Total number of pothole complaints received = 279/309 (90, 29%) Annual Average	No.	241/260	18/18	20/31
	%	92,7	100	64,5

Table 82: Maintenance Works Carried Out On The 2019/2020 Financial Year



2.2. ANNUAL REHABILITATION PROGRAM FOR 2019/2020 FINANCIAL YEAR

- No Roads Rehabilitated in this financial year and the procurement of the service provider is in progress.
- Three-Year Provision of Surface Seals As and When Required by the City of uMhlathuze - Contractor has been appointment.

MUNICIPAL RAILWAY SIDINGS

The Municipality owns and maintains 17 kilometres of rail sidings. A Rail Safety Permit is annually applied for, of which one of the conditions is that Council must compile a quarterly report which is sent to the Rail Safety Regulator, a body responsible for the safe operation of all the Country's rails on behalf of Transnet. The current permit which has been renewed is valid from 28 February 2018 to 28 February 2019.

All the funds required to maintain the sidings are paid by the respective industrial and commercial land owners whose property is adjacent to the rail tracks. These businesses are levied once a year based on the previous year's maintenance expenses incurred by Council on a pro-rata basis depending on the size of their respective properties.

In order to comply with the Rail Safety Permit conditions, monthly inspections need to be carried out on the sidings, resulting in maintenance work that has to be carried out. The latest maintenance schedule resulting from the inspections.

Currently, the maintenance work is being carried out on Council's behalf by WES Railway Construction appointed as from 01 June 2018 for the three-year contract overseen by R&H Rail Consultants. The contractor is responsible for all daily inspections for the municipal rails and also attends railway maintenance matters. Once a month the risk assessment inspections are conducted with the representative from Transnet, R & H Rail Consultants, WES Railway Construction and uMhlathuze Municipality. The contractor has done the maintenance of 12,873 km railway tracks and 32 sets of turnouts for this quarter.



Figure 145: Rail Maintenance of feedline from Bhizolo to the Exchange Yard in Alton

MAINTENANCE ACTIVITIES RELATE TO ROAD MARKINGS AND SIGNAGE.
ROAD MARKING SECTION

2.3. The following work has been performed by the Road Marking Section for the 2019/2020 Financial Year

DESCRIPTION	UNIT	ANNUAL QUANTITIES
Stop	Number	0
Stop line	Metre	0
Speed hump	Number	192
Pedestrian cross	Number	3
Yield	Number	165
White solid line	Metre	107
Pedestrian line	Metre	121
Island	Metre	2
Kerbs	Metre	9
White arrow	Number	0
Yellow arrows	Number	5
Parking	Number	13
White broken line	Metre	1
Yellow solid line	Metre	0
Bus stop	Metre	90
Yellow box	Metre	9
Parking lots	Number	22
Bus parking	Metre	7

Table 83: Road Marking Section for the 2019/2020 Financial Year



Line Markings - Empangeni



Line Markings - Richards Bay

Road Marking Contractor Annual Report for 2019/2020 Three Year Provision of Road Markings, Road Studs and Sand Blasting.

Table 84: Road Markings, Road Studs and Sand Blasting

SUMMARY 2019/2020 (THERMO & REFLECTIVE PAINT)	UNIT	ANNUAL QUANTITIES
100 mm wide white - Retro reflective	Metre	107300
Road Studs Installation	Number	7779



Line Markings - Empangeni



Line Markings - Richards Bay

Table 85: SIGN ERECTED TRAFFIC SIGNS: ALL AREAS COMBINED

DESCRIPTION	QUANTITY
Speed hump	61
Stop	78
Yield	69
Side junction	2
Circle sign	1
Information board	56
100km/h	1
Bus stop	2
Pedestrian cross	10
Chevron	270
No entry	14
Pedestrian priority sign	23
No stop	28
Keep left	14
Stop ahead	2
No left turn	1
Street name	2

DESCRIPTION	QUANTITY
Number 3 for 3 way stop	4
Number 4 for 4 way stop	0
Tow away zone	23
Cul de sac	1
No right turn	1
Animal ahead	1
40km/h	1
30km/h	1
No taxi allowed Line Markings	2
Camera	1
TOTAL SIGNS ERECTED	669

3.STORMWATER SYSTEMS AND COASTAL ENGINEERING SECTION

The Stormwater System and Coastal Planning Section is responsible for the overall Stormwater Management and Operation functions throughout the City.

It also deals with the Coastal Management functions such as Beach Rehabilitation and Maintenance through the cooperation of various stakeholders that are involved in all activities and functions along the City’s coastline viz.

- King Cetshwayo District Municipality
- Transnet National Ports Authority
- KZN Wildlife Authority

3.1 STORMWATER SYSTEMS OPERATIONS AND MAINTENANCE

The Operations and Maintenance functions of the Stormwater Infrastructure Component is dealt with both in-house (internally) which forms part of the un-planned maintenance and out-sourced (externally) which forms part of the planned maintenance.

TABLE 3.1 The Stormwater Maintenance (unplanned/planned) function is shared with the Urban Roads Section and work executed during the Financial Year July 2019 to June 2020 is as follows:

Table 86: The Stormwater Maintenance (unplanned/planned)

STORMWATER OPERATIONS AND MAINTENANCE -	Year	2018 / 2019				
	Quarter	1	2	3	4	
PLANNED/UNPLANNED MAINTENANCE	Unit					Total
Stormwater Kerb Inlet / Junction Box / Wingwall - New	No	2	0	1		3
Stormwater Kerb Inlet / Junction Box / Wingwall - Repaired	No	14	0	3		17
Stormwater Kerb Inlet / Junction Box / Wingwall - Cleaned	No	86	21	1	1	109
Stormwater Kerb Inlet / Junction Box / Wingwall -Cover Replaced	No	130	369	184	21	704
Stormwater Culvert / Small Bridge – Cleaning	No		1			1
PLANNED/UNPLANNED MAINTENANCE						
Stormwater Pipes – Repair / replace	M	5	19	1		25
Stormwater Pipes – Cleaning / High Pressure Jetting	M	115	980	734		1829
Stormwater Subsoil Drains - Cleaning	M	0	0	0		
Open Stormwater Earth/ Concrete Drain Cleaning	M	144	3 570	287		5617
Street Cleaning	M	7245	36 981	12 741	1616	57727

The above records indicate unplanned storm water maintenance work, undertaken in-house. It must be noted during this year no planned storm water maintenance work was carried due to the absence of the Annual Storm water maintenance contracts, which is an outsourced function to small emerging contractors.

Stormwater maintenance in the rural areas are also being undertaken under the Rural Roads section, in the form of Pipe culvert cleaning. This is reported on as below.

Stormwater Pipe Culvert Maintenance in January 2020

WARD	STARTED DATE	COMPLETED DATE	DESCRIPTION
19	03/01/2020	03/01/2020	Cleaning Pipe no.1
19	06/01/2020	06/01/2020	Cleaning Pipe no.2
15	07/01/2020	07/01/2020	Cleaning Pipe no.2
15	08/01/2020	08/01/2020	Cleaning Pipe no.3
15	09/01/2020	09/01/2020	Cleaning Pipe no.4
15	10/01/2020	10/01/2020	Cleaning Pipe no.5
15	13/01/2020	13/01/2020	Cleaning Pipe no.6
15	14/01/2020	14/01/2020	Cleaning Pipe no.6
15	16/01/2020	16/01/2020	Cleaning Pipe no.7
15	17/01/2020	17/01/2020	Cleaning Pipe no.8
15	20/01/2020	20/01/2020	Cleaning Pipe no.9
14	21/01/2020	21/01/2020	Cleaning Pipe no.1
14	22/01/2020	22/01/2020	Cleaning Pipe no.2

WARD	STARTED DATE	COMPLETED DATE	DESCRIPTION
14	23/01/2020	23/01/2020	Cleaning Pipe no.3
14	24/01/2020	24/01/2020	Cleaning Pipe no.4
WARD	STARTED DATE	COMPLETED DATE	DESCRIPTION
14	27/01/2020	27/01/2020	Cleaning Pipe no.5
14	28/01/2020	28/01/2020	Cleaning Pipe no.6
14	29/01/2020	29/01/2020	Cleaning Pipe no.7
14	30/01/2020	30/01/2020	Cleaning Pipe no.8
14	31/01/2020	31/01/2020	Cleaning Pipe no.9
6	13/01/2020	13/01/2020	Cleaning the Stormwater
6	14/01/2020	14/01/2020	Cleaning the Stormwater
6	15/01/2020	15/01/2020	Cleaning the Stormwater
6	22/01/2020	22/01/2020	Cleaning the Stormwater
6	23/01/2020	23/01/2020	Cleaning the Stormwater
6	24/01/2020	24/01/2020	Cleaning the Stormwater
7	27/01/2020	27/01/2020	Cleaning the Stormwater
7	28/01/2020	28/01/2020	Cleaning the Stormwater
6	30/01/2020	30/01/2020	Cleaning the Stormwater
10	02/01/2020	02/01/2020	Pipe Culvert Cleaning
10	03/01/2020	03/01/2020	Pipe Culvert Cleaning
10	06/01/2020	06/01/2020	Pipe Culvert Cleaning
10	07/01/2020	07/01/2020	Pipe Culvert Cleaning
10	08/01/2020	08/01/2020	Pipe Culvert Cleaning
10	09/01/2020	09/01/2020	Pipe Culvert Cleaning
30	13/01/2020	13/01/2020	Pipe Culvert Cleaning
30	16/01/2020	16/01/2020	Pipe Culvert Cleaning
30	17/01/2020	17/01/2020	Pipe Culvert Cleaning
30	21/01/2020	21/01/2020	Pipe Culvert Cleaning
30	22/01/2020	22/01/2020	Pipe Culvert Cleaning
11	27/01/2020	27/01/2020	Pipe Culvert Cleaning
11	28/01/2020	28/01/2020	Pipe Culvert Cleaning
11	29/01/2020	29/01/2020	Pipe Culvert Cleaning
11	29/01/2020	29/01/2020	Pipe Culvert Cleaning
11	30/01/2020	30/01/2020	Pipe Culvert Cleaning

Table 87: Stormwater Pipe Culvert Maintenance in January 2020

See above sample of pipe culvert cleaning work undertaken in the rural areas for the month of January 2020 only. It must be noted that pipe culvert cleaning was undertaken during all month within the year, except the last quarter (April – June 2020) due to the national COVID 19 lockdown.

Other Operational Maintenance Projects undertaken within the year is as follows:

- Structural Road Brides and large Culverts assessment and compilation of maintenance plans. (Planning = 30%)
- Compilation of a Master Stormwater Drainage Plan and Catchment Management Plan. (Planning = 0%)

A few Capital Projects have also been performed during this annual period, indicated as below: Emergency pedestrian bridges constructed in wards 1, 5 & 11 and completed in October 2019.



Ward 1



Ward 5



Ward 11

COMPLETION OF THE NORTHERN BULK STORMWATER CHANNEL FOR THE AQUADENE HOUSING PROJECT



The Northern Channel 1 depicted in the above pictures is complete, whilst the North-Western Channel 2 – Transnet Channel, is awaiting commencement of construction.

NEW CONCEPT DESIGN AND IMPLEMENTATION OF PEDESTRIAN BRIDGES

A consultant has been appointed to provide new more sustainable pedestrian bridges in the rural areas. This project is currently at planning stage (60% complete). Below are some concept design initiatives of the different bridges.



Concrete portal culvert design

FIGURE 146: New Concept Design And Implementation Of Pedestrian Bridges

ALKANTSTRAND VEIHING DECK AND STAIRCASE – DESIGN AND CONSTRUCTION

A consultant has been appointed to provide a new concept and idea to the access provision onto Alkantstrand beach for both beach users and lifeguards and their equipment. The project is currently at planning stage (60% complete). Below is the concept that was adopted and approved by Council.



Figure 147: Alkantstrand Veiwing Deck And Staircase – Design And Construction

4. RURAL ROADS OPERATIONS

The Rural Road Operations Section constructs all work for the citizens of the City living in Rural Areas. The operations include the following:-

- RURAL ROADS
- ACCESS ROADS

In the 2019/2020 Financial Year, Rural Roads Graded 346.21 km's of roads and Gravelled 43.98 km's and Cleaning Congested Pipe Culverts on a continuous basis thereby assisting hundreds of residents residing in the Rural Areas.

THE TABLE BELOW REPRESENTS THE TOTAL WORK THAT HAS BEEN EXECUTED IN THE 2019/2020 FINANCIAL YEAR: 1 JULY 2019 TO 30 JUNE 2020

DATE	ROADS GRADED		ROADS GRAVELLED		SW PIPE CULVERTS	
	Km's Graded	Work in Wards	Km's Gravelled	Work in Wards	NO SITES	Work in Wards
Jul-19	59,21	13,19,5,8,6,10,30,29,34,11,32,31,33	1,03	5		
Aug-19	65,13	13,14,22,12,5,11,10,34,28,32,24,25,27	0,02	5		
Sep-19	45,56	12,13,19,5,1,6,4,28,29,32,31	0,34	4		
Oct-19	18,58	20,19,15,5,4,8,2,26,11,34,10,27,24	6,89	2,11,10		
Nov-19	13,84	13,2,11,30,10,25	10,66	15,12,18,16,17,13,2		
Dec-19	24,16	22,13,18,17,4,1,5,11,34,10,31,32	10,66	0		
Jan-20	36,78	1,5,6,8,10,11,12,18,19,22,28,29,30,34	0,00	0		
Feb-20	29,55	29,55,2,4,5,10,11,12,14,15,18,29,34	0,00	0		
Mar-20	48,99	4,5,6,8,13,15,18,20,22,24,25,27,31,32,33	0,00	0		
Apr-20	0,00	0	0,00	0		
May-20	4,41	32, 25, 24	0,00	0		
Jun-20	0,00	0	25,04	31, 32, 24, 12, 13, 17, 18, 19, 20, 22, 5, 2, 6, 4, 1		

Table 88: Total Work That Has Been Executed In The 2019/2020

Various Earth Moving Plant are used by the Section to carry out their function and Council has already invested in its own Plant in order to best execute its mandate.

It is worth mentioning that more resources are still required to best equip the section with the necessities for it to perform at its level best and archive its set goals.

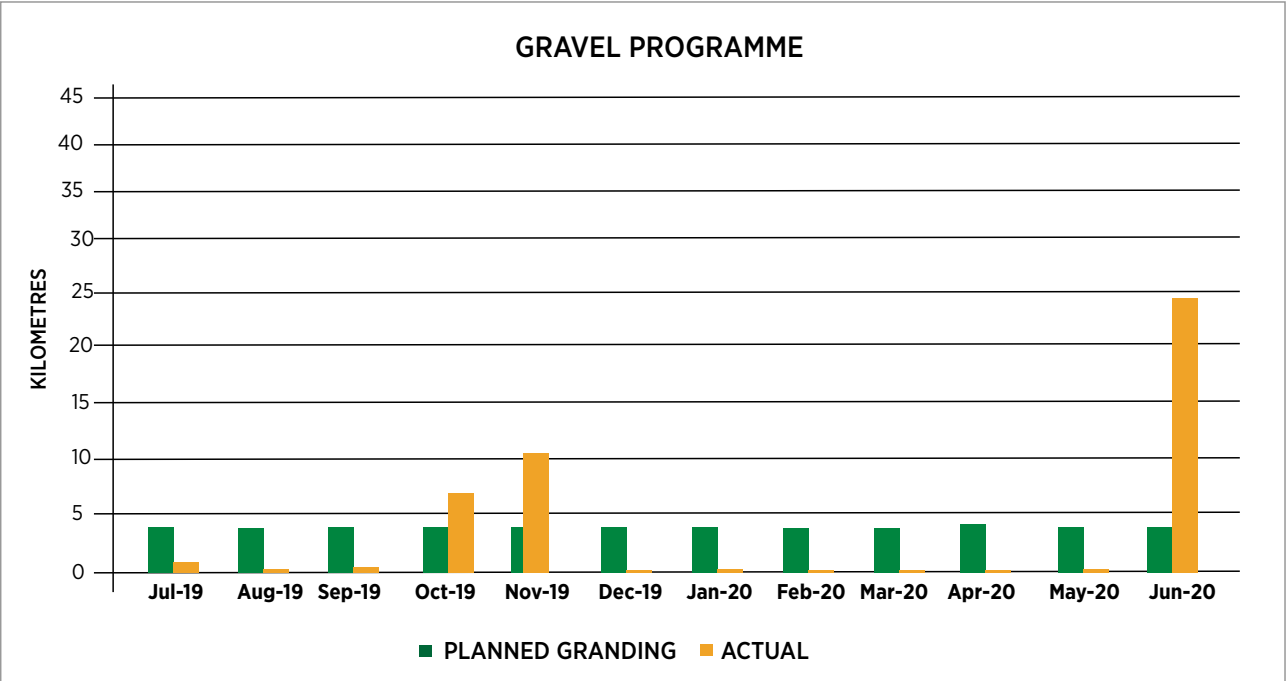
The 4 different areas set out to cater for the whole of uMhlathuze Municipality each have their own Plant namely:-

- TLB
- GRADER
- ROLLER
- WATER TANKER
- TIPPER TRUCK

GRAVELLING PROGRAMME AND OTHER INFORMATION

A Total of 346.21 kilometres of Grading was done in all Wards for the financial year 2019/2020 and the work was carried out throughout the 12 months.

The work carried out is reflected in the graph below:



Road washed away after heavy rains



Road repaired after intense damage



Road collapse after heavy rains



Re-graveling in progress

PIPE CULVERT BRIDGES

Various Pipe Culvert bridges are installed around the rural area in assisting with crossing in high demanding areas. The section identifies areas that require the bridges urgently on an annual bases assisted by the ward Councillors.



Before and after pictures of pipe culvert installation

TOTAL WORK CARRIED OUT/EXECUTED

This is all the Grading, Graveling and Pipe Culvert that has been carried out in 2019/2020.

Table 89: Grading, Graveling and Pipe Culvert 2018/2019

TOTALS	KM'S GRADED	KM'S GRAVELLED	PIPE CULVERT
2019/2020	346,21 km	43,98 km	0 Sites

ENGINEERING SUPPORT SERVICES

This section comprises of the following units:

1. Project Management Services
2. Building & Structures Section
3. Infrastructure Asset Management

1. PROJECT MANAGEMENT UNIT

This section is responsible for the implementation of capital projects on behalf of other departments which do not have the capacity to execute. The section also prepares specifications and tender documentation. The MIG Grants funding is also implemented by Project Management Unit (PMU) section. The section also deals with its part of contribution into the creation of job opportunities in all its budgets which then feed into the municipality's Expanded Public Works Program as we deals with service delivery.

DURATION OF THE PROGRAMME

The grant received from National Treasury was changed July 2020 from Municipal Infrastructure Grant (MIG) to the new Infrastructure Urban Development Grant (IUDG). The purpose of this grant is for urban local municipalities to support spatially aligned public infrastructure that will lead to functional and efficient urban spaces.

To ensure that non-metropolitan cities can focus on integrated development in cities. Capital investment align to three-year capital programme aligned to 10-year capital expenditure framework (CEF).

- Qualification criteria:
- Management stability
- Audit findings
- Unauthorised, irregular, fruitless and wasteful expenditure
- Capital expenditure
- Reporting in terms of MFMA Performance Improvement Plan (PIP)

TABLE OF AMOUNT ALLOCATED FOR THE PAST 3 YEARS

DESCRIPTION	2017/2018 (MIG)	2018/2019 (MIG)	2019/2020 (MIG)
Approved budget amount	R 108 742 000.00	R 104 604 000.00	R 139 988 000.00
Spent budget amount	R 108 742 000.00	R 104 604 000.00	R 130 456 800.33
Difference	R 0	R 0	R 9 531 199.67

Table 90: Table Of Amount Allocated For The Past 3 Years

The following table above details the multi-year consolidated infrastructure investment programme for the Municipality.

Due to the Covid19 Pandemic, some funds were returned to the Department of Co-operative Governance and Traditional Affairs (COGTA) to that wouldn't have been utilised as all construction work had stopped.

KEY CHALLENGES SINCE ONSET OF PROGRAMME AND CURRENT CHALLENGES:

- a. Wherever the City of uMhlathuze has/ is addressing the issue of basic level of service, the increasing number of households is being experienced in the area of its jurisdiction as it is seen as a center of attraction to services. The Municipality also took a resolution to ensure that when it comes to water, individual households' connection is done in order for proper billing system;
- b. The provision of sanitary facilities in areas around townships under the Ingonyama Trust/ Amakhosi due to the fact that some of those households are allocated land in wet areas within flood lines in areas of high water table and under electricity pylons;
- c. Upgrade of water supply pipe lines as a result of in adequate capacity of those areas inherited from the previous developmental sectors on a small scale as well as the aging infrastructure like the AC pipes. Council needs to also concentrate on the pipe replacements projects within the whole municipality;

- d. The issue of cross boundary type of schemes meant to benefit other municipalities at the expense of another municipality because it call for one to compromise his projects in order to address the bulk Infrastructure; and
- e. Ensuring municipal integration of the MIG Programme and other non-MIG funded programmes within the framework of the municipality's Integrated Development Plan and ensure the alignment of the approaches and processes of existing Council's infrastructure programmes to those of MIG is still a challenge.

EVALUATION AS PER PRACTICE NOTE

Part 1: Progress to date on Projects

Results based management principles should be used as the underlying principles to evaluate interventions and outcomes:

Item No.	ACTIVITY	ROLE PLAYER AND ROLE PLAYED
1.	Development of business plans	Consulting Engineers – Development of Business Plans
2.	Submission of business plans to uMhlathuze LM	Infrastructure & Technical Services Department – Approval of Business Plans Exco Council – Approval of Business Plans
3.	Submission of Business Plans to DWAF for approval	DWAF - Approval of Business Plans
4.	Development of Preliminary Design and Final Design of active BPs for the financial year	Consulting Engineers and Water Planning & PMU
5.	Preparation of Tender Documents	Consulting Engineers, PMU and Specification Committee
6.	Tender adverts	PMU & Corporate Services
7.	Adjudication of Tenders	Consulting Engineers – preparation of Adjudication Reports
8.	Submission to the municipality for recommendation	Evaluation and Adjudication Committee
9.	Appointment of the contractors	Municipal Manager
10.	Execution of the Projects	Consulting Engineers, Contractors, ISDs, Project Managers and PMU
11.	Completion of Projects	Consulting Engineers, Contractors, Project Managers and PMU
12.	Physical Completion	Consulting Engineers, Contractors, Project Managers . and PMU
13.	Final Completion (Defects Liability Period)	Consulting Engineers, Contractors, Project Managers and PMU and Operations and Maintenance
14.	Operation and Maintenance	Water Services – Operations & Maintenance Section

Table 91: Underlying principles to evaluate interventions and outcomes

IMPLEMENTATION OF THE APPROVED BUSINESS PLAN –

Council registered a combined rural sanitation business plan amounting to R493 million with the former MIG and this program is a continuous set up which targets the wiping off of the backlogs in all rural areas. It be noted that before we inherited a portion of Ntamabanana wards, we conducted a study and out of the total 46 873 backlogs were initially registered, the city has covered 35 958. It should be noted that the backlogs and basic services will still be addressed within the new grant Intergrated Urban Development Grant (IUDG) whilst we align public infrastructure that will lead to functional and efficient urban spaces.

It should also be noted that the more council provides these basic level of services more people move to these areas and we end up having to cover more infill households than initially planned.

PART 2: MONITORING

Define the monitoring approach; map the process (on what basis is data collected; issues around data sources and data collection methodologies). Who is responsible for each of the tasks within the map?

How is data analysed and reported for implementation purposes –

Through the Water Planning Manager/WSA Manager and the PMU manager together with the project leader or designer, the reports are read in conjunction with the drawings versus the demand on that area(s) and taking into account the future demand/ growth, the Water Planning Manager/WSA Manager or the PMU manager must call for adjustment on the proposal or approve based on the fact that it meets the community's needs. From there it must be carried into the implementation stage.

Selected Major IUDG Projects under PMU

PROJECT DESCRIPTION	PROGRESS
Mkhwanazi North Phase 5 - Reticulation Zone U	Construction
Mzingazi Sewer Phase 2 Portion 1	Complete
Upgrade of City of uMhlathuze Municipal Roads: Phase 3 - Mzingazi	Construction
Ntambanana Boreholes	Construction
Disaster Management	Inprogress
Lake Cubu Water Bulk Pipeline	Complete
Hire Charges /Water tankers	Complete
Central Industrial Area (CIA) Link Road	Tender
Upgrade of Empangeni Outfall Sewer	Construction
Mandlazini Sewer Phase 2A	Complete

Table 92: Selected Major IUDG Projects under PMU

OTHER PROJECTS EXECUTED BY PMU ON BEHALF OF OTHER DEPARTMENTS



Replacement off the Southern Outfall Sewer Rising Main & Gravity Main Phase 2, Wards - 9,23,24



Mereensee Pipe Replacement Project



Construction of SCM second floor



Mandlazini Sewer Phase 2A – Pump Station Construction, Ward

2. BUILDING & STRUCTURES SECTION

The Buildings and Structures Section forms part of the Department of Infrastructure and Technical Services under Engineering Services. Subdivisions are as follows:

- Buildings Maintenance
- Mini Buildings Projects(Maintenance Contractors)
- Lighting Services
- Air conditioning and Refrigeration

This section is responsible for the maintenance / servicing of the building maintenance works. The small works are done by this section on behalf of other Departments. The budget of the small works is done by this section on behalf of other departments and the section works on their demands and needs on their budget. The maintenance budget is done by sub-section.

ACHIEVEMENTS

The refurbishment of the Richards Bay Civic Centre, various small scale repairs on behalf of the other sections throughout the year.

Planned maintenance programs as scheduled and daily complains operation are monitored. The maintenance part is carried out by the below sub-sections under Building & Structures:-

- a. Carpentry and Glazing Maintenance team
- b. Bricklaying & Plaster/Paving/Tiling Maintenance team
- c. Painting and Decoration Maintenance Team and
- d. Lighting services maintenance team

3. INFRASTRUCTURE ASSET MANAGEMENT

The Infrastructure Asset Management unit is a cross cutting function that renders support to asset custodians and support departments in line with the integrated asset management framework.

The unit comprises of the following sub-sections:

- a) GIS civil section
- b) Planning and Design
- c) Infrastructure Asset management Unit

The sub-sections indicated above shall be elaborated in detail below:

a) GIS CIVIL SECTION

The role of GIS Civil section is to address geographical objectives associated in recording and maintaining the organisations immovable networks in terms of Capital renewal, upgrade and maintenance. The primary function of this section is to capture and maintain As-built received from the implementation of Capital projects approved in terms of the MTREF and maintain records deriving from asset maintenance.

ACHIEVEMENTS

- Implementation of a systems integration landscape to enable integration between Infrastructure Asset Management system (IAMS) and Geographical Information Systems (GIS) and Enterprise Revolution Plan (ERP);
- GIS incumbents have been trained on applicable modules in terms of the EAMS implementation.

b) PLANNING AND DESIGN

The role of the Planning and Design section is to render a support function to the infrastructure planning stage of new developments, renewal and disposal of capital infrastructure in terms of the approved MTREF and on an adhoc basis. This section contains shared serves for costing purposes.

ACHIEVEMENTS

- Providing a platform for the visibility of all immovable networks through the implementation of the EIAM solution enabling the section to make informed decisions moving forward;
- Planning and Design incumbents have been trained on applicable modules in terms of the EAMS implementation.

c) INFRASTRUCTURE ASSET MANAGEMENT UNIT

The Infrastructure asset Management unit is a cross cutting support function directing and facilitating key performance areas of the asset management framework. In consultation with asset custodians and key executive role players, the role of the Infrastructure Asset Management unit is to ensure the following:

- Review the **Asset Management Policy** and **Immovable Asset Management Procedures Manual**;
- Prepare annual **AM Plans (AMPs)** and **Strategic AM Plan (SAMP)** with a minimum of a 10-year planning horizon;
- Ensure EAMS is aligned to organisations Business objectives;
- Review **data accuracy**, and the processes for updating of spatial and alpha-numeric data in the AMIS to meet physical and financial asset management **needs**;
- Ensure **information systems' functionality** meets ongoing Asset Management needs;
- Prepare **infrastructure-related asset data** for upload to the AMIS; Review and update asset and AM
- Framework risk exposure, in line with the Municipality's risk models, recommend mitigation actions, and monitor implementation;

ACHIEVEMENTS

- Implementation of an Enterprise Infrastructure Asset Management (EIAM) solution comprising of integrated asset related engineering and technical modules to address life cycle management of immovable asset networks pertaining to Water & Sanitation, Electricity, Roads, Storm water, Facilities, etc.
- Implementation of Fixed Asset Management Policy as per Council Resolution 13264 dated 29 May 2019;
- Development of Draft Immovable Asset Management Procedure Manual in order to standardise Asset Management practice across technical and supporting departments;
- Single data model aligned to CIDMS to facilitate Smart City principles in order to address and direct capital renewal, upgrade and maintenance initiatives;
- Development of models to predict failure and potential impact, example Water Pipe prioritisation model, Sewer Pipe prioritisation model, electricity prioritisation model; etc.
- Implementation of a systems integration landscape to enable integration between Infrastructure Asset Management system (IAMS) and Geographical Information Systems (GIS) and Enterprise Revolution Plan (ERP);
- Development of initial sectoral Asset Management Plans (AMP) and Strategic Asset Management Plan (SAMP);
- Aligned Technical Asset Register (TAR) to Financial Asset Register (FAR) to facilitate Asset Register outcomes;
- The EIAM solution shall provide a platform to affect baseline asset management optimisation strategies for example formulation of Life cycle plans (operating and capital), risk based asset management strategies, modelling of Capital renewal and maintenance budget needs, etc.

- Asset custodians and supporting roles have been trained on applicable modules in Asset custodians and supporting roles have been trained on applicable modules in terms of EAMS implementation.

The Asset register implementations are initial steps that are mandatory and form the basis of developing infrastructure asset management plans.

This phase sets out to address the following asset lifecycle goals:

No	Activity	Asset Management Goals
1.	Data analysis, assessment, conversion and import;	Infrastructure Asset Management System Capability
2.	Development of Asset hierarchy;	
3.	Development of an Infrastructure Asset Register;	
4.	Review of existing Asset Management Policy;	
5.	Infrastructure Asset verification and condition assessment of specific Electrical, Transport, Water and Sanitation infrastructure;	
6.	Assessment of current/existing Asset Management business processes;	
7.	Asset Management Awareness Training;	
8.	Development of a Roadmap for Phase 2 and 3.	

Table 93: Asset Lifecycle Goals

The main objectives in this phase are to identify and define the systems and processes that are key to inform the organisations overall life-cycle asset management strategy and to propose a programme that substantially improves on the quality of the existing data that has resulted from the City’s asset management improvement programme. This is a logical and critical first step of having improved infrastructure management processes and auditability.

The systems and processes will facilitate such that the organisation can assess the following:

1. Record the nature, extent, age, utilisation, condition, performance and value of the infrastructure network;
2. Advise on existing and proposed levels of service to be achieved over a 10 year period as well as any changes in demand;
3. Review the life-cycle management needs (development, renewal, operations and maintenance and disposal) over the 10 year period;
4. Assess capital and operational budget needs;
5. Assess the prevailing infrastructure asset management practice and identify further improvement needs.

Therefore the knowledge of the existing processes as well as an understanding of what data is available and in which systems, (especially aspects such as the extent, condition, replacement cost and value) is a key point of departure that shall be addressed in Activity 1 and 6 above.

WATER AND SANITATION SERVICES

The Section comprises of the following units:

1. Infrastructure Maintenance
2. Scientific Services
3. Customer, Marketing and Retail Services

WATER AND SANITATION STRATEGIC OBJECTIVES

The City of uMhlathuze in its capacity as the Water Services Authority and juristic entity is compelled by the following acts:

To provide for the rights of access to basic water supply and basic sanitation

- **RECOGNISING** the rights of access to basic water supply and basic sanitation necessary to ensure sufficient water and an environment not harmful to health or well-being,
- **RECOGNISING** that in striving to provide water supply services and sanitation services, all spheres of Government must observe and adhere to the principles of co-operative government,
- **RECOGNISING** that the provision of water supply services and sanitation services, although an activity distinct from the overall management of water resources, must be undertaken in a manner consistent with the broader goals of water resource management;
- **ENSURING** that the quality of the city’s water resources, portable water and wastewater Systems are continually monitored in an endeavour to maintain quality and evaluate against set Standards / specifications / guidelines.

LIST OF ACHIEVEMENTS

- Generator Installation at Lake Chubu
- Lake Chubu Pipe Replacement
- Vulindlela Bulk Pipeline upgrade to Reservoir Q
- Mabuyeni Road Crossing to Augment Water Supply to Mpembeni
- John Ross Park Chamber and Pipe Replacement

The Water and Sanitation Services Section in the City of uMhlathuze has the following sections:

- Infrastructure Maintenance
- Scientific Services
- Customer Services, Retail and Marketing

INFRASTRUCTURE MAINTENANCE

The Water and Sanitation Section: Infrastructure Maintenance (Urban & Rural) has the following sub sections:

- **NORTHERN (RICHARDS BAY AND SURROUNDINGS)**
- **SOUTHERN (ESIKHALENI, DLANGEZWA AND SURROUNDINGS)**
- **WESTERN (EMPANGENI, NGWELEZANE AND SURROUNDINGS)**

The key performance areas in terms of the Infrastructure Maintenance Section as prescribed in the Plan are as follows:

- a) Operations and Maintenance - Potable water Infrastructure Network.
- b) Operations and Maintenance - Sanitation Infrastructure Network.

The infrastructure Maintenance is responsible for Operation and Maintenance of all Water and Wastewater delivery infrastructure, including Stakeholder management. This Section is also responsible for management of in-house capital funded Programmes.

INFRASTRUCTURE MAINTENANCE

1. BACKGROUND

Section 57(5) of the Municipal Systems Act and the Performance Regulations gazetted in Notice No 805 as published on 1 August 2006, provides that performance objectives must be based on Key Performance Indicators as set out in the Municipality's Integrated Development Plan.

2. DISCUSSION

2.1 Operations and Maintenance – Water and Sanitation infrastructure network

2.1.1 Water reticulation network

Asbestos Cement (AC) pipes installed from the early 1970s at the City of uMhlathuze's water network are used to reticulate water to the community. AC pipes were installed mainly because they were affordable, non-corroding alternative to metallic pipes in areas prone to corrosion.

AC pipes deteriorate as a result of a variety of factors, including working environment, operational conditions over the years with little or no maintenance attention and when stresses such as pressure and soil bearing exceed their strength, consequently they fail. Due to the variability in the deterioration rate of AC pipes, the condition of AC pipes is of utmost importance.

Pipe degradation depths are correlated with pipe residual strengths, microstructure characteristics, pipe age, water quality, and flow dynamics due to unevenly eroded internal surface of the pipe and soil properties.

Listed below is the range of internal degradation with respect to AC pipes:

- a) Water with low aggressiveness index.
- b) Soft water or water with low alkalinity
- c) Soil movement especially to small diameter pipes as AC pipes are extremely brittle when considering the mechanical property.

Furthermore, constructed structures on pipe servitudes or grounds compromise the integrity of the AC pipe. Therefore, re-routing of pipes is required.

1.1.2 Sanitation reticulation network

There are two causes of blockages and collapse or failure of an Asbestos Cement (AC) pipes in a sewer system:

- a) Introduction of foreign unsolicited objects into the sewer system, such as through open manholes covers.
- b) Corrosion due to hydrogen sulphide.

Open manholes have been a consequence of theft of steel covers, vandalism of concrete covers and effects of hydrogen sulphide on the concrete covers. Also, due to open manholes, sand is introduced into sewer systems.

Since most sewer manholes are constructed from concrete, bricks and mortar, hydrogen sulphide attacks mortar thus resulting in a weakened or compromised manhole structure, resulting in the bricks falling into the system. Procurement of polymer plastic covers is on-going to curb factors that result in open manholes.

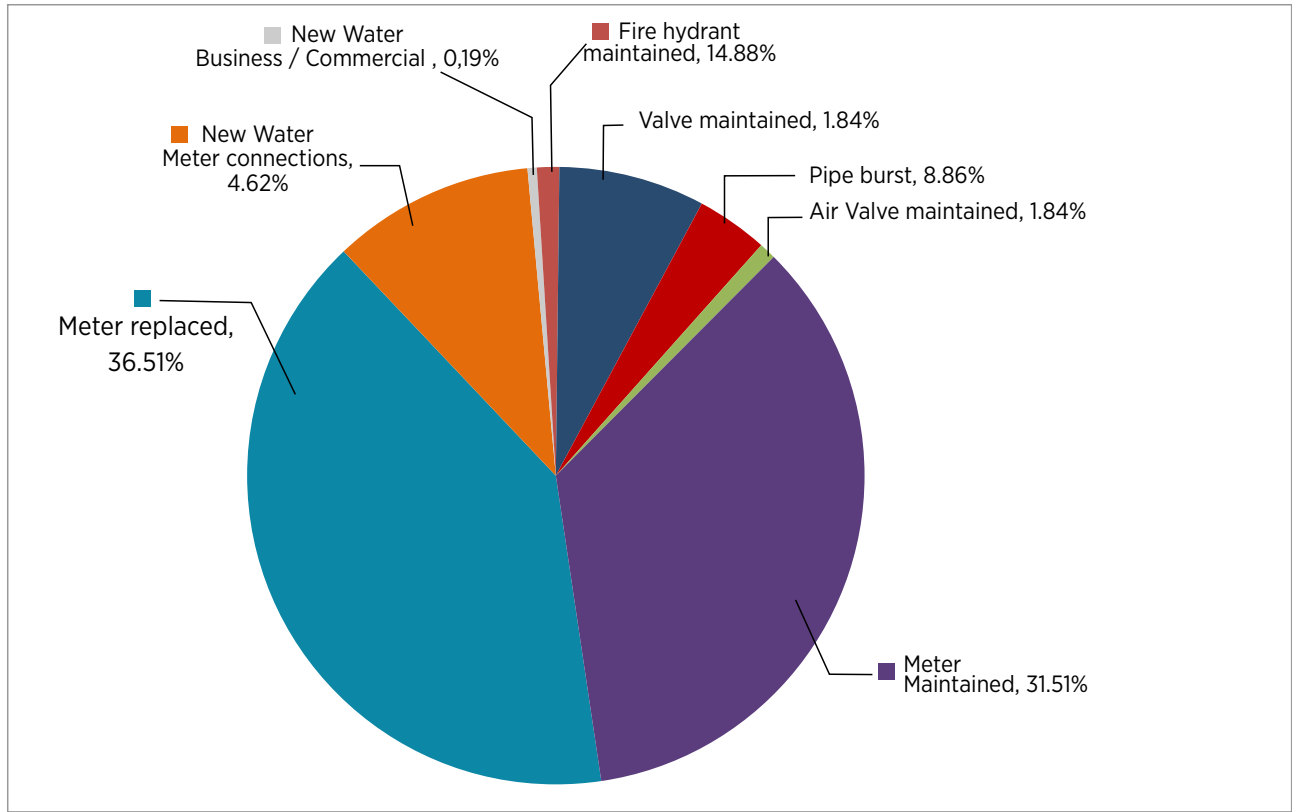
INFRASTRUCTURE MAINTENANCE (URBAN AND RURAL) – NORTHERN

The table below indicates Water Infrastructure Maintenance for 2019/2020 financial year.

Table 94: Water Infrastructure Maintenance for 2019/2020 financial year.

Water Infrastructure Maintenance Annual - 2019/2020								
Ward	Pipe burst	Valve Maintained	Air Valve Maintained	Meter Maintained	Meter Replaced	New Water Meter connections	New Meter Business / Commercial	Fire Hydrant Maintained
1	20	9	5	163	139	25	0	100
2	9	8	4	99	70	2	0	17
3	8	11	9	113	78	4	0	151
4	43	17	23	380	249	57	4	141
5	16	0	6	64	230	26	1	18
6	23	0	8	76	223	20	0	14
7	7	6	0	27	75	15	0	5
8	17	4	4	55	67	4	1	16
26	1	5	0	24	39	0	0	15
TOTAL	284	60	59	1001	1170	148	6	477
%	8.86	1.87	1.84	31.23	36.51	4.62	0.19	14.88

Figure 148: Water Infrastructure Maintenance for 2019/2020 financial year



The table below indicates Sewer Infrastructure Maintenance for 2019/2020 financial year

Table 95: Sewer Infrastructure Maintenance For 2018/2019 Financial Year

Sewer Infrastructure Maintenance Annual - 2019/2020					
Ward	Sewer blockages / overflows	Sewer Pipe Jetting	Manhole Repaired	Sewer Connections Repaired	New Sewer Connection
1	131	11	15	2	0
2	127	14	6	4	0
3	153	17	24	6	0
4	94	11	21	6	1
5	0	0	0	3	0
6	0	0	0	0	0
7	0	0	0	0	0
8	254	4	0	0	0
26	28	3	2	1	0
TOTAL	787	60	6	22	1
%	83.9	6.39	87.25	2.35	0.11

Figure 149: Sewer Infrastructure Maintenance for 2019/2020 financial year chart

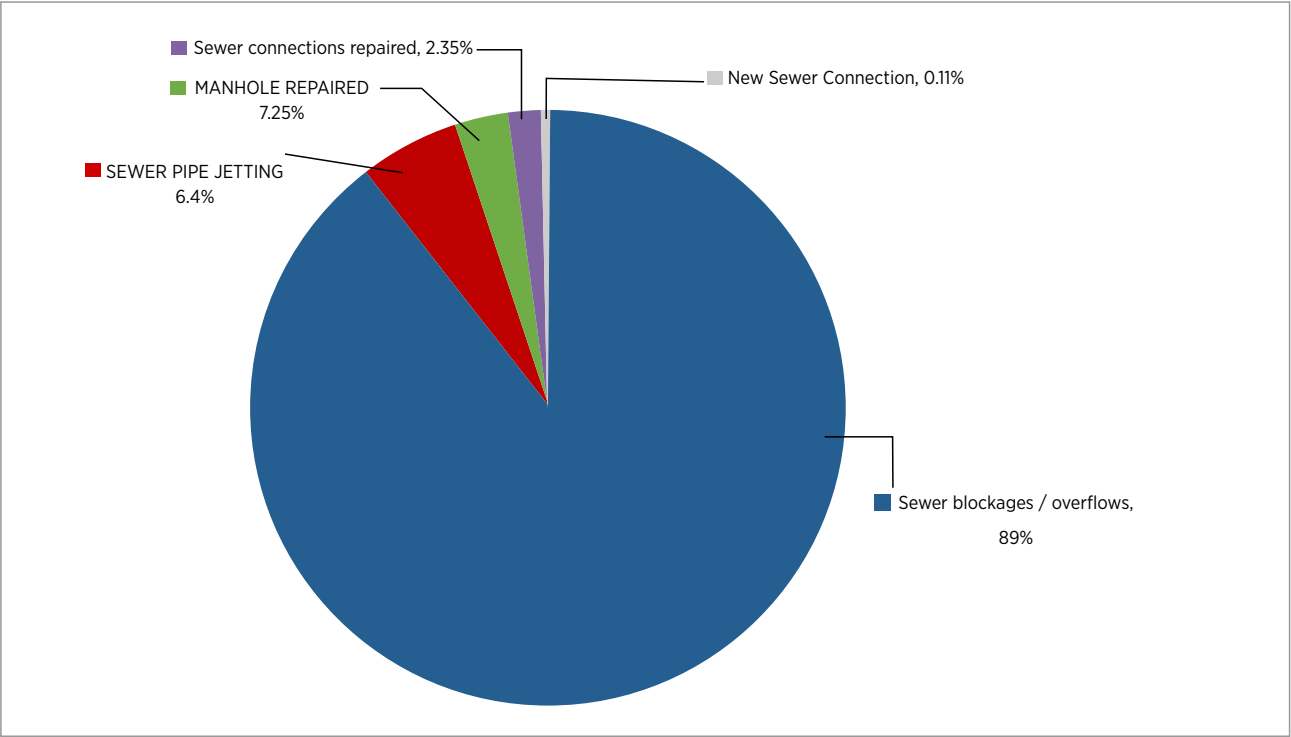


Figure 150: Sewer Infrastructure Maintenance for 2018/2019 financial year

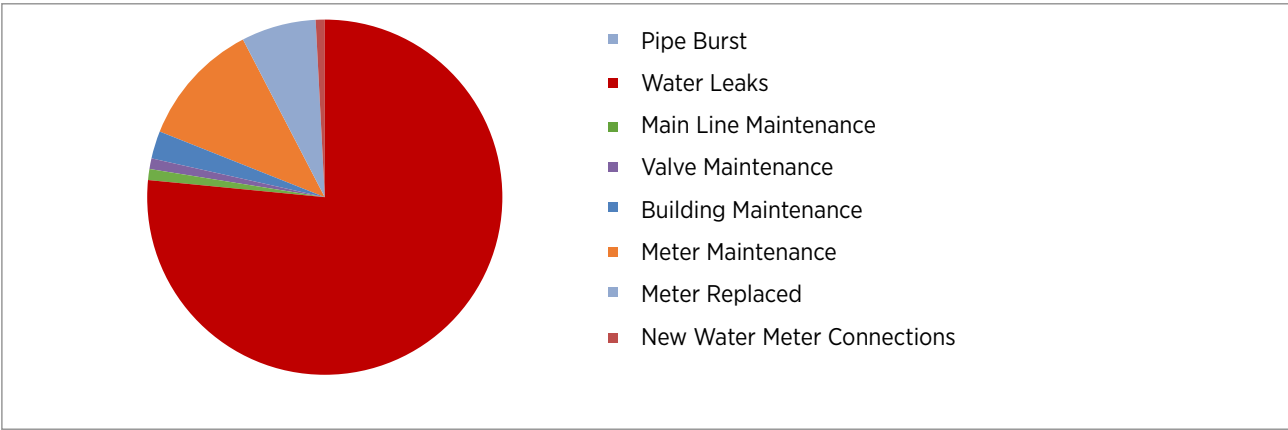
INFRASTRUCTURE MAINTENANCE - SOUTHERN

The table below indicates Operations and Maintenance - Potable water Infrastructure Network 2019/2020 financial year

Table 96: Operations and Maintenance - Potable water Infrastructure Network 2019/2020 financial year

Ward	Pipe burst	Water leaks/ Mainline Maintenance	Main line maintenance	Valve maintenance	Building Maintenance	Meter maintained	Meter Replaced	New Water Meter connections	Fire hydrant maintained
10	0	806	13	6	24	38	39	5	0
11	0	526	0	2	0	48	42	4	0
12	0	375	0	4	1	36	41	0	0
13	0	233	3	1	11	48	72	5	0
14	0	320	3	9	0	52	22	0	0
15	0	453	2		43	59	58	2	0
16	2	123	0	69	3	52	11	0	0
17	0	153	0	1	0	44	30	0	0
18	0	819	8	2	33	49	54	4	0
19	0	275	14	0	36	41	59	0	0
20	0	316	5	3	2	58	64	0	0
21	0	237	11	12	18	71	46	0	0
22	3	313	2	22	18	35	63	0	0
30	0	32	3	0	0	41	2	6	0
34	0	12	0	0	0	23	5	0	0
Total	3	4596	72	131	187	701	608	26	0
%	0,05%	72.68%	1.14%	2.07%	2.96%	11.08%	9.61%	0.41%	0%

Figure 150: Water Infrastructure Maintenance for 2019/2020 financial year chart



1.3 OPERATIONS AND MAINTENANCE - SANITATION INFRASTRUCTURE NETWORK

Ward	Sewer blockages/overflows	Sewer pipe jetting	Sewer mainline maintenance	Manhole Inspection	Manhole repaired	Sewer connections repaired	New Sewer Connections	Sewer Mainline Inspection
10	0	0	0	1	0	0	0	0
11	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0
15	0	0	0	2	0	0	0	0
16	170	34	0	3	0	0	0	0
17	130	54	0	2	0	0	0	21
18	0	0	0	0	0	0	0	23
19	239	97	0	13	0	0	0	0
20	247	121	0	12	0	0	0	37
21	220	91	2	12	0	0	0	44
22	204	81	0	0	0	0	0	51
30	95	23	1	0	0	0	0	36
34	0	0	0	0	0	0	0	13
TOTAL	1069	501	3	45	0	0	0	225
%	58%	27.18%	0.16%	2.44%	0%	0%	0%	12.21%

Table 97: Operations And Maintenance - Sanitation Infrastructure Network

SANITATION INFRASTRUCTURE NETWORK

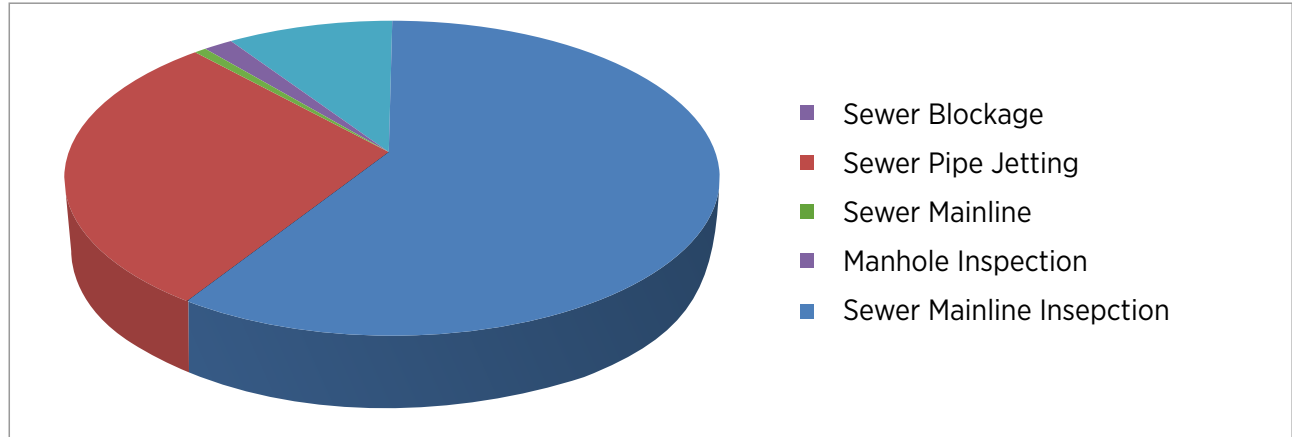


Figure 151: Sanitation Infrastructure Network

INFRASTRUCTURE MAINTENANCE (URBAN AND RURAL) - WEST

1.2 Operations and maintenance- Portable water Infrastructure Network

Table 98: Operations and maintenance- Portable water Infrastructure Network

Ward	Pipe Burst	Water leak/installation of pipes	Building Maintenance	Valve and air valve maintenance	Meter maintained	Meter Replaced	New Water Meter Connection	Fire Hydrant Maintenance
9	22	314	2	9	118	140	3	30
23	42	413	5	7	218	197	4	32
24	51	526	2	7	158	245	5	24
25	12	53	0	0	5	21	0	0
27	7	96	0	1	26	137	0	0
28	17	228	0	0	17	238	3	0
29	20	192	0	0	4	107	0	0
31	1	120	0	0	2	13	0	0
32	4	95	0	0	0	2	0	0
33	2	54	0	0	0	0	0	0
TOTAL	178	209	9	24	584	1100	15	86
%	4.39	151.61	0.22	0.59	13.53	27.15	0.37	2.12

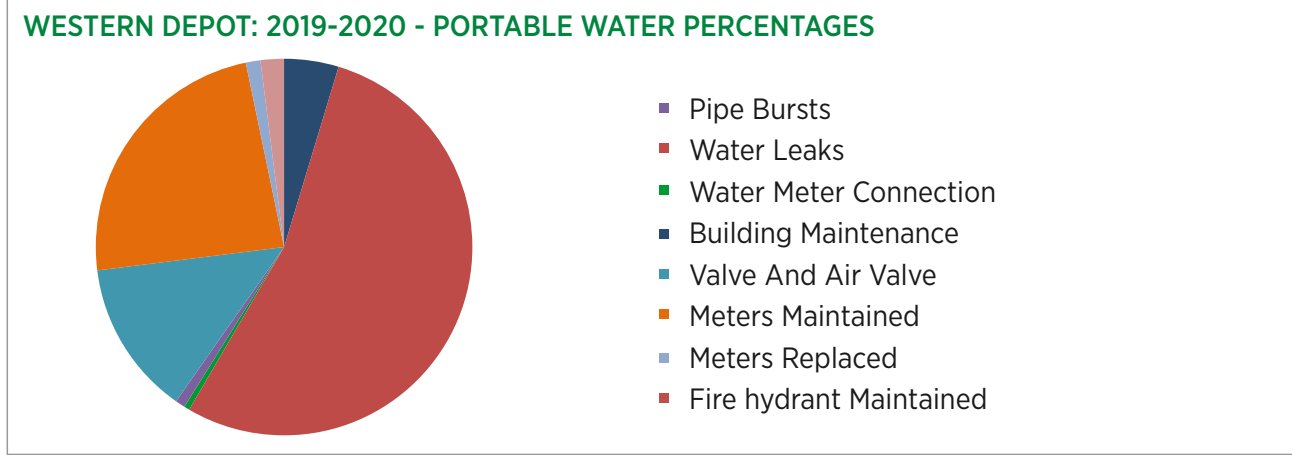


Figure 152: Potable water Infrastructure Network Chart

1.3 OPERATIONS AND MAINTENANCE - SANITATION INFRASTRUCTURE NETWORK

Table 99: Operations And Maintenance - Sanitation Infrastructure Network

Ward	Sewer Blockages / Overflows	Sewer Pipe Jetting	Manhole repaired	Sewer Connections Repaired	New Sewer Connection
9	285	94	11	3	81
23	311	116	10	2	99
24	292	90	8	4	89
27	16	77	3	0	9
28	39	221	11	0	10
TOTAL	943	598	43	9	288
%	50.13	31.79	2.29	0.48	15.31

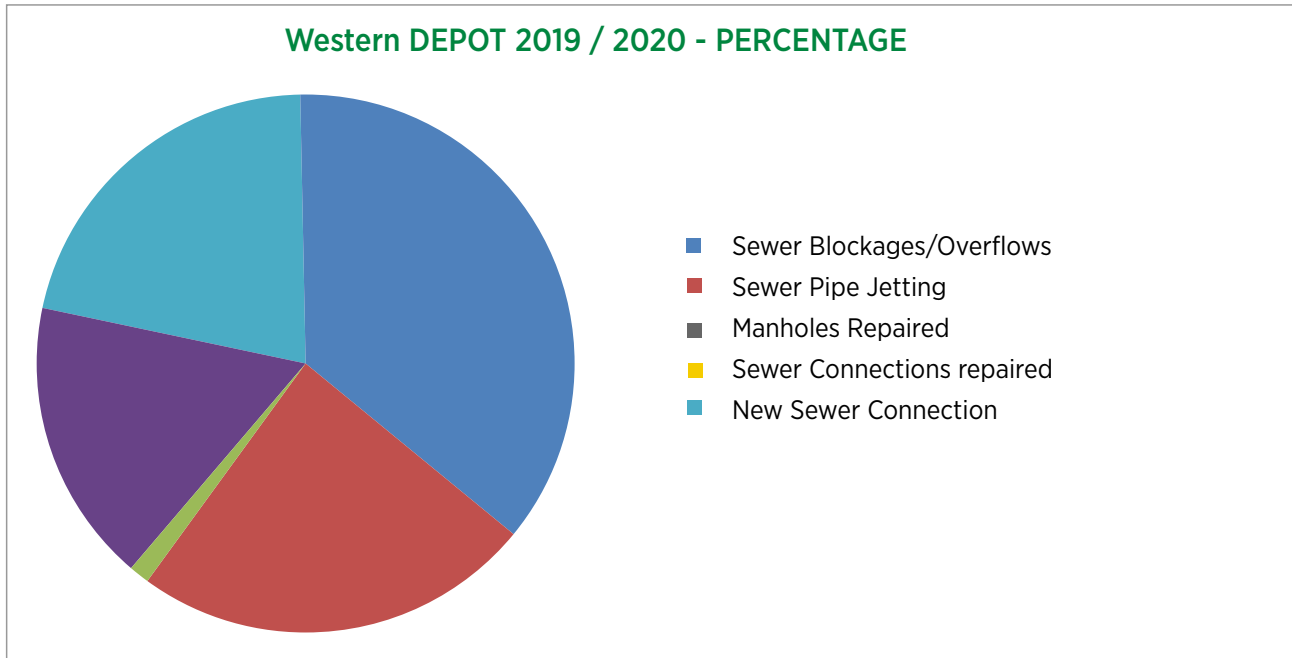


Figure 153: Sanitation Infrastructure Network Chart

MAJOR CHALLENGES – INFRASTRUCTURE MAINTENANCE

Table 100: Major Challenges – Infrastructure Maintenance

Challenges	Effects
Vehicle breakdowns	This causes delays in responding to the reported breakdowns.
Electrical Supply Cuts	Causes sewer overflows in the pump stations once the pumps stop pumping.
Theft	The theft of manhole lids result in open sewer which makes it easy for people to throw object in the manholes. And the theft of electric cables in the pump stations also causes unnecessary sewer overflows.
Ageing infrastructure/ Insufficient Capacity	Causes overflows due to growth in the City and infrastructure not meeting with demand. Thus causing overflows at peak hours and when we have heavy rain.

KEY PROJECT – INFRASTRUCTURE MAINTENANCE

WATER AND SEWER PIPE REPAIRS UNDER JOHN ROSS HIGHWAY

On the 24 March 2020, there were two major pipe bursts for 315mm diameter UPvc bulk water and 450mm diameter AC pumping sewer pipe. Water pipe burst was under John Ross Highway which was affecting Transnet East gate supply, RBIDZ and Arboretum Macerator. We had an option of closing the road and attend the pipe burst as matter of urgency but after consideration of traffic jam impact that would be resulted since that route is linking the City with Harbor, RBM, RBIDZ, Mzingazi and Meerensee. We therefore had to consider the option of pipe jacking and install the HDPE pipe into a sleeve in order to reduce traffic jam significantly and ease the maintenance in the future. Sewer pipe is a rising main from Arboretum and Meerensee Main pump stations. Cascade clamps had to be fabricated during the night to suit the size of the pipe. We had to use super suckers and built temporary holding dams to avoid sewer from going into the harbor canal hence the job was done successful.



Figure 154: Water and Sewer Pipe Repairs under John Ross Highway

CONSTRUCTION OF BULK PIPELINE FROM VULINDLELA RESERVOIR TO RESERVOIR B & C

The existing pipeline is unable to fill the Reservoirs B and C due to water scheme was design at an RDP level of service and portion of the pipeline is corroded. The current level of service is Yard connection Standpipe.

The area being supply by Reservoirs B and C has a low pressure and high water demand due to the increase of the number of houses and other portions are not receiving water. The current water supply is through Water tankers.

The area consists of approximately 215 households with an estimated population of 1720 residents. New Pipeline has been constructed to meet the demand of population



Figure 155: Construction Of Bulk Pipeline From Vulindlela Reservoir To Reservoir B & C

SCIENTIFIC SERVICES

SECTION OVERVIEW

SCIENTIFIC SERVICES: as it relates to ensuring that the quality of potable water and raw water and that of sewer and industrial effluent discharge is within the acceptable specifications

1. BACKGROUND

The City of uMhlathuze in its capacity as the Water Services Authority and juristic entity is compelled by the Water Services act 107 of 1997 and National Water act 36 of 1998 to ensure that the quality of the city's water resources, portable water and wastewater systems are continually monitored in an endeavour to maintain quality and evaluate against set standards/ specifications/ guidelines. The Scientific Services section is responsible for the effective management of this function within the Water Services Authority Division.

Various key functional areas within the Scientific Services contribute to the reliability and credibility of an effective water quality management system. The two major sections of the Scientific Services is the Laboratory and Water Quality Management sections. Together these sections exist in a cooperative relationship in an endeavour to combat water pollution.

2. LABORATORY TESTING SERVICES (Chemistry & Microbiology)

Formal recognition that laboratories are competent to carry out specific tasks/tests is given by the South African National Accreditation System (SANAS) in a form of accreditation.

Although achievable by all labs, SANAS accreditation historically believed to be a status awarded to only large laboratories (centred on the major metropolitan areas).

Department of Water Affairs with sector partners developed the strategy to ensure institutions use laboratories deemed competent & produce credible results to manage and report on their drinking and wastewater quality. Strategy denotes process whereby DWA shall approve the use of laboratories competent to analyse drinking- and wastewater samples.

The laboratory is currently undergoing method development and validation as well as phased implementation of ISO 17025. The laboratory is also participating in Proficiency Testing schemes for Chemistry and Microbiology in order to continually improve accuracy and precision when compared to other laboratories.

2.1 LABORATORY TESTING

The laboratory comprises two sections namely Chemistry, Microbiology. These sections analyse samples on various water types:

CHEMISTRY	
SAMPLE TYPE	TOTAL NUMBER OF ANALYSIS
Lakes (Cubhu & Mzingazi)	4601
Surface Water	7368
Waste Water	5414
Drinking Water (Adhoc)	1123
Ground Water	1236
Grand Total of analysis per sample type	19 742

Table 101: Number of Tests per Sample Type from July 2019 to June 2020

MICROBIOLOGY	
SAMPLE TYPE	TOTAL NUMBER OF ANALYSIS
Lakes (Cubhu & Mzingazi)	215
Surface Water	413
Drinking Water	157
Ground Water	54
Grand Total of analysis per sample type	839

Table 102: Number of Tests per Sample Type from July 2019 to June 2020

2.2 LABORATORY ACHIEVEMENTS:

- Procurement of Gas Chromatograph coupled with Mass Spectrometer for trace analysis of organic compounds in various water matrices.
- 100% pass in Water Microbiology proficiency testing (NLA) round two.
- Commencement of Method Validation for both Chemistry and Microbiology

2.3 MAJOR CHALLENGES

- Laboratory space – shortage of working and storage space in the laboratories.
- Procurement – challenges when purchasing chemicals and consumables due to delays in issuing of purchase orders.
- Vehicles shortage- affects sourcing of laboratory consumables, safety equipment and other important tasks like attending meetings off-site.
- Power outage – damaged laboratory equipment and the computer that monitors environmental conditions and corrupted the software.

2.4 FUTURE PLANS FOR THE LABORATORY INCLUDE:

- Procurement of laboratory robot for automatic analysis of anions in water and waste waster
- Procurement of the data loggers for automatic environmental monitoring
- Completion of the Method Validation/Verification process
- Introduction of new methodology
- Installation of biometrics system
- Accreditation to ISO17025

3. WATER QUALITY MANAGEMENT

3.1 WATER QUALITY FUNCTIONS

- Water & wastewater quality monitoring as per the Water Quality Monitoring Program (WQMP)
- Drinking Water Quality Management (including consumer complaint management)
- Industrial Effluent Permit Management
- Industrial Pollution Management
- Industrial Inspections
- Water pollution incident investigations
- Stormwater Inspection and Pollution Management

3.2 SAMPLE MANAGEMENT

Samples from various sources are collected for analysis of key parameters to determine water quality.

SOURCE	SAMPLES
Surface Water (Industrial)	91
Surface Water (Pump station)	125
Surface Water (Urban/Rural Suburbs)	44
Surface Water (Rivers/Streams/Canal)	44
Industrial Effluent	205
Surface Water (Lakes)	213
Alton Landfill (Boreholes)	42
Coastal Water (Blue Flag)	0
External Service Provider (MW)	234
Richards Bay Cemetery (Boreholes)	0
Esikhawini Cemetery (Boreholes)	0
GRAND TOTAL	998

Table 103: Total samples from July 2019 to June 2020

3.3 DRINKING WATER AND WASTEWATER SYSTEMS

uMhlathuze Water, is responsible for the water and wastewater purification and distribution function. An extensive water quality-monitoring program for drinking water and wastewater quality has been implemented. The monitoring program contains the following:

a) WATER TREATMENT WORKS:

- Esikhaleni Water Treatment Works
- Mzingazi Water Treatment Works
- Ngwelazane Water Treatment Works

B) DRINKING WATER RETICULATION

MONITORING:

There are a number of test points along the water networks that serve to ensure that the quality of potable water (to the consumer) complies with national standards (SANS 241:2015). There are 61 samples tested per week/month by uMhlathuze Water.

C) WASTE WATER TREATMENT WORKS INCLUDES:

- Alton Macerator Station
- Arboretum Macerator Station
- John Ross Highway Macerator Station
- Nseleni Wastewater Treatment Works
- Esikhaleni Wastewater Treatment Works
- Empangeni Wastewater Treatment Works
- Ngwelazane Wastewater Treatment Works
- Vulindela Wastewater Treatment Works

d) WASTEWATER TREATMENT MONITORING

There are 7 test points at the wastewater treatment works and macerator stations, which ensure that the final effluent quality complies with national standards before discharge. Additional monitoring from the councils own laboratory adds credibility to the monitoring program.

3.4 WATER POLLUTION MANAGEMENT

The **Water Quality Monitoring Program (WQMP) (CR4711, 7 August 2008)** has been developed and implemented, so that council meets the statutory requirements and for the sustainability of water resources within its area of jurisdiction.

The WQMP is the monitoring programme that the laboratory follows to conduct its testing. The WQMP comprises the standards/guidelines and regulations that are required to effectively and efficiently monitor the entire city’s water sources. Trend analyses will in future assist the council to detect from early on the water quality status of the water sources and timeously put in mitigation measures.

The WQMP will not only be utilised as a tool in decision making on water resource management but will also be an invaluable database of reference data of individual sample locations. The programme has been developed taking into consideration work currently being performed in other departments. The following areas are monitored for possible pollution:

SAMPLE TYPE	DESCRIPTION
	Lakes (Cubhu & Mzingazi) Rural/Urban Suburbs (stormwater steams) Rivers/Streams/ Canals Industrial (stormwater streams) Pump-stations (streams close to pumpstations)
Coastal Water	Alkantstrand 1 & 2
Ground Water	Municipal Cemetery Landfill Site
Sewage	Industrial Effluent (sewage network)

Table 104: Sample types being monitored by the WQMP

3.5 WATER POLLUTION CONTROL

Water pollution control includes monitoring of Waste Water Treatment Works, streams and rivers, water bodies and borehole monitoring. These all are influenced by industrial waste, pump station- and sewer overflows and non-compliances of industry and WSP’s to national effluent standards. The following are some of the elements indicative of pollution:

- pH
- Conductivity
- Suspended solids
- Turbidity
- Total dissolved solids
- Turbidity
- Sulphate/chloride ratio
- Ammonia
- Faecal coliforms
- E.coli
- Heavy metals and other inorganic constituents

Various pollution incidents that occurred are also mentioned, also compliance notices issued in terms of contravening specific sections of Water Services Bylaw. The permit issued in terms of Water Services Bylaw.

ASPECT	AMOUNT	DESCRIPTION
Industrial inspection	19	Inspection of industries for their compliance to Water Services Bylaw requirements
Permits issued	47	Permits issued to companies as per section 88 and 86 of Water Services Bylaw to discharge via municipal sewer system.
Water Complaints	17	Consumer complaints on drinking water quality.
Pollution incidents	12	Incidents that resulted in pollution of open water source or open ground areas.
Forums attended	14	Meetings with industry in presenting their . environmental performance to relevant stakeholders.
Internal Non conformances	131	Non-conformances generated from laboratory results, which are out of the specified range according to WQMP.

Table 105: Compliance Activity of the Water Quality Section (July 2019 to June 2020)

3.6 BLUE & GREEN DROP INCENTIVE BASED PROGRAMMES

The Minister of Water Affairs introduced the concept of Incentive-based Regulation on 11 September 2008 to the water sector at the National Municipal Indaba held in Johannesburg. The concept was defined by two programmes: the Blue Drop Certification Programme for Drinking Water Quality Management Regulation and the Green Drop Certification Programme for Wastewater Quality Management Regulation.

CRITERIA TO BE COMPLIED WITH IN ORDER TO BE AWARDED A BLUE DROP STATUS

The Water Services Authority responsible for the provision of water is required to ensure that the following criteria are met in each drinking water treatment works:

Criteria		Allocated Weight (%)	2014 Score per Criteria (%)			
			Mzingazi WTW	eSikhaleni IWTW	Ngwelezane WTW	Nsezi WTW
1	Water Safety and Security Plan	35	97	92	100	98
2	Drinking Water Quality process management & control	8	85	75	100	100
3	Drinking Water Quality Verification	30	55	89	82	89
4	Management, accountability & local regulation	10	81	81	89	81
5	Asset Management	14	100	100	100	100

Table 106: Blue Drop Criteria

a) BLUE DROP INCENTIVE BASED PROGRAM

The Blue Drop process measures and compares the results of the performance of Water Service Authorities and their providers, and subsequently rewards (or penalizes) the municipality upon evidence of their excellence (or failures) according to the minimum standards or requirements that have been defined. Awareness of this performance is obtained by pressure through the customers, the media, political classes and Non-Government Organizations. The strategy revolves around the identification of mediocre performing municipalities who consequently correct the identified shortcomings, as well as the introduction of competitiveness amongst the municipalities and utilising benchmarking in a market where competition is difficult to implement.

The Blue Drop incentive based regulation programme endeavours to facilitate and drive this continuous improvement process, seeking sustainable improvement in service delivery, progressive improvement in drinking water quality and steadfast coverage of unserved areas. This form of incentive and risk-based regulation holds the intent to synergise with the current goodwill exhibited by municipalities and existing Government support programmes to give the focus, commitment and planning needed. Regulation is important to ensure effective and efficient delivery of sustainable water services.

BLUE DROP SYSTEMS	2010 Score	2011 Score	2012 Score	2014 Score
Mzingazi WTW	81.25%	89.28%	89.91%	85.45%
eSikhaleni WTW	79.75%	90.07%	92.35%	91.85%
Ngwelezane WTW	79.75%	91.35%	96.37%	95.02%
Nsezi WTW	NA	88.90%	98.39%	95.38%
The Average Score*	80.4%	89.26%	92.94%	89.60%

Table 107: Comparative Table – Blue Drop Status



Figure 156: Blue Drop Status

Provincial performance profiles are the summation of the respective municipal performances. Each Province has different dynamics with municipal participants that perform exceptionally well, on average, unsatisfactory or very poorly.

CUMULATIVE RISK RATING (CRR)

DWA risk development has taken place in 3 consecutive stages – each stage providing an improved- and more representative risk status of municipal wastewater services in SA. The same process of continuous development will be used to broaden risk determination until it also includes wastewater collection systems and eventually the full context of Integrated Asset Management regarding wastewater services. The CRR for the municipal systems are as follows:

BLUE DROP SYSTEMS	2013 CRR Score	2014 CRR Score
Nsezi WTW	33.62%	32.00%
Mzingazi WTW	39.10%	47.70%
eSikhaleni WTW	39.10%	39.60%
Ngwelezane WTW	64.95%	31.80%
THE WEIGHTED AVERAGE SCORE	36.19%	42.00%

Table 108: Blue Drop CRR Scores 2014

b) GREEN DROP INCENTIVE BASED PROGRAM

The Green Drop process measures and compares the results of the performance of Water Service Authorities and their Providers, and subsequently rewards (or penalises) the municipality upon evidence of their excellence (or failures) according to the minimum standards or requirements that have been defined. Awareness of this performance is obtained by pressure through the customers, the media, political classes and Non-Government Organisations. The strategy revolves around the identification of mediocre performing municipalities who consequently correct the identified shortcomings, as well as the introduction of competitiveness amongst the municipalities and using benchmarking in a market where competition is difficult to implement.

