



APPLICATION FORM 2025/2026 DISPLAY OF PORTABLE BOARDS (INCL COLLAPSIBLE BOARDS)

Enquiries: Shernon Daniels
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I, the undersigned, do hereby make application in terms of the Advertising Signs Bylaws for permission to display, erect, alter and/or maintain portable boards in accordance with the particulars provided hereunder.

Failure to comply with the terms below will result in your portable board being removed and confiscated but not destroyed by Council and may be repurchased by the owner at the cost incurred as a result of such removal and /or storage for not longer than 60 days from date of impound.

APPLICANT DETAILS

NAME / BUSINESS:
IDENTITY NUMBER:
POSTAL ADDRESS
CONTACT TELEPHONE NO. Email

DETAILS OF PORTABLE BOARDS

PHYSICAL ADDRESSES / STREET FRONTAGES WHERE BOARD ERECTION IS ON DISPLAY:

.....

PERIOD FOR WHICH APPROVAL IS APPLIED FOR: From..... To

I understand and accept that:

- a). Any person or organization who displays or causes any such portable board to be displayed on any Council property other than a road reserve must be granted approval for the display under the following requirements.
- b). Temporary portable boards may be permitted in all areas of control and requires the specific consent of the Municipality.
- c). Temporary portable boards may not be illuminated or animated unless authorised by the Municipality.
- d). Temporary portable boards must be fixed to the ground in a manner acceptable to the Municipality.
- e). Temporary portable boards are not to be positioned nearer than 10m from any road intersection, entrance or exit from a dual carriage way or a freeway and may not be displayed on the road reserve or boundaries of freeways as defined in the Road Traffic Act or any other legislation.
- f). No Temporary portable boards may be placed on or attached to traffic circles or traffic islands, power masts, road traffic signs, traffic lights, trees, walls, pillars, walls of buildings, flag poles, banner poles, fencing, electrical substations, bridges or any similar structure.
- g). Temporary Portable Boards are intended mainly for advertising a religious, sporting, educational, cultural, charity or similar event of a non-commercial nature
- h). Temporary Portable Boards are subject to the approval of the Municipality displaying the name of the relevant responsible organisation, and the date and place of the occasion or event must be clearly displayed on the poster
- i). Temporary Portable Boards are not to be positioned so as to hinder or obstruct a pedestrian's right of way on a sidewalk or to unfairly prejudice other traders.
- j). Temporary Portable Boards are not to be positioned nearer than 1.8m from the edge of the roadway and placed at such height in that the lower edge of the portable board does not exceed 600mm above the ground. Portable boards.

Every application for permission shall be made on the prescribed form and be accompanied by the prescribed fee and deposit as contained in the Municipal yearly tariffs of charges Sign Charges. The applicant shall on application submit a copy of all the posters to which the application relates and written details of the streets in which the posters are to be displayed

The applicant hereby indemnifies the Council against any claims that may arise from the placement of portable boards and estate agent's boards within the road reserve or on Council property and hereby states that third party insurance for this purpose has been procured.

APPLICANT'S SIGNATURE

DATE

OFFICIAL USE ONLY

Non-refundable application fee R182.68 15% VAT R211.00 per board.

AMOUNT:

APPROVED:

BANKING DETAILS

uMHLATHUZE LOCAL MUNICIPALITY

FIRST NATIONAL BANK

ACC NO: 63039446843

BR CODE: 210554

REF NO: Q54