CRITERIA TO BE COMPLIED WITH IN ORDER TO BE AWARDED A GREEN DROP STATUS

The Water Services Authority responsible for the provision of water is required to ensure that the following criteria is complied with in each wastewater water treatment works:

Criteria		Allocated Weight (%)	2013 Score per Criteria (%)				
			Empangeni WWTW	Esikhaleni iWTW	Ngwelezane WWTW	eNseleni WWTW	VULINDLELA WWTW
1	Process Control & Maintenance Skill	10	92	80	92	84	80
2	Monitoring Program	15	95	95	95	95	95
3	Submission of Results	5	100	100	100	100	100
4	Effluent Quality Compliance	30	10	58	66	90	66
5	Risk Management	15	100	100	100	100	100
6.	Local Regulation	5	100	100	100	100	100
7.	Treatment Capacity	5	59	59	90	94	90
8.	Asset Management	15	93	96	96	100	100

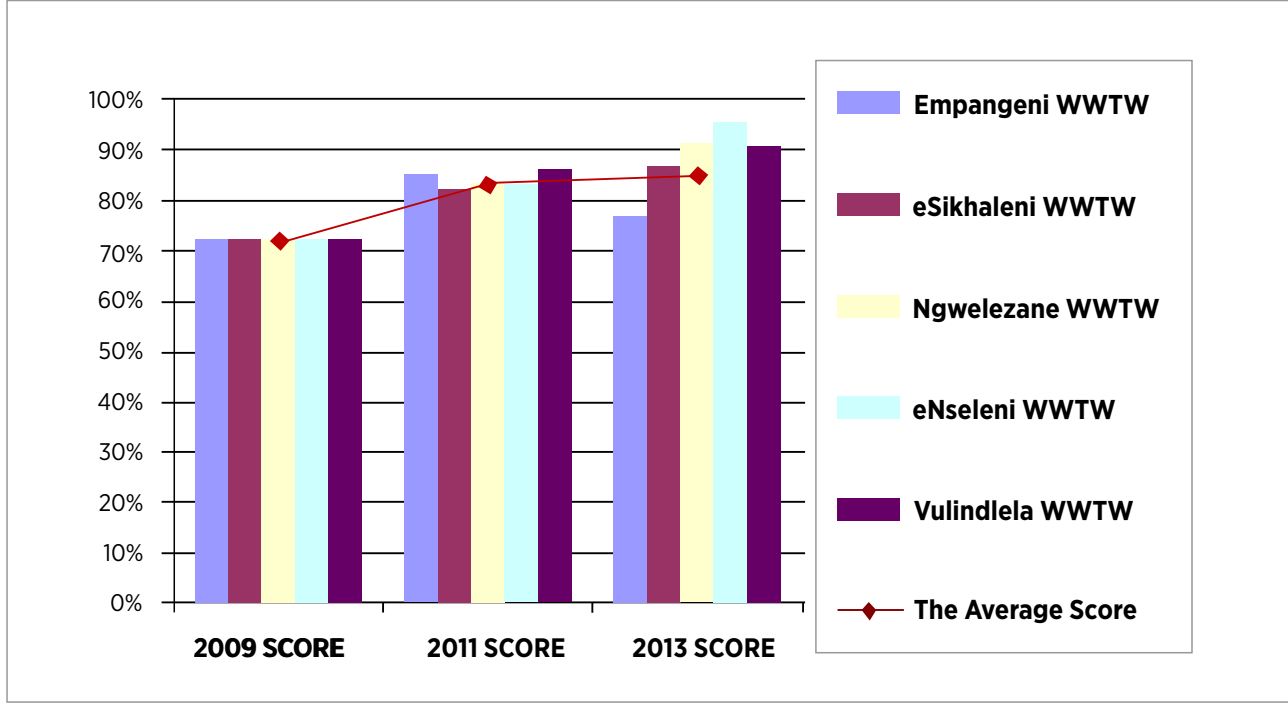
Table 109: Green Drop Criteria

Green Drop Certification seeks to improve Municipal Wastewater Services through the effective and efficient management of wastewater treatment and effluent discharge while promoting transparency and subsequent accountability. The national position on Wastewater Service Performance is a variation from excellent to very poor. The one accomplishment that can be attributed to municipalities in South Africa is the marked increase in submission of evidence for Green Drop Assessment, and the subsequent 100% coverage of all systems. A marked improvement in the overall scores for the Green Drop Systems within the City can be noted in the table below:

Table 110: Green Drop Score for City of uMhlathuze

BLUE DROP SYSTEMS	2009 Score	2011 Score	2013 Score
Empangeni WWTW	72%	84.30%	77.20%
eSikhaleni WWTW	72%	82.60%	86.73%
Ngwelezane WWTW	72%	83.20%	91.18%
eNseleni WWTW	72%	83.20%	95.99%
Vulindlela WWTW	72%	86.10%	90.74%
The Average Score	72%	83.3%	84.94%

Figure 157: Green Drop Score for City of uMhlathuze



CUMULATIVE RISK RATING (CRR)

DWA risk development has taken place in 3 consecutive stages – each stage providing an improved and more representative risk status of municipal wastewater services in SA. The same process of continuous development will be used to broaden risk determination until it also includes wastewater collection systems and eventually the full context of Integrated Asset Management regarding wastewater services. The CRR for the municipal systems are as follows:

Table 111: Green Drop CRR Score

BLUE DROP SYSTEMS	2011 Score	2012 Score	2013 Score	2014 Score
Mzingazi WTW	35%	50%	54.55%	54.50%
eSikhaleni WWTW	52%	50%	50.00%	54.50%
Ngwelezane WWTW	48%	36%	40.91%	31.80%
eNseleni WWTW	33%	35%	29.41%	29.40%
Vulindlela WWTW	22%	35%	41.18%	89.26%
The Average Score*	38.1%	41.4%	43.21%	38.70%

3.7 Future Plans for Water Quality

- Complete Lakes Cubhu management plans.
- Improved efficiency of permit management system by initiating an online application process
- Development of Document Control Management system as per ISO 9001.

3.9 MAJOR CHALLENGES

- Inadequate staff to ensure compliance with the Municipal Water Services by-laws regarding authorisation of industrial effluent discharges.
- Illegal dumping of sewage and industrial effluent into sewer manholes.
- Non-compliance of effluent from the Alton and Arboretum Macerators via the sea outfall pipeline.
- Incidences of poor water quality frequently reported around the Meerensee area.
- Insufficient vehicles

4. MAJOR PROJECTS

a) Integrated Water Quality Management System (IWQMS)

The Council for Science and Industrial Research (CSIR), as part of the Memorandum of Understanding signed with the City of uMhlathuze at the end of last year, is developing an Integrated Water Quality Management System (IWQMS) for the City that could later be rolled out to assist other municipalities.

As a Water Service Provider, the responsibility lies with the Municipality to ensure the provision and sustainable delivery of safe water to underpin economic and social development. The IWQMS will capacitate and empower the City's Scientific Services to monitor water quality in the water distribution network, as well as other water resources, to ensure an acceptable and safe level of water quality for our community and the protection of our environment.

The system will have components that display the following:

- Management Dashboard with indicators of any out of range alerts and that assist with status tracing of incident investigations
- Overview in geographic and graphic format that summarise bacteriological, physical and chemical water quality and quick links to regularly used tables/graphs
- Tables and graphs created by trending and query that are updated real time and or regularly to give status reports to management.
- Key water quality results as required for legislative compliance

b) MOBILE GIS

Linked to the IWQMS is the Mobile GIS project. A Geographic Information System (GIS) is proven technology that has been used for many years by government departments and other organisations as a decision support tool and information management system. The City of uMhlathuze's GIS is a dynamic example of this technology application in action. The City of uMhlathuze (Richards Bay) Corporate GIS is aiming to in-cooperate Mobile GIS as part of their Enterprise GIS service, GIS software and computer infrastructure technology continue to expand capabilities and introduce new business opportunities.

GIS provides the capability to collect manage, manipulate, analyse and distribute information that is tied to a location. It layers that information in a map-based environment to provide a better visual image of location, patterns and relationships. GIS is an enabling and core technology that complements numerous business processes, systems and data, amongst other applications. As such, it is an integral part of the computing infrastructure that contributes to the success of a City's service delivery and operations.

uMhlathuze Municipality has identified the following capabilities to meet their mobile GIS System requirements:

- A mobile access service must allow the GIS Mobile application to run on a range of handheld devices, and provide access to the map contents of a map document through a web service.
- The web service shall be accessible via a GSM network, including MTN and Vodacom as a minimum.
- The Mobile Data Web Access web service must be created and published on a central GIS Sever maintained by uMhlathuze Municipality IT personnel.

c) LAKE MANAGEMENT

Lake Mzingazi is the only suitable source of domestic water supply for the Richards Bay community. However, development around it is causing concern that there is great potential for pollution. Pollution of the lake could result from various diffuse sources due to settlement of communities around it. The lack of protection measures to prevent environmental degradation and pollution resulting from encroachment to the lakes eco-sensitive areas necessitates the formation and implementation of a Management Plan.

Thus, in order to address the natural degree of change in the system, as well as the resulting changes in social impacts and reliance of communities on the lake itself, an updated Situational Analysis Report was required. The city's partnership with the CSIR proved the most appropriate opportunity to conduct such a study, which would culminate in the development of a Lake Management Plan.

d) LANDFILL SITE PROJECT

The council has approached CSIR to conduct a Forensic Ecological Study for the Richards Bay Landfill site. The main aim of the study is to establish methods in order to achieve sustainable management of the landfill site. Various studies will be undertaken to ensure proper methods are employed.

e) LABORATORY ISO 17025 ACCREDITATION

The Scientific Services laboratory is in the process of ISO/IEC 17025 accreditation. ISO/IEC 17025 is a standard for general requirements for the competence of testing and calibration laboratories. Accreditation is the procedure by which an authoritative body gives formal recognition that a body is competent to carry out specific tasks.

Provision of Consulting Services for Implementation of ISO 17025 Accreditation was awarded. It is to be noted that the project has commenced and is at 50% completion however due to Covid19 pandemic it has caused enormous delays in the process of attaining ISO/IEC 17025 accreditation.

The laboratory aims to accredit the following tests methods:

CHEMISTRY: Ammonia, Chloride, Nitrates, Cyanide, COD, Phenols, Ortho-Phosphates, TDS, Turbidity, pH, Conductivity.

MICROBIOLOGY: E.coli, Total Coliforms, Faecal Coliforms, Faecal streptococcus, Heterotrophic Plate Count.

f) ONLINE INSTRUMENTATION MANAGEMENT

The council has embarked on a project to install online instrumentation at all its Water and Wastewater facilities to monitor and evaluate the plant process against standards/specifications. Thus the council has partnered with the CSIR to augment the current online equipment by integrating the current equipment with CSIR Water Quality Monitoring Systems (WQMS).

The integrated system ensures management of information and technology with greater efficacy in the management of data to information for decision making purposes. This system will link to the Integrated Water Quality Management System to ensure an integrative approach to value system evaluation and monitoring.

The CSIR WQMS measure pH, electrical conductivity (EC), dissolved oxygen (DO) and oxidation reduction potential (ORP) and temperature. The CSIR develops algorithms for the determination of a number of water quality indicators based on the data received from the WQMS. These algorithms are refined, and correlation of the determined indicators improved, with each data set recorded during the period of installation.

CUSTOMER SERVICES, MARKETING AND RETAIL

SECTION OVER VIEW

Customer Services, Retail and Marketing: The customer services, retail and marketing management section covers the management of internal and external stakeholders. The section also ensures that all reported incidents in relation to Infrastructure are attended to timeously.

The report covers the aspects that relate to the management of the plants, as it talks to the effect it has on customer services. The following were discussed to ensure speedy repair of leaks, pipe bursts and water losses:

- Daily inspection of pipes performed by Water Monitors.
- Aggressively leaks detection.
- Regular water forums must be held to discuss water shortages and water awareness campaigns.

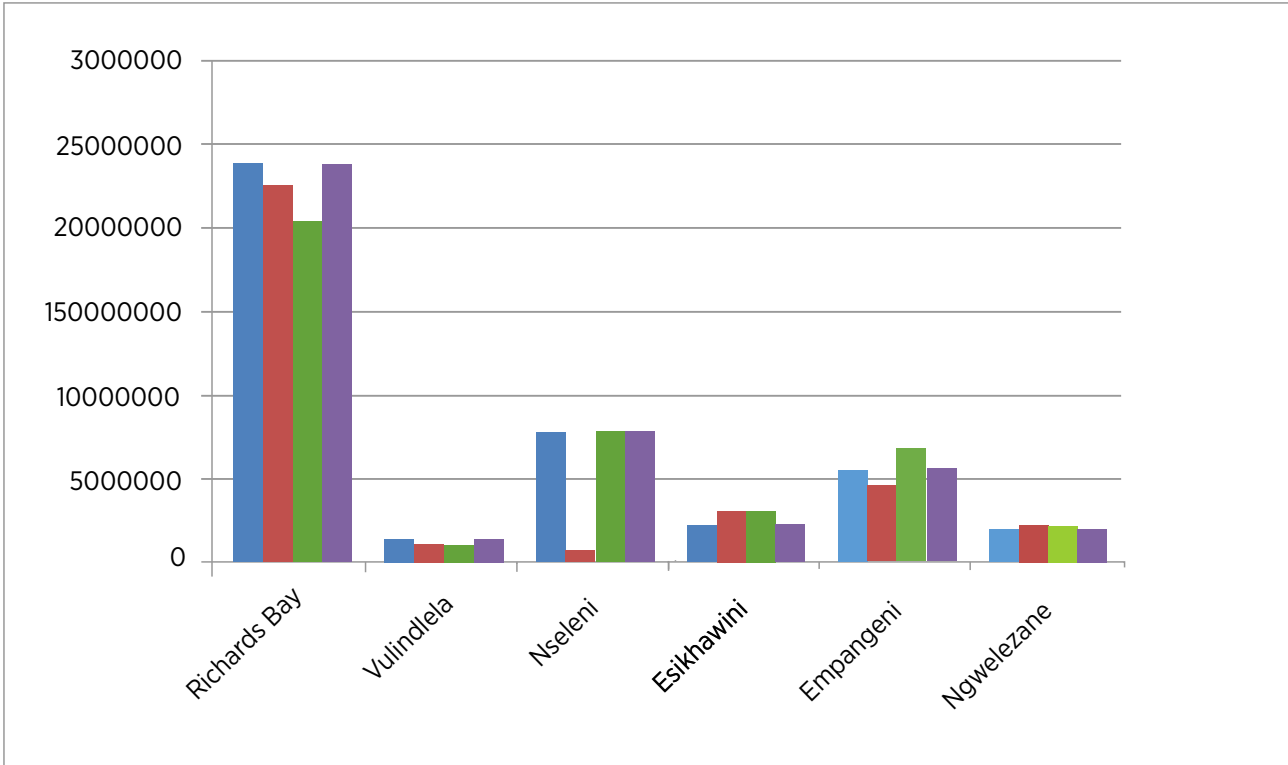
Goedertrouw Dam was averaging around 50 % for the year 2019/2020; Lake Mzingazi is above 100% and still pumping since August 2017 therefor the lake is fully functional. The lake is producing ±35M/day. Lake Cubhu is also above 100%.

CONSUMPTION PER AREA

Table 112: Indicates water consumption per area in Kl.

SUM OF UNITS	Q1	Q2	Q3	Q4
Richards Bay	23833568.66	22630474.48	20347794.33	23833568.66
Vulindlela	1380589.25	1041201.08	1011725.55	1380589.25
Nseleni	7887833.13	768440.41	7916963.44	7887833.13
Esikhawini	2322860.16	3112917.46	3114627.77	2322860.16
Empangeni	5554350.28	4842322.05	6917561.61	5554350.28
Ngwelezane	2105993.89	2177461.08	2214178.32	2105993.89

Figure 158: Indication of the figures in Table 1

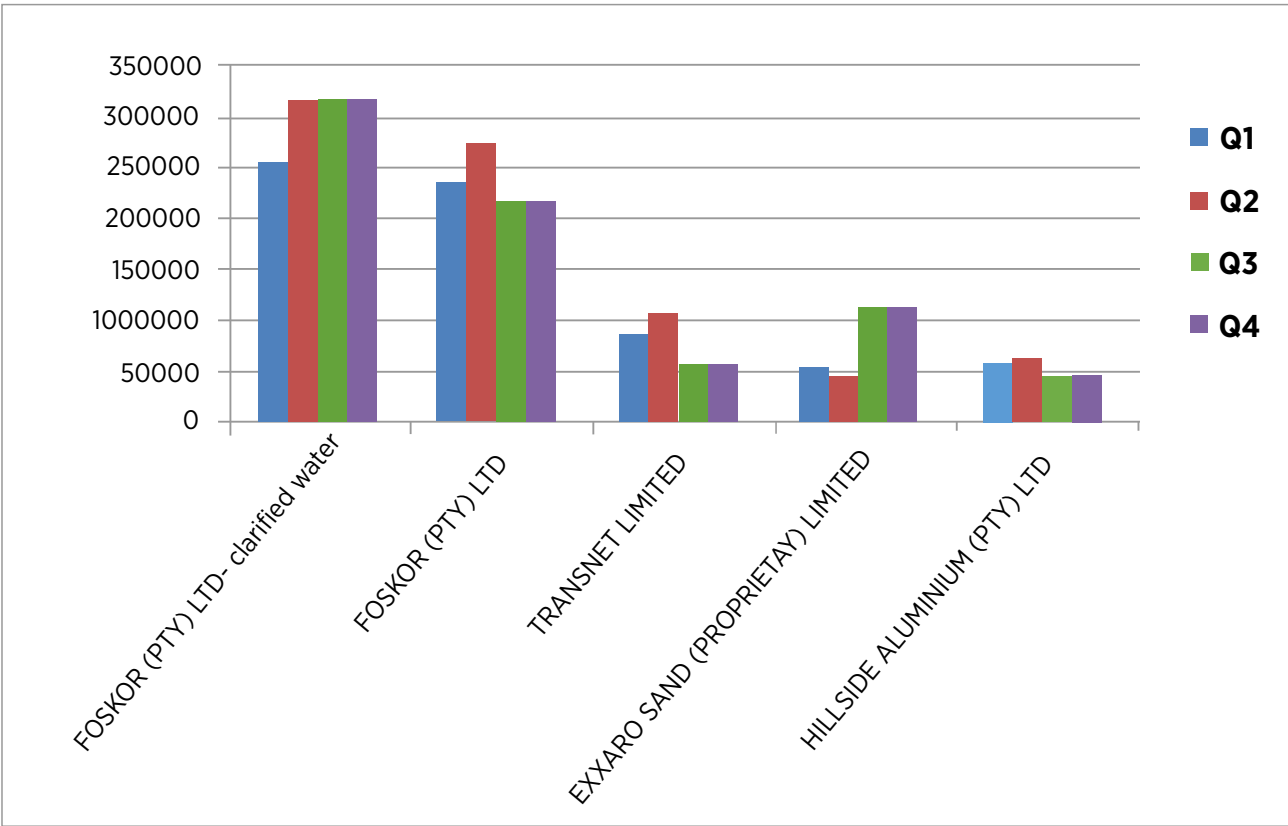


TOP 5 INDUSTRIAL CONSUMERS


Table 113: Top 5 industries in terms of water consumption in Kl.

INDUSTRY	Q1	Q2	Q3	Q4
FOSKOR (PTY) LTD- clarified water	255 059	316 020	317576.6	317576.6
FOSKOR (PTY) LTD	235 961	272 371	217629.2	217629.2
TRANSNET LIMITED	86298	105165	57069	57069
EXXARO SAND (PROPRIETAY) LIMITED	54100	46000	114700	114700
HILLSIDE ALUMINIUM (PTY) LTD	57524	61595	47812	47812

Figure 159: Graph 2: Indicate figures in Table 2,







ELECTRICAL AND ENERGY SERVICES

N. KHUMALO
DEPUTY MUNICIPAL MANAGER- ELECTRICAL AND ENERGY SERVICES

INTRODUCTION

The Electrical and Energy Services is comprised of 5 sections which are:

1. Customer Services, Marketing and Retail;
2. Operations and Maintenance;
3. Electricity Planning and Strategy;
4. Process Control and Public Lighting; and
5. Fleet and Transportation

City of uMhlathuze receives supply from eight (8) of Eskom’s Point of Supply, and distribute to about 39 234 customers meters (of which 35 178 are active). Of these 39 234 customers base, 9 are key customers, which includes Richards Bay Alloys, Mondi Group, Transnet Freight Rail (TFR), Transnet National Ports Authority (TNPA) are all supplied at 132kV Voltage level. The following are other key customers which are supplied at 11kV, viz. Richards Bay Coal Terminal (RBCT), Island View Storage, Foskor and Transnet National Ports Authority.

City of uMhlathuze, Department of Electrical and Energy Services strive to provide a safe zero harm, secure and reliable supply of energy in a cost-effective manner during 2018/19 fiscal year.

The city achieved this by planning its network and making investment decisions in line with Council and GRAP17 Capital Investment Process (CIP) and Asset Management as well executing most of the planned projects. Planning and Strategy section addresses strategic planning relating to capital investments and renewal of electricity assets. The technical decisions taken with regard to designs and operation of the network are in accordance with the compliance obligations of network management legislation, regulations and related codes of practice as per National Energy Regulator of South Africa (NERSA), and reflect recognised industry best practices and standards relating to the management of electricity infrastructure assets.

The total notified maximum demand (NMD) is as follows:

1. Richards Bay 151MVA (149)Empangeni Main 20MVA: Maximum (11MVA)
2. Empangeni Western 20MVA: Maximum (20MVA)
3. Felixton 0.7MVA: Maximum (0.5MVA)
4. Vulindlela 1MVA: Maximum (0.86MVA)
5. Esikhaleni 16MVA: Maximum (19MVA of which 11MVA is Eskom load)
6. Nseleni 2.7MVA: Maximum (2.65MVA)
7. Ngwelezane 7MVA: Maximum (6.43MVA)

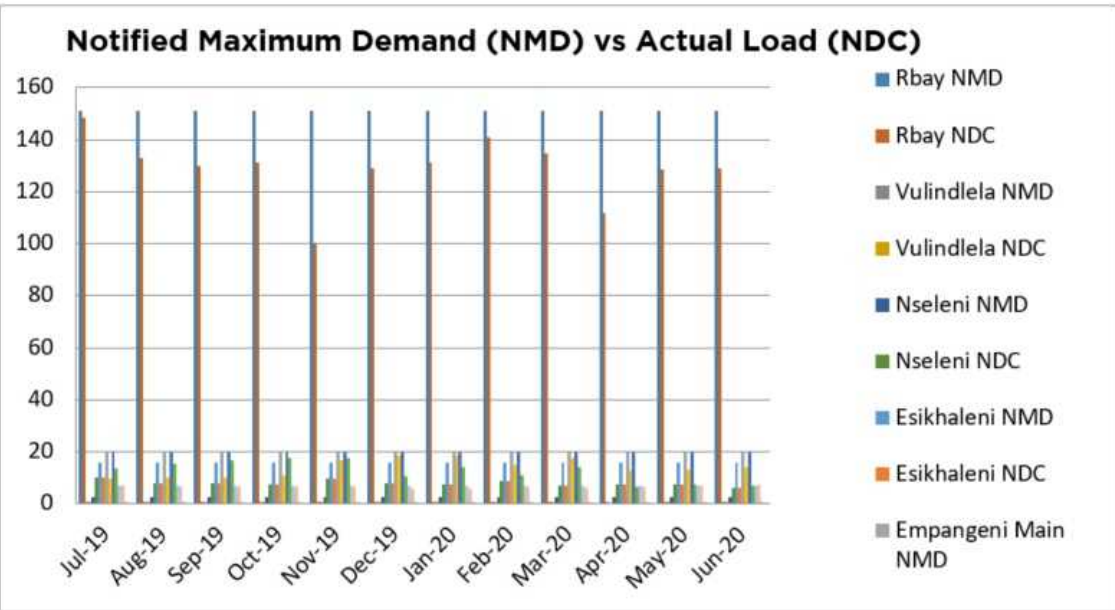
The City has total of 43 Substations, of which 12 are 132 kV and 31 are 11 kV, and we have the following electrical infrastructure.

1. 88.087 km of HV Over headlines.
2. 80.644 km of MV Over headlines
3. 142.244 km of LV Over headlines
4. 19 152KM of HV underground cable.
5. 360.315km of MV underground cable
6. 789.969km of LV underground cable
7. 940 Mini-substations.
8. 53 Ring Main Units.
9. 205 Pole-mounted transformers.
10. 7280 customer distribution kiosks
11. 17583 Streetlight Poles
12. 87 Traffic Signals Intersections and
13. 45 High Masts

KEY ACHIEVEMENTS OF THE DEPARTMENT:

1. Hercules substation 132/11 kV 30MVA Transformer

Graphical Network Loading Performance



2. Formalhaut 11Kv Switchboard Replacement and associated work
3. MV Electrical Nertwork Refurbishment
4. Energy Master Plan

1. CUSTOMER SERVICES, MARKETING AND RETAIL

All customers consumed a total of 924 GWhs, a decrease of 54 GWh from 2019/2020's 978 GWhs of electricity while 991 GWh was purchased from Eskom (period July 2019 to June 2020) which is a decrease of 49,5 GWh from the 1040 GWhs purchased from Eskom over the same period in 2018/2019 .A total energy loss of 65,8 GWh which amounts to an average loss of 7% over the financial year. This figure includes both technical and non-technical losses.

Table 114: Notified Maximum Demand (NMD) vs Actual load (NDC)

Town	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Rbay NMD	151	151	151	151	151	151	151	151	151	151	151	151
Rbay NDC	149	133	130	131	100	129	131	141	135	112	128	129
Vulindlela NMD	1	1	1	1	1	1	1	1	1	1	1	1
Vulindlela NDC	0.8	0.8	0.8	0.8	0.7	0.7	0.7	0.7	0.7	0.6	0.6	0.7
Nseleni NMD	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
Nseleni NDC	2.2	2.3	2.3	2.7	2.2	2.1	2.3	2.2	2.4	2.2	2.1	2.4
Esikhaleni NMD	16	16	16	16	16	16	16	16	16	16	16	16
Esikhaleni NDC	10	8	8	7	9	8	7	9	7	7	8	6
Empangeni Main NMD	20	20	20	20	20	20	20	20	20	20	20	20
Empangeni Main NDC	10	10	10	11	17	18	18	15	17	13	13	14
Empangeni Western NMD	20	20	20	20	20	20	20	20	20	20	20	20
Empangeni Western NDC	14	15	17	18	17	11	14	11	14	6	7	7
Ngwelezane NMD	7	7	7	7	7	7	7	7	7	7	7	7
Ngwelezane NDC	6.8	6.7	6.7	6.5	6.4	5.8	5.9	6.4	6.3	6.4	7.2	7.5
Felixton NMD	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7	0.7
Felixton NDC	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.4	0.5	0.4	0.5	0.6

The consumption of Municipal installations amounted to a total value 21 509 284 kWh for 2019/2020 (until June 2020) and the total cost of electricity amounted to R29 663 149.

TOWN	2018 / 2019	2019 / 2020
Richards Bay	2%	3%
eSikhaleni	12%	11%
eNseleni	14%	4%
Vulindlela	12%	9%
Empangeni	7%	9%
Ngwelezane	10%	13%

Table 115: Total Cost of electricity amounted

The Revenue Protection section attempts to investigate a many as possible installations for tampering it is a challenge as there are only two teams for the entire 36 246 prepayment customer base and that team spends 3 working days a week attending to audits for Clearance Certificate applications (houses being sold). Monthly readings will be taking with the new tender for meter readings and captured in SAP.

Although the national average is 10% and the overall average of the City is 7%. Those areas exceeding the national average will receive priority attention in auditing.

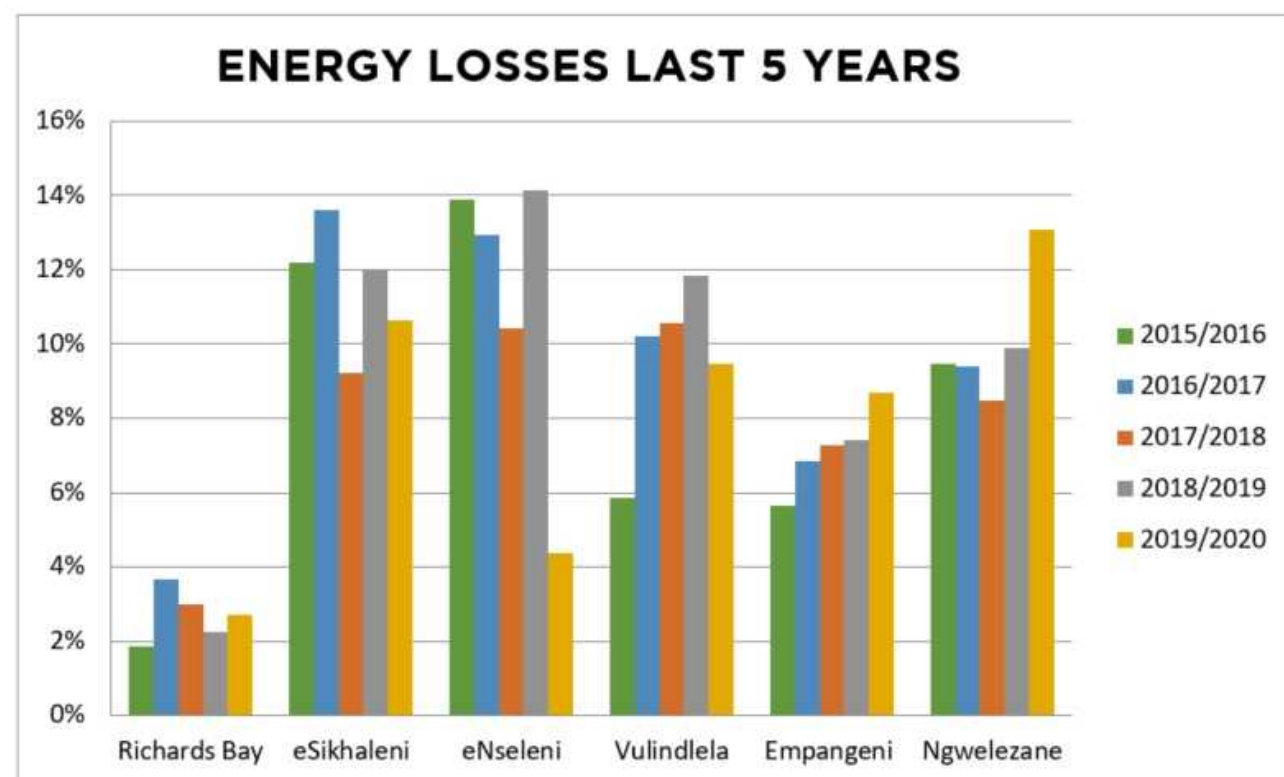


Figure 160: Energy losses for the last 5 years

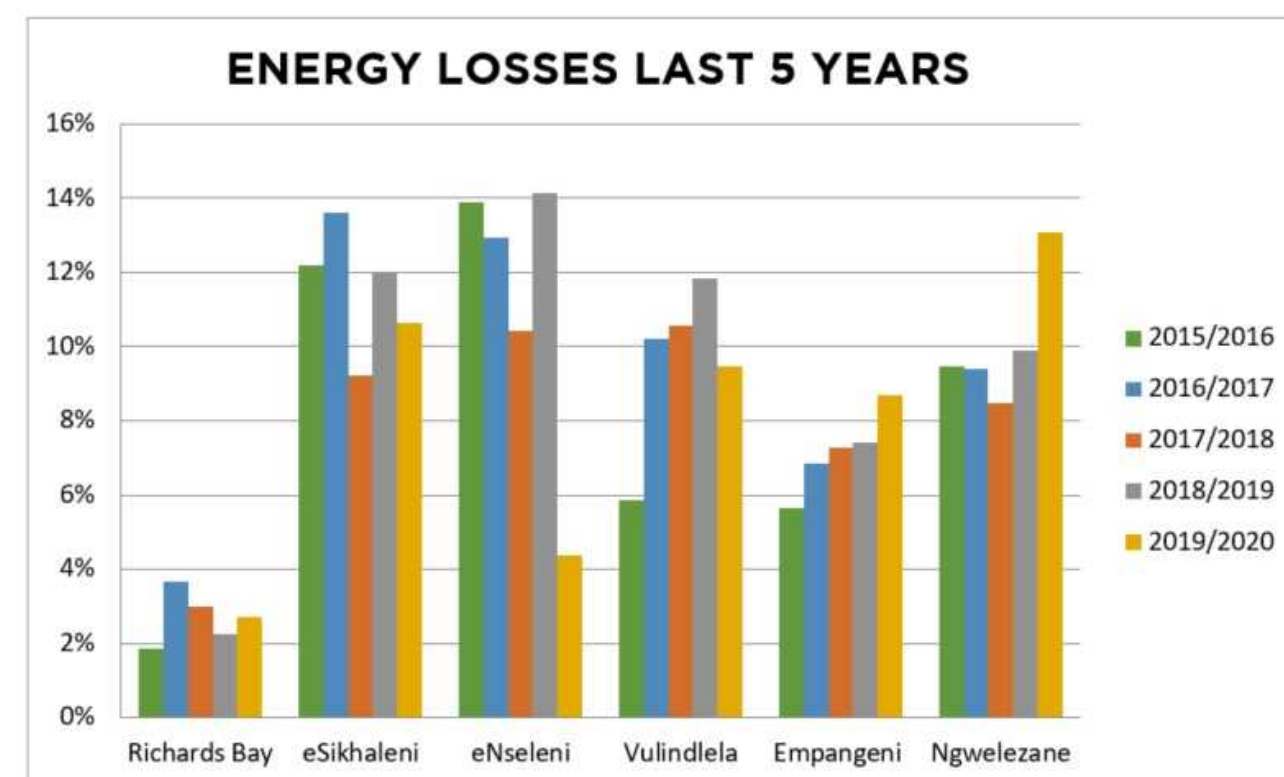


FIGURE 161: Energy losses 2019/2020

REVENUE PROTECTION

Table 116: Meter audits

Due to Lockdown not meter audits were carried out during the months of April and May 2020

PREPAYMENT METER AUDITS: ALL AREAS	ANNUAL TOTAL
Houses Visited (general audits - EES)	900
Number of Customers billed for tampering	87
Number of Customers billed for faulty meters	9
Number of Customers billed for illegal connections	1
Clearance Certificate Audit requests from FS	1090
Tampers billed from Clearance Certificate Audits	26
TOTAL	2113

The total Revenue billed out IRO tampered / illegal connections or faulty meters during 2019/2020

Table 117: Revenue billed out of tampered, illegal or faulty meters

Town/Suburb	Tamper Fee	Amount consumed	Damaged meter charge	Faulty meter Amount	Illegal connection fee	kWh consumed
eSikhaleni H	R 55 330.52	R 47 145.44	R 2 098.26	R 7 596.38	R 0.00	33 533
eSikhaleni J	R 43 148.58	R 61 454.49	R 0.00	R 0.00	R 6 434.78	53 296
eNseleni	R 9 824.34	R 24 408.16	R 0.00	R 0.00	R 0.00	19 414
Vulindlela	R 13 560.00	R 4 700.74	R 2 037.39	R 0.00	R 0.00	4 911
Mandlanzini	R 39 869.52	R 204 255.57	R 2 037.39	R 1 375.88	R 0.00	111 917
Mzingazi	R 9 824.34	R 18 498.00	R 2 098.26	R 0.00	R 0.00	10 336
Richards Bay	R 118 803.38	R 544 592.87	R 20 982.60	R 38 295.16	R 0.00	385 687
Ngwelezane	R 32 550.43	R 14 907.04	R 2 098.26	R 7 213.58	R 0.00	21 742
Dumisani Makhaye Village	R 118 104.53	R 124 519.10	R 6 294.78	R 7 245.97	R 0.00	116 495
Emp & Felixton	R 53 318.82	R 220 933.03	R 6 294.78	R 79 147.82	R 0.00	230 525
Grand Total	R 494 334.46	R 1 265 414.44	R 40 142.47	R 140 874.79	R 6 434.78	987 856
Year Total				R 1 947 200.94		

2. OPERATIONS AND MAINTENANCE (SUBSTATION, HV & MV OPERATIONS) DISCUSSION

Operations and maintenance business unit is responsible for maintenance of electrical network order to improve performance. The strategies being used is both time base pro-active and condition based maintenance strategies. Activities performed in both strategies are as follows:

- Visual inspections on substations, transformers, overhead lines, mini substations and kiosks.

- Performing infrared scanning on electrical equipment to check for hot connections.
- Do equipment (transformer & switchgear) oil sampling once a year.
 - Analyse results,
 - And perform purification procedures.
 - Attend to oil leakages and repair them.
- Attend to all emergency/ unplanned outages

The section has worked together with Asset Management unit to do assets condition assessment in 2019/2020 and also review maintenance strategy.

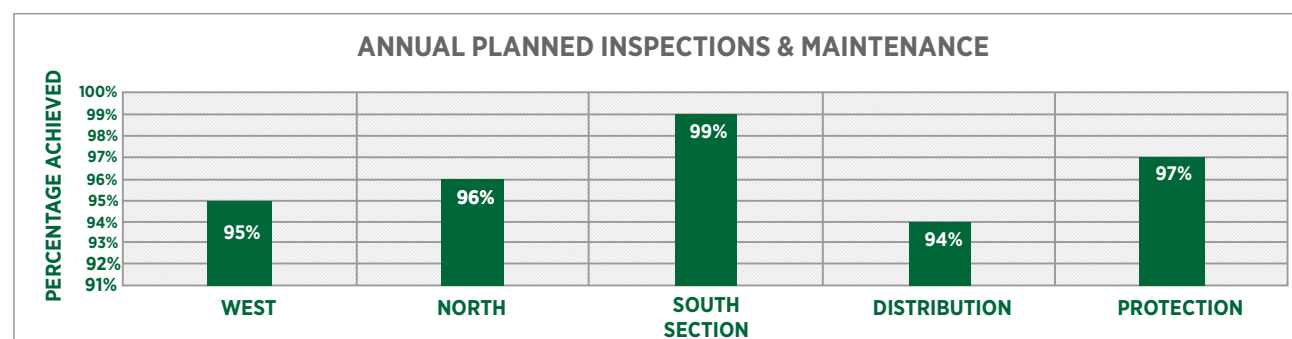


Figure 162: Annual Planned Inspections and Maintenance

Depicts the percentage of inspections and maintenance that were achieved by each sub-unit in the Operations and Maintenance business unit from the 1st of July 2019 – 30th of June 2020. The planned maintenance target was achieved by 97%, while more focus to improve network performance on breakdown reduction. Cable damage by contractors and cable theft still remain a concern. Way leave system is being enforced to reduced unwanted cable damage during construction.

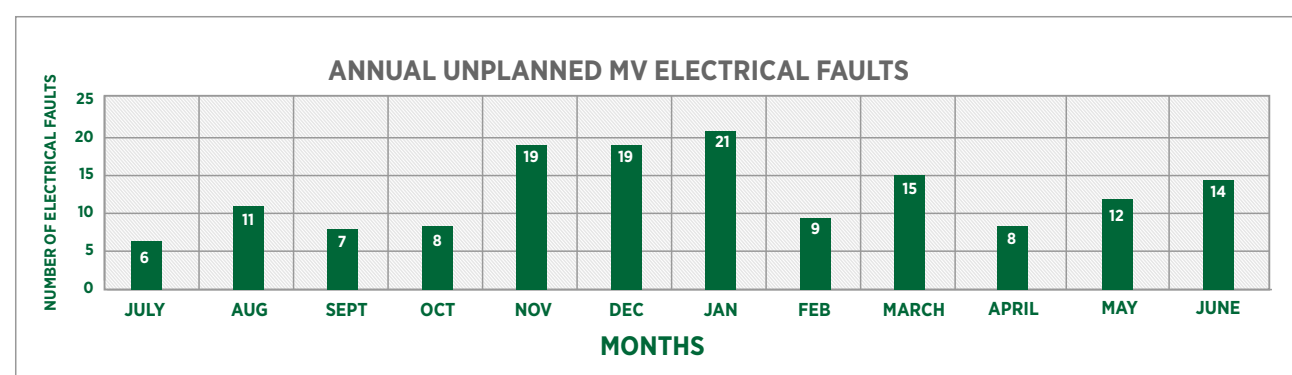


Figure 163: Annual Unplanned Electrical Breakdowns for the MV Network

Shows that the medium voltage (MV) network was affected mostly due to on-going construction activities, where it was found that underground Cables were damaged while digging. Other equipment on the MV network were vandalised by people who sell copper to scrap yards.

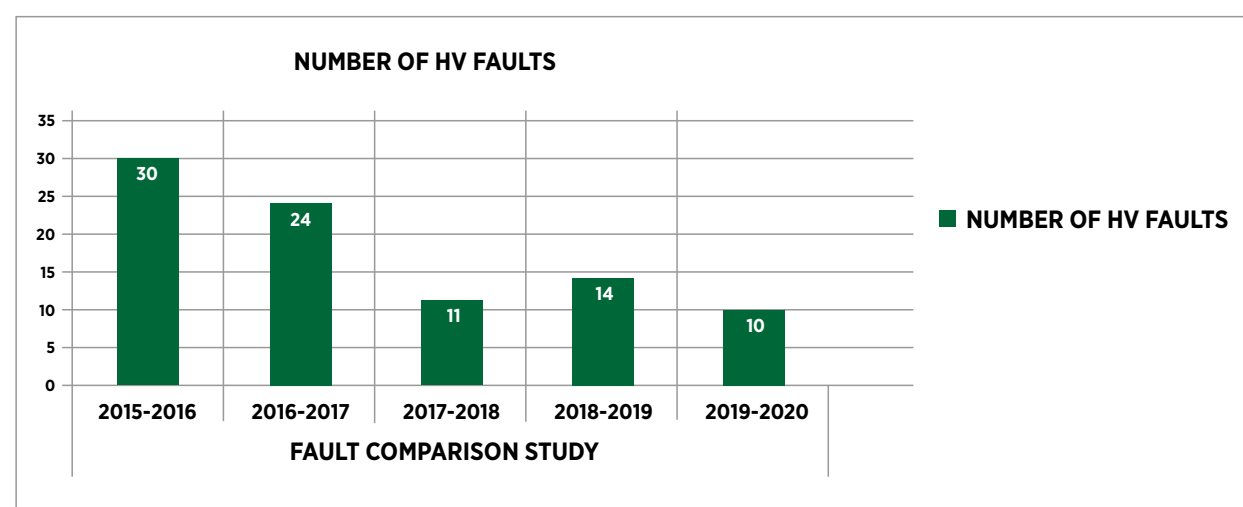


Figure 164: Performance of the HV Network for Three Financial Years (2015/2016 – 2019/2020)

Compares the HV network performance for three financial years from 2015/2016 to 2019/2020. It shows the reduction in the number of electrical breakdowns that occurred for each financial year. A strategy to reduce this fault has been put in place with after the network audit and assessment has been done. Unlike the previous where more focus was on replacing surge arresters and rod insulators on overhead lines. More focus will be on the substation primary plant which includes transformers, circuit breakers and isolators.

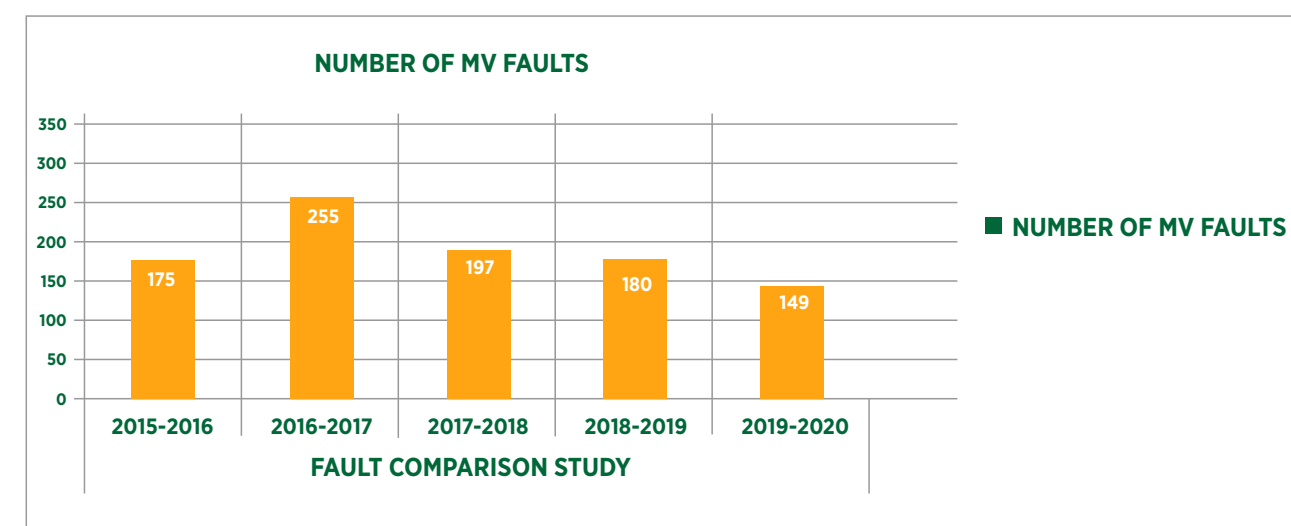


Figure 165: Performance of the HV Network for Three Financial Years (2015/2016 – 2019/2020)

Compares the MV network performance for the last three financial years, from 2015/2016 to 2019/2020. It shows slow progress in reduction of MV faults. One of the substations which have been giving problems in Meer en See has been replaced and earth fault indicators installed in the rings. The project of installing earth fault indicators will be roll over to other areas in the new financial year.

Alton and eMpangeni gave endless problems due to construction work leading to damaging of cables and theft. Controls have been put in place to deal with these issues.

SUBMISSION OF TABLES

Table 118: Annual Planned Inspections And Maintenance Performed

ANNUAL PLANNED INSPECTIONS & MAINTENANCE REPORTING 2019/2020															
SECTIONS	MONTHS												TOTAL ANNUAL TARGETS		
	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	ACTUAL	TARGET	PERCENTAGE
WEST	88	72	70	63	41	43	24	66	80	0	0	25	572	605	95%
NORTH	95	60	78	78	53	55	27	56	29	14	41	52	638	665	96%
SOUTH	628	82	90	49	26	21	69	72	68	53	48	52	1258	1268	99%
DISTRIBUTION	11	4	13	13	10	5	9	14	15	6	10	4	114	121	94%
PROTECTION	1	2	2	2	1	1	5	5	5	4	0	3	31	32	97%
TOTAL	823	220	253	205	131	76	134	213	197	77	99	136	2613	2691	97%

Table 1 provides information on the number of inspections and maintenance conducted by each sub-section in Operations and Maintenance section.

Table 119: Annual Unplanned Breakdowns

ANNUAL UNPLANNED ELECTRICAL FAULTS REPORTING 2019/2020													
NETWORK	MONTHS												Total
	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	
HV	1	1	0	0	3	0	1	0	2	2	0	0	10
MV	6	11	7	8	19	19	21	9	15	8	12	14	149

Table 119 provides information on the number of electrical faults or breakdowns that were attended by Operations and Maintenance section.

Table 120: A Comparison Study For The Number Electrical Faults That Occurred Between 2015/2016 – 2019/2020

	FAULT COMPARISON STUDY				
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Number of HV faults	30	24	11	14	10
Number of MV Faults	175	255	197	180	149

Table 120 gives a summary of a comparison study that was conducted in order to analyse the performance of the network for the period of 2015/2016 to 2019/2020 financial years.

3. ELECTRICITY PLANNING AND STRATEGY

Electricity Planning and Strategy section is responsibility for ensuring that there is sufficient electricity capacity within City of uMhlathuze Municipality’s license area through planning, design and development in order to accommodate new developments and provision of basic electricity supply service to communities as well as improving reliability and service life of municipal electricity infrastructure. The section ensures that planning, design and development is undertaken in accordance with the National Regulator of South Africa Standard NRS 034-1:2007 for Sub-transmission (132kV substations and Switching Stations as well as 132kV Feeders) and Distribution Network (11kV, 400V and 220V networks) Planning Criteria and Guidelines and also supports climate change as per South African’s National Climate Change Response White Paper (NCCRWP) (DEA, 2011).

Electricity Planning and Strategy develop projects under following categories in order to achieve the smooth running and operating of the electricity network as well as provision of basic services to the communities within City of uMhlathuze Municipality jurisdiction:

- Network Refurbishment/Renewal projects
 - Network Strengthening projects
 - Network Reliability projects
 - Electrification projects
 - Private Development projects
 - Public Lighting projects
 - Energy Efficient Demand Side Management and Renewable Energy project
- The section comprises of the following sub-sections namely:
- Network Planning and Design
 - Draughting
 - Project Execution and
 - Energy Management

All sub-sections are involved in electricity infrastructure asset creation projects value chain and they work in collaboration to develop an asset

Table 121: Network Planning Projects and their categories

Project Name	Project Description	Category	Comment
Hercules Substation 132/11kV 30MVA Transformer Refurbishment	Replacement of HV and MV transformers windings as well as painting of transformer tank	Renewal	Project completed
Formalhaut 11kV Switchboard Replacement and Associated Work	Replacement 11x MV switchgears with 17 new switchgears and refurbishment of switchroom	Renewal	Project is 95% completed but all switchgears in operation. Will be completed during 2019/20
MV Electrical Network Refurbishment	Replacement of MV cable between Cygnus – Deneb Switching Stations	Renewal	Project completed
Energy Master Plan	Development of a plan containing various projects and costing for stability of electrical infrastructure stability and capacity from different energy sources	Plan	Project completed

Table 122: Public Lighting Projects

Project Name	Project Description	Comment
High Mast Installation in Traditional Areas	Installation of 40m high mast area lighting in various wards within City of uMhlathuze	13 High Masts in Ward 8; 10;11;14;17;20;22;25; 29(3); 30 and 33 are in operation

Table 123: Energy Management Projects

Project Name	Project Description	Comment
Energy Saving Initiative	Replacement of 581x HPS streetlights with LED's at John Ross Main Road	Project completed

PHOTOS OF PROJECTS AND THEIR LOCATIONS:



Figure 246: Refurbished 132/11kV 30MVA transformers at Hercules Substation: Ward 1; Co-ordinates: 28°44'58.4"S 32°02'40.7"E



Figure 167: Formalhaut Switching Station: Replacement of MV Switchgears and refurbishment of MV switch room: Ward 1; Co-ordinates: 28°46'53.0"S 32°06'04.2"E



eNseleni, Kwa-Dlangezwa;
eSikhaleni; Port Durnford; Ngwelezane;
Mevamhlophe and Ntambanana Ward 8;
10;11;14;17;20;22;25; 29(3); 30 and 33;
Installation of 40m High Masts in Traditional
Areas within City of uMhlathuze



Figure 168: Replacement of 581x HPS streetlights with LED's at John Ross Main Road: Ward 1;
Co-ordinates: 28°46'46.0"S 32°04'43.8"E & 28°46'12.2"S 32°07'43.7"E

4. PROCESS CONTROL & PUBLIC LIGHTING

The section is responsible for monitoring and control of water reservoirs, sewer and water pump stations as well as traffic lights, street lights and fleet management systems.

The following are primary sub sections for the above mentioned divisions:

- Process Control Systems
- Traffic Signals
- Public Lighting

DISCUSSION

The department seek to consider a traditional maintenance approach, considering the following 3 types of maintenance which are differentiated by the nature of the tasks that were performed:

PROCESS CONTROL SYSTEMS

Technical Operations Centre monitors all Council's Pump stations and reservoirs' behaviour indicating the level of each reservoir also status of each pump station. The real time readings are logged every single day and averaged per specific intervals. The table below indicates the event logs for analogue signals in percentage showing the monthly average of each reservoir. This is just to report to Council that all instruments that were installed to specific reservoirs are up and running. The real time readings can be drawn at all times.

TRAFFIC SIGNALS

A large part of the work load is repair or replacement of traffic control equipment before it fails. The City of uMhlathuze (CoU) conducts semi-annual inspections of controller and signal equipment, intersection hardware, and auxiliary equipment such as traffic detection loops.

Traffic corrective maintenance is carried out after failure detection and is aimed at restoring a traffic intersection to an appropriate condition, whilst reactive maintenance is performed after a breakdown so a traffic intersection can perform its intended function. Rapid repair of equipment that has broken down is critical to ensure uninterrupted operations, minimal downtime and optimal operability. The CoU's goal is a response to traffic signal service requests/failure within one hour of notification.

Typical problems/requests that warrant an immediate response from signal maintenance crews include:

- All lights out due to power outage
- Signals flashing red in all directions
- Loose or turned signal heads
- Damage caused by vehicles
- Burned out lamps
- Timing Problems – long red or short green
- Lamp burnouts
- Controller malfunctions
- Detection failures
- Physical damage
- Traffic progression problems
- Off-hour responses to safety risks at intersections

BUSINESS UNIT (OPERATIONS AND MAINTENANCE SECTION)

MAIN FUNCTION

Process Control Systems, Traffic Lights and Public Lighting covers the maintenance of the following assets:

- 87 Traffic cubicles (controllers)

SUBMISSION OF PHOTOGRAPHS

The following photographs show our water monitoring system for various places under the City of uMhlathuze jurisdiction, such as Empangeni, Esikhawini and Mzingazi as seen in figures 1 – 3.

Figure 169: Esikhawini Water Distribution Network

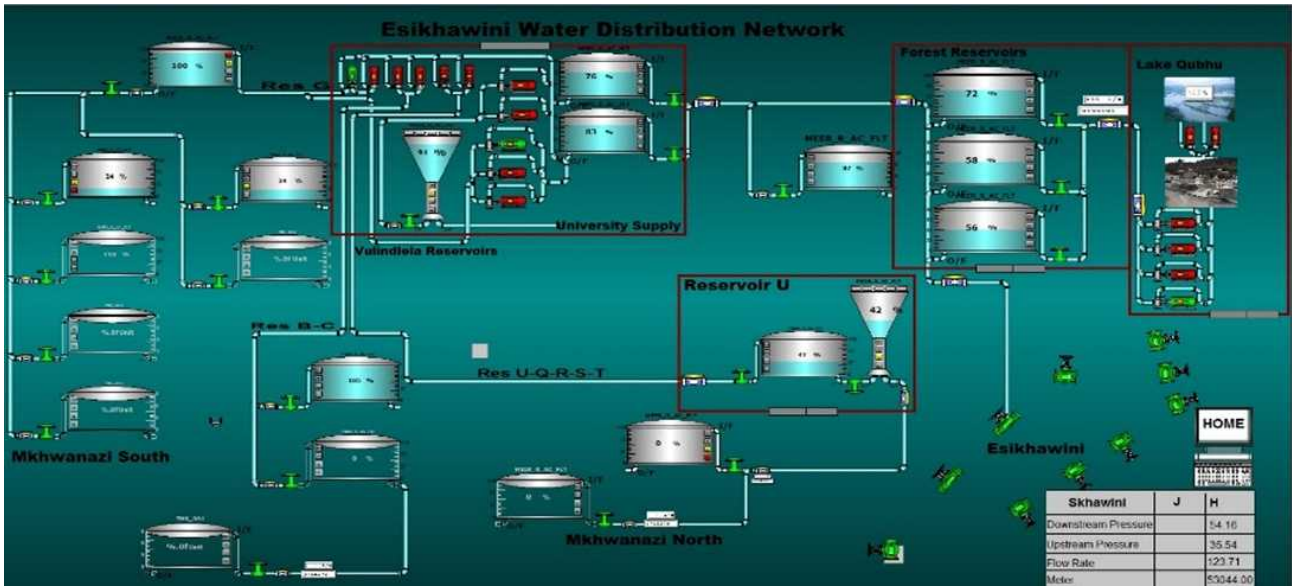


Figure 170: Mzingazi Water Distribution Network

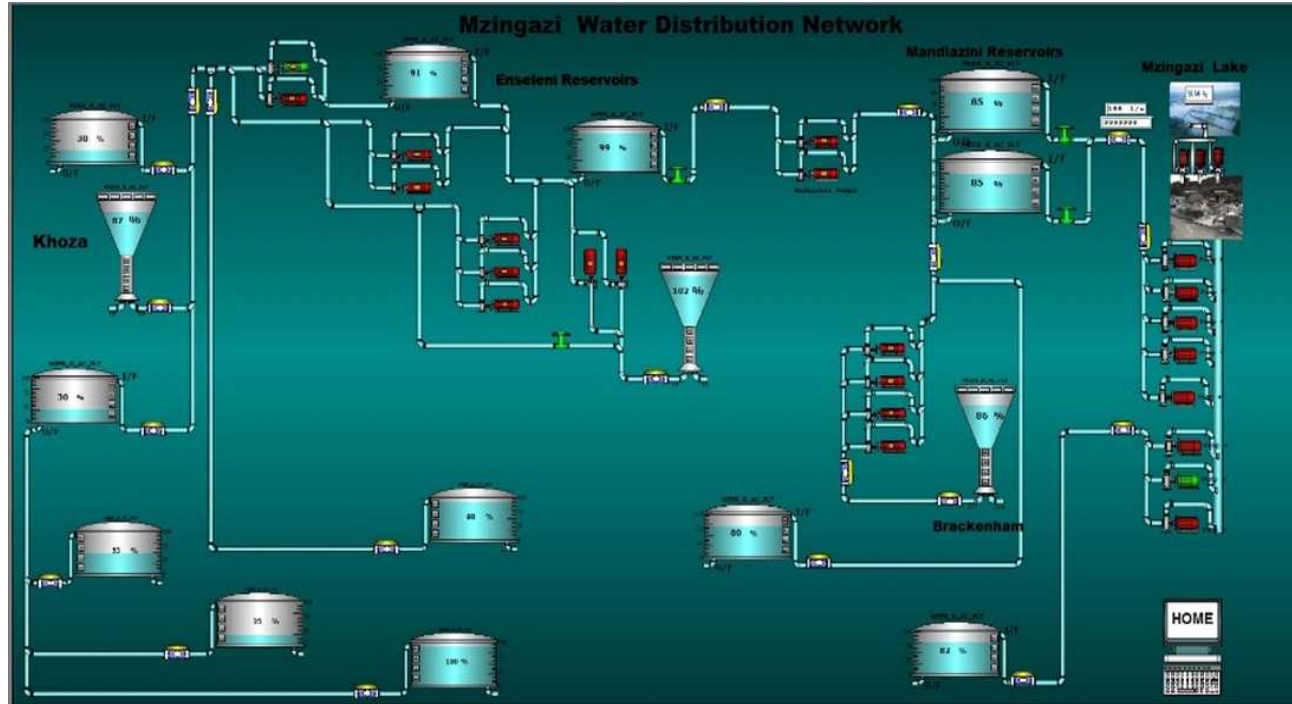
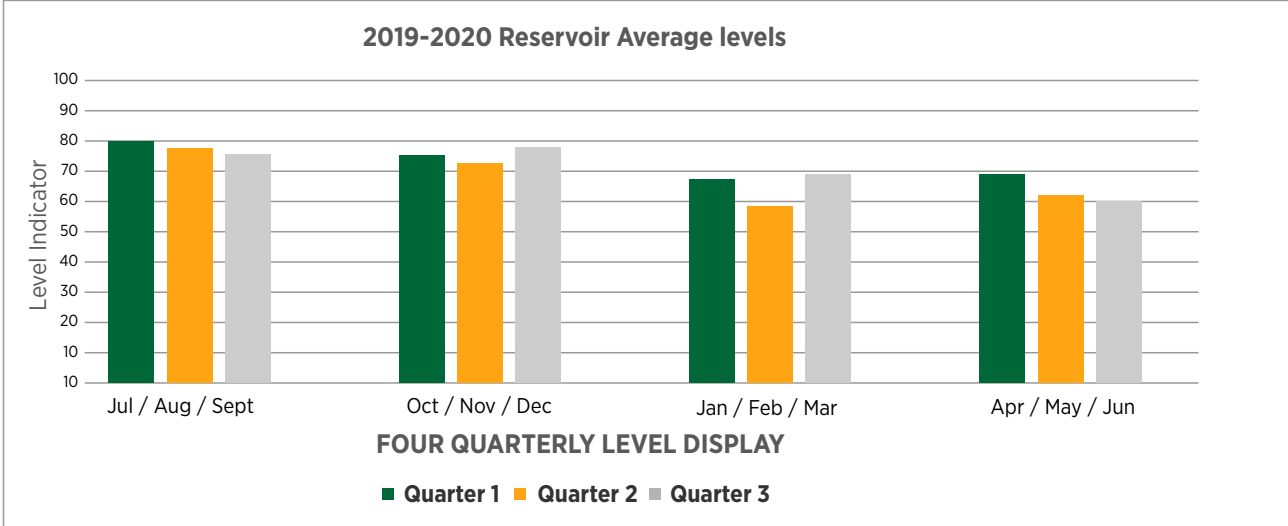


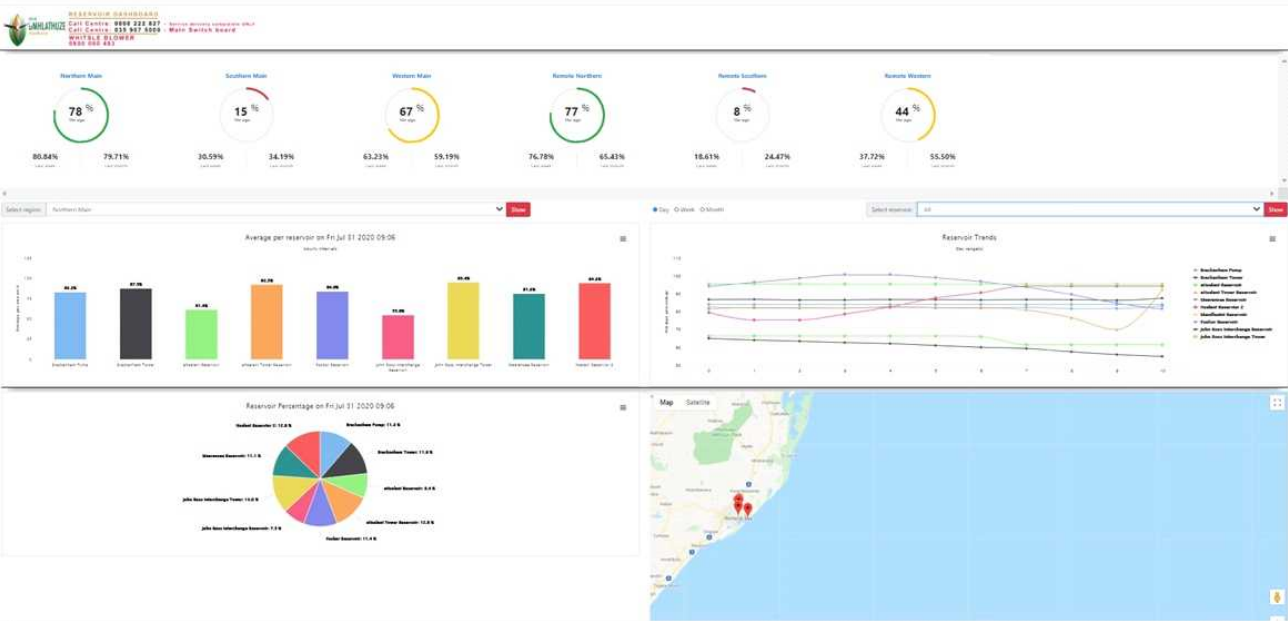
Figure 171: AVERAGE ANNUAL WATER LEVELS



MOBILE PHONE PROGRAM

A remote supervisor program (SCADA to mobile) has been used to monitor the SCADA system via mobile phone. It can be accessible to the link <http://reservoirs.umhlathuze.gov.za:8012/dist/> and on <https://www.umhlathuze.gov.za/>. The data flow diagram of a designed model system is illustrated in figure ** below:

Figure 172: MOBILE PHONE DASHBOARD



PUBLIC LIGHTING

Total no of Public Lighting 17583 .The street lighting complaints via the call centre has processed a total of 1179 works orders which 875 were streetlight fitting failures, 234 cable failures, 86 cable thefts and 108 knocked down poles. On routine maintenance 1082 streetlights were repaired, 48 streetlight poles replaced, 210 photocells replaced and 438 streetlight cable faults repaired. The total number of lamps replaced amounted to 1145 while 96 fittings were replaced. The call centre is operational 24 hours a day on 0800222827, also allowing complainants to log calls either via the website at www.umhlathuze.gov.za, or via e-mail to streetlights@umhlathuze.gov.za.

Figure 173: Unplanned maintenance vs routine maintenance

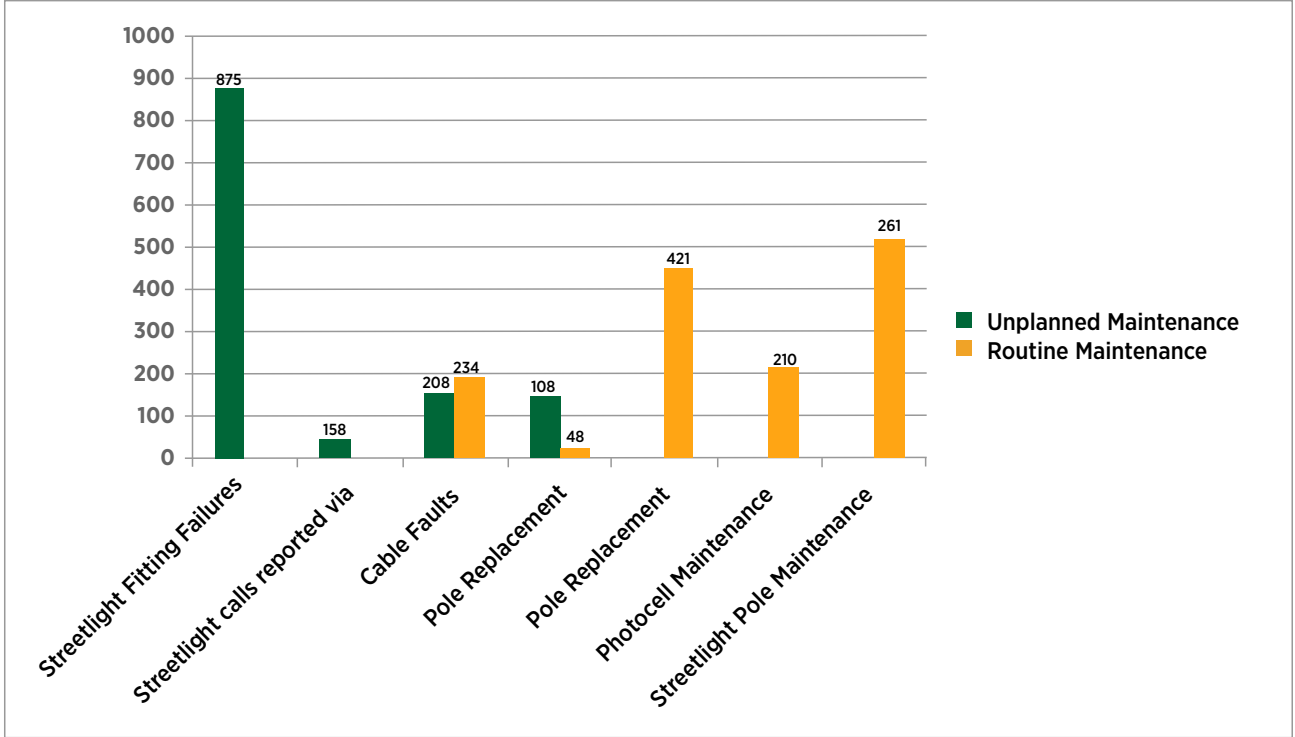


Table 124: Unplanned and Planned Maintenance

	Unplanned maintenance	Planned Maintenance
Streetlight fitting failures	875	424
Cable faults	234	208
Pole replacement	108 (Knocked down poles)	48 (Rotten/Rusted poles)
Photocell Maintenance	56	261
Streetlight poles maintenance		210

Table 125: Maintenance Statistics

	Unplanned maintenance	Planned Maintenance
Streetlight fitting failures	1078	468
Cable faults	276	101
Pole replacement	108 (Knocked down poles)	48 (Rotten/Rusted poles)
Photocell Maintenance	56	261
Streetlight poles maintenance		210

5. FLEET AND TRANSPORTATION.

The Fleet and Transportation Section is a support unit for the maintenance and repairs of the municipal fleet. The department is also responsible for the annual procurement of Where possible all new Vehicles and Plant are procured with a Maintenance Plan of 160 000km or 7 years, this ensures that services are performed by the accredited agents for the specific brand.

The above is done to ensure that the requirements for warranties on new vehicles are maintained.

New vehicles and Plant are issued to the User Departments, who are responsible to manage the respective item. User departments are responsible to ensure that vehicles and plant are sent for services as soon as the required mileages of Vehicles, or hours, in respect of Yellow Plant are reached.

Should any accident damages occur due to incidents, the repairs cannot be performed under the maintenance plans. Accidental damages are covered and repaired through Insurance claims.

Departments are required to submit incident reports in respect of all accidents to the Occupation Health and Safety section, as well as Council's Insurance section, from where investigations are done.

CHALLENGES:
CAPITAL BUDGET REQUIREMENTS:

Due to the growth of the City, the need for greater allocations of Capital Budgets in order required to replace ageing fleet.Departments need greater funding in order that additional vehicles can be purchased to meet increased service delivery demands.

Older fleet break down frequently which affects service delivery, and as such, the maintenance budget requirements escalates annually,

The Covid-19 pandemic has had a severe impact on the Fleet's ability to repair vehicles, with most service providers un-able to meet deadlines relating to the provision of spares. The closing of vehicle factories, and subsequent limited start-up has affected deliveries of new fleet.The support departments to Fleet, such as Supply Chain Management, has also been negatively affected.The closure of offices, and reduced number of staff at the workplace at any given time has severely affected the provision of spares.

Mechanical staff has also been reduced and placed on a rotation schedule, this to reduce risk of infection.

ACHIEVEMENTS: CAPITAL PROJECTS

The following Vehicles and Plant was procured through the National Treasury Transversal Tender RT57-19. Procurement through National Treasury Transversal Contracts are done as per Cost savings implemented by National Treasury to effect greater savings.

Of significance is the procurement of an Excavator that will greatly assist with the turn-around time in respect of burst water mains, where deep excavation is required to get to the damaged pipe in order to repair.

- 4 X Tractor Loader Backhoe (TLB's)
- 1 X Grader
- 1 x 20 Ton Excavator
- 1 x 10 Ton Roller
- 3 x Aerial Platform
- 2 x SUV's
- 1 x 10 Ton Crane truck
- 2 x 5 Ton Tipper Trucks
- 1 x 12 Ton Refuse Compactor
- 1 x 10 Ton Roll back truck
- 2 x 12000 Litre Water Tankers
- 19 x Double Cab 4 x 4 Light Delivery Vehicles.



Picture: ** 4x TLB



Picture : ** 1x Motor Grader



Picture : ** 1X 20 Ton Excavator



Picture : ** 1x Smooth Drum Roller



Picture: ** 2X 5 Ton Platform Drop side Tipper Truck



Picture: ** 1x 10 Ton Drop side Platform truck with Crane



Picture: ** 3X 12 Metre Aerial Platform Trucks



Picture: ** 3X 12 Metre Aerial Platform Trucks



2 x 12000 Litre Water Tankers



Picture : ** Graders and TLB



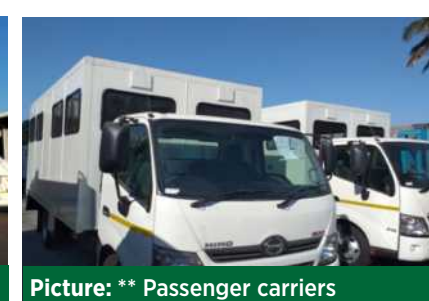
Picture : ** Double cab LDV's



Picture : ** Refuse compactors



Picture : ** Refuse compactors



Picture: ** Passenger carriers



Picture : ** Refuse compactors



CITY
DEVELOPMENT

N. NDONGA
DEPUTY MUNICIPAL MANAGER - CITY DEVELOPMENT

INTRODUCTION

The long term vision of the uMhlathuze Municipality is as follows:

“The Port City of uMhlathuze offering a better quality of life for all its citizens through sustainable development and Inclusive Economic Growth”.

The City Development Department plays an integral role in planning for and facilitating the achievement of this vision.

The City Development Department directly addresses the following National Key Performance Areas (KPA)s:-

- Basic Services and Infrastructure Provision
- Local Economic Development
- A number of relevant cross cutting KPAs are also addressed relating to urban and rural development as well as property management

The City Development Department also commits itself to the following Municipal Missions:

- Job creation and inclusive economic growth through accelerated economic development and transformation;
- Creating safer city through integrated and community based public safety;
- Planned and accelerated rural development interventions;
- Promotion and maintenance of spatial equity and transformation;
- Optimal management of natural resources and commitment to sustainable environmental management; and
- Good governance, capable and developmental municipality

In context of the above KPAs, the City Development Department is divided into three sections, namely: Urban and Rural Planning, Economic Development Facilitation and Public Transport Facilities and Operations Coordination. The respective Units under each of these sections are indicated hereunder:

Urban and Rural Planning	Economic Development Facilitation	Public Transport Facilities and Operations Coordination
<ul style="list-style-type: none">• Land Use Management• Development Administration• Spatial and Environmental Planning• Human Settlement Programmes	<ul style="list-style-type: none">• Business Support, Markets and Tourism• Property Administration	<ul style="list-style-type: none">• No Sub-Units

Table 126: Respective Units Under Each Of These Sections Are Indicated Hereunder

An overview is provided for each of the listed Units and a thread drawn with the corresponding Municipality’s IDP Goals, Objectives and Strategies.

1. URBAN AND RURAL PLANNING SECTION

The Urban and Rural Planning Section is divided into four distinct units, namely:

- Land Use Management;
- Development Administration;
- Spatial and Environmental Planning; and
- Human Settlement Programmes.

The achievements of these units are outlined below.

1.1 LAND USE MANAGEMENT

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 6: CROSS CUTTING		
GOALS	OBJECTIVES	STRATEGIES
6.1 Integrated Urban and Rural Development	6.1.1 To plan and manage existing and future development	6.1.1.5 Implementation of uMhlathuze Land Use Scheme 6.1.1.6 Compliance with national SPLUMA, SPLUM Bylaw and National Building Regulations. 6.1.1.7 Efficient processing of development application and building plans

Table 127: Relevant Council Goals, Objectives and Strategies

The Land Use Management Section is divided into two subsections, namely:

- Development Control; and
- Building Control.

Land Use Management Section daily activities involves site inspections, processing of planning application and scrutinisation of building plans. These daily activities are undertaken in line with organizational Integrated Development Plan Strategic Objectives, National and Provincial Policy Framework and the City Development Department Key Performance Indicators.

1.1.1 Responsibilities and Achievement of Development Control Sub-Section

The main responsibility of Development Control Sub-Section is to promote orderly development through enforcement and management of land use within the municipal jurisdiction using the Municipal Land Use Scheme and the Spatial Planning and Land Use Management Bylaw. As such, the Section is responsible for processing the following planning applications:

- Consent Applications;
- Building Line Relaxation Applications; and
- Forma Authority Applications

The relevant and applicable policy and legislative framework applicable are:

- uMhlathuze Spatial Planning and Land use Management By-law, 2017, as amended;
- uMhlathuze Land Use Scheme, 2019;
- Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013); and
- National Building Regulations and Building Standards Act, 1977, as amended (Act No. 107 of 1977).

1.1.1.1 uMhlathuze Single Land Use Scheme, 2019

The Land Use Scheme is the development control instrument used by the Municipality to regulate land uses and promote orderly development within its jurisdiction. In January 2014, the municipality implemented the first Land Use Scheme, which replaced the old Town Planning Schemes of Richards Bay and Empangeni which were in operation before the amalgamation of Borough of Richards Bay and Borough of Empangeni in 2001.

The old Town Schemes were development in terms of the Natal Town Planning Ordinance, 1949 (Act No. 27 of 1949) and they main focus of implementation and development control was in urban areas of Richards Bay and Empangeni, not much development control in the Former R293 Townships and Traditional Authority Areas (Rural Areas).

On 25 September 2019, uMhlathuze Municipal Council adopted its Single Land Use Scheme in line with the provisions of the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013), also known as SPLUMA. The Act states that all municipalities must have a single Land Use Scheme within five years from the date of SPLUMA implementation. SPLUMA is the single national planning act which was assented in August 2013 and became effective on 1 July 2015. The main focus of the SPLUMA and its Regulations is to promote spatial justice for development of a single Municipal Land Use Scheme that covers the entire municipal area and Spatial Development Framework that is flexible and resilient.

The single Land Use Scheme incorporate all 34 Municipal Wards, including Traditional Authority Areas and Townships (former R293 Townships). This assist greatly in incrementally introducing development control regulation in the Traditional Authority areas and Townships, which were previously excluded from the Scheme processes and will contribute immensely to orderly development within the municipality.

1.1.1.2 LAND DEVELOPMENT APPLICATIONS

The day-to-day responsibilities carried out by Land Use Management Section (Development Control and Building Control Sub-sections) includes site inspections, enforcement, processing of planning application and attending to general public queries in relation to statutory planning requirements. The table below illustrates the number of land use management applications dealt with during 2018/2019 financial year.

Table 128: Land Use Management Applications Assessed during 2019/2020 Financial Year

APPLICATION TYPE	No.	%
Building Line Relaxation	126	82.4
Consent	22	14.4
Formal Authority	5	3.3
Total	153	100

The planning applications outlined in the above table are assessed and evaluated in terms of the Section 27 (1) (b) of the Municipal Spatial Planning and Land Use Management Bylaw, 2017 as amended, municipal Land Use Scheme, the Standard Operating Procedures and in line with Department's Key Performance Indicator, which requires that 95% of all applications received per quarter must be processed and finalised.

Development control remains a challenge due to development and operations without town planning approvals. However, enforcement actions are taken and/or advisory services are offered in line with the uMhlathuze Land Use Scheme, and Spatial Planning and Land Use Management Bylaw.

1.1.2 BUILDING CONTROL

Building control is the backbone of the municipality in terms of promoting structural integrity of all buildings erected within the municipal jurisdiction. Citizens, Architects/ Draughts persons and developers are always advised to submit building plans for municipal scrutiny and approval before commencement of alterations or additions to existing dwellings or constructing new buildings. For the year under review, hereunder is the progress made on the set targets.

1.1.2.1 BUILDINGS CONTROL BYLAW

During the latter part of 2018 Council started a process of developing the Building Control Bylaw with the intention to provide a regulatory framework for the construction of buildings in formal areas and traditional settlement areas within the municipal jurisdiction, to promote uniformity with formal areas and traditional settlement areas in terms of building structures that are sustainable, structurally sound and comply with the energy efficiency requirements, to bridge a gap between the stringent National Building Regulations and Standards Act (Act, No. 103 of 1977) and the unregulated traditional settlement areas, to establish a building standard and regulate the installation of structures, to provide guidelines for property owners regarding problematic buildings within the municipality.

The Bylaw will be used in conjunction with the National Building Regulations and Building Standards Act, the municipal Land Use Scheme and municipal Aesthetic Bylaw to ensure safety and sustainable development within the municipality. The Building Bylaw could not be finalised during 2019/2020 financial year due to the comprehensive stakeholder and public participation engagement process that is required. It is anticipated that the Bylaw will be finalised and gazetted in the 2020/21 Financial year.

1.1.2.2 Building Plans

The submission and assessment of building plans are based on the following relevant policy and legislation framework:

- National Building Regulations and Building Standards Act, 1997 (Act No.107 of 1997) as amended;
- uMhlathuze Spatial Planning and Land Use Management Bylaw, 2017, as amended;
- Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013);
- uMhlathuze Land Use Scheme, 2019;
- Building Aesthetics Bylaw, 2018; and
- SANS 10400

The table below illustrates the number of building plans submitted over four subsequent financial years and estimated building cost of proposed buildings and structures at the end of each financial year.

Table 129: Building Plans Submitted in Four Different Financial Years

Financial Year	Total Number of Building Plans Submitted	Total Estimated Building Cost of Proposed Buildings and Structures (R)
2016/2017	483	144 125 000
2017/2018	433	81 306 000
2018/2019	450	123 399 000
2019/2020	265	133 997 000

The table above indicates growth in construction industry between during 2019/2020 even though the country was on Covid-19 lockdown.

Building Plans outlined in the above table were assessed and evaluated in terms of the National Building Regulations and SANS 10400, the Standard Operating Procedure and in line with department's Key Performance Indicator, which requires that 95% of building plans applications received per quarter must be processed and finalised.

In terms of the Standard Operating Procedure, building plans for residential development are approved within 30 days, while building plans for commercial and industrial development are approved within 60 days.

Building control remains a challenge due to illegal structures being constructed and appropriate enforcement actions are taken and/or advisory services are offered in line with the National Building Regulations and the Building Inspectorate's Standard Operating Procedures.

1.2 DEVELOPMENT ADMINISTRATION

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 6: CROSS CUTTING		
GOALS	OBJECTIVES	STRATEGIES
6.1 Integrated Urban and Rural Development	6.1.3 To ensure effective Land Use Management and Building Management	6.1.3.2 Effective processing of development applications

In line with the above IDP Objective, the following has been achieved as per the SDBIP for the year under review.



1.2.1 PLANNING APPLICATIONS RECEIVED

Applications administered by the Development Administration Unit include rezoning, township establishment, subdivision and consolidation of land, phasing, cancellation or amendment of approved layout plans or general plans for subdivision or development of land, the alteration/suspension/deletion of restrictions relating to land and permanent closure of municipal roads and public places.

The section attended to the following planning applications received during 2019/2020:

Table 130: Planning applications for 2019/2020

	Pre-applications Received and Processed	Formal Applications Received and Processed
Q1	15	8
Q2	16	10
Q3	24	13
Q4	6	5
Total	61	36

The formal applications could be categorised as follows:

Table 131: Formal Applications 2019/2020

Applications for amendment of approved conditions	5
Removal of restrictive conditions as set out in a property's title deed	12
Applications for minor subdivision or consolidation of land	10
Mixed use, office or commercial developments	2
Institutional or social developments such as hospitals, schools, crèches, arts and culture, worship, etc.	4
Industrial developments	1
Planning applications for key Municipal Projects	1
Residential Establishments such as Bed-and Breakfast, Medium or High Density Development, etc.	1

1.2.2 Planning Applications Drafted on behalf of Council

The relevant section also assists in drafting and finalising planning applications on behalf of the Municipality. During the reporting year, the section attended to 6 key Council projects, including amendments to the Human Settlement Projects of Aquadene and Empangeni Integrated Residential Development Projects.

1.2.3 Decision-making Authorities

The Spatial Planning and Land Use Management Act and the uMhlathuze Spatial Planning and Land Use Management Bylaw make provision for two decision-making authorities responsible for considering and approving planning applications:

1.2.3.1 The Municipal Planning Tribunal

The King Cetshwayo North Joint Municipal Planning Tribunal consists of three external members and officials from the uMhlathuze and uMfolozi Municipalities. The names of the members were gazetted in terms of Provincial Gazette Notice 1639 of 10 March 2016. The members of the Tribunal are appointed for a 5 year term, effective from 10 March 2016.

The Tribunal considers applications as categorised in terms of Schedule 3 Item 7 of the uMhlathuze Spatial Planning and Land Use Management Bylaw, which include higher impact activities such as applications for township establishment, rezoning, permanent closure of public places, applications where objections were received during the public participation process and the like.

The Tribunal considered 21 reports during 8 meetings held between 1 July 2019 and 30 June 2020, compared to 27 reports during 11 meetings held between 1 July 2018 and 30 June 2019.

In terms of timeframes for decision-making, the Tribunal generally must decide on an application within 60 days of the public participation process, or receipt of a reply to objections received. **The Tribunal performs exceptionally well in this regard. On average, the King Cetshwayo North Joint Municipal Planning Tribunal finalises a decision within 30 days after the public participation process, or receipt of a reply to objections received, thereby improving service delivery.**

Only three applications were not considered within the prescribed period of 60 days as a result of the national lockdown period imposed.

1.2.3.2 THE MUNICIPAL AUTHORISED OFFICIAL

The Municipal Authorised Official appointed is the Deputy Municipal Manager: City Development.

The Municipal Authorised Official considers applications as categorised in terms of Schedule 3 Item 8 of the uMhlathuze Spatial Planning and Land Use Management Bylaw, which include lower impact activities such as applications for minor subdivisions, consolidations, applications in traditional settlement areas, removal of restrictions and the like.

The Authorised Official considered 18 planning application reports processed by the Development Administration Section during the 2019/2020 financial year. In terms of timeframes for decision-making, the Authorised Official generally must decide on an application within 60 days of the public participation process. In some cases shown below, no public participation process was necessary.

The Authorised Official performs exceptionally well in this regard, and often a decision is taken within 7-14 days after the closing date for public participation, or in cases where no public participation is required, after the application is considered complete.

1.2.4 Appeals Received

Section 51 of the Spatial Planning and Land Use Management Act and Chapter 5 of the uMhlathuze Spatial Planning and Land Use Management Bylaw deal with the establishment and functioning of a Municipal Appeals Tribunal. The Municipality has elected its Executive Committee as its Appeals Tribunal.

No appeals were received during the 2019/2020 financial year in response to planning decisions made.

1.3 SPATIAL AND ENVIRONMENTAL PLANNING

Spatial and Environmental Planning has as its main function as forward planning which entails the review and implementation of the Municipal Spatial Development Framework (SDF). Inherent in the implementation process is an array of spatial interventions, notably the development of Master plans, conceptual/precinct plans, framework plans for rural and urban areas, coordination of development as well as catalytic project coordination, Environmental Management and Climate change action coordination. This work also involves coordination of various programmes, pursuing various partnerships and giving technical advice to guide decision making in the municipality in respect the sustainability agenda of the municipality.

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 6: CROSS CUTTING		
GOALS	OBJECTIVES	STRATEGIES
6.1 Integrated Urban and Rural Development	6.1.2 To plan and manage existing and future development	6.1.1.1 Review and Implement the Spatial Development Framework
		6.1.1.2 Develop precinct framework plans
		6.1.1.4 Incremental development of a strategic environmental assessment for the entire municipal area

In line with the above IDP Objectives, a number of targets and initiatives have been achieved for the year under review.

1.3.1 SPATIAL DEVELOPMENT FRAMEWORK (SDF)

The Spatial Development Framework (SDF) of the Municipality is a visual presentation of the municipality's development vision and strategies as a result it reflects the current reality, but also the logical future development options. Amongst others, the municipal SDF provides guidance to development/investment interventions by way of:

- 1. Identification of Nodes and Corridors
- ii. Restructuring Zones (Human Settlement Intervention) and Priority Housing Intervention Areas
- iii. Spatial Intervention Areas
- iv. Catalytic and Strategic Projects
- v. Basic Services Intervention Areas
- vi. Social Services Intervention Areas

Since the inclusion of four new wards into the municipal area post the Local Government Elections of 2016, there has been steady progress toward preparing an SDF that is compliant with the provisions of the Spatial Planning and Land Use Management Act, 2013 (SPLUMA).

A number of municipal sector plans have been updated during the year in question and updated sectoral information has been included into the SDF Review. These include the Bulk Water Master Plan as well as the Water Services Development Plan, Level 2 Disaster Management Plan, Energy Master Plan and Energy Sector Plan as well as the Integrated Waste Management Plan.

As part of the SDF Review, elements of alignment between the municipal priorities and interventions and the 2019-2024 Medium Term Strategic Framework (MTSF) were identified as summarized herewith:

Figure 174 : Alignment of uMhlathuze Initiatives with MTSF Priorities

1. Capable, Ethical, Developmental State	<ul style="list-style-type: none">Internalization of SDGsLand Use Management Challenges in Rural areasEffective JMPTAlignment with SOE by way of a Memorandum of UnderstandingHierarchy of Plans in placeCouncil Codes of EthicsConsultation approachImproved Business Processes (SAP)Youth DeskWomen's Forum
2. Economic Transformation & Job Creation	<ul style="list-style-type: none">Ease of Doing BusinessGreen Economy: Materials Recovery & Waste ManagementComprehensive Integrated Transport PlanSecuring Water SupplyEnergy Sector Plan & AlternativesBiodiversity Economic OpportunitiesAgricultural Support PlanInformal Economy SupportOngoing business (including SMME) support
3. Education, Skills & Health	<ul style="list-style-type: none">Public Wi-FiProposed Maritime TVET (Operation Phakisa)Target areas of known educational backlogsOperation Sukuma Sakhe War Rooms to assist with Community HealthCompletion of ECD (Early Childhood Development) Centres
4. Consolidating the Social Wage Reliance & Quality Basic Services	<ul style="list-style-type: none">Batho Pele CommitteeTarget Areas of Poverty as per socio-economic indicatorsTarget assistance to known Child Head Households and Indigents (OSS)Support for EPWPPursue Food Security (Agricultural Support Plan)Food BankWater, Sanitation, Electricity & Waste Removal
5. Spatial Integration, Human Settlement & Local Government	<ul style="list-style-type: none">Settlement patterns, Nodes & CorridorsSpatial Transformation AgendaPriority Housing Development Areas (PHDAs) processGreen House Gas InventoryGreen Building GuidelineRural Planning & Agrarian SupportInfrastructure Sector PlansWater Re-use PPPPublic Transport Planning & InvestmentLand Reform Task Team

The SDF Review has also critically considered the repercussions of the global COVID-19 pandemic on the municipality in respect of basic service delivery, employment, and land use planning as well as disaster preparedness. The Third SDF Review for 2017/2018-2021/2022 was adopted on 27 May 2020.

1.3.3 INTEGRATED URBAN DEVELOPMENT FRAMEWORK (IUDF) IMPLEMENTATION

The IUDF is a policy framework guiding the reorganization of the urban system of South Africa so that cities and towns can become inclusive, resource efficient and adequate places to live, as per the vision outlined in the National Development Plan (NDP). This new focus for South Africa steers urban growth towards a sustainable growth model of compact, connected and coordinated cities and towns. The IUDF implementation plan identifies a number of short term proposals to achieve spatial transformation.

The overall objective of the IUDF is to create efficient urban spaces by:

- Reducing travel costs and distances
- Aligning land use, transport planning and housing
- Preventing development of housing in marginal areas
- Increasing urban densities and reducing sprawl
- Shifting jobs and investment towards dense peripheral townships
- Improving public transport and the coordination between transport modes

1.3.2.1 IUDF LEARNING NETWORK

The Municipality is part of an international learning network as a result of ongoing involvement in the Intermediate City Municipality (ICM) Support as part of the IUDF (Integrated Urban Development Framework) implementation.

A learning network is a facilitated peer-to-peer learning approach that can be highly effective at documenting and sharing knowledge between donors and implementing partners to help strengthen a particular technical area ... to collaborate, co-create and jointly find solutions to challenges.

The learning network consists of the City of uMhlathuze, City of Mbombela, KwaDukuza Municipality, Polokwane Municipality, Stellenbosch Municipality, Steve Tshwete Municipality, South African Local Government Association (SALGA), National Treasury, Department of Cooperative Governance (DCoG) as well the GIZ (Deutsche Gesellschaft für Internationale Zusammenarbeit, a German Development Agency that provides services in the field of international development cooperation.

The objectives of the above learning network are:

- Sharing of knowledge, ideas and experiences amongst cities and implementing partners on integrated urban development.
- Create a culture of collaboration between secondary cities as well as national departments and institutions.
- Promote innovation and explore new approaches in urban development.
- Foster partnerships with implementing partners that demonstrate interest and capacity to learn from and contribute to the South African urban agenda.
- Influence policy review.
- Improve programme and project implementation.

During September 2019, learning network members visited Germany, notably Berlin, Leipzig, Halle, Ludwigsburg and Stuttgart. Some of the prominent take home lessons from the tour relate to:

- Funding mechanisms are in place to support the implementation of the Urban Policy in Germany.
- An interdisciplinary administrative structure is in place to ensure that all are equal in the decision making process, i.e. working in silo's is avoided.
- City budgets are balanced in a manner to ensure that investment benefits for all sectors.
- Various, innovative and highly effective ways of public participation are undertaken.
- Climate change is mainstreamed in urban planning.
- It is important not to over-regulated and a degree to flexibility has to be available.
- Incentive mechanisms are available for the private sector such as expedited approval processes etc.
- There are numerous examples of urban renewal where dilapidated buildings are re-purposed to revitalize the City and the economy.

Going forward, the learning network model is based on rotational quarterly engagements of the members whereby hosts have an opportunity to showcase their respective pilot/demonstration projects and members provide input and also present progress on their projects. During the year under review, the learning network was hosted by the Stellenbosch and KwaDukuza Municipalities respectively. The chosen demonstration project for the uMhlathuze Municipality is the Revitalization of Empangeni.

1.3.2.2 IUDF Incentive Grant

The Municipality's involvement and commitment to the IUDF has also contributed to the Municipality benefiting by way of an additional incentive to the IUDG (Integrated Urban Development Grant). The incentive portion of this grant has been committed toward the construction of links roads to facilitate/kick-start, the development of the Central Industrial Area (CIA) in Richards Bay. The detailed design and construction of the CIA Link Roads has commenced. The road development is in line with the IUDF objectives and the need to provide economic infrastructure that will unlock new land for development. As such, the roads will provide a critical link from the main public transport facility in Richards Bay to Alton and the Richards Bay Industrial Development Zone (Area 1F). The Municipality is also in the process of much needed upgrades of the said public transport facility and in recent years, a SMME Support Centre has also been constructed and is operational at this public transport facility.

Furthermore, the Industrial Development Zone (IDZ) has completed major upgrades of the Alumina Allee Road in Alton and the proposed road development will show confidence in efforts by both the Municipality and the IDZ to unlock the growth potential in Alton North.

Figure 175: Locality, Zoning and Layout of the Central Industrial Area and Link Roads



1.3.2.3 Enhancing the Role of Local Government in Building Safer Communities in South Africa

A further consequence of the Municipality's involvement in the IUDF Implementation relates to enhancing the role of Local Government in Building Safer Communities, a process being coordinated by the Department of Cooperative Governance (DCoG), SALGA (South African Local Government Association) as well the GIZ (Deutsche Gesellschaft für Internationale Zusammenarbeit).

The conviction is that the promotion of safer communities is driven by local actors that are key to an improved quality of life and better socio-economic development potential. This is underpinned by the National Development Plan (NDP) and other policies such as the White Paper on Safety and Security (WPSS) as well as the Integrated Urban Development Framework (IUDF). In line with the latter, a whole of government approach to impact on the whole of society is being pursued.

More specifically, Local government is responsible for many different services and functions that can shape the balance between risks and protective factors when it comes to community safety:

- Adequate provision of good basic services (water, sanitation, roads and community services) ensures healthy and sustainable households that are less likely to be exposed to the safety risks associated with informality, including criminal networks and off-grid service solutions.
- Management of urban spaces can include interventions such as improving and maintaining public infrastructure and infrastructure services, i.e. street lighting, taxi ranks, public toilets, walkways etc. and maintaining public spaces such as parks and other open public spaces.
- Municipalities can facilitate social programmes such as youth skills and enterprise development, parenting and early childhood development and adult education initiatives.
- Municipalities that are well governed with strong local democracy are less likely to generate the public alienation and suspicion that leads to political violence and civic disobedience including criminal acts against public facilities.

1.3.2.4 Institutionalization of the Sustainable Development Goals (SDGs)

The SDGS are an international umbrella framework to address poverty, unemployment and inequality. The SDGs consists of a set of 17 outcomes that can be aligned to the strategic objectives of local government in the following manner:

Figure 176: Strategic Objectives and corresponding SDGS



In partnership with its social partners, the Municipality has embarked on a process of localising the SDGs in the uMhlathuze context. To this end, The City Development Department, in collaboration with the Office of the Municipal Manager, arranged a two-day workshop on the 5th and 6th of December 2019 on the Sustainable Development Goals (SDGs).

Figure 175: Sustainable Development Goals workshop attendees



This initiative of institutionalization is at its infancy stage and as such, broader consultation with various stakeholders and role-players is yet to be achieved. As part of the first attempt to localization, the following is an extract of the localization framework that has been agreed to.

Figure 178: Extract of SDF Localization Framework

SUSTAINABLE DEVELOPMENT GOAL	RESPONSE	VISION
7 AFFORDABLE AND CLEAN ENERGY 	Building sustainable energy generation infrastructure: <ul style="list-style-type: none">Solar energyGas to power energyWaste to energyWind energy Public participation exercises are required for community's investment.	By reducing the dependency on coal for electricity generation by 30%.
11 SUSTAINABLE CITIES AND COMMUNITIES 	<ul style="list-style-type: none">Planning integrated human settlementsIncorporate functional recreational spaces within human settlementsCreate catalytic economic activities outside of core urban areas.	Ensure integrated and inclusive planning for human settlements
13 CLIMATE ACTION 	<ul style="list-style-type: none">Reduce emissions by enforcing the By-law to industries and introduce against idling stationary vehicles.Recycling program: Every household and Municipal building should have bins for recyclable and non-recyclable waste binsRecycle water	Reduce greenhouse gases while adapting to climate change

Apart from the reported localization framework, the following has also been prepared:

- An SDG clustered based Action Plan for uMhlathuze with nominated cluster champions
- A roadmap of next steps

Going forward, the municipal response has to be expanded upon and project/programmes evaluated in terms of their ability to contribute toward the outcomes of the SDGs. A case in point being investment toward economic recovery in response to the COVID 19 pandemic that has to also be evaluated in terms of its contribution to attaining the 17 SDG outcomes.

1.3.2.5 Demonstration Project

As part of the IUDF Implementation, two projects have emerged as demonstration projects. The first if the development of link roads for the Richards Bay Central Industrial Area (CIA) as already reported upon and the second is the Revitalization of Empangeni as expanded upon herewith.

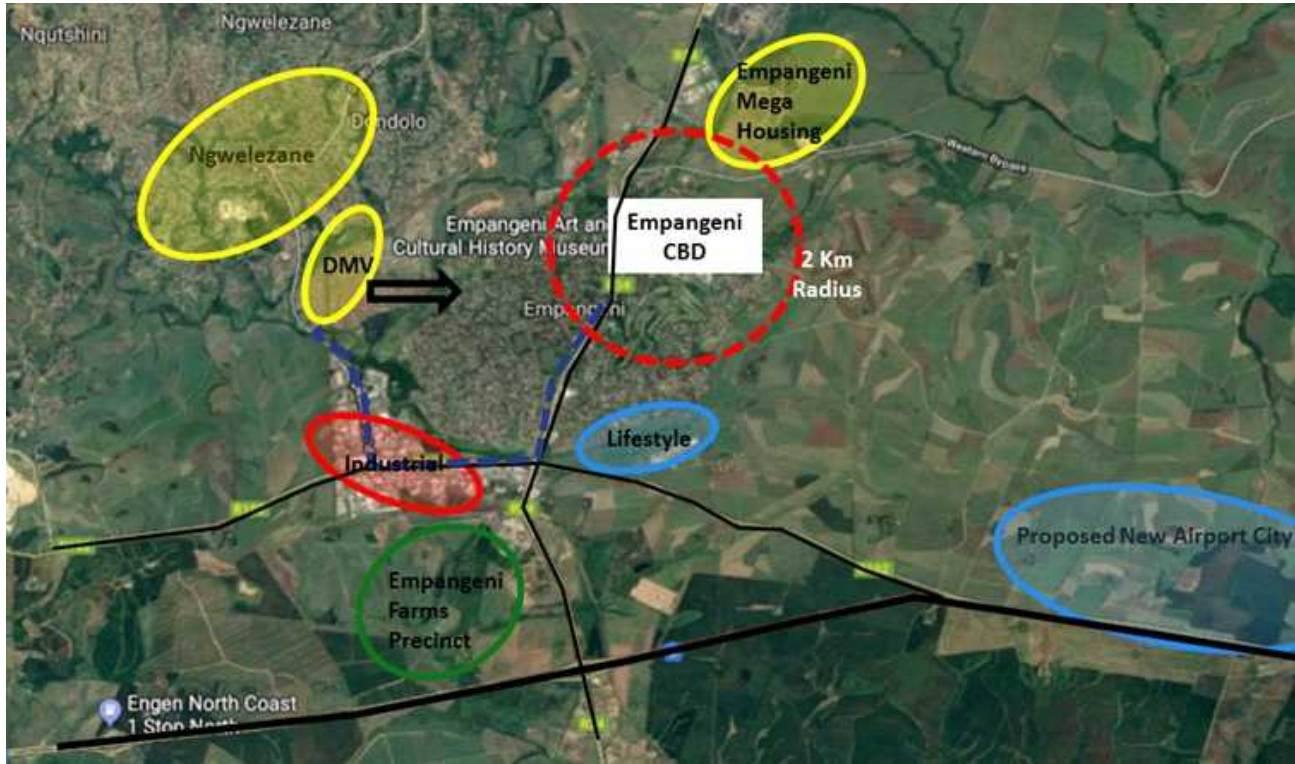
1.3.2.5.1 Empangeni Revitalization

The Empangeni CBD developed organically in response to market forces for many decades and the development of the town was shaped by spatial planning segregation laws that have impacted negatively on the overall functioning and efficiency of the CBD in particular. The Empangeni Revitalization Project seeks to attain the vision of the IUDF and redress the current situation and turn it around to benefit from its potential. The vision of the IUDF being:

Liveable, safe, resource-efficient cities and towns that are socially integrated, economically inclusive and globally competitive, where residents actively participate in urban life.

The following inset provides a visual summary of the development context for Empangeni with an indication of current initiatives as well as future plans for the development of the larger area, further illustrating the rationale for Empangeni CBD as an IUDF demonstration project.

Figure 179: Development Context of Empangeni



Apart from being a project that seeks to attain the vision of the IUDF and redress the current situation, the Empangeni CBD has been well researched in recent years and numerous proposals that link to the IUDF levers have been developed, notably the Empangeni CBD Revitalization Plan, the Empangeni CBD Revitalization Landscape Proposal: Design Guidelines as well as the Empangeni Informal Trading Master Plan. At a more localised level, extensive research has been undertaken into the construction of a pedestrian bridge to improve and make safer the access to the Empangeni A Rank and work has been undertaken to energy efficiency and climate proofing.

In summary, the Revitalization of Empangeni has been as a demonstration project for the following reasons:

1. The Empangeni CBD Revitalization is urgently needed and there is good opportunity for collaboration and success.
2. The opportunity does exist to attracting and involving private sector investment as there is an active local community and business structure in place.
3. The Municipality will be effecting changes by going about business in a different manner and has already lead by example on a number of initiatives.
4. The study area has been well-researched and can benefit from the implementation impetus associated with the demonstration project.
5. Well researched initiatives are already underway and the potential exist for improved coordination for even better results.

1.3.3 MASTER PLANNING

1.3.3.1 Waterfront Master Plan

The uMhlathuze Municipality initiated a process to prepare a Master Plan for Richards Bay Waterfront area. The Richards Bay Waterfront is an important focus area for tourism and recreational and also serves the surrounding region. The preparation of the Richards Bay Waterfront Master Plan advanced the following:

- A waterfront that can accommodate and unlock further economic development;
- A waterfront that provides in all the needs of local people, visitors and tourists; and
- A waterfront that will advance the spatial transformation agenda of the uMhlathuze Municipality.

At the outset of the process the following underlining principles with regard to Waterfront development were emphasised:

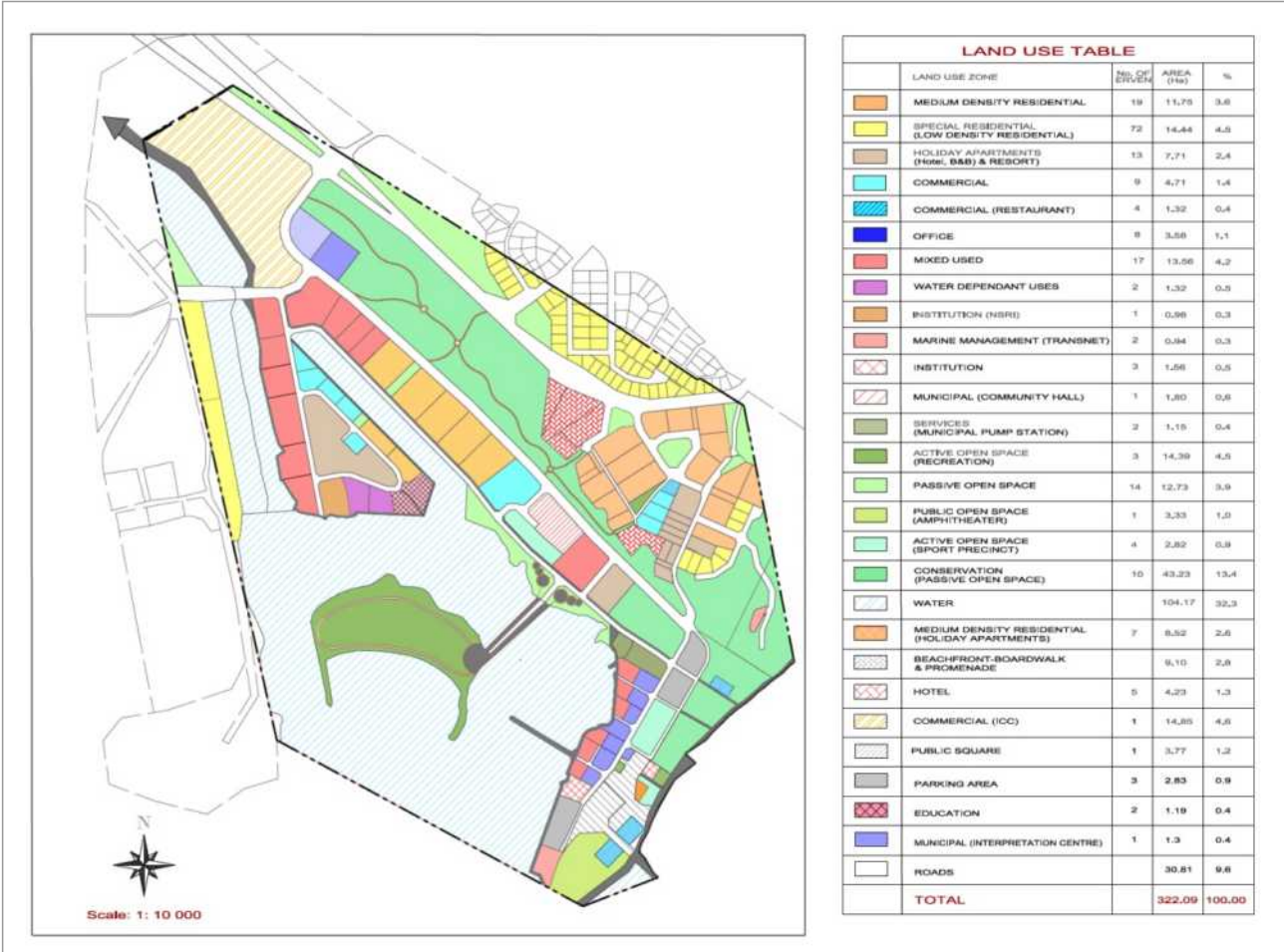
- Mixed use is a priority
- Public Access is a prerequisite
- Waterfronts are part of the existing urban fabric
- Planning in public private partnerships speeds the process
- Waterfronts are long term projects
- Public participation is an element of sustainability
- Waterfronts profit from international networking

In the Master Plan development proposals are proposed for the five development nodes that constitute the Waterfront, i.e. Mzingazi Canal, Central Waterfront, Waterfront Park, North-eastern precinct and Alkantstrand. A land use framework outlining the integrated open space system, mixed use activity, civic and recreational uses, residential uses as well as a consolidated land use concept is provided. Some urban design guidelines are provided, specifically with regard to intersections, pedestrian crossings and the promenade.

In order to realise the Waterfront development, it is noted that a combination of property management and ownership techniques are required to realise the development vision for the Waterfront study area. Also, the prioritisation of precincts is needed to generate financial returns that can allow further development to take place.

The focus is to be on core economic components that are commercial (commercial, office, mixed-use and restaurants), tourism (hotels, tourism accommodation and the hospitality industry) and recreational activities to generate financial returns.

Figure 180: Waterfront Master Plan Land Use Concept



1.3.4 PRECINCT PLANNING

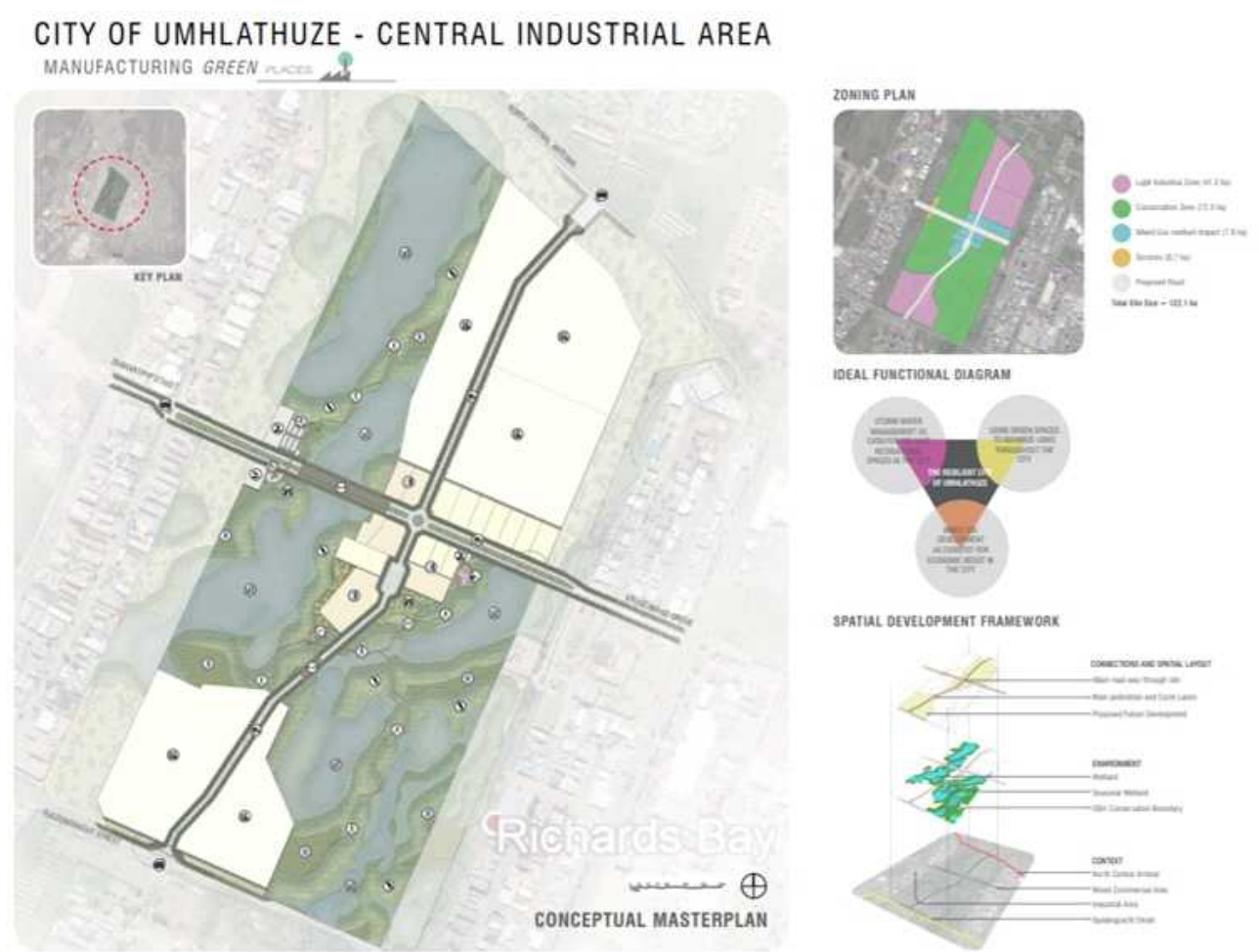
1.3.4.1 RICHARDS BAY CENTRAL INDUSTRIAL AREA

During the year under review, a Precinct Plan has been completed for the Central Industrial Area, Richards Bay. The Central Industrial Area (CIA) is located within the City of uMhlathuze, it is bordered by the North Central Arterial to the north, the Richards Bay Service Industrial Area to the east, the Zululand Chamber of Business Foundation (ZCBF) to the south and the Alton North Industrial Area to the west. The CIA also forms a development link between the service industrial and general industrial areas of Richards Bay.

The urban design for the Richards Bay CIA was required to create a seamless development link between the Service Industrial and General Industrial areas of Richards Bay and provide landscaped blue and green accessible public spaces for the enjoyment of employees, cyclists, joggers and visitors to the CIA. A further requirement is the ease of movement of traffic and pedestrians and the provision of a mix of green buildings within the Precinct that cater for industrial uses and compliment surrounding land uses.

The process entailed undertaking a detailed site analysis, determining ecological constraints and opportunities. In the Precinct Plan, the approach is mooted to introduce a mixed use business centre to create more job opportunities in Richards Bay and using green links as the binding element in the mixed use centre creating accessible connections throughout the precinct.

Figure 181: Urban Design for Richards Bay Central Industrial Area

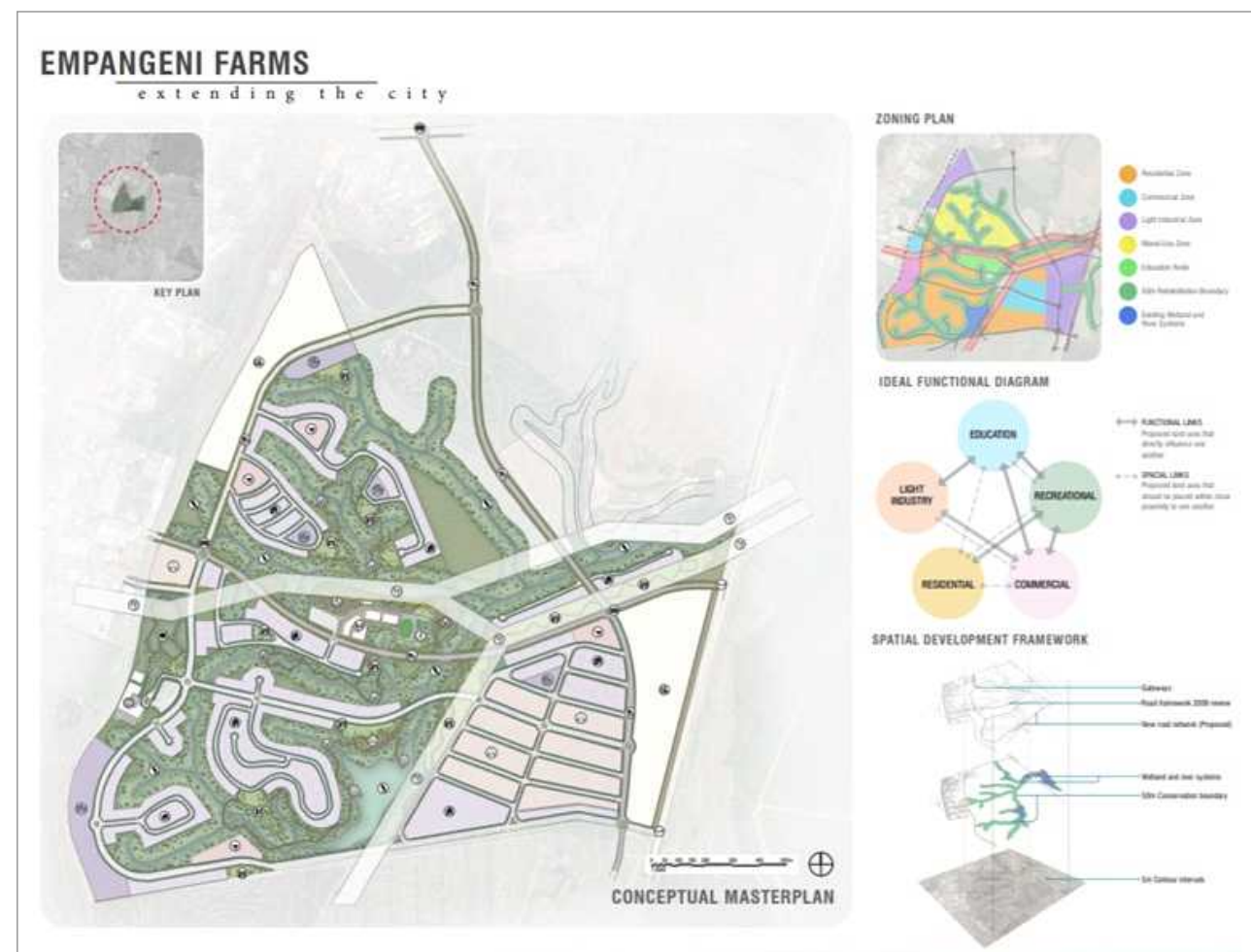


1.3.4.1 Empangeni Farms

The Remainder of Erf 11419 and the Remainder of Erf 11420 are known as “The Empangeni Farms Precinct Area” located next to the N2 and John Ross Highway Interchange. The Kuleka Industrial Area, Empangeni, is adjacent to the site, as well as the Regional Landfill. The area is located within one of the City’s future Expansion Areas. To inform the future development of this strategically located area, Council undertook the preparation of a Precinct Plan for the area.

The process entailed undertaking a detailed site analysis, determining ecological constraints and opportunities. The development approach for the precinct is a multi-use catalyst integrated approach to create a multi-functional space with associated improved quality of life. As such, a series of functional links are proposed between land uses that directly influence each other as well as spatial links between land uses that should be placed in close proximity to each other. The Urban Design for the Precinct is provided herewith.

Figure 182: Urban Design for Empangeni Farms Precinct



1.3.5 CLIMATE ACTION

The Municipality has identified Climate Change as a strategic risk, which will adversely impact the lives of communities and compromise service delivery. There has been a compelling resurgence to scale up on climate change responses so that localised impacts of climate risks can be adequately and also proactively responded to. The City Development Department is tasked with coordinating climate change actions interdepartmentally and also recording and reporting accordingly. The adopted Climate change action plan presents a framework for mitigation and adaptation work until 2023. The plan adopts a risk-based approach and focusses on the following ten priority areas where intervention is needed:

- Disaster management
- Coastal management
- Storm water management
- Water resource management
- Biodiversity and Open space management
- Air quality management
- Waste management
- Energy management
- Transport planning
- City planning catalytic initiatives

Reporting on the Climate Action Plan feeds into various strategic and institutional instruments, i.e.:

- The IDP (Integrated Development Plan), SDF (Spatial Development Framework) and emerging policy frameworks such as the IUDF (Integrated Urban Development Framework) which the Municipality is implementing;
- Climate Change programmes and policy mechanisms initiated by Province and National Government;
- Reporting to global affiliations such as the Global Compact of Mayors on Climate and Energy; and
- Green Economy aspects of the COVID-19 Economic Recovery Plan.

The COVID 19 pandemic has provided a stark reminder of looming disasters in the form of Climate Change and our economic responses to the pandemic have to provide an opportunity to strive for a renewed economic compact – one which is environmentally risk averse and seeks to simultaneously respond to climate change.

1.3.6 STRATEGIC PARTNERSHIPS

As part of the Climate Change Action Plan, uMhlathuze has recognized that strategic partnerships are imperative for profiling, networks and access to other programs and climate finance. As such, the Municipality has embarked on programs with various partners in efforts to scale up responses to climate threats. Programs associated with each partner are elaborated on below.

1.3.6.1 ICLEI Urban Low Emissions Development Strategies II

The uMhlathuze Municipality is one of six participating municipalities on ICLEI's Urban LEDS 11 (Low Emissions Development Strategies) project which runs until 2023. By virtue of the Municipality's involvement in this process, a number of processes have been funded or are in the process of being funded, i.e. Smart Building Metering and the Training of Building Inspectors. Linked to low emission development strategies, the Municipality has also taken initiative with the preparation of a Greenhouse Gas Inventory as well as a Green Building Guideline.

1.3.6.1.1 Smart Building Metering

Assistance has been committed by ICLEI to undertake a water metering programme in 10 municipal buildings until March 2021 to, amongst others, support the development of proposals for improved building energy efficiency. To this end, a Project Steering Committee has been established with representation from City Development, Electricity and Energy Services, Infrastructure Services and Financial Services.

1.3.6.1.2 Building Efficiency Accelerator Programme

The Building Efficiency Accelerator (BEA) programme was also introduced through the ICLEI Urban LEDS project. The Municipality applied for a Leadership Grant in September 2019, for the training of building inspectors, with the aim of delivering the following outputs:

- An audit to determine the implementation of the building regulations (SANS 10400-XA). Various statutory processes were used as indicators (Environmental Authorisations; SPLUM Bylaw Applications; Building Plans Submissions).
- An audit to determine the skills gap that the Building Control and Building Inspectors are experiencing.
- Based on the skills gap audit, Municipal Building inspectors to be trained on SANS X and SANS XA.
- Develop an “Audit Methodology Toolkit” that can be implemented to audit, up skill and build capacity in other municipalities in South Africa on the SANS 10400-XA regulations.

The Municipality was successful in accessing the above grant. Whilst the project encountered delays due to restrictions around COVID 19, project deliverables were attended to via online platforms. Two virtual training sessions were held on the 20th and 21st May 2020 on SANS X and XA and highlights included:

- Calculating fenestration compliance in terms of SANS 10400-XA:2011 and SANS 204:2011.
- Procedures for Building Inspectors to assist with site inspections in checking for SANS 10400-XA compliance.

1.3.6.1.3 Greenhouse Gas Inventory

A Greenhouse Gas (GHG) Inventory has been developed for the Municipality. The scope of the project was defined to build capacity within the Municipality, using own data inputs as practice. Amongst others, the product conforms with requirements for the Global Covenant of Mayors for Climate Energy Reporting Framework. Training was also provided to the members of the uMhlathuze Green Team on the preparation and maintenance of the GHG Inventory.

Within uMhlathuze it is important to consider that the Municipality has no control over the largest emission sectors within its area of jurisdiction (i.e. manufacturing industries and construction) and as such these sectors have not been prioritized for municipal mitigation action. The remaining largest sources of emissions in the Municipality are:

- Fuel consumption in on-road vehicles
- Electricity consumption in residential buildings
- Fuel consumption in agriculture, forestry and fishing activities
- Electricity consumption in commercial and institutional buildings and facilities
- Solid waste emissions

Together the above five sub-sectors account for more than 90% of uMhlathuze's non-manufacturing industries and construction emissions. It is therefore advisable to focus on these sub-sectors for mitigation actions, to ensure that the implemented actions have tangible effects on the Municipality's emissions

1.3.6.1.4 Green Building Guideline

A Green Building Toolkit has been prepared for the Municipality incorporates local case studies and subscribes to a localised context as far as practically possible. A further feature of the Green Building Guideline is that it incorporates climate proofing elements related to:

- General guidance on where to site settlements, particularly in rural and peri-urban areas.
- Buildings, structures and property against climate risks in all settlements (flooding, slope failure, erosion, degradation of wetlands and open spaces).
- The public realm including parking lots.
- Green infrastructure inclusive of greening, landscaping and ecological elements.
- Climate smart storm water and infrastructure systems.

As per the following inset, sectoral interventions have been prepared.

Figure 183: Sectoral Interventions of the Green Building Guideline



The guideline also highlights the importance to internalizing a series of incentives to entice all stakeholders, private and public, to buy into and adhere to the essence of the guideline in the interest of climate mitigation and adaptation.

1.3.6.2 The uMhlathuze Water Stewardship Partnership: Transformative Riverine Management

The City of uMhlathuze successfully responded to a C40s Funding Application in 2019 for a Riverine Management project. The project is a variant of the eThekweni's Sihlanzimvelo Project. C40s presented the Municipality with a knowledge exchange platform with eThekweni and other Municipalities within the KZN Central Climate Change Compact who have initiated riverine management interventions.

The Mzingwenya River catchment has been elected as a case study for uMhlathuze for the following reasons:

- Its strategic resource significance;
- Its economic development impact on the livelihoods of the community;
- Cross-cutting opportunities and partnerships for intervention; and
- It is critical to respond to institutional and governance risks in the catchment.

The project implementation will be impactful, replicable and respond to local needs. The existing biodiverse harvesting taking place in the catchment is an example of the economic development impact of the catchment on the livelihoods of the community. Papyrus reeds on the banks of Lake Cubhu are important for trapping nutrient loads and therefore provide an important ecosystem services. Sustainable harvesting of reeds is encouraged for regrowth and the reeds are used to make mats.

Figure 184: Biodiversity harvesting in the Mzingwenya Catchment Area



A series of virtual workshops have been held that provided a powerful collaboration between uMhlathuze and eThekweni in respect of implementing a large-scale riverine transformation intervention that has multiple benefits (cost-cutting especially in respect of maintenance costs, environmental, water scarcity management, climate adaptation & mitigation, etc.)

1.4 HUMAN SETTLEMENTS PROGRAMMES

Human Settlements Section falls within the Urban and Rural Planning Section.

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 2: BASIC SERVICES AND INFRASTRUCTURE PROVISION		
GOALS	OBJECTIVES	STRATEGIES
2.1 Integrated infrastructure and efficient services	2.1.2 To promote the achievement of a non-racial, integrated society, through the development of sustainable human settlements and quality housing	2.1.2.1 Improve community standard of living through accelerated development of Integrated Human Settlement

NATIONAL KPA 2: BASIC SERVICES AND INFRASTRUCTURE PROVISION		
GOALS	OBJECTIVES	STRATEGIES
6.1 Integrated Urban and Rural Development	6.1.1 To plan and manage existing and future development	6.1.1.3 Review of Human Settlement Sector Plan

The Primary objectives of the section in line with its strategic objective as documented in the IDP are as follows:

- Pursuing all available options for the release of suitable, well located state owned land for sustainable human settlements;
- Promoting a variety of Housing Typologies and Densities to provide for all Demand Categories;
- Improving the living environment of households in the informal settlements through incremental access to basic services and structured in situ upgrading (where suitable);

- Creating other forms of tenure through Social Housing/Rental and building new Community Residential Units whilst upgrading the existing hostel blocks;
- Enabling opportunities in the GAP market for households earning between R3501-R22 000 per month; and
- Provision of security of tenure through issuing of title deeds.

The key achievements in Human Settlements programmes for the year under review are as follows:

1.4.1 Review of the Human Settlements Plan

Council adopted the Reviewed of Human Settlements Plan for 2020/21 in May 2020.

1.4.2 Municipal Accreditation (Human Settlements)

In 2016, the Municipality was accredited to administer the housing function and these functions were delegated to enhance coordinated development (horizontal integration) and fast-track delivery (vertical integration). The three-year circle ended in 2019 and the Municipality was assessed by the Department to determine how well the Municipality performed its delegated duties and if the Municipality can still be delegated the functions. The Municipality was able to secure accreditation for another three years with the KwaZulu Natal Department of Human Settlements and the Implementing Protocols (IP) will be signed in the 2020/21 financial year.

1.4.3 Improving Community Standard of living through accelerated development of Integrated Human Settlements

The installation of bulk services both internal (such as water, sewer, storm water and roads) and external services (sewer and water) were implemented in the 2019/20 financial year for the three Integrated Residential Development Programme (IRDP) projects.

1.4.3.1 Dumisani Makhaye Village Phase 6 & 8

Installation of internal services has been completed. The funding for Breaking New Ground (BNG) houses has been secured from the KZN Provincial Department of Human Settlements and construction will commence in the 2020/21 financial year. The appointment of the Social Housing Institution (SHI) to construct and manage Social Housing units has been completed. The SHI will start packaging the project in the 2020/21 financial year for approval by Social Housing Regulatory Authority.

Figure 185: Dumisani Makhaye Village Phase 6 internal services Arial photographs



1.4.3.2 EMPANGENI MEGA HOUSING PHASE 1 AND PHASE 2 (CATALYTIC PROJECT)

During phase 1 the installation of internal reticulation was completed. The department is currently busy with the application pack for stage 3 which is the construction of BNG top structures, to be submitted to the Department for funding. Funding for phase 2 internal services has been secured from the Department of Human Settlements and construction will begin in the next financial year 2020/21.

Figure 186: Empangeni Mega Housing Phase 1 Internal services



1.4.3.3 Aquadene Housing Project

The Mondli/Sappi storm water channel has been completed. The installation of internal services is sitting at 88% complete and ahead of schedule. The municipality secured funding for Transnet storm water channel and the contractor has been appointed and will begin construction in the 2020/21 financial year. The appointment of the Social Housing Institution (SHI) to construct and manage Social Housing units has been done. The SHI will start packaging the project in the 2020/21 financial year for approval by Social housing Regulatory Authority.

Aquadene Housing Project Internal Services



1.4.3.4 Buchanana and Luwamba Rural Housing Projects

The municipality was able to secure funding for Stage 1 activities for both projects from the KZN Department of Human Settlement. The scope of works for stage 1 activities include the following:

- Prepare pre-planning studies
- Attend to Geo-tech Investigations
- Conduct Social Facilitation
- Floodline Determination
- Contour survey/Floodline determination
- Attend to land survey and site pegging
- Attend to town planning
- Attend to civil engineering
- Responsible for Project management

The Implementing Agents (IA's) have done much of the work, and governance structures such as Project Steering Committees are now in place.

1.4.3.5 Human Settlements intervention on Operation Sukuma Sakhe (OSS) Programme

The OSS initiative prioritises households that need urgent interventions. The programme prioritises the poorest of the poor, mostly falling within the definition of “vulnerable groups”. These includes the indigents, women, children and disabled persons. The Municipality has constructed and completed 49 houses at KwaDube and Mkhwanazi project and 12 houses will be completed in 2020/21 financial year.

Figure 187: OSS houses in KwaDube and Mkhwanazi project



1.4.3.6 Temporal Shelters

The Department of Human Settlements assisted the municipality with 39 temporal structures which have been completed in ward 5,6 and 33. These temporal structures are for the time being while the municipality is finalising the appointment of the Implementing Agent (IA) to construct 238 OSS houses.

Figure 188: Temporal Houses at Enselen



1.4.4 TITLE DEEDS RESTORATION PROGRAMME

In partnership with the Department of Human Settlements, the municipality is working on ensuring that the rightful beneficiaries receive their title deeds. This programme covers both the re and post 1994 housing project. For the year under review, the Municipality managed to transfer 136 properties (post 1994) to beneficiaries at Dumisani Makhaye Village; and 24 Extended Enhanced Discounted Benefit Scheme (EEDBS) properties were tranfered.

1.4.6 Housing Consumer Education

Housing Consumer Education (HCE) is a programme that educates communities on their rights and obligations on government subsidies and to provide them with information to make informed decisions. The municipality was able to provide 9 sessions in 9 wards reaching a total of 1853 people.

Figure 189: HCE Held at uMzingazi (ward 1)



2. ECONOMIC DEVELOPMENT FACILITATION SECTION

The Economic Development Facilitation Section is divided into two distinct units, namely:

- Business Support, Markets and Tourism; and
- Property Administration.

The achievements of these units are outlined below.

2.1 Business Support, Markets and Tourism

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 3: LOCAL ECONOMIC DEVELOPMENT		
GOALS	OBJECTIVES	STRATEGIES
3.1 Viable Economic Growth and Development	3.1.1 To create an environment that will create jobs and alleviate poverty	3.1.1.1 Develop and sustain urban and commercial agriculture to build food security 3.1.1.2 Facilitate and grow SMMEs 3.1.1.3 Promote local production for local needs 3.1.1.4 Review and implement the LED Strategy 3.1.1.5 Affirm local entrepreneurs

In line with the above IDP Objectives, the following are the targets that have been achieved as per the SDBIP for the year under review.

2.1 Community Skills Development

The Strategic Road Map for Economic Development Transformation and Job Creation adopted by Council highlights the main concerns raised by businesses and the youth as a lack of access to economic infrastructure, lack of financial support, skills development, access to information and insufficient enterprise development initiatives.

During the year under review, the unit focused largely on creating an enabling environment where effective trade and skills development could take place, in order to address the concerns raised by the youth, small businesses, and the informal sector.

Table 132: Assistance to unemployed graduates/youth

Program	Activity	Beneficiaries	Outcome
Upskilling of Unemployed Youth	Capacitating of 400 Unemployed youth in the following qualifications: <ul style="list-style-type: none">• Waste Management NQF Level 5• Construction Tiling NQF Level 3• Construction Plumbing NQF Level 4• Construction Painting NQF Level 3	400 All from 34 Wards	Provision of accredited qualification to unemployed youth in order for them to enter the Labour Market.

Figure 190: Leaners conducting practical's on numerous sites



2.1.1 ZIKULISE COMMUNITY PROJECTS

Zikulise is a registered Non-Profit Company (formerly known as a Section 21 Company) and Non-Profit Organisation. The Zikulise Community Upliftment Project NPC is facing the challenge of addressing poverty alleviation, economic and creative growth head-on by uplifting individuals unfortunate enough to be unskilled, unemployed and consequently disempowered.

The Project addresses the following community concerns:

- Poverty, unemployment, and crime;
- Youth that lack skills to obtain employment / start own enterprises;
- Empowering women;
- Vulnerability of women and children; and
- Vulnerability, loss of dignity and inability of people living with a disability to earn a living.

The community values, supports and encourages Zikulise's initiatives in addressing their needs in areas such as economic and creative growth, poverty alleviation and capacity building particularly with regard to the youth, women, the unemployed and self-help groups. The community members consider Zikulise as an asset to their communities.

Furthermore, cultural crafts such as traditional bead weaving, grass and textile weaving and embroidery are at great risk of no longer being passed down from one generation to another. The training that Zikulise offers is therefore considered by the community as essential for black youth.

The table below illustrates all the training that has been conducted by Zikulise during 2019/2020

Table 133: Training undertaken through Zikulise and beneficiaries.

SUMMARY	BENEFICIARIES			
	Q1	Q2	Q3	Q4
Baking	18	19	9	
Textile Development	10	-	10	
Traditional Bead Weaving	6	-		
Business Management	39	32		
TOTAL PER QUARTER	73	51	19	
ANNUAL TOTAL	143			

2.1.2 JOB CREATION STATISTICS

The table below shows the total number of job opportunities created by different funders per quarter for a 12 months period.

Table 134: Job Creation Statistics

Quarter	Funder	Number of Job Opportunities Created
First	Private Development	34
	Expanded Public Works Programme (EPWP)	251
	KZN Department of Human Settlements	96
Quarter	Funder	Number of Job Opportunities Created
Second	Private Development	-
	KZN Department of Human Settlements	92
	Expanded Public Works Programme (EPWP)	260
Quarter	Funder	Number of Job Opportunities Created
Third	KZN Department of Human Settlements	69
	Expanded Public Works Programme (EPWP)	215
	Richards Bay Industrial Development Zone (RBIDZ)	131
Quarter	Funder	Number of Job Opportunities Created
FOURTH	Lockdown	
Total Number of Job Opportunities Created in the 2019/2020 Financial Year		1148

2.2 Tourism

The following tourism projects were successfully implemented during the year under review:

2.2.1 Profiling of the Destination

2.2.1.1 Sizzle City Marketing Campaign

The official activations started in Gauteng Province from the 13 December 2019. The itinerary of these activations included Eastgate, Katlegong, and Durban. Cllr Phahla and tourism officials attended the activations.

Figure 191: Participants and officials during the Sizzle City Marketing Campaign

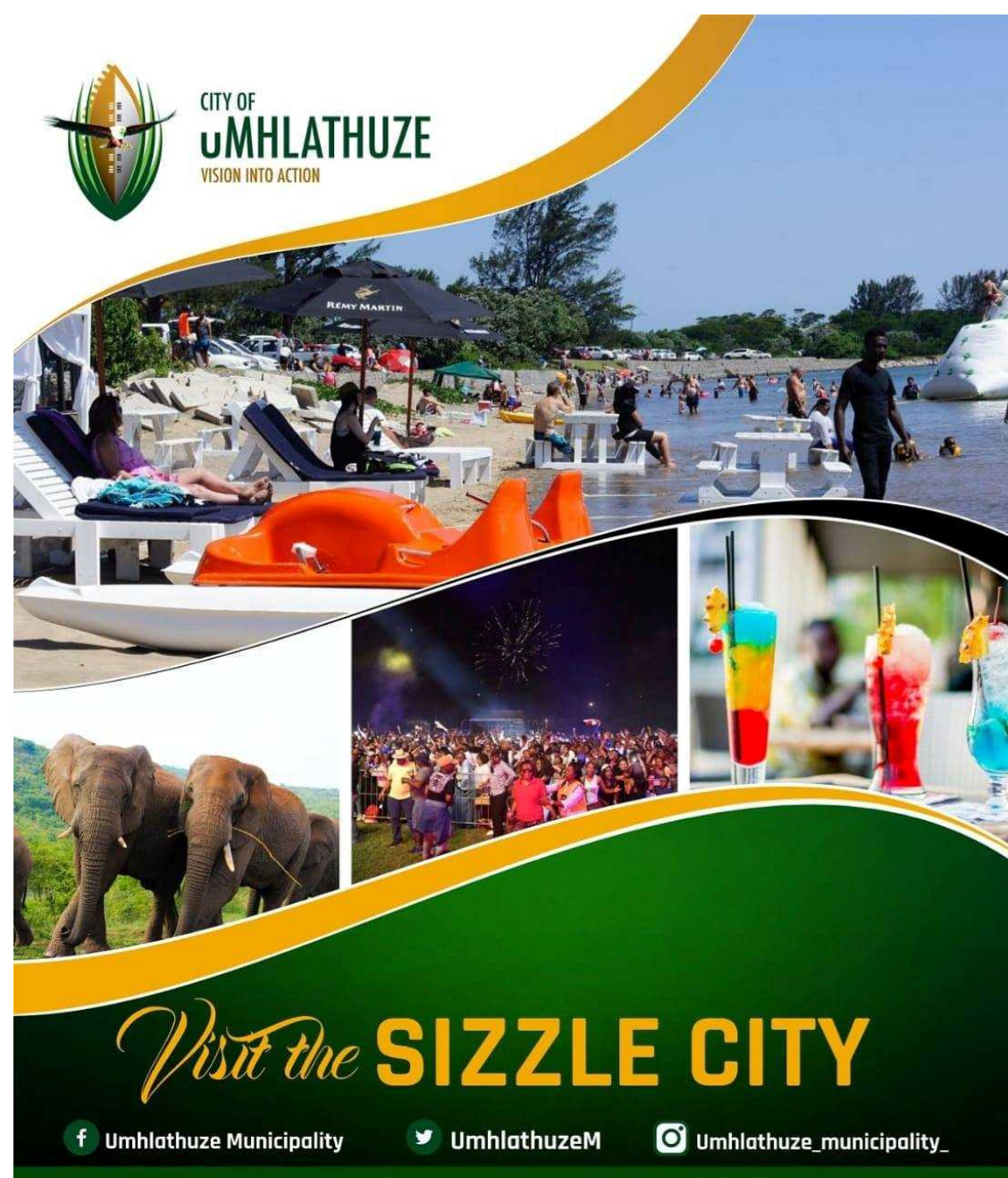


2.2.1.2 Profiling uMhlathuze in Tourism Publications

The purpose of the advertorials is to market the uMhlathuze area as well as the activities taking place around uMhlathuze. It also assists in promoting members and products of the Community Tourism Organisation (uCTO).

The strategy is and has been to advertise in publications that are well received in the tourism space and reach a wide audience as they are distributed at tourism shows, airports and tourism offices around the country. Below are some of the adverts as they appeared in these publications:

Figure 192: Extract from African Safari December 2019 edition



2.2.2 Hosting of Events

2.2.2.1 Hosting of the uMhlathuze Beach Festival 2019

The annual uMhlathuze Beach Festival took place on the 16 December 2019, at the open space at the entrance of Alkantstrand Beach area. This was hosted in partnership with the Provincial Department of Arts and Culture and Tourism KwaZulu Natal; who assisted with procuring Artists and live Coverage on East Coast Radio respectively.

Council was also given three (3) interview slots during the live cross, and Cllr Phahla, Mr Mike Shandu (Chairperson of the uCTO) as well as a representative from TKZN were interviewed. TKZN and ECR ensured that the event was advertised on all their social media platforms to garner as much publicity as possible.

A total of 5 full-page adverts were commissioned with the Zululand Observer and were placed on the following dates:

- 27 November 2019 - Bay Watch
- 28 November 2019 - Zululand Observer
- 4 December 2019 - Bay Watch
- 5 December 2019 - Zululand Observer
- 12 December 2019 - Zululand Observer

The advert was also on the online version of the newspaper.

Figure 193: The advert as it appeared on the newspaper



The event was adjudicated at Section 6 and was classified as a low risk event. To cater for the whole family - the area had a designated kiddies area with inflatables and face painters. All safety protocols were adhered to and South African Police Services (SAPS) were satisfied with the execution.

The event was a success and there were no accidents or incidents that took place during the event.

Figure 194: Patrons And Artists At The Umhlathuze Beach Festival, December 2019

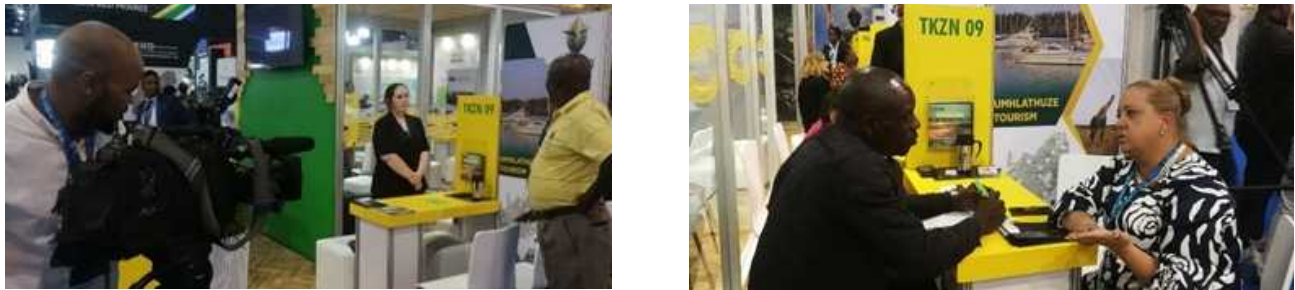


2.2.3 Attendance of Tourism Shows

The 15th edition of the Meetings Africa was officially opened on the 25 February 2020 at the Sandton Convention Centre in Johannesburg. Delivering the keynote address the Minister of Tourism, Ms Mmamolo Kubayi-Ngubane explained that the show was created in response to the growing global recognition of Africa as a destination. Meetings Africa’s objective is to assist in creating and cementing partnerships as well as collaborations, both continentally and globally.

uMhlathuze Municipality attended the show as a member of the Tourism KwaZulu-Natal (TKZN), represented by Cllr M Mbokazi, Mr S Morajane, Mr M Ncalane, Mr S Mchunu and Ms J Van Zyl (as a representative of the uCTO).

Figure 195: Officials and Live streamings at Meetings Africa 2019



2.2.4 Tourism Training Initiatives

2.2.4.1 Emerging Tour Operators Workshop

The Tour Operators Workshop responds to the Domestic Tourism Growth Strategy (DTGS) 2012, which focuses on the development of two (2) social tourism initiatives such as Framework to Support Tour Operators and the Domestic Tourism Scheme.

The municipality hosted the Emerging Tour Operators Workshop in partnership with the National Department of Tourism (NDT) and the Provincial Department of Economic Development, Tourism and Environmental Affairs (EDTEA). The workshop was held from 12 to 13 September 2019 at the Richards Bay Civic Centre.

The workshop targeted the emerging Tour Operators and Tourist Guides who are members of the uMhlathuze Community Tourism Organisation focusing on the following topics:

- The Importance of Domestic Tourism
- The basics of being a Tour Operator
- Tourist Vehicle Operating license
- Enterprise Development Programmes
- SMME Support Programmes
- Qualification on Commission for Tour Operators
- Packages for Tour Operators
- Educational Tour

The aim was also to capacitate the tour operators and to ensure compliance prior to the passenger liner season expected to commence in October 2019.

a) The following programmes aimed at supporting Tour Operators were presented by the National Department of Tourism:

- South African Hidden Gem programme
- SMME Development programme
- Mentorship programme
- Financial Literacy programme

The members of the uMhlathuze Community Tourism Organisation were encouraged to participate on these programmes.

b) Southern African Tourism Services Association Support to Tour Operators (SATSA)

The Southern African Tourism Services Association of South Africa presented the basics of being a tour operator and highlighted the SATSA support to Tour Operators: Being a Mentor programme and the Training programme. The tour operators are required to register and become members of Southern African Tourism Services Association in order to obtain SATSA benefits.

c) Tourism KwaZulu Natal (TKZN): Support to Tour Operators

TKZN presented the following programmes aimed to support tour operators:

- Support on tour operators grading process
- Compliance support
- Pre-incubation programme
- Business aftercare support

The tour operators were encouraged to ensure that they are registered on the TKZN enterprise development database.

d) Educational Tour

On the second day, the tour operators went on an Educational Tour. The Educational Tour was a partnership programme between Advantage Tours and the City of uMhlathuze. Advantage Tours sponsored a boat cruise for twenty (20) people as part of the educational tour. The tour also proceeded to the Sizzle City Tourism Exhibition at the Boardwalk Inkwazi Mall where several stands were visited by the delegates.

Figure 196: uCTO members and officials during the Educational Tour



2.3 SMALL, MICRO AND MEDIUM ENTERPRISES (SMME) SUPPORT

2.3.1 uMhlathuze Construction Incubator

Umhlathuze Municipality collaborated with National Construction Incubator (formerly SEDA Construction Incubator) to implement a Construction Incubator at eSikhaleni. The programme has commenced. NCI inducted Contractors participating in the Construction Incubator Programme. On the day of the induction, the contractors were taken through the core functions of NCI from business mentorship, technical support, structured training and resources available for them as incubates during the incubation programme.

Figure 197: Attendees during the induction session at eSikhaleni



The programme has also covered compliance matters for contractors. One on one sessions with each Contractor enabled NCI to learn more about the needs of the incubates and as such follow-up programmes and or future trainings will respond to the specific needs. This part of the programme involved 12 Contractors.

Figure 198: Attendees at the Contractor Compliance workshop



On the module on Introduction to Construction Industry, contractors were trained on compliance and administrative matters, which will enable them to administer issues of recording production, site safety and project compliance.

2.3.2 Maritime Incubator

The group of 11 incubates attended a Funding workshop. The aim of the workshop was to assist the Maritime Incubation beneficiaries with identification of funding sources and preparation of funding proposals. The following topics were covered:

- Business plan
- Funding sources for own business venture
- Prepare supporting documents
- Compile funding application forms

Figure 199: Maritime Incubates at the workshop



2.3.3 Small Enterprise Development Agency (SEDA) Coaching Programme

This programme was funded by SEDA. Thirty three (33) SMME's were coached on Business Management. This was a ten (10) month program that started in December 2018 and concluded in September 2019. Each participant was issued with a Lap top during the training session at the Sharks Board centre.

Figure 200: Participants receiving their laptops at the Natal Sharks Board offices in uMhlanga



2.3.4 Tax Education Workshop

The Municipality hosted a Tax Education Workshop on 12 -13 February 2020 as response to many question and issues raised by workshop attendees last year, the two day workshop is aimed at SMME's, Cooperatives, Tourism Establishment Owners, Individual Tax Payers and anyone interested in getting more information on SARS related matters. The workshop was aimed at socialising business people regarding the functioning of SARS, educating business people on VAT, PAYE, E-Filling, Petrol Rebates, when and how SARS starts collecting tax.

2.4 INFORMAL MARKETS

2.4.1 Financial Literacy Training

The workshops were a partnership between the Municipality and ABSA Bank; the partnership came as a result of the Municipality's ongoing programme to educate as many informal traders as possible in the financial literacy, business management, budgeting etc.

Informal Traders trading in Richards Bay and at Alkantstraand attended the workshops.

Financial literacy initiatives aim to increase financial knowledge and change financial behaviour. As informal traders received financial education, they become more confident about financial matters and make more informed financial decisions. In the medium to long term they will become more self-sufficient and financially secure.

Figure 201: Richards Bay Informal Traders at the workshop



2.4.2 Informal Trading By-law, Policy and Health Education

The Informal trading By-Law was approved by Council during the full Council sitting on 30 October 2019; the department is obligated to educate the Informal Traders on this By-Law in order to ensure that all Informal Traders understand it completely.

The workshops coincided with the Health Education, which is conducted by the Department of Environmental Health of King Cetshwayo District Municipality. The workshops are in line with the Informal Trading By-Law, which requires that Informal Traders who want to trade in foodstuff must undergo a One-day Environmental Health education where all details of food handling for public consumption are dealt with.

Figure 202: Environmental Health Education workshop for informal traders dealing with food



2.5 AGRICULTURE

2.5.1 CAPACITY BUILDING OF EMERGING FARMERS

City Development Department partnered with the Department of Agriculture and CEDARA to train farmers on agro-processing (dairy products) and chicken processing. These capacity building trainings aim to assist farmers to tap into agro-processing opportunities and the entire value chain.

Table 135: Agricultural Cooperatives Training

PROGRAM	ACTIVITY	Beneficiaries	Outcome
Corporate Governance	Capacitating farmers in Corporate Governance	41	Improved management of Agri-Businesses
Poultry Farmers Training	Technical Training on Broiler Chickens	11	Improved implementation method

PROGRAM	ACTIVITY	Beneficiaries	Outcome
Business Skills	Capacitating farmers in Basic Business Skills	18	Identify and Demonstrate Entrepreneurial Ideas and Opportunities Determine Financial Requirements of a New Venture Match New Venture Opportunity to Market Needs

2.5.2 GOAT AUCTION

The Department of Rural Development and Land Reform in partnership with uMhlathuze Municipality held an inaugural Goat Farmers Auction on 30 October 2019 at eMacekane Sports Ground. There were eight farmers that brought their goats to be auctioned from eSikhaleni, Mevamhlophe, Mpembeni, Port Durnford, Macekane and Kwa-Dlangezwa with a total number of 208 Goats up for auction. Department of Agriculture and Umhlambi Livestock Association were part of the auction from inception. An amount of R20, 00 was deducted from each goat sold during the auction and those funds channelled to the Livestock Association.

Table 136: Goat Auction Financials

NUMBER OF GOATS	SOLD	BUYER/BIDDERS REGISTERED	TOTAL
208	107	15	R145 225,00 -R20,00 X 107 = R2 140 For the livestock association
TOTAL			R 143 085, 00

Figure 203: Farmers buying and selling at the Goats Auction



2.5.3 REGISTRATION OF CO-OPERATIVES

To ensure successful implementation of the Agricultural Support Plan, the Department of City Development collaborated with the National Development Agency and SEDA to formalise Co-operatives or people working in groups to achieve similar goals. Ten Co-operatives from different wards were identified for formalisation and ten (10) Co-operatives have been registered.

Table 137: Registered Co-operatives

PROGRAM	ACTIVITY	BENEFICIARIES	OUTCOME
Formalisation of Co-operatives	Registration of Co-operatives	10	Registered business entities

2.2 PROPERTY ADMINISTRATION

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 3: CROSS CUTTING		
GOALS	OBJECTIVES	STRATEGIES
6.2 Immovable Property Management	6.2.1 To ensure fair valuation of properties 6.2.2 Effective Management of Council-owned Immovable Properties	6.2.1.1 Development and maintenance of the valuation roll in line with the Municipal Property Rates Act. 6.2.2.1 Update the immovable asset register 6.2.2.2 Review and adopt the Land Sale and Lease Policy 6.2.2.3 Development of a Standard Operating Procedure for Land

The City of uMhlathuze manages its fixed assets through the Property Administration Business Unit, which falls under City Development Department. The Property Administration Unit, which is responsible for the management of lease agreements and alienation of municipal land, has three divisions, i.e. property valuation, property alienation and property leasing.

2.2.1 PROPERTY VALUATION

The Municipal Valuation Division is responsible for the valuation of immovable properties for rating purposes. The valuation of these properties is in line with the requirements as set out in the Municipal Property Rates Act No. 6 of 2006 (MPRA), as amended.

The MPRA is a national law that regulates the power of a municipality to value and rate immovable properties (that is building and land) located within the boundaries of a municipality. In a nutshell, it standardizes the valuation of properties across the board.

2.2.1.1 GENERAL VALUATION ROLL

For the General Valuation Roll, the Municipality determined 1st July 2019 as its date of Valuation as prescribed by MPRA. The third cycle of the General Valuation was received in January 2020 and published in February 2020 for public inspection in the following media:

- Bay Watch for two consecutive weeks 12th and 19th February 2020
- Zululand Observer for 1 week on 20th February 2020 and
- Government Gazette on 21 February 2020.

2.2.1.2 SUPPLEMENTARY VALUATION ROLL

The 10th Supplementary Valuation Roll of the second cycle of the General Valuation Roll was received and published in May 2020 for public inspection.

2.2.2 PROPERTY LEASING

Table138: Leases administered by the Municipal Leasing Division and Revenue derived:

Section	Public Open Space Leases	Adopt-a- Spot leases	Agricultural Leases	Advertising Leases	Diverse Leases for commercial	Diverse Leases for Social	Leased Hostels
Total number of registered leases	224	5	4	11	14	20	214
Total Income derived from leased properties during the 2019/2020 financial year:						R 7 314 498.42	

2.2.2.1 REGULARIZING OF LEASES PROJECT

The main of regularizing the lease agreements is to:

- Bring the lease agreements in line with current legislation.
- To increase revenue for Council, especially with regards to historic lease agreements that are tied up in long terms and indefinite periods; and
- Freeing land parcels tied up in such agreements, where possible.

Council, through its appointed attorneys defended the renewal of lease agreement on Portion of ERF 14217 and Rem of erf 2627 Richards Bay, known as Mvubu Lodge. The Courts ruled in favour of Council. Council is now releasing the same Erven for lease purposes in line with current legislation.

2.2.2.2 LEASES APPROVED FOR EXECUTION

The following new leases were approved during the reporting period:

1. Renewal of Lease Agreement for the National Sea Rescue institute on a portion of ERF 16232 Richards Bay, Meerensee;
2. Renewal of Lease Agreement for MTN Mast on ERF A1751 Ngwelezane;
3. Lease of a portion of Road Reserve adjacent to portion 7 of ERF 2296, Allumina Allee in Alton Richards Bay;
4. Application to lease a portion of ERF of Rem 2627 in Richards Bay, Meerensee;
5. Long term lease and development proposal on ERF J1083 Nyezane Street in . eSikhaleni and;
6. Lease a portion of public open space adjacent to ERF 9506 Button Fern, Brackenham Richards Bay.

2.2.3 PROPERTY ALIENATION

2.2.3.1 LAND TRANSFERS ADMINISTERED BY THE PROPERTY ALIENATION DIVISION

Although Council placed a moratorium on land sales in 2015, transfer of land which was approved prior to the moratorium is being facilitated by the Division.

Table 139: Total revenue from sales

2017/2018 Financial Year Transfers			
ERF NO	PURCHASER	PURCHASE PRICE	TRANSFER DATE
Ptn of Erf 11662	BoardWalk	R 5 195 680.00	26 Sept 2019
Erf 359 Empangeni	Empangeni Tennis Club	R 292 684.94	17 Aug 2019
Ptn 157 of Erf 5333	Grinrod	R 11 064 000.00	1 February 2020
Ptn of Rem of Erf 4256	Church of Jesus Christ	R 210 000.00	25 March 2020
Ptn of Rem 11334	Dukuza Civil	R 43 700.00	1 February 2020

Total Revenue derived from Land Sales (exclusive of VAT) is **R 16 806 064.90**

3. PUBLIC TRANSPORT MANAGEMENT AND COORDINATION

Relevant Council Goals, Objectives and Strategies

NATIONAL KPA 3: CROSS CUTTING		
GOALS	OBJECTIVES	STRATEGIES
2.1 Efficient and integrated infrastructure and services	2.1.2 To expand and maintain road infrastructure in order to improve access and promote Local Economic Development	2.1.2.1 Provision of public transport facilities and infrastructure in the rural areas

ROLES AND RESPONSIBILITIES

- Development and review of public transport related policies;
- Concluding subsidised service contracts, commercial service contracts and negotiated contracts with operators for services within their areas;
- Development and management of public transport / intermodal facilities;
- Liaison with public transport stakeholders and role-players;
- Operator regularisation;
- Coordinate Council's routine and periodical maintenance programmes; and
- Promotion of Transportation Committees.

3.1 PUBLIC TRANSPORT POLICY DEVELOPMENT

3.1.1 PUBLIC TRANSPORT BYLAW

Council has adopted and subsequently gazetted Umhlathuze Public Transport Bylaw gazetted in June 2020. The bylaw sets out roles and responsibilities of the municipality as the planning authority, public transport operators, activities and conducts that are prohibited in public transport vehicles and within the facilities. The bylaw is an important policy instrument aimed at improving public transport service effectiveness and efficiency, regulate the sector and create stability in the industry that is unfortunately marred by squabbles that often surface.

3.1.2 COMPREHENSIVE INTEGRATED TRANSPORT PLAN (CITP)

A Comprehensive Integrated Transport Plan (CITP) is a statutory document required by the National Land Transport Act No. 5 of 2009, and the regulations provide the minimum requirements that planning authorities must comply with when preparing integrated transport plans. All planning authorities must comply with the prescribed minimum requirements and any additional requirements prescribed by the MEC. CITPs must contain a long-term planning component (vision, long-term objectives and strategies), and annual action plans. Preliminary and detail design are not part of ITP but follow logically from its approval.

INTEGRATED TRANSPORT PLANNING IS DEFINED AS FOLLOWS:

A comprehensive and integrated process for generating a plan relating to the regulation, provision and management of transport infrastructure (roads, rail, stations, terminals and public transport facilities) and for regulating public transport operations/services and the use of infrastructure by both operators of public transport and private service. The spatial relationship between residential and economic activities which gives rise to the demand for travel makes it essential that an integrated transport plan should be developed in the context of a land use plan which is supportive of efficient public transport. Details to be contained in a transport plan include public transport operations, circulation or movement and mobility needs, vehicles and rolling stock, depots/equipment and human resources.

Between July 2019 and June 2020, the following Chapters were compiled and approved:

- Chapter 4: Spatial Development Framework
- Chapter 6: Public Transport Operational Strategy
- Chapter 7: Transport Infrastructure Strategy
- Chapter 8: Transport Demand Management Strategy
- Chapter 10: Non-Motorised Transport

Chapters awaiting approval are The Funding Strategy and Stakeholder Consultation. It must be noted that Stakeholder Consultation has been ongoing since the inception of the project. Community views were determined through the Transport Needs Assessment Chapter, a workshop was held with stakeholders in the freight industry, and several Project Steering Committee meetings have been held. Members of the PSC include The City of uMhlathuze, The Department of Transport, The Kwa-Zulu Natal Department of Transport, King Cetshwayo District Municipality, The Business Chamber as well as Transnet. Further workshops had been planned with the community to discuss the Draft CITP, before the final CITP is issued. However, due to the lockdown that was implemented from 27th March 2020, it has not been feasible to hold community meetings. The expectation is that the Draft CITP will be finalised during the period of the 2020/21 financial year, and thereafter presented to Council for adoption.

3.2 INTERMODAL FACILITIES / RANKS IMPROVEMENTS

As at end of June 2020, the Enseleni Internal Modal/Rank redevelopment had reached 85% completion.

The following are the noticeable improvements;

Figure 204: Shelters in both bus and mini bus terminals,



Figure 205: Construction new office / administrative building,



Figure 206: Construction of guard houses and additional ablution facilities



3.3 OPERATOR REGULARIZATION

The National Land Transport Act promulgated in 2009 brought in the principle of ensuring that public transport services and operator regularization is demand driven. This is a sharp contrast to the supply driven tendency of the past, which led to the over-supply of vehicles and rendering public transport business unprofitable.

Table 140: Different applications for the 2019/2020 Financial Year

Application category	July-Sep. 2019	Oct-Dec. 2019	Jan-Mar. 2020	Apr-Jun. 2020	Total
New operating license	15	0	11	0	27
Phase 3 new applicants	1	42	25	0	68
Renewal of operating license	42	33	14	9	98
Late renewal of an operating license	29	21	0	10	60
Renewal and change of vehicle	5	4	2	0	11
Renewal of Bus Transport Licenses	57	8	9	0	74
Conversion of Bus Permits	21	0	5	0	26
Tourism Services license	0	0	0	0	0
Conversion of Permits to Operating licenses	0	0	1	0	1
New / renewal of Metered taxi license	1	1	2	0	4
New / renewal of staff transport	0	0	0	0	0
Change of vehicle	31	16	37	8	92
Change of vehicle and capacity	0	1	3	0	4
Transfer of an operating license	0	2	0	0	2
Deceased Transfer of an Operating License	0	1	0	0	1
Reciprocal operating agreement	0	0	2	0	2
Additional authority (Amendment)	0	12	0	0	12
Additional authority (Local ass)	29	3	14	0	46
Additional authority (External ass)	0	0	3	0	3
Duplicate operating license	2	5	4	2	13
Scholar Transport license	0	0	0	0	0
TOTAL NUMBER OF APPLICATIONS	233	150	132	29	544



FINANCIAL SERVICES

M. KUNENE
CHIEF FINANCIAL OFFICER

REVENUE DIVISION

FINANCIAL PERFORMANCE

OPERATING REVENUE

The major operating revenue streams that supported the Municipality’s programs and activities were:

- Property Rates
- Services charges which are made up of
 - Electricity sales;
 - Water sales;
 - Wastewater management(sewage and sanitation); and
- Government operating grants
- Other

OBJECTIVES

The primary responsibility of council is to deliver services to the community within its jurisdiction. Section 75A of the Municipal Systems Act permits municipalities to levy and recover fees, charges or tariffs in respect of municipal service delivery functions and to recover collection charges and interest on outstanding debt.

Revenue Section strives to get the basics right by implementing adequate processes to Integrate with all municipal functions along the revenue value chain.

The section is committed to ensure that there are sufficient funds provide different services to residents of uMhlathuze but also striving at maintaining affordable tariffs at all times. This is achieved by ensuring that all properties within the municipal cadastral are billed for property rates and all trading services consumed are adequately measured and billed.

Albeit, uMhlathuze being ranked as one of the best performing municipalities in the province and ultimately in the country; the current economic instability faced by South Africa has negative drawbacks in relation to debt collection. The Covid 19 which resulted in a lockdown has also resulted has also had negative drawback on collection of revenue. The impact of Covid 19 has not yet been seen in it’s entirety as it overlapped to the new financial year.

City of uMhlathuze has maintained a collection rate of between 97% and 98% over the past six years with it peak at 100.88% in the 16/17 financial year, this is a strong indicator that the municipality is doing something right when it comes to Revenue Management.

Not only do the city apply credit controls to safeguard municipal services consumed, consumers are provided with arrangement of debt and credit extensions to assist those with financial constraints, which also enhances consumer relations with council. The collection rate for the 2019/2020 financial is 93.08%, which is quite high considering that country was on lockdown in the last quarter.

At the beginning of each financial year, medium term budgeted tariffs are determined and Reviewed dependant on the prevailing economic circumstances at the time. During the 2019/2020 budget process, considerations was given on the affordability of consumers as South African Economy was already on recession.

The above affected the city in having to adjust projected revenue downwards as well as the consequence of increased number of days in the recovery of outstanding debt from consumers as they face hard economic down turns.

The presence of high service consumption industrial customers is an important source of Revenue for the municipality e.g. Transnet, Foskor, South 32 and the Ports, there are about 10 companies which the municipality places a lot of reliance on for revenue. The biggest revenue base for the municipality is electricity.

The city has adopted the smart city concepts by implementing e-umhlathuze, a web based site that allows residents to pay their accounts at anywhere and anytime, without the limitations of the operating hours of the municipality. In addition to the web based site, the third party payment facility was made available from April 2020 and will be effective for three (3) years. This facility will allow consumers and business customers to pay for their accounts at clothing and grocery shops, weekdays or weekends.

The following picture displays retail stores that can be used to make payments:

Figure 207: Retail stores that can be used to make payments



Use your Pay@ No. starting with 11802 to make payment.

Pay your municipal account at these retailers:







Scan QR, type in Pay@ No. starting with 11802

Mobile & Digital Platforms





www.payat.co.za

The Revenue section is in the process of availing payment application with various features for City of uMhlathuze residents, the application will be effective from 2020/2021 financial year.

Customer relations is an integral function that is vital and critical factor of the revenue chain. Effective from 2018, Revenue has shifted focus and invested resources to foster customer relations with the public.

The City took an initiative to take the finance office teamed up with other service department to the community and conducted consumer education campaigns across the city. The campaign was based on the myriad of consumer related matters ranging from the Call Centre usage, water saving tips and leaks reporting, billing and management of the municipal accounts, fire and rescue services, electrical services, waste management, human settlement issue, Land Use and many other services rendered by the City of uMhlathuze.

The team traversed different parts of the City and will continue to do so in the coming years. Different presentations were made to consumers and unlimited time for questions and answers made a huge impact on the consumers understanding of the municipality's processes and bylaws.

Outstanding gross consumer debtors as at 30 June 2020 were R712 million (2019: R 544 million). The increase is mainly due to two factors. There is an account to one debtor for R52 million which are in dispute. Another critical factor was the effect of the pandemic and the lockdown period the three months preceding the year-end. The amounts included in the consumer debtor balances considered to be doubtful are covered by a provision for impairment of R293,1 million, which represents 41% of the total outstanding consumer debtors.

Table 141: The overall payment rate for the past six years is illustrated below:

YEAR	Payment Rate
2014/2015	99.08%
2015/2016	96.86%
2016/2017	100.88%
2017/2018	94.34%
2018/2019	99.71%
2019/2020	93.08%

Table 142: Collection Ratio / Debtors Turnover Ratio / Payment Ratio – For Consumer Debtors

SUBURB	Debt Collection Ratio – In Days	Debtors Turnover Rate – %	Rolling 12-Month Payment Rate – %
Richards Bay	48.99 days	14.01 %	95.67 %
Vulindlela	162.63 days	50.34 %	84.81 %
eNseleni	255.67 days	129.80 %	52.90 %
eSikhaleni	209.03 days	63.58 %	87.09 %
Sundry Debtors	118.79 days	35.53 %	92.41 %
Empangeni	54.42 days	15.54 %	97.40 %
Ngwelezane	273.54 days	78.02 %	77.75 %
Combined	71.77 days	22.11 %	93.08

The debt collection ratio is for the rolling 12-month period preceding 30 June 2020. The debtor's turnover rate represents the outstanding debtors' amount expressed as a percentage of the last 12 months billed revenue. The payment rate is the rolling average of the 12 months preceding 30 June 2020.

EXPENDITURE DIVISION

FINANCIAL SUPPORT, BUDGET PROCESS MANAGEMENT AND BUDGET REPORTING SUBSECTION

The process of planning to the approval of each MTREF (Medium Term Revenue and Expenditure Framework) is a continuous cycle, commencing immediately after the ensuing years MTREF is approved by Council.

The 2019/20 (MTREF) was tabled before Council on 27 March 2019. Thereafter a 4-week budget participation process was undertaken with cluster meetings at various locations. Attendance by the community at these meetings is improving and the understanding of the municipal process by the community is also encouraging to note. Following the budget participation process any amendments that have been identified by the community are incorporated into the Adopted 2019/20 Budget and Medium Term Revenue and expenditure Framework (MTREF). Council adopted the 2019/20 MTREF on 29 May 2019.

In light of the endeavour by National Treasury to ensure that municipalities prepare a budget document that provides concise and understandable financial and non-financial information, which will ensure that informed decisions are made to promote effective financial management and service delivery. By ensuring that the allocation of financial resources is aligned to service delivery targets it will be clear what services are being promised when budgets are approved.

National Treasury created a template called "Batho Pele City" as a guide for municipal officials responsible to produce their real municipal budget documents. The aim of Budget Guide is to provide more detailed guidance on the format and content of a municipal budget so as to ensure full compliance with both the letter and the spirit of Schedule A of the Municipal Budget and Reporting Regulations.

In light of the above, Council's Tabled and Adopted Budget report was prepared in line with the template provided by National Treasury. An exceptional exercise in the 2017/18 was the on-going implementation of mSCOA. Although mSCOA is a business reform that requires transformation from the whole administration, the core operational steering team originates from the Expenditure section. This was achieved in addition to the continued high standard of budget, control, reporting and support. The mSCOA uploads of the data string has been successfully achieved in the 2019/20 financial year.

STATEMENT OF FINANCIAL PERFORMANCE

SUMMARY

2019/20 financial year results shows a surplus of R40,9 million compared to a budget deficit of R113 million.

Table 143: The Statement Of Financial Performance Reflects A Summary Of Income And Expenditure

Budget vs Actual R'000	2020 Actual	2020 Adjusted Budget	2019 Actual	2019 Adjusted Budget	Growth % 2020	Growth % 2019
Net Operation Surplus	40 935, 00	53 954,00	-116 868,00	70 341,00	285,50	130,37
Operating Revenue	3 283 361,00	3 380 600,00	3 032 998,00	3 119 654,00	92,37	92,28
Property Rates and Services Charges	2 515 974,00	2 251 974,00	2 367 569,00	2 367 569,00	94,10	93,54
Grants and Public Contributions	54 672,00	544 672,00	458 530,00	484 209,00	84,18	84,58
Other Revenue	222 715,00	222 715,00	206 898,00	121 536,00	92,90	100,19
Operating Expenditure	3 242 427,00	3 326 647, 00	3 149 867,00	3 049 313,00	97,15	91,66
Employee Related Costs	886 012,00	860 602, 00	815 528,00	841 505,00	92,04	97,78
Finance Costs and Depreciation	423 153,00	508 837,00	523 944,00	435 425,00	123,82	85,57
Bulk Purchases	1 053 285,00	1 093 949,00	1 010 855,00	974 726,00	95,97	89,10
Other	879 976,00	863 260,00	799 538,00	797 658,00	90,86	92,40

OPERATING REVENUE

The major operating revenue streams that supported the municipality's programs and activities were:

- Property Rates
- Services charges which are made up of:
- Electricity sales;
- Water sales;
- Wastewater management (sewage and sanitation);
- Government operating grant; and other.

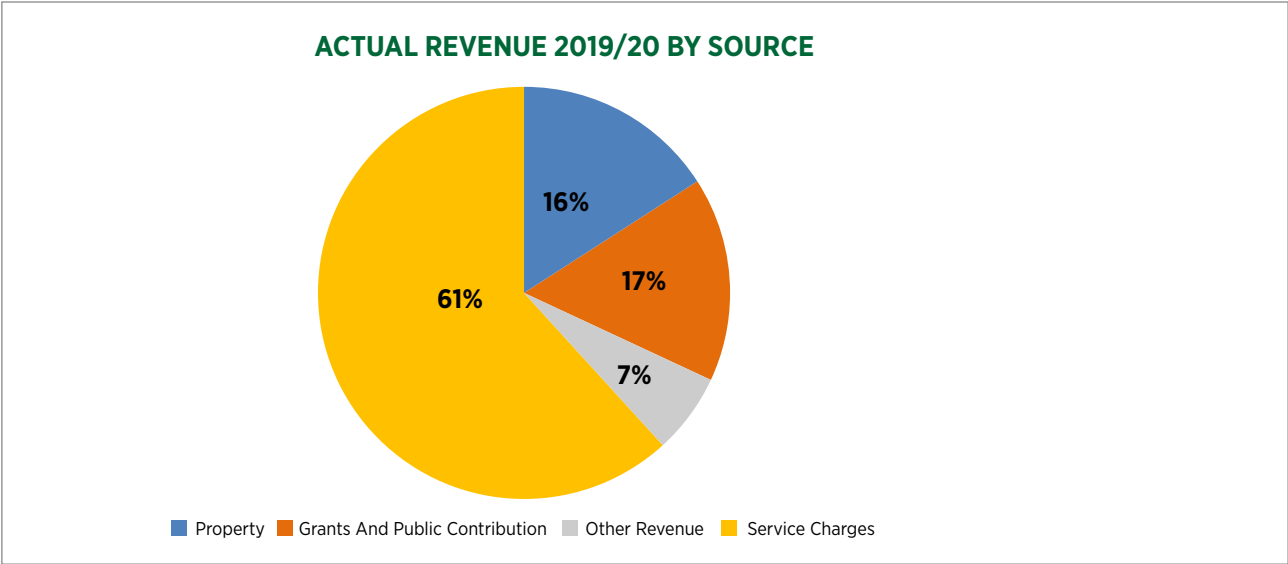


Figure 208: Actual Revenue 2019/20 By Source

OPERATING EXPENDITURE

The cash flow recovery plan which commenced with sincerity in 2010 has succeeded very well. Previous reports have highlighted the specific interventions, but in summary the success lies in only budgeting for expenditure that is funded, strict control of the budget, very good management of both debtors and creditors and ensuring both affordable and cost reflective tariffs.

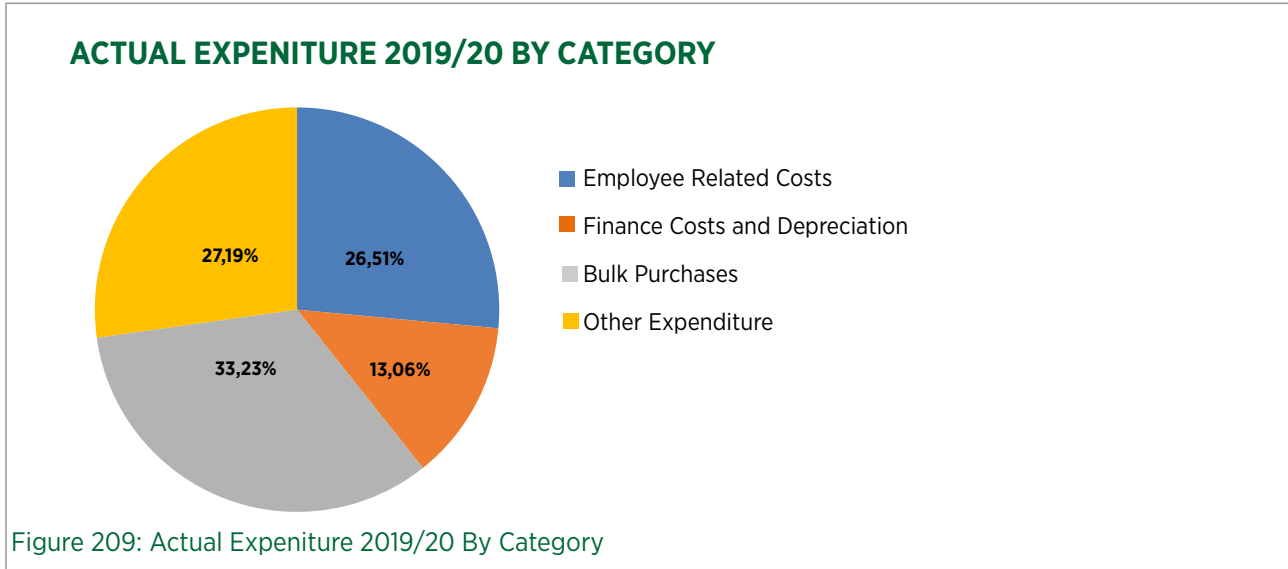


Figure 209: Actual Expenditure 2019/20 By Category

SPENDING AGAINST CAPITAL BUDGET

Capital expenditure incurred during the financial year is low at 59%. It is expected that capital expenditure will increase once all year end transactions has been processed. However, due to COVID 19 and the National lockdown, the municipality has not been able to execute projects as planned.

This has led to reprioritisation of projects to cater for the current needs of the community during COVID-19 pandemic.

Departments will be permitted by EMCO to roll-over funds to 2020/21 financial year to complete all projects affected by lockdown. The process has already began and department have submitted roll-overs.

Table 144: Spending Against Capital Expenditure

CAPITAL FUNDING R'000	ADJUSTED BUDGET	ACTUAL 2020	VARIANCE %
Own Funding	396 244, 00	200 914, 00	51%
Borrowings	50 609, 00	33 597, 00	66%
Grant Funding	171 294, 00	132 722, 00	77%
Total Capital Expenditure	618 147, 00	367 233, 00	59%

Table 145: Capital Expenditure Per Function

CAPITAL FUNDING R'000	ADJUSTED BUDGET	ACTUAL 2020	VARIANCE %
Finance and Administration	69 409, 00	59 797, 00	82%
Community and Social Services	60 678, 00	18 864, 00	31%
Energy Sources	72 454, 00	48 219, 00	67%
Housing	6 340, 00	-	0%
Environmental Protection	-	440, 00	0%
Planning and Development	5 615, 00	1 829, 00	33%
Sport and Recreation	34 809, 00	4 916, 00	14%
Waste Management	3 600, 00	1 821, 00	51%
Waste Water Management	65 429, 00	45 182, 00	69%
Water	184 081, 00	113 372, 00	62%
Road Transport	115 733, 00	75 793, 00	65%
TOTAL EXPENDITURE	618 148, 00	367 233, 00	59%

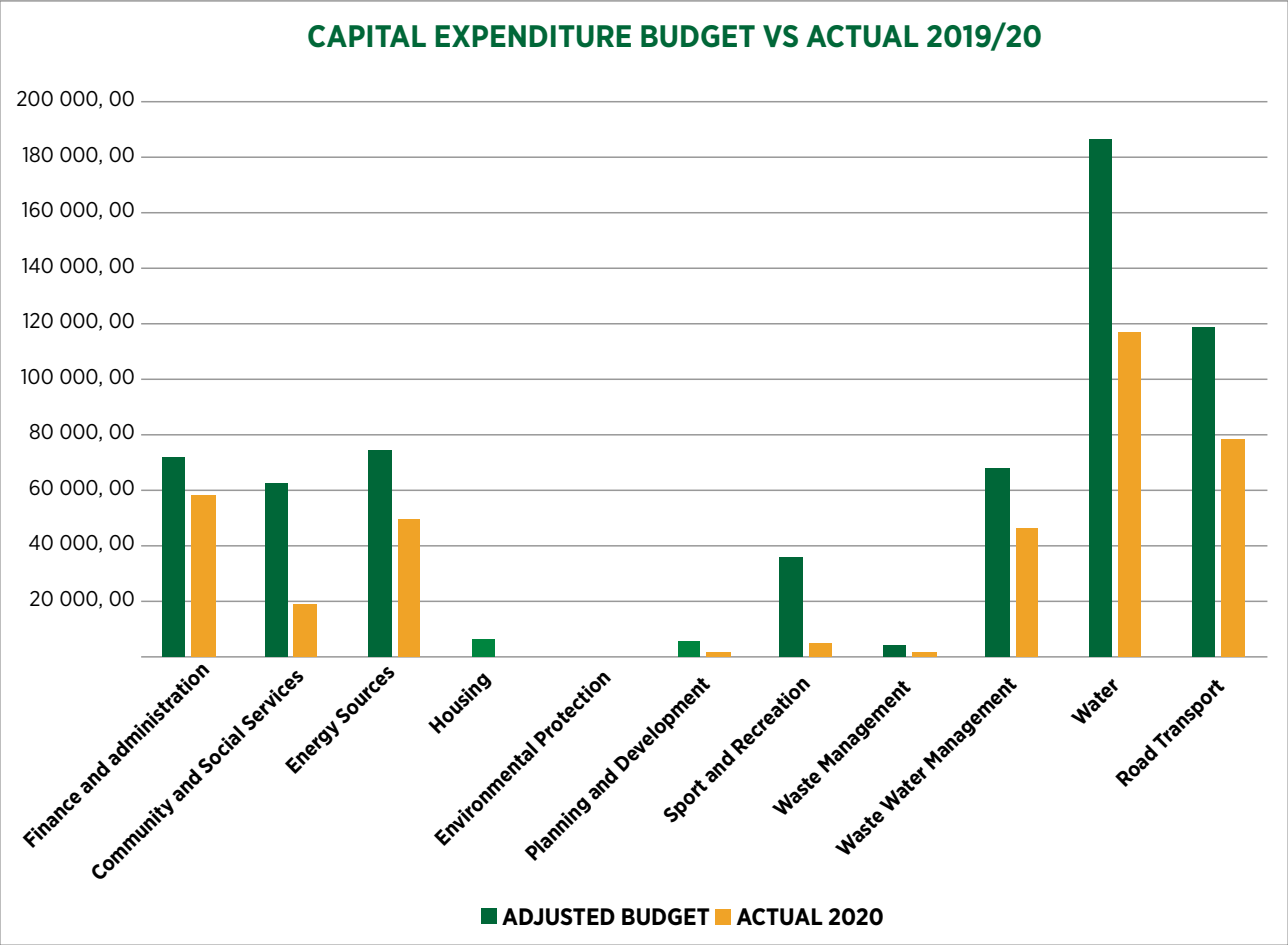
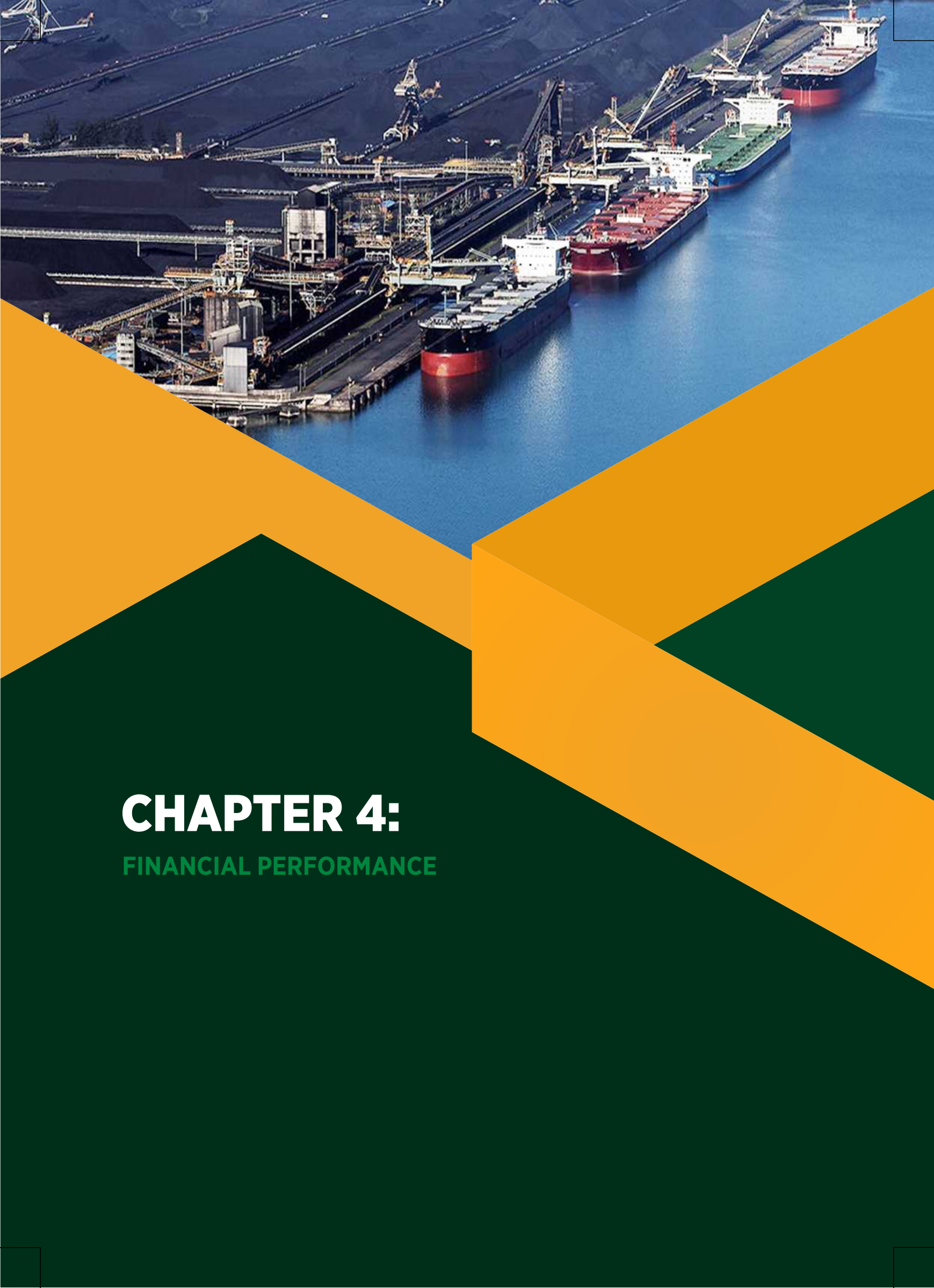


Figure 210: Capital Expenditure Budget Vs Actual 2019/20



CHAPTER 4:

FINANCIAL PERFORMANCE



City of uMhlathuze

Annual Financial Statements for the year ended 30 June 2020

FINANCIAL PERFORMANCE

City of uMhlathuze Annual Financial Statements for the year ended 30 June 2020

General Information

Nature of business and principal activities

Local government

Executive Committee Executive Committee and MPAC

Cllr MG Mhlongo (Mayor)
 Cllr KD Sibiya (Deputy Mayor)
 Cllr SG Mkhize (Speaker)
 Cllr M Lourens (Chief Whip)
 Cllr CM Botha (Exco)
 Cllr TS Gumede (Exco)
 Cllr BC Mthembu (Exco)
 Cllr K Mthethwa (Exco)
 Cllr DJ Ndimande (Exco)
 Cllr TM Phahla (Exco)
 Cllr M Sookroo (Exco)
 Cllr RM Zikhali (Exco)
 Cllr SB Mabaso (Chairperson of section 79 MPAC)

Chief Finance Officer Accounting Officer Registered Office

Mr M Kunene
 Ms Mathebula
 5 Mark Strasse
 Central Business District
 Richards Bay
 3900

Business Address

5 Mark Strasse
 Central Business District
 Richards Bay
 3900

Postal Address

Private Bag X1004
 Richards Bay
 3900

Bankers

ABSA

Auditors

Auditor-General South Africa

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Index

The reports and statements set out below comprise the annual financial statements presented to the provincial legislature:

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Appendixes (not subject to audit):	
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Appendix F: Disclosure of Grants and Subsidies in terms of Section 123 , MFMA , 56 of 2003	78

COID	Compensation for Occupational Injuries and Diseases
DBSA	Development Bank of South Africa
MSCOA	Municipal Standard Chart of Accounts
GRAP	Generally Recognised Accounting Practice
GAMAP	Generally Accepted Municipal Accounting Practice
HDF	Housing Development Fund
CIGFARO	Chartered Institute of Government Finance Audit and Risk Officers
MEC	Member of the Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant (Previously CMIP)
SALGA	South African Local Government Association

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

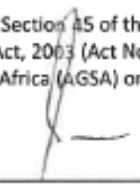
Accounting Officer's Responsibilities and Approval

The City of uMhlathuze, situated at 5 Mark Strasse, Richards Bay, is a category B Municipality, established in terms of section 12(1) of the Municipal Structures Act, 1998 (Act No. 117 of 1998) and published in terms of the Provincial Government Notice 346 on 19 September 2000. The Local Government operations of the Municipality are assigned by section 156 and 229 of the Constitution of the Republic of South Africa, 1996 (Act No 108 of 1996) and are defined specifically in terms of section 83 of the Municipal Structures Act 1998 (Act No.117 of 1998).

The annual financial statements set out on pages 4 to 73, which have been prepared on the going concern basis by the accounting officer in terms of section 126 (1) of the Municipal Finance Management Act, 2003 (Act No 56 of 2003) and were signed off accounting officer on 31 October 2020.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in note 25 of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act, 1998 (Act No 20 of 1998) and the Minister of Provincial and Local Government's determination in accordance with this Act.

As required by Section 45 of the Municipal Systems Act, 2000 (Act No. 32 of 2000) and Section 121(4)(a) and (b) of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Gazette number 43582 the Annual Financial Statements were submitted to the Auditor-General South Africa (AGSA) on 31 October 2020.


Ms Mathebula
Acting Accounting Officer

REPORT OF THE AUDITOR-GENERAL TO THE KWAZULU-NATAL PROVINCIAL LEGISLATURE AND THE COUNCIL ON THE CITY OF UMLATHUZE

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

OPINION

1. I have audited the financial statements of the City of uMhlathuze set out on the pages... To ... Whichcomprise the statement of financial position as at 30 June 2020, statement and statement of comparison of budget information whith actual for the year then eneded, as well the notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respect, the financial position of the City of uMhlathuze as at 30 June 2020, and its financial perfomance and cash flow for the year then ended in accordance with South African Standards of Generally Recognised Accounting Practice (SA Standarsa of GRAP) and the requirements of the Municipality Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the division of Revenue Act of South Africa, 2019 (Act No. 16 of 2019) (Dota).

BASIS FOR OPINION

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general’s responsibilities for the audit of the financial statements section of this auditor’s report.

4. I am independent of the municipality in accordance with the International Ethics Standards Boards for Accountants’ International code of ethics for profetional accountints (including International Independant Standards) (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilies in accordance with these requirements and the IESBA code.

5. I believe that audit eveidence I have obtained is suffience and appropriate to provide a basis for my opinion.

EMPHASIS OF MATTERS

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

MATERIAL IMPAIRMENT - STATUTORY RECEIVABLES

7. As disclosed in note 3 to the financial statements, statutory receivables were impaired by a total of R206.60 million (2018-19: R116,42 million) as the recoverability of these amounts was doubtful.

MATERIAL IMPAIRMENT - STATUTORY RECEIVABLES

8. As disclosed in note 4 to financial statements, receivables from exchange transactions were impaired by total of R249,72 million (2018-19: R116,87 million) as the recovability of theses amounts was doubtful.

OTHER MATTERS

9. I draw attention tot the matter below. My opinion is not modified in respect of this matter.

UNAUDITED DISCLOSURE NOTES

10. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, we do not express an opinion on it.

RESPONSIBILITIES OF THE ACCOUNTING OFFICER FOR THE FINANCIAL STATEMENTS

11. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with SA Standards of GRAP and the requirements necessary to enable the preparation of the financial statements that are free from material misstatement. Whether due to fraud or error.

12. In preparing the financial statements, the accounting officer is responsible for assessing the municipality’s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidates the municipality or the cease operations, or has no realistic alternatives but to do so.

AUDITOR-GENERAL’S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

13. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor’s report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that a audit conducted in accordance with the ISA’s will always detect a material misstatements when exists. Misstatements can arise from fraud or error ans are considered material if, individually in aggregate, they could reasonably be expected to influence the economic decisions of the users taken on the basis of these financial statements.

14. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor’s report.

REPORT OF THE AUDITOR-GENERAL TO THE KWAZULU-NATAL PROVINCIAL LEGISLATURE AND THE COUNCIL ON THE CITY OF UMLATHUZE

INTRODUCTION AND SCOPE

15. In accordance with the Public Audit of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected key performance area presented in the annual performance report. I performed procedures to identify material findings but not gather evidence to express assurance.
16. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures also do not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly my findings do not extend to these matters.
17. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the basic service delivery and infrastructure development key performance area presented in the municipality's annual performance report for the year ended 30 June 2020.
18. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
19. I did not raise any material findings on the usefulness and reliability of the reported performance information for the basic service delivery and infrastructure development key performance area.

OTHER MATTERS

20. I draw attention to the matters below.

ACHIEVEMENT OF PLANNED TARGETS

21. The annual performance report on pages... To ... Sets out information on the achievements of planned targets for the year.

ADJUSTMENT OF MATERIAL MISSTATEMENTS

22. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of the basic service delivery and infrastructure development key performance area. As management subsequently corrected the misstatements, I did not raise any material findings on the usefulness and reliability of the reported performance information.
23. In accordance with PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but to gather evidence to express assurance.
24. I did not identify any material findings on compliance with specific matters in key legislation set out in the general notice issued in terms of the PAA.

OTHER INFORMATION

25. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and selected key performance area presented in the annual performance report that have been specifically reported in the auditor's report.
26. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
27. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the information is materially inconsistent with the financial statements and the selected key performance area presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
28. I did not receive the other information prior to the date of this auditor's report. When I do receive and assess this information, if I concluded that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the information is not corrected, I may have to retract auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

INTERNAL CONTROL DEFICIENCIES

29. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation: however, my objective was not to express any form of assurance on it.
30. I did not identify any significant deficiencies in internal control.

OTHER REPORTS

31. I draw attention to the following engagements reported conducted that had, or could have an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislature and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislature.

32. An independent consultant was appointed to conduct an investigation into the prior year irregular expenditure, at the request of the municipality. The investigation related to the appointment of a services provider in 2016-2017 for the development of the enterprise resource system and the values for money obtained for developed modules. The investigation was still in progress at date of this report.

Auditor-General

Pietermaritzburg
30 November 2016



ANNEXURE - AUDITOR-GENERAL'S RESPONSIBILITY FOR THE AUDIT

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected key performance area and on the municipality's compliance with respect to the selected subjects matters.

FINANCIAL STATEMENTS

2. In addition to my responsibility for the audit of financial statements as described in this auditor's report, I also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosure made by the accounting officer.
- Conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or condition that may cast significant doubt on the ability of the City of uMhlathuze municipality to continue as a going concern. If I conclude that a material uncertainty exists, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

3. I communicate with the accounting officer regarding, amongst other matters, the planned scope and timing of the audit and significant audit findings, including and significant deficiencies in internal control that identify during my audit.

4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may be thought to have a bearing on my independence and, where applicable, the actions taken to eliminate threats or safeguards applied.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Statement of Financial Position as at 30 June 2020

	Note(s)	2020 R	2019 Restated* R
Assets			
Current Assets			
Inventories	2	53 794 844	69 380 506
Statutory receivables	3	47 230 752	60 847 071
Receivables from exchange transactions	4	4 414 523 840	393 136 149
Receivables from non exchange transactions	6	14 278 875	48 325 154
Cash and cash equivalents	5	599 918 428	461 154 733
		<u>1 129 746 739</u>	<u>1 032 843 613</u>
Non-Current Assets			
Investment property	7	87 281 139	87 822 445
Property, plant and equipment	8	6 165 657 541	6 173 539 101
Intangible assets	9	123 603 808	107 285 817
Heritage assets	10	2 464 611	2 464 611
		<u>6 379 007 099</u>	<u>6 371 111 974</u>
Total Assets		<u>7 508 753 838</u>	<u>7 403 955 587</u>
Liabilities			
Current Liabilities			
Other financial liabilities	11	76 066 578	87 792 565
Payables from exchange transactions	12	510 287 648	405 128 697
VAT payable	47	22 487 999	14 327 754
Consumer deposits	13	61 827 916	65 555 956
Unspent conditional grants and receipts	14	23 344 401	10 800 509
Provisions	15	21 822 141	16 518 380
		<u>715 836 683</u>	<u>600 123 861</u>
Non-Current Liabilities			
Other financial liabilities	11	540 787 81	614 841 385
Employee benefit obligation	16	287 985 000	265 781 000
		<u>828 772 819</u>	<u>880 622 385</u>
Total Liabilities		<u>1 544 609 502</u>	<u>1 480 746 246</u>
Net Assets		<u>5 964 144 336</u>	<u>5 923 209 341</u>
Accumulated surplus	17	5 964 144 336	5 923 209 341

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Statement of Financial Performance for the year ended 30 June 2020

	Note(s)	2020 R	2019 Restated* R
Revenue			
Revenue from exchange transactions			
Service charges	18	2 015 381 016	890 432 000
Rental of facilities and equipment		21 295 693	10 275 798
Interest earned - outstanding debtors		153 447	129 852
Agency services		5 660 351	6 406 951
Licences and permits		2 753 893	3 899 939
Operational revenue	19	49 671 982	54 989 088
Interest revenue - investments	20	46 357 920	27 999 016
Total revenue from exchange transactions		<u>2 141 274 302</u>	<u>1 994 132 644</u>
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	21	508 159 117	477 137 969
Interest revenue - property rates	21	3 424 766	3 280 389
Surcharges and Taxes		4 665 230	4 072 533
Transfer revenue			
Transfers and subsidies	22	544 420 879	456 427 945
Public contributions and donations	23	251 238	2 102 809
Fines, Penalties and Forfeits		75 932 191	76 478 848
Total revenue from non-exchange transactions		<u>1 136 853 421</u>	<u>1 019 500 493</u>
Total revenue		<u>3 278 127 723</u>	<u>3 013 633 137</u>
Expenditure			
Employee related costs	24	854 534 418	785 132 805
Remuneration of councillors	25	31 478 088	30 394 989
Depreciation and amortisation	26	355 496 937	464 233 772
Impairment loss		868 309	8 424 712
Finance costs	27	66 789 578	51 286 016
Debt Impairment	28	230 050 769	163 733 092
Collection costs		-	1 998 049
Bulk purchases	29	1 053 285 132	1 010 855 149
Contracted services	30	342 649 076	315 753 809
Transfers and subsidies	31	12 952 851	15 781 690
Loss on disposal of assets and liabilities		19 845 146	11 689 152
Operating expenses	32	274 476 705	290 583 371
Total expenditure		<u>3 242 427 009</u>	<u>3 149 866 606</u>
Surplus (deficit) for the year from continuing operations		<u>35 700 714</u>	<u>(136 233 469)</u>
Actuarial Gains	16	5 234 281	19 365 000
Surplus/(Deficit) for the year		<u>40 934 995</u>	<u>(116 868 469)</u>

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Statement of Financial Performance for the year ended 30 June 2020

	Accumulated surplus	Total net assets
	R	R
Opening balance as previously reported - 30 June 2018	6 080 316 072	6 080 316 072
Adjustments:		
Correction of errors	(40 238 262)	(40 238 262)
Restated* Balance at 01 July 2018	6 040 077 810	6 040 077 810
Changes in net assets		
Surplus for the year	(116 868 469)	(116 868 469)
Total changes	(116 868 469)	(116 868 469)
Restated* Balance at 01 July 2019	5 923 209 341	5 923 209 341
Changes in net assets		
Surplus for the year	40 934 995	40 934 995
Total changes	40 934 995	40 934 995
Balance at 30 June 2020	5 964 144 336	5 964 144 336

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Cash Flow Statement for the year ended 30 June 2020

	Note(s)	2020 R	2019 Restated* R
Cash flows from operating activities			
Receipts			
Service charges and property rates		2 373 284 793	2 326 515 631
Transfers and subsidies		557 718 010	464 924 947
Interest revenue		46 357 920	27 999 016
Other receipts		122 271 700	79 312 057
		<u>3 099 632 423</u>	<u>2 898 751 651</u>
Payments		(815 181 993)	(754 289 172)
Employee costs		(1 612 367 014)	(1 723 984 763)
Suppliers		(66 789 578)	(51 286 016)
Finance costs		(13 382 160)	(15 781 690)
Transfers and subsidies		<u>(2 507 720 745)</u>	<u>(2 545 341 641)</u>
		591 911 678	353 410 010
Net cash flows from operating activities	34		
Cash flows from investing activities			
Purchase of property, plant and equipment	8	(343 630 925)	(461 900 627)
Proceeds from sale of property, plant and equipment	8	-	759 300
Purchase of other intangible assets	9	(23 737 505)	(54 745 798)
		<u>(367 368 430)</u>	<u>(515 887 125)</u>
Net cash flows from investing activities			
Cash flows from financing activities			
Proceeds from other financial liabilities		-	310 000 000
Repayment of long-term		(85 779 553)	(146 790 392)
		<u>(85 779 553)</u>	<u>163 209 608</u>
Net cash flows from financing activities			
Net increase/(decrease) in cash and cash equivalents		138 763 695	732 493
Net increase/(decrease) in cash and cash equivalents		461 154 733	460 422 240
Cash and cash equivalents at the end of the year	5	<u>599 918 428</u>	<u>461 154 733</u>

City of uMhlathuze
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Statement of Budget Comparison and Actual Amounts for the year ended 30 June 2020

Budget on Accrual Basis	Approved budget	Adjustments	Final Budget	Actual amount on comparable basis	Difference between final budget and actual	Actual amount as % final budget
	R	R	R	R	R	
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	2 175 959 600	600 000	2 176 559 600	2 015 381 016	(161 178 584)	92,59 %
Rental of facilities and equipment	10 802 300	(159 500)	10 642 800	21 295 693	10 652 893	200,09 %
Interest earned - outstanding debtors	108 700	-	108 700	153 447	44 747	141,17 %
Agency services	5 970 400	-	5 970 400	5 660 351	(310 049)	94,81 %
Licences and permits	3 406 700	-	3 406 700	2 753 893	(652 807)	80,84 %
Operational income	35 484 100	216 300	35 700 400	49 671 982	13 971 582	139,14 %
Interest received - investment	58 000 000	-	58 000 000	46 357 920	11 642 080	79,93 %
Total revenue from exchange transactions	2 289 731 800	656 800	2 290 388 600	2 141 274 302	(149 114 298)	94
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	520 379 700	(10 153 000)	510 226 700	508 159 117	(2 067 583)	99,59 %
Interest revenue - property rates	-	-	-	3 424 766	3 424 766	- %
Surcharges and Taxes	-	-	-	4 665 230	4 665 230	- %
Transfer revenue						
Government grants & subsidies	581 908 000	(9 403 000)	572 505 000	544 420 879	(28 084 121)	95,09%
Public contributions and donations	-	-	-	251 238	251 238	- %
Fines, Penalties and Forfeits	7 980 600	(500 000)	7 480 600	75 932 191	68 451 591	1 015,05 %
Total revenue from non-exchange transactions	1 110 268 300	(20 056 000)	1 090 212 300	1 136 853 421	46 641 121	104%
Total revenue	3 400 000 100	(19 399 200)	3 380 600 900	3 278 127 723	(102 473 177)	97%
Expenditure						
Remuneration of employees	(859 549 700)	(1 051 900)	(860 601 600)	(854 534 418)	6 067 182	99,30 %
Remuneration of councillors	(32 403 900)	-	(32 403 900)	(31 478 088)	925 812	97,14 %
Depreciation and amortisation	(408 531 600)	(32 847 000)	(441 378 600)	(355 496 937)	85 881 663	80,54 %
Impairment loss/ Reversal of impairments	-	-	-	(868 309)	(868 309)	- %
Finance costs	(70 845 700)	3 387 700	(67 458 000)	(66 789 578)	668 422	99,01 %
Debt Impairment	(31 453 900)	-	(31 453 900)	(230 050 769)	(198 596 869)	731,39 %
Other Materials	(121 110 200)	410 400	(120 699 800)	(65 426 738)	55 273 062	54,21 %
Bulk purchases	(1 096 948 600)	3 000 000	(1 093 948 600)	(1 053 285 132)	40 663 468	96,28 %
Contracted Services	(323 134 900)	(47 891 900)	(371 026 800)	(342 649 076)	28 377 724	92,35 %
Transfers and Subsidies	(12 087 300)	(4 162 200)	(16 249 500)	(12 952 851)	3 296 649	79,71 %
Operating expenses	(278 181 100)	(13 244 900)	(291 426 000)	(237 510 027)	53 915 973	81,50 %
Total expenditure	(3 234 246 900)	(92 399 800)	(3 326 646 700)	(3 251 041 923)	75 604 777	96,70
Operating surplus	165 753 200	(111 799 000)	53 954 200	27 085 800	(26 868 400)	
Loss on disposal	-	-	-	(19 845 146)	(19 845 146)	- %

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Statement of Budget Comparison and Actual Amounts for the year ended 30 June 2020

Budget on Accrual Basis	Approved budget	Adjustments	Final Budget	Actual amount on comparable basis	Difference between final budget and actual	Actual amount as % final budget
	R	R	R	R	R	
Surplus before taxation	165 753 200	(111 799 000)	53 954 200	7 240 654	(46 713 546)	-
Surplus for the year from continuing operations	165 753 200	(111 799 000)	53 954 200	7 240 654	(46 713 546)	-
Actuarial gains	-	-	-	5 234 281	5 234 281	
Surplus for the year	165 753 200	(111 799 000)	53 954 200	12 474 935	(41 479 265)	-

City of uMhlathuze
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Statement of Budget Comparison and Actual Amounts for the year ended 30 June 2020

Budget on Accrual Basis	Approved budget	Adjustments	Final Budget	Actual amount on comparable basis	Difference between final budget and actual	Actual amount as % final budget
	R	R	R	R	R	
Statement of Financial Performance						
Assets						
Current Assets						
Inventories	80 865 416	(8 501 548)	72 363 868	53 794 844	(18 569 024)	74,34 %
Statutory receivables	97 606 357	-	97 606 357	47 230 752	(50 375 605)	48,39 %
Receivables from exchange transactions	334 888 761	16 837 597	351 726 358	414 523 840	62 797 482	117,85 %
Receivables from non exchange transactions	-	-	-	14 278 875	14 278 875	- %
Cash and cash equivalents	370 840 887	(139 380 637)	231 460 250	599 918 428	368 458 178	259,19 %
	884 201 421	(131 044 588)	753 156 833	1 129 746 739	376 589 906	- %
Non-Current Assets						
Investment property	123 195 305	(35 905 266)	87 290 039	87 281 139	(8 900)	99,99 %
Property, plant and equipment	5 746 904 088	648 161 633	6 395 065 721	6 165 657 541	(229 408 180)	96,41 %
Intangible assets	126 022 945	5 758 950	131 781 895	123 603 808	(8 178 087)	93,79 %
Heritage assets	3 011 994	(547 383)	2 464 611	2 464 611	-	100,00 %
	5 999 134 332	17 467 934	6 616 602 266	6 379 007 099	237 595 167)	- %
Total Assets	6 883 335 753	486 423 346	7 369 759 099	7 508 753 838	138 994 739	- %
Liabilities						
Current Liabilities						
Other financial liabilities	84 691 683	(24 297 547)	60 394 136	76 066 578	15 672 442	125,95 %
Payables from exchange transactions	367 897 071	22 414 383	390 311 454	510 287 649	119 976 195	130,74 %
VAT payable	4 844 565	-	4 844 565	22 487 999	17 643 434	464,19 %
Consumer deposits	86 306 429	(17 931 567)	68 374 862	61 827 916	(6 546 946)	90,42 %
Unspent conditional grants and receipts	20 231 755	-	20 231 755 2	3 344 401	3 112 646	115,38 %
Provisions	16 296 272	(1 342 116)	14 954 156	21 822 141	6 867 985	145,93 %
	580 267 775	(21 156 847)	559 110 928	715 836 684 1	56 725 756	128,03 %
Non-Current Liabilities						
Other financial liabilities	528 708 000	63 404 175	592 112 175	540 787 819	(51 324 356)	91,3 %
Employee benefit obligation	70 495 000	(46 259 000)	224 236 000	287 985 000	63 749 000	128,4 %
	799 203 000	17 145 175	816 348 175	828 772 819	12 424 644,0	101,5 %
Total Liabilities	1 379 470 775	(4 011 672)	1 375 459 103	1 544 609 503	169 150 400	112,30 %
Net Assets	5 503 864 978	490 435 018	5 994 299 996	5 964 144 335	(30 155 661)	99,50 %
Net Assets						
Reserves						
Accumulated surplus	5 503 864 978	490 435 018	5 994 299 996	5 964 144 335	(30 155 661)	99,50 %

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Statement of Budget Comparison and Actual Amounts for the year ended 30 June 2020

Budget on Accrual Basis	Approved budget	Adjustments	Final Budget	Actual amount on comparable basis	Difference between final budget and actual	Actual amount as % final budget
	R	R	R	R	R	
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Property rates	499 564 512	(9 746 880)	4 89 817 632	508 159 117	18 341 485	103,74 %
Service charges	2 003 004 096	19 982 400	2 022 986 496	1 908 596 631	(114 389 865)	94,35 %
Grants	581 908 000	(9 403 000)	572 505 000	558 081 086	(14 423 914)	97,48 %
Interest income	58 108 700	-	58 108 700	46 357 920	(11 750 780)	79,78 %
Other receipts	6 3 644 100	(443 700)	63 200 400	85 687 313	22 486 913	135,58 %
	3 206 229 408	388 820	3 206 618 228	3 106 882 067	(99 736 161)	96,89 %
Payments						
Employee costs	(891 953 600)	(1 051 900)	(893 005 500)	(815 181 993)	77 823 507	91,29 %
Suppliers	(1 712 687 006)	(95 132 194)	(1 807 819 200)	(1 632 128 680)	175 690 520	90,28 %
Finance costs	(70 845 700)	3 387 700	(67 458 000)	(66 789 578)	668 422	99,01 %
Other payments	(12 087 300)	(4 162 200)	(16 249 500)	-	16 249 500	- %
	(2 687 573 606)	(96 958 594)	(2 784 532 200)	(2 514 100 251)	270 431 949	90,29 %
Net cash flows from operating activities	518 655 802	(96 569 774)	422 086 028	592 781 816	170 695 788	
Cash flows from investing activities						
Purchase of property, plant and equipment	(589 339 608)	(17 521 730)	(606 861 338)	(344 501 063)	262 360 275	56,77 %
Proceeds from sale of property,plant and equipment	-	33 707 500	33 707 500	-	(33 707 500)	- %
Purchase of other intangible assets	-	-	-	(23 737 505)	(23 737 505)	- %
Net cash flows from investing activities	(589 339 608)	16 185 770	(573 153 838)	(368 238 568)	204 915 270	64,25 %
Cash flows from financing activities						
Repayment of other financial liabilities	(84 326 100)	(1 538 026)	(85 864 126)	(85 779 553)	84 573	
Movement in consumer deposits	-	4 194 606	4 194 606	-	(4 194 606)	
Net cash flows from financing activities	(84 326 100)	2 656 580	(81 668 530)	(85 779 553)	(4 110 033)	
Net increase/(decrease) in cash and cash equivalents	(155 009 906)	(77 727 424)	(232 736 340)	138 763 695	371 501 025	(59,62)%
Cash and cash equivalents at the beginning of the year	525 850 793	(61 653 213)	464 197 580 4	61 154 733	(3 042 847)	99,34 %
Cash and cash equivalents at the end of the year	370 840 887	(139 380 637)	231 461 240	599 918 428	368 458 178	259,19 %

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Statement of Budget Comparison and Actual Amounts for the year ended 30 June 2020

Budget on Accrual Basis	Approved budget	Adjustments	Final Budget	Actual amount on comparable basis	Difference between final budget and actual	Actual amount as % final budget
Capital expenditure						
Finance and Administration	37 499 800	31 908 700	69 408 500	56 797 049	(12 611 451)	81,83 %
Community and Social Services	31 533 400	29 144 100	60 677 500	18 863 687	(41 813 813)	31,09 %
Energy Sources	96 909 700	(24 455 400)	72 454 300	48 219 132	(24 235 168)	66,55 %
Housing	-	6 339 900	6 339 900	-	(6 339 900)	- %
Environmental protection	-	-	-	440 020	440 020	- %
Planning and Development 3	3 000 000	(27 384 700)	5 615 300	1 828 869	(3 786 431)	32,57 %
Sport and Recreation	32 525 000	2 283 500	34 808 500	4 916 198	(29 892 302)	14,12 %
Waste Management	3 600 000	-	3 600 000	1 821 500	(1 778 500)	50,60 %
Waste Water Management	75 517 100	(10 087 900)	65 429 200	45 181 940	(20 247 260)	69,05 %
Water	175 540 000	8 541 100	184 081 100	113 371 968	(70 709 132)	61,59 %
Road Transport	111 408 000	4 324 500	115 732 500	75 793 428	(39 939 072)	65,49 %
Total expenditure	597 533 000	20 613 800	618 146 800	367 233 791	(250 913 009)	59,41%

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020
Accounting Policies for the year ended 30 June 2020

1. PRESENTATION OF ANNUAL FINANCIAL STATEMENTS

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in South African Rand.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these annual financial statements, are disclosed below.

These annual financial statements have been prepared in accordance with Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board (ASB) in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003) with the exception of certain accounting policies adopted in accordance with International Accounting Standards (IAS).

The principal accounting policies adopted in the preparation of these annual financial statements are set out below:

- GRAP 1 Presentation of Financial Statement
- GRAP 2 Cash Flow Statements
- GRAP 3 Accounting Policies, Changes in Accounting Estimates and Error
- GRAP 5 Borrowing Costs
- GRAP 6 Consolidated and Separate Financial Statements
- GRAP 9 Revenue from Exchange Transactions
- GRAP 12 Inventories
- GRAP 13 Leases
- GRAP 14 Events after the Reporting Date
- GRAP 16 Investment property
- GRAP 17 Property, Plant and Equipment
- GRAP 19 Provisions, Contingent Liabilities and Contingent Asset
- GRAP 20 Related Party
- GRAP 21 Impairment of non-cash generating asset
- GRAP 23 Revenue from Non-exchange transactions
- GRAP 24 Presentation of budget information
- GRAP 25 Employee benefits
- GRAP 26 Impairment of cash generating assets
- GRAP 31 Intangible Assets
- GRAP 100 Non-Current Assets Held for Sale and Discontinued Operations
- GRAP 103 Heritage Assets
- GRAP 104 Financial Instruments
- GRAP 106 Transfer of Functions between entities not under common Control
- GRAP 108 Statutory Receivables
- GRAP 109 Accounting by Principals and Agents

These accounting policies are consistent with the previous period, except for the changes set out in note First-time adoption of Standards of GRAP.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020
Accounting Policies for the year ended 30 June 2020

The following GRAP standards have been issued but are not yet effective and have not been adopted early by the Municipality:

- GRAP 18 Segment Reporting

The following GRAP standards have been issued and effective but are not applicable to the Municipality.

- | | |
|-----------|--|
| • GRAP 4 | The effects of changes in foreign exchange rates |
| • GRAP 6 | Consolidated and separate financial statements |
| • GRAP 7 | Investments in associate |
| • GRAP 8 | Interest in joint ventures |
| • GRAP 10 | Financial reporting in hyperinflationary economics |
| • GRAP 27 | Agriculture |
| • GRAP 32 | Standard of GRAP on Service Concession Arrangements: Grantor |

1.1 Presentation currency

These annual financial statements are presented in South African Rand. The figures are rounded off to the nearest rand.

1.2 GOING CONCERN ASSUMPTION

These annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

Management considers key financial metrics and approved medium-term budgets, MFMA Section 71 reports together with the municipality's dependency on grants from national and provincial government, to conclude that the going concern assumption used in the compiling of its annual financial statements, is appropriate. The COVID-19 disaster has not yet affected the going concern assumption however management is continuously assessing any indicators of negative impact particularly increases in accounts receivables.

1.3 MATERIALITY

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Materiality has been considered in determining whether information is required to be recognised, measured, presented and disclosed in accordance with the requirements in the Standards of GRAP as well as assessing the effect of omissions, misstatements and errors on the financial statements.

Budget information

Variances between budget and actual amounts are regarded as material when there is a variance of:
- 20% or greater in the statement of financial position, the statement of financial performance and the cash flow statement

1.4 OFFSETTING

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020
Accounting Policies for the year ended 30 June 2020

1.5 SIGNIFICANT JUDGEMENTS AND SOURCES OF ESTIMATION UNCERTAINTY

The preparation of the Municipality's financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, at the reporting date. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

JUDGEMENTS

In the process of applying the Municipality's accounting policies, management has made the following judgements, which have the most significant effect on the amounts recognised in the financial statements.

OPERATING LEASE – MUNICIPALITY AS LESSOR

The Municipality has entered into commercial property leases on its investment property portfolio. The Municipality has determined, based on an evaluation of the terms and conditions of the arrangements, that it retains all the significant risks and rewards of ownership of these properties and accounts for the contracts as operating leases.

ESTIMATES AND ASSUMPTIONS

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are as follows:

DEPRECIATION AND IMPAIRMENT

The Municipality depreciates its assets over their estimated useful lives taking into account residual values, where appropriate. The appropriateness of its assets' estimated useful lives, residual values and their depreciation methods are re-assessed on an annual basis. The actual lives of these assets and their respective residual values may vary depending on a variety of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account.

Management used their judgement in applying the internal and external impairment indicators to its assets. No impairment indicators were identified and as such the recoverable amounts of the aforementioned assets was not calculated.

1.5 SIGNIFICANT JUDGEMENTS AND SOURCES OF ESTIMATION UNCERTAINTY (CONTINUED)

CONSUMER RECEIVABLES

At year-end management makes an estimate of the amount of total outstanding customer debt that it expects to hand over to external debt collectors and the total subsequent receipts it expects to receive after year end. In addition, management estimates the amounts that it expects to recover from outstanding balances handed over based upon the age profile of debts handed over and based on prior experience and trends. A provision for impairment is raised based on these estimates. A detailed breakdown of the student fee receivable is provided in note 3.

PROVISIONS

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 15 - Provisions.

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Annual Financial Statements for the year ended 30 June 2020
Accounting Policies for the year ended 30 June 2020

POST RETIREMENT BENEFITS

The present value of the post retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post retirement obligations.

The municipality determines the appropriate discount rate every year. This is the interest rate that should be used to determine the present value of estimated future cash outflows expected to be required to settle the pension obligations. In determining the appropriate discount rate, the municipality considers the interest rates of high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating the terms of the related pension liability.

Other key assumptions for pension obligations are based on current market conditions. Additional information is disclosed in Note 16.

1.6 COMPARATIVE FIGURES

PRIOR YEAR COMPARATIVE

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

When the presentation or classification of items in the Annual Financial Statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

CURRENT YEAR COMPARATIVE

Budgeted amounts have been included in the annual financial statements for the current financial year only.

1.7 PROPERTY, PLANT AND EQUIPMENT

INITIALLY RECOGNITION

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one year.

Infrastructure assets in particular are those that are part of a system or network, specialized in nature and do not have alternative uses, immovable and maybe subject to constraints on disposal.

The cost of an item of property, plant and equipment is recognised as an asset if, and only if it is

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020
Accounting Policies for the year ended 30 June 2020

probable that future economic benefits or Service potential associated with the item will flow to the municipality, and if the cost or fair value of the item can be measured reliably.

Property, plant and equipment are initially recognised at cost on its acquisition date or in the case of assets acquired by grant or donation, deemed cost, being the fair value of the asset on initial recognition. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality.

Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

The cost of an item of property, plant and equipment acquired in exchange for a non-monetary asset is measured at its fair value. If the acquired item could not be measured at its fair value, its cost was measured at the carrying amount of the asset given up.

SUBSEQUENT MEASUREMENT

Subsequent expenditure relating to property, plant and equipment is capitalised if it is probable that future economic benefits or potential service delivery associated with the subsequent expenditure will flow to the entity and the cost or fair value of the subsequent expenditure can be reliably measured.

Subsequent expenditure incurred on an asset is only capitalised when it increases the capacity or future economic benefits associated with the asset. Where the municipality replaces parts of an asset, it de-recognises the part of the asset being replaced and capitalises the new component.

Subsequently all property plant and equipment, are measured at cost (or deemed cost), less accumulated depreciation and accumulated impairment losses. Compensation from third parties for items of property, plant and equipment that were impaired, lost or given up is included in surplus or deficit when the compensation becomes receivable.

DEPRECIATION

Land is not depreciated as it is regarded as having an indefinite life. Depreciation on assets other than land is calculated on cost, using the straight-line method, to allocate their cost to their residual values over the estimated useful lives of the assets. The depreciation method used reflects the pattern in which the asset's future economic benefits or service potential are expected to be consumed by the municipality on each asset.

Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The depreciation rates are based on the following estimated useful lives.

The Municipality assesses at each reporting date whether there is any indication that the entity's expectations about the residual value and useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value. The change(s)

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020
Accounting Policies for the year ended 30 June 2020

are accounted for in accordance with the Standard of GRAP on Accounting Policies, Changes in Accounting Estimates and Errors.

Depreciation only commences when the asset is available for use.

The depreciable amount of an asset is allocated on a systematic basis over its useful life. Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation method used reflects the pattern in which the asset's future economic benefits or service potential are expected to be consumed by the municipality. The depreciation method applied to an asset is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of Consumption of the future economic benefits or service potential embodied in the asset, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Assets which the municipality holds for rentals to others and subsequently routinely sell as part of the ordinary course of activities, are transferred to inventories when the rentals end and the assets are available-for-sale. Proceeds from sales of these assets are recognised as revenue. All cash flows on these assets are included in cash flows from operating activities in the cash flow statement.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 8).

The municipality discloses relevant information relating to assets that are work in progress, in the notes to the financial statements (see note 8).

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The table below shows the depreciation methods and average useful lives.

Buildings	Straight line	30 years
Roads and paving	Straight line	15-65 years
Watercraft	Straight line	15 year
Furniture and fixtures	Straight line	7 years
Motor vehicles	Straight line	3-7 years
Office equipment	Straight line	3-5 years
Pedestrian bridges	Straight line	30 years
Electricity infrastructure	Straight line	20-30 years
Community	Straight line	5-30 years
Water infrastructure	Straight line	15-65 years
Sewerage infrastructure	Straight line	15-30 years
Housing	Straight line	30 years
Specialised plant and equipment	Straight line	10-15 years
Bins and containers	Straight line	5-10 years
Other property, plant and equipment	Straight line	2-5 years
Specialised vehicles	Straight line	10 years

DERECOGNITION

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.8 LEASES

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

OPERATING LEASES - LESSOR

Rental income from operating leases is recognised on a straight-line basis over the term of the relevant lease.

Leased assets are classified as investment property measured at cost model and depreciation on leased assets has been calculated in accordance with GRAP 17 Property, plant and equipment.

Operating leases - lessee

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease expenses are recognised on a straight-line basis over the lease term.

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1.9 IMPAIRMENT OF NON-CASH-GENERATING ASSETS

Cash-generating assets are assets used with the objective of generating a commercial return. Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets managed with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Useful life is either:

- the period of time over which an asset is expected to be used by the municipality; or
- the number of production or similar units expected to be obtained from the asset by the municipality.

RECOGNITION AND MEASUREMENT

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

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When the amount estimated for an impairment loss is greater than the carrying amount of the non-cash-generating asset to which it relates, the municipality recognises a liability only to the extent that is a requirement in the Standards of GRAP.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its Remaining useful life.

REVERSAL OF AN IMPAIRMENT LOSS

The municipality assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a noncash-generating asset may no longer exist or may have decreased. If any such indication exists, the municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

Any reversal of an impairment loss of a revalued non-cash-generating asset is treated as a revaluation increase.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

In assessing whether there is any indication that an asset may be impaired, the following have been considered:

EXTERNAL SOURCES OF INFORMATION

- Cessation or near cessation, of the demand or need for services provided by the asset;
- Significant long-term changes with an adverse effect on the entity that have taken place during the period or will take place in the near future, in the technological, legal or government policy environment in which the municipality operates.

INTERNAL SOURCES OF INFORMATION

- Evidence of physical damage of an asset;
- Increased expenditure on repairs and maintenance on the asset.

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Assets that are subject to depreciation or amortisation are reviewed for impairment whenever events or circumstances indicate that the serviceable amount may not be recoverable.

An impairment loss is recognised for the amount by which the carrying amount exceeds the recoverable service amount.

The recoverable service amount is the higher of the assets fair value less cost to sell, or its value in use.

The value in use is the present value of the estimated future cash flows expected to be derived from the continuing use of an asset and from its disposal at the end of its useful life.

1.10 Intangible assets

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note 9).

An intangible asset is an identifiable non-monetary asset without physical substance. Examples include computer software, licenses and development costs.

An asset is identifiable when it:

- is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, assets or liability, or
- arises from contractual rights or other legal rights, regardless whether those rights are transferable or separate from the Municipality or from other rights and obligations.

INITIAL RECOGNITION

The municipality recognises an intangible asset in its Statement of Financial Position only when it is probable that the expected future economic benefits or the service potential that are attributable to the asset will flow to the municipality and the cost or fair value of the asset can be measured reliably.

Internally generated intangible assets are subject to strict recognition criteria before they are capitalised. Research expenditure is never capitalised, while development expenditure is only capitalised to the extent that:

- the Municipality intends to complete the intangible asset for use or sale
- the Municipality has the ability to use or sell the asste
- the Municipality can reliably measure expenditure during development
- it is technically feasible to complete the intangible asset
- the Municipality has the resources to complete the project, and
- t is probable that the Municipality will receive future economic benefits or service potential

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Internally generated intangible assets are subject to strict recognition criteria before they are capitalised.

Intangible assets are initially recognised at cost. Where an intangible asset is acquired by the municipality for no or nominal consideration (I.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

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AMORTISATION AND IMPAIRMENT

The cost of an intangible asset is amortised over the useful life of 3 - 7 years.

The amortisation period and the amortisation method for an intangible asset with a finite useful life are reviewed at each reporting date and any changes are recognised as a change in accounting estimate in the Statement of Financial Performance.

An intangible asset with an indefinite useful life is not amortised.

SUBSEQUENT MEASUREMENT

Intangible assets are carried at its cost less any accumulated amortisation and any accumulated impairment losses.

DERECOGNITION

An intangible asset is derecognised when it is permanently withdrawn from use and no future economic benefit or service potential is derived from it. The gain or loss arising from the disposal of an intangible asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the asset. It is recognised in surplus or deficit when the intangible asset is derecognised.

1.11 INVESTMENT PROPERTY

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is Derecognised.

COST MODEL

Investment property is carried at cost less accumulated depreciation and any accumulated impairment losses.

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Depreciation is provided to write down the cost, less any estimated residual value over the useful life of the property, which is as follows:

Item	Useful life
Property - land	indefinite
Property - buildings	30 years

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

Property held under operating leases are classified and accounted for as investment property in the following circumstances:

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operations, including the nature or type of properties classified as held for strategic purposes, are as follows:

The nature OR type of properties classified as held for strategic purposes are as follows:

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (see note 7).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the annual financial statements (see note 7).

INITIAL RECOGNITION

Investment property is recognised as an asset, only where:

- It is probable that the future economic benefits or service potential that are associated with the investment property will flow to the entity; and
- The cost or fair value of the investment property can be measured reliably.

Investment properties have been initially measured at cost (Transaction costs shall be included in this initial measurement). Transaction costs are costs which are directly attributable to the expenditure, for example professional fees for legal services, conveyancing fees, property transfer taxes and other transaction costs shall be included in this initial measurement.

If payment for investment property is deferred, its cost is the cash price equivalent.

The difference between this amount and the total payments is recognised as interest expense over the period of credit.

SUBSEQUENT MEASURES

Subsequently investment properties are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is calculated on cost, using the straight-line method over the useful life of the

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Property. Buildings held under Investment property are depreciated on an average useful life of 30 years. Vacant land held under investment properties is not depreciated.

DERECOGNITION

An investment property is derecognised upon disposal, or when it is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal. Any gain or loss arising from the retirement or disposal of investment property is included in surplus or deficit in the period of the retirement or disposal.

1.12 INVENTORIES

Consumable stores, unsold water, and land held for sale are valued at the lower of cost and net realisable value.

In general, the basis of determining cost is the first-in, first-out method.

For the land component recognised in terms of GRAP 12 land is recognised at cost with the cost based on fair value at date of recognition.

Redundant and slow-moving inventories are identified and written down to current replacement cost.

1.13 REVENUE FROM EXCHANGE TRANSACTIONS

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

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Dividends or similar distributions are recognised, in surplus or deficit, when the municipality's right to receive payment has been Established.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

Revenue from exchange transactions refers to revenue that accrued to the Municipality directly in return for services rendered/goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue in the period of consumption. Where meters cannot be read during a particular month, they are provisionally billed with the necessary adjustments made in the month in which they were read. Revenue from the sale of electricity prepaid meter cards is deferred and recognised as revenue on the consumption basis, commencing on date of purchase.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied.

Service charges from sewerage are based on the water consumption on each developed property using the tariffs approved from Council and are levied monthly.

Interest and rentals are recognised on a time apportionment basis. Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariffs. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Revenue from the sale of goods is recognised when the risks and rewards of ownership of the goods is passed to the consumer.

Revenue from exchange transactions is measured at the fair value of the consideration received or receivable taking into account the amount of any trade discounts allowed by the Municipality.

1.14 REVENUE FROM NON-EXCHANGE TRANSACTIONS

Revenue from non-exchange transactions refers to transactions where the Municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportion basis.

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Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when it is accrued. Spot fines are usually not given directly to the offender. Further legal processes have to be undertaken before the spot fine is enforceable. In respect to summon, the Public Prosecutor can decide whether to waive the fine, reduce it or prosecute for non-payment by the offender.

Donations are recognised on a cash receipt basis or where the donation is in the form of property, plant and equipment, when such items of property, plant and equipment are brought into use furthermore Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the Municipality.

Where public contributions have been received but the Municipality has not met the related conditions, a deferred income (liability) is recognised.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No. 56 of 2003) and is recognised when the recovery thereof from the responsible Councillors or officials is virtually certain.

The liability is transferred to revenue as and when the conditions attached to the grant are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

1.15 PROVISIONS AND CONTINGENCIES

Provisions are recognised when the Municipality has a present or constructive obligation as a result of past events, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at reporting sheet date and adjusted to reflect the current best estimate. Contingent Liabilities and Assets are not recognized but disclosed.

The Municipality does not recognise a contingent liability or contingent asset. A contingent liability is disclosed unless the possibility of an outflow of resources embodying economic benefits is remote. A contingent asset is disclosed where an inflow of economic benefits is Probable.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision.

1.16 HOUSING DEVELOPMENT FUND

Housing selling schemes both complete and in progress at 1 April 1998, were also transferred to the Housing Development Fund. All proceeds from housing developments, which include rental income and sales of houses, is paid into the Housing Development Fund.

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Monies standing to the credit of the Housing Development Fund are used to finance housing developments within the municipal area. Any transfers to and from the fund are recognized in the statement of changes in net assets.

1.17 RETIREMENT BENEFITS

The Municipality provides post-retirement medical aid benefits to retired employees. The entitlement to these benefits is usually conditional on the employee remaining in employment up to retirement age.

An actuarial valuation involves making various assumptions. These include the determination of the discount rate, future salary increases, Mortality rates and future pension increases. Due to the complexity of the valuation, the underlying assumptions and its long-term nature, a defined benefit obligation is highly sensitive to changes in these assumptions.

1.17 RETIREMENT BENEFITS (CONTINUED)

The Expected costs of these benefits are accrued of the period of employment. Actuarial gains and losses arising from experience adjustments and changes in actuarial assumptions are recognized immediately in the statement of financial performance for the reporting period. The Defined benefit obligations are valued every year by independent qualified actuaries.

1.18 BORROWING COSTS

Borrowing costs incurred are recognised as an expense in the Statement of Financial Performance in the period in which they are incurred in accordance with GRAP 5.

1.19 FINANCIAL INSTRUMENTS

CLASSIFICATION

The Municipality has types of financial instruments and these can be broadly categorised as either Financial Assets or Financial Liabilities.

SUBSEQUENT MEASUREMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES

Financial assets are categorised according to their nature as financial assets at amortised costs and financial liabilities are categorized as financial liabilities carried at amortised cost in accordance with GRAP 104.

FINANCIAL ASSETS

The classification of financial assets depends on their nature and purpose, and is determined at the time of initial recognition.

TRADE AND OTHER RECEIVABLES

Trade and other receivables are categorised as financial assets: loans and receivables including statutory receivables and are initially recognised at fair value and subsequently carried at amortised cost. Amortised cost refers to the initial carrying amount, plus interest, less repayments and impairments. An estimate is made for doubtful receivables based on a review of all outstanding amounts at year end. The fair value of Debtors is estimated as the present value of future cash flows, discounted at the market rate of interest at the reporting date.

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Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. Impairments are determined by discounting expected future cash flows to their present value. Amounts that are receivable within 12 months from the reporting date are classified as current.

An impairment of trade receivables is accounted for by reducing the carrying amount of trade receivables through the use of an allowance account, and the amount of the loss is recognised in the Statement of Financial Performance within operating expenses. When a trade receivable is uncollectible, it is written off.

Subsequent recoveries of amounts previously written off are credited against operating expenses in the Statement of Financial Performance.

Cash and cash equivalents

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The Municipality categorises cash and cash equivalents as Financial assets: loans and receivables. The closing balance on the bank account is representative of its fair value of the monies held.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdrafts are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as Financial liabilities: other financial liabilities carried at amortised cost.

FINANCIAL LIABILITIES

TRADE AND OTHER PAYABLES FROM EXCHANGE TRANSACTIONS

Financial liabilities consist of trade payables and borrowings. They are categorised as financial liabilities held at amortised cost, are initially recognised at fair value and subsequently measured at amortised cost which is the initial carrying amount, less repayments, plus interest.

The fair value of creditors is estimated as the present value of future cash flows, discounted at the market rate of interest at the reporting date.

BORROWINGS AND OTHER FINANCIAL LIABILITIES

Borrowings are recognised initially at fair value, net transaction costs incurred. Borrowings are subsequently stated at amortised cost. Longterm borrowings are non-derivative financial loans and the Municipality does not hold financial loans for trading purposes. Long-term borrowings are utilised. Other financial liabilities are carried at amortised cost.

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The interbank rate or prime lending rate is not the risk-free interest rate, however it has been used as a benchmark for determining the market related rate of interest which is not significantly different to the current rates on long-term loans, hence the fair value of these loans equates their amortised cost.

1.20 HERITAGE ASSETS

A heritage asset is defined as an asset that has a cultural, environmental, historical, natural, scientific, technological or artistic significance and is held and preserved indefinitely for the benefit of present and future generations. A heritage asset shall be recognised as an asset if, and only if,
(a) It is probable that the economic benefit or service potential will flow to the Municipality,
(B) The cost or the fair value will be measured reliably.
The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements (see note 11).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note 11).

INITIAL MEASUREMENT

A heritage asset that qualifies for recognition as an asset shall be measured at its cost (Cash price equivalent at the recognition date).

Where a heritage asset is acquired through a non-exchange transaction, its cost is deemed to be its fair value as at the date of acquisition.

SUBSEQUENT MEASUREMENT

Heritage assets are not depreciated, since their long economic life and high residual value mean that any depreciation would be immaterial.

After recognition as an asset, heritage assets shall be carried at its cost less any accumulated impairment losses. The Municipality assesses at each reporting date whether there are any indicators of impairment of Heritage assets.

Where there is an indication of impairment the assets are recorded at their recoverable amount or their recoverable service amount.

DERECOGNITION

A Heritage asset is de-recognised when it is disposed or where there is no future economic benefits or service potential are expected from its use or disposal. The gain or loss arising from de-recognition, is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the heritage asset is derecognized.

1.21 SHORT TERM BENEFITS

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are Not discounted.

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The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The expected cost of bonus payments is recognised as an expense when there is a legal or constructive obligation to make such payments as a result of past performance.

1.22 GRANTS IN AID

The Municipality donates money, goods or services to individuals, organisations and other sectors of government from time to time. When making these donations, the Municipality does not:
Receive any goods or services directly in return as would be expected in a purchase or sale transaction; Expect to be repaid in future; or Expect a financial return, as would be expected from an investment.

These transfers are recognized in the statement of financial performance as expenses in the period during which events giving rise to the transfer occurred.

1.23 BUDGET INFORMATION

The budget is prepared on an accrual basis. The budget amounts are scheduled as a separate additional financial statement called the statement of comparison of budget and actual amounts.

Explanatory comments are provided in the notes to the annual financial statements, first stating reasons for changes from approved to final budget and secondly reasons for overspending or underspending on line items.

1.24 UNAUTHORISED EXPENDITURE

Unauthorized expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003).

1.25 IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the Municipality's supply chain management policy.

Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.26 FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised.

Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

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1.27 VALUE-ADDED TAX

VAT

The Municipality accounts for Value Added Tax on payments basis. This means that VAT is declared to the South African Revenue Services as input VAT or output VAT only when payments are made to suppliers or payments are received for goods or services. The net output VAT On debtors where money has not been received or creditors where payment has not been made is disclosed separately in the Statement of Financial Position in terms of GRAP 1.

1.28 STATUTORY RECEIVABLES

IDENTIFICATION

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognized in the statement of financial position.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognized.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount (for purposes of this Standard) for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

RECOGNITION

The municipality recognizes statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognized when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

INITIAL MEASUREMENT

The municipality initially measures statutory receivables at their transaction amount.

SUBSEQUENT MEASUREMENT

The municipality measures statutory receivables after initial recognition using the cost method. measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognized.

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ACCRUED INTEREST

Where the municipality levies interest on the outstanding balance of statutory receivables, it adjusts the transaction amount after initial recognition to reflect any accrued interest. Accrued interest is calculated using the nominal interest rate.

Interest on statutory receivables is recognized as revenue in accordance with the policy on Revenue from exchange transactions or the policy on Revenue from non-exchange transactions (Taxes and transfers), whichever is applicable.

Impairment losses The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

In assessing whether there is any indication that a statutory receivable, or group of statutory receivables, may be impaired, the municipality considers, as a minimum, the following indicators:

- Significant financial difficulty of the debtor, which may be evidenced by an application for debt counseling, business rescue or an equivalent.
- It is probable that the debtor will enter sequestration, liquidation or other financial re-organisation.
- A breach of the terms of the transaction, such as default or delinquency in principal or interest payments (where levied).
- Adverse changes in international, national or local economic conditions, such as a decline in growth, an increase in debt levels and unemployment, or changes in migration rates and patterns.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced, either directly or through the use of an allowance account. The amount of the losses are recognized in surplus or deficit.

In estimating the future cash flows, an municipality considers both the amount and timing of the cash flows that it will receive in future.

Consequently, where the effect of the time value of money is material, the entity discounts the estimated future cash flows using a rate that reflects the current risk free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognized in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognized, or to reflect the effect of discounting the estimated cash flows.

Any previously recognized impairment loss is adjusted either directly or by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable or group of statutory receivables exceeding what the carrying amount of the Receivable(s) would have been had the impairment loss not been recognized at the date the impairment is revised. The amount of any adjustment is recognized in surplus or deficit.

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DERECOGNITION

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the entity:
 - derecognise the receivable; and
 - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.29 COMMITMENTS

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

Disclosures are made in respect of capital commitments for all contracts that are ongoing and not yet completed.

- Contracts should be non-cancellable or only cancellable at significant cost (for example, contracts for computer or building maintenance services); and
- Contracts should relate to something other than the routine, steady, state business of the entity – therefore salary commitments relating to employment contracts or social security benefit commitments are excluded.

1.30 ACCOUNTING BY PRINCIPALS AND AGENTS

IDENTIFICATION

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

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IDENTIFYING WHETHER AN ENTITY IS A PRINCIPAL OR AN AGENT

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether an municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

RECOGNITION

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.31 INTERNAL RESERVES

CAPITAL REPLACEMENT RESERVE (CRR)

In order to finance the provision of infrastructure and other items of property, plant and equipment from internal sources, amounts are transferred from the accumulated surplus/(deficit) to the CRR. A corresponding amount is transferred to a designated CRR bank or investment account. The cash in the designated CRR bank account can only be utilised to finance items of property, plant and equipment.

The CRR is reduced and the accumulated surplus/(deficit) is credited by a corresponding amount when the amounts in the CRR are utilised.

The following guidelines are set for the creation and utilisation of the CRR:

- 1) The cash funds that back up the CRR are invested until utilised.
- 2) The CRR may only be utilised for purchasing items of property, plant and equipment, and not their maintenance, unless otherwise directed by Council.
- 3) Whenever an asset is purchased out of the CRR, an amount equal to the cost price of the asset is transferred from CRR and accumulated surplus is credited by a corresponding amount.

SELF INSURANCE RESERVE

The municipality has a Self-Insurance Reserve to set aside amounts to offset potential losses or claims that arises from municipal fleet that is not insured externally. The balance of the Self-Insurance Reserve is determined based on the insurance risk carried by the municipality and past claims history. The balance of the self-insurance fund is invested in short-term cash investments. Claims are settled by transferring a corresponding amount from the self-insurance reserve to the accumulated surplus.

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1.32 RELATED PARTIES

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its annual financial statements.

1.33 EVENTS AFTER REPORTING DATE

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

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The municipality will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The municipality will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be Made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the financial statements.

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
2. Inventories		
Consumable stores	20 713 031	19 581 006
Water for distribution	1 610 813	1 744 500
Land	31 471 000	48 055 000
	53 794 844	69 380 506

Land held as inventory to the value of R15 675 000 has been transferred to property, plant and equipment.

Inventory pledged as security

During the year no inventory was pledged as security.

3. Statutory receivables

Statutory receivables general information

Transaction(s) arising from statute

Property Rates

Property rates are levied in terms of the Local Government: Municipal Property Rates Act No. 6 of 2004, hence this therefore recognized as a statutory receivable. The receivable is calculated by applying the Council Approved rates randanges against the valuation of individual properties within the municipality jurisdiction. Council approved rebates and exemptions are further applied to reduce the receivable.

Fines

Traffic fines are issued to offenders in terms of Criminal Procedures Act, hence this is therefore recognised as a statutory receivable. The receivable is calculated by determining the value of the fine to be paid on initial recognition, and accounting for subsequent measurement by taking into account reductions and discounts made to the value of the fine payable in tems of the court of law.

Interest or other changes levied

The Municipality charges interest on all outstanding debtor balances older than 30 days in respect of property rates account at a simple interest rate of prime plus 1%.

Basis used to assess and test whether a statutory receivable is impaired

The Municipality asses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

If there is an indication that a statutory recievable, or group of statutory receivables may be impaired, the municipality measures the impairment loss as the differeence between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivable is reduced. The amount of loss is recognised in the suplus or deficit.

Fines	170 878 840	101 235 490
Rates	82 953 161	76 028 928
Impairment - Rates	(50 612 020)	(24 500 000)
Impairment - Fines	<u>(155 989 229)</u>	<u>(91 917 347)</u>
	47 230 752	60 847 071

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	2020 R	2019 R
3. Statutory receivables (continued)		
Statutory receivables past due but not impaired		
Statutory receivables from non-exchange transactions which are less than 3 months past due are not considered to be impaired. At 30 June 2020, R 27 334 612 (2019: R17 237 047) were past due but not impaired.		

The ageing of amounts past due but not impaired is as follows:

1 month past due	16 478 634	11 391 758
2 months past due	10 855 978	5 845 289

Rates

Current (0 -30 days)	33 372 206	40 868 272
31 - 60 days	7 802 734	3 691 358
61 - 90 days	4 692 878	1 981 689
91 - 120 days	3 227 556	1 411 438
121 - 365 days	14 750 492	13 694 353
> 365 days	<u>19 107 295</u>	<u>15 772 746</u>
	82 953 161	77 419 856

Fines

Current (0 -30 days)	10 446 300	5 084 650
31 - 60 days	4 483 300	7 700 400
61 - 90 days	158 050	3 863 600
91 - 120 days	6 773 150	6 979 500
121 - 365 days	4 490 700	53 914 250
> 365 days	<u>144 527 340</u>	<u>23 693 090</u>
	170 878 840	101 235 490

Reconciliation of provision for impairment of statutory receivables from non-exchange

transactions		
Opening Balance	(116 417 347)	(43 116 953)
Contribution	(91 444 850)	(74 231 236)
Write Off	<u>1 260 948</u>	<u>930 842</u>
	(206 601 249)	(116 417 347)

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	2020 R	2019 R
3. Statutory receivables (continued)		
Statutory receivables past due but not impaired		
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91 - 120 days	6 773 150	6 979 500
121 - 365 days	4 490 700	53 914 250
> 365 days	<u>144 527 340</u>	<u>23 693 090</u>
	170 878 840	101 235 490
Reconciliation of provision for impairment of statutory receivables from non-exchange transactions		
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Contribution	(91 444 850)	(74 231 236)
Write Off	1 260 948	930 842
	(206 601 249)	(116 417 347)

City of uMhlatuze
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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
4. Receivables from exchange transactions		
Gross balances		
Electricity	171 309 824	180 817 855
Water	370 747 784	251 335 330
Sewerage	21 325 021	18 477 609
Refuse	16 056 786	13 177 753
Sundry debtors	72 503 948	34 704 545
Housing rental	12 295 929	11 494 676
	664 239 292	510 007 768
Less: Allowance for impairment		
Electricity	(40 937 414)	(25 700 000)
Water	(165 124 397)	(70 871 619)
Sewerage	(11 932 453)	(4 700 000)
Refuse	(9 221 188)	(3 600 000)
Sundry Debtors	(16 200 000)	(8 800 000)
Housing rental	<u>(6 300 000)</u>	<u>(3 200 000)</u>
	(249 715 452)	(116 871 619)
Net balance		
Electricity	130 372 410	155 117 855
Water	205 623 387	180 463 711
Sewerage	9 392 568	13 777 609
Refuse	6 835 598	9 577 753
Sundry debtors	56 303 948	25 904 545
Housing rental	5 995 929	8 294 676
	414 523 840	393 136 149
Electricity		
Current (0 -30 days)	149 884 527	154 963 581
31 - 60 days	5 429 908	12 328 643
61 - 90 days	4 192 941	1 442 635
91 - 120 days	1 931 302	1 045 810
121 - 365 days	5 228 375	5 328 615
> 365 days	4 642 771	5 708 571
	171 309 824	180 817 855
Water		
Current (0 -30 days)	85 356 048	84 033 675
31 - 60 days	26 067 672	14 809 088
61 - 90 days	21 678 190	7 627 122
91 - 120 days	19 628 169	7 741 392
121 - 365 days	131 600 815	30 722 432
> 365 days	86 416 890	106 401 621
	370 747 784	251 335 330

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
4. Receivables from exchange transactions (continued)		
Sewerage		
Current (0 -30 days)	8 556 346	10 099 639
31 - 60 days	2 263 925	1 195 403
61 - 90 days	1 625 623	771 610
91 - 120 days	1 291 040	533 703
121 - 365 days	3 564 091	2 542 717
> 365 days	4 023 996	3 334 537
	21 325 021	18 477 609
Refuse		
Current (0 -30 days)	6 518 903	7 557 225
31 - 60 days	2 436 612	800 889
61 - 90 days	1 610 646	508 715
91 - 120 days	802 600	4 04 228
121 - 365 days	2 437 884	1 990 882
> 365 days	2 250 141	1 915 814
	16 056 786	13 177 753
Sundry debtors		
Current (0 -30 days)	216 744	9 490 974
31 - 60 days	595 107	1 400 751
61 - 90 days	2 084 504	666 334
91 - 120 days	2 170 677	511 572
121 - 365 days	7 081 385	7 254 784
> 365 days	60 355 531	15 380 130
	72 503 948	34 704 545
Housing rental		
Current (0 -30 days)	113 891	1 398 483
31 - 60 days	382 438	226 579
61 - 90 days	343 646	170 330
91 - 120 days	558 993	164 973
121 - 365 days	1 756 630	1 339 323
> 365 days	9 140 331 8	194 988
1	2 295 929	11 494 676
Summary of debtors by customer classification		
Consumers		
Current (0 -30 days)	73 980 138	76 999 499
31 - 60 days	6 903 386	4 992 277
61 - 90 days	943 148	4 304 970
91 - 120 days	6 012 205	5 674 393
121 - 365 days	36 518 898	26 227 298
> 365 days	98 838 079	68 572 618
	230 195 854	186 771 055
Less: Allowance for impairment	(76 908 343)	(45 754 763)
	153 287 511	141 016 292

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Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
4. Receivables from exchange transactions (continued)		
Industrial/ commercial		
Current (0 -30 days)	209 891 273	182 046 987
31 - 60 days	23 471 343	4 526 114
61 - 90 days	17 827 815	5 470 789
91 - 120 days	19 682 888	5 223 296
121 - 365 days	88 516 418	8 924 732
> 365 days	49 361 665	59 123 755
	408 751 402	265 315 673
Less: Allowance for impairment	(138 514 792)	(62 456 774)
	270 236 610	202 858 899
National and provincial government		
Current (0 -30 days)	20 965 704	11 386 603
31 - 60 days	1 165 820	438 563
61 - 90 days	611 817	55 667
91 - 120 days	311 715	45 326
121 - 365 days	627 057	3 063 194
> 365 days	1 609 925	3 375 225
	25 292 038	18 364 578
Less: Allowance for impairment	(11 792 316)	(6 988 463)
	13 499 722	11 376 115
Total		
Current (0 -30 days)	304 837 114	259 046 486
31 - 60 days	31 540 549	9 956 954
61 - 90 days	26 382 780	9 831 426
91 - 120 days	26 006 808	10 943 015
121 - 365 days	125 662 372	38 215 224
> 365 days	149 809 669	182 014 663
	664 239 292	510 007 768
Less: Allowance for impairment	(249 715 452)	(116 871 619)
	414 523 840	393 136 149
Less: Allowance for impairment	(249 715 452)	(116 871 619)
> 365 days		
Reconciliation of allowance for impairment		
Balance at beginning of the year	(116 871 619)	(59 600 000)
Contributions to allowance	(138 605 918)	(90 938 639)
Debt impairment written off against allowance	5 762 085	33 667 020
	(249 715 452)	(116 871 619)

City of uMhlatuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
4. Receivables from exchange transactions (continued)		
Consumer debtors past due but not impaired		
Consumer debtors which are less than 3 months past due are not considered to be impaired. At 30 June 2020, R65 843 763 (2019: R 19 788 380) were past due but not impaired.		
The ageing of amounts past due but not impaired is as follows:		
1 month past due	36 233 427	9 956 954
2 months past due	29 610 336	9 831 426
5. Cash and cash equivalents		
Cash and cash equivalents consist of:		
Cash on hand	42 719	49 499
Bank balances	109 875 709	71 105 234
Short-term deposits	490 000 000	390 000 000
	599 918 428	461 154 733
Short-term deposits		
As at the end of the financial year, the Municipality had the following call and fixed deposits:		
Standard Bank (Call deposit)	40 000 000	40 000 000
Standard Bank (Fixed deposit)	80 000 000	60 000 000
Nedbank (Fixed deposits)	370 000 000	290 000 000
	490 000 000	390 000 000

Cash and cash equivalents pledged as collateral

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2020	30 June 2019	30 June 2018	30 June 2020	30 June 2019	30 June 2018
Absa bank - Cheque - 21500000028	48 991 823	47 997 652	-	49 958 239	47 402 750	-
Absa bank - Deposit - 21500000095	31 556 561	4 519 550	-	39 771 349	5 702 684	-
Absa bank - Deposit - 9123615121	463 994	443 415	-	465 577	443 415	-
Absa bank - Deposit - 9171373496	2 699 165	2 787 421	-	2 708 372	2 791 204	-
Absa bank - Deposit - 9092247889	6 590 677	6 304 325	-	6 601 168	6 317 504	-
Absa bank - Deposit - 9171373917	5 547 708	5 194 634	-	5 566 631	5 304 434	-
Absa bank - Deposit - 9233674990	4 267	4 149	-	4 278	4 347	-
Absa bank - Deposit - 9272068005	1 658 470	1 579 471	-	1 659 224	1 580 626	-
bsa bank - Deposit - 4079286548	119 656	444 029	-	3 710	3 710	-
Absa bank - Deposit -9283221999	1 997 088	2 023 279	-	2 007 986	1 285 388	-
Absa bank - Deposit -9082916767	1 127 309	268 989	-	1 129 175	269 173	-
Total	100 756 718	71 566 914	-	109 875 709	71 105 235	-

City of uMhlatuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R												
6. Receivables from non exchange transactions														
Other recievables	14 278 875	39 729 657												
Amounts received in advance	-	8 595 497												
	14 278 875	48 325 154												
7. Investment property														
	<table> <tr> <th></th> <th>2020</th> <th>2019</th> </tr> <tr> <td>Cost / Valuation</td> <td>Carrying value</td> <td>Cost/Valuation</td> </tr> <tr> <td>Accumulated depreciation and accum- ated Impairment</td> <td></td> <td>Accumulated depreciation and accum- ated impairment</td> </tr> <tr> <td></td> <td></td> <td>Carrying value</td> </tr> </table>			2020	2019	Cost / Valuation	Carrying value	Cost/Valuation	Accumulated depreciation and accum- ated Impairment		Accumulated depreciation and accum- ated impairment			Carrying value
	2020	2019												
Cost / Valuation	Carrying value	Cost/Valuation												
Accumulated depreciation and accum- ated Impairment		Accumulated depreciation and accum- ated impairment												
		Carrying value												
Investment property	94 255 678 (6 974 539)	87 281 139 94 257 032 (6 434 587)												
Reconciliation of investment property - 2020														
	Opening balance	Disposals Depreciation Total												
Investment property	87 822 445	(1 354) (539 952) 87 281 139												
Pledged as security														
During the year there was no investment property pledged as security:														
A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.														

8. Property, plant and equipment

	2020			2019		
	Cost / Valuation	Accumulated depreciation and accum- ated Impairment	Carrying value	Cost/Valuation	Accumulated depreciation and accum- ated impairment	Carrying value
Land	1 274 000 434	-	1 274 000 434	1 267 582 533	-	1 267 582 533
Infrastructure	11 685 429 993	(7 663 820 817)	4 021 609 176	11 457 953 178	(7 455 889 088)	4 002 064 090
Community	546 668 364	(223 395 165)	323 273 199	523 475 588	(197 620 647)	325 854 941
Other property, plant and equipment	880 398 728	(480 497 681)	399 901 047	834 075 493	(413 380 829)	420 694 664
Housing	183 371 441	(36 497 756)	146 873 685	178 931 632	(21 588 759)	157 342 873
Total	14 569 868 960	(8 404 211 419)	6 165 657 541	14 262 018 424	(8 088 479 323)	6 173 539 101

Notes to the Annual Financial Statements for the year ended 30 June 2020

Figures in Rand

8. Property, plant and equipment (continued)

Reconciliation of property, plant and equipment - 2020

	Opening balance	Additions	Work in Progress	Disposals	Reclassification	Depreciation	Impairment loss	Impairment reversal	Total
Land	1 267 582 533	237 000	-	(9 494 099)	15 675 000	-	-	-	1 274 000 434
Infrastructure	4 002 064 090	30 588 565	241 868 923	(8 567 997)	-	(244 206 319)	(138 086)	-	4 021 609 176
Community	325 854 941	3 719 433	19 886 785	(261 214)	-	(25 720 944)	(205 802)	-	323 273 199
Other property, plant and equipment	420 694 664	42 129 201	5 353 708	(611 480)	-	(67 140 625)	(524 421)	-	399 901 047
Housing	157 342 873	-	-	-	-	(10 469 188)	-	-	146 873 685
	6 173 539 101	76 674 199	267 109 416	(18 934 790)	5 675 000	(347 537 076)	(868 309)	(868 309)	6 165 657 541

Reconciliation of property, plant and equipment - 2019

	Opening balance	Additions	Work in Progress	Disposals	Reclassification	Restatement	Depreciation	Impairment loss	Impairment reversal	Total
Land	1 267 582 533	-	-	-	-	-	-	-	-	1 267 582 533
Infrastructure	4 083 603 042	32 777 932	292 039 134	(5 070 588)	(1 980 783)	(33 257 032)	(363 256 017)	5 633 114	-	4 002 064 090
Community	319 344 210	6 884 593	28 385 196	(2 087 501)	4 312 782	(3 709 422)	(27 274 917)	-	-	325 854 941
Other property, plant and equipment	392 690 520	68 037 145	29 336 819	(5 018 531)	(3 666 215)	(430 034)	(60 255 040)	-	-	420 694 664
Plant and equipment	-	-	-	-	-	-	-	-	-	-
Housing development fund	173 342 102	-	439 809	-	1 137 947	11 774	(21 588 759)	-	-	157 342 873
	6 236 562 407	107 699 670	354 200 958	(12 176 620)	(196 269)	(37 384 714)	(472 374 733)	(8 424 712)	5 633 114	6 173 539 101

City of uMhlatuזה
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

8. Property, plant and equipment (continued)

Property, plant and equipment in the process of being constructed or developed

Carrying value of property, plant and equipment that is taking a significantly longer period of time to complete than expected

	2020 R	2019 R
Roads	814 723	10 028 945
The delays are due to encroachments and land issues.		
Community	4 677 647	2 782 363
The delays are due to community challenges.		
Other Assets	-	439 157
The delays are due to scope amendments due to on site challenges.		
Water and Sanitation	14 754 222	21 873 637
The delays are due community challenges.		
	20 246 592	35 124 102

Reconciliation of Work-in-Progress 2020

	Included within infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	449 924 763	34 817 302	39 164 905	523 906 970
Additions/capital expenditure	241 868 923	19 886 785	5 353 708	267 109 416
Transferred to completed items	(143 814 258)	(13 924 754)	(19 526 874)	(177 265 886)
	547 979 428	40 779 333	24 991 739	613 750 500

Reconciliation of Work-in-Progress 2019

	Included within infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	249 679 862	5 834 002	10 574 057	266 087 921
Additions/capital expenditure	296 478 943	28 385 199	29 336 819	354 200 961
Prior year expense	(12 163 186)	(855 090)	(320 235)	(13 338 511)
Prior year capitalisation	(69 656 876)	(1 636 168)	(3 755 189)	(75 048 233)
Transferred to completed items	(7 995 168)	-	-	(7 995 168)
Prior year reclassification	(6 418 812)	3 089 359	3 329 453	-
	449 924 763	34 817 302	39 164 905	523 906 970

Expenditure incurred to repair and maintain property, plant and equipment

Expenditure incurred to repair and maintain property, plant and equipment included in Statement of Financial Performance

Employee related costs	473 574 342	217 249 768
Contracted services	72 347 849	136 433 709
Materials	58 729 082	73 890 889
Transport	38 717 333	14 330 867
	643 368 606	441 905 233

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020			2019		
	R			R		
9. Intangible assets						
	2020			2019		
Cost / Valuation	Accumulated depreciation and accumulated Impairment	Carrying value	Cost/Valuation	Accumulated depreciation and accumulated impairment	Carrying value	
Computer software, other Servitudes	134 234 244 3 552 458	(14 182 894) -	120 051 350 3 552 458	110 496 738 3 552 458	(6 763 379) -	103 733 359 3 552 458
Total	137 786 702	(14 182 894)	123 603 808	114 049 196	(6 763 379)	107 285 817

Reconciliation of intangible assets - 2020

	Opening balance	Additions	Amortisation	Total
Computer software, other Servitudes]	103 733 359 3 552 458	2 3 737 505 -	(7 419 514) -	120 051 350 3 552 458
	107 285 817	23 737 505	(7 419 514)	123 603 808

Reconciliation of intangible assets - 2019

	Opening balance	Additions	Restatements	Amortisation	Total
Computer software, other	63 504 225	51 193 340	(8 795 277)	(2 168 929)	103 733 359
Service concession assets [State class]	-	3 552 458	-	-	3 552 458
	63 504 225	54 745 798	(8 795 277)	(2 168 929)	107 285 817

Intangible assets in the process of being constructed or developed

Cumulative expenditure recognised in the carrying value of Intangible assets

Computer software, other	52 132 826	52 988 302
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A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020			2019		
	R			R		
10. Heritage assets						
	2020			2019		
Cost / Valuation	Accumulated depreciation and accumulated Impairment	Carrying value	Cost/Valuation	Accumulated depreciation and accumulated impairment	Carrying value	
Art Collections, antiquities and exhibits	524 313	-	524 313	524 313	-	524 313
Historical buildings	1 940 298	-	1 940 298	1 940 298	-	1 940 298
Total	2 464 611	-	2 464 611	2 464 611	-	2 464 611

Reconciliation of intangible assets - 2020

	Opening balance	Total
Art Collections, antiquities and exhibits	524 313	524 313
Historical buildings	1 940 298	1 940 298
	2 464 611	2 464 611

Reconciliation of heritage assets 2019

	Opening balance	Disposals	Total
Art Collections, antiquities and exhibits	524 313	-	524 313
Historical buildings	2 242 681	(302 383)	1 940 298
	2 766 994	(302 383)	2 464 611

11. Financial liabilities

At amortised cost

DBSA	289 958 177	310 478 504
Terms and conditions		
Nedbank	61 993 022	96 634 691
Terms and conditions		
Standard bank	264 903 198	295 520 755
Terms and conditions		
	616 854 397	702 633 950

Total other financial liabilities

Non-current liabilities

At amortised cost	540 787 819	614 841 385
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Current liabilities

At amortised cost	76 066 578	87 792 565
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City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
12. Payables from exchange transactions		
Trade payables and accruals	345 256 800	256 164 121
Amounts received in advance	37 216 939	27 391 917
Retentions	39 679 771	52 468 869
Other payables	70 630 897	54 823 881
Accrued leave pay	17 503 241	4 279 909
	510 287 648	405 128 697
13. Consumer deposits		
Electricity and Water	58 209 424	61 937 464
Other deposits	3 618 492	3 618 492
	61 827 916	65 555 956

Bank Guarantees in favour of the municipality for consumer deposits amounts to R 57 715 780.37 (2020) and R46 525 803.37(2019).

14. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts		
Municipal Systems Improvement Grant	-	800 000
Municipal Water Infrastructure Grant	7 000 000	-
Provincial Housing Grant	2 925 059	2 315 351
Provincial Local Government Grants	11 898 460	6 252 720
Provincial Libraries Grant	1 351 510	1 263 066
uThungulu District	169 372	169 372
	23 344 401	10 800 509

The nature and extent of government grants recognised in the Annual Financial Statements and an indication of other forms of government assistance from which the Municipality has directly benefited; and unfulfilled conditions and other contingencies attaching to government assistance that has been recognised.

See note 21 for reconciliation of grants from National/Provincial Government.

These amounts are invested in a ring-fenced investment until utilised.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
15. Provisions		
Reconciliation of provisions - 2020		
Pro rata Bonus	Opening Balance 16 518 380	Additions 5 303 761 Total 21 822 141
Reconciliation of provisions - 2019		
Pro rata Bonus	Opening Balance 15 176 264	Additions 1 342 116 Total 16 518 380

Pro rata Bonus
The bonus accrues to staff on an annual basis based on their anniversary month. The provision is an estimate of the amount payable to staff for the following year on a pro-rata basis. The timing of the amount is uncertain with regards to payment of pro-rata bonus when staff members resign.

16. Employee benefit obligations

Post-employment medical benefits

The Municipality operates on 5 accredited medical aid schemes, namely: Bonitas, Hosmed, Keyhealth, LA Health and Samwumed. Pensioners continue on the option they belonged to on the day of their retirement. The independent valuers, ZAQ Consultants and Actuaries, carried out a statutory valuation for the year ended 30 June 2020 with projected liabilities for year ending 2021 and 2022. The present value of the obligation is R243 928 000 (2019 - R224 236 000). There are no plan assets.

Long-service awards
The municipal employees are entitled to long service awards which can be encashed as per the bargaining council agreement. This benfit accrues to employees after 5 years of completed service. The independent valuers, ZAQ Consultants and Actuaries, carried out a statutory valuation for the year ended 30 June 2020 with projected liabilities for year ending 2021 and 2022. The present value of the obligation is R44 057 000 (2019 - R41 545 000).

The amounts recognised in the statement of financial position are as follows:

Carrying value		
Present value of the defined benefit obligation-wholly unfunded	(265 781 000)	(258 142 000)
Current service cost	(12 593 000)	(12 257 000)
Interest cost	(26 373 000)	(25 738 000)
Actuarial gain/(loss)	5 234 281	19 365 000
Benefits paid	11 527 719	10 991 000
	(287 985 000)	(265 781 000)

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	228 393 000	224 236 000
Net amount recognised in the statement of financial performance	19 692 000	4 157 000
	248 085 000	228 393 000

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
16. Employee benefit obligations (continued)		
Net amount recognised in the statement of financial performance		
Current service cost	8 459 000	8 328 000
Interest cost	22 278 000	21 929 000
Actuarial (gains) losses	<u>(4 207 281)</u>	<u>(19 712 000)</u>
Settlement	<u>(6 837 719)</u>	<u>(6 388 000)</u>
	19 692 000	4 157 000

Key assumptions used

Post-employment medical benefits

Medical Aid Inflation

The Medical Aid Contribution Inflation rate was set with reference to the past relationship between the (yield curve based) discount rate for each relevant time period and the yield cuved based medical aid contribution inflation for each relevant time period.

Average Retirement Age.

The average retirement age for all active employers was assumed to be 60 years.

Normal Retirement Age.

The normal retirement age (NRA) for all active employees was assumed to be 65 years.

Mortality Rates.

Mortality before retirement has been based on the SA 85-90 mortality tables.

Spouses and Dependants.

We assumed that the marital status of members who are currently married will remain the same up to retirement. It was also assumed that 90% of all single employees would be married at retirement with no dependent children.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
15. Provisions		
Reconciliation of provisions - 2020		
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Reconciliation of provisions - 2019		
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The amounts recognised in the statement of financial position are as follows:

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Interest cost	(26 373 000)	(25 738 000)
Actuarial gain/(loss)	5 234 281	19 365 000
Benefits paid	<u>11 527 719</u>	<u>10 991 000</u>
	(287 985 000)	(265 781 000)

Changes in the present value of the defined benefit obligation are as follows:

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Net amount recognised in the statement of financial performance	<u>19 692 000</u>	<u>4 157 000</u>
	248 085 000	228 393 000

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
16. Employee benefit obligations (continued)		
Net amount recognised in the statement of financial performance		
Current service cost	8 459 000	8 328 000
Interest cost	22 278 000	21 929 000
Actuarial (gains) losses	(4 207 281)	(19 712 000)
Settlement	(6 837 719)	(6 388 000)
	<u>19 692 000</u>	<u>4 157 000</u>
Key assumptions used		
Post-employment medical benefits		
<u>Medical Aid Inflation</u>		
The Medical Aid Contribution Inflation rate was set with reference to the past relationship between the (yield curve based) discount rate for each relevant time period and the yield cuved based medical aid contribution inflation for each relevant time period.		
<u>Average Retirement Age.</u>		
The average retirement age for all active employers was assumed to be 60 years.		
<u>Normal Retirement Age.</u>		
The normal retirement age (NRA) for all active employees was assumed to be 65 years.		
<u>Mortality Rates.</u>		
Mortality before retirement has been based on the SA 85-90 mortality tables.		
<u>Spouses and Dependants.</u>		
We assumed that the marital status of members who are currently married will remain the same up to retirement. It was also assumed that 90% of all single employees would be married at retirement with no dependent children.		
Long service awards		
<u>Normal Salary Inflation Rate.</u>		
The salaries used in the valuation include an assumed uncrease on 01 july 2020 of 6.25%.		
<u>Average Retirement Age.</u>		
The average retirement age for all active employers was assumed to be 62 years.		
<u>Normal Retirement Age.</u>		
The normal retirement age (NRA) for all active employees was assumed to be 65 years		
.		
<u>Mortality Rate</u>		
Mortality before retirement has been based on the SA 85-90 mortality tables.		
Discount rates used	Yield Curve	Yield Curve
Expected rate of return on assets Average		
Retirement Age Medical cost trend rates	60 years CPI+1%	60 years CPI+1%

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

2020

R

2019

R

16. Employee benefit obligations (continued)

Defined Contribution Plan

The municipality's employees are members of one of the three Natal Joint Municipal Pension Fund i.e. (Superannuation, Provident and Retirement). The valuator carries out a statutory valuation once after three years and an interim valuation on an annual basis.

The following valuations have been carried out:

Superannuation fund - interim on annual basis

Provident fund - interim on annual basis

Retirement fund - interim on annual basis

Superannuation

An Interim Valuation of the fund was carried out for the period ending 31 March 2019.

For services to 31 March 2019

	Pensioners	Members	Total
Assets	5 730 118 000	6 427 752 000	12 157 870 000
Liabilities	(5 730 118 000)	(6 427 752 000)	(12 157 870 000)
	-	-	-

Pensioners: Funding level - 108.9%

Members: Funding level - 100%

For services to 31 March 2018

	Pensioners	Members	Total
Assets	5 528 350 000 6	156 900 000	11 685 250 000
Liabilities	(5 528 350 000)	(6 156 900 000)	(11 685 250 000)
	-	-	-

Pensioners: Funding level - 105.8%

Members: Funding level - 100%

Investment reserve

Contribution reserve

31 March 2019

4 360 500 00

Investment reserves

31 March 2018

31834 000

Conclusion

1. The valuation reveals that the Fund is fully funded before allowance for a Solvency Reserve in respect of members as at the valuation date, but that it is not fully funded on the 'financial soundness' basis incorporating the full Solvency Reserve.

2. The Asset composition on the valuation date is appropraite to the nature of the liabilities and that the investment strategy of the fund is suitable for the fund.

3. The fund self-insures its risk benefits. The lump sum element of these benefits is relatively small, with the major element comprising of annuity payments. Given the recommended Risk Reserve, the fund's reinsurance are appropriate.

4. The fund is in a sound financial position as at the valuation date.

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
16. Employee benefit obligations (continued)		
Provident Fund		
The salient features of the Statutory Actuarial Valuation Report on the fund as at 31 March 2019 and 31 March 2018 were that the net market value of the fund's assets were sufficient for to fully cover the members' share account and to provide total reserves of R4 579 622 000 at 31 March 2019 and not sufficient at 31 March 2018 with the reserves of R4 181 870 000 respectively.		
The assets of the fund exceeds the liabilities as at 31 March 2019, resulting in a small surplus of R262 975 000 while a deficit of R67 188 000 was reported at 31 March 2018 which represents 5.3% and -1.6% of liabilities and reserves in respective years		
Due to the smoothing mechanism, a poertion of the investment return to 31 March 2019 has been applied to fund the interim bonus for April 2019. The value of the liabilities therefore includes all interim bonuses to 30 April 2019.		
Conclusion		
1. The valuation reveals that the fund is 105.7% funded as at the valuation date		
2. The contribution rate allocated towards risk benefits and expenses in the year following the valuation date is expected to be sufficient to cover the cost of these benfits and expenses.		
3. The Actuary is satisfied that the asset composition on the valuation date is appropriate to the nature of the liabilities and that the investment strategy of the fund is suitable for the fund.		
4. The fund self-insures its death benefits and disability benefits. The Actuary is satisfied that, given the recommended Risk and Expense Reserve Account, the arrangement is appropriate for the fund.		
5. The Actuary is of the view that the fund is in a sound position as at the valuation date.		

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
16. Employee benefit obligations (continued)		
Retirement Fund		
The Actuarial value of total assets of the fund was less than the actuarial value of the liabilities for the service of pensioners and members to that date by R135 071 000 (2018 - R160 817 000).		
Made up as follows:		
For services to 31 March 2019		
for pensioners - funding level 113.4% (2018: funding level 104.8%)		
for members - funding level 92.1% (2018: funding level 96.2%) - deficit of R135 071 000 (2018 - R 160 817 000).		
The fund did not hold an Investment Reserve		
With effect from 01 July 2000, local authorities commenced paying a surcharge equal to 2% of pensionable salaries. It was subsequently increased each year and is currently (31/03/2019), for local authorities 35% (2018 - 20%), and members pay 0.00% (2018 - 1.65%).		
The previous statutory valuation as at 31 March 2018 showed a deficit in the fund. The employers and members are paying a surcharge of 35% of pensionable salaries (for all active members at 31 December 2002), which was expected to fund the deficit over an eight year period to 31 July 2020.		
Even though a surcharge was paid during the valuation period, the funding level has not increased by as much as it was expected. This is primarily as a result of high salary increases over the valuation period and a strengthening of the valuation basis.		
Conclusion		
1. The fund is 96.9% funded (2018 - 96.2%) on the 'best estimate' basis as at the valuation date, and is also not fully funded on the alternative basis as set out in PF Notice No. 2 of 2016.		
2. The Actuary is satisfied that the asset composition on the valuation date is appropriate to the nature of the liabilities and that the investment strategy of the fund is suitable for the fund.		
3. The fund self-insurers its risk benefits.		
4. The Actuary is of the view that the fund is not in a sound financial position as at the valuation date, but expect the surcharge of 35% to eliminate the deficit by 2021.		

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
17. Accumulated surplus		
Ring-fenced internal funds and reserves within accumulated surplus - 2020		
	Capital Replacement reserve	nsurance reserve
	Housing development fund	Accumulated surplus
	Total	
Opening balance	366 496 778	-
Transfer to capital replacement reserve	89 518 798	-
Surplus for the year	-	-
Contribution to insurance reserve	-	5 000 000
	456 015 576	5 000 000
	3 061 960	5 553 650 603
	5 500 066 798	5 923 209 341
	5 964 144 334	-

18. Service charges

Sale of electricity	1 352 901 509	1 298 484 098
Sale of water	467 506 579	414 491 081
Sewerage and sanitation charges	101 606 923	92 760 434
Refuse removal	94 066 005	84 696 387
Surcharge on water	(700 000)	-
	2 015 381 016	1 890 432 000

An amount of R12 602 527.04 (2019: R10 902 624.06) received in respect of prepaid electricity sales has been deferred and transferred to amounts received in advance.

19. Operational Revenue

Building plans	740 844	1 456 345
Extension fees	10 029 948	19 528 333
Connection fees	-	11 056 146
Skills levy fees	131 386	1 936 965
Insurance claims refund	559 295	3 074 092
Sundries	35 544 282	14 292 187
Advertisement	2 102 818	2 537 450
Transaction handling fees	-	694 221
Discount received	507 121	327 458
Meter Replacement	56 288	85 891
	49 671 982	54 989 088

20. Interest received - investment		
Interest revenue4 Bank	6 357 920	27 999 016

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
21. Property rates		
Rates received		
Residential	190 176 725	175 259 106
Commercial	129 705 816	120 618 436
State	34 717 173	32 533 342
Vacant land	63 403 088	55 661 905
Public benefit organisations	248 163	238 982
Agriculture	-	2 071 154
Industrial	160 746 847	150 758 277
Mining	851 825	801 507
Public service infrastructure	75 544	84 978
Less: Income forgone	(71 766 064)	(60 889 718)
	508 159 117	477 137 969
Property rates - penalties imposed	<u>3 424 766</u>	<u>3 280 389</u>
	511 583 883	480 418 358

Valuations		
Residential	18 501 110 010	18 425 838 010
Commercial	5 956 917 092	5 899 456 092
State	3 194 337 601	3 185 926 600
Vacant land	2 553 012 000	2 602 678 977
Public benefit organisations	95 600 000	95 200 000
Agriculture	745 414 308	747 064 308
Industrial	7 076 592 000	7 072 372 000
Mining	35 942 000	35 942 000
Public service infrastructure	90 661 550	130 685 150
Multiple use	402 104 000	404 504 000
	38 651 690 561	38 599 667 137

The first valuation in terms of the Property Rates Act No.6 of 2004 came into effect on 01 July 2008. Valuations were performed on land and buildings together. Valuations on land and buildings are performed every four years. The last valuation came into effect on 1 July 2013. One supplementary valuation roll and objection roll in terms of the new Act were processed during the financial year. The following rate randage and ratio to residential tariff were applied:

	Rates Randage	Ratio to Residential Tariff
Residential	0,0103	1 : 1,00
Business/Commercial	0,0217	1 : 2,10
Industrial	0,0227	1 : 2,20
Agricultural	0,0026	1 : 0,25
Public Service Purposes (State owned)	0,0114	1 : 1,10
Public Services Infrastructure	0,0026	1 : 0,25
PBO's	0,0024	1 : 0,25
Mining	0,0237	1 : 2,30
Vacant Land	0,0217	1 : 2,10

Subject to the provisions contained in the Rates Policy and upon application, the following rebates were applied:

Agricultural Properties - 5%

Non-profit Organisations - 20%

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020	2019
	R	R

21. Property rates (continued)

Pensioners - R15 000 Valuation Reduction on primary developed property

In addition to the statutory R15 000 reduction in the valuation on residential properties, a further reduction of R105 000 of the valuation on all developed residential properties with >R40 000 was made.

Rates are levied on a monthly basis but upon request can be levied annually. The final date for payment of rates that are levied on an annual basis is 30 September of each year, and 30 June for monthly ratepayers. Interest of prime plus 1% is levied on outstanding rates.

22. Transfers and subsidies

Operating grants

Equitable Share	362 965 000	326 255 000
Financial Management Grant	2 588 012	2 603 947
Expanded Public Works Integrated Grant	4 492 000	5 189 000
Infrastructure Skills development Grant	-	2 300 000
Provincial Housing Grant	1 356 148	-
Provincial Libraries Grant	10 490 556	9 617 539
King Cetshwayo District Municipality	769 230	-
Municipal Disaster Relief Grant	1 192 000	-
Provincial Local government	-	753 490
Integrated Urban Development Grant	7 353 729	2 014 031
	<u>391 206 675</u>	<u>348 733 007</u>

Capital grants

Integrated Urban Development Grant	125 634 271	89 217 078
Integrated National Electrification Program	-	2 650 169
Water Services Infrastructure Grant	25 000 000	-
Provincial Housing Grant	-	3 471 074
Provincial Local Government Grant	2 280 945	6 055 564
Financial Management Grant	61 988	46 053
Department of Human Settlement	237 000	-
Municipal Systems Improvement Grant	-	255 000
Energy Efficiency and Demand Side Management Grant	-	6 000 000
	<u>153 214 204</u>	<u>107 694 938</u>
	<u>544 420 879</u>	<u>456 427 945</u>

Equitable Share

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members.

Municipal Systems Improvement Grant

Balance unspent at beginning of year 800 000 -
Current-year receipts - 1 055 000
Grant withheld (800 000) (255 000)
Conditions still to be met - remain liabilities (see note 13) - 800 000

National Conditional Grants are allocated in terms of the Division of Revenue Act. The Municipal Systems Improvement Grant is used to assist municipalities to perform their functions and stabilize institutional and governance systems as required in the Municipal systems act and related legislation.

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020	2019
	R	R

22. Transfers and subsidies (continued)

Integrated Urban Development Grant

Current-year receipts	139 988 000	-
Conditions met - transferred to revenue	(132 988 000)	-
Conditions still to be met - remain liabilities (see note 13)	<u>7 000 000</u>	<u>-</u>

National Conditional Grant are allocated in terms of the Division of Revenue Act. The purpose of the grant is to provide funding for public investment in infrastructure for the poor and to promote increased access to municipal own sources of capital finance in order to increase funding for public investment in economic infrastructure; to ensure that public investments are spatially aligned and to promote the sound management of the assets delivered. No funds have been withheld.

National Conditional Grant are allocated in terms of the Division of Revenue Act. The purpose of the grant is to provide funding for public investment in infrastructure for the poor and to promote increased access to municipal own sources of capital finance in order to increase funding for public investment in economic infrastructure; to ensure that public investments are spatially aligned and to promote the sound management of the assets delivered. No funds have been withheld.

Municipal Infrastructure Grant

Current-year receipts	-	104 604 000
Conditions met - transferred to revenue	-	(91 231 109)
Other	-	(13 372 891)

Conditions still to be met - remain liabilities (see note 13)

<u>-</u>	<u>-</u>
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National Conditional Grants are allocated in terms of the Division of Revenue Act. The purpose of the grant is to provide specific capital finance for eradicating basic municipal infrastructure backlogs for poor households, microenterprises and social institutions servicing poor communities. No funds have been withheld. This grant was replaced with the Integrated Urban Development Grant (IUDG) in the 2019/2020 financial year. Council was selected to pilot the Integrated Urban Development Grant (IUDG). Under the IUDG municipalities will no longer require approval for individual projects to be funded through the grant. Instead, their capital investments must be aligned to a three-year capital programme that is aligned with a 10-year capital expenditure framework. This is a new type of grant in that municipalities must meet certain qualification criteria in order to participate.

Provincial Housing Grant

Balance unspent at beginning of year	2 315 351	2 167 378
Current-year receipts	1 839 780	3 494 158
Conditions met - transferred to revenue	(1 356 149)	(3 471 074)
Interest	126 077	124 889
Conditions still to be met - remain liabilities (see note 13)	<u>2 925 059</u>	<u>2 315 351</u>

Provincial Housing grants were allocated to assist in the refurbishment of various hostels. The grants are spent in accordance with a business plan approved by the Provincial Government. Funds were provided for the housing operating account. Funds were also provided for the Municipality to implement the Enhanced Extended Discount Benefit Scheme. No funds were withheld.

Infrastructure skills development grant

Current-year receipts - 2 300 000
Other - (2 300 000)
Conditions still to be met - remain liabilities (see note 13) - -

National Conditional Grant are allocated in terms of the Division of Revenue Act. The purpose of the grant is to recruit unemployed graduates Into municipalities to be trained and professionally registered, as per the requirements of the relevant statutory councils within the built



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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
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22. Transfers and subsidies (continued)

Financial Management Grant

Current-year receipts	2 650 000	2 650 000
Conditions met - transferred to revenue	(2 650 000)	(2 650 000)
Conditions still to be met - remain liabilities (see note 13)	-	-

National Conditional Grant are allocated in terms of the Division of Revenue Act. The financial management grant is used to promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA). No funds have been withheld.

Provincial Local Government Grant

Balance unspent at beginning of year	6 252 720	5 062 274
Current-year receipts	8 243 000	7 999 500
Conditions met - transferred to revenue	(2 280 945)	(6 809 054)
Conditions met - transferred to own revenue	(316 315)	-
Conditions still to be met - remain liabilities (see note 13)	11 898 460	6 252 720

Provincial local government grants are used to implement administrative and financial framework and to provide a municipal infrastructure framework. The grants are spent in accordance with a business plan approved by the Provincial government. No funds have been withheld.

Provincial Libraries/Museums Grant

Balance unspent at beginning of year	1 263 066	837 605
Current-year receipts	10 579 000	10 043 000
Conditions met - transferred to revenue	(10 490 556)	(9 617 539)
Conditions still to be met - remain liabilities (see note 13)	1 351 510	1 263 066

Funding were received for the installation of computer hardware and software for public internet access, the cost of the internet connectivity, furniture to house these computers and salaries for the employment of "cyber-cadets". The subsidies are spent in accordance with a business plan approved by the Provincial Government. A subsidy was also received for the operations of the museums. No funds have been withheld.

Water Services Infrastructure Grant

Current-year receipts	25 000 000	-
Conditions met - transferred to own revenue	(25 000 000)	-
Conditions still to be met - remain liabilities (see note 13)	-	-

National Conditional Grants are allocated in terms of the Division of Revenue Act. The purpose of this grant is to facilitate the planning and implementation of various water and sanitation projects to accelerate backlog reduction and enhance the sustainability of services especially in rural municipalities; provide basic and intermittent water and sanitation supply that ensures provision of services to identified and prioritised communities; support municipalities in implementing water conservation and water demand management projects; support drought relief projects in affected municipalities.

Expanded Public Works Integrated Grant

Current-year receipts	4 492 000	5 189 000
Conditions met - transferred to own revenue	(4 492 000)	(5 189 000)
Conditions still to be met - remain liabilities (see note 13)	-	-



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Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
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22. Transfers and subsidies (continued)

National Conditional Grant are allocated in terms of the Division of Revenue Act. The grant is to incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods in compliance with EPWP guidelines. No funds have been withheld.

Integrated National Electrification Programme

Balance unspent at beginning of year	-	2 650 169
Conditions met - transferred to revenue	-	(2 650 169)
Conditions still to be met - remain liabilities (see note 13)	-	-

National Conditional Grants are allocated in terms of the Division of Revenue Act. The purpose of the grant is to implement the Integrated. National Electrification (INEP) by providing capital subsidies to municipalities to address the electrification backlog of all existing and planned Residential dwellings (including informal settlements, farm dwellers, new and existing dwellings) and the installation of relevant bulk infrastructure.

King Cetshwayo District Municipality

Balance unspent at beginning of year	169 372	39 372
Current-year receipts	769 230	130 000
Conditions met - transferred to revenue	(769 230)	-
Conditions still to be met - remain liabilities (see note 13)	169 372	169 372

King Cetshwayo District Municipality allocated funds for the capacity building grant, for the beach protection project at Alkantstrand beach Richards Bay and also provided a subsidy to assist in the daily running of the Empangeni museum. No funds have been withheld.

Department of Human Settlement		
Current-year receipts	237 000	-
Conditions met - transferred to revenue	(237 000)	-
	-	-

Conditions still to be met - remain liabilities (see note 14).

Department of Human Settlements donated Erf 10384 located in Brackenham

Energy effeciency and demand side management grant

Balance unspent at beginning of year	-	4 919 600
Current-year receipts	-	6 000 000
Conditions met - transferred to revenue	-	(4 919 600)
Other	-	6 000 000
	-	-

National Conditional Grants are allocated in term of the Division of Revenue Act. The purpose of the grant is to provide subsidies to municipalities to implement energy efficiency and demand side management (EEDSM) initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency.

Municipal Disaster Relief Grant

Current-year receipts	1 192 000	-
Conditions met - transferred to revenue	(1 192 000)	-
	-	-

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
22. Transfers and subsidies (continued)		
Conditions still to be met - remain liabilities (see note 14).		
National Conditional Grants are allocated in terms of the Division of Revenue Act. The purpose of the grant is to provide for the immediate release of funds for disaster response.		
23. Public contributions and donations		
Lotto Funding	-	1 565 668
Other Public contributions and donations	251 238	537 141
	251 238	2 102 809

24. Employee related costs

Basic	478 078 422	449 378 946
Bonus	43 559 195	37 258 917
Medical aid - company contributions	42 138 271	38 460 617
UIF	3 638 391	3 836 347
Leave pay provision charge	20 385 402	18 166 908
Other allowances	19 003 349	12 577 851
Defined contribution plans	6 837 719	6 156 919
Travel, motor car, accommodation, subsistence and other allowances	50 020 082	47 538 273
Overtime payments	59 535 352	50 331 332
Long-service awards	372 129	-
Housing benefits and allowances	4 067 435	4 239 143
Cellphone allowances	4 130 765	3 864 790
Contributions to pensions and group life	95 329 625	86 138 762
Protective Clothing Allowances	-	180 000
Post-employment benefits	23 899 281	23 869 000
Long service awards benefit expenses	3 539 000	3 135 000
	854 534 418	785 132 805

2020 : Remuneration to senior managers & Managers	Municipal Manager	COO	DMM: Infrastructure Services	DMM:Electricity and Energy Services
Annual Remuneration	886 622	1 587 837	1 161 182	1 274 711
Annual Bonus	68 504	-	94 933	105 179
Performance Bonus	191 115	133 202	55 501	27 750
Contribution to UIF, Medical & Pension Fund	257 539	88 964	326 582	357 475
Travel Allowance	140 000	157 194	249 542	95 665
	1 543 780	1 967 197	1 887 740	1 860

780

2019 : Remuneration to senior managers & Managers	Municipal Manager	COO	DMM: Infrastructure Services	DMM:Electricity and Energy Services
Annual Remuneration	1 365 800	1 543 672	1 128 664	1 239 014
Annual Bonus	113 817	-	90 412	101 477
Contribution to UIF, Medical & Pension Fund	388 285	83 311	316 026	345 486
Travel Allowance	240 000	156 202	244 440	95 433
	2 107 902	1 783 185	1 779 542	1 781 410

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R			
24. Employee related costs (continued)					
2020 : Remuneration to senior Managers & managers	DMM: City Development	DMM: Community Services	DMM: Financial Services (CFO)	DMM: Corporate Services	Head: Engineering Services
Annual Remuneration	1 431 528	1 380 688	1 471 697	1 211 059	775 495
Annual Bonus	116 224	112 981	119 500	-	64 625
Performance Bonus	199 803	88 801	183 153	149 852	-
Contribution to UIF, Medical & Pension Fund	126 057	75 321	35 055	147 599	254 471
Travel Allowance	157 209	262 928	204 600	66 362	320 865
	2 030 821	1 920 719	2 014 005	1 574 872	1 415 456

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R			
24. Employee related costs (continued)					
2019 : Remuneration to senior Managers & managers	DMM: City Development	DMM: Community	DMM: Financial Services (CFO)	DMM: Corporate Services	Head: Engineering
Annual Remuneration	1 391 439	1 343 319	1 426 468	1 478 348	728 164
Annual Bonus	109 606	107 589	113 429	-	60 680
Travel Allowance	154 622	259 556	204 600	183 223	304 000
Contribution to UIF, Medical & Pension Fund	193 085	68 366	59 425	105 024	288 873
	1 848 752	1 778 830	1 803 922	1 766 595	1 381 717
2020 : Remuneration to senior Managers & managers	Head: Financial Service Exp	Head: Financial Service Revenue	Head: Road, Transport and Stormwater	Head: Water and Sanitation	Head: Human Resources
Annual Remuneration	1 391 439	1 343 319	1 426 468	1 478 348	728 164
Annual Bonus	109 606	107 589	113 429	-	60 680
Travel Allowance	154 622	259 556	204 600	183 223	304 000
Contribution to UIF, Medical & Pension Fund	193 085	68 366	59 425	105 024	288 873
	1 848 752	1 778 830	1 803 922	1 766 595	1 381 717
2020 : Remuneration to senior Managers & managers	Head: Financial Service Exp	Head: Financial Service Revenue	Head: Road, Transport and Stormwater	Head: Water and Sanitation	Head: Human Resources
Annual Remuneration	728 164	728 164	962 361	728 164	728 164
Annual Bonus	60 680	60 680	-	60 680	60 680
Housing Subsidy	10 228	-	-	-	-
Travel Allowance	304 000	304 000	343 204	304 000	304 000
Contribution to UIF, Medical & Pension Fund	284 017	215 028	272 782	225 351	218 854
	1 387 089	1 307 872	1 578 347	1 318 195	1 311 698

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Notes to the Annual Financial Statements for the year ended 30 June 2020

				2020 R	2019 R
24. Employee related costs (continued)					
2020 : Remuneration to senior Managers & managers	Head: Public Health & Emergency Services	Head: Electricity Services	Head: Transport Facilities and Operations	Head: Corporate Services	Head: SCM
Annual Remuneration	775 495	18 433	775 495	775 495	775 495
Annual Bonus	64 625	-	64 625	64 625	64 625
Housing Subsidy	10 893	-	-	-	10 893
Travel Allowance	320 865	6 315	320 865	320 865	320 865
Contribution to UIF, Medical & Pension Fund	277 588	-	228 418	243 893	304 045
	<u>1 449 466</u>	<u>24 748</u>	<u>1 389 403</u>	<u>1 404 878</u>	<u>1 475 923</u>
2019 : Remuneration to senior Managers & managers	Head: Public Health & Emergency Services	Head: Electricity Services	Head: Transport Facilities and Operations	2020 R Head: Corporate Services	2019 R Head: SCM
Annual Remuneration	728 164	54 256	728 164	728 164	728 164
Annual Bonus	60 680	-	60 680	60 680	10 228
Housing Subsidy	9 376	-	-	-	60 680
Travel Allowance	304 000	21 950	304 000	304 000	304 000
Contribution to UIF, Medical & Pension Fund	252 219	-	261 376	261 270	283 079
	<u>1 354 439</u>	<u>76 206</u>	<u>1 354 220</u>	<u>1 354 114</u>	<u>1 386 151</u>
25. Remuneration of councillors					
Mayor				1 091 397	847 064
Deputy Mayor				881 997	735 406
Executive Committee				6 574 729	5 465 745
Speaker				881 997	695 365
Councillors				20 411 707	19 875 133
Councillors' pension contribution				-	2 776 276
Chief Whip				829 647	-
Section 79 committee chairperson				806 614	-
				<u>31 478 088</u>	<u>30 394 989</u>

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
31. Transfers and subsidies (continued)		
Diwali Festival	50 000	-
Music Festival	16 300	-
Sebenza Women's Award	100 000	-
Richards Bay Football Club	2 500 000	2 500 000
freedom Day and Human Rights Day	-	50 426
Sanca Zululand	80 000	-
Christmas Party For Senior Citizens	340 000	-
uMhlathuze Community Tourism Association	194 000	171 761
Christmas Party for Children	76 000	-
Poverty Relief Programmes for Covid-19 Pandemic	2 028 498	-
Sizzle City Food-Sizzle City Media Tour	100 000	-
Sport Event	111 200	-
Mandela day	390 466	26 313
Profiling People With Disability/Disability Sector	-	117 641
uMhlathuze Local Football Association	-	170 000
Annual Aerobics Marathon	-	123 996
Youth Forum	-	542 085
Federations - Rugby	-	53 050
Downstream Alluminium Centre for Technology	296 528	188 000
Children	-	167 693
Religious Sector	50 000	74 244
Isithembiso Music Production CC	-	84 000
Sandile Gumede Annual Youth Football Tournament	115 000	-
Tono Boxing Promotion - Boxing South Africa	350 000	-
Pentecostal Holiness Church	-	172 500
Group Training Studio	100 000	-
Funeral - Former Councillor	-	84 161
Black Cuban Consulting	-	260 870
Agricultural Co-Operatives	-	499 044
SEDA Construction Incubator Trust	-	2 233 000
Soul and Jazz Experience	2 500 000	1 555 000
Madiba Jive Music Festival	200 000	250 000
Kufeziwe Gospel Celebration	-	150 000
Catering For 1300 Maidens	-	203 050
Operation Siyaya Emhlangeni	-	197 677
4th Annual Spring Tour Music Festival	-	300 000
uMhlathuze Music Festival	-	100 000
Sisters Help Desk Corner	-	500 000
Mavuso RG - Reimbursement of Home Contents	-	134 158
Ngwelezane Beneficiaries Subsidy	-	218 520
	12 952 851	15 781 690

City of uMhlathuze
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	2020 R	2019 R
32. Operating expenses		
Advertising	3 688 447	4 922 349
Auditors remuneration	5 223 925	5 291 892
Bank charges	9 125 891	9 512 127
Cleaning	13 650	23 621
Commission paid	9 335 887	6 549 460
Consulting and professional fees	-	33 885 840
Legal expenses	-	13 501 079
Entertainment	23 785	200 132
Fines and penalties	106 789	-
Insurance	10 447 988	7 315 762
Community development and training	7 390 853	6 492 321
Conferences and seminars	613 305	624 794
Employee Awards	110 270	693 396
Examination of samples	-	4 000 540
Levies	5 764 479	6 386 653
Motor vehicle expenses	2 848 067	-
Packaging	106 876	152 815
Pest control	-	78 355
Resettlement Cost	-	116 416
Postage and courier	2 359 934	2 224 502
Printing and publications	267 285	376 952
Workmen's Compensation Fund	3 788 433	3 325 340
External Computer Service	23 853 495	12 030 661
Subscriptions and membership fees	8 824 881	8 342 934
Telephone and fax	7 588 303	6 826 938
Refuse Site Fees	10 126 818	9 130 048
Uniforms	5 702 577	5 792 705
Bursaries	1 029 728	642 375
Indigent support 1	700 638	-
Licences	2 941 537	2 895 444
Other Materials	94 733 530	109 752 796
Travel and Subsistence	3 661 902	5 804 634
Rental of property, plant and equipment	28 455 237	22 492 586
Signage	516 135	-
Water levies	23 103 232	-
Inventory loss	1 022 828	1 197 904
	274 476 705	290 583 371
33. Auditors' remuneration		
Fees	<u>5 223 925</u>	<u>5 291 892</u>

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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
34. Cash generated from operations		
Surplus (deficit)	40 934 995	(116 868 469)
Adjustments for:		
Depreciation and amortisation	355 496 937	464 233 772
Loss on sale of assets and liabilities	19 845 146	11 689 152
Impairment deficit	868 309	8 424 712
Debt impairment	230 050 769	163 733 092
Movements in retirement benefit assets and liabilities	22 204 000	7 639 000
Movements in provisions	5 303 761	1 342 116
Changes in working capital:		
Inventories	(89 338)	(4 588 587)
Consumer debtors	(153 655 844)	(28 841 315)
Other receivables from non-exchange transactions	(77 828 536)	(77 807 206)
Receivables from non exchange transactions	34 046 279	-
Payables from exchange transactions	98 616 748	(78 123 680)
VAT	7 302 600	3 726 251
Unspent conditional grants and receipts	12 543 892	(4 875 890)
Consumer deposits	(3 728 040)	3 727 062
	591 911 678	353 410 010

35. Commitments

Authorised capital expenditure

Approved and contracted for

• Property, plant and equipment	<u>285 274 877</u>	<u>263 133 454</u>
Total capital commitments		
Approved and contracted for	<u>285 274 877</u>	<u>263 133 454</u>

This committed expenditure relates to property, plant and equipment and will be financed by available bank facilities, government grants, Funds internally generated, etc.

36. Contingencies

Guy Morton Shaw Smith N.O. and 2 others referred to as Indlovu Development Trust (Mzingazi Golf Estate developers) launched an application against council for an amount of R1 142 748.90 in respect of bulk services contribution. They claim that Council unlawfully appropriated this amount from the proceeds of the sale while council was only supposed to levy R 121 355.45. They seek an order for payment of the sum of R 1 142 748.90, interest at the rate of 9% per annum from the date of demand costs of suit and further and / or alternative relief. The matter was defended and is ongoing. The court date has not been set.

Council procured services from Kulu Civils in respect of Tenders 8/2/1/UMH22-15/16 and 8/2/1/UMH23-15/16. The contractor subsequently did not comply with the conditions in the letter of intention to award. The intention to award was subsequently cancelled. Kulu Civils has referred the matter to the Adjudicator who found in favour of the contractor that they were entitled to general costs, loss of profit. The decision of the Adjudicator has been challenged and a review application has been lodged in the High Court. The possible outflow of economic benefits is R500 000. The matter is ongoing.

Richards bay ski-boat club filed a case against the municipality called for not restoring electricity supply. The municipality received draft bill of costs after court hearing on 14/03/2019. The possible outflow of economic benefits is R 91 098.93.

Zululand yacht club legal case for rental charged by the municipality. The possible outflow of economic benefits is R 73 540.60

Ukhasi Construction and Development made an application set aside council's decision to cancel tender 8/2/1/UMH119-16/17. Council Instructed its attorneys to defend the application. The matter is ongoing.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
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36. Prior-year adjustments and reclassifications (continued)

Contingent assets

Council instituted a claim of R 2 339 614 against Thinasobabile Trading for defective performance. The matter is awaiting a court date.

Council awarded a tender for long term lease: truck stop to Panda Petroleums with an agreement for monthly rental of R 160 000. The lessee failed to commence with the payments of the monthly rental as provided for in the deed of lease. Payments of the outstanding rentals and property rates as at 15 June 2017 was R 4 386 903.48. Discussions in this regard are still underway.

City of uMhlatuize

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Figures in Rand

37. Related parties

Remuneration of management

Executive committee members

2020

Name	Basic salary	Cellphone/Data	Travel Allowance	Medical Aid	Pension	Total
Mhlongo MG - Mayor	832 761	44 400	-	89 322	124 914	1 091 397
Sibiya KD - Deputy Mayor	507 421	44 400	209 399	44 664	76 113	881 997
Mkhize G - Speaker	674 152	44 400	-	62 322	101 123	881 997
Lourens M - Chief Whip	682 824	44 400	-	-	102 424	829 648
Fourie LCM - Executive Committee	41 093	3 581	15 832	-	6 401	66 907
Gumede TS - Executive Committee	644 389	44 400	16 359	27 840	96 658	829 646
Mthembu BC - Executive Committee	453 761	44 400	196 312	67 110	68 064	829 647
Mthethwa KN - Executive Committee	472 252	44 400	196 312	45 846	70 838	829 648
Ndimande DJ - Executive Committee	453 761	44 400	196 312	67 110	68 064	829 647
Phahla TM - Executive Committee	453 761	44 400	196 312	67 110	68 064	829 647
Sookroo M - Executive Committee	440 926	44 400	196 312	81 870	66 139	829 647
Zikhali RM - Executive Committee	473 279	44 400	196 312	44 664	70 992	829 647
Botha CM - Executive Committee	388 809	37 477	165 704	50 932	57 371	700 293
	6 519 189	529 458	1 585 166	648 790	977 165	10 259 768

2019

Name	Basic salary	Cellphone/Data	Travel Allowance	Medical Aid	Pension	Total
Mhlongo MG - Mayor	802 664	44 400	-	83 664	120 400	1 051 128
Sibiya KD - Deputy Mayor	489 661	44 400	201 345	40 926	73 449	849 781
Mkhize G - Speaker	650 965	44 400	-	56 772	97 645	849 782
Lourens M - Chief Whip	656 561	44 400	-	-	98 484	799 445
Fourie LCM - Executive Committee	492 421	44 400	188 761	-	73 863	799 445
Mthembu BC - Executive Committee	437 763	44 400	188 761	62 856	65 665	799 445

City of uMhlatuize

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Figures in Rand

37. Related parties (continued)

Mthethwa KN - Executive Committee	454 902	44 400	188 761	43 146	68 235	799 444
Sookroo M - Executive Committee	28 706	44 400	188 761	73 272	64 306	799 445
Zikhali RM - Executive Committee	456 833	44 400	188 761	40 926	68 525	799 445
Phahla TM - Executive Committee	437 763	44 400	188 761	62 856	65 665	799 445
Gumede TS - Executive Committee	633 777	44 400	-	26 202	95 067	799 446
Ndimande DJ - Executive Committee	447 050	44 400	188 761	52 176	67 058	799 445
	6 389 066	532 800	1 522 672	542 796	958 362	9 945 696

Councillors/Mayoral committee members

2020

Name	Basic salary	Cellphone/Data	Travel Allowance	Medical Aid	Pension	Total
Executive committee members	6 519 189	529 458	1 585 166	648 790	977 165	10 259 768
Other Councillors	11 888 876	2 245 538	2 039 439	1 106 073	1 722 939	19 002 865
Section 79 full/part time	1 259 955	177 600	403 161	185 748	188 991	2 215 455
	19 668 020	2 952 596	4 027 766	1 940 611	2 889 095	31 478 088

2019

Name	Basic salary	Cellphone/Data	Travel Allowance	Medical Aid	Pension	Total
Executive committee members	6 389 066	532 800	1 522 672	542 796	958 362	9 945 696
Other Councillors	11 226 786	2 239 773	2 092 874	1 116 862 1	635 215	18 311 510
Section 79 full/part time	1 218 009	177 600	388 358	171 114	182 702	2 137 783
	18 833 861	2 950 173	4 003 904	1 830 772	2 776 279	30 394 989

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

			2020 R	2019 R	
38. Prior-year adjustments and reclassifications					
During the year the Municipality reclassified different classes of property, plant and equipment and intangible assets. There were also asset that had been fully depreciated but still in use and prior depreciation had to been reversed and treated as prior period error. Receivables from non exchange was restated as prior years insurance expenditure on outstanding claims were written off to accumulated surplus. The Municipality also adjusted prior year receivables from exchange transactions due to billings transactions that were incorrectly processed in the prior year. The municipality did a valuation for the employee benefit obligation relating to long service awards which had not been done in prior years. Presented below are those items contained in the statement of financial position that have been affected by prior-year adjustments:					
Statement of Financial Position					
2019					
Name	Note	As previously Reported	Restatement	Reclassification	Restated
Propety, plant and equipment	8	6 205 475 195	(31 751 600)	(184 494)	6 173 539 101
Intangible Assets	9	116 081 094	(8 795 277)	-	107 285 817
Investment Property	7	86 798 936	839 015	184 494	87 822 445
Receivables from non exchange transactions	6	52 808 770	(4 483 616)	-	48 325 154
Receivables from exchange transactions	4	361 728 005	43 408 144	(12 000 000)	393 136 149
Statutory receivables	3	50 237 999	(1 390 928)	12 000 000	60 847 071
Employee benefit obligation	16	224 236 000	41 545 000	-	265 781 000
Accumulated Surplus	17	5 966 929 604	(43 719 260)	-	5 923 210 344
		13 064 295 603	(4 348 522)	-	13 059 947 081

Reclassifications

Reclassification

Reclassification of impairment for receivables from non-exchange transactions

Impairment provision for sundry receivables as well as housing rental receivables was included as part of rates impairment. These amounts have been split for 2020 and 2019.

39. Financial risk management

Financial risk management

The municipality’s activities expose it to a variety of financial risks: liquidity risk, credit risk and interest rate risk.

The municipality's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance. The municipality uses derivative financial instruments to hedge certain risk exposures. Risk management is carried out by financial services department under policies approved by the accounting officer. Municipality's financial services department identifies, evaluates and hedges financial risks in close co-operation with the municipality's operating units. The accounting officer provides written principles for overall risk management, as well as written policies covering specific areas, such as foreign exchange risk, interest rate risk, credit risk, use of derivative financial instruments and non-derivative financial instruments, and investment of Excess liquidity.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

			2020 R	2019 R	
Liquidity risk					
Liquidity risk is the risk that the municipality will not be able to meet its obligations as they fall due. The municipality's approach is to ensure that sufficient liquidity is available to meet its liabilities when due. The municipality uses cash flow forecasts to ensure that sufficient cash is available to meet expected operating expenses. This is guided by working capital and revenue enhancement policy.					
The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.					
The credit profile of uMhlathuze Municipality issued by Moody's Investor Service for the 2019/20 financial year, reflects its prudent financial policies, solid operating performance and a strong liquidity position, with a rating of (Ba2).					
Cash flow forecasts are prepared and adequate utilised borrowing facilities are monitored.					
The table below analyses the municipality's financial liabilities and net-settled derivative financial liabilities into relevant maturity groupings based on the remaining period at the statement of financial position to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances as the impact of discounting is not significant.					
	Up to one year	1 - 5 years	> 5 years	Total	
Financial liabilities	134 747 556	590 841 116	145 237 375	870 826 047	
Payables from exchange transactions	503 745 444	-	-	503 745 444	
Consumer deposits	61 827 916	-	-	61 827 916	
	700 320 916	590 841 116	145 237 375	1 436 399 407	

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables comprise a widespread customer base. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by Council. The utilisation of credit limits is regularly monitored. Sales to retail customers are Settled in cash or using major credit cards. Credit guarantee insurance

Financial assets exposed to credit risk at year end were as follows:

	2020	2019
Financial instrument		
Investments	490 000 000	390 000 000
Cash and cash equivalents	109 918 428	71 337 933
Receivables from exchange transactions	407 981 638	393 136 149
Receivables from non exchange transactions	14 278 875	39 729 657

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
39. Financial risk management (continued)		
Market risk		
Interest rate risk		
As the municipality has no significant interest-bearing assets, the municipality's income and operating cash flows are substantially independent of changes in market interest rates.		
The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. Municipality policy is to maintain its borrowings in fixed rate instruments.		
40. Events after the reporting date		
1. The Council on 30 Spetember 2020 approved a loan of R 464 000 000 with Standard bank to fund capital projects for 3 financial years.		
2. The Mayor on 9 March 2021 announced that all residents will receive a 10% rebate on the property rates. The financial effect at this stage has not been determined as the implementantion process is yet to be finalised by adminstration.		
41. Unforeseen and unavoidable expenditure		
Incurrred Expenditure	-	82 726 341
The unforeseen and unavoidable expenditure is mainly due an increase on expenditure of non-cash items namely depreciation and Impairment. Ex pos facto condonation by Council in September 2019.		
42. Irregular expenditure		
Opening balance	125 161 354	77 628 008
Add: Irregular Expenditure - current year	52 657 387	47 533 346
	177 818 741	125 161 354
The irregular expenditure disclosed by the Municipality relates to Supply Chain Management Regulation 36 approvals by the Accounting Officer, Supply Chain Management Regulation 22 clause 2 (shortening of tender advertisement period) and the appointment of the ERP service provider. Current year expenditure of R51 666 829 relates to this same projects. This matter is still under investigation as resolved by MPAC.		
Included in the current expenditure for 30 June 2020 is an amount of R990 558 for expenditure on a contract that did not stipulate on the specification the minimum threshold for local content as per Preferential Procurement Regulation 8(2).		

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
43. Additional disclosure in terms of Municipal Finance Management Act		
Contributions to organized local government		
Current year subscription / fee	8 824 881	8 342 934
Audit fees		
Current year subscription / fee	5 223 925	5 291 892
PAYE and UIF		
Current year subscription / fee	135 776 558	121 677 106
Amount paid - current year	(135 776 558)	(121 677 106)
	-	-
Pension and Medical Aid Deductions		
Opening balance	(1 953)	(1 953)
Current year subscription / fee	211 192 647	178 997 847
Amount paid - current year	(211 186 253)	(178 997 847)
Amount paid - previous years	(4 441)	1 953
	-	-
VAT		
VAT payable	22 487 999	14 327 754
All VAT returns have been submitted by the due date throughout the year.		

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
43. Additional disclosure in terms of Municipal Finance Management Act (continued)		

Councillors' arrear consumer accounts

The following Councillors had arrear accounts outstanding for more than 90 days at:

30 June 2020	Outstanding less than 90 days R	Outstanding more than 90 days R	Total R
Mhlongo MG	804	-	804
Mthembu SN	2 644	1 904	4 548
Mthethwa K N	595	-	595
Ntuli DE	107	145 569	145 676
Xulu ZZ	4 628	4 206	8 834
	<u>8 778</u>	<u>151 679</u>	<u>160 457</u>

	2020 R	2019 R
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43. Additional disclosure in terms of Municipal Finance Management Act (continued)

Councillors' arrear consumer accounts

The following Councillors had arrear accounts outstanding for more than 90 days at:

30 June 2019	Outstanding less than 90 days R	Outstanding more than 90 days R	Total R
Mthembu SN	43	3 898	3 941
Mthethwa KN	1 512	84 763	86 275
Ntuli DE	8 451	146 472	154 923
	<u>10 006</u>	<u>235 133</u>	<u>245 139</u>

Supply chain management regulations

In terms of section 36 of the Municipal Supply Chain Management Regulations any deviation from the Supply Chain Management Policy needs to be approved/condoned by the City Manager and noted by Council. The expenses incurred as listed hereunder have been condoned.

Incident

Emergency	42 543 714	3 044 330
Sole provider	7 465 105	4 520 602
Exceptional case where it is impossible to follow official procurement process	17 541 085	22 293 541
	<u>67 549 904</u>	<u>29 858 473</u>

Awards to close family members of persons in the service of the state

In terms of section 45 of the municipal SCM regulation, any award above R2 000 to person who is a spouse, child or parent of a person in the service of the state must be disclosed in the annual financial statements. The following is a list as recorded:

Name	Position	Amount
T Jordan	Manager	105 658
OES Mzileni	Senior Accounting Clerk	29 658 801
SI Mdletshe	Community Facilitator	113 968
CP Msimango	Senior Accounting Clerk	43 981
Total		<u>29 878 427</u>

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
44. Budget differences		

Explanation of variances between approved and final budget amounts

Explanation of variances greater than 20% between final budget and actual amounts

Statement of Financial Performance

Revenue

Other Income: The variance is the result of VAT recieved for Intergrated Urban Development Grant.

Interest Received- Investment: The variance is the result of increase in surplus funds available for investments during the year.

Fines, penalties and forfeits: The variance is due to thecommencement of the new tender for the issuing ans collection of fines.

Expenditure

Depreciation: The variance is mainly due to revision of useful lives of infrastructure assets which resulted in a decrease in current year charges.

Debt impairment: The variance is mainly due to increase in impairment allowance of rural water accounts and other services.

Contracted Services: The variance is mainly due to reduced expenditure on sewerage and waste disposal

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
45. Accounting by principals and agents		
The Municipality is a party to a principal-agent arrangement(s).		
Details of the arrangement (s) is are as follows:		
Department of Transport.		
The Municipality acts on behalf of the Department to issue licences to, and collect money from motorists, i.e. there are three parties to the arrangement, principal (Department of Transport), agent(uMhlathuze Municipality) and third party (motorists).		
As the Department of transport is responsible for issuing the licence, the transaction is however between the Department of Transport and the motorist, i.e. the municipality is not a party to the transaction with the third parties. The municipality facilitates the issuing of these licenses and the collection of the prescribed fees.		
The Municipality receives a fee of 8.55% of the transaction amount and there were no changes that occurred during the reporting period		
Department of Human Settlements		
The Municipality acts as an agent on behalf of the Department for the implementation of housing projects. The Municipality receives funds From the Department and pays it over to contractors once invoices are received and certified by the Department.		
Entity as agent		
Revenue recognized		
The aggregate amount of revenue that the entity recognized as compensation for the transactions carried out on behalf of the principal is R5 660 351 (2019: R6 406 951).		
Additional information		
Receivables and/or payables recognized based on the rights and obligations established in the binding arrangement(s)		
Reconciliation of the carrying amount of payables		

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
47. VAT payable		
VAT 22 487 999 14 327 754		
48. Operating lease		
The municipality as a lessee		
At the reporting date, the municipality has an outstanding commitments under operating leases which fall due as follows:		
IT equipment	2020	2019
Within one year	4 253 664	3 249 736
In the second to the fifth year inclusive	6 920 328	-
	<u>11 173 992</u>	<u>3 249 736</u>
Operating lease payment represents rentals payments by the municipality for certain of its offices. The municipality also has current lease arrangements for three years for printers. No contingent rent is payable.		
49. Change in estimate		
Property, plant and equipment		
The municipality in the current financial year changed the estimated useful lives of certain property, plant and equipment, intangible assets and investment properties that were reaching their initial estimated useful lives. The effect of this revision has reduced the depreciation charges for the current and future periods by R125 939 530.		
50. Water Losses		
Water losses for uMhlathuze Municipality calculated at a unit cost per kilolitre		
Total produced and purchased (KL) amounts to:	34 430 635	39 355 555
Total sold (KL)	26 342 905	30 236 353
Water loss (KL)	8 087 730	9 119 202
% Loss	23	23
Variable cost (KL)	7	6
Loss in rand value	<u>58 474 287</u>	<u>60 733 885</u>

Water Losses are attributed to the following reasons:

Non-technical reasons: Included in these losses is measured water through bulk meters supplying the Traditional Areas of Mkhwanazi South, North and Dube. However individuals are not metered yet hence not billed and therefore recorded as lost at this stage.

Technical reasons: Aged reticulation without sufficient replacement, refurbishment and maintenance.

City of uMhlathuze
Annual Financial Statements for the year ended 30 June 2020

Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
47. VAT payable		
VAT	22 487 999	14 327 754
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IT equipment	2020	2019
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	11 173 992	3 249 736

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Property, plant and equipment

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Technical reasons: Aged reticulation without sufficient replacement, refurbishment and maintenance.

City of uMhlathuze
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Notes to the Annual Financial Statements for the year ended 30 June 2020

	2020 R	2019 R
51. Electricity Losses		
Electricity losses for uMhlathuze Municipality calculated at a unit cost per kilowatt		
Total purchases (KW)	990 962 950	1 040 169 844
Total sold (KW)	925 159 517	977 742 107
Electricity loss (KW)	65 803 433	62 427 737
% Loss	7	6
Unit cost / KW	1,17	0,89
Loss in rand value	76 965 872	55 268 073

Electricity losses are attributable to the following reasons:

Non-technical reasons : Theft, unmetered supply and error in metering.

Technical reasons : Electrical resistivity in the network. Ageing of network without sufficient replacement, refurbishment and maintenance.
Incorrect meter calibration and monitoring.

52. COVID-19 Pandemic

During the 2019/20 financial year, the country was/is faced with a pandemic of a virus coded as covid-19. This pandemic is unprecedented and continue to cause a lot of uncertainty in the economic outlook of the country and the municipality. The covid-19 impact to the municipality is going to be dire over a period of time in terms of sustainability and delivery of services. This is said against the backdrop that the impact is not yet quantified however, for the year under review the following have been observed, capital expenditure was affected as only 59.41% of the approved budget was spent as compared to 88.52% for 2018/2019. This stretches beyond figures but to the behavior of consumers and the entire economic outlook of the municipality. The municipality incurred expenses of R16 027 321.47 in the 2019/2020 financial year related to covid-19 (personal protective equipment, sanitisation of offices, provision of water tankers etc). What is very Important to take note of is that although there has been many challenges as a result of covid-19, the liquidity and going concern aspect of the municipality has remained intact.

Appendix A (Unaudited)

June 2020

Schedule of external loans as at 30 June 2020

Loan Number	Redeemable	Balance at Sunday, 30 June 2019	Received during the period	Redeemed written off during the period / Interest accrued	Balance at Tuesday, 30 June 2020	Carrying Value of Property, Plant & Equip	Other Costs in accordance with the MFMA
Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand
Development Bank of South Africa							
DBSA (9,70%)	2029/06/29	310 478 504	-	20 520 327	289 958 177	-	-
		310 478 504	-	20 520 327	289 958 177	-	-
Other loans							
Nedbank (11,26%)	2019/12/31	15 085 391	-	15 085 391	-	-	-
Nedbank (9,59%)	2022/06/17	31 521 546	-	9 528 525	21 993 021	-	-
Nedbank (10,13%)	2024/06/28	50 027 753	-	10 027 753	40 000 000	-	-
Standard Bank	2026/06/30	295 520 755	-	30 617 558	264 903 197	-	-
		392 155 445	-	65 259 227	326 896 218	-	-
Total external loans							
Development Bank of South Africa		310 478 504	-	20 520 327	289 958 177	-	-
Other loans		392 155 445	-	65 259 227	326 896 218	-	-
		702 633 949	-	85 779 554	616 854 395	-	-

Appendix B (Unaudited)

June 2020

Analysis of property, plant and equipment as at 30 June 2020

Cost/Revaluation

Accumulated depreciation

Opening Balance	Acc Depr	Acquisitions	Transfers	Revaluation increases	Other changes, movements	Closing Balance	Opening Balance	Acquisitions	Disposal	Depreciation	Impairment loss	Closing Balance	Carrying value
Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand
Land and buildings													
Land (Separate for AFS purposes)	-	237 000	-	-	15 675 000	1 283 494 533	-	-	(9 494 098)	-	-	(9 494 098)	1 274 000 435
Landfill Sites (Separate for AFS Purposes)	-	-	-	-	-	-	-	-	-	-	-	-	-
Quarries (Separate for AFS purposes)	-	-	-	-	-	-	-	-	-	-	-	-	-
Buildings (Separate for AFS purposes)	-	-	-	-	-	-	-	-	-	-	-	-	-
	1 267 582 533	-	237 000	-	1 5 675 000	1 283 494 533	-	-	(9 494 098)	-	-	(9 494 098)	1 274 000 435
Infrastructure													
Electrical Infrastructure	902 538 420 (356 295 048)	-	-	-	11 033 860	557 277 232	-	24 243 309	(2 416 063)	(26 420 102)	-	(4 592 856)	552 684 376
Storm water Infrastructure	140 247 712 (839 794 241)	-	-	-	9 681 716	310 135 187	-	7 292 969	-	(16 900 410)	(64 517)	(9 671 958)	300 463 229
Coastal Infrastructure	36 758 777 (18 298 581)	-	-	-	163 300	18 623 496	-	440 020	-	(702 647)	-	(262 627)	18 360 869
Information and communication	85 839 707 (6 665 056)	-	-	-	585 606	79 760 257	-	3 719 200	(1 265 504)	(2 356 791)	-	96 905 79	857 162
Street lighting	-	-	-	-	-	-	-	-	-	-	-	-	-
Dams & Reservoirs	-	-	-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure	6 106 569 (4 443 407)	-	-	-	-	1 663 162	-	-	-	(92 203)	-	(92 203)	1 570 959
Reticulation	-	-	-	-	-	-	-	-	-	-	-	-	-
Reticulation	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Infrastructure	2 470 445 215 (1 577 884 292)	-	-	-	(21 464 482)	871 096 441	-	77 402 783	(138 057)	(53 785 237)	-	23 479 489	894 575 930
Solid waste infrastructure	12 797 554 (5 149 855)	-	-	-	149 000	7 796 699	-	-	-	(548 378)	-	(548 378)	7 248 321
Housing	-	-	-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure	1 790 275 309 (1 062 333 817)	-	-	-	563 890	728 505 382	-	44 291 578	-	(57 411 476)	15 06 3 (13 104 835)	-	715 400 547
Water Supply infrastructure	5 009 503 556 (3 580 584 975)	-	-	-	(712 890)	1 428 205 691	-	114 068 174	(4 748 373)	(85 989 074)	(88 632)	23 242 095	1 451 447 786
Security Measures	-	-	-	-	-	-	-	-	-	-	-	-	-
	11 454 512 819 (7 451 449 272)	-	-	-	4 003 063 547	-	-	271 458 033	(8 567 997)	(244 206 318)	(138 086)	18 545 632	4 021 609 179
Community Assets													
Communitu facilities	294 664 116 (96 685 452)	-	-	-	(7 085 079)	190 893 585	-	23 470 008	(261 214)	(13 325 251)	(205 802)	9 677 741	200 571 326
Clinics/Care Centres	-	-	-	-	-	-	-	-	-	-	-	-	-
Creches	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations	-	-	-	-	-	-	-	-	-	-	-	-	-
Halls	-	-	-	-	-	-	-	-	-	-	-	-	-
Libraries	-	-	-	-	-	-	-	-	-	-	-	-	-
Markets	-	-	-	-	-	-	-	-	-	-	-	-	-
Museums & art galleries	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities	-	-	-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals	-	-	-	-	-	-	-	-	-	-	-	-	-
Sport & Recreation Facilities	228 947 680 (100 935 194)	-	-	-	7 085 079	135 097 565	-	-	-	(12 395 694)	-	(12 395 694)	122 701 871
Security and policing	-	-	-	-	-	-	-	-	-	-	-	-	-
	523 611 796 (197 620 646)	-	-	-	325 991 150	-	-	23 470 008	(261 214)	(25 720 945)	(205 802)	(2 717 953)	323 273 197

Analysis of property, plant and equipment as at 30 June 2020
Cost/RevaluationAccumulated depreciation

	Opening Balance	Acc Depr	Acquisitions	Transf ers	Reval uatio ns	Other changes, atio movements	Closing Balance	Opening Balance	Acquisitions	Disposal	Depreciation	Impairment loss	Closing Balance	Carrying value
	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand
Heritage assets														
Buildings	2 306 561	-	-	-	-	-	2 306 561	-	-	-	-	-	-	2 306 561
Painting and art galleries	158 050	-	-	-	-	-	158 050	-	-	-	-	-	-	158 050
	2 464 611	-	-	-	-	-	2 464 611	-	-	-	-	-	-	2 464 611
Specialised vehicles														
Refuse	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Conservancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ambulances	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Buses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other assets														
Computer Equipment	45 495 743	(30 150 929)	-	-	-	-	15 344 814	-	183 510	(28 495)	(5 163 145)	-	(5 008 130)	10 336 684
Furniture and Office Equipment	26 996 832	(17 752 829)	-	-	-	-	9 244 003	-	1 527 262	-	(2 924 623)	-	(1 397 361)	7 846 642
Computer Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Software (part of computer Equipment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment	332 376 941	(152 019 756)	-	-	-	-	180 357 185	-	29 990 788	-	(30 716 241)	-	(725 453)	179 631 732
Operational Buildings	305 127 091	(144 509 250)	-	-	-	-	1 60 617 841	-	13 418 947	(274 789)	(14 109 606)	(524 421)	(1 489 869)	159 127 972
Transport Assets	124 102 997	(68 948 245)	-	-	-	-	55 154 752	-	2 339 565	(308 195)	(14 226 573)	-	(12 195 203)	42 959 549
Abattoirs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Markets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airports	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Security measures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Civic land and buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land main investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bins and Containers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Work in progress	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water craft	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets - Leased	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing	183 371 441	(26 028 568)	-	-	-	-	157 342 873	-	-	-	(10 469 187)	-	(10 469 187)	146 873 686
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	1 017 471 045	(439 409 577)	-	-	-	-	578 061 468	-	47 460 072	(611 479)	(77 609 375)	(524 421)	(31 285 203)	546 776 265

Analysis of property, plant and equipment as at 30 June 2020
Cost/RevaluationAccumulated depreciation

	Opening Balance	Acc Depr	Acquisitions	Transf ers	Reval uatio ns	Other changes, atio movements	Closing Balance	Opening Balance	Acquisitions	Disposal	Depreciation	Impairment loss	Closing Balance	Carrying value
	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand	Rand
Total property plant and equipment														
Land and buildings	1 267 582 533	-	237 000	-	-	15 675 000	1 283 494 533	-	-	(9 494 098)	-	-	(9 494 098)	1 274 000 435
Infrastructure	11 454 512 819	(7 451 449 272)	-	-	-	-	4 003 063 547	-	271 458 033	(8 567 997)	(244 206 318)	(138 086)	18 545 632	4 021 609 179
Community Assets	523 611 796	(197 620 646)	-	-	-	-	325 991 150	-	23 470 008	(261 214)	(25 720 945)	(205 802)	(2 717 953)	323 273 197
Heritage assets	2 464 611	-	-	-	-	-	2 464 611	-	-	-	-	-	-	2 464 611
Specialised vehicles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other assets	1 017 471 045	(439 409 577)	-	-	-	-	578 061 468	-	47 460 072	(611 479)	(77 609 375)	(524 421)	(31 285 203)	546 776 265
	14 265 642 804	(8 088 479 495)	237 000	-	-	15 675 000	6 193 075 309	-	342 388 113	(18 934 788)	(347 536 638)	(868 309)	(24 951 622)	6 168 123 687
Agricultural/Biological assets														
Agricultural	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agricultural/Biological assets														
Agricultural	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets														
Computers - software & programming	114 049 196	(6 763 379)	-	-	-	-	107 285 817	-	23 737 506	-	(7 419 514)	-	16 317 992	123 603 809
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	114 049 196	(6 763 379)	-	-	-	-	107 285 817	-	23 737 506	-	(7 419 514)	-	16 317 992	123 603 809
Investment properties														
Investment property	94 257 034	(6 434 587)	-	-	-	-	87 822 447	-	-	(1 355)	(539 952)	-	(541 307)	87 281 140
	94 257 034	(6 434 587)	-	-	-	-	87 822 447	-	-	(1 355)	(539 952)	-	(541 307)	87 281 140
Total														
Land and buildings	1 267 582 533	-	237 000	-	-	15 675 000	1 283 494 533	-	-	(9 494 098)	-	-	(9 494 098)	1 274 000 435
Infrastructure	11 454 512 819	(7 451 449 272)	-	-	-	-	4 003 063 547	-	271 458 033	(8 567 997)	(244 206 318)	(138 086)	18 545 632	4 021 609 179
Community Assets	523 611 796	(197 620 646)	-	-	-	-	325 991 150	-	23 470 008	(261 214)	(25 720 945)	(205 802)	(2 717 953)	323 273 197
Heritage assets	2 464 611	-	-	-	-	-	2 464 611	-	-	-	-	-	-	2 464 611
Specialized vehicles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other assets	1 017 471 045	(439 409 577)	-	-	-	-	578 061 468	-	47 460 072	(611 479)	(77 609 375)	(524 421)	(31 285 203)	546 776 265
Agricultural/Biological assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	14 049 196	(6 763 379)	-	-	-	-	107 285 817	-	23 737 506	-	(7 419 514)	-	16 317 992	123 603 809
Investment properties	94 257 034	(6 434 587)	-	-	-	-	87 822 447	-	-	(1 355)	(539 952)	-	(541 307)	87 281 140
	14 473 949 034	(8 101 677 461)	237 000	-	-	15 675 000	6 388 183 573	-	366 125 619	(18 936 143)	(355 496 104)	(868 309)	(9 174 937)	6 379 008 636

Appendix F (Unaudited)
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003
June 2020

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts				Quarterly Expenditure				Grants and Subsidies delayed / withheld	
		Sep	Dec	Mar	Jun	Sep	Dec	Mar	Jun	Sep	Dec
Museum Subsidy Housing	KZN - Dep of Edu &	-	202 000	-	-	1 165 284	937 408	1 086 401	616 363	-	-
operational Municipal Infrastructure	KZN - Dep of Housing	1 020 806	-	-	-	4 627 525	5 100 762	6 812 631	12 250 519	-	-
re Grant Financial	National Treasury	-	-	-	-	-	-	-	-	-	-
Management Grant	National Treasury	-	-	-	-	294 717	512 519	380 103	1 462 660	-	-
Equitable share	National Treasury	151 235 000	120 988 000	90 742 000	-	-	-	-	-	-	-
EPWP Energy efficient	National Treasury	1 123 000	2 022 000	1 347 000	-	635 476	1 370 068	1 546 764	939 692	-	-
and demand mgt	National Treasury	-	-	-	-	-	-	-	-	4 919 600	-
Provincial golden games	KCDM	-	769 230	-	-	-	769 230	-	-	-	-
Water services	National Treasury	5 000 000	-	20 000 000	-	-	3 479 683	6 841 844	14 678 474	-	-
Infrastructure	National Treasury	-	-	-	1192 000	-	-	-	1 192 000	-	-
re Municipal Disaster grant	KZN - Dep of Housing	29 141	28 449	27 498	22 859	-	-	134 137	201 206	-	-
eSkhawini hostel refurbishm	National Treasury	-	-	-	-	-	-	-	-	-	-
ent INEP											

Appendix F (Unaudited)
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003
June 2020

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts				Quarterly Expenditure				Grants and Subsidies delayed / withheld	
		Sep	Dec	Mar	Jun	Sep	Dec	Mar	Jun	Sep	Dec
Beach Protection	KCDM	-	-	-	-	-	-	-	-	-	-
Implementation on the enhanced	KZN - Dept of Housing	3 779	3 895	824 069	5 361	-	-	-	-	-	-
extended discount benefit scheme	KZN - Dept of Library Services	-	1 688 000	-	-	262 730	396 060	520 033	420 733	-	-
Library-Internet Access Library Subsidy	KZN - Dept of Library Services	-	8 689 000	-	-	5 877 436	6 387 928	6 829 412	6 284 299	-	-
Career Expo	Dept of Public Works	-	-	-	-	-	-	-	-	-	-
Asset Donated Asset	Dept of Arts and Culture	-	-	-	-	-	-	-	-	-	-
Donated Richards Bay Airport	Dept of Sports	-	-	-	-	-	-	-	-	-	-
Services Delivery o electrical Services	KZN Economic Development & Tourism	-	-	-	-	-	-	-	-	-	-
Donated land	KZN - COGTA	-	-	-	-	-	-	-	-	-	-
Tourism Development Municipal Excellence Award	Dept of Human Settlement KZN - COCTA	-	-	-	237 000	-	-	-	237 000	-	-
Implement of the enhanced discount benefit	KZN - Housing	-	-	-	-	-	-	-	-	-	-
Comm Dev Programme	KZN - COCTA	-	4 121 500	4 121 500	-	-	-	2 280 945	-	-	-
GIS Sport & Rec Cleanest	Dept of Sport	33662 000	-	106 326 000	-	28 627 183	26 190 847	11 420 330	66 749 641	-	-
		192 073 726	138 512 074	223 388 067	1 457 220	41 490 351	45 144 505	37 852 600	105 032 587	4 919 600	-

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.



APPENDICES

APPENDIX A: COUNCILLORS, COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE



Mhlongo Mduduzi Gift
Party: ANC
MAYOR OF THE MUNICIPALITY



Sibiya Duduzile
Party: ANC
DEPUTY MAYOR OF THE MUNICIPALITY



Mkhize Silondile Gcinekile
Party: ANC
SPEAKER OF COUNCIL



Lourens Manie
Party: ANC
CHIEF WHIP OF COUNCIL

EXECUTIVE COMMITTEE



Mhlongo Mduduzi Gift
Party: ANC
EXCO MAYOR OF THE MUNICIPALITY



Sibiya Duduzile
Party: ANC
EXCO
Chairperson: Corporate Services



Gumede Tobias Seze
Party: IFP
EXCO
Deputy Chairperson: Finance



Mthethwa Khethomusha Ngikhethi
Party: IFP
EXCO
Deputy Chairperson: Corporate Services



Ndimande Dumsani Joseph
Party: ANC
EXCO
Chairperson: Infrastructure



Sookroo Meera
Party: ANC
EXCO
Chairperson: City Development



Mthembu Babhekile Constance
Party: ANC
EXCO
Deputy Chairperson: Infrastructure and Technical Services

EXECUTIVE COMMITTEE



Phahla Thamsanqa M'cord
Party: ANC
EXCO
Deputy Chairperson: City Development



Zikhali Raphael Mduduzi
Party: ANC
EXCO
Chairperson: Community Services



Fourie Louis Christofel Mathys
Party: DA
EXCO
Deputy Chairperson: Community Services

WARD COUNCILLORS



Cebekhulu Langelihle Goodman
Party: ANC
Ward No: 1



Botha Christo Marius
Party: DA
Ward No: 2



Henning De Vet
Party: DA
Ward No: 3



Zondo Lucky Praisegod
Party: ANC
Ward No: 4



Ntuli Dumisani Fairman
Party: ANC
Ward No: 5



Ndimande Dumsani Joseph
Party: ANC
Ward No: 6

WARD COUNCILLORS



Khuzwayo Vusumuzi Nelson
Party: ANC
Ward No: 7



Wanda Thabisile Patricia
Party: ANC
Ward No: 8



Palmer Erwin Andre
Party: ANC
Ward No: 9



Qulo Thembi Gugu
Party: ANC
Ward No: 10



Zibani Ntombenhle Thembelihle
Party: ANC
Ward No: 11



Cele John Nhlakanipho
Party: ANC
Ward No: 12

WARD COUNCILLORS



Hadebe Jabu Mavis
Party: ANC
Ward No: 13



Ntuli Sinenhlanhla Simphiwe
Party: ANC
Ward No: 14



Zuma Sikhumbuzo Gladman
Party: ANC
WARD NO 15



Phahla Thamsanga M'cord
Party: ANC
Ward No: 16



Zondi Graduate
Party: ANC
Ward No: 17



Mjadu Khulekani
Party: ANC
Ward No: 18

WARD COUNCILLORS



Zulu Sipho Mbongeleni
Party: ANC
Ward No: 19



Khumalo Rhoda
Party: ANC
Ward No: 20



Mthembu Samuel Nlandane
Party: ANC
Ward No: 21



Ncanana Hamilton Nkosinathi
Party: ANC
Ward No: 22



De Lange Barend Jacobus
Party: DA
Ward No: 23



Dlamini Siphosenkosi Gift
Party: ANC
Ward No: 24

WARD COUNCILLORS



Mathe Thamsanqa Bongani
Party: ANC
Ward No: 25



Joseph Leslie Samuel
Party: ANC
Ward No: 26



Mzimela Simphiwe
Party: ANC
Ward No: 27



Ntanzil Phikelakhe Madlanyoka
Party: ANC
Ward No: 28



Mathenjwa Prince Mthuzi
Party: ANC
Ward No: 29



Mpungose Muzi Sylvester Cyril
Party: ANC
Ward No: 30

WARD COUNCILLORS



Ntombela Sipho Francis
Party: ANC
Ward No: 31



Ndlovu Mntozofika
Party: ANC
Ward No: 32



Xulu Zakheleni Zibuse
Party: IFP
Ward No: 33



Makhanya Ntuthuko Fanelesibonge
Party: ANC
Ward No: 34

PROPORTIONAL REPRESENTATIONS



Mhlonge Mduduzi Gift
Party: ANC
EXCO MAYOR OF THE MUNICIPALITY



Sibiya Duduzile
Party: ANC
DEPUTY MAYOR OF THE MUNICIPALITY



Mkhize Silondile Gcinekile
Party: ANC
SPEAKER OF COUNCIL



Lourens Manie
Party: ANC
CHIEF WHIP OF COUNCIL



Mthembu Babhekile Constance
Party: ANC
PR – EXCO



Zikhali Raphael Mduduzi
Party: ANC
PR – EXCO



Sookroo Meera
Party: ANC
PR-EXCO

PROPORTIONAL REPRESENTATIONS



Cele Nonhlanhla Reginaldah
Party: ANC
PR



Sibiya Khonzeleni Duduzile
Party: ANC
PR-EXCO



Mbatha Purriety Thenjiwe
Party: ANC
PR



Mbokazi Musawenkosi
Mazonjani
Party: ANC
PR



Mbonambi Khululiwe Ntombenhle
Party: ANC
PR



Skumbuzo Mabaso
Party: ANC
PR



Gumede Tobias Seze
Party: IFP
PR – EXCO



Mthethwa Khethomusha Ngikhethi
Party: IFP
EXCO



Mpanza Celinhlanhla Nicholas
Party: IFP
PR

PROPORTIONAL REPRESENTATIONS



Ozias Zakhele Mthembu
Party: IFP
PR



Sooryanarian (Sagra) Simmadhri
Party: IFP
PR



Ivan Alexander Stone
Party: IFP
PR



Dini Emmanuel Ntuli
Party: IFP
PR



Mkhulise-Khumalo Gugulethu
Party: IFP
PR



Mabuyakhulu Jeon Zakhe
Party: IFP
PR



Cleopatra Nonhlanhla Nyawo
Party: IFP
PR



Thandazani Thusi
PARTY: IFP
PR



Mthembu Solile Phildah
Party: IFP
PR

PROPORTIONAL REPRESENTATIONS



Louis Christofel Mathys
Party: DA
PR - EXCO



Khonzi Edith Nkosi (Ndlovu)
PARTY: DA
PR



Alen Viljoen
Party: DA
PR



Naidoo Karanagie
Party: DA
PR



Magubane Siphehile Lwandile
Party: DA
PR



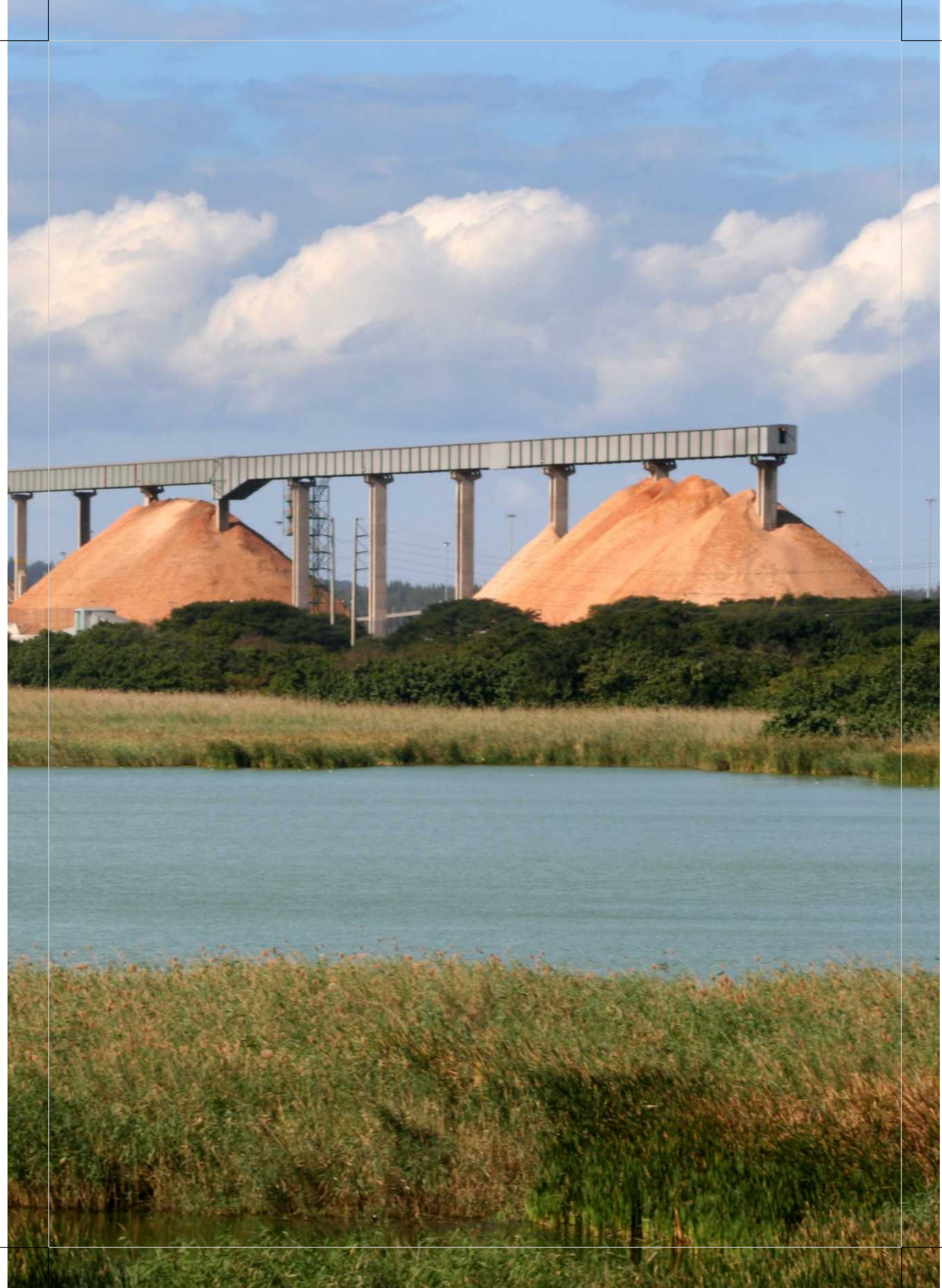
Ngubane NN
Party: EFF
PR



Hlabisa Khulezweni Simphiwe
Party: EFF
PR



Mohlala MR
Party: EFF
PR



APPENDIX B: COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE
SECTION 79 - COUNCIL AND OFFICIAL REPRESENTATION ON COMMITTEES FOR THE 2016 TO 2021 TERM OF OFFICE

COMMITTEE	CAIR	DEPUTY CHAIR	ANC	DA	IFP	EFF	OBSERVERS	
Bylaws	P T Mbatha (FC)	G Mkhulisi-Khumalo (F)	P M Ntanz (M) D E Mngomezulu (M) N T Zibani (F) S N Mthembu SG Dlamini(M) S Ntuli (F) S F Ntombela	A Viljoen (M) I Stone (M)	S P Mthembu (F)		S L Magubane (M) K E Nkosi (F)	
Standing Orders and Disciplinary Committee	S G Mkhize	M Lourens (M)	S G Zuma (M) S B Mabaso (M) P T Mbatha (F) D J Ndimande (M) R D E Mngomezulu (M)	L C M Fourie (M)	N T Thusi (M) C G Mkhulise-Khumalo (F)		K Naidoo (F) K E Nkosi (F)	
Umhlathuze Public Transport Liaison Committee (UPTLC)	M S C Mpungose (M)	K N Mthethwa (F)	L S Joseph (M) P M Ntanzi (M) S Mzimela (M) N F Makhanya (M) T G Qulo (F) J M Hadebe (F) S S Ntuli (F)	S L Magubane (M)	J Z Mabuyakhulu (M) C N Mpanza (F)		C N Nyawo (M) K E Nkosi (F) N F Makhanya (M) Z Z Xulu (M) S P Mthembu (F)	
Public Participation Committee under convenorship of the Speaker	S G Mkhize	C M Botha (M)	L S Joseph (M) P M Ntanzi (M) S Mzimela (M) N F Makhanya (M) T G Qulo (F) J M Hadebe (F) S S Ntuli (F)	K E Nkosi (F)	T S Gumede (M) N T Thusi (M)		A Viljoen (M) L C M Fourie (M) C N Nyawo (F)	

SECTION 80 - COUNCIL AND OFFICIAL REPRESENTATION ON COMMITTEES FOR THE 2016 TO 2021 TERM OF OFFICE

COMMITTEE	CHAIR	DEPUTY CHAIR	ANC	DA	IFP	EFF	OBSERVERS	
Corporate Services (CORPS)	K D Sibiya (F)	K N Mthethwa (F)	M Lourens (M) K N Mbonambi (F) J M Hadebe (F) L S Joseph (M) J N Cele (M) N F Makhanya (M) S M Mthembu (M)	S L Magubane (M)	S Simmadhri (M) O Z Mthembu (M)		I Stone (M) K Naidoo (F) C M Botha (M) K E Nkosi (F) C G Mkhulise- Khumalo (F) D E Ntuli (M)	
Community Services (COMS)	R M Zikhali (M)	L C M Fourie (M)	D J Ndimande (M) D F Ntuli (M) T G Qulo (F)	K Naidoo (F)	N T Thusi (M) Z Z Xulu (M)		S L Magubane (M) S P Mthembu (F) K E Nkosi (F)	
Geographical Naming Committee (See reference elsewhere in document)			V N Khuzwayo K Mjadu (M) D E Mngomezulu (M) G Zondi (M)					
Financial Services (FC)	M G Mhlongo (M)	T S Gumede (M)	P T Mbatha (F) N R Cele (F) H N Ncanana (M) S Mzimela (M) S G Zuma (M) T B Mathe (M) M Ndlovu (M)	A Viljoen (M)	I Stone (M)		L C M Fourie (M)	
City Development (CD)	M Sookroo (M)	T Phahla (M)	M M Mbokazi (M) P M Ntanzi (M) L P Zondo (M) N T Zibani (F) S S Ntuli (F) S G Dlamini (M) S F Ntombela (M)	C M Botha (M)	O Z Mthembu (M) J Z Mabuyakhulu (M)		D E Ntuli (M) H de Wet (M) L C M Fourie (M) K E Nkosi (F) C G Mkhulise- Khumalo (F) Z Z Xulu (M) N N Ngubane (M)	
Infrastructure Services (INFRA) See Council Resolution 11689 of 20 June 2017 re separation of department	D J Ndimande (M)	T S Gumede (M)	E A Palmer (M) P M Matheriwa (M) S M Zulu (M) M S C Mpungose (M) L G Cebekhulu (M) T P Wanda (F) R Khumalo (F)	H de Wet (M)	J Z Mabuyakhulu (M) C N Nyawo (F)		K E Nkosi (F) O Z Mthembu (M) Z Z Xulu (M)	

SECTION 80 - COUNCIL AND OFFICIAL REPRESENTATION ON COMMITTEES FOR THE 2016 TO 2021 TERM OF OFFICE

COMMITTEE	CHAIR	DEPUTY CHAIR	ANC	DA	IFP	EFF	OBSERVERS	
Energy and Electrical Services (EES) See Council Resolution 11689 of 20 June 2017 re separation of department	B C Mthembu (F)	T M Phahla (M)	M Lourens (M) M M Mbokazi (M) S S Ntuli (F)	S G Mkhize (F) D J Ndimande (M)	K E Nkosi (F) N R Cele (F)	C N Mpanza (M) S P Mthembu (F)	S P Mthethwa (M)	H de Wet (M) L CM Fourie (M) O Z Mthembu (M)
SPLUMA			S G Mkhize (F) B C Mthembu (F)	M Sookroo (F) T M Phahla (M)	L C M Fourie (M)	K N Mthethwa (F) T S Gumede (M)		
Council Resolution 10157B (4.3) 9 June 2015 be amended to read as follows: “4.3the following seven Councillors be nominated to serve as a subcommittee of the Executive Committee in order to consider any appeals submitted in terms of the Spatial Planning and Land Use Management Act, 2013, and the KZN Planning and Development Act, 2008:			S G Mkhize (F) B C Mthembu (F)	M Sookroo (F) T M Phahla (M)	L C M Fourie (M)			
UMHLATHUZE MUNICIPALITY GEOGRAPHICAL NAMING COMMITTEE	M Lourens (M)	S G Mkhize (F)	M G Mhlongo (M) R M Zikhali (M) M M Mbokazi (M) K N Mbonambi (F)	K D Sibiya (F) E A Palmer (M) N T Zibani (F) N R Cele (F)	H de Wet (M)	J Z Mabuyakhulu (M) C N Mpanza (M)		K E Nkosi (F) A Viljoen (M)

MPAC ESTABLISHED IN TERMS OF THE MUNICIPAL STRUCTURES ACT 1998, MUNICIPAL SYSTEMS ACT 2000 AND MUNICIPAL FINANCE MANAGEMENT ACT OF 2003

COMMITTEE	CHAIR	DEPUTY CHAIR	ANC	DA	IFP	EFF	OBSERVERS	
Municipal Public Accounts Committee (MPAC)	S B Mabaso (M)	I Stone (M)	M S C Mpungose (M) T P Wanda (F) J M Hadebe (F) S F Ntombela (M)	E A Palmer (M) T G Qulo (F) K N Mbonambi (F)	B J de Lange(M)	C G Mkhulise-Khumalo (F) N T Thusi (M)	N N Ngubane (M)	C M Botha(M) K E Nkosi (F)

SECTION 62 ESTABLISHED IN TERMS OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 32 OF 2000

COMMITTEE	CHAIR	DEPUTY CHAIR	ANC	DA	IFP	EFF	OBSERVERS	
Section 62 Appeals Committee To be handled by the relevant Department and Committee Officer based on portfolio of origin	M Lourens (M)		P M Matheniwa N R Cele (F)	P T Mbatha (F) S M Zulu (M)	C M Botha (M)	C N Nyawo (F) S P Mthembu (F)		

** has not convened in this Term of Office – no appeals submitted

Local Labour Forum	CHAIRPERSON	DEPUTY CHAIRPERSON	EMPLOYER COMPONENT	EMPLOYEE COMPONENT	NO OBSERVERS AS PER RESOLUTION OF LLF ON 21 MAY 2007
	Clr K D Sibiya (F)	S C Dlamini	K D Sibiya (Dep Ch) S Magubane (M) K N Mbonambi (F) L S Joseph (M) B Nzuza A Lombard N Miya P Dlamini G Mthembu N Khumalo (FS) T Mathebula S Simmadhri (M)	12 x Organised labour SAMWU (8) D P Mthiyane (Chair) P C Nxumalo D M Luthuli V M Khoza B L Gumede S C Dlamini P S Ndlovu H M Mthethwa IMATU (4) E Zondi M Zungu W Xulu Z B Myeza	The Local Labour Forum agendas and minutes only be made available to the 12 employer representatives and the 12 employee representatives in future Deals with all issues related to Labour matters in terms of the ORA FOR INFORMATION Dr N J Sibeko Mr N Mthethwa (COO) Mr M Kunene (CFO) Ms N Ndonga (DMM:CD) Ms S Masondo (DMM:CS) Mr S Hlela (DMM:INFRA) Mr N Khumalo (DMM: EES)

AUDIT COMMITTEE, PERFORMANCE AUDIT, PERFORMANCE EVALUATION PANELS

Audit Committee	Members Mr S Nkonzombi (Chairperson) Miss B Zulu Mr A Dhuki Mrs J Ndlovu Office of the AG Mr J Nkosi (Audtr General's Office) Mr L Lutchman (Audtr Genrl's Office) On Invitation Chairperson: MPAC	Senior Management Dr N J Sibeko (MM) Mr N Mthethwa (COO) Mr S Hlela (DMM: INFRASTRUCTURE) Mr M Kunene (CFO) Ms S Masondo (DMM:CORS) Mrs T Mathebula (DMM:COMS) Ms N Ndonga (DMM:CD) Mr N Khumalo (DMM: EES)	Officials Mr H Renald (FS) Ms N Mthembu (OMM) Mr D Myburgh (OMM) Mr B Khumalo (CORS) Miss Z Ngcobo (FS) Mr S Khumalo (FS) Mrs S Adonis (OMM)
Performance Audit Committee	New members elected as per CR 10664 dated 24 February 2016 Chairperson - Dr M J Ndlovu Mr R M J Baloyi Deputy Mayor – Clr K D Sibiya (F) Alternate - Clr R M Zikhali (M)	On Invitation Chairperson of MPAC Clr K E Nkosi	Reviewed Annually D Myburgh Deputy Municipal Managers
Performance Evaluation Panel – Heads Of Departments (Section 57 Employees)	Municipal Manager – uMhlathuze Municipality Chairman Of Performance Audit Committee Municipal Manager –Mfolozi Member Of Executive Committee	Dr N J Sibeko Dr M J Ndlovu K E Gamede K D Sibiya (Deputy Mayor) (F) Alternate - Clr R M Zikhali (M)	D Myburgh B M Dladla
Performance Evaluation Panel (Municipal Manager)	Mayor - uMhlathuze Municipality Member Of Executive Committee Chairman Of Performance Audit Committee Municipal Mayor –Mfolozi Member Of A Ward Committee	M G Mhlongo (Mayor) (M) K D Sibiya (Deputy Mayor) (F) Dr M J Ndlovu Clr S W Mgenge E S Luthuli Alternate - Clr R M Zikhali (M)	D Myburgh B M Dladla



BOARD OF TRUSTEES

COMMITTEE	EMPLOYER REPRESENTATIVES	EMPLOYEE REPRESENTATIVES	
Board Of Trustees	Clr A Viljoen (M) - Chairperson Deputy Mayor, Clr K D Sibiya (F) Clr S G Mkhize Clr N T Thusi (M)	N Montgomery (Principal Officer) T Moamosi S A Pienaar B Mathebula N M C Zulu Simeka	

GRANTS IN AID COMMITTEE

COMMITTEE	CHAIRPERSONS OF SECT 80 COMMITTEES	EMPLOYEE REPRESENTATIVES	EMPLOYER COMPONENT
Grants in Aid	R M Zikhali (Comms) M Sookro (City Dev) M G Mhlongo (Financial Services)	T Mathebula N Ndonga M Kunene	

AIRPORT WORKING COMMITTEE

COMMITTEE	COUNCILLORS	OFFICIALS AND CONCESSIONAIRE	
Airport Working Committee	Clr M G Mhlongo (M) Clr M Lourens (M)	T Phahla – Manager: Diverse Administration (Chairperson) E Raper – Deputy Manager: Financial Services B Mbhamali - Civil Engineer A Vumba – Manager: Fire And Rescue Services N Miya: Manager Legal Services Not more than 4 members representing the concessionaire	Resolution 11146 of 25 October (EXCO) and 22 November 2016 (COUNCIL)



AUDIT COMMITTEE, PERFORMANCE AUDIT, PERFORMANCE EVALUATION PANELS

Audit Committee	Members	Senior Management	Officials
	Mr S Nkonzombi (Chairperson) Miss B Zulu Mr A Dhuki Mrs J Ndlovu Office of the AG Mr J Nkosi (Audtr General's Office) Mr L Lutchman (Audtr Genrl's Office) On Invitation Chairperson: MPAC	Dr N J Sibeko (MM) Mr N Mthethwa (COO) Mr S Hlela (DMM: INFRASTRUCTURE) Mr M Kunene (CFO) Ms S Masondo (DMM:CORS) Mrs T Mathebula (DMM:COMS) Ms N Ndonga (DMM:CD) Mr N Khumalo (DMM: EES)	Mr H Renald (FS) Ms N Mthembu (OMM) Mr D Myburgh (OMM) Mr B Khumalo (CORS) Miss Z Ngcobo (FS) Mr S Khumalo (FS) Mrs S Adonis (OMM)
Performance Audit Committee	New members elected as per CR 10664 dated 24 February 2016 Chairperson - Dr M J Ndlovu Mr R M J Baloyi Deputy Mayor – Clr K D Sibiya (F) Alternate - Clr R M Zikhali (M)	ON INVITATION Chairperson of MPAC Clr K E Nkosi	REVIEWED ANNUALLY D Myburgh Deputy Municipal Managers
Performance Evaluation Panel – Heads Of Departments (Section 57 Employees)	Municipal Manager – uMhlathuze Municipality Chairman Of Performance Audit Committee Municipal Manager –Mfolozi Member Of Executive Committee	Dr N J Sibeko Dr M J Ndlovu K E Gamede K D Sibiya (Deputy Mayor) (F) Alternate - Clr R M Zikhali (M)	D Myburgh B M Dladla
Performance Evaluation Panel (Municipal Manager)	Mayor - uMhlathuze Municipality Member Of Executive Committee Chairman Of Performance Audit Committee Municipal Mayor –Mfolozi Member Of A Ward Committee	M G Mhlongo (Mayor) (M) K D Sibiya (Deputy Mayor) (F) Dr M J Ndlovu Clr S W Mgenge E S Luthuli Alternate - Clr R M Zikhali (M)	D Myburgh B M Dladla



BATHO PELE COMMITTEE

COMMITTEE	COUNCILLORS	OFFICIALS	
Batho Pele Committee	Councillors Elected proportionally as follows:	T Phahla	Councillors - Resolution 11187 of 25 October 2016 (Exco) and 22 November 2016 (Council)
	ANC Clr M G Mhlongo(M) Clr K D Sibiya (F) Clr S G Mkhize (F) Clr R M Zikhali (M) Clr M M Mbokazi (M) Clr N R Cele (F) Clr D J Ndimande (M)	B M Dladla M Nzimande N Khumalo S Mbatha	Officials - Resolution 9624 of 28 OCTOBER 2014
	IFP Clrs I A Stone (M) Clr K N Mthethwa (F)	T Mdumela T Zondi T Gumede Z Masango Z Mdluli N Zulu	Observer Clr K E Nkosi
	DA Clr A Viljoen (M)		

BATHO PELE COMMITTEE

COMMITTEE	SPEAKER/OFFICIALS	DESIGNATION	
Rapid Response Team	Clr S G Mkhize	Speaker (Convenor) Municipal Manager	1 – 7 = CR 10408 of 3 November 2015
	Dr N J Sibeko	Chief Operations Officer Chief Financial Services	
	Mr N Mthethwa		
	Mr M Kunene	Deputy Municipal Manager: Corporate Services	8 = CR 11150 of 22 November 2016
	Ms S Masondo		
	Ms N Donga	Deputy Municipal Manager: City Development	
	Ms T Mathebula	Deputy Municipal Manager: Community Services	
	Mr S Hlela	Deputy Municipal Manager: Infrastructure and Technical Services	
		Deputy Municipal Manager: Electrical and Energy Services	



INTERNAL COMMITTEES

SUPPLY CHAIN MANAGEMENT COMMITTEES

BID SPECIFICATION COMMITTEE		BID EVALUATION COMMITTEE		BID ADJUDICATION COMMITTEE	
Ms N Ndonga - Chairperson	Department City Development	Mr S Mhlongo	Department Financial Services	Mr M Kunene - Chairperson	Department: Financial Services
Ms P Gumbi	Department Financial Services	Mrs N Dlamini		Mr S Mbatha	Department: City Development
Mr Z Masango	Department Community Services	Ms G Gazu	Department Financial Services	Ms S S Masondo	
Mr S Morajane	Department City Development	Mr T Gumede	Department Community Services	Mr S Khumalo	Department: Corporate Services
Ms Z Ngcobo	Department Financial Services	Mr B Khumalo	Department Financial Services	Mr N Khumalo	Department: Financial Services
Mr B V Nzuz	Department Corporate Services	Mr N Khumalo	Department Financial Services	Mr S Hlela Vacancy	
		Ms S Maduma	Department Corporate Services		Department: Financial Services
		Mr R Mbatha			
		Ms N Ndwandwa	Department Electrical & Energy Services		Department: Infrastructure
			Department City Development		
			Department Infrastructure		
			Department Infrastructure		



INTERNAL/MANAGEMENT COMMITTEES

INFORMATION AND COMMUNICATION TECHNOLOGY STEERING COMMITTEE		ENTERPRISE RISK MANAGEMENT COMMITTEE	
Committee Officer	Members	Committee Officer	Members
Established In Terms Of Resolution 6894 Of 24 August 2010	Municipal Manager Chief Operations Officer Chief Financial Officer	Administrative Duties – Extract From Charter	Municipal Manager Chief Financial Officer
Coo Added Ito Resolution 10401 3 November 2015	Deputy Municipal Manager: Corporate Services	The Chief Risk Officer, Or Such Person As Appointed By The Committee, Shall Be The Secretary Of The Committee.	Deputy Municipal Manager: Corporate Services
	Deputy Municipal Manager: City Development		Deputy Municipal Manager: City Development
	Deputy Municipal Manager: Community Services		Deputy Municipal Manager: Community Services
	Deputy Municipal Manager: Infrastructure		Deputy Municipal Manager: Infrastructure
	Deputy Municipal Manager: Electrical & Energy Services		Deputy Municipal Manager: Electrical & Energy Services
	Head Of Section : Information Communication And Technology		Head Of Section: Information Communication And Technology

STANDARDS COMMITTEE		FACILITIES MANAGEMENT COMMITTEE	
Own Secretariat	Members	Own Secretariat	Members
	Arnold Allen Cedric Koekemoer Estelle Raper Natalie Kluckow Sarah Pienaar Sbonelo Zondi T hea Jordan Themba Phahla		Alban Mbatha Ernst Van Biljon Estelle Raper Gugu Khwela Mthokozisi Mhlongo Ntokozo Khumalo Sbonelo Zondi Siyabonga Khumalo Themba Phahla Wandile Mbuyazi



COUNCIL ATTENDANCE

Councillor		PP	RR	GIA	CO RS	INF RA	CD	MP AC	CO MS	AUD IT	FS	GIA	EES	EX CO	COU NCIL
DATE	PARTY	09-Jul	09-Jul	11-Jul	24-Jul	23-Jul	24-Jul		25-Jul	29-Jul	30-Jul	30-Jul	30-Jul	30-Jul	30-Jul
Botha C M	DA	P			OBS	NO MEETING	NO MEETING	NO MEETING	MEETING CANCELLED						P
Cebekhulu L G	ANC														P
Cele J N	ANC				NA										P
Cele N R	ANC										P		P	P (OBS)	P
De Lange B J	DA														P
De Wet H P C	DA														P
Dlamini S G	ANC														P
Fourie L C M	DA	OBS			OBS										P
Gumede T S	IFP	NA											A		P
Hadebe J M	ANC	NA			P						P			P	P
Hlabisa K S	EFF														P
Joseph L S	ANC	P			P										P
Khuzwayo V N	ANC	OBS													A
Khumalo R	ANC	OBS											P		P
Lourens M	ANC				P								P	P (OBS)	P
Mabaso S B	ANC		A		P					NA(OBS)					P
Magubane S L	DA				P										P
Mabuyakhulu J Z	IFP														P
Makhanya N F	ANC	NA													P
Mathe T B	ANC	OBS									P				P
Mathenjwa P M	ANC	OBS													P
Mbatha P T	ANC										A				A
Mbokazi M M	ANC												P		P
Mbonambi K N	ANC				NA										P
Mfeka T P	ANC														
Mjadu K	ANC	P													
Mkhize S G	ANC														
Mkhulisi-Khumalo C G	IFP														
Mhlongo M G	ANC														
Mohlala M R	EFF														
Mpanza C N	ANC														
Mpungose M S C	ANC	OBS(A)													
Mthembu B C	ANC														
Mthembu O Z	IFP														
Mthembu S N	ANC														
Mthembu S P	IFP														
Mthenjana M W	ANC														



COUNCIL ATTENDANCE

Councillor		PP	RR	GIA	CO RS	INF RA	CD	MP AC	CO MS	AUD IT	FS	GIA	EES	EX CO	COU NCIL
DATE	PARTY	09-Jul	09-Jul	11-Jul	24-Jul	23-Jul	24-Jul		25-Jul	29-Jul	30-Jul	30-Jul	30-Jul	30-Jul	30-Jul
Mthethwa K N	IFP				P										A
Mulder O J H	DA														P
Mzimela S	ANC	NA								P					P
Naidoo K	DA												P (OBS)		P
Ncanana H N	ANC	OBS								P					P
Ndimande D J	ANC											A			P
Ndlovu M	ANC									NA					P
Ngubane N N	EFF												A		P
Nkosi K E	DA	P			OBS					OBS (P)			P		P
Ntanzu P M	ANC	P											P		P
Ntombela S F	ANC	OBS (A)													A
Ntuli D E	IFP														P
Ntuli D F	ANC														P
Ntuli S S	ANC	A										A			A
Nyawo C N	IFP												P (OBS)		P
Palmer E A	ANC	OBS													P
Phahla T M	ANC											P			P
Sibiya K D	ANC				A										P
Simmadhri S	IFP				P					P					P
Sookroo M	ANC			P								P			P
Stone I A	IFP									P					P
Qulo T G	ANC	P													A
Wanda T P	ANC														P
Thusi N T	IFP	A													P
Viljoen A	DA									A					A
Xulu Z Z	IFP														P
Zibani N T	ANC	OBS													P
Zikhali R M	ANC			P								P			P
Zondi G	ANC	OBS										P			P
Zondo L P	ANC														P
Zulu S M	ANC	OBS (A)													A
Zuma S G	ANC									P					A
TRADITIONAL LEADERS															
INKOSI Khoza															NA
INKOSI MM Mkwanazi															NA
INKOSI B Mthembu															NA
INKOSI Z Zungu															NA



COUNCIL ATTENDANCE

Councillor		BOT	CD	CO RS	GIA	SO	INF RA	EX CO	CO MS	MP AC	RES		RR	PP	FS	EX CO	COU NSIL	PERF AUDT	AUD IT
DATE	PARTY	01-Aug	07-Aug	07-Aug	08-Aug	08-Aug	13-Aug	14-Aug	15-Aug	20-Aug	21-Aug		27-Aug	27-Aug	27-Aug	29-Aug	29-Aug	29-Aug	29-Aug
Botha C M	DA			A			P			OBS			OBS				P		
Cebekhulu L G	ANC																P		
Cele J N	ANC			NA													P		
Cele N R	ANC																P		
De Lange B J	DA						NA										P		
De Wet H P C	DA									P							P		
Dlamini S G	ANC																P		
Fourie L C M	DA			A		NA	P	A					OBS	P			P		
Gumede T S	IFP							P						P		P	P		
Hadebe J M	ANC			NA			A			P				P			P		
Hlabisa K S	EFF																P		
Joseph L S	ANC			P										P			P		
Khuzwayo V N	ANC						P										P		
Khumalo R	ANC					P							OBS				P		
Lourens M	ANC			P		P							OBS (A)			OBS	P		
Mabaso S B	ANC					A				P			P	OBS		OBS	P	OBS (A)	OBS (A)
Magubane S L	DA			A			NA										P		
Mabuyakhulu J Z	IFP							OBS									P		
Makhanya N F	ANC			P										P			P		
Mathe T B	ANC						P										P		
Mathenjwa P M	ANC																P		
Mbatha P T	ANC					NA											P		
Mbokazi M M	ANC																P		
Mbonambi K N	ANC			A						P							P		
Mfeka T P	ANC																		
Mjadu K	ANC												OBS (A)	OBS			P		
Mkhize S G	ANC	P				P		A					P	P		OBS	P		
Mkhulisi-Khumalo C G	IFP					NA				A							P		
Mhlongo M G	ANC			A				P								A	P		
Mohlala M R	EFF																P		
Mpanza C N	ANC						A										P		
Mpungose M S C	ANC									P							P		
Mthembu B C	ANC							A								A	A		
Mthembu O Z	IFP			P													P		
Mthembu S N	ANC			A													P		
Mthembu S P	IFP																P		
Mthenjana M W	ANC																P		
Mthethwa K N	IFP			P				P											



COUNCIL ATTENDANCE

Councillor		CD	CORS	COMS	INFRA	EXCO	Umpth c (NQ)	PP	FS	EEEXCO		COU NCIL
DATE	PARTY	04-Sep	04-Sep	10-Sep	10-Sep	11-Sep	13-Sep	17-Sep	17-Sep	19-Sep	25-Sep	25-Sep
Botha C M	DA	P	OBS	P		P		NO MEETING		OBS	P	P
Cebekhulu L G	ANC				P		P					P
Cele J N	DA		P									NA
Cele N R	ANC								NA	A		P
De Wet H P C	ANC				A							P
De Lange B J	ANC											P
Dlamini S G	EFF	P										P
Fourie L C M	DA	OBS	OBS	A					P(OBS)	P	OBS	P
Gumede T S	ANC				P	P	NA		P		P	P
Hadebe J M	ANC		P									P
Hlabisa K S	IFP				P		NA					A
Joseph L S	ANC		P									P
Khuzwayo V N	ANC			P								P
Khumalo R	IFP				A							P
Lourens M	ANC		P			OBS				P		A
Mabaso S B	ANC			OBS	OBS	OBS				P	OBS	P
Magubane S L	ANC		A	A			NA		P			P
Mabuyakhulu J Z	ANC	P			P		P					P
Makhanya N F	IFP		P						A			P
Mathe T B	ANC						NA			NA		P
Mathenjwa P M	IFP				P							P
Mbatha P T	IFP											NA
Mbokazi M M	DA	NA										A
Mbonambi K N	ANC		P									P
Mngomezulu D E	IFP			P								P
Mjadu K	ANC			P	P							P
Mkhize S G	ANC			OBS						P		P
Mkhulisi-Khumalo C G	ANC											P
Mhlongo M G	ANC					A			A		A	A
Mohlala M R	ANC											resigned
Mpanza C N	ANC									NA		A
Mpungose M S C	ANC				P							A
Mthembu B C	ANC					P				P	P	P
Mthembu O Z	ANC	P	P		OBS					OBS		P
Mthembu S N	IFP		P									P
Mthembu S P	ANC			P								P
Mthethwa S P	IFP		P							P		P
Mthethwa K N	EFF					P	P				P	P



COUNCIL ATTENDANCE

Councillor		CD	CORS	COMS	INFRA	EXCO	Umpth c (NQ)	PP	FS	EEEXCO		COU NCIL
DATE	PARTY	04-Sep	04-Sep	10-Sep	10-Sep	11-Sep	13-Sep	17-Sep	17-Sep	19-Sep	25-Sep	25-Sep
Mthethwa S P	EFF		P					NO MEETING		P		NA
Mzimela S	ANC								A			P
Naidoo K	DA	OBS		P								P
Ncanana H N	ANC								A			P
Ndimande D J	ANC			P	P	A				P	A	A
Ndlovu M	ANC								A			P
Ngubane N N	EFF											A
Nkosi K E	DA		OBS	OBS	OBS	OBS						NA
Ntanzi P M	ANC	P										P
Ntombela S F	ANC	P										A
Ntuli D E	IFP											P
Ntuli D F	ANC			P						A		P
Ntuli S S	ANC	P										P
Nyawo C N	IFP				P		P(OBS)					P
Palmer E A	ANC											resigned
Phahla T M	ANC	P				A					P	P
Sibiya K D	ANC		P			P						P
Simmadhri S	IFP		A				A			A		P
Sookroo M	ANC	P				P						P
Stone I A	IFP									A		P
Qulo T G	ANC			P								P
Wanda T P	ANC				P							P
Thusi N T	IFP			A								P
Viljoen A	DA				OBS					A	OBS	P
Xulu Z Z	IFP			P								P
Zibani N T	ANC											P
Zikhali R M	ANC			P		P					P	A
Zondi G	ANC			P								P
Zondo L P	ANC						NA					P
Zulu S M	ANC				P							P
Zuma S G	ANC									A		P
TRADITIONAL LEADERS		P										
INKOSI Khoza												NA
INKOSI MM Mkhwanazi												P
INKOSI B Mthembu										NA		P
INKOSI Z Zungu												NA
INKOSI M M Dube												NA



COUNCIL ATTENDANCE

Councillor					EXCO			MPAC	INF RA	CO RS	CO MS		EES	FS	PP	EX CO	COU NCIL
DATE	PARTY				09-Oct			16-Oct	15-Oct	17-Oct	17-Oct		30-Oct	29-Oct	29-Oct	31-Oct	31-Oct
Botha C M	DA				NO MEETING			OBS	NO QUORUM	NO QUORUM	A					P	P
Cebekhulu L G	ANC																P
Cele J N	DA											P	P				P
Cele N R	ANC																P
De Wet H P C	ANC																P
De Lange B J	ANC							P									P
Dlamini S G	EFF																P
Fourie L C M	DA							A			A		P		P		P
Gumede T S	ANC												P	P	P	P	P
Hadebe J M	ANC							P						P			P
Hlabisa K S	IFP																P
Joseph L S	ANC													A			P
Khuzwayo V N	ANC										P						P
Khumalo R	IFP										P						P
Lourens M	ANC							OBS					A			OBS	P
Mabaso S B	ANC							P					P			OBS	P
Magubane S L	ANC										OBS						A
Mabuyakhulu J Z	ANC																P
Makhanya N F	IFP													P			P
Mathe T B	ANC												P				P
Mathenjwa P M	IFP																P
Mbatha P T	IFP												NA				P
Mbokazi M M	DA							P					NA				P
Mbonambi K N	ANC																P
Mngomezulu D E	IFP				NO MEETING				NO QUORUM	NO QUORUM	P						P
Mjadu K	ANC																P
Mkhize S G	ANC							OBS						P			P
Mkhulisi-Khumalo C G	ANC							A									P
Mhlongo M G	ANC												A			A	A
Mohlala M R	ANC																A
Mpanza C N	ANC												P				P
Mpungose M S C	ANC							A								P	P
Mthembu B C	ANC												P				P
Mthembu O Z	ANC																P
Mthembu S N	IFP																P
Mthembu S P	ANC												NA				P
Mthethwa S P	IFP																P
Mthethwa K N	EFF															P	P



COUNCIL ATTENDANCE

Councillor					EXCO			MPAC	INF RA	CO RS	CO MS		EES	FS	PP	EX CO	COU NCIL
DATE	PARTY				09-Oct			16-Oct	15-Oct	17-Oct	17-Oct		30-Oct	29-Oct	29-Oct	31-Oct	31-Oct
Mzimela S	ANC				NO MEETING				NO QUORUM	NO QUORUM				P	P		P
Naidoo K	DA										P						P
Ncanana H N	ANC												A				P
Ndaka M	ANC																P
Ndimande D J	ANC										P		A			p	P
Ndlovu M	ANC													P			A
Ngubane N N	EFF							A									P
Nkosi K E	DA												OBS	P (OBS)	P	OBS	P
Ntanzi P M	ANC														P		P
Ntombela S F	ANC							P									A
Ntuli D E	IFP																P
Ntuli D F	ANC													P			P
Ntuli S S	ANC										P						P
Nyawo C N	IFP															p	P
Phahla T M	ANC													P		NA	P
Qulo T G	ANC							P			P					p	P
Sibiya K D	ANC															p	P
Simmadhri SS	IFP													P			P
ookroo M	ANC																P
Stone I A	IFP							P									P
Wanda T P	ANC							NA									P
Thusi N T	IFP							A			A				P		P
Viljoen A	DA													NA			A
Xulu Z Z	IFP										A						A
Zibani N T	ANC				NO MEETING				NO QUORUM	NO QUORUM							P
Zikhali R M	ANC										P					p	P
Zondi G	ANC																P
Zondo L P	ANC																P
Zulu S MZ	ANC																P
Zuma S G	ANC													NA			P
TRADITIONAL LEADERS																	
INKOSI MM Dube																	P
INKOSI Khoza																	NA
INKOSI MM Mkwanazi																	P
INKOSI B Mthembu																	P
INKOSI Z Zungu																	NA



COUNCIL ATTENDANCE

Councillor			UM WC	BOT	Inf ra	CO RS	CO MS	EX CO	COU NSIL	MPAC	FS	PPC	CO MS	EES
DATE	PARTY		05- Nov	07- Nov	12- Nov	13- Nov	14- Nov	02- Nov	20- Nov	21- Nov	26- Nov	27- Nov	27- Nov	27- Nov
Botha C M	DA				NO QUORUM	NO MEETING	P	P	P	NO MEETING			NO QUORUM	NO MEETING
Cebekhulu L G	ANC								P					
Cele J N	ANC						NA		P					
Cele N R	ANC		P						P		P			
De Lange B J	DA								P					
De Wet H P C	DA								P					
Dlamini S G	ANC								P					
Fourie L C M	DA							OBS	P			A		
Gumede T S	IFP							P	P		P	P		
Hadebe J M	ANC		P						P			P		
Hlabisa K S	EFF				NO QUORUM	NO MEETING			NA	NO MEETING			NO QUORUM	NO MEETING
Joseph L S	ANC								P			P		
Khuzwayo V N	ANC						P		P					
Khumalo R	ANC		P				P		P					
Lourens M	ANC								P					
Magubane S L	DA						A		P					
Mabaso S B	ANC								P					
Mabuyakhulu J Z	IFP								P					
Makhanya N F	ANC								P			P		
Mathe T B	ANC								P		P			
Mathenjwa P M	ANC				NO QUORUM	NO MEETING			NA	NO MEETING			NO QUORUM	NO MEETING
Mbatha P T	ANC		P						NA		NA			
Mbokazi M M	ANC								P					
Mbonambi K N	ANC		A						P					
Mjadu K	ANC								P					
Mkhize S G	ANC		P	P					P			P		
Mkhulisi-Khumalo C G	IFP		P					P	A					
Mhlongo M G	ANC						A		P		A			
Mngomezulu D E	ANC													
Mthembu S P	EFF								P					
Mpanza C N	ANC				NO QUORUM	NO MEETING			P	NO MEETING			NO QUORUM	NO MEETING
Mpungose M S C	ANC								P					
Mthembu B C	ANC		P					NA	A					
Mthembu O Z	IFP								P					
Mthembu S N	ANC								P					
Mthembu S P	IFP		A						P					
Mthethwa K N	IFP		P					A	A					
Mzimela S	ANC								A					



COUNCIL ATTENDANCE

Councillor			UM WC	BOT	Inf ra	CO RS	CO MS	EX CO	COU NSIL	MPAC	FS	PPC	CO MS	EES
DATE			05- Nov	07- Nov	12- Nov	13- Nov	14- Nov	02- Nov	20- Nov	21- Nov	26- Nov	27- Nov	27- Nov	27- Nov
Naidoo K	DA		P		NO MEETING	NO QUORUM	P		P	NO QUORUM			NO QUORUM	NO MEETING
Ncanana H N	ANC								P			P		
Mdaka M	ANC								P					
Ndimande D J	ANC						NA	P	P		OBS	P		
Ndlovu M	ANC								NA		OBS			
Ngubane N N	EFF								A			P (OBS)		
Nkosi K E	DA		P				OBS		P		A			
Ntanzi P M	ANC								P		P			
Ntombela S F	ANC								NA					
Ntuli D E	IFP								P					
Ntuli D F	ANC				NO MEETING	NO QUORUM			P	NO QUORUM	OBS		NO QUORUM	NO MEETING
Ntuli S S	ANC		P				P		P		P			
Nyawo C N	IFP		A						P					
Palmer E A	ANC							P						
Phahla T M	ANC						A		P					
Qulo T G	ANC		A					P	P		P			
Sibiya K D	ANC		P	P					P					
Simmadhri S	IFP							A	P			P		
Sookroo M	ANC		P						A					
Stone I A	IFP								P			A		
Wanda T P	ANC		A		NO MEETING	NO QUORUM			P	NO QUORUM			NO QUORUM	NO MEETING
Thusi N T	IFP			NA			P		P		A			
Viljoen A	DA			P					P			NA		
Xulu Z Z	IFP						P		P					
Zibani N T	ANC		A						A		OBS			
Zikhali R M	ANC						P	P	P					
Zondi G	ANC								P		OBS			
Zondo L P	ANC								P					
Zulu S M	ANC								P					
Zuma S G	ANC								P			NA		
TRADITIONAL LEADERS					NO MEETING	NO QUORUM				NO QUORUM			NO QUORUM	NO MEETING
INKOSI Dube									P					
INKOSI Khoza									NA					
INKOSI MM Mkhwanazi									P			NA		
INKOSI B Mthembu									NA					
INKOSI Z Zungu														
INKOSI Z Zungu									NA					



COUNCIL ATTENDANCE

Councillor		PAC	COUNCIL	EXCO
DATE	PARTY	09-Nov	04-Dec	04-Dec
Botha C M	DA		A	A
Cebekhulu L G	ANC		P	
Cele J N	ANC		P	
Cele N R	ANC		P	OBS
De Lange B J	DA		P	
De Wet H P C	DA		A	
Dlamini S G	ANC		A	
Fourie L C M	DA		P	
Gumede T S	IFP		P	P
Hadebe J M	ANC		P	
Hlabisa K S	EFF		-	
Joseph L S	ANC		A	
Khuzwayo V N	ANC		P	
Khumalo R	ANC		A	
Lourens M	ANC		A	
Mabaso S B	ANC		P	OBS
Magubane S L	DA		P	
Mabuyakhulu J Z	IFP		A	
Makhanya N F	ANC		P	
Mathe T B	ANC		A	
Mathenjwa P M	ANC		P	
Mbatha P T	ANC		NA	
Mbokazi M M	ANC		P	
Mbonambi K N	ANC		P	
Mjadu K	ANC		P	
Mkhize S G	ANC		P	
Mkhulisi-Khumalo C G	IFP		NA	
Mhlongo M G	ANC		P	P
Mngomezulu D E	ANC		P	
Mohlala M R	EFF		P	
Mpanza C N	ANC		A	
Mpungose M S C	ANC		P	
Mthembu B C	ANC		P	P
Mthembu O Z	IFP		P	
Mthembu S N	ANC		P	
Mthembu S P	IFP		A	
Mthethwa K N	IFP		A	A
Mthethwa S P	EFF		NA	



COUNCIL ATTENDANCE

Councillor		PAC	COUNCIL	EXCO
DATE	PARTY	09-Nov	04-Dec	04-Dec
Mzimela S	ANC			
Naidoo K	DA			
Ncanana H N	ANC			
Ndimande D J	ANC			P
Ndlovu M	ANC			
Ngubane N N	EFF			
Nkosi K E	DA			
Ntanzi P M	ANC			OBS
Ntombela S F	ANC			
Ntuli D E	IFP			
Ntuli D F	ANC			
Ntuli S S	ANC			
Nyawo C N	IFP			
Palmer E A	ANC			
Phahla T M	ANC			P
Sibiya K D	ANC	NA		P
Simmadhri S	IFP			
Sookroo M	ANC			A
Stone I A	IFP			
Qulo T G	ANC			
Wanda T P	ANC			
Thusi N T	IFP			
Viljoen A	DA			
Xulu Z Z	IFP			
Zibani N T	ANC			
Zikhali R M	ANC			P
Zondi GZ	ANC			
ondo L P	ANC			
Zulu S M	ANC			
Zuma S G	ANC			
TRADITIONAL LEADERS				
INKOSI Khoza				
INKOSI MM Mkwanzazi				
INKOSI B Mthembu				
INKOSI Z ZUNGU				



COUNCIL ATTENDANCE

COUNCILLOR		EXCO	COUNCIL	EXCO	EXCO
DATE	PARTY	22-Jan	22-Jan	29-Jan	29-Jan
Botha C M	DA	P	A	P	P
Cebekhulu B	EFF				P
Cebekhulu L G	ANC		P		P
Cele J N	ANC		P		P
Cele N R	ANC		P	OBS	P
De Lange B J	DA		P		P
De Wet H	DA		A		P
Dlamini S G	ANC		P		P
Fourie L C M	DA		P	OBS	P
Gumede T S	IFP	P	P	P	P
Hadebe J M	ANC		P		P
Joseph L S	ANC		P		P
Khuzwayo V N	ANC		P		P
Khumalo R	ANC		P		P
Lourens M	ANC		P	OBS	P
Mabaso S B	ANC		A	OBS	P
Magubane S L	DA		A		P
Mabuyakhulu J Z	IFP		P		P
Makhanya N F	ANC		A		P
Mathe T B	ANC		P		P
Mathenjwa P M	ANC		P		P
Mbatha P T	ANC		NA		A
Mbokazi M M	ANC		P		P
Mbonambi K N	ANC		A		P
Mdaka M	ANC		P		P
Mjadu K	ANC		P		P
Mkhize S G	ANC		P	OBS	P
Mkhulisi-Khumalo C G	IFP		A		P
Mhlongo M G	ANC	P	P	P	P
Mpanza C N	IFP		P		P
Mpungose M S C	ANC		P		P
Mngomezulu D E	ANC		A		P
Mthembu B C	ANC	P	P	P	P
Mthembu O Z	IFP		P		P
Mthembu S N	ANC		P		P
Mthembu S P	IFP		P		P
Mthethwa S P	EFF		NA		P
Mthethwa K N	IFP	P	P	P	P



COUNCIL ATTENDANCE

COUNCILLOR		EXCO	COUNCIL	EXCO	EXCO
DATE	PARTY	22-Jan	22-Jan	29-Jan	29-Jan
Mzimela S	ANC		P		P
Naidoo K	DA		P		P
Ncanana H N	ANC		P		A
Ndimande D J	ANC	A	P	P	P
Ndlovu M	ANC		P		P
Ngubane N N	EFF		NA		A
Nkosi K E	DA		P		P
Ntanzi P M	ANC		A		A
Ntombela S F	ANC		NA		P
Ntuli D E	IFP		A		P
Ntuli D F	ANC		P		P
Ntuli S S	ANC		P		P
Nyawo C N	IFP		P		P
Phahla T M	ANC	P	P	A	A
Qulo T G	ANC		P		P
Sibiya K D	ANC	P	P	P	P
Simmadhri S	IFP		P	P	P
Sookroo M	ANC	P	P		P
Stone I A	IFP		P		P
Wanda T P	ANC		P		P
Thusi N T	IFP		P		P
Viljoen A	DA		P		P
Xulu Z Z	IFP		P		A
Zibani N T	ANC		P		P
Zikhali R M	ANC	NA	NA	P	P
Zondi G	ANC		P		P
Zondo L P	ANC		P		P
Zulu S M	ANC		P		P
Zuma S G	ANC		P		A
TRADITIONAL LEADERS					
INKOSI Khoza			P		NA
INKOSI MM Mkwanzazi			P		NA
INKOSI B Mthembu			P		P
INKOSI Z Zungul			NA		NA
NKOSI M M DUBE			A		NA



COUNCIL ATTENDANCE

COUNCILLOR		BOT	CD	INF RA	EX APP EAL	COMS	CORS	EES	MPAC	PP	RR	FS
DATE	PARTY	06-Feb	18-Feb	18-Feb	26-Feb	27-Feb	11-Feb	13-Feb	25-Feb	25-Feb	25-Feb	27-Feb
Botha C M	DA	P	NO QUORUM			NO QUORUM	NO QUORUM		P	OBS	NO QUORUM	A
Cebekhulu B	EFF											P
Cebekhulu L G	ANC			P				NA		P		P
Cele J N	ANC											NA
Cele N R	ANC								P			P
De Lange B J	DA									OBS		P
De Wet H	DA			P						P		P
Dlamini S G	ANC	P										P
Fourie L C M	DA											P
Gumede T S	IFP			A					NA	A		P
Hadebe J M	ANC											P
Joseph L S	ANC											P
Khuzwayo V N	ANC							NA				P
Khumalo R	ANC											P
Lourens M	ANC											P
Mabaso S B	ANC											P
Magubane S L	DA							P	P(OBS)			P
Mabuyakhulu J Z	IFP	P		P				NA		P		P
Makhanya N F	ANC											P
Mathe T B	ANC							P				P
Mathenjwa P M	ANC			P						P		NA
Mbatha P T	ANC											P
Mbokazi M M	ANC	P										P
Mbonambi K N	ANC											P
Mdaka M	ANC			NA						NA		P
Mjadu K	ANC			P				NA		P		P
Mkhize S G	ANC								P(OBS)			P
Mkhulisi-Khumalo C G	IFP	OBS										P
Mhlongo M G	ANC								P			P
Mpanza C N	IFP							NA				P
Mpungose M S C	ANC			P				P		P		P
Mngomezulu D E	ANC											P
Mthembu B C	ANC								P			P
Mthembu O Z	IFP	P								OBS		P
Mthembu S N	ANC											P
Mthembu S P	IFP											P
Mthethwa S P	EFF											P
Mthethwa K N	IFP							A	A			A



COUNCIL ATTENDANCE

COUNCILLOR		BOT	CD	INF RA	EX APP EAL	COMS	CORS	EES	MPAC	PP	RR	FS
DATE	PARTY	06-Feb	18-Feb	18-Feb	26-Feb	27-Feb	11-Feb	13-Feb	25-Feb	25-Feb	25-Feb	27-Feb
Mzimela S	ANC		NO QUORUM			NO QUORUM	NO QUORUM				NO QUORUM	P
Naidoo K	DA											P
Ncanana H N	ANC											A
Ndimande D J	ANC			P					A	P		P
Ndlovu M	ANC											P
Ngubane N N	EFF											P
Nkosi K E	DA	OBS						P(OBS)	P(OBS)			P
Ntanzi P M	ANC	A										A
Ntombela S F	ANC	P										P
Ntuli D E	IFP	OBS										NA
Ntuli D F	ANC											P
Ntuli S S	ANC	P										P
Nyawo C N	IFP			P								P
Phahla T M	ANC	P							P	P		A
Qulo T G	ANC											P
Sibiya K D	ANC				NA				P			P
Simmadhri S	IFP											P
Sookroo M	ANC	P							P			P
Stone I A	IFP											NA
Wanda T P	ANC			P						P		NA
Thusi N T	IFP											P
Viljoen A	DA									OBS		P
Xulu Z Z	IFP	OBS										NA
Zibani N T	ANC	P										P
Zikhali R M	ANC								P			P
Zondi G	ANC	P						A				P
Zondo L P	ANC	P						P				P
Zulu S M	ANC			A						A		P
Zuma S G	ANC											A
TRADITIONAL LEADERS												
INKOSI Khoza		NA										
INKOSI MM kwanazi												
INKOSI B Mthembu												
INKOSI Z Zungu												
INKOSI M M Dube				P						P		



COUNCIL ATTENDANCE

Councillor				COUNCIL
DATE	PARTY	CD	FS	30-Apr
Botha C M	DA	NO QUORUM	NO QUORUM	P
Cebekhulu B	EFF			P
Cebekhulu L G	ANC			P
Cele J N	ANC			P
Cele N R	ANC			P
De Lange B J	DA			P
De Wet H	DA			P
Dlamini S G	ANC			P
Fourie L C M	DA			A
Gumede T S	IFP			P
Hadebe J M	ANC			P
Joseph L S	ANC			P
Khuzwayo V N	ANC			P
Khumalo R	ANC			P
Lourens M	ANC			P
Mabaso S B	ANC			P
Magubane S L	DA			P
Mabuyakhulu J Z	IFP			P
Makhanya N F	ANC			P
Mathe T B	ANC			P
Mathenjwa P M	ANC			P
Mbatha P T	ANC			P
Mbokazi M M	ANC			P
Mbonambi K N	ANC			P
Mdaka M	ANC			P
Mjadu K	ANC			P
Mkhize S G	ANC			A
Mkhulisi-Khumalo C G	IFP			P
Mhlongo M G	ANC			P
Mpanza C N	IFP			P
Mpungose M S C	ANC			P
Mngomezulu D E	ANC			P
Mthembu B C	ANC			P
Mthembu O Z	IFP			P
Mthembu S N	ANC			P
Mthembu S P	IFP			P
Mthethwa S P	EFF			P
Mthethwa K N	IFP			P



COUNCIL ATTENDANCE

Councillor				COUNCIL
DATE	PARTY	CD	FS	30-Apr
Mzimela S	ANC			P
Naidoo K	DA			P
Ncanana H N	ANC			P
Ndimande D J	ANC			P
Ndlovu M	ANC			P
Ngubane N N	EFF			NA
Nkosi K E	DA			P
Ntanzi P M	ANC			P
Ntombela S F	ANC			P
Ntuli D E	IFP			P
Ntuli D F	ANC			P
Ntuli S S	ANC			P
Nyawo C N	IFP			P
Phahla T M	ANC			P
Qulo T G	ANC			P
Sibiya K D	ANC			P
Simmadhri S	IFP			P
Sookroo M	ANC			P
Stone I A	IFP			P
Wanda T P	ANC			NA
Thusi N T	IFP			P
Viljoen A	DA			P
Xulu Z Z	IFP			A
Zibani N T	ANC			P
Zikhali R M	ANC			P
Zondi G	ANC			P
Zondo L P	ANC			P
Zulu S M	ANC			P
Zuma S G	ANC			P
TRADITIONAL LEADERS				
INKOSI Khozal				
NKOSI MM Mkwanzazi				
INKOSI B Mthembu				
INKOSI Z Zungu				
INKOSI M M Dube				



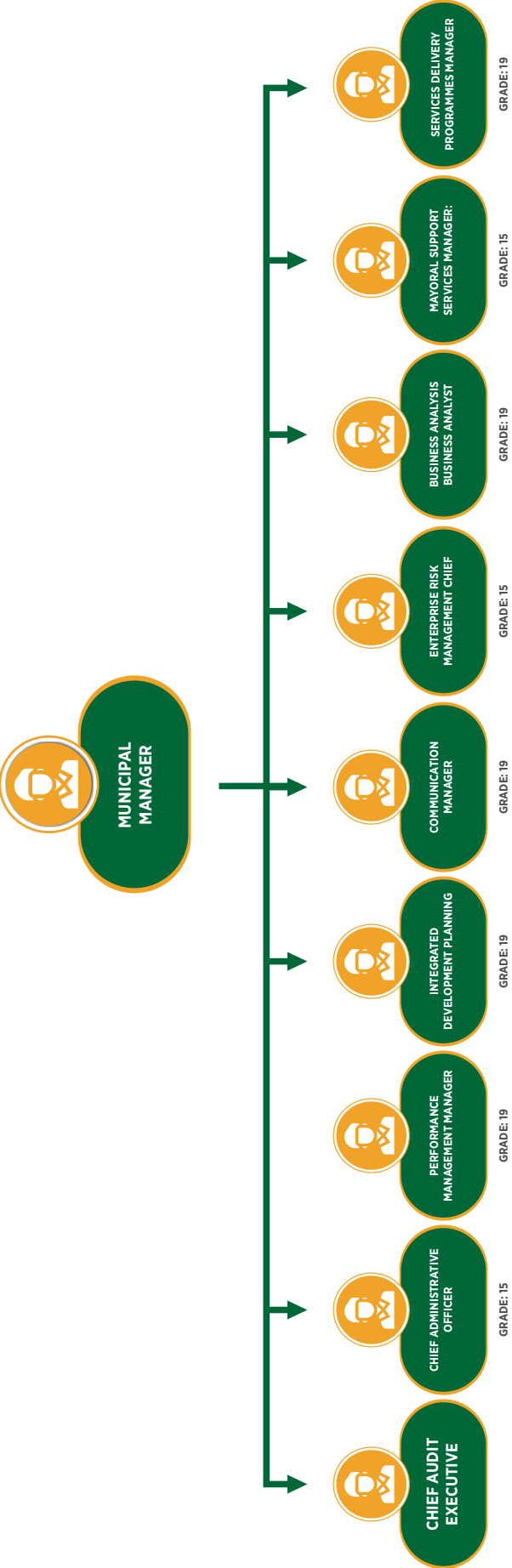
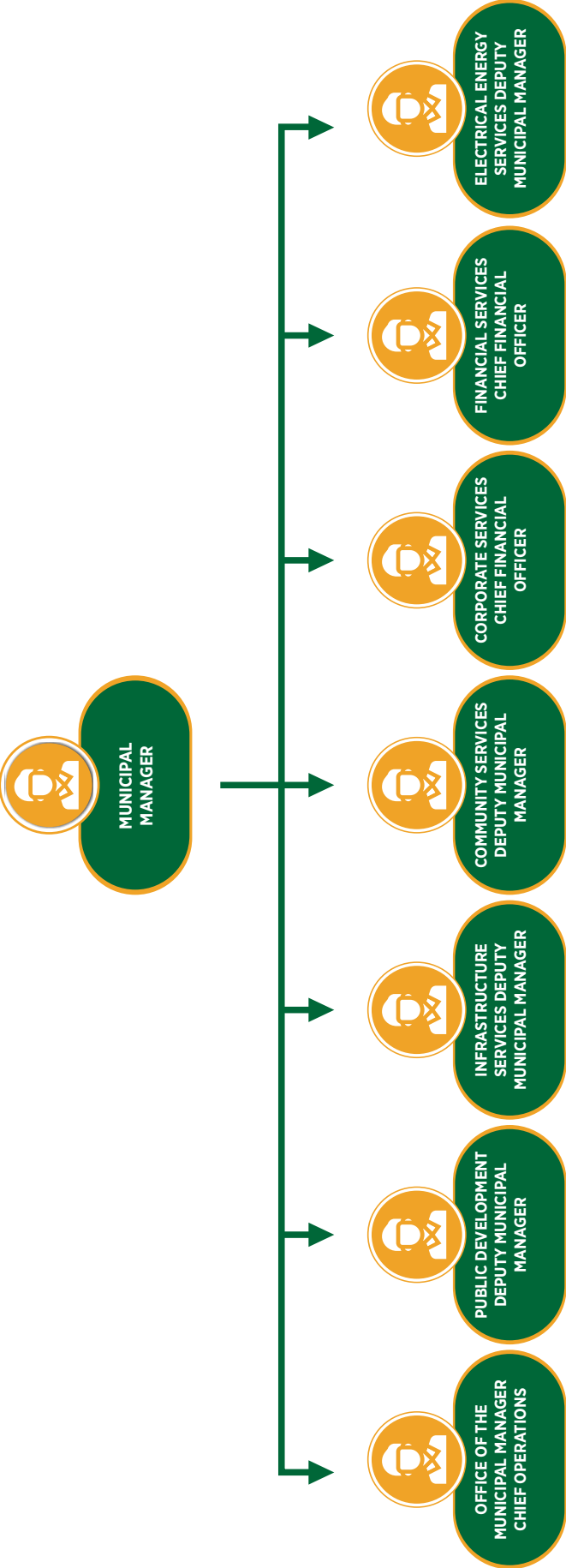
COUNCIL ATTENDANCE

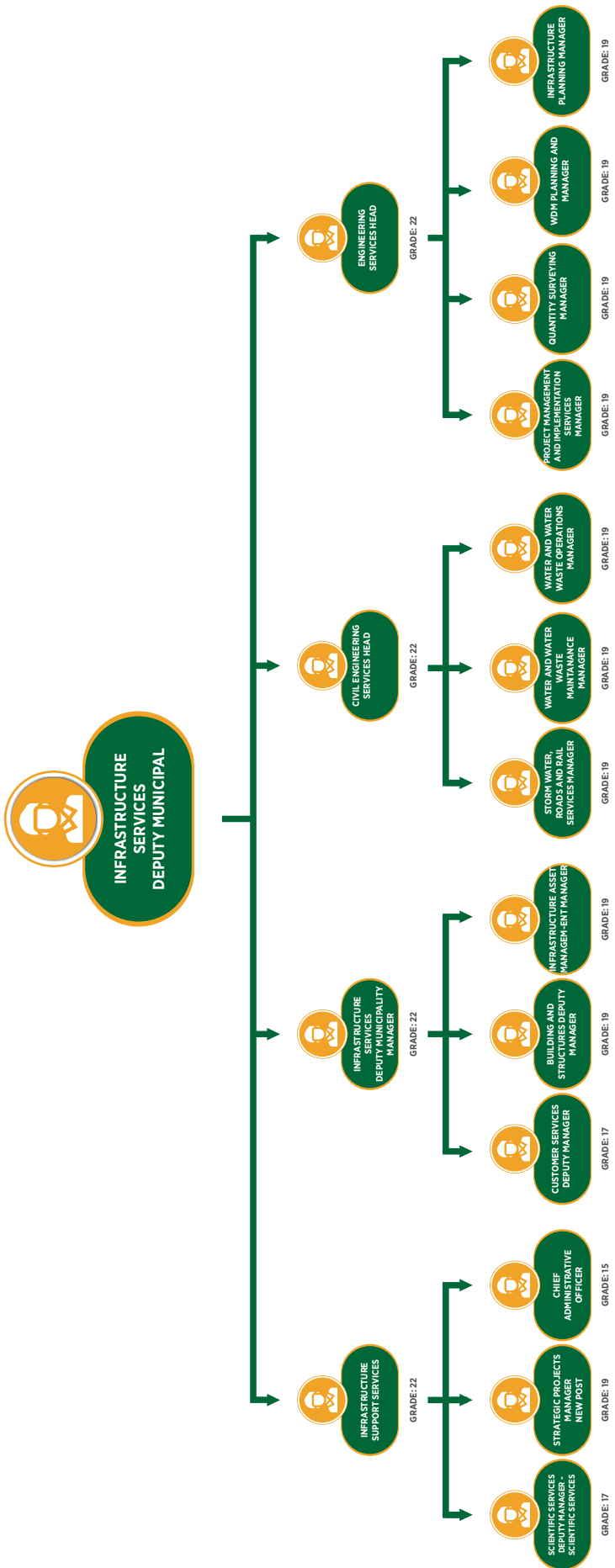
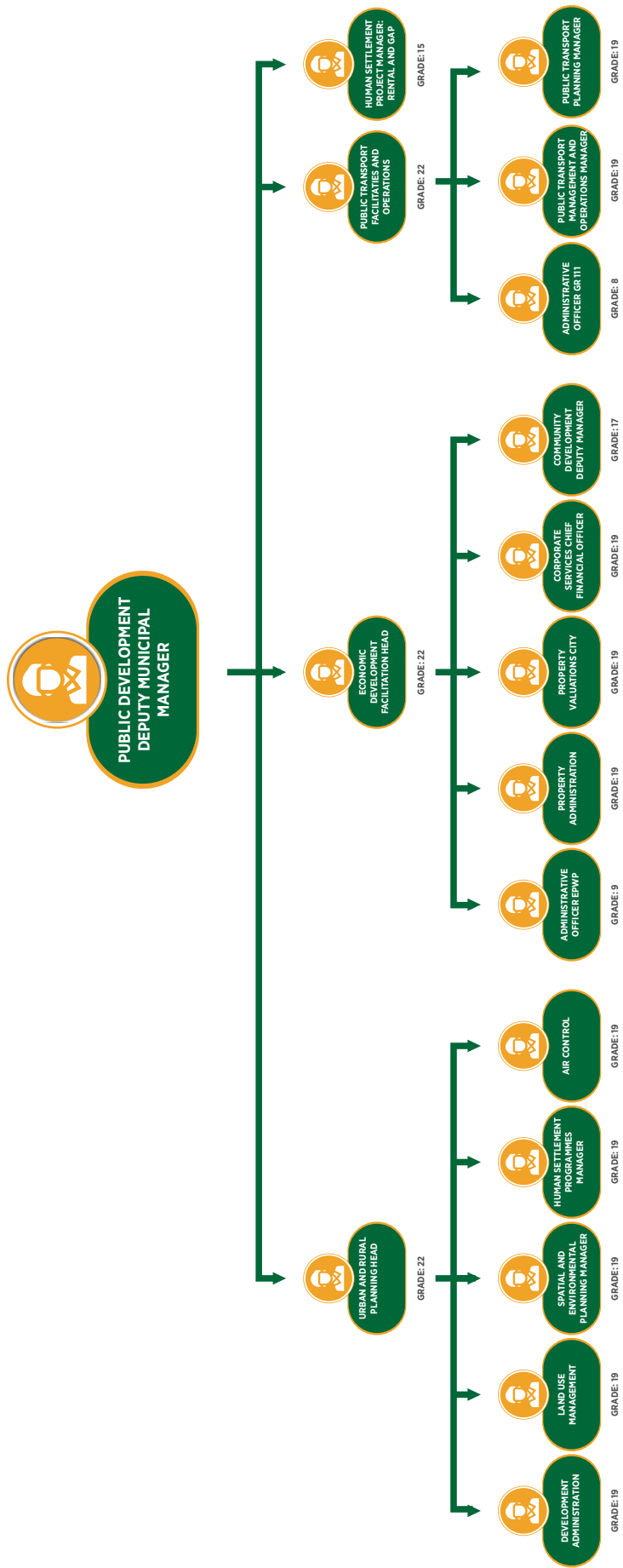
Councillor		CD	FS	EES	CS	SPEC CL	SPEC EXC	COMS	EXCO	COU NSIL
DATE	PARTY	09-Jan	23-Jan	30-Jun	11-Jun	11-Jun	11-Jun	17-Jun	24-Jun	24-Jun
Botha C M	DA	NO QUORUM		NO QUORUM	NO QUORUM	P	P	P	P	P
Cebekhulu B	EFF					P				P
Cebekhulu L G	ANC					P				P
Cele J N	ANC					NA		NA		NA
Cele N R	ANC		P			P				P
De Lange B J	DA					P				P
De Wet H	DA					A				P
Dlamini S G	ANC					A				P
Fourie L C M	DA		OBS)			P		P (OBS)	P(OBS)	P
Gumede T S	IFP		P			P				P
Hadebe J M	ANC					P				P
Joseph L S	ANC					P				NA
Khuzwayo V N	ANC					P		P		P
Khumalo R	ANC					NA		NA		P
Lourens M	ANC					A				A
Mabaso S B	ANC		P(OBS)			P		P (OBS)	P(OBS)	P
Magubane S L	DA					P				P
Mabuyakhulu J Z	IFP					P				P
Makhanya N F	ANC					P				P
Mathe T B	ANC		P			P				P
Mathenjwa P M	ANC					NA				NA
Mbatha P T	ANC		NA			A				A
Mbokazi M M	ANC					P				P
Mbonambi K N	ANC					P	P	P	P	P
Mdaka M	ANC		P(OBS)			P	P(OBS)	P(OBS)	P(OBS)	P
Mjadu K	ANC					P				A
Mkhize S G	ANC					P	P(OBS)	P (OBS)	P(OBS)	P
Mkhulisi-Khumalo C G	IFP					NA				P
Mhlongo M G	ANC		P			A	P		P	P
Mpanza C N	IFP					P				NA
Mpungose M S C	ANC					P				P
Mngomezulu D E	ANC					A		NA		NA
Mthembu B C	ANC					P	P		P	P
Mthembu O Z	IFP					P				P
Mthembu S N	ANC					P				P
Mthembu S P	IFP					P				P
Mthethwa S P	EFF					NA				P
Mthethwa K N	IFP					P	P		P	A

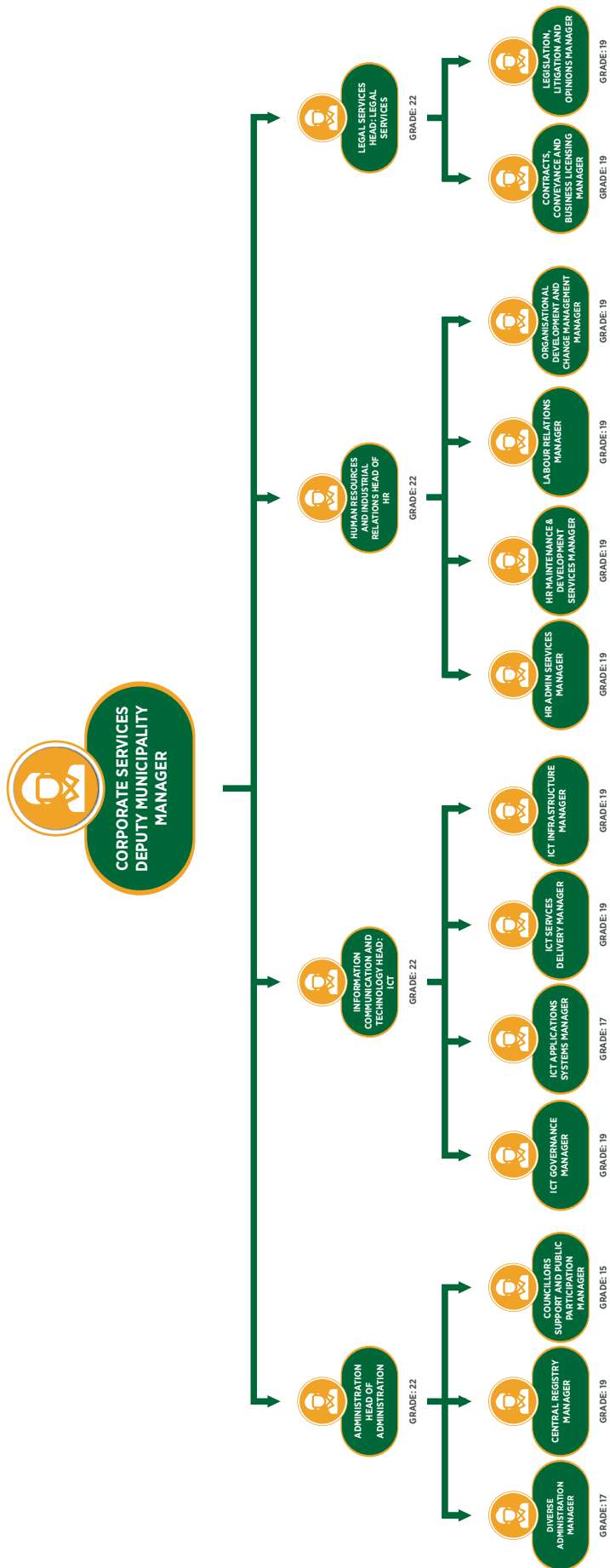
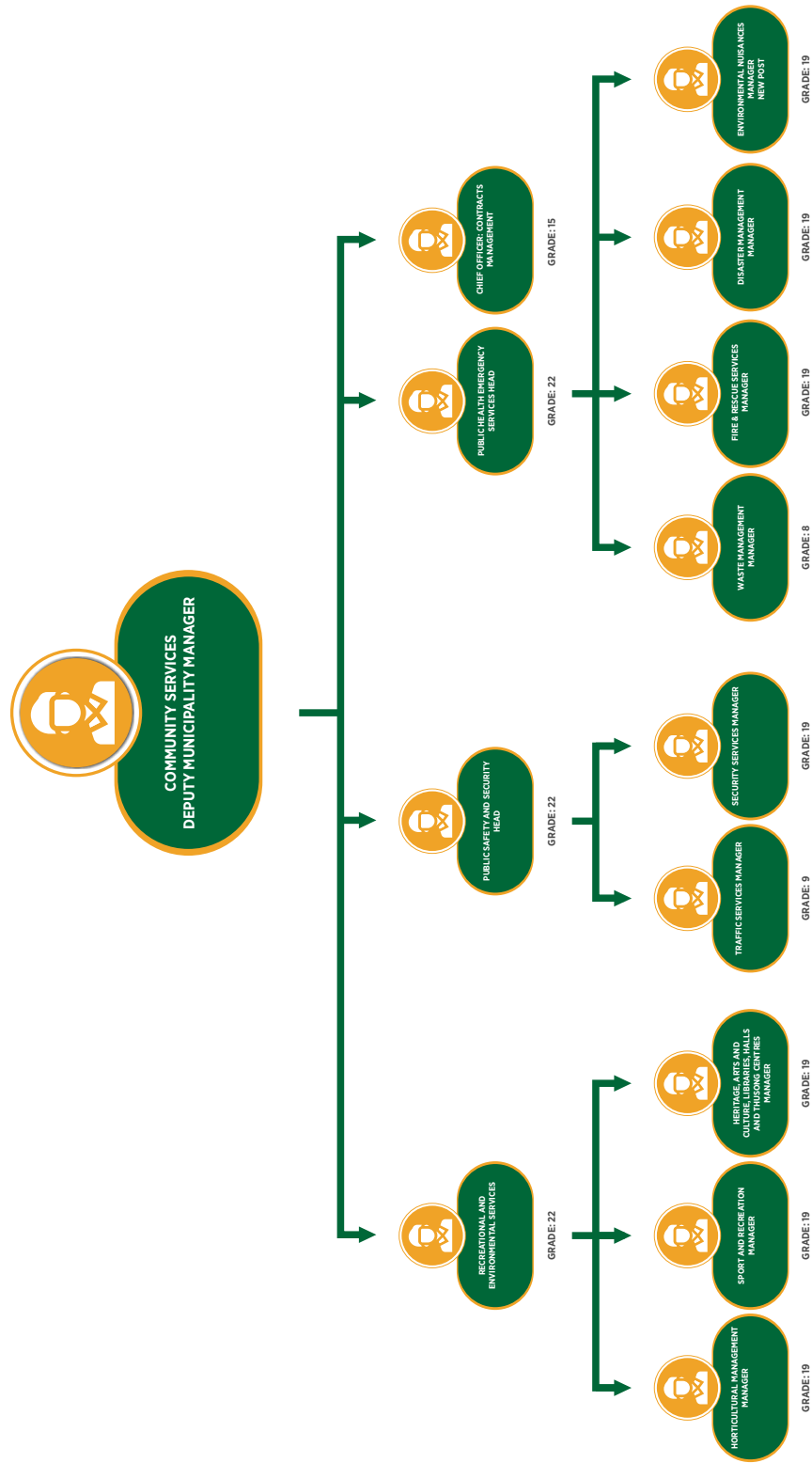


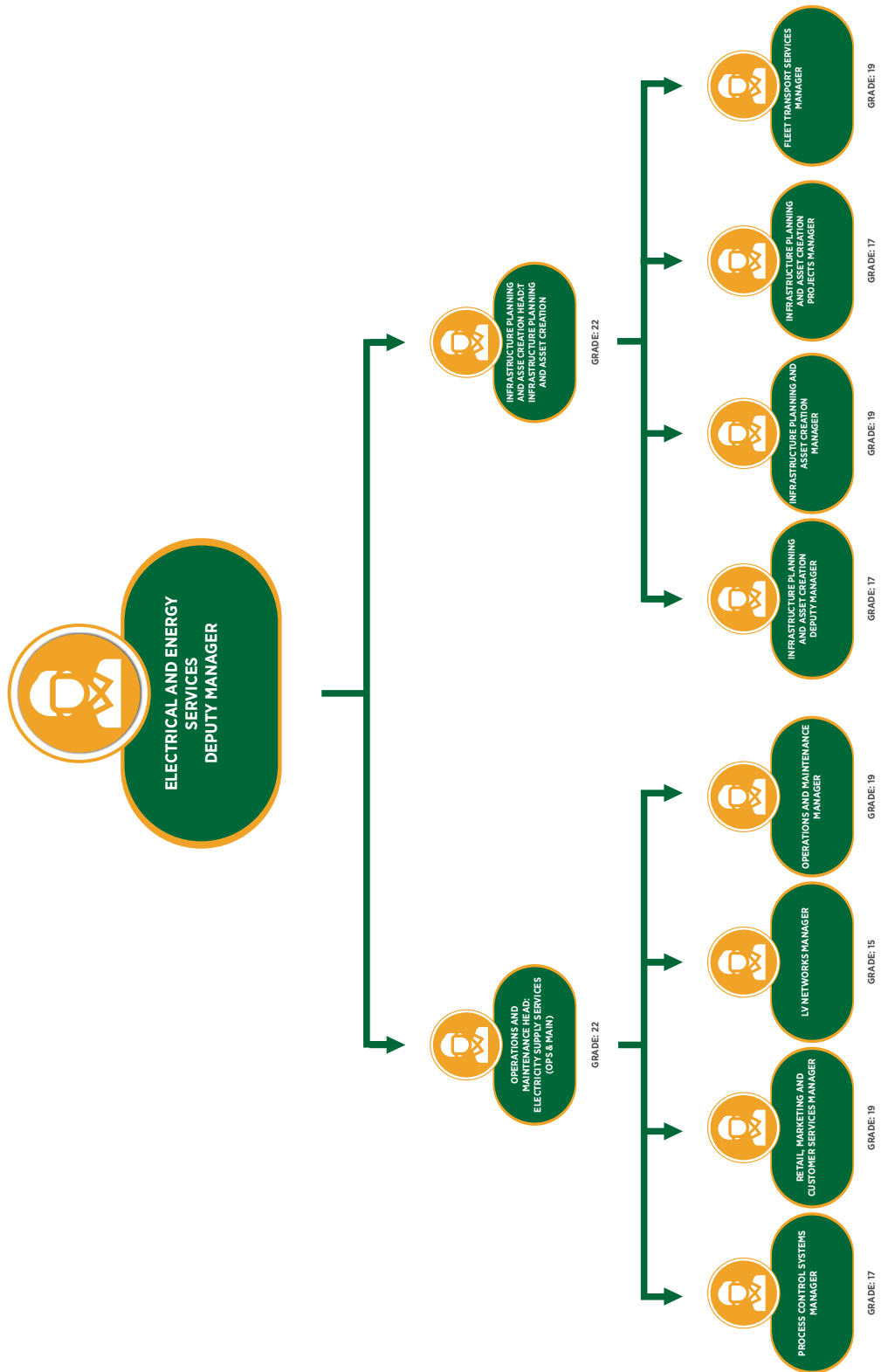
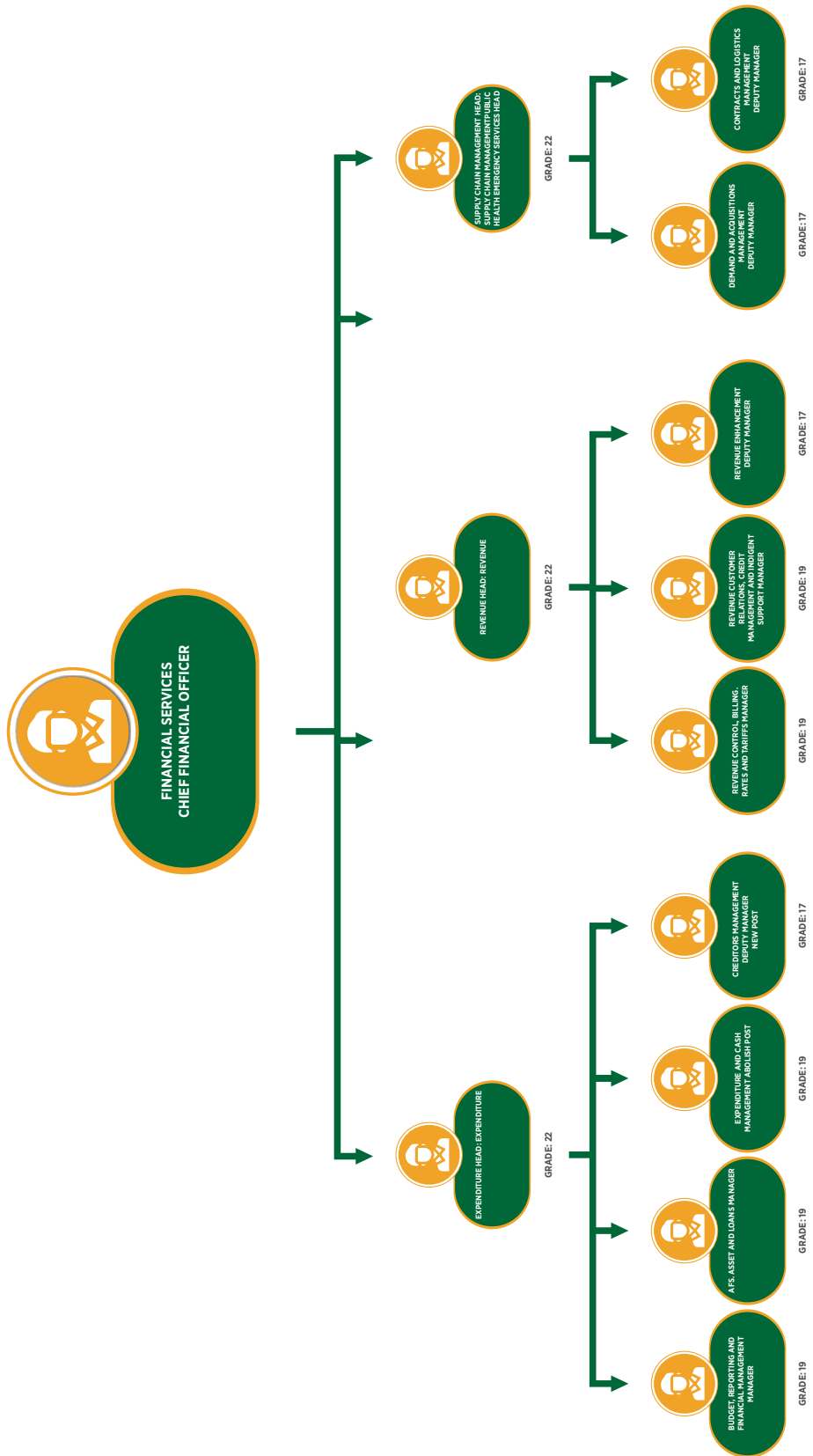
COUNCIL ATTENDANCE

Councillor		CD	FS	EES	CS	SPEC CL	SPEC EXC	COMS	EXCO	COU NSIL
DATE	PARTY	09-Jan	23-Jan	30-Jun	11-Jun	11-Jun	11-Jun	17-Jun	24-Jun	24-Jun
Mzimela S	ANC	NO QUORUM	p	NO QUORUM	NO QUORUM	P				P
Naidoo K	DA					P		P		P
Ncanana H N	ANC		p			P				P
Ndimande D J	ANC					P	P		P	P
Ndlovu M	ANC		p			A				NA
Ngubane N N	EFF					NA				A
Nkosi K E	DA		P(OBS)			P	P(OBS)	P(OBS)	P(OBS)	P
Ntanzi P M	ANC					NA	NA		NA	P
Ntombela S F	ANC					P				P
Ntuli D E	IFP					P				P
Ntuli D F	ANC					P				P
Ntuli S S	ANC					P		NA		P
Nyawo C N	IFP					P				P
Phahla T M	ANC					P	P		P	P
Qulo T G	ANC					NA		A		NA
Sibiya K D	ANC					P	P		P	P
Simmadhri S	IFP		p			P				P
Sookroo M	ANC					P	P		P	A
Stone I A	IFP					P				P
Wanda T P	ANC					P				P
Thusi N T	IFP					P		P		P
Viljoen A	DA		p			P				P
Xulu Z Z	IFP					A		P		A
Zibani N T	ANC					P				P
Zikhali R M	ANC					P	P	P	P	P
Zondi G	ANC					P				P
Zondo L P	ANC					P				NA
Zulu S M	ANC					P				P
Zuma S G	ANC		A			NA				P
TRADITIONAL LEADERS										
INKOSI Khoza										
INKOSI MM Mkwanzazi										
INKOSI B Mthembu			NA							
INKOSI Z Zungu										
INKOSI M M Dube										









APPENDIX D: FUNCTIONS OF THE MUNICIPALITY

SERVICE DELIVERY UNIT	PROGRAMME	FUNCTIONS
Office of the Municipal Manager	Internal Audit	Municipal Public Accounts
	Risk Management	Manage Risk Management framework
	Integrated Development Planning	Strategic Planning, Business Planning, City Development Strategies
	Performance Management	Organizational Performance Individual Performance Community Satisfaction
	Public Communications	Public Relations Media Liaison Website Administration
	Research, Knowledge Management and Innovation	
	Business Analysis	
Corporate Services	Mayoral Support	
	Diverse Administration Services	Secretariat Services
	Legal Support Services	Contracts, Conveyance and Business Licensing Legislation, Litigation and Opinions
	Records Management	Central Registry
Councillors	Facilities Management	Oversee satellite office
	Councilor Support and Public Participation Services	Office of the Mayor Office of the Speaker Special Programmes
Public Safety and Security Services	Fire & Rescue Services	Fire Prevention Fire Training Fire and Rescue Operations Fire and Rescue Administration
	Traffic Services	Crime Prevention Licensing (Vehicles) Traffic Operations and Administration Traffic Control Room
	Security Services	VIP Security Security Contract management
	Disaster Management	Disaster Relief
Water and Sanitation	Plant Production and Operations	Plant Availability (Water and Wastewater Treatment Plants)
		Plant Availability (Pump stations)
		Wastewater Final Effluent Quality Compliance (General Authorization March 2004 and General Standard 9225 May 1984)
		Water Treatment Final Portable Water Compliance (SANS241-2011)
	Infrastructure Maintenance	Water and Wastewater Network Reliability Program
		Planned Maintenance Program for all Pump stations
		Planned Maintenance Program for all Network Pipelines
		Planned Maintenance Program for all Water Meters
	Scientific Services	Blue and Green Incentive Based Program
		Surface Water Monitoring Program (DWA Guidelines 1996)
		Wastewater Quality Monitoring Program (General Authorization 18 March 2004 / General Standard 9225 18 may 1984)
		Water Services Bylaw Compliance Program
		Online Water Quality Monitoring Program
	Water Demand Management and Strategy	Water Loss Management Program
		Water and Wastewater Demand Management Program
		Water Services Development Plan Annual review
		Water Services Bylaws Annual review
		Water Safety and Risk Abatement Annual Review
		Bulk Water and Wastewater Master Plan Development and Review
	Customer Services	Wastewater Effluent Re-Use Program
Electricity Supply Services	Streetlights, Operations and LV Networks	Electrical Planned Maintenance
		Reticulation, Operations and Maintenance
	Operations and Maintenance	Electrical Protection
		Electrical Cable Faults
		Electrical Network Switching
		Electrical Light Current
	Electricity Retail, Marketing and Customer Services	Electricity Retail and Auditing
		Electricity Marketing and Customer Services
	Electrical Planning and Strategy Services	Electrical Planning
		System Reinforcement
		Electricity Contracts
		Asset Creation
	Process Control Systems	Planned Maintenance Program (Telemetry and Scada Systems)

SERVICE DELIVERY UNIT	PROGRAMME	FUNCTIONS
Office of the Municipal Manager		Planned Maintenance Program (Instrumentation)
		Planned Maintenance Program (Radio Engineering)
		Master Plan Development and/or Review (Process Control Systems)
	Energy Management	
Transport, Roads and Stormwater	Rural Roads Operations	Planned Rural Road Maintenance Program for Kwa Madlebe
		Planned Rural Road Maintenance Program for Kwa Dube
		Planned Rural Road Maintenance Program for Kwa Mkhwanazi
		Planned Rural Road Maintenance Program for Kwa Khoza
		Planned Maintenance Program for all Pedestrian Bridges
		Construction of New Culverts and Bridges
	Urban Roads and Railway Services	Management and Monitoring Program for all Rural Road Mining Operations
		Planned Urban Road Maintenance Program (North)
		Planned Urban Road Maintenance Program (South)
		Planned Urban Road Maintenance Program (West)
		Planned Rail Maintenance Program for all Urban Areas
		Planned Urban Road Maintenance Resealing Program for all Urban Areas
	Transport Infrastructure Planning and Strategy	Planned Urban Road Marking & Signage Program(All Areas)
		Transport Infrastructure Plan Development and/or Annual Review
		Traffic Management Studies Program (All Areas)
	Storm Water Systems , Catchment and Coastal Management	Transport Master Plan (Urban, Rural and Rail)
		Stormwater Management Bylaw Annual Review
		Stormwater Drains Planned Maintenance Program
		Catchment Management Program
	Public Transport Operations	Coastal Management Program
		Road Side Furniture Development Program
		Public Transport Integration Program
Health and Cleansing	Solid Waste Management	Public Transport Master Plan Program
		Waste Management Inland
		Waste Management Coastal
		Waste Management Administration
Engineering Support Services	Engineering Projects Management and Implementation	Electrical Projects Implementation Program
		Civil Engineering Projects Implementation Program
		Mechanical Projects Implementation Program
		Capital Project Funding Program
	Fleet Management Services	Fleet Planned Maintenance Program
		Equipment and Small Plant Planned Maintenance Program
		Vehicle Utilization and Optimization Program
		Vehicle Replacement Program
	Municipal Infrastructure Asset Management	GIS Management Program
		Integrated Infrastructure Plan Program (Development & Review)
		Maintenance Plans Program Management
		Technical Operations Centre Management Program
	Municipal Buildings and Structures	Engineering Document Management Program
		Planned Building Maintenance Program (Civils)
		Planned Building Maintenance Program (Electrical)
		Planned Building Maintenance Program (Mechanical)
		Building Construction and New Works Program
		Planned Structures Maintenance
Recreation and Environmental Services	Horticultural Management	Biodiversity (Cemeteries) and Conservation
		Operations management
	Sport & Recreation	Recreational Facilities Management
		Sport and Recreation Development
	Arts and Culture	Public Libraries
		Museum
		Community Halls and Thusong Centres
	Recreational Projects Management	
Local Economic Development	Horticultural Contracts Management	
	Community Capacity Building & Training	
	Business Support	
	Development & Support of markets	
	Economic Facilitation	
	Marketing & Tourism Development	

APPENDIX D: FUNCTIONS OF THE MUNICIPALITY

SERVICE DELIVERY UNIT	PROGRAMME	FUNCTIONS
Urban and Rural Planning	Land Use Management (LUMS)	Building Management and Control
		Planning and Development Evaluation
		Development Control, Appeals and Consent use
		Surveys, Analysis, Data, Research and GIS information
Economic Development Facilitation	Spatial and Environmental Planning	Tourism
	Development Administration	
	Human Settlement Programmes	
Public Transport Facilities and Operations Coordination	Spatial and Environmental Planning	Business Support and Markets
	Development Administration	
	Human Settlement Programmes	
Human Resource and Industrial Relations Services	HR Administration Services	HR Administration
		Recruitment, Selection and Placement
		Employment Equity
Relations Services	Personnel Maintenance and Development	OHS Risk Management
		Training, Development and Education
		Employee wellness
		Occupational Health Care
	Labour Relations Management	
Information, Communications and Technology Services	Organization Development and Change Management	Organization Development and Change Management
	ICT Governance	
	ICT Service Delivery	
	ICT Infrastructure	
Expenditure	Budget and Financial Management	Budget and Financial Control
		Annual Financial Statements, Assets, Reporting and Loans
	Budget and Financial Management	Budget and Financial Control
		Annual Financial Statements, Assets, Reporting and Loans
	Expenditure and Cash Management	Creditors Management
Revenue	Payroll and Policy Management	
	Revenue Control, Billing, Rates and Tariffs	Rates, Non-Metered Services, Cash Control
		Revenue Control, Tariff Design, Budget and Reporting
		Billing, Metered Services, System Tariff Administration and Reporting
	Revenue Enhancement	Metered Services
		Sundry Services
	Revenue Customer Relations, Credit Management and Indigent Support	Branch Management and Community Liaison
Supply Chain Management		Customer Relations and Indigent Support
	Demand and Acquisitions	
	Stores Control	
	Logistics and Supply Chain Management Risk	

APPENDIX E: WARD REPORTING AND THE FUNCTIONS OF WARD COMMITTEES

Public Participation and Councillor Support

The Constitution of the Republic of South Africa in section 152 lists the objects of local government, among them is to provide democratic and accountable government for local communities and to encourage the involvement of communities and community organisations in the matters of local government.

Pursuant to these noble objectives, as set out in the Constitution, Council has taken a deliberate decision to strengthen and intensify its public participation drive. The Corporate Services Department has a unit called Councillor Support and Public Participation. It is charged with ensuring that there is an organised and structured manner in which the municipality communicates and/or consults the community on their developmental needs, so that intervention programmes can target real community needs.

Ward Committees

As it is embedded in the Constitution for the democratic government, public participation is central in deepening democracy. Public participation is described as an open, accountable process through which individuals and groups within selected communities can exchange views and influence decision-making. It is a process of engaging people, deciding, planning and playing an active role in the development and operation of services that affect their lives. Public participation narrows the social gap between the communities and the elected representative. Communities are defined as wards and each ward has to elect a Ward Committee which is a central representative structure that links the community with Council and ensures that communities take part in the decisions in the affairs that affect their lives. To fulfil the abovementioned objective, Council has undergone a programme of electing Ward Committee members in all thirty-four (34) wards.

As part of Council's commitment to motivate ward committee members, Council has a budget of R4million for ward committee out-of-pocket expenses; ward committees received a stipend on R1 344.00 per month with an increase of 7% every financial year.

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 1

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	L G Cebekhulu	Male	Chairman	0782259347
1	Mwandla Joyful	Male	Tourism	0835184913
2	Mbatha Nomusa	Female	Education	0721771211
3	Myeni Happines	Female	Community Services	0782097060
4	Mthiyane Nkosingiphile	Male	Youth Sector	0797799355
5	Myeni Dumsani	Male	Infrastructure	0795517295
6	Khoza Vincent Melusi	Male	Safety & Security	0723848395
7	Mthethwa Dumisani	Male	Financial Services	0721842893
8	Ximba Rebbecca	Female	Health	0788307378
9	Gerson Dennis Lionel	Male	Business	0832296544
10	Mthembu Sihle Jeffrey	Male	Corporate Services	0738550737

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 2

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	C M Botha	Male	Chairman	0828395816
1	Ostreline Zane Carl	Male	Ward Secretary Meerensee (Right side of Anglers Rod)	0827329552
2	Simmadhri Shanette	Female	Corporate Services	0721771211
3	Somarie Pittendrigh Donald	Female	Technical Services / Veldenvlei	0782097060
4	Kearns Rynie	Male	Sports Club	0797799355
5	Ferreira John	Male	Meerensee (Lest side of Anglers Rod)	0795517295
6	Sedice Robin	Male	Finance (Businesses)	0721842893
7	Benjamin Angela	Male	Wildenweide	0788307378
8	Scates-Wood Bridget Anne	Female	Community Services (Community Wellbeing)	0604378980
9	De Wet Henning	Male	Waterfront and Beaches	0832296544
10	Le Roux Vanessa	Male	City Development (Tourism)	0738550737

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 3

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	De Wet Henning	Male	Chairman	0832296544
1	Meiring Vincent	Male	Transport	0824506460
2	Samshuyzen Andre	Male	Education	0832771628
3	Riekert Kobus	Male	Community Services	0833959983
4	P.Andrew Clifford	Male	Youth Sector	0844900012
5	Modise Carl	Male	Infrastructure	0847055171
6	Pillay Saloshini	Female	Financial Services	0834624958
7	Thurtell Phyllis	Female	Health	0762218931
8	Naidu Vathanaige	Female	Safety and Security	0847917200
9	Vacant			
10	Mathenjwa Khumbuzile Khonziwe	Female	Corporate Services	0723061372

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 4

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	L P Zondo	Male	Chairman	0739376316
1	Mabuyakhulu Cebile	Male	Sports and Recreation	0630165047
2	Khumalo Khethi	Male	Education	0733279387
3	Cele Thembinkosi	Male	Transport	0733279387
4	Cele Thabile L	Male	Ward Secretary and Religious	0734227255
5	Mhlongo Khulekani	Male	Community Policing Forum	0735999605
6	Dladla Cedrick	Female	Agriculture & Business	0835399360
7	Hlongwane Sifiso	Female	Traditional	0735048307
8	Chili David	Female	Infrastructure	0603647228
9	Thusi Nomvula	Female	Rates payment	0725120574
10	Msimango Nompumelelo	Female	Social Development & Disability	0833664331

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 5

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
CIlr	D F Ntuli	Male	Chairperson	0835737596
1	Sokhulu Thokozane	Male	Sports & Recreation	0787231360
2	Mtshali Thulisile I	Female	NPO	0780808497
3	Cebekhulu Thabi	Female	Disaster	0733006919
4	Mpanza Musa	Male	Safety & Security	0730554468
5	Ngcobo Nkosinomusa	Male	Ward Secretary and Health	0733886657
6	Mtetwa Nombuso	Male	Projects	0838627139
7	Khoza Nombuso	Male	Education	0767731589
8	Makombeti Thembinkosi	Female	Transport	0603098514
9	Khambule Ammelia Nomusa	Male	Education / Agriculture	0717151428
10	Vilakazi Xolani	Male	Transport	0710358786

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 6

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
CIlr	D J Ndimande	Male	Chairperson	0734798776
1	Buthelezi Mathula	Male	Peace & Stability	0789018225
2	Mkhize Dolly	Female	Secretary	0734140796
3	Mthembu Nelson Thulani	Male	Traditional Leader	0737274342
4	Mthethwa Nomusa	Female	Agricultural & Rural	0726469026
5	Mthembu Zandile	Female	Education	0717385123
6	Mthalande Khonziwe	Female	Religious	0783671352
7	Nkwanyana Bongani	Male	Sports & Youth Development	0736927334
8	Xaba Witness Sandleni	Female	Health	0721490675
9	Mdluli Nkosinathi	Male	Economic Development	0733139618
10	Mathaba Fisokwakhe	Male	Transport	0728068911
11	Msane ntombizodwa	Female	CDW	0832011542

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 7

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
CIlr	Khuzwayo V.N	Male	Chairperson	0837145218
1	Linda Maria	Female	Traditional	0604861105
2	Zibani Ncane	Female	Economic Development	0718312654
3	Banda Moses	Male	Safety & Security	0790544088
4	Myeni Siya	Male	Sports	0738081964
5	Mngomezulu Dumsile	Female	Education	0633377897
6	Mthethwa Zodumo	Female	Social Development	0730007852
7	Mpanza Alson	Male	Senior Citizenship & Disability	073 7494 351
8	Ntombizodwa Biyela	Female	Infection, Prevention, Control	072 5114 457
9	Mhlongo Philisiwe	Female	Ward Secretary and Health	074 6080 176
10	Tembe Dumisani Isaac	Male	Electricity & Road	072 0457 350

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 8

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
CIlr	T.P Wanda	Female	Chairperson	0731721369
1	Madide Khanyisile C	Female	Religious.	0769159771
2	Msomi Mary Maureen	Female	Women's.	0839683008
3	Shabalala Thembinkosi	Male	Sports and Recreation.	0833736286
4	Justice Mpungose N.A	Male	Peace and Stability	0834226295
5	Gumede V.E.B	Male	Secretary and Infrastructure	0634101387
6	Mthethwa Solomon	Male	Disability	0782187229
7	Mkhwanazi Makhosi	Female	Health	0639139218
8	Mhlongo Lungile	Female	Education	0728572973
9	Mthethwa Vusi	Male	Youth	0733579809
10	Mpanza Winnie	Female	NGO 's and CBO's	0632969219

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 9

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	E A Palmer	Male	Chairman	0834096887
1	Tholinhlanhla F Mngomezulu	Female	Health	0826811919
2	Jali Mable Khulile	Female	Social Welfare	0794555219
3	Mnguni C. Sfundo	Male	Sports & Recreation	0738503231
4	Sibiya Langelihle Ruth	Male	Agriculture	0735205744
5	Majola Bonginkosi E	Male	Housing	0735356858
6	Sukreben Kevin	Male	Safety & Security	0726862205
7	Cito Pietro Pierre	Male	Secretary	0722495324
8	Fourie Luan	Male	Housing	0795228043
9	Mchunu Seluleko	Male	Transport	0730983792
10	Ntuli Nkululeko	Male	Sports & Recreation	0783076872

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 10

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Qulo T.G	Male	Chairlady	0829650224
1	Shenge Samukelisiwe Gugulethu	Male	Sports & Recreation	0731299419
2	Bila Zandile Patricia	Female	Roads & Transport Secretary Youth, Education	0780888430
3	Dlamini Mduduzi	Male	& Profession	0730873752
4	Nsele Nkosinathi	Female	Faith Base Seat	0836566126
5	Ndlovu Ntombikayise	Female	Health, Home Affairs & DSD	0720705994
6	Mbambo Phumzile	Female	Informal Traders	0844576643
7	Mkhwanazi Hlengiwe	Male	Business Sector	0768222672
8	Mkhwanazi Thabisile	Female	Senior Citizen & Security	0723405047
9	Nene Thobekile	Male	Women Seat	0722460596
10	Madida Sfiso	Male	Water & Sanitation	0822121514
11	Mnguni Wonder	Female	CDW	0837787883

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 11

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	N.T Zibane	Female	Chairman	0839780478
1	Kubheka Patrick	Male	Traditional Affairs	0734744914
2	Zulu Nhlanhla	Male	Roads and Infrastructure	0721876833
3	Mhlongo Mduduzi	Male	Religious	0791758517
4	Mthembu Zwelihle	Male	Youth and Sports	0738725334
5	Mhlongo Sipho	Male	Safety and Security	0762956333
6	Mpanza Khululiwe	Female	Education	0837726087
7	Mangazi Zwethula	Male	Agriculture	0788492982
8	Nxumalo Samukele	Female	Social Development	0638553992
9	Nzuza Khetha	Female	Ward Secretary Health	0717836502
10	Mpunzana Jacob	Male	Water and Sanitation	0716334533
11	Zibani Nonhlanhla	Male	Community Development Worker	0832011486

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 12

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Cele J.N	Male	Chairman	0834211478
1	Dube Sonnyboy Nana	Male	Water and Sanitation	0710455182
2	Sibiya Siphamandla James	Male	Education	0786442031
3	Sibiya Mbuyiseni Thulani	Male	Ward Secretary Sports	0764527603
4	Mtshali Jabulani	Male	Housing	0710112845
5	Makhase Sipho Bhandu	Male	Infrastructure	0766476237
6	Madonsela Beatrice Phiwokuhle	Female	Welfare	0827014261
7	Dube Zodwa Goodness	Female		0838974333
8	Gazu Hlobisile Priscilla	Female	Transport	0725888545
9	Shongwe Silindile Happiness	Female	Health and Safety	0604737127
10	Mpanza Thandazile Angelica	Female	Disability	0635984318
11	Zibani Nonhlanhla	Female	CDW	0832011486

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 13

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Hadebe J.M	Female	Chairman	0835221062
1	Ntuli Martin Thathokwakhe	Male	Electricity	0738442247
2	Mpanza Khulekani	Male	Ward Secretary Youth	0733988922
3	Mdlalose Phumlani	Male	Transport	0782531666/ 0717078232
4	Hlongwane Mabanga	Male	Water and Sanitation	0781641158
5	Mthethwa Eunice	Female	Health	0736463337
6	Mtshali Mirriam	Female	Women and Disability	0786956799
7	Mbokazi Nkosinathi	Male	Traditional	0825446433
8	Ngcobo Ntombemhlophe	Female	Safety and Security	0783446527
9	Mthiyane Zamani	Male	Deputy Secretary Sports and Recreation	0731909010
10	Gumede Vusimuzi	Male	Youth	0744655389
11	Sbonelo Ndunakazi	Male	CDW	0832030038

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 14

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	S.S Ntuli	Female	Chairman	0730644263
1	Mtshali Sabelo	Male	Sports	0730416962
2	Mthembu Bhekizenzo	Male	Safety & Security	0726807217
3	Gumede Thandiwe	Female	Human Settlement	0781348358
4	Majola Zwelonke	Male	Ward Secretary Arts& Culture, Rural Sanitation	0784017269
5	Mkhize Nonhlanhla	Female	Transport, Health Social	0733878676
6	Dube Zanele	Female	Development & Women empower	0725295517
7	Mchunu Phindeshowe	Male	Waste Management	0631941839
8	Phashe Zanele	Female	Rural Roads	0785453828
9	Nxumalo Thembisile	Female	Economic Development	0781903498
10	Sibiya Siphamandla	Male	Education	0788861344

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 15

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	SG Zuma	Male	Chairman	0730974630
1	Mazibuko Thembisile	Male	Ward Secretary and Education	0744940121
2	Dube Thobile	Female	Religious	0825359906
3	Mthembu Judas	Female	Safety & Security	0724558297
4	Magagula Phillip	Female	Traditional Affairs	0722614642
5	Kubheka Lindiwe	Male	Disability	0760246896
6	Myeni Sibongakonke	Female	Transport	0724701758
7	Hadebe Boniwe	Male	Youth Development	0726388228
8	Ndlovu Sani	Female	Sports & Recreation	0720518763
9	Mthiyane Nana S	Female	Social Development	0782511315
10	Zulu Goodman K	Male	Business Sector	0738291462

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 16

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Phahla	Male	Chairman	0796050900
1	Zulu Sfiso Sibonelo	Male	Sports and Recreation	0783258563
2	Mkhwanazi Nokulunga Bridgett	Female	Education and Youth Development	0760222772
3	Zungu Sibahle Sanelisiwe	Female	Woman elderly and Orphaned	0765380875
4	Wynne Rita Pinky	Female	Ward Secretary Electricity & Roads Infrastructure	0737270869
5	Madonsela Nkosinathi Emmanuel	Male	Human Settlement & Sanitation	0839456936
6	Gumede Nonhlanhla	Female	Environmental Services	0721742010
			Social Development, Health &	0814080064-
				0737206161
7	Mncube Vuyisile Cycology	Male	Home Affairs	0832041512/
8	Cele Philapedia Lungile	Female	Disability & Religious Forum	0761491302
9	Mncwango Gugu	Female	Water	0839233321
10	Khuzwayo Zamani	Male	Safety & Security	0732127181

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 17

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Zondi G	Male	Chairman	0734240193
1	Sbonelo Mhlongo	Male	Youth	0781204857
2	Dlamini Phakade	Male		0795597430
3	Dinga Zikhali	Male	Disability	0826280666
4	Visagie Gerlie	Female		0732065234
5	Nkosingiphile Ngema	Female	Religious	0724582875
6	Manase Mpanza	Male	Social & Welfare	0832087891
7	Bright Gumede	Male	Transport & Sport	0829302129/0781297627
8	Ntombifuthi Madide	Female	Ward Secretary and Health	0836616437
9	Nombuso Thetiso	Female	Woman & Child	0768974781
10	R.B Yimba	Male	Safety & Security	0786677240

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 18

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Mjadu Khulekani	Male	Chairman	0820445405
1	Ncanana Nontobeko	Female	Business Forum	0720447166
2	Dumisa Siphesihle Hloniphile P	Female	Education	0799451401
3	Mhlongo Nozipho Smangele	Female	Transport	0731822333
4	Ntshangase Makhosi	Female	Agriculture	0839759154
5	Sikhakhane Londiwe Portia	Female	Health	0818391613
6	Sithole Thokozani	Male	Traditional Affairs	0606365050
7	Mnguni Sipiwe	Male	Safe and Security	0832532348
8	Buthelezi Muziwakhe	Male	Human Settlement	0721163029
9	Mkhwanazi Elvis Thabani	Male	Sports	0747631707
10	Mthethwa Sbonelo P	Male	Infrastructure	0633745843

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 19

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Zulu S.M	Male	Chairman	0787531095
1	Phiwa Buthelezi	Male	Secretary and Traditional	0729527184
2	Mtshali Bonisiwe Virginia	Male	Disability	0732256180
3	Jabu P Fihlela	Female	Women & Children	0630843943
4	Ngema Prudence	Female	Education	0647349176
5	Thusi Lwazilwemkosi B	Female	Welfare	0633601681
6	Mthembeni Mpanza	Male	Infrastructure	0728689360
7	Khulekani Mtshali	Male	Peace & Stability	0785441612
8	Smangele Ntenga	Female	Religious	0731883356
9	Thandi C Ntsele	Female	Health	0733355490
10	Mahlangu Thembinkosi P	Male	Sports	0631739520

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 20

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Khumalo Rhoda	Female	Chairperson	0715986571
1	Mthethwa Sabathile	Female	Disability	0710080866
2	Ngobese Zibuyisile Frieda	Female	Health and Traditional	0791512595
3	Dube Bongiwe	Female	Women and Children	0739094515
4	Calane Thamsanqa	Male	Education	0723621889
5	Myeni Thembinkosi Sakhile	Male	Infrastructure	0606414145
6	Ndlovu Vela	Male	Senior Citizens and Agriculture	0790866779
7	Zikhali Bonakele	Female	Transport and Ward Secretary	0736329269
8	Mabanga Andries Mdu	Male	Youth / Recr & Safety	0790454849
9	Mbuyisa Walter	Male	Welfare and Media	0769759050
10	Sithole Nelisiwe	Female	Education and Religious	0824206219

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 21

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Mthembu S.N	Male	Chairman	0825830163
1	Nkosi Alfred Thengamehlo	Male	Safety & Security	0710786227
2	Mngomezulu Senzo Wiseman	Male	Health	0814367966
3	Mchunu Siyabonga	Male	Sports & Recreation	0738448568/0608847714
4	Dludla Mafika Sibusiso	Male	Agriculture	0723822743
5	Mfusi Zanele Lerato	Female	Ward Secretary and Education	0710845348
6	Mncube Sthembiso	Male	Transport	0730509189
7	Zulu Phumulani Sibusiso	Male	Disability	0726895514/0818554351
8	Xulu Siyabonga Hopewell	Male	Traditional Healers	0835146866
9	Mzila Nomvula Siphumelele	Female	Youth	0738434927
10	Sabelisiwe Phiri	Female	Religious	0791111151

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 22

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	Ncanana H.N	Male	Chairman	0823430652
1	Khoza Hlengiwe Voice	Female	Traditional Affairs	0820816219
2	Mthembu Rejoice Dududzile	Female	Secretary Roads and Transport	0738933010
3	Mthethwa Peter Michael	Male	Agriculture & Informal Trading	0797167521
4	Mthiyane Nokuthula Ntombenhle	Female	Senior Citizen & Disability	0712279729
5	Mbuyazi Sandile Goodenough	Male	Housing	0656569376
6	Hlubi Sonto	Female	Sport & Recreation	0725303043
7	Sikhakhane Sandile	Male	Youth & Education	0834864252
8	Dube Thokozani Bhongoza	Male	Water & Sanitation	0739565420
9	Mhlongo Sibusiso	Male	Business Sector	0712114600
10	Makhathini Phumlani	Male	Health	0832438111

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 23

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	B J de Lange	Male	Chairperson	0833217844
1	Mbuyazi Phakamani	Male	Zidedele Village	0767915326
2	Masondo Kwandile Praisewell	Male	Zidedele Village	0621880460
3	Hlabisa Lindokuhle Siboniso	Male	Central Business Area	0768203628
4	Mdletshe Nompilo Thuli	Female	Youth and Farms	0734567274
5	Mnguni Sindi Sibongile	Female	Heuwelland School	0722543398
6	Msezane Musawenkosi Johannes	Male	eMpangeni Prep School	0734253821
7	Mkhwanazi Senzo	Male	eMpangeni Prep School	0833779374
8	Tlou Sipho Dan	Male	Nyala Park Area	0728085854
9	Zondi Ngcebo	Male	Heuwelland School	0714853383
10	Mngomezulu Mandla	Male	Noordgesig Area	0835240233

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 24

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Dlamini S.G	Male	Chairman	0718312206
1	Msweli Ayanda Zethu	Female	Youth Development	0787597269
2	Mbatha Zithulele James	Male	Peace & Stability	0834899276
3	Nyawo Nkosini	Male	Infrastructure	0767015273
4	Zulu Thokozani Mandlenkosi	Male	Senior Citizens	0782036580
5	Gwala Sikhumbuzo Aubrey	Male	Ward Secretary and Businesses	0604802093
6	Lawana Mxolisi Micheal	Male	Education	0824132167/0814013361
7	Khumalo Vusimuzi	Male	Disability	0720173310
8	Buthelezi Ntombikhona	Female	Agriculture and Forestry	0734869827
9	Zungu Bhekizenzo	Male	Social Development	0769828696
10	Khumalo Dolly Bianca	Female	Health	0717054760

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 25

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Mathe T.B	Male	Chairman	0838722535
1	Zwane David	Male	Sports & Recreation	0832406909
2	Makhathini Thembinkosi	Male	Traditional & Infrastructure	0833429694
3	Ntuli Siphamandla	Male	Youth	0737962447
4	Xulu Nonhlanhla	Female	Social Development	0766649931
5	Khumalo Siphamandla	Male	Religious	0794288566
6	Mbili Sindisiwe	Female	Woman & Children	0733665439
7	Shange Xolani	Male	Health & Education	0785573993
8	Mkhwanazi Senzo	Male	Safety & security	0736239923
9	Sithole Sibusiso	Male	Road & Transport	0849491163
10	Manqele Mbongeni	Male	Agriculture	0794519963

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 26

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	L.S Joseph	Male	Chairman	0823078262
1	Stainbank Phillip	Male	Housing & Development	0790442533
2	Mkhwanazi Siyabonga	Male	All	0725069866
3	Nzuza Sibusiso	Male	Sports & Recreation	0837315430
4	Ngcobo Phumelele P	Female	Social Welfare	0733076561
5	Vilakazi Zonke P	Female	Safety & Security	0737294587/0629837649
6	Ntuli Thenjiwe	Female	Water & Sanitation	0793689886
7	Christian Yenkiah	Male	Social Welfare	0824668567
8	Pillay Krish	Male	Water & Sanitation	0840908433
9	Vacant			
10	Ashraff Shaik	Male	Safety & Security	0626529529

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 27

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	Mzimela Simphiwe	Male	Chairman	0721221019
1	Dhlokhlo Celumusa Bayede	Male	Sports & Recreation	0737821537
2	Gumede Nomthandazo Promise	Female	Water & Sanitation	0723539091
3	Mthiyane Sithembiso	Male	Home Affairs	0839822383
4	Mtshali Mthobisi Senzosenkosi	Male	Education	0710825186
5	Mofokeng Zandile Kotsho	Female	Transport	0835714106
6	Madela Zinhle Snenhlanhla	Female	Secretary and Health	0737231524
7	Mtshali Thulani Arthur	Male	Safety & Security	0735143699
8	Mhlongo Dumisani Nhlanhla	Male	Agriculture Social	0833557622
9	Mnyandu Thulani	Male	Development	0658718159
10	Mbatha Sakhile Cyril	Male	Infrastructure	0782423932

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 28

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	P M Ntanzi	Male	Chairperson	0835243685
1	Majola Zanele Zithobile	Female	Health	0717056398
2	Kumalo Muziwakhe Zamokwakhe	Male	Sports	0828181368
3	Zulu Michael Mandla	Male	Education	0732319953
4	Mtembu December Getson	Male	Agriculture	0822174009
5	Mafuleka Dominic David	Male	Coordinator of all portfolios	0795958979
6	Myeni Doreen	Female	Social Development & Housing	0734683962
7	Madida Henry Mandla	Male	Safety Liaison Committee	0603390976
8	Zondi Nozipho	Female	Women Development	0735847296
9	Khoza Goodman Sibusiso	Male	Transport	0829778856
10	Zikhali Nhlonipho Nelisa	Male	Youth Development	0781506504

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 29

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	Prince Mthunzi Mathenjwa	Male	Chairman	073 264 8101
1	Mbokaz I Muzikayise Abednigo	Male	Youth Sports	0769275628
2	Vacant			
3	Mngomezulu Nkosinathi Simiso	Male	Infrastructure	0733316111
4	Dube Zakhona	Female	Health	0713515949
5	Sibiya Sidudla Thandazile	Female	Agriculture	0796254965
6	Zuilu Mandlenkosi Vincent	Male	Safety & Security	0839859860
7	Mkhonza Bonginhlaha	Male	Social Development	0724479902
8	Gumede N Busisiwe	Female	Secretary	0828430237
9	Mhlongo Belina Cingeni	Female	Senior Citizen, Woman and children	0721436367
10	Gumede LS	Male	Transport	0739563836

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 30

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	Mpungose M S C	Male	Chairman	0721152350
1	Mkhwanazi Prudence Ntombi	Female	Agriculture	0710536646
2	Gumede Thandeka	Female	0716631701	0716631701
3	Nsele Ntombikayise Thulisiwe		Traditional Affairs	0712230949
4	Ngwenya Simangele Nombuso	Female	Sports & Recreation	0822144805
5	Ndlamlenze Nondumiso Sindisiwe	Female	Ward Secretary and Safety & Security	0731398316
6	Ndlovu Xolani	Male	Rural Development	0765786758
7	Nene Richard Phakamani	Male	Transport	0731622809
8	Mdletshe Spongile	Female	Health	0730530264
9	Zungu Lindani	Male	Secretary/Housing	0634997116
10	Ngcamu Nonkululeko	Female		0760848698

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 31

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	SF Ntombela	Male	Chairman	072 524 5575
1	Manqele Bongani Nomduya	Male	Safety and Security	079 039 7432
2	Ntshangase Bhekisisa Sbongiseni	Male	Sports, Youth	072 978 7272
3	Ngobese Simangaliso	Male	Water	060 954 3885
4	Dlamini Vumile Maureen	Female	Ward Secretary and Health	076 425 8819
5	Zungu Thandazile	Female	Deputy Secretary Home Affairs	079 591 7795
6	Mthembu Ncamsile Hlengiwe	Female	Electricity	079 925 0602
7	Mdlalose Wonderboy	Male	Agriculture	072 779 5300
8	Mthembu Themba Derrick	Male	Traditional Affairs, Roads & Transport	079 663 9037
9	Manqele Vusumuzi	Male	Education	073 636 6818
10	Magwaza Thembinkosi	Male	Housing	073 392 5510

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 32

	NAME	GENDER	PORTFOLIO/SECTOR	CONTAT NUMBER
Cllr	M Ndlovu	Male	Chairman	0767814751
1	Mtshali Sthabiso	Male	Infrastructure	0711944589
2	Mchunu H.B	Male	Safety and Security	0799482206
3	Mthembu Funukwazi	Male	Ward Secretary and Roads	0734368772
4	Xulu Nomfundo	Female	Health	0832380308
5	Nxumalo Mphiliseni	Male	Education	0712762047
6	Cebekhulu P.N.T	Male	Sports and Recreation	0781303406
7	Sthole Bongani	Male	Agriculture	0736739337
8	Ngwane Cebile Marcia	Female	Disability	0768033594
9	Mthembui Sipho	Male	Traditional Affairs	0767769164
10	Zungu Sinenhlanhla	Female	Youth	0604787122

APPENDIX F: WARD INFORMATION

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 33

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	Xulu Z.Z	Male	Chairman	0722807976
1	Makhaza Bheki Sibusiso	Male	Tourism	0738802302
2	Biyela Mhlonipheni Emmanuel	Male	Transport	0720317891
3	Ntombela Zandile Nobuhle	Female	Secretary and Education	0715292591
4	Msimango Goodwill	Male	Education	0731298273
5	Mbuyazi Bonginhlanhla	Male	Traditional	0712470435
6	Biyela Mphiweni Vusi	Male	Sports & Recreation	0790189990
7	Zungu Mbali Nokuthula	Female	Community Services	0792669561/0717844504
8	Ziqubu Norman Thulubheke	Male	Water & Sanitation	0796808866
9	Mtshali Vela	Male	Business Economics	0767937953
10	Zungu Ernest	Male	Religious	0724556663

CITY OF UMHLATHUZE WARD COMMITTEE MEMBERS ATTENDANCE REGISTER WARD 34

	NAME	GENDER	PORTFOLIO/SECTOR	CONTACT NUMBER
Cllr	Makhanya	Male	Chairperson	0833566613
1	Nxumalo Lungile	Female	Health	0725967850
2	Mdletshe Lethukuthula	Female	Youth	0785523055
3	Khumalo Phwayinkosi Mboneni	Male	Sports and Recreation	0844276163
4	Mkhwanazi Simphiwe	Female	Welfare	0727163572
5	Manqele Mimy Theresa	Female	Housing	0713753998
6	Ebbie Siphiwe Mthembu	Female	Traditional Affairs	0826226636
7	Sphiwe Manqele	Female	Senior Citizen Disability	0736374756
8	Brenda S Mthembu	Female	Ward Secretary and Safety and Security	0719258029
9	Ramsamy Appah	Male	Agriculture	0837911687
10	Zikhali Angel	Female	Education	0793470365

APPENDIX G: RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE
REPORT TO uMHLATHUZE CITY COUNCIL

Author : Hopewell Mpungose
Designaation: Chairperson of the Audit Committee
Attention : The Honourable Speaker - uMhlathuze City Council

CONFIDENTIAL/FOR CONSIDERATION
SUBJECT: AUDIT COMMITTEE REPORT FOR THE YEAR ENDED 30 JUNE 2020
DATE: 21 September 2020

1. LEGISLATIVE REQUIREMENTS

The purpose of this report is to communicate to the Council the audit committee's progress to date in carrying out its oversight responsibilities in terms of section 166 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003, as amended) (MFMA), read with circular 65 published by the National Treasury for the year ended 30 June 2019.

The MFMA obliges every municipality to establish an independent audit committee, which must advise the municipal Council, political office-bearers, accounting officer and management staff of the municipality as well as the accounting officer and the management staff of the municipal entity, on matters relating to internal financial controls and internal audits, risk management, accounting policies, the adequacy, reliability and accuracy of financial reporting and information, performance management, effective governance, compliance with the MFMA, the annual Division of Revenue Act (DoRA) and any other applicable legislation, and any other issues referred to it by the municipality. The audit committee is governed by formal terms of reference, which are regularly reviewed and approved by the Council. The committee is pleased to present its report for the financial year ended 30 June 2020.

2. Audit committee members and attendance

The audit committee was established in accordance with section 166 of the MFMA read with MFMA Circular 65 issued by the National Treasury.

The audit committee charter requires that the audit committee comprises a maximum of four (4) members, of whom the majority must not be in the employ of the municipality or municipal entity. The audit committee comprises four (4) members, including the Chairperson. In terms of section 166(4)(b) of the MFMA, the audit committee must meet at least four (4) times a year. During the financial year ended 30 June 2020, the audit committee met on five (5) occasions as follows:

- 29 July 2019
- 29 August 2019
- 09 December 2019
- 19 March 2019
- 26 May 2020

The members of the audit committee held meetings with the municipal manager as the accounting officer, senior management of the municipality, the internal audit function and the external auditors, collectively and individually, on matters related to governance, internal control and risk in the municipality, throughout the reporting period. REPORT TO uMHLATHUZE CITY COUNCIL

The committee also submitted its reports to the honourable mayor and the executive committee of the Council to report on governance, internal control, risk, performance and financial information and other relevant matters concerning the municipality.

NAME	DATE APPOINTED	MEETINGS HELD	MEETING ATTENDED
Mr H Mpungose (Chairperson)	01 February 2019	5	5
Ms K Sewnarain	01 February 2019	5	1 (Note 1)
Dr N.J Ndlovu	01 February 2019	5	5
Ms N.H Thungo	01 February 2019	5	5

Note 1: Ms K Sewnarain resigned with effect from 01 January 2020

3. Audit committee’s responsibility

The audit committee has complied with its responsibilities arising from section 166 of the MFMA read with MFMA Circular 65, and reports that it operated in terms of the audit committee charter read in conjunction with the internal audit charter.

4. Effectiveness of internal control

The Audit Committee acknowledges management’s efforts to strengthen internal controls within the municipality. Due to the strategic importance of, and investment in, the modernisation of information and communication technology (ICT) in the municipality, the Audit Committee has considered internal audit reports on the ICT controls during the year under review. The Audit Committee remains concerned that not all ICT exceptions regarding implementation of the new system identified during the previous financial period have been addressed. To this end, The Executive Management Committee led by the Accounting Officer meet on a regular basis with the Internal Audit Unit with the aim of resolving outstanding ICT audit findings. Further-more the Accounting Officer has given the Audit Committee assurance that outstanding internal audit findings are discussed and closely monitored by Executive Management Committee on a weekly basis.

5. The quality of monthly and quarterly reports submitted in terms of the MFMA and DORA

The audit committee is satisfied with the content and quality of monthly and quarterly reports prepared and issued during the year under review in compliance with the statutory framework. The finance committee of the municipality reviews these reports on quarterly basis and engage with management to remedy shortcomings, especially on reports relating to performance against predetermined objectives. Further-more these reports are submitted to the audit committee for noting.

No exceptions have come to the attention of the audit committee regarding the reports issued to National Treasury and the Transferring Officer in terms of the Division of Revenue Act and is comfortable that the Municipality is meeting its obligation in terms of DORA and has recognised revenue to the extent that conditions have been met.

6. INTERNAL AUDIT FUNCTION

The accounting officer is obliged, in terms of section 165 of the MFMA, to ensure that the entity has a system of internal audit under the control and direction of the audit committee. The audit committee is satisfied that the internal audit function has properly discharged its functions and responsibilities during the year under review.

The internal audit capacity has been enhanced through co-sourcing parts of the internal audit function to independent external service providers.

The Audit Committee supports the direction that the internal audit function is adopting in providing the necessary skills and agility required for the function to respond quickly and effectively to the demands for internal audit across the municipality.

The recent appointment of the panel with specialist ICT auditors is a welcome development in light of the need for expertise in the auditing of automated systems and the development and maintenance of a system.

In terms of the risk-based audit plan approved by the Audit Committee, the internal audit function performed forty (40) of the forty-two (42) planned engagements, of the remaining two (2), one (1) is in progress and the last one will not be performed since no bonuses were paid in 2018/19.

The internal audit function found that the control environment as a whole was effective, however, some control weaknesses were identified in certain areas and recommendations were made for improvement.

The Audit Committee is satisfied that the internal audit function maintains an effective internal quality assurance and programme that covers all aspects of the internal audit activity.

7. Risk management function

The Audit Committee is responsible for the oversight of the risk management function. The committee has reviewed the risk register and the reports from the risk committee and is satisfied with the maturity of the risk management process.

8. Evaluation of the finance function

The Audit Committee is satisfied with the municipality’s finance function during the year under review.

9. Performance Management

The municipality has a separate committee which is responsible for the Performance Management.

To ensure that this committee understands the requirements of the Audit Committee, a member of the Audit Committee serves as a member of the Performance Management Committee. The performance reports of the municipality are submitted to the Audit Committee for review. In performing these reviews, the Audit Committee focuses on the following:

- Review and comment on compliance with statutory requirements and performance management best practices and standards.
- Review and comment on the alignment of the integrated development plan, budget, service delivery and budget implementation plan and Performance agreements.
- Review and comment on the relevance of indicators to ensure that they are measurable and relate to services performed by the municipality and its entities.
- Review of compliance with in-year reporting requirements.
- Review of the quarterly performance reports submitted by the internal audit function.
- Review and comment on the municipality’s performance management system and making recommendations for its improvement.

With the exception of issues identified by the Internal Audit Unit, the Audit Committee is satisfied that the quarterly performance reports have been prepared in terms of the MFMA, MSA and the related Regulations.

10. Fraud and irregular activities

During the period under review, no forensic investigations were performed internally and no other reports were submitted to the Audit Committee for consideration, however the work of the internal audit is planned in such a manner that fruitless and wasteful expenditure, irregular expenditure is identified.

The Audit Committee has noted the findings and the conclusion of the Internal Audit Unit on the irregular expenditure as a result of non-compliance with SCM regulations.

The committee is confident that given the effectiveness of the controls in place the recurrence of this exception will be prevented.

11. Evaluation of the annual financial statements

The Audit Committee is responsible for reviewing the annual financial statements of the municipality and focuses on the following:

- Significant financial reporting judgements and estimates contained in the annual financial statements.
- Clarity and completeness of disclosures and whether disclosures made have been set properly in context.
- Quality and acceptability of, and any changes in, accounting policies and practices.
- Compliance with accounting standards and legal requirements.
- Significant adjustments and/or unadjusted differences resulting from the audit.
- Reflection of unusual circumstances or events and management’s explanation for the accounting treatment adopted.
- Reasons for major year-on-year fluctuations.
- Asset valuations and revaluations.
- Calculation and levels of general and specific provisions.
- Write-offs and reserve transfers.
- The basis for the going concern assumption, including any financial sustainability risks and issues.

Except for the matters reported by the internal and external auditors in their reports, the Audit Committee is of the opinion that in all material respects, the annual financial statements were prepared in terms of GRAP and the MFMA.

12. External auditor’s report

The external audit function performed by the Auditor General South Africa is independent of the Municipality. The Audit Committee confirms that throughout the audit process it has been adequately appraised of the issues that have given rise to the audit opinion. The Auditor General presented and discussed their report with the management and the Audit Committee to ensure that there are no unresolved issues prior to the finalization of their report.

The Audit Committee accepts the conclusion and audit opinion of the external auditors on the annual financial statements of the municipality. The committee recommends that the audited financial statements read together with the report of the external auditors be accepted.

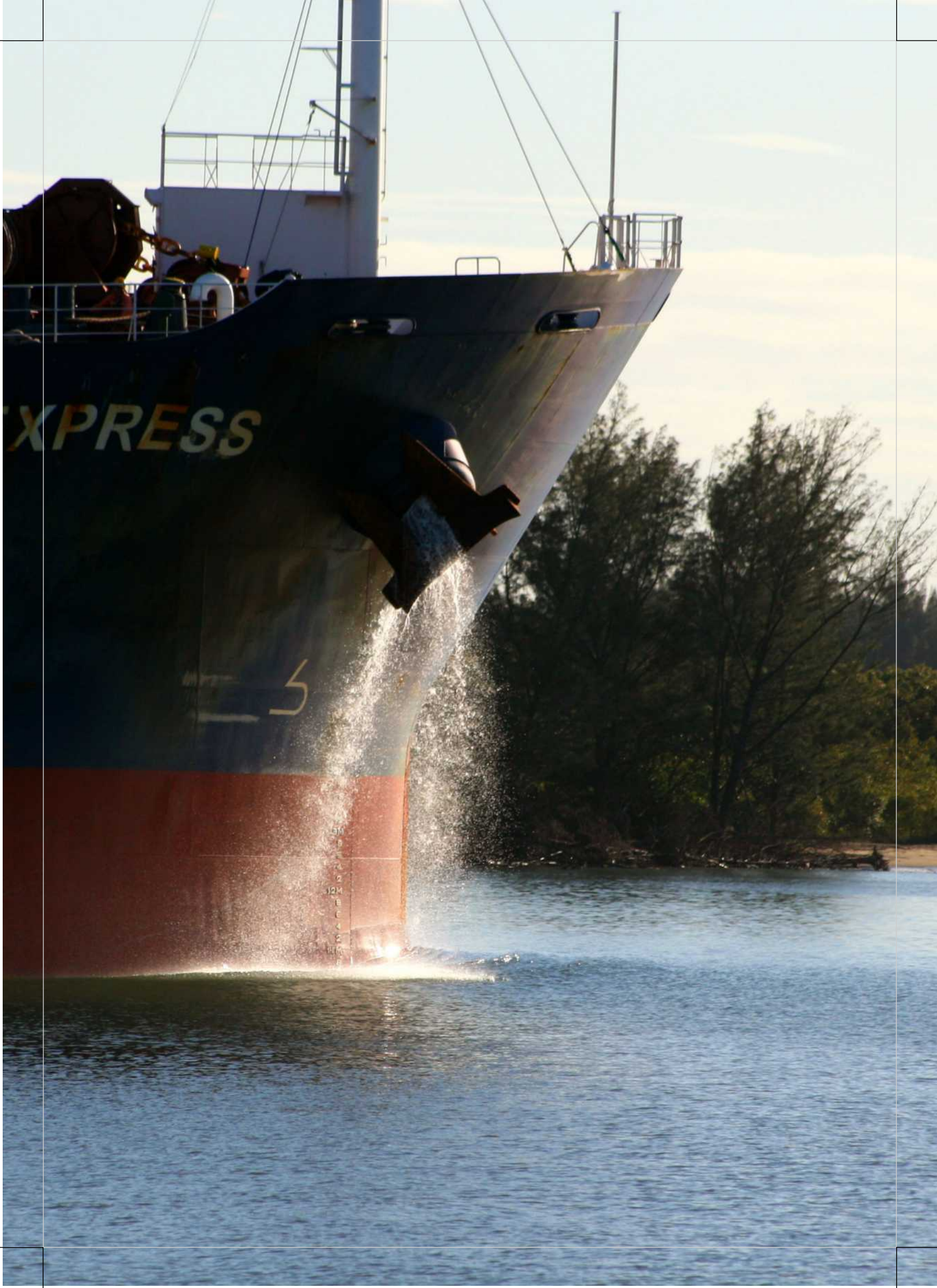
The Audit Committee also accepts the findings on the reported performance information and compliance with legislation.

The Audit Committee would like to commend the management, the internal audit unit and the external auditors for their commitment and diligence demonstrated throughout the audit process despite the limitations imposed by the Covid19 pandemic.

On behalf of the Audit Committee



Mr. Hopewell Mpungose
Chairperson
21 September 2020



APPENDIX H: LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIP

FILE NUMBER	NAME OF CONTRACT	TYPE OF AGREEMENT	DURATION
DMS 1164778	Richie Motors (Pty) Ltd	Supply and Delivery of one 4x4 double cab LDV and maintenance plan	01.07.2016 - 30.06.2021
DMS 1173286	Khula Industrial Equipment (Pty) Ltd	Supply and delivery of road sweeper with wandering hose to clean kerb inlets and maintenance plan	01.07.2016 - 30.06.2021
DMS 1175681	Nissan South Africa (Pty) Ltd	Supply, delivery of 26 light commercial vehicles and maintenance agreement	30.04.2016 - 30.04.2021

APPENDIX I: MUNICIPAL ENTITY/SERVICE PROVIDER PERFORMANCE SCHEDULE

The City does not have a Municipal owned entity at this stage

APPENDIX J: RECOMMENDATION OF THE MUNICIPAL AUDIT COMMITTEE

NO	NAME	POSITION	STATUS OF DISCLOSURE 2019/2020
1	Dr NJ Sibeko	Municipal Manager	Yes
2	Mr N Mthethwa	Chief Operations Officer	Yes
3	Mr S Hlela	Deputy Municipal Manager Infrastructure Services	Yes
4	Ms N Ndonga	Deputy Municipal Manager City Development	Yes
5	Ms T Mathabula	Deputy Municipal Manager Community Services	Yes
6	Mr M Kunene	Deputy Municipal Manager Financial Services	Yes
7	Mr N Khumalo	Deputy Municipal Manager Electricity and Energy Services	Yes
8	Ms S Masondo	Deputy Municipal Manager Corporate Services	Yes

APPENDIX K

ASSESSMENT BY THE MUNICIPALITY’S ACCOUNTING OFFICER OF THE MUNICIPALITY’S PERFORMANCE FOR REVENUE COLLECTION FROM EACH REVENUE SOURCE AND FOR EACH VOTE OF THE MUNICIPALITY

The Rates income of the City has increased by R 31 million which is 6,5 percent year on year comparison. Electricity continues to be our biggest contributor in terms of revenue with R1,3 billion from Energy Sources vote. The total grants and public contributions revenue of R544 million only represents only 16.6 percent of the Municipality’s total revenue.

APPENDIX K (i)

Revenue performance by source

SOURCE	Actual 2019/2020	Adjusted Budget 2019/2020	Actual / Budget
	R’000	R’000	%
Property rates	511 583	510 227	100.3
Service Charges	2 015 381	2 176 560	92.6
Rental of facilities and equipment	21 296	10 643	200.1
Interest earned – external investments	46 358	58 000	79.9
Interest earned – outstanding debtors	153	109	140.4
Fines	75 932	7 481	1015
Licences and Permits	2 754	3 407	80.8
Income for agency fees	5 660	5 970	94.8
Government grants and subsidies	544 421	572 505	95.1
Public contributions	252	-	-
Operational income	49 672	35 700	139.1
Surcharges	4 665	-	-
TOTAL REVENUE	3 278 125	3 380 600	97

APPENDIX K

ASSESSMENT BY THE MUNICIPALITY'S ACCOUNTING OFFICER OF THE MUNICIPALITY'S PERFORMANCE FOR REVENUE COLLECTION FROM EACH REVENUE SOURCE AND FOR EACH VOTE OF THE MUNICIPALITY

The Rates income of the City has increased by R 31 million which is 6,5 percent year on year comparison. Electricity continues to be our biggest contributor in terms of revenue with R1,3 billion from Energy Sources vote. The total grants and public contributions revenue of R544 million only represents only 16.6 percent of the Municipality's total revenue.

APPENDIX K (ii)

Revenue performance by vote

VOTE	Actual 2019/2020	Adjusted Budget 2019/2020	Actual / Budget
	R'000	R'000	%
Community and Social Services	16 943	14 637	116
Energy Sources	1 376 571	1587492	87
Environmental Protection	15	11	136
Executive and Council	263	198	133
Finance and Administration	595 160	586 544	101
Housing	2 949	4 034	73
Internal Audit	-	-	-
Other	388	761	51
Planning and Development	19 957	17 769	112
Public Safety	76 992	2 082	3698
Road Transport	27 668	32 294	86
Sport and Recreation	6 920	14 629	47
Waste Management	162 993	183 398	89
Waste Water Management	306 596	316 582	97
Water Management	684 711	620 168	110
TOTAL REVENUE	3 278 125	3 380 599	97

APPENDIX K (iii)

ASSESSMENT BY THE MUNICIPALITY'S ACCOUNTING OFFICER OF ANY ARREARS ON MUNICIPAL TAXES AND SERVICE CHARGES

Outstanding gross consumer debtors as at 30 June 2020 were R747 million (2019: R 586 million). The amounts included in the consumer debtor balances considered to be doubtful are covered by a provision for impairment of R300 million, which represents 40% of the total outstanding consumer debtors.

The overall payment rate for the past nine years is illustrated below:

YEAR	PAYMENT RATE
2012/2013	99.17%
2013/2014	100.93%
2014/2015	99.08%
2015/2016	96.86%
2016/2017	100.88%
2017/2018	94.34%
2018/2019	99.71%
2019/2020	93.08%

Collection Ratio / Debtors Turnover Ratio / Payment Ratio – For Consumer Debtors

SURBURB	Debt Collection Ratio – In Days	Debt Collection Ratio – In Days	Debt Collection Ratio – In Days
Richards Bay	48.99 days	14.01 %	95.67 %
Vulindlelae	162.63 days	50.34 %	84.81 %
Nselenie	255.67 days	129.80 %	52.90 %
Sikhaleni	209.03 days	63.58 %	87.09 %
Sundry Debtors	118.79 days	35.53 %	92.41 %
Empangeni	54.42 days	15.54 %	97.40 %
Ngwelezane	273.54 days	78.02 %	77.75 %
COMBINED	71.77 days	22.11 %	93.08

The debt collection ratio is for the 12-month period preceding 30 June 2020.

The debtor's turnover rate represents the outstanding debtors' amount expressed as a percentage of the last 12 months billed revenue.

The payment rate is the rolling average of the 12 months preceding 30 June 2019.

SUMMARY OF DEBTORS BY CUSTOMER CLASSIFICATION

	Residential	Industry/ Commercial	Municipal/ State	Total
Current (0 - 30) days	75 551 550	213 884 899	60 206 630	349 643 079
31 - 60 days	6 934 719	23 682 583	5 616 125	36 233 427
61 - 90 days	7 973 618	18 009 224	3 627 494	29 610 336
91 - 120 days	6 026 407	19 859 262	2 199 769	28 085 438
121+ days	135 604 324	145 719 325	22 296 527	303 620 176
sub-total	232 090 618	421 155 293	93 946 543	747 192 455
Less: Provision for bad debt	-	-	-	-
	114 040 688	174 494 468	11 792 316	300 327 472
Total debtors by customer classification	118 049 930	246 660 825	82 154 227	446 864 983

APPENDIX L - CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

APPENDIX L - CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG						
DETAILS OF GRANT	BUDGET	ADJUSTMENT BUDGET	ACTUAL	VARIANCE		MAJOR CONDITIONS APPLIED BY DONOR
				BUDGET	ADJUSTMENT BUDGET	
Finance Management	2 650 000	2 650 000	2 650 000	-	-	This grant is used to promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA).
Municipal Disaster Relief Grant	192 000	192 000	192 000	-	-	National Conditional Grants are allocated in terms of the Division of Revenue Act. The purpose of the grant is to provide for the immediate release of funds for disaster response.

Water Services Infrastructure Grant	25 000 000	25 000 000	25 000 000	-	-	The purpose of this grant is to facilitate the planning and implementation of various water and sanitation projects to accelerate backlog reduction and enhance the sustainability of services especially in rural municipalities; provide basic and intermittent water and sanitation supply that ensures provision of services to identified and prioritised communities.
Expanded Public Works Programme Integrated	4 492 000	4 492 000	4 492 000	-	-	This grant is used to incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods in compliance with EPWP Guidelines.
Library Subsidy - Public Internet Access	1 688 000	1 688 000	1 688 000	-	-	This grant is used to appoint library computer assistants at various libraries.
Library Subsidy	8 689 000	8 689 000	8 689 000	-	-	This subsidy is used towards the current staffing and operational costs of the libraries.
Museum Subsidy	202 000	202 000	202 000	-	-	This subsidy is used in the daily running of the Empangeni museum.

Appendix M(I) Capital Expenditure: New Assets Program

APPENDIX M(I) CAPITAL EXPENDITURE: NEW ASSETS PROGRAM		
FUNCTION	DESCRIPTION	AMOUNT
Community and Social Services	Richards bay library - upgrading and renovation	189 308.85
	Nseleni taxi rank	40 639.60
	Nseleni taxi rank	10 540 800.00
	Furniture for esikhaleni finance satellite office (h2)	20 780.00
	Disaster management building communication system	648 219.30
	Equipment for traffic	7 300.00
TOTAL		11 447 047.75
Energy Sources	Metering of 132kv and 11kv feeders	257 420.65
	High mast lighting installation (traditional areas)	10 171 360.68
	Energy saving initiative	6 530 225.59
	Electrification of empangeni mega house project phase 1	2 644 270.28
	Installation of telecommunication network for entire cou	188 290.00
	Electrical testing equipment	2 625 666.69
TOTAL		22 417 233.89
Finance and Administration	3 x 10 ton tipper truck	1 494 600.00
Finance and Administration	Asset management software	35 334 202.00
Finance and Administration	Computer equipment	63 900.00
Finance and Administration	Electr meter data unification system	920 845.00
Finance and Administration	Financial erp system	- 104 569 976.39
Finance and Administration	Financial erp system	8 283 600.00
Finance and Administration	Financial erp system	80 375 728.91
Finance and Administration	Fraud and security management system	3 393 106.30
Finance and Administration	Furniture and it equipment for scm	1 455 936.80
Finance and Administration	Internal cctv cameras	522 007.75
Finance and Administration	New & replacement of it related equipment	96 696.71
Finance and Administration	Occupational health clinic	1 475 192.48
Finance and Administration	Permit card printer	22 913.00
Finance and Administration	Procurement of smart tvs for boardrooms	53 902.50
Finance and Administration	Public WiFi	238 613.00
Finance and Administration	Replacement equipment all fs sections	1 450.00
Finance and Administration	Replacement of bmw	1 395 923.00
Finance and Administration	Replacement vehicles	1 112 804.40
Finance and Administration	Replacement vehicles	2 606 352.17
Finance and Administration	Replacement yellow plant	20 543 331.14
Finance and Administration	Tools for fleet management	114 712.18
		54 935 840.95

Planning and Development	Construction of market stalls (nseleni, madlankala & empangeni)	1 271 720.91
	Land donation - erf 10834	237 000.00
	Empangeni business hub	557 148.50
TOTAL		2 065 869.41
Road Transport	Aquadene bulk services (roads & stormwater)	10 287 497.47
	Bus shelters & laybys - all areas	144 214.00
	Esikhaleni intersection	23 193 341.98
	Furniture - roads section	49 095.00
	Pedestrian bridges	2 925 910.00
	Roads projects - phase 3 kwakhoza	11 311 327.39
	Roads resealing	5 066 504.67
	Sustainable rural roads	735 005.80
	Traffic calming	170 794.84
	Upgrade & new bulk services mega housing	1 964 382.51
	Walkways	288 510.00
TOTAL		56 136 583.66
Sport and Recreation	Construction of esikhaleni fitness centre	2 280 944.75
	Installation of clear view fencing	737 747.00
	Installation of irrigation system at central sport complex	232 600.00
	Kwadlangezwa swimming pool	94 802.00
	Machinery for sport facilities maintenance	179 752.17
	Replacement of slashers	141 900.00
TOTAL	Umhlathuze stadium master plan	1 248 452.00
		4 916 197.92
Waste Management	Skips	1 821 500.00
		1 821 500.00
Waste Water Management	Dumisani makhaye village bulk services (sanitation)	149 717.13
	Empangeni outfall sewer	21 327 499.95
	Empangeni outfall sewer	867 793.54
	Empembeni RESERVOIR	997 984.59
	Mandlanzini agri village sewer	3 483 767.00
	Mzingazi sewer	9 669 334.44
	Rural sanitation	5 591 309.13
TOTAL		42 087 405.78
Water Management	Construction bulk pipe vulindlela	10 830 100.81
	Empangeni mega housing bulk services (water)	71 680.90
	Empangeni pipe replacement	8 238 582.82
	Lake cubu water bulk pipeline	6 834 100.00
	Meerenseepipe replacement (wsig) (phase i)	5 688 592.83
	Mkhwanazi north reticulation zone u	1 469 831.23
	New reservoir: kwa dube area (mpembeni)	2 850 745.80
	New water meters	4 456 357.27

Community and Social Services	New water meters (rural) - kwa-dube traditional areas	988 537.84
	Ntambanana boreholes	1 477 542.00
	Ntambanana water reticulation	3 730 435.23
	Ntambanana water reticulation	16 010 556.17
	Package plant	4 999 693.00
	Reduction of non-revenue (crr)	1 450 340.64
	Reduction of non-revenue (wsig)	7 998 030.48
	Rural/semi-urban areas	19 811 577.22
	Veldenvlei pipe replacement (wsig) (phase i)	5 301 670.00
	Water bulk pipeleine ward 13	2 349 129.00
	Water loss and drought relief project	856 940.59
		105 414 443.83
TOTAL		301 242 123.19

APPENDIX M(II): CAPITAL EXPENDITURE - UPGRADE/RENEWAL/REPLACEMENT		
FUNCTION	DESCRIPTION	AMOUNT
Community and Social Services	Airconditioners for public safety (traffic)	16 700.00
	Design of hlanganani hall	371 250.00
	New cemetery development- extension of richards bay and esikhaleni cemetery	2 668 486.00
	Nseleni hall upgrade	730 083.42
	Refurbishment of brackenheim hall	363 745.44
	Renovate and upgrade offices for all depots:north, south, west, mechanical	627 194.20
	Renovation of esikhaleni finance satellite office (h2)	638 813.30
	Renovations to councillor offices	149 584.41
	Renovations to richards bay civic centreS	2 541 957.45
	cm second floor (incl furniture and it equipment	7 558 246.09
	Upgrade of ubizo multi purpose centre	2 980 238.04
	TOTAL	18 646 298.35
Energy Sources	11kv Formalhault Switching Switchgear Replacement	4 625 701.47
	132 Kv Station Refurbishment	784 294.00
	132kv Oil Filled Cables In The South Dunes Between Hydra And Capella Substations	8 963 777.53
	132kv Overhead Line Refurbishment	457 988.00
	Aquadene development	8 691 072.39
	Mv electrical network refubishment	2 279 064.39
	TOTAL	25 801 897.78
Environmental Protection	Detail design of alkantstrand staircase	440 020.29
		440 020.29
Finance and Administration	Detail design of alkantstrand staircase	440 020.29
TOTAL		440 020.29
Road Transport	Annual kerb replacement contract	13 143.80
	Annual walkway rehabilitation	586 262.26
	Upgrade & signalise of intersection within the city of umhlathuze knorhaan baai and anglers rod	4 819 444.98
	Design and construction of central industrial area link road	3 656 554.00
	TOTAL	9 075 405.04

Waste Water Management	Upgrade - vulindlela sewer pipeline	224 678.00
	Nseleni upgrade of waste water works in electrical infrastructure	669 060.00
	Replacement of pumps	740 645.00
	Arboretum upgrade of waste water works in electrical infrastructure	2 458 136.12
TOTAL		4 092 519.12
Water Management	Upgrading of valves in birdswood	521.74
	Bulk master plan - sewer	180 000.00
	Replacement of water pipe reticulation in meerensee	296 688.90
	Mzingazi upgrade of water works in electrical infrastructure	529 990.06
	Upgrading of valves in esikhaleni	944 939.69
	Upgrading of valves in richards bay	999 591.18
	Mandlanzini upgrade of water works in electrical infrastructure	1 256 970.69
	Nseleni pipe replacement (wsig) (phase ii)	2 750 837.12
		6 959 539.38
TOTAL		66 281 037.96

APPENDIX N: CAPITAL PROGRAM BY PROJECT - CURRENT YEAR

FUNCTION	DESCRIPTION	AMOUNT
Community and Social Services	Airconditioners for public safety (traffic)	16 700.00
	Design of hlanganani hall	371 250.00
	Disaster management building communication system	648 219.30
	Equipment for traffic	7 300.00
	Furniture for esikhaleni finance satellite office (h2)	20 780.00
	New cemetery development- extension of richards bay and esikhaleni cemetery	2 668 486.00
	Nseleni hall upgrade	730 083.42
	Nseleni taxi rank	10 581 439.60
	Refurbishment of brackenheim hall	363 745.44
	Renovate and upgrade offices for all depots: north, south, west, mechanical	627 194.20
	Renovation of esikhaleni finance satellite office (h2)	638 813.30
	Renovations to councillor offices	149 584.41
	Renovations to richards bay civic centre	2 541 957.45
	Richards bay library - upgrading and renovation	189 308.85
	Scm second floor (incl furniture and it equipment)	7 558 246.09
	Upgrade of ubizo multi purpose centre	2 980 238.04
TOTAL		30 093 346.10
Energy Sources	Installation of telecommunication network for entire cou	188 290.00
	Metering of 132kv and 11kv feeders	257 420.65
	132kv overhead line refurbishment	457 988.00
	Electrification of empangeni mega housing - phase 1	511 015.50
	132 kv station refurbishment	784 294.00
	Electrification of empangeni mega house project phase 1	2 133 254.78
	Mv electrical network refubishment	2 279 064.39
	Electrical testing equipment	2 625 666.69
	Aquadene development	3 743 329.42
	11kv formalhault switching switchgear replacement	4 625 701.47
	Aquadene development	4 947 742.97
	Energy saving initiative	6 530 225.59
	132kv oil filled cables in the south dunes between hydra and capella substations	8 963 777.53
	High mast lighting installation (traditional areas)	10 171 360.68
		48 219 131.67
Environmental Protection	Detail design of Alkantstrand staircase	440 020.29
TOTAL		440 020.29



	Reduction of non-revenue (crr)	1 450 340.64
	Mkhwanazi north reticulation zone u	1 469 831.23
	Ntambanana boreholes	1 477 542.00
	Water bulk pipeleine ward 13	2 349 129.00
	Nseleni pipe replacement (wsig) (phase ii)	2 750 837.12
	New reservoir: kwa dube area (mpembeni)	2 850 745.80
	Ntambanana water reticulation	3 730 435.23
	New water meters	3 999 602.42
	Package plant	4 999 693.00
	Veldenvlei pipe replacement (wsig) (phase i)	5 301 670.00
	Meerenseepipe replacement (wsig) (phase i)	5 688 592.83
	Lake cubu water bulk pipeline	6 834 100.00
	Reduction of non-revenue (wsig)	7 998 030.48
	Empangeni pipe replacement	8 238 582.82
	Construction bulk pipe vulindlela	10 830 100.81
	Ntambanana water reticulation	16 010 556.17
	Rural/semi-urban areas	24 275 233.32
TOTAL		112 373 983.21
GRAND TOTAL		367 523 161.15



APPENDIX O: CAPITAL PROGRAM BY PROJECT BY WARD - CURRENT YEAR		
WARD BENEFITTING	DESCRIPTION	AMOUNT
1	Furniture - roads section	49 095.00
1	Upgrade & signalise of intersection within the city of umhlathuze knorhaan baai and anglers rod	1 419 444.98
1	Detail design of alkantstrand staircase	440 020.29
1	Upgrade & signalise of intersection within the city of umhlathuze knorhaan baai and anglers rod	3 400 000.00
1	Design and construction of central industrial area link road	3 656 554.00
TOTAL		8 965 114.27
4	Upgrading of valves in birdswood	521.74
TOTAL		521.74
9	Dumisani makhaye village bulk services (sanitation)	149 717.13
TOTAL		149 717.13
9.23	Empangeni mega housing bulk services (water)	71 680.90
TOTAL		71 680.90
13	Empembeni RESERVOIR	997 984.59
TOTAL		997 984.59
23	Empangeni pipe replacement	8 238 582.82
TOTAL		8 238 582.82
26	Electrical testing equipment	2 625 666.69
26	Aquadene bulk services (roads & stormwater)	10 287 497.47
26	Aquadene development	4 947 742.97
26	Aquadene development	3 743 329.42
TOTAL		21 604 236.55
30	Upgrade - vulindlela sewer pipeline	224 678.00
30	Construction bulk pipe vulindlela	10 830 100.81
TOTAL		11 054 778.81
1, 2, 3, 4	Meerenseepipe replacement (wsig) (phase i)	5 688 592.83
1, 2, 3, 4	Replacement of water pipe reticulation in meerensee	296 688.90
TOTAL		5 985 281.73
1, 2, 3, 4, 6, 7, 8,9, 14,15,16, 17,18,19, 20, 21, 22, 23, 24, 26, 27, 28, 29, 31	Roads resealing	5 036 236.55
TOTAL		5 036 236.55



10,11,16,17,19,20,21	Rural/semi-urban areas	19 811 577.22
TOTAL		19 811 577.22
13,14,15	Lake cubu water bulk pipeline	6 834 100.00
TOTAL		6 834 100.00
14,15,16	New water meters (rural) - kwa-dube traditional areas	988 537.84
TOTAL		988 537.84
14.16.21	Esikhaleni intersection	23 193 341.98
TOTAL		23 193 341.98
15-19,30	High mast lighting installation (traditional areas)	10 171 360.68
TOTAL		10 171 360.68
2, 3, 4	Nseleni pipe replacement (wsig) (phase ii)	2 750 837.12
TOTAL		2 750 837.12
2, 3, 4, 5	Veldenvlei pipe replacement (wsig) (phase i)	5 301 670.00
TOTAL		5 301 670.00
23 & 26	Upgrade & new bulk services mega housing	1 964 382.51
23 & 26	Electrification of empangeni mega housing - phase 1	511 015.50
23 & 26	Electrification of empangeni mega house project phase 1	2 133 254.78
TOTAL		4 608 652.79
3,7,16,19,23,26,27,28	Traffic calming	170 794.84
TOTAL		170 794.84
31, 32, 33, 34	Ntambanana water reticulation	16 010 556.17
31, 32, 33, 34	Ntambanana boreholes	1 477 542.00
31, 32, 33, 34	Ntambanana water reticulation	3 730 435.23
TOTAL		21 218 533.40
4,5,7,8,18,23,27	Bus shelters & laybys - all areas	144 214.00
TOTAL		144 214.00
5,12,13,14,15,22,16,18,19,20,22	Rural sanitation	5 591 309.13
5,12,13,14,15,22,16,18,19,20,22	Empangeni outfall sewer	22 195 293.49
5,12,13,14,15,22,16,18,19,20,22	Mzingazi sewer	9 669 334.44
5,12,13,14,15,22,16,18,19,20,22	Mandlanzini agri village sewer	3 483 767.00
TOTAL		40 939 704.06
5,6,7,8	Nseleni taxi rank	40 639.60
5,6,7,8	Nseleni taxi rank	10 540 800.00
TOTAL		10 581 439.60



21.22	Renovation of esikhaleni finance satellite office (h2)	152 247.50
21.22	Renovation of esikhaleni finance satellite office (h2)	486 565.80
TOTAL		638 813.30
Whole of municipality	Replacement equipment all fs sections	1 450.00
Whole of municipality	Equipment for traffic	7 300.00
Whole of municipality	Annual kerb replacement contract	13 143.80
Whole of municipality	Airconditioners for public safety (traffic)	16 700.00
Whole of municipality	Permit card printer	22 913.00
Whole of municipality	Roads resealing	30 268.12
Whole of municipality	Procurement of smart tvs for boardrooms	53 902.50
Whole of municipality	Kwadlangezwa swimming pool	94 802.00
Whole of municipality	New & replacement of it related equipment	96 696.71
Whole of municipality	Tools for fleet management	114 712.18
Whole of municipality	Replacement of slashers	141 900.00
Whole of municipality	Renovations to councillor offices	149 584.41
Whole of municipality	Machinery for sport facilities maintenance	179 752.17
Whole of municipality	Bulk master plan - sewer	180 000.00
Whole of municipality	Installation of telecommunication network for entire cou	188 290.00
Whole of municipality	Richards bay library - upgrading and renovation	189 308.85
Whole of municipality	Installation of irrigation system at central sport complex	232 600.00
Whole of municipality	Public wifi	238 613.00
Whole of municipality	Metering of 132kv and 11kv feeders	257 420.65
Whole of municipality	Walkways	288 510.00
Whole of municipality	Refurbishment of brackenheim hall	363 745.44
Whole of municipality	Design of Hlanganani hall	371 250.00
Whole of municipality	132kv OVERHEAD LINE REFURBISHMENT	457 988.00
Whole of municipality	Internal cctv cameras	522 007.75
Whole of municipality	Mzingazi upgrade of water works in electrical infrastructure	529 990.06
Whole of municipality	Empangeni business hub	557 148.50
Whole of municipality	Annual walkway rehabilitation	586 262.26
Whole of municipality	Renovate and upgrade offices for all depots: north, south, west, mechanical	627 194.20
Whole of municipality	Nseleni upgrade of waste water works in electrical infrastructure	669 060.00
Whole of municipality	Nseleni hall upgradeSustainable rural roadsInstallation of clear view fencing	730 083.42
Whole of municipality	Replacement of pumps	735 005.80
Whole of municipality	132 kv STATION REFURBISHMENT	737 747.00
Whole of municipality	Water loss and drought relief project	740 645.00
Whole of municipality	Upgrading of valves in esikhaleni	784 294.00
Whole of municipality	Upgrading of valves in richards bay	856 940.59
Whole of municipality	Replacement vehicles	944 939.69
Whole of municipality	Umhlathuze stadium master plan	999 591.18
Whole of municipality	Mandlanzini upgrade of water works in electrical infrastructure	1 112 804.40

Whole of municipality	Network infrastructure upgrade	1 265 358.00
Whole of municipality	Construction of market stalls (nseleni, madlankala & empangeni)	1 271 720.91
Whole of municipality	Replacement of bmw	1 395 923.00
Whole of municipality	Occupational health clinic	1 475 192.48
Whole of municipality	3 x 10 TON TIPPER TRUCK	1 494 600.00
Whole of municipality	Skips	1 821 500.00
Whole of municipality	Renovations to richards bay civic centre	1 846 705.61
Whole of municipality	Mv electrical network refurbishment	2 279 064.39
Whole of municipality	Construction of esikhaleni fitness centre	2 280 944.75
Whole of municipality	Water bulk pipeleine ward 13	2 349 129.00
Whole of municipality	Arboretum upgrade of waste water works in electrical infrastructure	2 458 136.12
Whole of municipality	Replacement vehicles	2 606 352.17
Whole of municipality	New cemetery development- extension of richards bay and esikhaleni cemetery	2 668 486.00
Whole of municipality	Pedestrian bridges	2 925 910.00
Whole of municipality	Upgrade of ubizo multi purpose centre	2 980 238.04
Whole of municipality	New water meters	3 999 602.42
Whole of municipality	11kv FORMALHAULT SWITCHING SWITCHGEAR REPLACEMENT	4 625 701.47
Whole of municipality	Package plant	4 999 693.00
Whole of municipality	Energy saving initiative	6 530 225.59
Whole of municipality	Scm second floor (incl furniture and it equipment)	7 558 246.09
Whole of municipality	Reduction of non-revenue (wsig)	7 998 030.48
Whole of municipality	132kv oil filled cables in the south dunes between hydra and capella substations	8 963 777.53
Whole of municipality	Roads projects - phase 3 kwakhoza	11 311 327.39
	Replacement yellow plant	20 543 331.14
Whole of municipality	Computer equipment	63 900.00
Whole of municipality	Financial erp system	24 385 725.12
Whole of municipality	Furniture and it equipment for scm	1 455 936.80
Whole of municipality	Furniture for esikhaleni finance satellite office (h2)	20 780.00
Whole of municipality	Land donation - erf 10834	237 000.00
Whole of municipality	Mkhwanazi north reticulation zone u	1 469 831.23
Whole of municipality	New reservoir: kwa dube area (mpembeni)	2 850 745.80
Whole of municipality	New water meters	456 754.85
Whole of municipality	Reduction of non-revenue (crr)	1 450 340.64
Whole of municipality	Renovations to richards bay civic centre	695 251.84
TOTAL		158 065 449.23
GRAND TOTAL		367 523 161.15

APPENDIX R - DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of Loans and Grants made by the Municipality			
All organisations or Persons in receipt of Grants provided by the Municipality	Nature of Project	Conditions attached to funding	Value
SPCA	Grant- in - aid	None	433 300
UMhlathuze 035 Experience	Grant- in - aid	None	1 000 000
Spring Tour Music Festival	Grant- in - aid	None	500 000
Dolosfees Festival	Grant- in - aid	None	200 000
Jabulani Shandu eMatshana Tournament	Grant- in - aid	None	80 000
Operation Sukuma Sakhe Programs	Grant- in - aid	None	41 935
Community Mayor Outreach	Grant- in - aid	None	100 110
University Registrations	Grant- in - aid	None	179 217
Disaster Management Awareness Campaigns	Grant- in - aid	None	446 437
Diwali Festival	Grant- in - aid	None	50 000
Music Festival	Grant- in - aid	None	16 300
Sebenza Women's Award	Grant- in - aid	None	100 000
Richards Bay Football Club	Grant- in - aid	None	2 500 000
Sanca Zululand	Grant- in - aid	None	80 000
Christmas Party for Senior Citizens	Grant- in - aid	None	340 000
UMhlathuze Community Tourism Association	Grant- in - aid	None	194 000
Christmas Party for Children	Grant- in - aid	None	76 000
Poverty Relief Programmes for Covid-19 Pandemic	Grant- in - aid	None	2 028 498
Food-Sizzle City Media Tour	Grant- in - aid	None	100 000
Sport Event	Grant- in - aid	None	111 200
Mandela Day	Grant- in - aid	None	390 466
Downstream Alluminium Centre for Technology	Grant- in - aid	None	296 528
Religious Sector	Grant- in - aid	None	50 000
Sandile Gumede Annual Youth Football Tournament	Grant- in - aid	None	115 000
Tono Boxing Promotion - Boxing South Africa	Grant- in - aid	None	350 000
Group Training Studio	Grant- in - aid	None	100 000
Soul and Jazz Festival	Grant- in - aid	None	2 500 000
Madiba Jive Music Festival	Grant- in - aid	None	200 000
Sundries	Grant- in - aid	None	373 860
		None	
			12 952 851



APPENDIX S - DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA SECTION 71

All returns submitted on time as required in terms of MFMA Section 71



APPENDIX T: NATIONAL AND PROVINCIAL OUTCOME FOR LOCAL GOVERNMENT

The National Government adopted 12 strategic outcomes for 2014 to 2019 term of office. Out of 12 outcomes, only 6 outcomes directly affect local government. The progress made in respect of the City of uMhlathuze is outlined below and can be used by the National and Provincial spheres to monitor and evaluate service delivery performance.

OUTCOME	PROGRESS TO DATE
OUTCOME 4: Decent employment through inclusive economic growth	Current unemployment rate: 24.6% (Global insight 2015) Other initiatives by the City include: <ul style="list-style-type: none">• Establishment of SMME one Stop Shop• Establishment of Construction incubation• Supply Chain Management set asides and sub-contracting• Internship and industry-based skills development• Catalytic projects for economic growth• Establishment of business support centre• Richards Bay Industrial Development Zone• Free Public Wi-Fi to promote easy broadband connectivity
OUTCOME 5: A skilled and capable workforce to support an inclusive growth path	<ul style="list-style-type: none">• Completed skills audit to determine skills level and industry requirements for the City of uMhlathuze.• District Skills Audit for King Cetshwayo conducted by• Richards Bay Industrial Development Zone (RBIDZ)• Richards Bay chapter of KZN growth coalition• Mayoral Bursary Scheme
OUTCOME 7: Vibrant, equitable and sustainable rural communities with food security for all	<ul style="list-style-type: none">• The City has approved an Agricultural Support Plan to be implemented in 2019-2020 focusing on development of agricultural products, support to emerge farmers and investment in agricultural infrastructure to ensure food security.
OUTCOME 8: Sustainable human settlements and improved quality of household life	<ul style="list-style-type: none">• The current backlog in housing is 24 442• The City is currently implementing the following projects:<ul style="list-style-type: none">• Empangeni Mega Housing: 10 000 units• Aquadene Housing : 2416 units• Dumisani Makhaya Village Phase 6 &8 : 1212 units
OUTCOME 9: A responsive, accountable, effective and efficient local government system	<ul style="list-style-type: none">• The City has maintained good governance and effective and efficient Municipal systems in line with the back to basics approach• For 2017/2018 the City received a back to basics Provincial scoring of 88% depicting a fully functional Municipality

APPENDIX U: TOP RATED RISKS 2019/2020

5	COU05: Poor Standard Of Living In Rural And Urban Areas For Vulnerable Groups		25
	POSSIBLE CAUSES	POSSIBLE IMPACTS	MITIGATIONS
	C1. Lack of funding C2. Unplanned settlements C3. Lack of co-ordination between Ingonyama Trust and the municipality C4. Lack of integrated approach to Rural Development C5. Demand is higher than supply of housing due to lead time to deliver housing: Due to, amongst others, C6. Infrastructure challenges C7. Land availability challenges. C8. Vast land parcels owned by private individuals and business.	I1. Lack of access to services I2. Growth of informal settlements I3. General health and social issues I4. Hampered disaster management due to unplanned settlement in flood line areas I5. Degradation of natural resources I6. Additional pressure on municipal services and infrastructure on boundaries of formalized settlements (R293 towns) I7. Inability to plan effectively and deliver various services due to budget implications - Pressure on social facilities (clinic, schools), pressure on services, pollution, pressure on housing availability, settlement in unsafe areas (floodlines, etc.), pressure on public transport facilities I8. Vandalisation of completed housing structures I9. Inability to meet over growing demand for housing I10. Community unrest	CONTROLS CM1. Provision of RDP houses (not all citizens in informal settlements qualify for RDP houses) CM2. National Upgrading Support Program (NUSP)- incremental upgrading of informal settlements CM3. Engagements with ITB aimed at having a dialogue around settlement issues on an <i>adhoc</i> basis (limited capacity at ITB to hold meetings results in meeting only during crises) CM4. National Housing Needs Register available online on DOHS website (user specific access) CM5. Level 2 Accreditation CM6. Restructuring zones CM7. Refurbishment of hostels CM8. Free basic services- Indigent policy CM9. Provision of skips in rural areas CM10. Provision of 2 x 40l refuse bins for urban indigent households within the limits of the Indigent Policy CM11. Rebates for burial sites to indigent households CM12. Rebates for halls under the Indigent Policy and Halls Bylaw- for senior citizens and indigent households CM13. 20 year Electricity Master Plan catering for license area growth CM14. Upgrading of rural and urban roads CM15. Water supply improvements FURTHER ACTIONS FAP1. Annual review and update of strategic planning documents; ie a. SDF; b. Human Settlement Plan FAP2. Fund and develop the Rural Framework Plans- 5 Phases- Phase 3 in current fin year FAP3. Pursue implementation of NUSP proposals- multi-year- Phase 1 in current fin year: Feasibility studies for Nseleni and Umzingwenya FAP4. Implementation of Level 2 Accreditation mandate FAP5. Motivate for and Secure funding/resources to implement Municipal Human Settlement Plan FAP6. Implementation of approved business plans for rural roads FAP7. Implementation of water projects

RISK CONTINUUM: RESIDUAL RISK RATING (RRR)			
Risk Index	RISK MAGNITUDE	RISK ACCEPTABILITY	PROPOSED ACTION
20-25	Maximum risk (red)	Unacceptable	Take action to reduce risk as highest priority. Municipal Management imperative.
15-19	High risk (red)	Unacceptable	
8-14	Medium risk (amber)	Unacceptable	Take action to reduce risk. Inform Municipal Management.
5-7	Low risk (green)	Acceptable	No risk reduction- control, monitor. Inform Municipal Management.



NOTES

Lined area for notes.





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UmhlathuzeM



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